

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Dunedin City Council will be held on:

Date: Tuesday 7 October 2025
Time: 3.00 pm
Venue: Council Chamber, Dunedin Public Art Gallery, The Octagon,
Dunedin

Sandy Graham
Chief Executive Officer

Council
PUBLIC AGENDA

MEMBERSHIP

Mayor
Deputy Mayor

Mayor Jules Radich
Cr Cherry Lucas

Members

Cr Bill Acklin	Cr Sophie Barker
Cr David Benson-Pope	Cr Christine Garey
Cr Kevin Gilbert	Cr Carmen Houlahan
Cr Marie Laufiso	Cr Mandy Mayhem
Cr Jim O'Malley	Cr Lee Vandervis
Cr Steve Walker	Cr Brent Weatherall
Cr Andrew Whiley	

Senior Officer

Sandy Graham, Chief Executive Officer

Governance Support Officer

Lynne Adamson

Lynne Adamson
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 OPENING

Rev Greg Hughson will open the meeting with a prayer.

2. APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.
3. Staff members are reminded to update their register of interests as soon as practicable.

RECOMMENDATIONS

That the Council:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

Attachments

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Council Interest Register 17 September 2025				
Councillors are members of all committees				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mayor Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Council of Social Services (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Sector Steering Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Bill Acklin	Shareholder/Director	Dunedin Brokers Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	APRA - AMCOS	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Entertainer	Various functions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Casual Employee	Insulmax	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Blue Penguins Pukekura	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Dunedin Food and Drink Tourism Story Group	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-Chair	Ōtepoti Dunedin Destination Management Plan Advisory Panel	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Women of Ōtepoti	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Sophia Charter (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Ashburn Hall Charitable Trust Board	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	St Paul's Cathedral Foundation (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Kevin Gilbert	Member	Theomin Gallery Management Committee (Olveston) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Gipfel Limited - Bakery	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlubert Trust - Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Schlup Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	BNI	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Business South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Air New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Kevin Gilbert and Esther Gilbert Partnership - Residential Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Biddies Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Advisors	Ronald McDonald House Supper Club Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Food Equity and Education Dunedin (FEED) Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Industry Advisors Group Food and Beverage (Workforce Development Council)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	New Zealand Culinary Arts Academy Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Creative Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	KBCLR Family Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Theatre Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in public excluded, to leave the room.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	Dunedin Abrahamic Interfaith Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	Refugee Support Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Former Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	The Ōtepoti Community Builders Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Grants Subcommittee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Cherry Lucas	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6 Committee) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member (alternate)	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Taieri Airport Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Poāri a Pukekura Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mandy Mayhem	Chairperson	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Waitati Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Emergency response group, Blueskin area	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Music Festival Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Amenities Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Zone Representative and Board Member	Keep New Zealand Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Coastal Community Cycleway Network	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Disability Issues Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Former Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Music Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Northern AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Steve Walker	Trustee	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Music Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Justice of the Peace		No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Predator Free Dunedin	No conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Predator Free Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Brent Weatherall	Member	Urban Access	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Business George Street, Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Brent Weatherall Jeweller Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Weatherall Trustee Company	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Residential Rental Properties	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Chair	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand PGA (Professional Golf Association)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Community House Executive Committee	Potential grants recipient	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Shanghai Association (Sister City Society) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Grow Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Masters Games Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-Chair	Ōtepoti Dunedin Destination Management Plan Advisory Panel	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Dunedin Christmas Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Executive Leadership Team - Register of Interest - current as at 6 August 2025					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Sandy Graham	19/09/2018	Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	25/07/2019	Trustee	Trustee of the Taieri Airport Facilities Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/09/2024	Member	St Clair Golf Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/09/2024	Vendor	Property purchased by senior member of ORC staff.	No conflict identified.	Transaction was arms length through an agent with no direct interaction.
	04/02/2025	Client	Various local contractors (glazing, carpet, fencing and kitchen upgrades)	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
	04/02/2025	Family member	Son, Finn Horner works as a full time Lifeguard at Moana Pool	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Leanne Mash	22/02/2024	Owner	Residential property	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Nicola Morand	09/05/2022	Owner	Residential Property Dunedin	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
	09/05/2022	Owner	Residential Property Millers Flat	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
	09/05/2022	Member	Manawhenua Komiti - Te Rūnanga o Ōtākou	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
	20/09/2023	Trustee	Riki Te Mairiki Taiaroa Trust	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
	09/05/2022	Partner	Morand Painting & Decorating	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
David Ward	28/07/2022	Director	Ward Property Rentals	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	28/07/2022	Member	Water New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	28/07/2022	Member	IPWEA (Institute of Public Works Engineering Australasia)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	21/02/2024	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	28/07/2022	Fellow	The Institution of Civil Engineers	No conflict identified.	Any decisions relating to The Institution of Civil Engineers will be referred to the CEO
Scott MacLean	23/01/2024	Owner	Residential property	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	23/01/2024	Trustee	Te Poari a Pukekura Charitable Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	23/01/2024	Spouse is Chair	Dunedin Wildlife Hospital Trust (DWHHT)	DCC has funded the DWHHT	Take no part in discussions or decision making about the Trust or participate in any transactions between the Trust and DCC.

Executive Leadership Team - Register of Interest - current as at 6 August 2025					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Carolyn Allan	01/03/2024	Owner	Residential property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	01/03/2024	Owner	Residential rental property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	01/03/2024	Member	Mountain Bike Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Paul Henderson	15/01/2025	Owner	Residential property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	15/01/2025	Associate Member	Building Officials Institute of NZ	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	15/01/2025	Playing Member	Dunedin City Royal Football Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

ORDINARY COUNCIL MEETING - 23 SEPTEMBER 2025

RECOMMENDATIONS

That the Council:

- a) **Confirms** the public part of the minutes of the Ordinary Council meeting held on 23 September 2025 as a correct record.

Attachments

	Title	Page
A 	Minutes of Ordinary Council meeting held on 23 September 2025	18

Council MINUTES

Minutes of an ordinary meeting of the Dunedin City Council held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Tuesday 23 September 2025, commencing at 09.00 a.m.

PRESENT

Mayor Mayor Jules Radich
Deputy Mayor Cr Cherry Lucas

Members

Cr Bill Acklin	Cr Sophie Barker
Cr David Benson-Pope	Cr Christine Garey
Cr Kevin Gilbert	Cr Carmen Houlahan
Cr Marie Laufiso via zoom	Cr Mandy Mayhem
audio visual link	
Cr Jim O'Malley	Cr Lee Vandervis
Cr Steve Walker	Cr Brent Weatherall
Cr Andrew Whiley via zoom	audio visual link

IN ATTENDANCE

Sandy Graham (Chief Executive Officer), Carolyn Allan (Chief Financial Officer), Scott MacLean (General Manager Climate and City Growth), David Ward (General Manager 3 Waters and Transition), Alan Worthington (Acting General Manager Corporate Services), Mike Costelloe (General Manager, Arts & Culture), Jonathan Rowe (Programme Manager South Dunedin Future), Jinty MacTavish (Manager, Zero Carbon), Rory McLean (Senior Policy Analyst), Anna Nilsen (Group Manager, Property Services), Bonnie Wright (Manager Compliance Services); Cazna Savell (Team Leader Animal Services), Janet Fraser (Corporate Planner), Hayden McAuliffe (Financial Services Manager); Stephen Hogg (Parks Policy Analyst), John Brenkley (Parks Planning Manager), Elizabeth Schonwald (Senior Parks and Recreation Planner), and Jackie Harrison (Manager Governance).

Governance Support Officer Lynne Adamson

1 OPENING

Mr Benjamin Thew, Opoho Presbyterian Parish opened the meeting with a prayer.

2 PUBLIC FORUM**2.1 Gordon Roy – Revocation Notice of Motion - Albany Street**

Mr Roy, Associate Director, Planning & Development, University of Otago spoke in support of Item 9 - Revocation Notice of Motion. He commented that he was fully supportive of the changes and noted that there were up to 8,000 pedestrian movements per day on Albany Street.

Mr Roy encouraged Council to be more visionary in this space and plan for the future.

Mr Roy responded to questions.

2.2 Mary O'Brien – Revocation Notice of Motion - Albany Street

Ms O'Brien, Southern Region Access Coordinator, CCS Disability Action spoke in support of the Revocation Notice of Motion. She commented on consultation undertaken between CCS and the disabled community with the biggest concerns raised were safety and basic infrastructure items such as footpath surfaces; potholes; tree roots and steep curves.

Ms O'Brien responded to questions.

2.3 Liam White – Revocation Notice of Motion - Albany Street

Mr White spoke on the Revocation Notice of Motion. He commented that he had lived in the area for more than five years and was a regular user of Albany Street. Mr White advised that the core issue for Albany Street was safety with 8,000 movements each day.

Mr White commented that the proposed pedestrian crossings would help with safety issues and the plan would create a true gateway to the University. He noted that the project was about safety, culture and identity and urged Council to support the Revocation Notice of Motion.

Mr White responded to questions.

2.4 Josh Stewart – Revocation Notice of Motion – Albany St

Mr Stewart spoke on behalf of the OUSA in support of the reconsideration of the Albany St plan. He advised that the lower speed limit had helped however pedestrian crossings were essential for safety of users of Albany Street.

Mr Stewart commented that safety, convenience and people should be foremost when considering the future of Albany Street. The OUSA supported the development and he encouraged Council to approve the Revocation Notice of Motion.

Mr Stewart responded to questions.

2.5 Chris Hart – Revocation Notice of Motion – Albany St

Mr Hart spoke on the impact that the proposed changes would have on businesses should the Revocation Notice of Motion be approved.

Mr Hart commented that Council should focus on the need to have and not the want to have. He advised that he had been in business in the area for 15 years and had only witnessed a couple of near misses in that time.

Mr Hart responded to questions.

3 APOLOGIES

There were no apologies.

4 CONFIRMATION OF AGENDA

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

Confirms the agenda with the following alteration:

That item 12 – DCC GHG Emissions Inventory & Management Report 2024/25, and Zero Carbon Implementation Plan 2024/25 Reporting be taken before Item 11 – Zero Carbon Implementation Plan 2025/26, and DCC Emissions Management & Reduction Plan 2025/26 – 2029/2030.

Motion carried (CNL/2025/265)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

Motion carried (CNL/2025/266)

6 CONFIRMATION OF MINUTES

6.1 ORDINARY COUNCIL MEETING - 26 AUGUST 2025

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Confirms** the public part of the minutes of the Ordinary Council meeting held on 26 August 2025 as a correct record.

Motion carried (CNL/2025/267)

REPORTS

7 ACTIONS FROM RESOLUTIONS OF COUNCIL AND COMMITTEE MEETINGS

A report from Civic provided an update on the implementation of resolutions made at Council and Committee meetings.

The Chief Executive Officer (Sandy Graham) responded to questions.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Notes** the Open and Completed Actions from resolutions of Council and Committee meetings.

Motion carried (CNL/2025/268)

8 FORWARD WORK PROGRAMME FOR COUNCIL AND COMMITTEES

A report from Civic provided the updated Council and Committees forward work programme for the 2025 year.

The Chief Executive Officer (Sandy Graham) and General Manager Climate and City Growth (Scott MacLean) responded to questions.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Notes** the updated Council and Committee forward work programme.

Motion carried (CNL/2025/269)

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Mayor Jules Radich/Cr Steve Walker):

That the Council:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for confidentiality
To obtain legal advice on Item 9 – Revocation Notice of Motion	S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item. That Michael Garbett (Legal Counsel – Anderson Lloyd) be permitted to remain at the meeting after the public has been excluded to enable him to provide legal advice on Item 9 – Revocation Notice of Motion.

Division

The Council voted by division

For: Crs Bill Acklin, Sophie Barker, David Benson-Pope, Christine Garey, Kevin Gilbert, Carmen Houlahan, Marie Laufiso, Cherry Lucas, Lee Vandervis, Steve Walker, Andrew Whiley and Mayor Jules Radich (12).

Against: Crs Mandy Mayhem, Jim O'Malley and Brent Weatherall (3).

Abstained: Nil

The division was declared CARRIED by 12 votes to 3

Motion carried (CNL/2025/270)

The meeting moved into non-public at 9.49 am and resumed in public at 11.15 am.

Mr Michael Garbett commented that he had provided advice on potential conflicts of interest which included Cr Jim O'Malley's participation in Item 9 – Revocation of Notice of Motion.

Cr Jim O'Malley then read the following statement:

"I have made public statements before the August 26th meeting about submitters to the process. I regret making those statements and because of them withdrew from earlier participation on the hearing panel and at council.

I have had time to consider their impact and have reflected on them. However, I am concerned that the funding for this project is at risk, and that this in my mind is a new and important factor for the city as a whole.

*I have considered the legal opinion and have heard a range of views from my colleagues and members of the community. As a result, I feel I can now participate and vote on this item.
As with all decisions I come to this with an open mind and will focus on what is best for the city as a whole."*

9 REVOCATION NOTICE OF MOTION

In accordance with Standing Orders 23.1 and 26.1, Revocation of Notice of Motion had been received from Cr Christine Garey.

Cr Christine Garey spoke to the Notice of Revocation.

That the Council:

- a) **Revokes** resolution number CNL/2025/247 which was:

"Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

***Does not** support the proposed changes to the traffic and parking controls associated with the Albany Street Connection Project.*

Motion carried (CNL/2025/247)

Moved (Cr Andrew Whiley/Cr Cherry Lucas):

That the Council:

- a) **Adjourns** the item to the Council meeting being held at 10.00 am on 2 December 2025 and not be discussed further at this meeting under Section 24.2(c) of Standing Orders

Division

The Council voted by division

For: Crs Bill Acklin, Carmen Houlahan, Cherry Lucas, Lee Vandervis, Brent Weatherall, Andrew Whiley and Mayor Jules Radich (7).

Against: Crs Sophie Barker, David Benson-Pope, Christine Garey, Kevin Gilbert, Marie Laufiso, Mandy Mayhem, Jim O'Malley and Steve Walker (8).

Abstained: Nil

The division was declared LOST by 8 votes to 7

Moved (Mayor Jules Radich/Cr Mandy Mayhem):

That the Council:

Adjourns the meeting for five minutes.

Motion carried

The meeting adjourned at 12.06 pm and reconvened at 12.09 pm.

The substantive motion was then put.

Moved (Cr Christine Garey/Cr Mandy Mayhem):

That the Council:

- a) **Revokes** resolution number CNL/2025/247 from the 26 August 2025 Council meeting which was:

“Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

***Does not** support the proposed changes to the traffic and parking controls associated with the Albany Street Connection Project.*

Motion carried (CNL/2025/247)”

Division

The Council voted by division

For: Crs Sophie Barker, David Benson-Pope, Christine Garey, Kevin Gilbert, Marie Laufiso, Mandy Mayhem, Jim O'Malley and Steve Walker (8).

Against: Crs Bill Acklin, Carmen Houlahan, Cherry Lucas, Lee Vandervis, Brent Weatherall, Andrew Whiley and Mayor Jules Radich (7).

Abstained: Nil

The division was declared CARRIED by 8 votes to 7

Motion carried (CNL/2025/271)

It was agreed that the resolution b (i), (ii) and (iii) would be taken separately.

Moved (Cr Christine Garey/Cr Mandy Mayhem):

That the Council:

- b) **Replaces** the earlier motion with the following:

- i) **Approves and adopts** the proposed changes to parking and traffic restrictions proposed for the Albany Street Connection Project, as shown in the attached report and the August 2025 update of the Dunedin City Council's traffic and parking restrictions database: [Dunedin Parking Controls - August 2025 - TPC 52](#).

Division

The Council voted by division

For: Crs Bill Acklin, Sophie Barker, David Benson-Pope, Christine Garey, Kevin Gilbert, Marie Laufiso, Mandy Mayhem, Jim O'Malley and Steve Walker (9).
Against: Crs Carmen Houlahan, Cherry Lucas, Lee Vandervis, Brent Weatherall, Andrew Whiley and Mayor Jules Radich (6).
Abstained: Nil

The division was declared CARRIED by 9 votes to 6

Motion carried (CNL/2025/272)

Moved (Cr Christine Garey/Cr Mandy Mayhem):

That the Council:

- ii) **Notes** that all parking restrictions previously approved by the Council remained unchanged.

Motion carried (CNL/2025/273)

Moved (Cr Christine Garey/Cr Mandy Mayhem):

That the Council:

- iii) **Directs** staff to prioritise and report further on the establishment of up to 30 additional parks in adjacent streets that will offset parking loss through the Albany Street Connection Project.

Division

The Council voted by division

For: Crs Sophie Barker, David Benson-Pope, Christine Garey, Kevin Gilbert, Carmen Houlahan, Marie Laufiso, Cherry Lucas, Mandy Mayhem, Jim O'Malley, Lee Vandervis, Steve Walker, Brent Weatherall, Andrew Whiley and Mayor Jules Radich (14).
Against: Cr Bill Acklin (1).
Abstained: Nil

The division was declared CARRIED by 14 votes to 1

Motion carried (CNL/2025/274)

Cr Christine Garey left the meeting at 12.29 pm and returned at 12.32 pm.

10 SOUTH DUNEDIN FUTURE - SHORTLIST OF POTENTIAL ADAPTATION FUTURES

A report from Climate and City Growth advised the outcome of the technical assessment of the seven potential adaptation futures ('Futures') for South Dunedin, and outlined the workplan for further development of the three shortlisted Futures over the next six months.

The General Manager, Climate and City Growth (Scott MacLean) and Programme Manager South Dunedin Future (Jonathan Rowe) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Notes** a multi-criteria assessment has been undertaken by council staff, Aukaha, and consultant teams on the seven Potential Adaptation Futures for South Dunedin, which reviewed each of the Futures against:
 - i) the South Dunedin Future programme strategy previously approved by Council;
 - ii) the decision-making framework previously noted and endorsed by Council; and
 - iii) the community engagement results previously noted by Council.
- b) **Notes** the outcome of the technical assessment process is a shortlist comprising the following Potential Adaptation Futures for South Dunedin:
 - i) Future 3 (Elevating land and pumping water)
 - ii) Future 4 (Waterways and wetlands); and
 - iii) Future 5 (Waterways and raised land).
- c) **Notes** the following Potential Adaptation Futures for South Dunedin are assessed as sub-optimal long-term approaches, but remain under consideration for shorter timeframes:
 - i) Future 1 (Status quo);
 - ii) Future 2 (Pumps and pipes).
- d) **Notes** the following Potential Adaptation Futures for South Dunedin are assessed as sub-optimal approaches for time periods earlier than 2100, but remain under consideration for timeframes beyond:
 - i) Future 6 (Relocation to raised land); and
 - ii) Future 7 (Large scale retreat).
- e) **Notes** that further technical and economic analysis, including modelling, will be undertaken on the three shortlisted Futures to test efficacy and to develop pathways for each that will identify the anticipated changes at 25-year intervals through to 2125.
- f) **Notes** the shortlisted Futures and pathways are expected to be fully developed and presented to Councils for consideration in early-2026, at which point approval sought to proceed to community engagement.
- g) **Notes** the SDF programme remains on track to produce an adaptation master plan for South Dunedin by December 2026.

Motion carried (CNL/2025/275) with Cr Lee Vandervis recording his vote against

Moved (Mayor Jules Radich/Cr Mandy Mayhem):

That the Council:

Adjourns the meeting until 2.00 pm.

Motion carried

The meeting adjourned at 1.20 pm and reconvened at 2.01 pm.

12 DCC GHG EMISSIONS INVENTORY & MANAGEMENT REPORT 2024/25, AND ZERO CARBON IMPLEMENTATION PLAN 2024/25 REPORTING

A report from Zero Carbon provided the 2024/25 activity undertaken by the DCC to manage and reduce emissions at two scales – organisational (DCC emissions), and Dunedin-wide (city emissions).

The General Manager, Climate and City Growth (Scott MacLean), the Manager, Zero Carbon (Jinty MacTavish) and the Senior Policy Analyst (Rory McLean) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Notes** DCC's verified Greenhouse Gas Emissions Inventory and Management Report (IMR) 2024/25;
- b) **Notes** detailed 2024/25 progress reporting for actions in the DCC Emissions Management and Reduction Plan (EMRP) 2023/24 – 2030/31; and
- c) **Notes** full year reporting for actions in the Zero Carbon implementation plan 2024/25.

Motion carried (CNL/2025/276) with Cr Lee Vandervis recording his vote against.

11 ZERO CARBON IMPLEMENTATION PLAN 2025/26, AND DCC EMISSIONS MANAGEMENT & REDUCTION PLAN 2025/26 - 2029/30

A report from Zero Carbon provided the Zero Carbon implementation plan 2025/26; and an updated DCC Emissions Management and Reduction Plan (EMRP) 2025/26 – 2029/30 for consideration.

The General Manager, Climate and City Growth (Scott MacLean), the Manager, Zero Carbon (Jinty MacTavish) and the Senior Policy Analyst (Rory McLean) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Notes** the Zero Carbon implementation plan 2025/26
- b) **Notes** the DCC's Emissions Management and Reduction Plan 2025/26 – 2029/30

Motion carried (CNL/2025/277) with Cr Lee Vandervis recording his vote against

13 45 HILLSIDE ROAD, TAR WELL REMEDIATION UPDATE REPORT

A report from Property provided an outline of the preferred remediation methodology for 45 Hillside Road, Dunedin and the status of the Deed of Funding from the Ministry for the Environment.

The General Manager, 3 Waters and Transition (David Ward) and the Group Manager, Property Services (Anna Nilsen) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Notes** the 45 Hillside Road, Tar Well Remediation Update Report.
- b) **Notes** the Contaminated Sites Remediation Fund, Deed of Funding for the Tar Well Remedial Action Planning has ended.

Motion carried (CNL/2025/278)

14 ANIMAL SERVICES ANNUAL REPORT TO THE DEPARTMENT OF INTERNAL AFFAIRS

A report from Customer and Regulatory provided the Animal Services Annual Report to the Department of Internal Affairs for the year ending 30 June 2025. It noted it would be submitted to the Department of Internal Affairs in accordance with the Dog Control Act 1996.

The General Manager, Corporate Services - Acting (Alan Worthington), Manager Compliance Solutions (Bonnie Wright) and Team Leader Animal Services (Cazna Savell) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Notes** the Animal Services Annual Report to the Department of Internal Affairs dated as at 30 June 2025.

Motion carried (CNL/2025/279)

15 DRAFT DUNEDIN CITY COUNCIL ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2025

A report from Civic provided the draft performance and results for the year ended 30 June 2025 for Council to review.

The Chief Financial Officer (Carolyn Allan) and the Corporate Planner (Janet Fraser) spoke to the report and responded to questions.

Moved (Mayor Jules Radich/Cr Cherry Lucas):

That the Council:

- a) **Notes** Sections 1 and 2 of the draft Dunedin City Council Annual Report for the year ended 30 June 2025.
- b) **Notes** that the audited Dunedin City Council Annual Report for the year ended 30 June 2025 would be presented for adoption by Council at its meeting on 31 October 2025.

Motion carried (CNL/2025/280)

16 FINANCIAL REPORT - PERIOD ENDED 31 JULY 2025

A report from Finance provided the provisional financial results for the period ended 31 July 2025 and the financial position as at that date.

The Chief Financial Officer (Carolyn Allan) and the Financial Services Manager (Hayden McAuliffe) spoke to the report and responded to questions.

Cr Sophie Barker left the meeting at 3.04 pm and returned at 3.06 pm.

Moved (Cr Lee Vandervis/Cr Cherry Lucas):

That the Council:

- a) **Notes** the Financial Performance for the period ended 31 July 2025 and the Financial Position as at that date.

Motion carried (CNL/2025/281)

17 HEARING COMMITTEE RECOMMENDATIONS ON THE DRAFT RESERVES MANAGEMENT PLAN GENERAL POLICIES

The report from Civic presented the recommendations of the Hearings Committee on the draft Reserves Management Plan General Policies.

Once approved, the new Reserves Management Plan General Policies would be finalised and adopted as the Reserves Management Plan General Policies 2025.

The Chairperson of the Hearings Committee (Cr Andrew Whiley) spoke on the hearing. The Parks Policy Analyst (Stephen Hogg) and Parks Planning Manager (John Brenkley) spoke to the report and responded to questions .

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Moved (Cr Andrew Whiley/Cr Cherry Lucas):

That the Council:

- a) **Notes** that the Hearings Committee has heard and considered submissions on the Draft Reserves Management Plan General Policies.
- b) **Adopts** the Reserves Management Plan General Policies 2025.

Motion carried (CNL/2025/282)

18 HEARING COMMITTEE RECOMMENDATIONS ON THE DRAFT MOSGIEL RECREATION AREA RESERVE MANAGEMENT PLAN

A report from Civic presented the recommendations of the Hearings Committee on the draft Mosgiel Recreation Area Reserve Management Plan. The Draft Mosgiel Recreation Area Reserve Management Plan was a new site-specific reserve management plan for the reserves identified in the Community and Recreation Area Designation (Mosgiel Memorial Park, Mosgiel Memorial Gardens, Te Puna o Whakaehu, Peter Johnstone Park and Murray Street Playground) and the Silverstream Bank reserves.

Once approved, the Mosgiel Recreation Area Reserve Management Plan would be finalised and adopted.

The Chair, Hearings Committee (Cr Cherry Lucas) spoke on the hearing. and responded to questions.

The Parks Planning Manager (John Brenkley) and Senior Parks and Recreation Planner (Elizabeth Schonwald) spoke to the report and responded to questions.

Moved (Cr Cherry Lucas/Cr Kevin Gilbert):

That the Council:

- a) **Notes** that the Hearings Committee has heard and considered submissions on the Draft Mosgiel Recreation Area Reserve Management Plan.
- b) **Adopts** the Mosgiel Recreation Area Reserve Management Plan 2025.

Motion carried (CNL/2025/283)

19 DUNEDIN HERITAGE FUND CCO EXEMPTION

A report from Civic noted that Dunedin Heritage Fund (the Fund) was a Council Controlled Organisation (CCO) and sought exemption status from being a CCO in accordance with s7(3) Local Government Act 2002 (the LGA). The LGA specified that an exemption may only be granted by resolution of Council. Exemptions must be reviewed within three years after first being granted, and thereafter every three years.

It advised that exemption was requested from Council on the basis that the Fund was a small organisation with a charitable intent. The Fund operated as a Tier 4 charity and completed annual reporting, to ensure it met with the accountability standards expected of a CCO.

The Chief Executive Officer (Sandy Graham) and the Corporate Planner (Janet Fraser) spoke to the report and responded to questions.

Moved (Cr Christine Garey/Cr Steve Walker):

That the Council:

- a) **Approves** the exemption of the Dunedin Heritage Fund from the requirements of being a Council Controlled Organisation (CCO) in accordance with s7(3) of the Local Government Act 2002.

Motion carried (CNL/2025/284)

20 PROPOSED EVENT ROAD CLOSURES

A report from Transport sought approval for temporary road closure applications relating to the following events:

- i) New Zealand Defence Force Event and Parade
- ii) St Andrews Day Celebration
- iii) Orange Parade
- iv) Santa Parade
- v) Green Island Market Day
- vi) Community Christmas Event
- vii) New Years Eve Celebrations and Parade
- viii) Brighton Gala Day
- ix) Vintage Car Run
- x) Waitangi Day Celebrations
- xi) George Street Market Day
- xii) MG Car Club Display
- xiii) Chinese New Year Celebrations

Moved (Cr Lee Vandervis/Cr Kevin Gilbert):

That the Council:

- a) **Resolves** to close the roads detailed below (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)):

i) New Zealand Defence Force Event and Parade

Saturday, 8 November 2025	3.30pm to 9.30pm	Bridgman Street, between King Edward and Grosvenor Streets
Sunday, 9 November 2025	10.15am to 11.40am	- Bow Lane, between Castle Street and Anzac Avenue - Anzac Avenue, between St Andrew Street and Castle Street

		Anzac Square, between Anzac Avenue and SH1 High Street
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ii) St Andrews Day Celebration

Sunday, 23 November 2025	8.00am to 4.00pm	Octagon Central Carriageway, between Princes Street and George Street
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iii) Orange Parade

Friday, 28 November 2025	9.15am to 9.45am	Frederick Street, between Great King Street and George Street
	9.15am to 10.45am	Octagon Central Carriageway, between George Street and Princes Street
	9.35am to 10.15am	George Street, between Frederick Street and the Octagon
	10.00am to 2.15pm	Upper Stuart Street (left hand downhill lane only), between Littlebourne Road and Queens Drive

iv) Santa Parade

Sunday, 30 November 2025	8.00am to 2.00pm	George Street, between Duke Street and Regent Road
	2.00pm to 5.00pm	- George Street, between Regent Road and the Octagon - Octagon Central Carriageway, between George Street and Princes Street - Princes Street, between the Octagon and Moray Place - Moray Place, between Princes Street and Lower Stuart Street <i>Every side street along George Street will be affected from 3.00pm when the parade starts</i>

v) Green Island Market Day

Saturday, 6 December 2025	7.00am to 3.00pm	- Main South Road, between Howden Street and Church Street - Jenkins Street, between Main South Road and Shand Street <i>Parking restrictions will be in place in Howden Street and Shand Street</i>
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vi) Community Christmas Event

Sunday, 14 December 2025	1.30pm to 9.00pm	Lanark Street, between Irvine Street and Gordon Road
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vii) New Years Eve Celebrations and Parade

Wednesday, 31 December 2025	9.00am to 7.00am on Thursday, 1 January 2026	- Lower Octagon, between George Street and Princes Street - Lower Stuart Street, between the Octagon and Moray Place <i>Bath Street access available</i>
	12.00pm to 11.00pm	George Street, between Hanover Street and St Andrew Street
	8.30pm to 9.30pm	George Street, between Hanover Street and the Octagon
	2.00pm to 4.00am on Thursday, 1 January 2026	The Octagon, George Street, Princes Street and Upper Stuart Street, between each end of Moray Place

viii) Brighton Gala Day

Sunday, 18 January 2026	8.00am to 7.00pm	Brighton Road, between Bath Street and Taylor Street <i>Detours via Bath Street, Cole Street and Taylor Street</i>
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ix) Vintage Car Run

Saturday, 25 January 2026	9.00am to 12.00pm	Octagon Central Carriageway, between Princes Street and George Street
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x) Waitangi Day Celebrations

Friday, 6 February 2026	8.00am to 5.00pm	Octagon Central Carriageway, between Princes Street and George Street
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xi) George Street Market Day

Saturday, 7 February 2026	3.00am to 10.00pm	- George Street, between The Octagon and Frederick Street - Hanover Street, between Filleul Street and Great King Street - St Andrew Street, between Filleul Street and Great King Street - Bath Street, between George Street and Lower Stuart Street <i>Contingency should Bath Street be unavailable:</i> - The Octagon, George Street, Princes Street, Upper Stuart Street and Lower Stuart Street, between each end of Moray Place <i>Parking restrictions will be in place</i>
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	4.00am to 7.00pm	Vehicle Tow Notice - The streets listed above will be subject to a full road closure for the event. - All vehicles parked in the closed area from 4.00am will be towed.
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xii) MG Car Club Display

Sunday, 8 February 2026	8.00am to 12.30pm	- Octagon Central Carriageway, between Princes Street and George Street - George Street, between Bath Street and the Octagon - Lower Octagon, between George Street and Princes Street - Lower Stuart Street, between the Octagon and Moray Place <i>Bath Street access available</i>
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xiii) Chinese New Year Celebrations

Sunday, 15 February 2026	10.00am to 2.00pm	George Street, between Hanover Street and St Andrew Street
Friday, 20 February 2026	5.00pm to 11.30pm on Saturday, 21 February 2026	Carpark at end of Queens Garden cul-de-sac
Saturday, 21 February 2026	5.00pm to 11.30pm	Queens Gardens cul-de-sac, between Cumberland Street and carpark
	6.00pm to 7.15pm	Princes Street, between the Octagon and Moray Place
	7.00pm to 7.20pm	Princes Street, Rattray Street and Queens Gardens, between Moray Place and Cumberland Street
	9.00pm to 10.00pm	Thomas Burns Street, between Fryatt Street and Mason Street

Motion carried (CNL/2025/285)

21 NOTICE OF MOTION - ŌTEPOTI HOUSING ACTION PLAN

In accordance with Standing Order 26.1, the following Notice of Motion was received from Cr Marie Laufiso.

Cr Laufiso spoke to the Notice of Motion.

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Council:

- a) **Agrees** in principle to the establishment of a dedicated outreach service within Council, to help deliver on its commitment to a Functional Zero approach to homelessness under the Ōtepoti Housing Action Plan.
- b) **Requests** a report to the November 2025 Council meeting on the costs and implications of establishing an outreach service.
- c) **Notes** that the report would include an option to increase the budget and staff levels in the Policy -Housing team

Motion carried (CNL/2025/286)

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Mayor Jules Radich/Cr Mandy Mayhem):

That the Council:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Ordinary Council meeting - 26 August 2025 - Public Excluded	S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. S7(2)(g) The withholding of the information is necessary to maintain	.	

legal professional
privilege.

S7(2)(h)
 The withholding of
 the information is
 necessary to enable
 the local authority to
 carry out, without
 prejudice or
 disadvantage,
 commercial activities.

S7(2)(i)
 The withholding of
 the information is
 necessary to enable
 the local authority to
 carry on, without
 prejudice or
 disadvantage,
 negotiations
 (including commercial
 and industrial
 negotiations).

S7(2)(a)
 The withholding of
 the information is
 necessary to protect
 the privacy of natural
 persons, including
 that of a deceased
 person.

S7(2)(d)
 The withholding of
 the information is
 necessary to avoid
 prejudice to measures
 protecting the health
 and safety of
 members of the
 public.

C2 Confidential
 Council Action List
 Update

S7(2)(b)(ii)
 The withholding of
 the information is

S48(1)(a)
 The public conduct
 of the part of the

necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

S7(2)(g)
The withholding of the information is necessary to maintain legal professional privilege.

S7(2)(h)
The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.

S7(2)(i)
The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

C3 Confidential
Council Forward
Work Programme

S7(2)(a)
The withholding of the information is necessary to protect the privacy of natural

S48(1)(a)
The public conduct of the part of the meeting would be likely to result in

	persons, including that of a deceased person. S7(2)(d) The withholding of the information is necessary to avoid prejudice to measures protecting the health and safety of members of the public. S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege. S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	the disclosure of information for which good reason for withholding exists under section 7.
C4 Investment Property Portfolio - Quarter/Year ending 30 June 2025	S7(2)(b)(ii) The withholding of the information is necessary to protect	S48(1)(a) The public conduct of the part of the meeting would be

	information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	likely to result in the disclosure of information for which good reason for withholding exists under section 7.
C5 Dunedin City Holdings Group - Director Appointment	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Motion carried (CNL/2025/287)

The meeting moved into confidential at 3.55 pm and concluded at 4.20 pm.

.....
 MAYOR

REPORTS

DELEGATIONS IN THE INTERREGNUM PERIOD

Department: Civic

EXECUTIVE SUMMARY

- 1 The interregnum period is the period between the discharge of the Council and the swearing in of the new Council. It is anticipated that this will occur on 31 October 2025, depending on when the final election result is confirmed.
- 2 The Council must provide for the effective and efficient conduct of the Council's business during the interregnum, and various delegations and arrangements are required. Options are therefore not presented, as these arrangements are required to give effect to our obligations during this period.
- 3 As this report concerns administrative matters only, a summary of considerations is not required.

RECOMMENDATIONS

That the Council:

- a) **Approves** the following appointments and powers:
 - i) That from 11 October 2025 until the inaugural meeting of the Council, the Chief Executive Officer is authorised to make decisions in respect of urgent matters. Where the Mayor elect is known, this will be in consultation with the Mayor elect.
 - ii) That Cherry Lucas, Sophie Barker, Christine Garey, Steve Walker, Jim O'Malley, Kevin Gilbert and Andrew Whiley be appointed to act as Commissioners to undertake the responsibilities of the Hearings Committee from 11 October 2025 if required. This delegation will expire when all matters commenced immediately prior to the date a Hearings Committee is appointed have proceeded to a decision.

Explanatory Note: The Hearings Committee appointed by Council in the new Triennium is to consider any matters which require a hearing after the date that new Committee is appointed, but any matters commenced after 11 October 2025 and prior to that appointment date will continue under this delegation until a decision has been issued.

- iii) That from 11 October 2025 the Chief Executive Officer in consultation with the Resource Consents Manager or City Development Manager as appropriate, be authorised to appoint one or more independent commissioner(s) for hearings where:

- a. The Council is the landowner, lessee, applicant, requiring authority, has a financial interest, or the Council has any other role where the perception of bias or impartiality in its quasi-judicial decision making capacity cannot be avoided; or
- b. A Commissioner(s) is appointed as provided for in (a) above, where appointees are unavailable or not willing to act; or
- c. A joint hearing is to be convened.

This delegation expires on the appointment of a new Hearings Committee.

- iv) That from 11 October 2025, Cherry Lucas be delegated the power to negotiate and/or resolve any appeal on a resource consent decision. This delegation is to expire on the appointment of a new Hearings Committee.
- v) That from 11 October 2025, until the date that a new Hearings Committee is appointed Cherry Lucas is authorised to:
 - a. Determine any matters regarding minor alterations to designations
 - b. Initiate or join any Environment Court proceedings under the Resource Management Act 1991
 - c. Negotiate and resolve or withdraw from any proceeding arising from (v)(b) above
 - d. Select the chairperson or mediator for pre-hearing meetings pursuant to s99 and s99A of the Resource Management Act 1991.
- vi) That from 11 October 2025, Cherry Lucas will have the delegation to negotiate and resolve 2GP appeals through the environment court process, until the appointment of a new Hearings Committee.
- vii) In the event of a pandemic or emergency occurring, the Chief Executive Officer (or Acting Chief Executive Officer) is delegated all of the powers and functions of the local authority (other than those which may not be delegated). This delegation expires on the convening of a valid meeting of the Dunedin City Council. The power to declare a state of local emergency will rest with the Minister for Emergency Management.
- viii) That from 11 October 2025 until the inaugural meeting of the Council, Warren Allen continues to act as the independent alternate Fraud Control Officer and Protected Disclosure Officer.

BACKGROUND

- 4 Elected members and standing committees (that have not been constituted to survive the triennium) are discharged from office from the date that the Returning Officer publicises the official results of the elections.

- 5 Elected members cannot act in any capacity from the date they are discharged until they have made their statutory declarations at the inaugural Council meeting which is tentatively set for 31 October 2025.

DISCUSSION

- 6 Unless delegations are made to apply to matters commenced in the interregnum, it will not be possible to deal with urgent matters or conduct the business ordinarily delegated to the Hearings Committee or the Hearings Committee Chair.
- 7 It is proposed that a series of delegations to the Chief Executive Officer and to specified people be put in place from polling day (11 October) and during the interregnum. In 2022 the Council delegated authority to the Chief Executive Officer to act during the interregnum.
- 8 The Civil Defence Emergency Management Group continues during the interregnum (section 12 Clause (20) of the Civil Defence Emergency Management Act 2002), therefore no delegations are required for the interregnum.
- 9 Warren Allen, as Chair of the Audit and Risk Subcommittee, acts as an alternate officer in respect of the Fraud Prevention Policy, and the Protected Disclosure Whistleblower Policy. It is proposed that he be delegated authority to continue in these roles for any matters that may arise during this period. Note is made that the Audit and Risk Subcommittee will be reconstituted at the inaugural meeting of Council.
- 10 If no delegations are made, then the Chief Executive Officer will be required to call an extraordinary Council meeting at 72 hours' notice if there are matters that require urgent decisions during the interregnum. This would not be effective or efficient, as the Mayor – elect and Councillors – elect would not yet be sworn in, and this too would need to be done under urgency.

NEXT STEPS

- 11 The recommended options provide for the expiry of the interregnum delegations. Nothing further is required.

Signatories

Author:	Jackie Harrison - Manager Governance
Authoriser:	Scott MacLean - General Manager, Climate and City Growth Sandy Graham - Chief Executive Officer

Attachments

There are no attachments for this report.

LOCAL WATER DONE WELL - RECOMMENDED AMENDMENTS TO SIGNIFICANCE AND ENGAGEMENT POLICY

Department: Legal Services

EXECUTIVE SUMMARY

- 1 The Local Government (Water Services) Act 2025 (Act) became law on 26 August 2025. Under that Act, Council is required to amend its Significance and Engagement Policy (SEP) to reflect Council's role as a water service provider (WSP).
- 2 This report:
 - a) provides information on some of the matters that must be included in the SEP under the Act; and
 - b) recommends amendments to the SEP to meet the requirements of the Act regarding contracts.
- 3 The recommended amendments are shown as tracked changes on Attachment A (Recommended Amendments).
- 4 The Recommended Amendments focus on matters relating to contracts (particularly "significant contracts") as this is an immediate priority to allow Council to continue entering contracts relating to water services. A more detailed report will be presented to Council in the new triennium regarding wider SEP changes required by the Act.

RECOMMENDATIONS

That the Council:

- a) **Notes** that Local Government (Water Services) Act 2025 has recently become law and requires certain changes to Council's Significance and Engagement Policy.
- b) **Decides** that there are good reasons not to consult on the Recommended Amendments.
- c) **Approves** the Recommended Amendments to Council's Significance and Engagement Policy.

BACKGROUND

- 5 The Government has now completed its three-stage water services reform programme named Local Water Done Well (LWDW). The three stages of LWDW are shown in the following Table:

LWDW Stage	Legislation	Purpose
<u>Stage One</u> Early 2024	Water Services Acts Repeal Act 2024	Repealed earlier legislation relating to large water services entities (the likes of Entity J).
<u>Stage Two</u> Mid 2024	Local Government (Water Services Preliminary Arrangements) Act 2024	Established the LWDW framework and the preliminary arrangements for the new water services system including the requirement for councils to develop and submit a Water Services Delivery Plan (WSDP) by 3 September 2025. As part of the development of the WSDP, Council adopted the in-house delivery option as the water services delivery model on 26 May 2025 and this delivery model is reflected in both the 9 Year Plan 2025-34 and WSDP.
<u>Stage Three</u> Mid 2025	Local Government (Water Services) Act 2025 (Act) <u>and</u> Local Government (Water Services) (Repeals and Amendments) Act 2025 (Repeals and Amendment Act).	The Act establishes the enduring settings for the new water services delivery system. For example, it covers operational matters, planning and reporting requirements, provisions regarding water services bylaws etc. The Repeals and Amendment Act amends existing legislation, including inserting new provisions into the Commerce Act 1986 to establish an economic regulation regime for water services.

- 6 Council staff are working through the requirements in the Act.
- 7 One of the requirements is to amend Council's SEP to address certain matters.
- 8 This report:
 - a) provides information on some of the matters that must be included in the SEP under the Act; and
 - b) recommends amendments to the SEP to meet the requirements of the Act regarding contracts.
- 9 The Recommended Amendments are shown as tracked changes on Attachment A. These changes are focused on matters relating to contracts (particularly "significant contracts") as this is an immediate priority to allow Council to continue entering contracts relating to water services.
- 10 This means that:
 - a) If Council is considering whether a proposed water services contract is a "significant contract" or whether assets are "strategic water services assets" then the section in the SEP called "Water Services" will apply; and

- b) For all other decisions regarding water services, the current SEP will continue to apply.
- 11 A more detailed report will be presented to Council in the new triennium regarding wider SEP changes required by the Act.

DISCUSSION

Why are amendments necessary?

- 12 Staff recommend that the SEP be amended because:
 - a) The Act records certain matters that must be in a SEP. While the Act does not set a specific date by which the SEP must be amended, the Act came into force on 27 August 2025.
 - b) Council's existing SEP does not currently include all the criteria required under the Act.
 - c) This is particularly an issue regarding new contracts for water services. The Act requires Council to assess whether a contract (with a person or body for the performance of any aspect of providing a water service) is a "significant contract", but this assessment can only be made following an evaluation of specified criteria. These criteria are not currently in Council's SEP.
 - d) If the SEP is amended to include the requirements in the Act, this will then minimise process risks regarding contracts for water services.

Under the Act, what changes need to be made to the SEP?

- 13 Section 34 of the Act specifies that:

34 Territorial authority's policy

A territorial authority must amend its significance and engagement policy—

(a) to suit the authority's role, and any changes to its role, as—

(i) a water service provider....

- 14 This means that Council will need to consider matters such as:
 - a) The Council's approach to determining the significance of proposals and decisions in relation to water issues, water services infrastructure and other water related matters.
 - b) Any criteria or procedures that Council will use in assessing the extent to which water-related issues, proposals, water services infrastructure, decisions or activities are significant or may have significant consequences.
 - c) The Council's approach to engagement for water services decisions.
- 15 Council's current SEP already covers many of these matters, but there are some specific things that will need to be addressed. For example:
 - a) Under section 24, Council must ensure that its SEP addresses all matters necessary to determine whether a proposed contract is a "significant contract" and this must include certain criteria (as discussed below).

- b) Under section 26, Council needs to ensure that its SEP addresses all matters for determining whether a proposed joint water service provider arrangement is a “significant joint water service provider arrangement” and how to undertake engagement in relation to a proposed significant joint water service provider arrangement.
- 16 Staff have not yet included any proposed changes to the SEP for “joint water service provider arrangements” as this requires further consideration. Staff are however recommending changes regarding contracts so that Council can continue with “business as usual”. Each year, Council negotiates and signs many contracts for water services.

Significant contracts

- 17 Section 23(1) of the Act requires Council, when considering and negotiating a contract (with a person or body for the performance of any aspect of providing a water service), to determine whether the proposed contract is a “significant contract”.
- 18 Under section 24 of the Act, the SEP must contain the criteria for determining whether a proposed contract is a significant contract, and those criteria must include:
- a) whether the proposed contract is of high value relative to the revenue that the Council receives from providing the water services to which the contract relates;
 - b) whether the proposed contract will create a public-private partnership;
 - c) all matters that are essential to the Council’s ability to meet its obligations under the Act in relation to the water service to which the contract relates; and
 - d) any relevant thresholds (for example, the value of the contract).
- 19 The above criteria for significant contracts are different from the criteria under Council’s current SEP, which lists the criteria for significance as being an assessment of the importance to Dunedin, community interest, consistency with existing policy and strategy, and impact on Council’s finances, capacity and capability.
- 20 If it is a significant contract, then additional requirements apply. Before signing the contract, Council would need to:
- a) Identify and assess options; and
 - b) Undertake public consultation that includes making information available on:
 - i) Council’s assessment of options and reasons for its preferred option;
 - ii) how proceeding with the contract is likely to affect Council’s rates, debt and levels of service, any charges for water services, and arrangements and mechanisms for funding, pricing, invoicing, and collecting charges for water services; and
 - iii) any other relevant implications of the significant contract that the Council considers will be of interest to the public.

Strategic water services assets

- 21 Under section 4 of the Act, “strategic water services asset” is defined to mean:

strategic water services asset, for a water service provider,—

- a) *means water services infrastructure or another asset or group of assets without which the provider is unable—*
 - i) *to meet its regulatory requirements; or*
 - ii) *to maintain its capacity to achieve the outcomes set out in its water services strategy; and*
- b) *includes an asset or a group of assets listed as strategic water services assets in the provider’s significance and engagement policy.*

22 Under Council’s existing SEP, the following are included in the list of Strategic Council-Owned Assets:

- a) Stormwater and collection and disposal system;
- b) Wastewater collection, treatment and disposal system; and
- c) Water collection, storage, treatment and distribution system.

23 Staff are recommending that these items be moved from the current list of Strategic Council-Owned Assets to become a separate list for Strategic Water Services Assets. This then will link back into the criteria for “significant contracts” because one of the proposed criteria for determining whether a contract is a significant contract is whether the contract involves any significant changes to the Council’s ownership or control of a strategic water services asset.

Process requirements for amending the SEP

24 Under section 76AA of the Local Government Act 2002 (LGA 2002), Council must consult on any changes to the SEP in accordance with section 82 of the LGA 2002 unless it considers on reasonable grounds that it has sufficient information about community interests and preferences to enable the purpose of the SEP policy to be achieved.

25 Section 82 of the LGA 2002 sets out the principles of consultation (see link: <https://www.legislation.govt.nz/act/public/2002/0084/latest/DLM172327.html>). These principles are to be observed in such manner as Council considers, in its discretion, to be appropriate. Council must, in exercising its discretion, have regard to the matters in section 82(4), including the extent to which current views and preferences are known, the nature and significance of the decision and the costs and benefits of any consultation process or procedure.

26 Council will need to decide whether it wants to consult on the Recommended Amendments.

27 Given the following, it is open to Council to decide that it will approve the Recommended Amendments to the SEP without further consultation on the proposed amendments:

- a) The changes are required by legislation;
- b) The changes need to be made quickly to allow Council to continue with “business as usual” in regard to contracts for water services;

- c) Council has recently been through a full consultation process regarding its water services delivery model so is aware of public feedback regarding water services;
- d) There would be costs associated with a consultation process or procedure, which are likely to outweigh benefits given that the Recommended Amendments have been developed to meet requirements and criteria in the Act.

OPTIONS

28 The two key options are to either approve or not approve the Recommended Amendments.

Option One – Recommended Option – Approve the Recommended Amendments to Council’s Significance and Engagement Policy, with any requested changes

29 Under this option, Council would:

- a) Note that the Local Government (Water Services) Act 2025 has recently become law and requires certain changes to Council’s Significance and Engagement Policy.
- b) Decide that there are good reasons not to consult on the Recommended Amendments.
- c) Approve the Recommended Amendments to Council’s Significance and Engagement Policy.

Advantages

- Allows business as usual involving water services contracts.

Disadvantages

- None identified.

Option Two – Status Quo – Do not approve the Recommended Amendments to Council’s Significance and Engagement Policy

30 Under this option, Council would not approve the Recommended Amendments.

Advantages

- None identified.

Disadvantages

- Will limit progression of water services contracts of an operational nature, and create process risks for Council.

NEXT STEPS

31 If Council approves the Recommended Amendments, then:

- a) these changes will be made to Council’s SEP, with the electronic version of the 9YP being updated; and

- b) a more detailed report will be presented to Council in the new triennium regarding wider SEP changes required by the Act.
- 32 If Council does not approve the Recommended Amendments, then staff will consider any feedback from Council and report back to Council with amended proposed changes.

Signatories

Author:	Karilyn Canton - Chief In-House Legal Counsel Nadia McKenzie - In-House Legal Counsel
Authoriser:	Sandy Graham - Chief Executive Officer

Attachments

	Title	Page
↓A	Significance and Engagement Policy	52

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report enables democratic local decision making and action by, and on behalf of communities and promotes the social, economic environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	☐	☐
Economic Development Strategy	✓	☐	☐
Environment Strategy	✓	☐	☐
Arts and Culture Strategy	☐	☐	✓
3 Waters Strategy	✓	☐	☐
Future Development Strategy	✓	☐	☐
Integrated Transport Strategy	✓	☐	☐
Parks and Recreation Strategy	✓	☐	☐
Other strategic projects/policies/plans	✓	☐	☐

This report has been prepared with reference to the Dunedin strategic framework.

Māori Impact Statement

Council is committed to working closely with mana whenua to shape the future of water services in Ōtepoti Dunedin.

Sustainability

Financial sustainability of local government water services is a key objective of the Government's 'Local Water Done Well' policy. Council must ensure delivery of water services will be financially sustainable by 30 June 2028.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report relates to proposed amendments to Council's Significance and Engagement Policy which forms part of Council's 9 Year Plan. Section 76AA of the Local Government Act 2002 allows for amendment to the Policy in accordance with section 82 principles of consultation.

Financial considerations

The proposed amendments to Council's Significance and Engagement Policy include consideration of criteria such as whether a water-related contract is of high value compared to the revenue that Council receives from providing the water services to which the contract relates.

Significance

The proposed changes to Council's Significance and Engagement Policy are considered low in terms of Council's Significance and Engagement Policy. The changes are required as a result of new legislation.

Engagement – external

Staff have spoken with Simpson Grierson at a high level on the requirements for changes to the Significance and Engagement Policy under the Local Government (Water Services) Act 2025.

Engagement - internal

Council's Legal and Procurement Teams.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

This report recommends changes aimed at achieving legislative compliance with the new requirements under the Local Government (Water Services) Act 2025 through amendments to Council's Significance and Engagement Policy.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no known implications for Community Boards.

Significance and engagement policy | Kaupapa here hirahira whakatūtaka

Why do we engage?

The Dunedin City Council (DCC) is responsible for making decisions on behalf of its many communities and aims to achieve a high level of community understanding and support for DCC activities.

Engagement provides an opportunity for the public to discuss their views on a decision or proposal being considered by the DCC. The community views expressed through an engagement process will be considered, along with other information, when decisions are made.

Engagement may not necessarily result in consensus. However, engagement should allow for an exchange and examination of information and points of view between affected and interested people and decision-makers before a decision is made. Engagement ensures that decisions are informed by the community's involvement.

Consultation vs Engagement

Consultation involves obtaining public feedback on proposals; it is one form of engagement. The DCC regularly consults communities through processes such as the long-term plan which determine DCC's strategic direction as well as how it sets budgets and prioritises projects. The DCC can also decide to consult at any time on a decision, where it considers that appropriate. For most decisions, there is no statutory requirement to consult the public.

Engagement is a broader and ongoing process of sharing information with the community and seeking its feedback, with the purpose of involving the community in the process of decision making.

The Significance and Engagement Policy (the policy) is required under the Local Government Act 2002 (LGA). It establishes a general approach for determining the significance of DCC decisions and sets out when and how the DCC will engage the community in its decision-making relative to the significance of the decision.

Strategic Alignment

The DCC aims to engage meaningfully to implement the goals and strategic directions set up in the Strategic Framework.



Figure 1-DCC's Strategic Framework

In particular, the policy aligns with the commitment toward:

- Sustainability, implemented by the Zero Carbon Plan.
- The Treaty of Waitangi, implemented by Te Taki Haruru – The Māori Strategic Framework.

1. Purpose

The DCC will consider community views when making decisions. This policy establishes a general approach for determining the significance of decisions and sets out when and how the DCC will engage the community in its decision-making relative to the significance of the decision.

The objectives of this policy are:

- a) To establish a process for determining the significance of a decision.
- b) To support public involvement in significant decision-making, which will ensure good decision-making.
- c) To promote on-going engagement on the DCC's activities and projects.
- d) To build positive relationships with stakeholders and the wider community, encouraging co-operation, respect and mutual understanding of other points of view.
- e) To ensure that the DCC meets all legislative requirements in terms of consultation and community engagement, including the requirements of section 76AA of the LGA.

Principles of Engagement

The DCC will take a principle-based approach to its community engagement activities, in alignment with the International Association for Public Participation (IAP2) Core Values.

Principle 1: Engage effectively and openly.

- a) **Genuine:** We will engage honestly, and we will respect and listen to the views provided by the community with an open-mind and will give due consideration to them when making decisions.
- b) **Timeliness:** We will engage with the community as early as appropriate and ensure that engagement processes are an integral part of project planning. We will allow enough time for participants to contribute and for them to be able to raise unexpected issues.
- c) **Purposeful:** We will be clear about the purpose of engagement and the ability and scope of the engagement to influence decisions.
- d) **Informed:** We will provide clear, easy to understand and objective information relating to engagement and ensure it is readily available so that participants can make informed contributions.

Principle 2: Ensure appropriate delivery of engagement.

- a) **Recognition of diversity:** We will use engagement methods which are appropriate to the issue and those we are seeking to engage, having regard to their culture, age, ability and time availability.
- a) **Inclusive and accessible:** We will engage in a way which encourages participation of all who are likely to be affected by, or are interested in, a decision.
- b) **Cost-effective:** We will engage in a cost-effective manner, and resource engagement in proportion to the significance of the decision. We will ensure the least possible cost to all involved in the engagement (including the costs to the communities / affected parties).

Principle 3: Make provision for Māori to contribute to the decision-making processes actively and effectively.

- c) **Engagement with Māori:** In addition to all other principles, we will engage with Māori in the city in a way that is reflective of tikaka and kawa.

Principle 4: Consider the views, interests, needs and opinions expressed and report on their influence on the final decision.

- d) **Responsive:** We will be transparent about how we record, consider and respond to participants' contributions, and provide clear information on how the community's feedback has been taken into account in decision-making.

Principle 5: Consider the needs of future generations.

- e) **Sustainable:** We will consider the needs of the present without compromising the ability of future generations to meet their own needs.

International Association for Public Participation (IAP2) Core Values

1. Public participation is based on the belief that those who are affected by a decision have a right to be involved in the decision-making process.
2. Public participation includes the promise that the public's contribution will influence the decision.
3. Public participation promotes sustainable decisions by recognising and communicating the needs and interests of all participants, including decision-makers.
4. Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision.
5. Public participation seeks input from participants in designing how they participate.
6. Public participation provides participants with the information they need to participate in a meaningful way.
7. Public participation communicates to participants how their input affected the decision.

Figure 2 – IAP2 Core values

Māori Engagement

In Te Taki Haruru – the Māori Strategic Framework for DCC – the value of Autūroa, referring to the concept and practice of mana and the longevity of ongoing influence and leadership in the community, relates to engagement and how we can effectively engage with Māori in Dunedin. Additionally, the value of Autakata, referring to the concept of whakapapa of mana whenua to the whenua of Ōtepoti, highlights why it is important to engage with mana whenua.

The implementation of Te Taki Haruru will provide avenues for DCC to engage with mana whenua and Māori, one of which is Tū Hono - the Māori Engagement Framework. Enabling DCC teams to assess the level of engagement required with mana whenua and mātāwaka Māori in Ōtepoti Dunedin.

Furthermore, Tū Kotahi - the Cultural Capability Framework will lift the ability and understanding of teams to engage with mana whenua and Māori communities of Ōtepoti Dunedin.

Finally, Te Pae Māori will provide a mana-to-mana forum in which Council, Mana Whenua and Mātāwaka are able to collaborate in decision making.

When do we engage?

- **Statutory Compliance:** The LGA and other legislation require the DCC to consult with the community in a range of circumstances. The LGA has also sets out principles to guide all consultation and prescribes specific consultative procedures, which must be followed in certain circumstances (refer to the 'How do we engage' section). At a minimum, the Council will adhere to all legislative requirements.
- **Significant proposals or decisions:** The Council will determine the nature and form of the engagement in accordance with the significance of the particular decision. In general, the greater the significance of the decision, the more we will do to engage the community. A 'significant' decision will not automatically require the special consultative procedure but will require some method of engagement unless there are good reasons not to engage.
- **Reasons not to engage:** The Council acknowledges there are times when it is not necessary, appropriate or possible to engage the community on a proposal or decision. The Council may choose not to engage on a proposal or decision, but will only decide this in accordance with the criteria below:
 - a) The proposal or decision is not of a nature or significance that requires engagement.
 - b) The Council already has a sound understanding of the views and preferences of the persons likely to be affected by or interested in, the proposal or decision.
 - c) There is a need for confidentiality or commercial sensitivity.
 - d) The costs of engagement outweigh the benefits of it.
 - e) The proposal or decision has already been addressed by the Council's strategies, policies or plans, which have recently been consulted on.
 - f) An immediate or quick response or decision is needed or it is not reasonably practicable to engage.
- **Whenever the Council does not formally engage,** community views will still be considered before a decision is made and as much information will be provided to the public as possible. Figure 2 provides a summary of the factors the Council will consider when deciding when to engage.

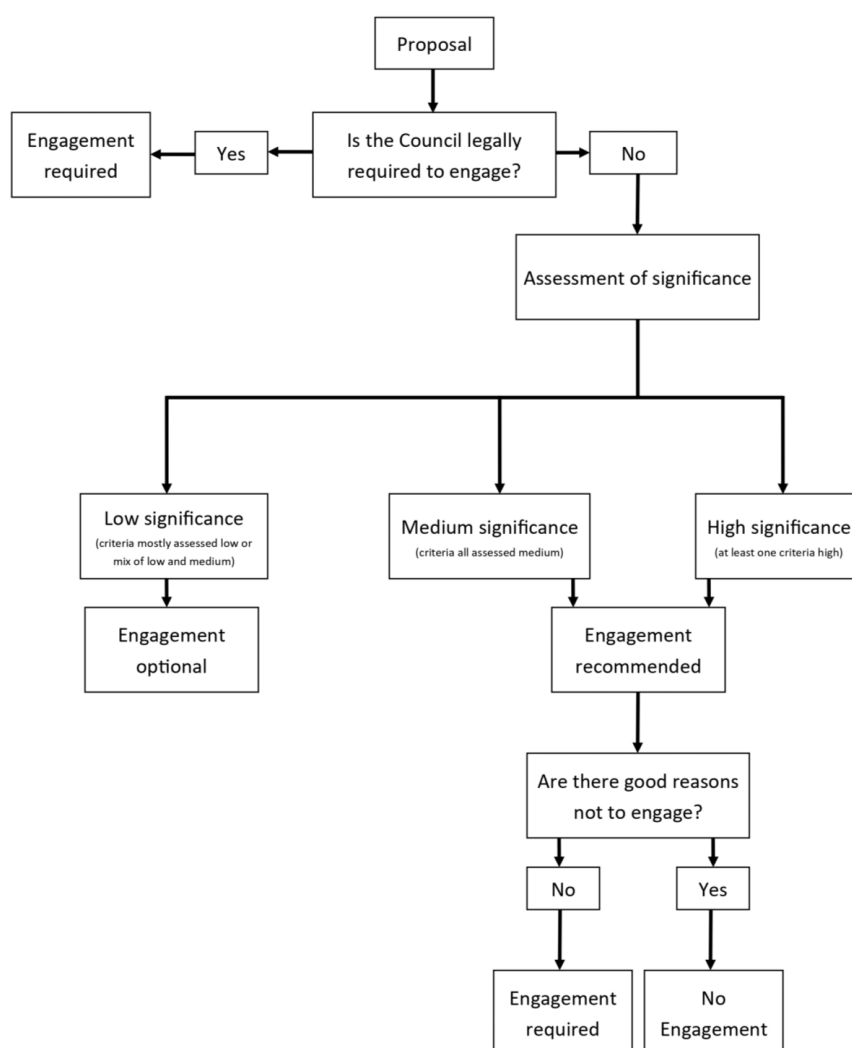


Figure 2-When to Engage Flowchart

Significance

Significance means the importance of an issue, proposal, decision, or matter, as assessed by the DCC, in terms of its likely impact on, and likely consequences for:

- Dunedin as a whole.
- The parties and communities who are likely to be particularly affected or interested in the issue, proposal, decision or matter.
- The financial and non-financial costs and implications, or the capacity of the DCC to perform its role/functions.

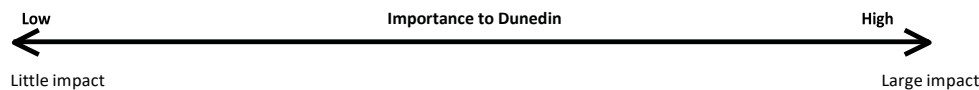
In considering DCC's strategic commitment to sustainability, climate change should be treated as an overarching issue that impacts all areas of work at DCC.

DCC staff and elected members will be responsible for assessing the significance of a potential decision, in accordance with legislation and this Policy. ~~Except as provided in the 'Water Services' section of this pPolicy, when-When~~ determining the significance of an issue, proposal, decision or other matter the criteria in the section below will be considered.

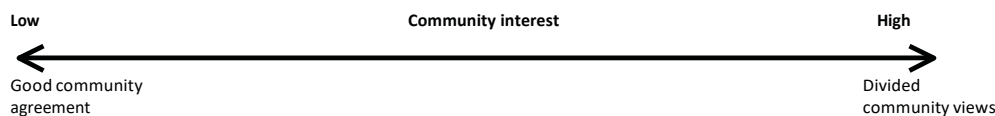
Criteria for Significance

The DCC has identified criteria to assess the degree of significance. The significance of an issue, proposal or decision lies somewhere on a continuum from low to high. Where the significance of a proposal or decision is unclear against one criterion, then the DCC will treat that criterion as being more, rather than less significant. If any of the following criteria are met, the proposal or decision may be 'significant'. However, the criteria should be considered collectively to get to this point.

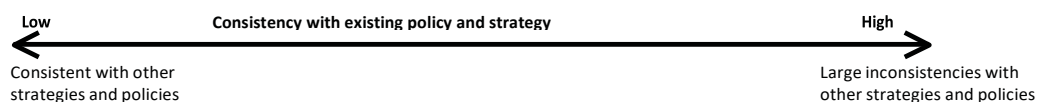
- **Importance to Dunedin:** The extent to which the matter impacts on DCC area, now and in the future. Factors to be considered include:
 - a) The effect on existing levels of service provided by the DCC for significant activities (including a decision to begin or cease a significant activity).
 - b) The long-term social, economic, environmental and cultural impact of the decision on the needs of current and future generations.
 - c) The opportunity costs, the level of risk and how difficult it would be to reverse the effects of the decision.



- **Community interest:** The extent to which individuals, organisations, businesses, groups, communities and sectors within the community are particularly affected by, or are interested in, the matter. Factors to be considered include:
 - a) The number of individuals, organisations, businesses, groups, communities and sectors within the community that are affected.
 - b) The extent of the impact on affected individuals, organisations, businesses, groups, communities and sectors within the community.
 - c) The level of public interest, or the potential to generate interest or controversy.
 - d) The extent to which community opinion is divided on the matter.

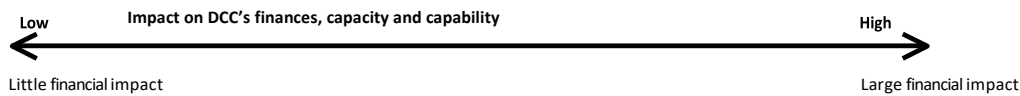


- **Consistency with existing policy and strategy:** the extent to which the matter is consistent with the DCC's community outcomes, Strategic Framework and policies (refer to Schedule 1). Factors to be considered include:
 - a) The extent to which the decision is consistent with the DCC's community outcomes, Strategic Framework priorities and policies.
 - b) The extent to which the decision is consistent with previous DCC decisions.



- **Impact on DCC's finances, capacity and capability:** The impact of the decision on the ability to achieve the objectives set out in the DCC's Long Term Plan and Financial Strategy. Factors to be considered include:
 - a) Transfers of strategic assets to or from the DCC (refer to the 'Strategic Assets' section of this Policy).
 - b) The financial cost of the decision, in the short, medium and long term.
 - c) The extent of the impact on rates and/or debt (including cumulative effects).

- d) The extent to which the decision is consistent with the Financial Strategy.
- e) The impact on DCC's capacity/capability to meet legislative requirements.



Strategic assets

Some assets or groups of assets are considered strategically important to achieve and promote the current or future wellbeing of the community and the priorities of the Strategic Framework. These assets are identified in Schedule 2.

In general, the DCC will, at a minimum, engage the community using the special consultative procedure (as described in the 'How do we engage' section of this Policy) on any significant changes to the DCC's ownership or control of strategic assets and any decisions to construct, replace or sell strategic assets.

Note: the section of this Policy called 'water services' applies to DCC's 'strategic water services assets'.

Materiality and the Annual Plan

A local authority is required to prepare and adopt an Annual Plan for each financial year. Consultation on a proposed Annual Plan is only required if there are significant or material differences from the content of the Long Term Plan for the financial year concerned (Sections 95 and 95A of the LGA). However, the DCC can still choose to engage with the community on its plans if it wishes to do so.

Section 95A(5) of the LGA defines materiality: "For the purposes of this section a difference, variation or departure is material if it could in its own right, or in conjunction with other differences, influence the decisions or assessments of those reading or responding to the proposed Annual Plan."

When assessing materiality, the key questions to consider are:

- a) Would this project/proposal cause a reasonable person to change their view of the affordability of the plan or of the service levels being provided?
- b) Would this project/proposal cause a reasonable person to want to/not want to provide feedback on the proposal?

Materiality in this context is not the same as the concept commonly used in financial reporting and cannot always be reduced to a dollar value.

How do we engage?

Level of Engagement

The DCC will determine which engagement tools, activities or processes to use based on the individuals, organisations, businesses, groups, communities and sectors within the community that are affected by, or interested in the proposal; and the extent of that interest/impact. In the first instance, DCC staff will be responsible for assessing the appropriateness of engagement activities for each proposal or decision at the project planning stage. The DCC will be flexible in its engagement approach and be responsive to new ideas. Reports to the Council and its Committees will outline a proposed engagement plan, to be approved by the Council or Committee.

The DCC recognises that differing levels of engagement tools, activities or processes may be required during the various stages of decision-making on an issue and for different stakeholders. Figure 3 is based on the International Association of Public Participation (IAP2) spectrum of engagement and sets out some engagement activities. It describes when these activities may be appropriate for particular kinds of decisions and when the community can expect to be involved in the decision-making. However, this does not commit the DCC to using specific tools or activities in any specific circumstance.

Level	Inform	Consult	Involve	Collaborate	Empower
Goal of engagement	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, or solutions.	To obtain public feedback on analysis, alternatives or decisions.	To work directly with the public throughout the process to ensure that public concerns are constantly understood and considered.	To partner with the community and stakeholders in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place the final decision-making in the hands of the public.
Examples of issues, decisions or matters where this engagement might be appropriate	Temporary road closure District Plan monitoring reports Council reports	Long Term Plan consultation Dog Control Bylaw	Review of the Community Grants Policy Revitalisation of an area (e.g. Warehouse Precinct)	Development of a Strategy (e.g. Economic Development Strategy) Upgrade of playgrounds	Triennial council election
Engagement activities the DCC might use – both in person and/or online	Public notice Letter drop Media release <i>Discussion paper DCC website</i> Multilingual radio FYI story <i>Dynamic</i> social media Animated videos Augmented reality	Exhibition Expo Public hearing Survey Special consultative procedure People's Panel Roadshow 'Graffiti' suggestion wall Social media	Community Board meeting Hui a iwi/ public meeting Working party Workshops Focus group Drop-in sessions Social media	Multi stakeholder process Advisory group Round table meeting Market pop-ups World cafe	Referendum Citizen juries Participatory budgeting
When the community can expect to be involved in the decision- making	The DCC will advise the community when a decision has been made.	The DCC will advise the community when a draft decision has been made and will provide the community with an opportunity to participate and respond before a final decision is made.	The DCC will provide the community with opportunities to be involved throughout the decision-making process, before a final decision is made.	The DCC will provide the community with opportunities to be involved throughout the decision-making process, including when the options are being considered before a final decision is made.	The DCC will provide the community with the power to make the final decision.

Figure 3: Types of Engagement Activities (IAP2 spectrum of engagement)

Engagement concerning local issues

Some local issues will be considered highly significant for particular communities. In these cases, the DCC will engage with affected communities directly. The DCC will take a flexible approach on how it engages with the community on local issues according to the community's preferences for engagement. This approach will often involve DCC staff, Councillors and, where relevant, Community Boards.

Engagement linked to day-to-day DCC business

DCC staff, in consultation with the relevant Councillors and Community Boards, will identify and manage community engagement activities associated with the organisation's usual work and projects. The responsible department will

establish the most appropriate engagement activities at the project planning stage. The department will then be responsible for providing information to the community on the issue and facilitating the community involvement.

Ongoing engagement activities:

The DCC recognises that engagement is not a one-off activity, and uses a number of initiatives regularly to engage with the community. Such activities enable early engagement on issues, and include:

- a) **Advisory and stakeholder groups** – The Council establishes advisory and stakeholder groups to engage with individuals, organisations, businesses, groups, communities and sectors within the community. These advisory and stakeholder groups may be ongoing or established for a particular timeframe. All advisory and stakeholder groups will be established by a Council resolution, have specific terms of reference and regularly report to a relevant Council Committee.
- b) **Community Boards** – The Council partners with Community Boards, which provide advice on matters affecting their communities and advocate for the interests of their communities. Community Boards may also make submissions to the DCC and other organisations on matters affecting their areas.
- c) **Partnerships** – The DCC facilitates a range of partnerships and networks between all levels of government, business and community organisations, including informal engagement with staff and key stakeholders.
- d) **Place-based approach** - The DCC works with a number of specific communities and neighbourhoods to set priorities in their area, improve the co-ordination of services being delivered within their area and enable consideration of all issues relating to their area.
- e) **Online engagement** – The DCC uses digital tools for engaging with the community, such as the People’s Panel, social media and the DCC’s website.

Special Consultative Procedure:

The DCC will engage with the community using the special consultative procedure when required by legislation, and when it is the most effective engagement tool for a particular proposal or decision. The special consultative procedure is outlined in section 83 of the LGA, and is summarised below.

- a) The DCC will prepare and the Council will adopt a written statement of proposal, and if relevant, a summary of that proposal, which will: clearly identify what the proposal is and the reasons for it; and provide an analysis of feasible options.
- b) The DCC will provide an opportunity for people to give feedback on the matter and will: ensure the summary and statement of proposal is widely available; enable interaction between the community and the Council, or its representatives; provide an opportunity for people to present their views to the Council; and provide at least one month for feedback.

Water Services

This section of the pPolicy applies if DCC is considering whether a proposed water services contract is a “significant contract” under section 24 of the Local Government (Water Services) Act 2025 (LGWSA). The DCC will determine whether a water services contract is a “significant contract” by using the “criteria for significant contracts” (as set out below) rather than the general criteria set out earlier in this Policy under the heading “Criteria for Significance”.

Note: “water services” is defined in section 4 of the LGWSA to mean any or all of the following:

- (a) Water supply services;
- (b) Stormwater services;
- (c) Wastewater services.

This section of the pPolicy also applies to “strategic water services assets”. Under the LGWSA, a “strategic water services asset” is defined as meaning water services infrastructure or another asset or group of assets without which the provider is unable (i) to meet its regulatory requirements; or (ii) to maintain its capacity to achieve the outcomes set out in its water services strategy; and includes an asset or a group of assets listed as strategic water services assets in the provider’s significance and engagement policy.

Criteria for “significant contracts”

The DCC will determine whether a water services contract is a “significant contract” under section 24 of the LGWSA by using the following criteria:

- (a) Whether the proposed water services contract is of high value relative to the revenue that the DCC receives from providing the water service to which the contract relates; and
- (b) Whether the proposed water services contract will create a public-private partnership (as defined in section 23 of the LGWSA); and
- (c) Whether the proposed water services contract will have a significant adverse effect on DCC’s ability to meet its obligations under the LGWSA; and
- (d) Whether the proposed water services contract will be for a period that is longer than 15 years; and
- (e) Whether the proposed water services contract involves any significant changes to the DCC’s ownership or control of strategic water services assets (as defined in section 4 of the LGWSA and under this Policy).

If the answer to each of the above questions in (a) to (e) above is “no” then the proposed water services contract will not be deemed to be a “significant contract”.

Subject to the following paragraph, if the answer to any of the above questions is “yes” then the proposed water services contract will be deemed to be a “significant contract”.

If the answer to question (a) above is “yes”, then Council will consider whether funds are budgeted for the proposed water services contract in a long-term plan, annual plan, water services strategy or water services annual budget. If funds are budgeted in a long-term plan, annual plan, water services strategy or water services annual budget, then the answer to question (a) will be treated as “no”. This means that the proposed water services contract will not be deemed to be a “significant contract” if the answers to questions (b), (c), (d) and (e) are also “no”.

Where a proposed water services contract is considered a “significant contract” then engagement will be in accordance with all statutory requirements, including those set out in the LGWSA.

Strategic water services assets

DCC’s strategic water services assets are those defined under the LGWSA, including the group of assets identified in Schedule 3.

DCC will, at a minimum, engage the community in accordance with the requirements set out in the LGWSA and/or LGA (as applicable) when considering transferring ownership or control of a strategic water services asset or receiving a transfer of ownership or control of a strategic water services asset.

Review

This Policy will be reviewed at least once every three years, and within 12 months following each triennial election.

Schedule 2: Strategic Council-Owned Assets

Strategic assets are those considered by the DCC to be strategically important to achieve and promote the current or future well-being of the community and the priorities of the Strategic Framework. Currently the DCC's strategic assets are:

Aquatic Facilities
Cemeteries
Community housing
Dunedin Botanic Garden
Dunedin Centre, Town Hall and Municipal Chambers
Dunedin Chinese Garden
Dunedin Public Art Gallery and collections
Dunedin Public Libraries and collections
Dunedin Railway Station
Edgar Centre
Forsyth Barr Stadium
Hereweka Harbour Cone
(changed to Waste management Facilities, see below)
Logan Park
(changed to Aquatic Facilities, see above)
Olveston House and collections
Parks, recreation and open space network
Regent Theatre
Shares in Dunedin International Airport Limited
Dunedin City Holdings Limited
~~Stormwater collection and disposal system~~
The Town Belt
Toitū Otago Settlers Museum and collections
Transportation Network
Waste management facilities
~~Wastewater collection, treatment and disposal system~~
~~Water collection, storage, treatment and distribution system~~

Notes:

- The DCC may consider any other asset or group of assets as being 'significant' by using the criteria of significance in this Policy.
- Where a strategic asset is a network or has many components, decisions can be made on individual components within the network without it being regarded as significant, unless that component substantially affects the level of service provided to the community.
- Decisions can be made to physically alter strategic assets that are required to prevent an immediate hazardous situation arising, or repair an asset due to damage from an emergency or unforeseen situation.
- As agreed by the Council, in the case of Council Controlled Organisations (CCO), decisions relating to the management, acquisition or divestment of assets are taken by the independent board of the CCOs under the Statement of Intent.

Schedule 3: Strategic Water Services Assets

Strategic water services assets are defined in the LGWSA as water services infrastructure or another asset or group of assets without which the provider is unable (i) to meet its regulatory requirements; or (ii) to maintain its capacity to achieve the outcomes set out in its water services strategy; and includes an asset or group of assets listed as strategic water services assets in the provider's significance and engagement policy. Currently the DCC's strategic water services assets include:

Stormwater collection and disposal system

Wastewater collection, treatment and disposal system

Water collection, storage, treatment and distribution system.

Notes:

- The DCC may consider any other asset or group of assets as being 'significant' by using the criteria of significance in this Policy.
- Where a strategic water services asset is a network or has many components, decisions can be made on individual components within the network without it being regarded as significant, unless that component (i) substantially affects the level of service provided to the community; or (ii) otherwise affect's DCC's ability to meet the requirements set out in the LGWSA.
- Decisions can be made to physically alter strategic water services assets that are required to prevent an immediate hazardous situation arising or repair an asset due to damage from an emergency or unforeseen situation.

ACKNOWLEDGEMENT OF RETIRING COMMUNITY BOARD MEMBERS

Department: Civic

EXECUTIVE SUMMARY

- 1 At the end of this triennium, the following community board members are not standing for re-election. This report records its thanks for the service given by the community board members for their terms in office.

RECOMMENDATIONS

That the Council:

- a) **Records** its sincere thanks to the following retiring Community Board members for their loyal and conscientious service given to the City of Dunedin.

Mosgiel-Taieri Community Board

Andrew Simms	2022 – 2025
Dean McAlwee	2016 – 2025
Kathryn Anderson	2022 – 2025
Regan Horrell	2022 – 2025

Otago Peninsula Community Board

Lox Kellas	2002 – 2025
Edna Stevenson	2013 – 2025

Saddle Hill Community Board

Christina McBratney	2016 – 2025
Keith McFadyen	December 2003 – 2025
Scott Weatherall	2004 – 2025

Strath Taieri Community Board

Barry Williams	1989 – 2025
Anna Wilson	2022 – 2025

Waikouaiti Coast Community Board

Mark Brown	2010 – 2025
Chris McBride	2022 – 2025

West Harbour Community Board

Kristina Goldsmith	October 2021 – 2025
Barbara Anderson	2022 – 2025

Signatories

Author:	Jackie Harrison - Manager Governance
Authoriser:	Sandy Graham - Chief Executive Officer

Attachments

There are no attachments for this report.

ACKNOWLEDGEMENT OF SERVICE OF RETIRING COUNCILLOR

Department: Office of the Mayor

EXECUTIVE SUMMARY

- 1 At the end of this triennium, Cr David Benson-Pope is retiring. This report records its thanks for the service given by Cr Benson-Pope for his terms in office.

RECOMMENDATIONS

That the Council:

- a) **Records** its sincere thanks to David Benson Pope for the loyal and conscientious service he has given to the Dunedin community as a member of the Dunedin City Council for 12 years during the period 2013 to 2025.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

Attachments

There are no attachments for this report.

RESOLUTION TO EXCLUDE THE PUBLIC

That the Council excludes the public from the following part of the proceedings of this meeting (pursuant to the provisions of the Local Government Official Information and Meetings Act 1987) namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Confirmation of the Confidential Minutes of Ordinary Council meeting - 23 September 2025 - Public Excluded	S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege. S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. S7(2)(i) The withholding of the information is necessary to enable the local authority to	.	

	carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. S7(2)(d) The withholding of the information is necessary to avoid prejudice to measures protecting the health and safety of members of the public.		
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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.