
West Harbour Community Board

MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 10 September 2025, commencing at 5.30 p.m.

PRESENT

Chairperson	Angela McErlane	
Deputy Chairperson	Kristina Goldsmith	
Members	Jarrod Hodson	Duncan Eddy
	Wayne Sefton	

IN ATTENDANCE Paul Henderson, Senior Officer (GM Corporate Services)

Governance Support Officer Lauren Riddle

1 PUBLIC FORUM

1.1 Public Forum

Constable Liam Guthrie, the new Police Constable for the West Harbour area introduced himself to the Board. He advised he intended for his presence in the area to be as visible as possible and to operate an “open door policy” to members of the public. T

Discussion was held on any issues or concerns from the Community Board’s perspective for the West Harbour area, such as road safety.

The Board thanked Constable Guthrie for his attendance and wished him well in his new role.

2 APOLOGIES

Moved (Angela McErlane/ Duncan Eddy):

That the Board:

Accepts the apology for absence from Barbara Anderson and the apology for lateness from Cr Mandy Mayhem.

Motion carried (WHCB/2025/029)

3 CONFIRMATION OF AGENDA

Duncan Eddy requested that Item 7 – Governance Support Officer’s Report, include discussion on the road restrictions to be in place for the DCC 3 Waters capital works programme between Roseneath and St Leonards on SH88, commencing on 15 September 2025.

Moved (Angela McErlane/ Jarrod Hodson):

That the Board:

Confirms the agenda with the following addition to Item 7 – Governance Support Officer’s Report for discussion on the road restrictions for the DCC 3 Waters capital works programme (between Roseneath and St Leonards).

Motion carried.

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Wayne Sefton advised he is a life member of the NZ Fight and Fitness Academy gym.

Moved (Angela McErlane/ Kristina Goldsmith):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried (WHCB/2025/030)

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 6 AUGUST 2025

Moved (Angela McErlane/ Wayne Sefton):

That the Board:

Confirms the minutes of the West Harbour Community Board meeting held on 06 August 2025 as a correct record.

Motion carried (WHCB/2025/031)

PART A REPORTS

6 PROJECT FUND

The balance of discretionary funds available to the Board, as at 10 September 2025, was confirmed as \$7,222.00.

There were no funding applications received for the consideration by the Board.

The Board acknowledged the recent passing of Jarrod Hodson’s father and offered he and his family their sincere condolences.

Moved (Angela McErlane/ Kristina Goldsmith):

That the Board:

- a) **Retrospectively** approves \$80.00 for flowers sent to Jarrod Hodson and family.

Motion carried (WHCB/2025/032)

Moved (Angela McErlane/ Kristina Goldsmith):

That the Board:

- b) **Notes** the Project Fund report for September 2025.

Motion carried (WHCB/2025/033)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

The Board sought clarification of the road restrictions to be in place, and the time period of the DCC 3 Waters capital works programme for renewal of the West Harbour water distribution main.

Senior Officer, Paul Henderson provided the Board with a copy of the 8 September 2025 letter from DCC to affected residents, which detailed the commencement of construction, duration of works, and road restrictions in place.

Discussion was held on the impact to alternative routes, including increased vehicle numbers and road safety concerns.

The Board requested that Duncan Eddy make the road restriction information available on the Board's social media page.

Moved (Angela McErlane/ Kristina Goldsmith):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (WHCB/2025/034)

8 BOARD UPDATES

Board members provided pre circulated written updates on activities, including:

Port Noise Liaison Committee – Kristina Goldsmith advised that 23 complaints were received during July and August, with one household accounting for 15 of the complaints, in relation to noise levels from auxiliary engines on vessels entering or existing the port. Port Otago Ltd advised it has registered two ships (Spirit of Auckland and Maersk Willemstadt) on the noisy ship register to be monitored when in port.

Complaints received in regard to noise from logging trucks have been raised by Port Otago Ltd with the trucking company, to reinforce good operational practices.

Noise information/fact sheets for noise related issues are available on the Port Otago Ltd website.

Ravensbourne Liaison (including Ravensdown Community Liaison Group) – Jarrod Hodson advised that road repairs and footpath renewals were underway, as well as upcoming full chip resealing work.

The water culvert above Ravensbourne Road (and under to Moller Park area) had received a major upgrade, with new concrete and a large steel grate in place. The decommissioning of the Ravensdown manufacturing plant is ongoing and likely to continue for another six months.

Keep Dunedin Beautiful – Kristina Goldsmith advised that the KDB Awards evening was held on 29 August and celebrated those making a positive impact on the environment, taking creative approaches to making the community clean, greener and more beautiful, establishing sustainable long-term benefits and demonstrating real visible results of change in their community.

Long Beach and Pūrākaunui Amenities Society – Duncan Eddy advised that the slip above Careys Bay has been safely fenced off, the safety mirror has been replaced at the Scott's Memorial Corner, and more substantial work on the roadside culverts had reduced the waterflow above Reynoldstown Road.

Duncan advised that significant work had been done on Osborne Road and Purakaunui Road ponding and roadside drainage issues, scrub removed, culverts cleared, and new culverts dug. He also advised that Long Beach residents held a community meeting re drainage and flooding issues.

Social Media – Duncan Eddy advised the number of followers to the Board's Facebook page has increased to 1251. Profile of the Board's activities has increased through the Facebook page and has proven a useful communication tool with the community.

Moved (Angela McErlane/ Jarrod Hodson):

That the Board:

- a) **Notes** the Board Updates

Motion carried (WHCB/2025/035)

9 CHAIRPERSON'S REPORT

There was no report provided.

10 COUNCILLOR'S UPDATE

Due to the apology for absence from Cr Mayhem, no update was provided.

11 ACKNOWLEDGEMENT OF RETIRING MEMBERS - KRISTINA GOLDSMITH AND BARBARA ANDERSON.

Angela McErlane offered her thanks, and that of the Board, to Kristina Goldsmith for her hard work on behalf of the Board throughout the triennium and wished her well in her studies towards becoming a Justice of the Peace.

Moved (Angela McErlane/Wayne Sefton):

That the Board:

- a) **Records** its sincere thanks to Kristina Goldsmith for the loyal and conscientious service given to the City of Dunedin as a member of the West Harbour Community Board for the 4-year period October 2021 to October 2025.
- b) **Extends** sincere its appreciation for the services rendered and every good wish for the future.

Motion carried (WHCB/2025/036)

In the absence of Barbara Anderson, the Board recognised her contribution over the triennium to the work of the Board for the West Harbour community.

Moved (Angela McErlane/ Kristina Goldsmith):

That the Board:

- a) **Records** its sincere thanks to Barbara Anderson for the loyal and conscientious service given to the City of Dunedin as a member of the West Harbour Community Board for the 3 -year period 2022 to 2025.
- b) **Extends** sincere its appreciation for the services rendered and every good wish for the future.

Motion carried (WHCB/2025/037)

The meeting concluded at 6:24 p.m.

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CHAIRPERSON

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CHIEF EXECUTIVE OFFICER