
Saddle Hill Community Board

MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Thursday 11 September 2025, commencing at 1:00 p.m.

PRESENT

Chairperson	Paul Weir
Deputy Chairperson	Scott Weatherall

Members	Dr Pim Allen	Cr Kevin Gilbert
	Christina McBratney	Keith McFadyen

IN ATTENDANCE	Anna Nilsen (Group Manager Property Services) and Mayor Jules Radich
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Governance Support Officer	Lynne Adamson
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1 PUBLIC FORUM

1.1 Brighton Bowling Club Funding Application

Keith McFadyen withdrew from this item.

John Finlayson (President) spoke in support of the funding application from the Brighton Bowling Club for the purchase of a defibrillator and explained the benefits this would provide to club and community.

In response to a question on whether the defibrillator would be accessible to the community 24 hours a day, Mr Finlayson advised that they had not established the best location for where it would be housed and they had hoped to purchase the defibrillator then work out the site for installation.

There was a discussion on consideration for training and Mr Finlayson advised that they needed to look at the whole holistic approach and would hold community evenings to ensure that training was undertaken. Scott Weatherall offered support for this.

When asked about funding for replacement batteries, Mr Finlayson commented that the club had wanted to have the defibrillator installed first and would then plan for extras such as the replacement battery. He advised that they had not sourced funding from any other means

2 APOLOGIES

There was an apology from John Moyle.

Moved (Scott Weatherall/Christina McBratney):

That the Board:

Accepts the apology from John Moyle.

Motion carried (SHCB/2025/049)

3 CONFIRMATION OF AGENDA

Moved (Dr Pim Allen/Christina McBratney):

That the Board:

Confirms the agenda with the following alterations:

That item 11 – Acknowledgement of Retiring Members be taken when the Mayor arrives;
and

That the public forum speaker Viktoria Kahui be taken when she arrives.

Motion carried (SHCB/2025/050)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Mr McFadyen advised he had a conflict with the Brighton Bowling Club Funding application and would withdraw from that item.

Moved (Cr Kevin Gilbert/Christina McBratney):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (SHCB/2025/051)

5 CONFIRMATION OF MINUTES

5.1 SADDLE HILL COMMUNITY BOARD MEETING - 14 AUGUST 2025

Moved (Christina McBratney/Keith McFadyen):

That the Board:

- a) **Confirms** the public part of the minutes of the Saddle Hill Community Board meeting held on 14 August 2025 as a correct record.

Motion carried (SHCB/2025/052)

PART A REPORTS

6 FUNDING APPLICATIONS

Mr McFadyen withdrew from this item.

The Brighton Bowling Club applied for funding to purchase a Defibrillator. Concerns were raised about the accessibility and the level of content as it had been a last minute application.

It was agreed that the Brighton Bowling Club would be invited to provide a more developed plan with a new funding application to the next Board meeting.

Moved (Dr Pim Allen/Ms Christina McBratney):

That the Board:

- a) **Recommends** that the Brighton Bowling Club present an updated funding application with a more developed plan to the new board meeting for consideration.

Motion carried (SHCB/2025/053)

11 ACKNOWLEDGEMENT OF RETIRING MEMBERS

A report from Civic recorded its thanks for services given by retiring members Christina McBratney; Keith McFadyen and Scott Weatherall.

Mayor Jules Radich thanked Christina McBratney, Keith McFadyen and Scott Weatherall for all their work undertaken during their terms and presented certificates in acknowledgement of their service.

Moved (Paul Weir/Dr Pim Allen):

That the Board:

- a) **Records** its sincere thanks to Christina McBratney for the loyal and conscientious service given to the Dunedin community as a member of the Saddle Hill Community Board for the nine year period from 2016 to 2025.
- b) **Extends** its sincere appreciation for her services rendered and every good wish for the future.

Motion carried (SHCB/2025/054)

Moved (Paul Weir/Cr Kevin Gilbert):

That the Board:

- c) **Records** its sincere thanks to Keith McFadyen for the loyal and conscientious service given to the Dunedin community as a member of the Saddle Hill Community Board for the 22 year period from 2003 to 2025.
- d) **Extends** its sincere appreciation for his services rendered and every good wish for the future.

Motion carried (SHCB/2025/055)

Moved (Paul Weir/Dr Pim Allen):

That the Board:

- e) **Records** its sincere thanks to Scott Weatherall for the loyal and conscientious service given to the Dunedin community as a member of the Saddle Hill Community Board for the 21 year period from 2004 to 2025.
- f) **Extends** its sincere appreciation for his services rendered and every good wish for the future.

Motion carried (SHCB/2025/056)

Board members took the opportunity to speak of the highlights over their terms and thank the Chair, other members, staff and their whanau for their help and support.

1 PUBLIC FORUM CONTINUED

1.2 Ōtokia Creek and Habitat Trust Funding Application

Viktoria Kahui spoke in support of the funding application from the Ōtokia Creek and Habitat Trust towards the purchase of plant protectors. Ms Kahui advised that they had also been successful in obtaining funding from other sources and provided an update on what previous funding had been used for.

Ms Kahui responded to questions.

6 FUNDING APPLICATIONS CONTINUED

The Board considered the funding request from the Ōtokia Creek and Marsh Habitat Trust towards the purchase of plant protectors.

Moved (Paul Weir/Scott Weatherall):

That the Board:

- a) **Approves** \$500.00 for the purchase of plant protectors from the Ōtokia Creek and Marsh Habitat Trust.

Motion carried (SHCB/2025/057)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an updated on activities relevant to the Board area.

There was discussion on the installation of a portaloos at the Island Park – Kaikorai Estuary Reserve carpark and the cost associated with it. It was suggested that one of the portaloos at either the Brighton Domain or Ocean View site be relocated to the Kaikorai Estuary carpark due to the significant use of the area.

Moved (Scott Weatherall/Christina McBratney):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (SHCB/2025/058)

8 BOARD UPDATES

Board members provided updates on activities undertaken on behalf of the Board on items of interest.

Keep Dunedin Beautiful

Christina McBratney provided an update on the Keep Dunedin Beautiful Awards and advised that Arohi Kaikorai had won the shield award. She advised that the Keep Dunedin Beautiful Clean Up week would be held 19 to 26 September 2025.

Moved (Paul Weir/Christina McBratney):

That the Board:

- a) **Notes** the Board updates.

Motion carried (SHCB/2025/059)

9 CHAIRPERSON'S REPORT

The Chairperson (Paul Weir) provided an update on matters of interest since the last meeting which included:

- Old Brighton Road Drainage – Mr Weir had talked to DCC transport team and the ORC who advised that there had been diggers in place but they were unable to dig as it was a HAIL area (old landfill) and further investigations need to be undertaken prior to work commencing.

- Chain Hills Road Bus Shelter – Contractors had been on site and identified the location for the new bus shelter. Local residents preferred the bus shelter be placed in another location and this was being investigated.
- Action to Fix-o-grams – Members raised frustrations over the lack of communication on fix-o-grams sent to Council specifically in relation to the walking track from Waldronville to the Kaikorai Estuary. Members were advised to take note of the number allocated to the fix o gram and contact governance support staff if they had not heard back.

Moved (Scott Weatherall/Christina McBratney):

That the Board:

Requests that staff have contractors mow the walking track area from Waldronville to the Kaikorai Estuary.

Motion carried (SHCB/2025/060)

Moved (Paul Weir/Scott Weatherall):

That the Board:

- a) **Notes** the report from Chairperson's Report.

Motion carried (SHCB/2025/061)

- Brighton – Taieri Mouth Road slip - The Group Manager, Property Services (Anna Nilsen) advised that work was due to commence within the next couple of weeks.
- Picnic Table the Board advised that they would like the table from the old Fish and Chip Shop in Ocean View to be relocated to the Dicksons Road layby.

Moved (Scott Weatherall/Keith McFadyen):

That the Board:

Requests staff investigate the relocation of one of the picnic tables from the Ocean View Fish and Chip Shop to the Dicksons Road layby.

Motion carried (SHCB/2025/062)

10 COUNCILLOR'S UPDATE

Councillor Kevin Gilbert provided an update on items of interest.

Cr Gilbert commented that he had enjoyed his time on the Board and working with such community focused people who should be very proud of what has been achieved.

Moved (Scott Weatherall/Dr Pim Allen):

That the Board:

- a) **Notes** the Councillor's update.

Motion carried (SHCB/2025/063)

The Chair thanked the Board members, Cr Gilbert and staff for the work undertaken during the triennium. He wished all members re-standing, the best for the upcoming elections.

He also thanked whanau for the support that they had given to Board Members as without their support the members would not be able to achieve as much as they did.

The meeting concluded at 2.18 pm.

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CHAIRPERSON

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CHIEF EXECUTIVE OFFICER