

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Saddle Hill Community Board will be held on:

Date: Tuesday 25 November 2025
Time: 1.00 pm
Venue: Council Chamber, Dunedin Public Art Gallery, the Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Saddle Hill Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Weir	
Deputy Chairperson	Tracey Boereboom	
Members	Lianna MacFarlane	Barry McLellan
	John Moyle	Cr Jules Radich
	Vianney Santagati	
Senior Officer	Mike Cartwright, City Growth and Advisory Services Manager	
Governance Support Officer	Jackie Harrison	

Jackie Harrison
Manager Governance

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM	TABLE OF CONTENTS	PAGE
1	Public Forum	4
1.1	Brighton Surf Life Saving Club	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	8
5.1	Saddle Hill Community Board meeting - 4 November 2025	9
PART A REPORTS (Saddle Hill Community Board has power to decide these matters)		
6	Board Discretionary Fund Update and Funding Applications	13
7	Meeting Schedule	22
8	Governance Support Officer's Report	23
9	Chairperson's Report	26
10	Board Representation and Roles	29
11	Community Plan	30
12	Councillor Update	46
13	Items for Consideration by the Chair	47

1 PUBLIC FORUM

1.1 Brighton Surf Life Saving Club

A representative from the Brighton Surf Life Saving Club will be in attendance to speak to their funding application.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
 A	Saddle Hill Community Board Register of Interest	6

Saddle Hill Community Board Register of Interest - November 2025				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Weir Chairperson	Parent of pupils	Fairfield School	No conflict identified	Withdraw from discussion and voting and leave the room.
	Owner	Residential Property	No conflict identified	Withdraw from discussion and voting and leave the room.
	Coach	Green Island Junior Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Dunedin Junior Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Emergency Response Team Member	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Crucial Behaviours Opinion Leader	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Chair	Smooth Hill Community Liaison Group	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Delegate	Oceana Gold	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Tracey Boereboom Deputy Chairperson	To be updated			
Lianna MacFarlane	To be updated			
Barry McLellan	To be updated			
John Moyle	Board Member	Sunnyvale Combined Sports Centre	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	Freshchoice Supermarket	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Vianney Santagati	To be updated			
Cr Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Cr Jules Radich (cont)	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Theomin Gallery Management Committee (Olveston) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

SADDLE HILL COMMUNITY BOARD MEETING - 4 NOVEMBER 2025

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the Saddle Hill Community Board meeting held on 04 November 2025 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Saddle Hill Community Board meeting held on 4 November 2025	9

Saddle Hill Community Board MINUTES

Minutes of an inaugural meeting of the Saddle Hill Community Board held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Tuesday 04 November 2025, commencing at 11.00 am

PRESENT

Chairperson	Paul Weir
Deputy Chairperson	Tracey Boereboom

Members	Lianna MacFarlane	Barry McLellan
	John Moyle	Cr Jules Radich
	Vianney Santagati	

IN ATTENDANCE	Sandy Graham (Chief Executive) and Mike Cartwright (City Growth and Advisory Services Manager)
----------------------	--

Governance Support Officer	Lynne Adamson
-----------------------------------	---------------

The Chief Executive chaired the meeting until the election of the Chairperson.

1 APOLOGIES

There were no apologies.

PART A REPORTS

2 WELCOME BY THE CHIEF EXECUTIVE, MS SANDY GRAHAM

The Chief Executive (Sandy Graham) welcomed all to the meeting and provided an introduction to the formal swearing in of members.

3 DECLARATIONS BY MEMBERS

Members made and attested their declarations as required by Schedule 7, Clause 14 of the Local Government Act 2002.

4 VOTING PROCEDURE FOR APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

A report from Civic advised that voting for appointments such as Board Chairperson and Deputy Chairperson of a Community Board was to be carried out in accordance with Schedule 7, Clauses 25(2) and (3) of the Local Government Act 2002 Amendment 2004.

Moved (Paul Weir/John Moyle):

That the Board:

- a) **Adopts** (System B), First Past the Post, as the voting method for the appointment of Chairperson and Deputy Chairperson.

Motion carried (SHCB/2025/064)

5 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON

The Chief Executive called for nominations for the role of Chairperson.

Moved (Paul Weir/Barry McLellan):

That the Board:

Appoints Paul Weir as the Chairperson

Motion carried (SHCB/2025/065)

The Chairperson assumed the chair and called for nominations for the position of Deputy Chairperson.

Moved (Paul Weir/Vianney Santagati):

That the Board:

Appoints Tracey Boereboom as the Deputy Chairperson.

Moved(John Moyle/Lianna MacFarlane)

That the Board:

Appoints John Moyle as the Deputy Chairperson.

Following the vote by secret ballot, Tracey Boereboom was declared the Deputy Chairperson.

Motion carried (SHCB/2025/066)

6 ACKNOWLEDGEMENT OF RETIRING MEMBERS

The Board acknowledged with thanks the services given by retiring member Dr Pim Allen.

Moved (Paul Weir/John Moyle):

That the Board:

- a) **Records** its sincere thanks to Dr Pim Allen for her loyal and conscientious service given to the Dunedin community as a member of the Saddle Hill Community Board for the 3 year period 2022 to 2025.

Motion carried (SHCB/2025/067)

7 MEETING SCHEDULE

A report from Civic requested that the Board give consideration to the date of the next Saddle Hill Community Board meeting, which is proposed for Tuesday, 25 November 2025 commencing at 1.00 pm.

It noted the meeting schedule for 2026 will be presented to the meeting being held on 25 November 2025 for the Board's confirmation.

Moved (Paul Weir/John Moyle):

That the Board:

- a) **Confirms** that its next meeting will be held on 25 November 2025 commencing at 1.00 pm.
- b) **Notes** that the meeting schedule for 2026 will be considered by the Board at the 25 November 2025 meeting.

Motion carried (SHCB/2025/068)

8 LOCAL GOVERNMENT LEGISLATION - BRIEFING FOR THE INAUGURAL COMMUNITY BOARD MEETING

A report from Civic provided a general explanation of the following legislation as required by clause 21 of Schedule 7 of the Local Government 2002:

- a) The Local Government Official information and Meetings Act 1987;
- b) The Local Authorities (Members' Interests) Act 1968;
- c) Sections 99, 105 and 105A of the Crimes Act 1961;
- d) The Secret Commissions Act 1910; and

- e) The Financial Markets Conduct Act 2013.

The Chief Executive (Sandy Graham) spoke to the report and responded to questions.

Moved (Paul Weir/Cr Jules Radich):

That the Board:

- a) **Notes** the advice regarding key legislation that applies to members of Council, its Committees and Community Boards.

Motion carried (SHCB/2025/069)

The meeting concluded at 11.21 am.

.....
CHAIRPERSON

PART A REPORTS

BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.
- 2 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Considers** the funding request from the Brighton Surf Life Saving Club.

DISCRETIONARY FUND

- 3 The Board has been allocated \$10,000.00 for the 2025/26 financial year.
- 4 The balance remaining in the fund for allocation for the current financial year is \$8,781.25. The following funds have been allocated in the 2025/26 financial year:

Meeting Date	Amount	Recipient/Purpose
14 August 2025	\$718.75	Fairfield Bowling Club – towards defibrillator battery and pads.
11 September 2025	\$500.00	Ōtokia Creek and Marsh Habitat Trust – purchase of plant protectors.
Total	\$1,218.75	

Funding Assistance Project Completion

- 5 There were no Funding Assistance Project Completion report backs received.

Funding Application

Brighton Surf Life Saving Club

- 6 The Brighton Surf Life Saving Club has requested funding of \$2,000.00 towards upgrading the side-by-side rescue vehicle (Attachment A).

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - City Growth and Advisory Services Manager

Attachments

	Title	Page
↓A	Brighton Surf Life Saving Club Funding Application	15



Brighton Surf Life Saving Club – Dunedin

Application for Support to the

Saddle Hill Community Board



CANAM - Defender HD8 Pro

Brighton Surf Life Saving Club – Dunedin

Saddle Hill Community Board
P.O Box 5045

Dunedin

12th November 2025

Dear Members of the Saddle Hill Community Board,

Thank you for the opportunity to apply for support from the Saddle Hill Community Board. We sincerely appreciate the vital role your discretionary fund plays in supporting local community initiatives.

As we prepare for the upcoming surf lifesaving season, we are seeking assistance to purchase a Can-Am Side by Side All Terrain Rescue Vehicle.

This vehicle is essential to our Surf Life Saving Club, enabling us to transport rescue equipment quickly and safely across sand and coastal terrain. It also serves as a mobile base for our volunteers, ensuring they can remain on duty and respond effectively in emergencies.

The Can-Am is critical to our club's ability to keep the public safe. It allows us to carry rescue gear down to the beach, provide rapid response in emergencies, and support our lifeguards in maintaining a strong and visible patrol presence. Replacing our current vehicle now, while it still has trade-in value, ensures we can continue providing a high standard of rescue readiness.

Financially, our club has worked hard to build a solid base of reserves to cover operating costs and planned projects, including a building extension within the next 12 months.

For larger capital items like the Can-Am, we rely on external support. We have already secured partial funding from the Otago Community Trust and Pub Charity Ltd, but we are still \$8,300 short of the total purchase cost.

We understand that the Saddle Hill Community Board Discretionary Fund is limited, but any contribution toward this vital rescue vehicle would make a

significant difference. Your support would have a direct and lasting impact on our volunteer lifeguards and the safety of everyone who enjoys our beaches.

Ngā mihi nui,



Mr Scott Weatherall

Brighton Surf Life Saving Club

Application for Funding from the Saddle Hill Community Board

Date: 12th November 2025

Name of Group Applying for Funds: Brighton Surf Life Saving Club

Contact person: Scott Weatherall **Position Held:** Committee Member

Phone Number: [REDACTED] **Email:** [REDACTED]

Address: [REDACTED]

Post Code: 9035

*** **Please note: the above fields are compulsory**

If the person responsible for the project differs from the contact, please provide details including name, contact phone number and email address.

Details of the project you are seeking funding for: _____

The Brighton SLSC are looking to upgrade our current Side by Side Rescue Vehicle, due to the harsh

environment we need to replace these regularly.

This provides not only a safe transport option, we tow our Inflatable Rescue Boat to the beach and back to

club. We also use this vehicle as a mobile patrol platform with protection from the sand, sun, wind and rain.

Please attach any additional information including any quotations which may be useful in explaining the project. **Clubs and other groups should include a copy of their last financial statement with their application.**

Amount sought from the Saddle Hill Community Board: \$ 2000.00

Total cost of project: \$ 29,294.60

Amount already raised: \$ 20,994.60

How will the rest of the project cost be funded including any funding sought from any other Dunedin City Council source?

We will use club funds - The amount raised so far is from a trade in, of our current vehicle plus grants.

Project completion date: ASAP

The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time.

Is the project a one-off /annual/ biennial /other event? If other, please detail:

We upgrade our Side by Side each three years to ensure that we get a reasonable trade in value.

Detail the benefits to your organisation and/or the wider community which will result from this project:

This is a front line community rescue asset, we are able to respond to near by beaches if required

carrying highly training emergency responders with lifesaving equipment.

Has your group made an application to the Board for funding support within the last five years? Yes ☐ No ☒

If yes, how much was granted, and what was that money used for? _____

All approved funding is subject to the following:

The organisation/group must report back to the Board within six months of the project completion or six monthly until the project is completed.

Do you agree to provide a report back on the project should you have funding approved: Yes ☐ No ☐

You may either use the form attached or provide your own written report, however it must include the points covered on the form.

**** Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.****

- Applicants are encouraged to attend the Community Board meeting to speak to their application and answer any questions the Board may have.
- Applications will be considered on their own merits.

If you would like to attend a Board meeting to speak to your application, please contact Governance Support on 477-4000

The application form is also available on www.dunedin.govt.nz and should be returned to Governance Support, Dunedin City Council, P O Box 5045, Dunedin 9058 or governance.support@dcc.govt.nz

Please contact either Paul Weir (Chairperson) or one of the other Community Board members with any queries you may have.

GUIDELINES FOR ALLOCATIONS FROM THE BOARD'S DISCRETIONARY FUND

Each of Dunedin's six community boards has a discretionary fund of \$10,000 per annum, funded from the general rate.

The Saddle Hill Community Board will make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria:

Category A: Community Initiated Projects

A pool of **\$5,000 p.a.** will be available for community initiated projects.¹ Non profit making groups and/or organisations wishing to apply for funds from Category A will be required to complete the *Application for Funding from the Saddle Hill Community Board* form. Applications must be lodged no less than one calendar month before the community board meeting at which it is to be considered.

Category B: Board Initiated Projects

A pool of **\$3,000 p.a.** will be available for Board initiated community projects. Some previous examples of such projects are allocations which were made to the Fairfield Beautification Project and the Kaikorai Estuary – Installation of Post and Chain Project. The Board will make allocations under Category B as the need arises.

Category C: Board Activities

A pool of **\$2000 p.a.** will be available for Board related activities, which may include such items as attendance at conferences or training workshops, advertising and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions. The Board will make allocations under Category C as the need arises.

Note:

All allocations from the discretionary fund will be supported by a resolution passed at a formal meeting of the Board.



STIHL SHOP MILTON

PO BOX 156
101 UNION STREET
MILTON

Phone : 03 417 8959

Fax : 03 417 8981

Email : milton@stihlshop.co.nz

Website : www.stihlshop.co.nz

Quote

Quote # : 2434

Brighton Surf Life Saving Club
P.O. Box 13107
Green Island
DUNEDIN tba

Date : 07/05/2025
Order No :
Account : 6644
Reference :
Sales Rep : Jamie Wannacott
Quote Expires 06/06/2025
Page No : 1
Job Number :

Code	Description	Quantity	Rate	Total
New 2025 Can Am Defender HD9 XU - Yellow (RRP \$30,899 incl. GST) - Updated 12/03/2025				
2025 Model HD9 XU - Currently in stock here at Stihl Shop Milton				
Free Basic Servicing for first 2-years for SLNZ				
3-year Unlimited KM Engine & Powertrain Warranty & 1-year Warranty on rest of unit				
This model comes factory with:				
- 976cc Rotax V-Twin with 65 BHP				
- Sport Roof Kit				
- XPS Trail Force tyres (27 inch.)				
- Park Brake Kit				
- 14in wheels (28cm of ground clearance)				
- Free fitting of all accessories				
Note - Model no longer comes with Cab Kit, this is an added accessory. Has been included in Quote.				
Updated 07/05/2025 - Swapped out Soft Doors for Viztec doors, as requested.				
9WSAYELCSN	CAN AM Defender HD9 XU (MY25) - Yellow - Special SLNZ Support Price	1.000	24695.652	24695.65
715008856	CAB KIT FRONT GLASS W/ WIPER KIT & REAR GLASS WINDOW	1.000	2984.348 10.0000%	2685.91
SOU	Surf Life Saving Defender Kit (Not including Decal Kit)	1.000	1913.043	1913.04
A-EFI-D-CANAM	VIZTEC - CAN AM DOORS	1.000	4000.000 5.0000%	3800.00
MFBRACKET	ALLOY MUD FLAP BRACKET PAIR	1.000	30.435 100.0000%	
SAA1495	PRINTED MUFLAP 3mm HDPE 670x400 per ea	2.000	30.000 100.0000%	

Thank you for your interest.
We appreciate the opportunity to present this Quote.

Freight	0.00
GST Exclusive	33094.61
GST	4964.19
Rounding	-0.80
GST Inclusive	38058.00

MEETING SCHEDULE

Department: Civic

EXECUTIVE SUMMARY

- 1 The Board is requested to consider the date of the next Saddle Hill Community Board meeting, which is proposed for Wednesday, 18 February 2026 commencing 1.00 pm.
- 2 A meeting schedule for the remainder of 2026 will be presented to the meeting being held on 18 February 2026 for the Board's confirmation.
- 3 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Confirms** the Board meeting would be held on 18 February 2026 commencing at 1.00 pm.
- b) **Notes** that the meeting schedule for the remainder of 2026 will be considered by the Board at the 18 February 2026 meeting.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

Attachments

There are no attachments for this report.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Saddle Hill Community Board of activities relevant to the Board area including:
 - OAR “Round the Boards” Package
 - What Dunedin City Council is Currently Consulting On
 - Roadworks Schedule
 - Dunedin City Council Updates
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer’s Report.
- b) **Decides** if the Board would participate in the OAR “Round the Boards” programme for \$220.00 excluding GST.

OAR “Round the Boards” Package

- 3 Over the past several years, our Community Access radio station has hosted a regular weekly feature on the *OAR Morning Show* called 'Round the Boards'. This 10-15min segment provides an opportunity for Dunedin Community Boards to chat informally with programme host Jeff Harford about initiatives and issues of the day, relevant to each community.
- 4 The board is now asked to consider if it wishes to participate in this programme. The cost is \$220 (excl GST) for 11 x monthly sessions. (Attachment A).

What Dunedin City Council is Currently Consulting On

- 5 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Roadworks Schedule

- 6 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

- 7 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 8 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - City Growth and Advisory Services Manager

Attachments

	Title	Page
A	OAR 'Round the Boards' Package	25



Reaching Local Audiences with OAR FM

Proposal for Consideration by Dunedin Community Boards

***'Round the Boards* segment on the OARsome Morning Show with Dunedin Community Boards**

Are you looking for an effective, affordable way to share important updates, stories and messaging with the people of your community?

OAR FM airtime will expand your reach to a broad grassroots listenership that supports a wide range of local initiatives.

OAR FM's *'Round the Boards* Package includes:

- 11 x monthly live-to-air interview* with a Community Board representative (10-15 min) broadcast on the *OARsome Morning Show* with Jeff, Tuesdays at 8.35am.
*interviews can be by telephone or in-person at OAR FM's studio

Plus, your radio feature becomes a valuable online resource as a podcast!

- easily emailed to your mailing lists, online networks
- easily linked from your website and social media
- available from oar.org.nz, Spotify, Apple Podcasts, tunein and more

In the past year, nearly 900 *'Round the Boards* podcast episodes were listened to online.

Delivered for \$220 + GST (that's just \$20 + GST per spot)
Payment on invoice to follow requested in advance of the series
commencing (\$253 incl GST)



For further information and to discuss options, please contact:

Jeff Harford – OAR FM Community Liaison e: community@oar.org.nz ph 03 471 6161
Lesley Paris – OAR FM Manager e: manager@oar.org.nz ph 03 471 6161



OAR FM Dunedin, Dunedin Community House, Floor 2 (Rua), 43 Princes Street, Dunedin 9016
Ph (03) 471 6161 :: community@oar.org.nz :: oar.org.nz

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 The Chairperson will provide an update on items of interest, which includes:
 - Brighton Gala Day – 18 January 2026
 - Extending Boundaries into Green Island Area
 - Extra Board meeting in 2026 for Youth Ambassador Awards – an example of the Youth Ambassador Award Application Form (Attachment A).
 - Community Board Trip Around the Community
- 2 As this is an administration report the Summary of Consideration is not required.


RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's update.

Attachments

	Title	Page
↓A	Example of the Youth Ambassador Award Application Form	27



APPLICATION FOR YOUTH AMBASSADOR AWARD FUNDING FROM THE SADDLE HILL COMMUNITY BOARD

See end of page for terms and conditions.

Name and age:

Contact phone number:

Address:

Post code:

If you are successful how will you use the funds? (Travel, entry fees, course costs etc.)

Amount sought from Saddle Hill Community Board: \$

Amount, if you expect to receive funding from any other source: \$

[Media appointments and photographs may be taken.](#)

I agree to media interviews and photographs: Yes ☐ No ☐

I agree that any material collected may be used for Board purposes, community events or promotions: Yes ☐ No ☐

On a separate sheet please attach a separate sheet which details:

- ☒ Details of what the funding is for
- ☒ How this will contribute back to the community
- ☒ Timeline for the project (if known)

Please also provide Bank account number verification (please note this must be in the name of the applicant - a parent or guardian can apply on your behalf)

Applications close on Tuesday 1 April 2025 at 5pm


Please return your completed application to:
Paul Weir Chair, Saddle Hill Community Board, Dunedin City Council, PO Box 5045, Dunedin 9054
Or email: GSO@dcc.govt.nz

Please note if you have received a Youth Ambassador Award in the past you are ineligible for further funding.
You must live in the Saddle Hill Community Board area to qualify (see over page).
Age 13-18.

You will be required to attend an interview with some of the Board to speak to your application and answer any questions they may have (they will keep it casual!). They will contact you to arrange a suitable time for this interview to take place - this can be done virtually if you are not available for the board meeting Thursday 10 April.

Please note that the prize pool is distributed at the board's discretion.

A requirement of funding is that you provide an update on how the funds were spent.

 **DUNEDIN** CITY COUNCIL | kaunihera a-rohe o Ōtepoti

03 477 4000 | www.dunedin.govt.nz



BOARD REPRESENTATION AND ROLES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members may provide an update on activities including:
 - Civil Defence Emergency Management (CDEM)**
 - Keep Dunedin Beautiful**
 - Community Pantries**
 - Youth Ambassador Awards**
 - Toy Box**
- 2 As this is an administration report the Summary of Consideration is not required.

RECOMMENDATIONS

That the Board:

- a) **Considers** the Board member representatives to the various roles and other responsibilities.

Signatories

Author:	Rebecca Murray - Governance Support Officer
---------	---

Attachments

There are no attachments for this report.

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

- 1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board (Attachment A).
- 2 The Board's Community Plan assists to contribute to the Council's 9-year plan with focus on:
- 3 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9-year Plan.
- 4 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding).
- 5 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Considers** updating the Board's Community Plan for the 2025/26 year.

Signatories

Author:	Rebecca Murray - Governance Support Officer
---------	---

Attachments

	Title	Page
↓A	Saddle Hill Community Board Community Plan 2025/26	31



CONTENTS

	Page No.
SECTION ONE	
Introduction	3
SECTION TWO: KEY INFORMATION	
2.1 Background	4
2.2 Board Members and their Contact Details	5
2.3 Map of Community Board Area	6
2.4 Our Community	6
SECTION THREE: PRIORITIES FOR OUR COMMUNITY	7
SECTION FOUR: COMMUNITY BOARD PROPOSED ACTIVITIES	11
SECTION FIVE: COMMUNITY BOARD SIGNIFICANT COMMUNITY AND ADVOCACY PROJECTS	11
SECTION SIX: PLANS	
6.1 Emergency Plan – Community Board Response Plan	13
6.2 Community Engagement Plan	13
SECTION SEVEN: COMMUNITY BOARD MEETING SCHEDULE	14

1 INTRODUCTION

This Community Board Community Plan summarises the needs and priorities of the communities within the Saddle Hill Community Board area for the 2025/26 financial year, and the Dunedin City Council's (DCC) 2025-2034 9 year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 9 year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

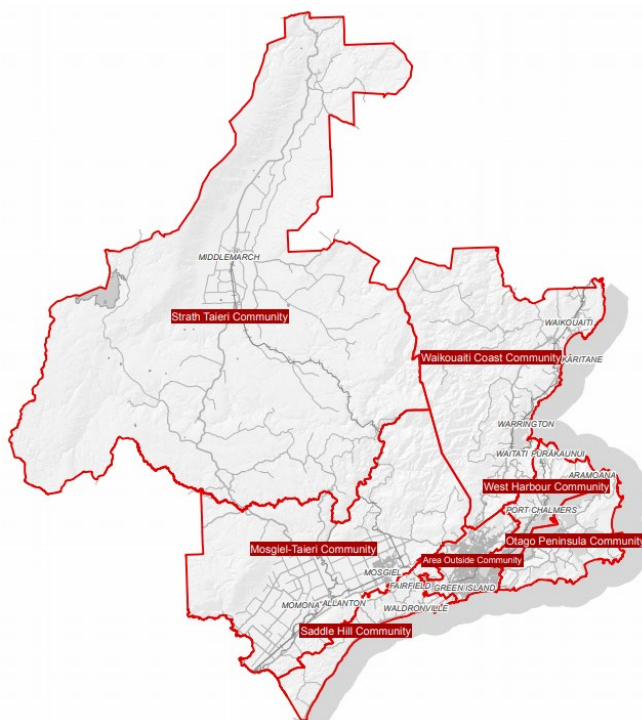
This Plan also includes activities that we, the Community Board, plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

2 KEY INFORMATION

2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10 year plans.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2026 calendar year is will be provided in Section 6 following its adoption at the February 2026 Board meeting. The agenda's and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at governance.support@dcc.govt.nz.

2.2 BOARD MEMBERS AND CONTACT DETAILS

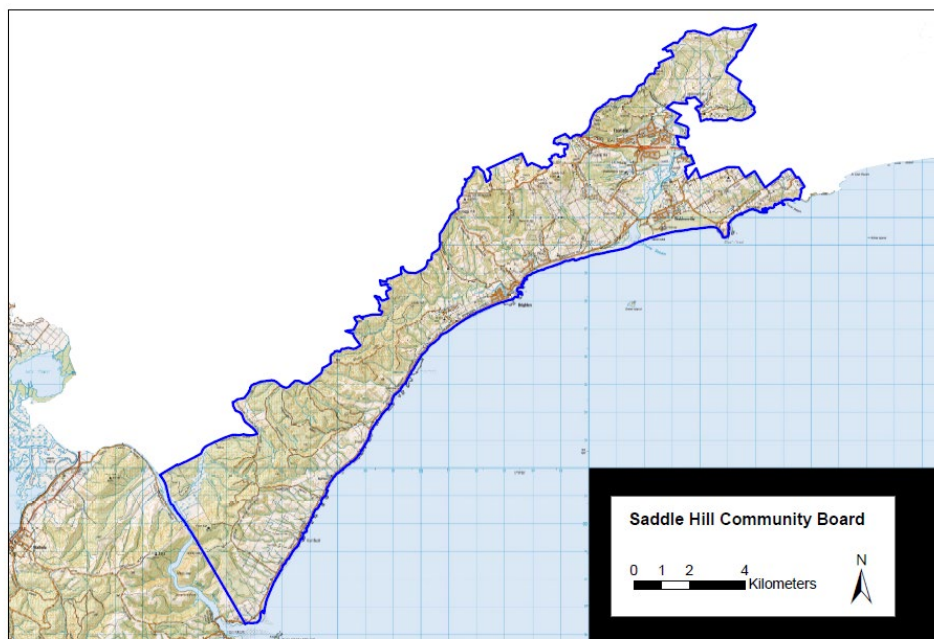
Board members for the 2025-2028 triennium are as follows:

Name	Cell phone	Email
Paul Weir (Chair)	021 039 4260	pgweir@hotmail.com
Tracey Boereboom (Deputy Chair)	021 149 3189	traceyshcb@gmail.com
Lianna MacFarlane	021 224 8483	liannaapl@gmail.com
Barry McLellan	027 232 5777	bazamclellan@gmail.com
John Moyle	027 230 7779	john@moyles.co.nz
Vianney Santagati	021 246 0472	vianney.santagati@icloud.com
Cr Jules Radich (Councillor representative)	027 432 0382	jules.radich@dcc.govt.nz



From left to right: Paul Weir (Chair), Lianna MacFarlane, John Moyle, Cr Jules Radich, Tracy Boereboom (Deputy Chair), Barry McLellan and Vianney Santagati

2.3 MAP OF SADDLE HILL COMMUNITY BOARD AREA



2.4 OUR COMMUNITY

The statistics have been provided by Statistics NZ, please note that due to the way the information is gathered, not all of the residents in our area have been captured however the information is as accurate as possible. Information as per the 2023 Census.

- *Population Statistics*
Fairfield 2,630
Waldronville 1,390
Brighton 1,480
- *Households*
Fairfield 984
Waldronville 489
Brighton 723
- *Schools*
There are three schools in the Saddle Hill Community Board area
Fairfield Primary School
Big Rock Primary School, Brighton
Te Kura Kaupapa Māori o Otepoti School
- *Demographics*
94.1% European/Pākehā, 4.7% Māori, 0.7% Pasifika, 1.7% Asian, and 2.2% other ethnicities. (People may identify with more than one ethnicity).
- *Geography*
A mixture of stunning beaches and rugged coast, bordered by farmland, dominated by Makamaka (Saddle Hill).
- *Hazards*
Due to our geography, we face surface flooding and landslips. The Akatore fault line just off our coast poses an earthquake and tsunami risk. Former mine sites present potential sink hole hazards.

3 PRIORITIES FOR OUR COMMUNITY

We are continually looking for new priorities within our community that we would like to see included in the Council's 2021-31 10 year plan. As these are identified, they will be included on the following list.

Details	When in the 2021-31 10 year plan	Justification	Priority	Capex or Operational Costs
Flood Relief	SHCB Plan 2023-2024 DCC Not featured	For a number of years now, the Saddle Hill Community Board has been working with various staff including meeting staff and contractors on site to look at and discuss the challenges associated with the open water course at Ocean View which runs from Creamery Road to the North where it exits next to the Ocean View Freedom Camping area. There is a genuine urgency needed to find a solution in this area. On average at least two homes flood regularly, and a number of sections become inundated with water on average once every two years. This is a challenging area as we also see the tidal surge coming up to meet the outflow which limits this water course. Following the latest flooding event, DCC enlarged the outflow at Ocean View car park, which has improved the problem but as yet it is untested in a severe event. Request regular maintenance of the mud tanks along Ocean View and in Brighton itself, an issue well known to staff and often a contributor to flooding in prone areas.	1	<i>Operational Costs</i>
Safer Roads Waldronville - Ocean View Construction of a shared pathway between Waldronville and Brighton	SHCB Plan 2025-33 DCC - To include in strategic pedestrian and cycleway network plan in 2025-34 10 Year Plan.	The Board would like a safety review of this stretch of road between Waldronville and Brighton with a view that a shared pathway on the shoulder to be developed. The DCC will work with SHCB to include a shared pathway between Waldronville and Ocean View in the strategic pedestrian and cycleway network plan to be considered in the 2024-2034 10 Year Plan.	2	<i>Essential Safety operational costs</i>

Details	When in the 2021-31 10 year plan	Justification	Priority	Capex or Operational Costs
Southern Coast Erosion Plan The Saddle Hill Community Board would like an erosion plan to address the significant erosion of the Southern Coast including the Brighton Domain	The DCC Coastal Specialist priorities are the St Clair/St Kilda Coastal Plan and a District Wide Hazard Assessment. Once completed the District Wide Hazard Assessment will inform future priorities.	The Board has concerns about the effects of coastal erosion on the transportation network, particularly on Taieri Mouth Road and the recreational assets of the Council. The Board and community have extreme concerns about the significant erosion around the outside of the Brighton Domain. The Board requests that a safety assessment be undertaken and a plan to stabilise the area actioned.	3	<i>Operational Maintenance Costs</i>
Bus Shelter – Morris Road, Chain Hills Road Corner	Otago Regional Council	The Board is continuing to advocate for the installation of a bus shelter for the bus stop at the corner of Morris and Chain Hills Road.		
Public Toilet Brighton Domain The Saddle Hill Community would like the current toilet facilities extended to include an additional toilet	DCC In the 10-year plan for completion	The Brighton Domain is heavily used for recreational; sporting and community purposes and is extremely popular for freedom camping. During the summer season, extra portaloos are put in place to cover demand however people seem to prefer using the standard toilet block. This toilet gets extensive use by Freedom Campers. An extension to the toilets would meet demand and reduce cost overall as portaloos would no longer be required.	4	<i>Operational Costs</i>
Sun shades, seating and water fountains for each of our playgrounds at: <ul style="list-style-type: none"> Brighton Domain Braids Hill Reserve Delta Drive Walton Park Fairplay Street 	SHCB Awaiting direction from DCC post the reserves report	People utilising the playgrounds have expressed their desire to have shade provided. There are playgrounds without any provision of sun cover which is a health and safety issue. Water fountains are requested, along with seating to make the playgrounds as welcoming and safe as possible. A water fountain is being installed at the Fairplay Street Reserve with some funding provided by the Board and the rest by DCC Property Department.	6	<i>Capex</i> <i>Safety Improvement</i>

Details	When in the 2021-31 10 year plan	Justification	Priority	Capex or Operational Costs
Safer Crossings for Brighton, Big Rock Primary School and vegetation by the Brighton Road crossing by Surf Club		Safer crossing - Cut vegetation	7	
Brighton Beach Accessibility		<p>Provision of a mat at the Surf Club end of Brighton beach for wheelchair users to gain access to the beach.</p> <p>Accessibility is a human right and Dunedin City Council's own Disability strategy states:</p> <ul style="list-style-type: none"> • Goal One: Dunedin is accessible. • Goal Two: Dunedin is barrier-free. • Goal Three: The Dunedin City Council supports the social, recreation and cultural opportunities of disabled people. <p>The mat would help to meet these three goals and allow disabled members of our community, and visitors to our community, to enjoy a day at the beach with their family and friends.</p> <p>Wheelchair for use at the beach - Boat Hire place for storage. Parafed have one to put out there.</p>	8	
Seal Extension Programme Dust suppression	<i>The seal extension programme is not in the current 10 year plan</i>	Reinstate the promotion and advocacy for the reintroduction of the rural roads sealing programme with McMaster Road as the first priority.	9	Seal Extension Programme Dust suppression

4 COMMUNITY BOARD PROPOSED PROJECTS AND ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
Youth Ambassador Award Each year, the Saddle Hill Community Board sets aside up to \$3000 and uses this to offer individual bursaries of up to \$1000 each to young people aged between 13 and 18 who live in the community. Awards are intended to recognise individuals who have achieved a significant level of excellence in sporting, creative and /or academic activities, and who have a project during the following 12 months that needs some funds. Applications are invited normally in March, with awards available for use from end-April. While competition for funds is often keen, the board has been delighted to support a wide range of projects, including attendance at international sporting events and senior training camps, masters level musical coaching.	Annually
Coastal Dunes Regeneration Programme We plan to continue to facilitate community planting days to help mitigate some of the effects of erosion along our coastline. Seek advice on coastal erosion.	2021
Keep Dunedin Beautiful The Greater Green Island community survey results indicated that the community is keen for more street art. The Board will look for opportunities to provide this.	ongoing
Potential projects for the Board from discretionary funding Picnic tables along Taieri Mouth Road Scenic route in lay-bys. Continue to advocate for emergency tsunami signage in the low lying coastal areas of the Community Board	ongoing

5 COMMUNITY BOARD SIGNIFICANT COMMUNICATION AND ADVOCACY PROJECTS

The following table identifies those activities that we as a Community Board see as significant communication and advocacy projects that we have a vested interest in on behalf of the communities we represent and the council.

ACTIVITY DETAIL	WHEN (IDEAL)
Freedom Camping This is an ongoing project for the Community Board it is imperative that our Community Board are a part of any city-wide discussions around Freedom Camping. We have always been supportive of Freedom Camping but will be very clear advocates on behalf of the Community's and residents we represent. We will raise issues and challenges so Council are aware of what is actually happening in the community. We are supportive but this cannot be at the cost of any of our residents i.e. the Ocean View site is a project we have worked closely with the Council and the Community – this site is imperative that it is a reserve for all to enjoy. We have seen with good site management and monitoring this is a great example of how a successful Freedom Camping Site can work in a residential community. The Brighton Domain is another key location. The SHCB advocated and worked hard with Council and the Community to get to where we are now in regard to the best location for hosting Freedom Campers with the least impact on the Community. We have assisted in the development and best use for what was previously a non-useable area of the reserve, they are sheltered from the weather and also has minimal impact on the community.	<i>On going</i>
The proposed Smooth Hill Landfill The Saddle Hill Community Board continue to support the community liaison group over the Smooth Hill Landfill.	Ongoing
Rural Roads The Saddle Hill Community Board will continue to advocate for a high level of regular and planned maintenance on our communities' gravel roads.	Ongoing
Civil Defence The Saddle Hill Community Board will continue with their annual community engagement on civil defence.	Ongoing
Greater Green Island Community Network The Saddle Hill Community Board enjoy a close collaboration with the Greater Green Island Community Network.	Ongoing

ACTIVITY DETAIL (cont)	WHEN (IDEAL)
Brighton Pump Track The Saddle Hill Community Board support and advocate for the community led project on the proposal for a pump track to be installed at the Brighton Domain and have offered help to the group working on the project.	Ongoing
McMasters Road The Saddle Hill Community Board supports the request of the residents of McMaster Road, to have the road sealed for the reasons they have outlined.	Ongoing

6 PLANS

The Community Board has a number of plans supporting its activities. Our key planning documents are discussed below:

6.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN

Introduction

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the Saddle Hill Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

Our communities have a reasonable level of risk of flooding, fire, tsunami resulting in community isolation so pre-planning and management of a specific event will be managed by the Saddle Hill Community Board on behalf of Civil Defence. This role is supported by authorisations and delegations in the Dunedin City Council Civil Defence Emergency Management Plan.

Status

The Saddle Hill Community Board has engaged with the local communities. As a result, they have formulated the Southern Coastal Area (encompassing Waldronville to Kuri Bush) Civil Defence Community Response Plan which is attached as Appendix One to the Community Plan.

The Board has engaged with the Fairfield Community and will attach their plan once finalised.

6.2 COMMUNITY ENGAGEMENT PLAN

Introduction

Members of the community are invited to make a comment on the Board's Community Plan at any time. You may have a view on the Board's prioritised actions or may require the Board's assistance to progress an issue with the Dunedin City Council. You are welcome to comment on the entire plan, certain sections or a particular project.

We utilise Social Media, Taieri Times and the Star.

Ways to have your say on the Community Board's Community Plan

The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback;

- *Verbally... by contacting a board member directly, anytime*
- *Written... addressed to the board, postal or email addresses below*
- *In person... to the board at public events such as Community Cuppa and Conversation*

Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.

Please send written communication to:

The Chairperson
Saddle Hill Community Board
c/- Dunedin City Council
PO Box 5045
Dunedin 9058

Email: pgweir@hotmail.com

7. COMMUNITY BOARD MEETING SCHEDULE

Saddle Hill Community Board meetings commence at 1.00 pm. The venues will be published in the Council meeting ad in the Otago Daily Times and on the Dunedin City Council website.

The 2026 Saddle Hill Community Board meeting schedule will be approved at its February 2026 meeting.

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Jules Radich will provide an update on items of interest.
- 2 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Council Activities Update.

Signatories

Author:	Rebecca Murray - Governance Support Officer
---------	---

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.