
Otago Peninsula Community Board

MINUTES

Minutes of the inaugural meeting of the Otago Peninsula Community Board held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Tuesday 04 November 2025, commencing at 10.06 am

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Stacey Kokaua-Balfour	
	Cheryl Neill	Hugh O'Neill
	Emma Strybosch	Cr Mickey Treadwell

IN ATTENDANCE Sandy Graham (Chief Executive) and Sian Sutton (Dunedin Destination Manager)

Governance Support Officers Lynne Adamson

The Chief Executive chaired the meeting until the election of the Chairperson

1 APOLOGIES

There were no apologies.

PART A REPORTS

2 WELCOME BY THE CHIEF EXECUTIVE, MS SANDY GRAHAM

The Chief Executive (Sandy Graham) welcomed all to the meeting and provided an introduction to the formal swearing in of members.

3 DECLARATIONS BY MEMBERS

Members made and attested their declarations as required by Schedule 7, Clause 14 of the Local Government Act 2002.

4 VOTING PROCEDURE FOR APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

A report from Civic advised that voting for appointments such as Board Chairperson and Deputy Chairperson of a Community Board was to be carried out in accordance with Schedule 7, Clauses 25(2) and (3) of the Local Government Act 2002 Amendment 2004.

Moved (Hoani Langsbury/Paul Pope):

That the Board:

- a) **Adopts** (System B), First Past the Post, as the voting method for the appointment of Chairperson and Deputy Chairperson.

Motion carried (OPCB/2025/028)

5 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON

The Chief Executive called for nominations for the role of Chairperson.

Moved (Hoani Langsbury/Cheryl Neill):

That the Board:

- a) **Appoints** Paul Pope as the Chairperson.

Motion carried (OPCB/2025/029)

The Chairperson assumed the chair and welcomed the Board to the new triennium.

Mr Pope called for nominations for the position of Deputy Chairperson

Moved (Cheryl Neill/Paul Pope):

That the Board:

- Appoints** Hoani Langsbury as the Deputy Chairperson.

Motion carried (OPCB/2025/030)

6 MEETING SCHEDULE

A report from Civic requested that the Board give consideration to the date of the next Otago Peninsula Community Board meeting.

It noted that the meeting schedule for 2026 would be presented to the meeting being held on 25 November 2025 for the Board's confirmation.

Moved (Paul Pope/Cheryl Neill):

That the Board:

- a) **Confirms** that its next meeting will be held on 25 November 2025 commencing at 10.00 am.
- b) **Notes** that the meeting schedule for 2026 will be considered by the Board at the 25 November 2025 meeting.

Motion carried (OPCB/2025/031)

7 LOCAL GOVERNMENT LEGISLATION - BRIEFING FOR THE INAUGURAL COMMUNITY BOARD MEETING

A report from Civic provided a general explanation of the following legislation as required by clause 21 of Schedule 7 of the Local Government 2002:

- a) The Local Government Official information and Meetings Act 1987;
- b) The Local Authorities (Members' Interests) Act 1968;
- c) Sections 99, 105 and 105A of the Crimes Act 1961;
- d) The Secret Commissions Act 1910; and
- e) The Financial Markets Conduct Act 2013.

The Chief Executive Officer (Sandy Graham) spoke to the report and responded to questions.

Moved (Paul Pope/Hugh O'Neill):

That the Board:

- a) **Notes** the advice regarding key legislation that applies to members of Council, its Committees and Community Boards.

Motion carried (OPCB/2025/032)

The meeting concluded at 10.25 am.

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CHAIRPERSON