

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

**Date:** Wednesday 10 December 2025  
**Time:** 5:30 p.m.  
**Venue:** Meeting Room, Blueskin Bay Library, Harvey Street, Waitati

Sandy Graham  
Chief Executive Officer

---

**Waikouaiti Coast Community Board**  
**PUBLIC AGENDA**

---

**MEMBERSHIP**

<b>Chairperson</b>	Alasdair Morrison	
<b>Deputy Chairperson</b>	Anna Knight	
<b>Members</b>	Andy Barratt	Sonya Billyard
	Cr John Chambers	Danny Hailes
	Geraldine Tait	

**Senior Officer** Heath Ellis, Group Manager Parks and Recreation

**Governance Support Officer** Lauren Riddle

---

Lauren Riddle  
Governance Support Officer

Telephone: 03 477 4000  
governance.support@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



<b>ITEM</b>	<b>TABLE OF CONTENTS</b>	<b>PAGE</b>
1	Public Forum	4
1.1	Public Forum	4
1.2	Public Forum - Funding applications	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	8
5.1	Waikouaiti Coast Community Board meeting - 4 November 2025	8
<b>PART A REPORTS (Waikouaiti Coast Community Board has power to decide these matters)</b>		
6	Community Plan	12
7	Chairperson's Report	13
8	Councillor Update	14
9	Governance Support Officer's Report	15
10	Board Discretionary Fund Update and Funding Applications	20
11	Board Representation and Roles	32
12	Meeting Schedule for 2026	34
13	Items for Consideration by the Chair	35

## **1 PUBLIC FORUM**

### **1.1 Public Forum**

Glenys Clements (and neighbours) will be in attendance to speak to their road safety concerns in relation to trucks transporting loads of gravel along Doctors Point Road.

Representatives from McEwan Haulage Ltd will be in attendance to speak to the concerns in regard to frequency of haulage trucks on the road

### **1.2 Public Forum - Funding applications**

Rachel Ozanne from the Warrington Surf Life Saving Club will be in attendance to speak to their funding application.

Laura Deaker from the Waitati Playground Committee will be in attendance to speak to their funding application.

A representative from the Karitane Bowling Club will also be in attendance to speak to their funding application.

## **2 APOLOGIES**

At the close of the agenda no apologies had been received.

## **3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## DECLARATION OF INTEREST

---

### EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	WCCB Register of Interests - December 2025	6

Waikouaiti Coast Community Board Register of Interest - 2025-2028 Triennium				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Secretary	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt	Owner	Residential Property Merton	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Moana Gow Pool Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sonya Billyard	Owner	Residential Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Danny Hailes	Secretary	East Otago Blokes Shed	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Presbyterian Support Otago	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	Presbyterian Support Otago Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Council Member	ACC Motorcycle Safety Advisory Council	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	two residential properties, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	24ha forestry farm block, Blueskin Bay	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	8ha residential lifestyle property, Blueskin Bay	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	The Moana Tennis Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	Waikouaiti District Museum Society Incorporated	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	Belleknowes Golf Club Men's Club Committee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Hut Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Anna McKnight (Deputy Chairperson)	Owner	vacant land, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	residential property Warrington	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Knight Family Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Halo Project	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep Dunedin Beautiful	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Geraldine Tait	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	East Otago Catchment Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr John Chambers	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otakau Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Opera	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

## **CONFIRMATION OF MINUTES**

### **WAIKOUAITI COAST COMMUNITY BOARD MEETING - 4 NOVEMBER 2025**

#### **RECOMMENDATIONS**

That the Board:

- a) **Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 04 November 2025 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A↓</a>	Minutes of Waikouaiti Coast Community Board meeting held on 4 November 2025	9



---

## Waikouaiti Coast Community Board

### MINUTES

---

Minutes of an inaugural meeting of the Waikouaiti Coast Community Board held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Tuesday 04 November 2025, commencing at 1.00 pm

#### PRESENT

<b>Chairperson</b>	Alasdair Morrison
<b>Deputy Chairperson</b>	Anna Knight

<b>Members</b>	Andy Barratt	Sonya Billyard
	Cr John Chambers	Danny Hailes
	Geraldine Tait	

<b>IN ATTENDANCE</b>	Sandy Graham (Chief Executive) and Heath Ellis (Group Manager Parks and Recreation)
----------------------	---

<b>Governance Support Officers</b>	Lynne Adamson
------------------------------------	---------------

---

The Chief Executive chaired the meeting until the election of the Chairperson.

#### 1 APOLOGIES

No apologies were received

#### PART A REPORTS

#### 2 WELCOME BY THE CHIEF EXECUTIVE, MS SANDY GRAHAM

The Chief Executive (Sandy Graham) welcomed all to the meeting and provided an introduction to the formal swearing in of members.

#### 3 DECLARATIONS BY MEMBERS

Members made and attested their declarations as required by Schedule 7, Clause 14 of the Local Government Act 2002.

**4 VOTING PROCEDURE FOR APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON**

A report from Civic advised that voting for appointments such as Board Chairperson and Deputy Chairperson of a Community Board was to be carried out in accordance with Schedule 7, Clauses 25(2) and (3) of the Local Government Act 2002 Amendment 2004.

Moved (Alasdair Morrison/Anna Knight):

That the Board:

- a) **Adopts** (System B), First Past the Post, as the voting method for the appointment of Chairperson and Deputy Chairperson.

**Motion carried (WCCB/2025/067)**

**5 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON**

The Chief Executive called for nominations for the role of Chairperson.

Moved (Geraldine Tait/Anna Knight):

That the Board:

**Appoints** Alasdair Morrison as the Chairperson

**Motion carried (WCCB/2025/068)**

The Chairperson assumed the chair and called for nominations for the position of Deputy Chairperson.

Moved (Geraldine Tait/Andy Barratt):

That the Board:

**Appoints** Anna Knight as the Deputy Chairperson

**Motion carried (WCCB/2025/069)**

**6 MEETING SCHEDULE**

A report from Civic requested that the Board give consideration to the date of the next Waikouaiti Coast Community Board meeting.

It noted the meeting schedule for 2026 will be presented to the meeting being held on 26 November 2025 for the Board's confirmation.

Moved (Alasdair Morrison/Danny Hailes):

That the Board:

- a) **Confirms** that the next meeting will be held on 10 December 2025 at the East Otago Events Centre, Waikouaiti commencing at 5.30 pm.
- b) **Notes** that the meeting schedule for 2026 will be considered by the Board at the 10 December 2025 meeting.

**Motion carried (WCCB/2025/070)**

**7 LOCAL GOVERNMENT LEGISLATION - BRIEFING FOR THE INAUGURAL COMMUNITY BOARD MEETING**

A report from Civic provided a general explanation of the following legislation as required by clause 21 of Schedule 7 of the Local Government 2002:

- a) The Local Government Official information and Meetings Act 1987;
- b) The Local Authorities (Members' Interests) Act 1968;
- c) Sections 99, 105 and 105A of the Crimes Act 1961;
- d) The Secret Commissions Act 1910; and
- e) The Financial Markets Conduct Act 2013.

The Chief Executive (Sandy Graham) spoke to the report and highlighted the obligations of the Board under legislation.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

- a) **Notes** the advice regarding key legislation that applies to members of Council, its Committees and Community Boards.

**Motion carried (WCCB/2025/071)**

The meeting concluded at 1.15 pm

.....  
CHAIRPERSON

## **PART A REPORTS**

### **COMMUNITY PLAN**

Department: Civic

#### **EXECUTIVE SUMMARY**

- 1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.
- 2 The Board's Community Plan assists to contribute to the Council's Annual Plan, 9 Year Plan 2025-2024 and the 10 Year plan 2027-2037 with focus on:
- 3 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9 Year Plan 2025-2034 and the 10 Year Plan 2027-2037.
- 4 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding).
- 5 An electronic copy of the Board's current working copy of the community plan will be separately circulated to members.

#### **RECOMMENDATIONS**

That the Board:

- a) **Considers** updating the Board's Community Plan for the 2025-26 year.

#### **Signatories**

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

#### **Attachments**

There are no attachments for this report.

## **CHAIRPERSON'S REPORT**

Department: Civic

### **EXECUTIVE SUMMARY**

The Chairperson will provide a verbal update on items of interest at the meeting, including:

- Road safety concerns - Inverary Street, Waikouaiti
- Tour completed of the WCCB area (for new board members)
- Hawksbury Lagoon issues
- Warrington half-basketball court update
- Karitane Wharf update
- Warrington trees

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Chairperson's update.

### **Signatories**

Authoriser:	
-------------	--

### **Attachments**

There are no attachments for this report.

## **COUNCILLOR UPDATE**

Department: Civic

---

### **EXECUTIVE SUMMARY**

- 1 Councillor John Chambers will provide a verbal update on items of interest.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the update from Cr Chambers.

### **Signatories**

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

### **Attachments**

There are no attachments for this report.

## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board area including:
  - Discretionary Fund
  - Keep Dunedin Beautiful
  - OAR “Round the Boards” package
  - Dust Suppression
  - What Dunedin City Council is Currently Consulting On
  - Roadworks Schedule
  - Dunedin City Council Updates
- 2 As this is an administrative report, there are no options or summary of considerations.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer’s Report.
- b) **Considers** appointing a Board Representative to Keep Dunedin Beautiful
- c) **Decides** if the Board would participate in the OAR “Round the Boards” programme for \$220.00 excluding GST.

### Discretionary Fund

- 3 The balance remaining in the Project Fund for allocation for the current financial year is \$6,847.02. Spending for the 2025/26 financial year was as follows:

Meeting Date	Amount	Recipient/Purpose
13 August 2025	\$3,000.00	Warrington School – towards refurbishing the pool.
17 September 2025	\$152.98	Costs for provision of a BBQ following the Gingko Planting Ceremony at the Truby King Reserve. Retrospective approval to Board members to Mark Brown (\$111.28) and to Geraldine Tait (\$41.70).
<b>Total</b>	<b>\$3,152.98</b>	

**Keep Dunedin Beautiful**

- 4 The Board may wish to confirm/appoint a representative to the Keep Dunedin Beautiful Committee.

**OAR “Round the Boards” Package**

- 5 Over the past several years, our Community Access radio station has hosted a regular weekly feature on the *OAR Morning Show* called 'Round the Boards'. This 10-15min segment provides an opportunity for Dunedin Community Boards to chat informally with programme host Jeff Harford about initiatives and issues of the day, relevant to each community.
- 6 The board is now asked to consider if it wishes to participate in this programme for the 2026 year. The cost is \$220 (excl GST) for 11 x monthly sessions. (Attachment A).

**Dust Suppression**

- 7 Information on dust suppression was sought by the Strath Taieri Community Board. Below is the information provided to the Board which may assist for any queries raised with the Board from members of the public.
- 8 The Dunedin City Council changed the administration of dust suppression. A report on Unsealed Road Maintenance – Dust Suppression was presented to the 22 February 2023 Council meeting which is available on page 68 of the following link:  
[https://infocouncil.dunedin.govt.nz/Open/2023/02/CNL\\_20230222\\_AGN\\_2362\\_AT.PDF](https://infocouncil.dunedin.govt.nz/Open/2023/02/CNL_20230222_AGN_2362_AT.PDF)
- 9 The minutes of the Council meeting which approved that applicants for dust suppression fund 50% of the cost and are available on the following link:  
[https://infocouncil.dunedin.govt.nz/Open/2023/02/CNL\\_20230222\\_AGN\\_2362\\_AT.PDF](https://infocouncil.dunedin.govt.nz/Open/2023/02/CNL_20230222_AGN_2362_AT.PDF)
- 10 The information on dust suppression, including information on how a resident may apply for dust suppression is available on the following link:  
<https://www.dunedin.govt.nz/services/roads-and-footpaths/streets,-roads-and-roadsides/dust-suppression>

**What Dunedin City Council is Currently Consulting On**

- 11 For the most up to date information on what DCC is consulting on, please visit  
<https://www.dunedin.govt.nz/council/currently-consulting-on>

**Roadworks Schedule**

- 12 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.



### Dunedin City Council Updates

- 13 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 14 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

### Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Heath Ellis - Group Manager Parks and Recreation

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓</a> A	OAR "Round the Boards" package information	18



## Reaching Local Audiences with OAR FM

### Proposal for Consideration by Dunedin Community Boards

#### ***'Round the Boards* segment on the OARsome Morning Show with Dunedin Community Boards**

Are you looking for an effective, affordable way to share important updates, stories and messaging with the people of your community?

OAR FM airtime will expand your reach to a broad grassroots listenership that supports a wide range of local initiatives.

#### **OAR FM's *'Round the Boards* Package includes:**

- 11 x monthly live-to-air interview\* with a Community Board representative (10-15 min) broadcast on the *OARsome Morning Show* with Jeff, Tuesdays at 8.35am.  
\*interviews can be by telephone or in-person at OAR FM's studio

#### **Plus, your radio feature becomes a valuable online resource as a podcast!**

- easily emailed to your mailing lists, online networks
- easily linked from your website and social media
- available from oar.org.nz, Spotify, Apple Podcasts, tunein and more


**In the past year, nearly 900 *'Round the Boards'* podcast episodes were listened to online.**

**Delivered for \$220 + GST (that's just \$20 + GST per spot)**  
Payment on invoice to follow requested in advance of the series  
commencing (\$253 incl GST)



For further information and to discuss options, please contact:

Jeff Harford – OAR FM Community Liaison e: [community@oar.org.nz](mailto:community@oar.org.nz) ph 03 471 6161  
Lesley Paris – OAR FM Manager e: [manager@oar.org.nz](mailto:manager@oar.org.nz) ph 03 471 6161



OAR FM Dunedin, Dunedin Community House, Floor 2 (Rua), 43 Princes Street, Dunedin 9016  
Ph (03) 471 6161 :: [community@oar.org.nz](mailto:community@oar.org.nz) :: [oar.org.nz](http://oar.org.nz)

## BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report provides a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.
- 2 As this is an administrative report only, the Summary of Considerations is not required.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Considers** the funding request from the Karitane Bowling Club
- c) **Considers** the funding request from the Warrington Surf Life Saving Club
- d) **Considers** the funding request from the Opera House Trust
- e) **Considers** the funding request from the Waitati Playground Committee

### DISCRETIONARY FUND

- 3 Spending for the 2025/26 financial year to date is \$3,152.98.
- 4 The balance of discretionary funds available for distribution is \$6,847.02.

Meeting Date	Amount	Recipient/Purpose
13 August 2025	\$3,000.00	Warrington School – towards refurbishment of the pool.
17 September 2025	\$152.98	Retrospective expenditure approved for Mark Brown and Geraldine Tait for the provision of BBQ following the ginkgo planting at the Truby King reserve.
Total spent to date	\$3,152.98	
Balance of funds	<b>\$6,847.02</b>	

## Funding Applications

### Karitane Bowling Club

- 5 The Karitane Bowling Club has requested funding of \$3,078.66 to support replacement of aged and worn chairs used in the clubrooms (Attachment A)

### Warrington Surf Life Saving Club

- 6 The Warrington Surf Life Saving Club have requested funding of \$2,254.00 to support supply of mattress for the bunkroom at the surf club.

### Opera House Trust

- 7 The Opera House Trust have requested funding of \$107.88 for the purchase of sanding sheets and blackboard paint for resurfacing and painting of the Waitati Community Blackboard.

### Waitati Playground

- 8 The Waitati Playground Committee have requested funding of \$5,000 to assist with the installation of new playground equipment in the Blueskin Library gardens.

## Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Heath Ellis - Group Manager Parks and Recreation

## Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Karitane Bowling Club application with quote	22
<a href="#">↓B</a>	Warrington Surf Life Saving Club fund application and quote	27
<a href="#">↓C</a>	Opera House Trust application and supporting information	29
<a href="#">↓D</a>	Waitati Playground Committee funding application and summary information	30

**APPLICATION FOR FUNDING FROM THE  
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 12/10/2025

Name of group applying for funds: Karitane Bowling Club

Contact person: Glenys Barnett Position held: Secretary

Address: [REDACTED] Karitane  
East Otago Post Code: 9440

Contact Phone Number: [REDACTED] Email: Karitane.bowlingclub@gmail.com

Short description of the project you are seeking funding for: We wish to replace aged and worn chairs that are used in our club rooms. These chairs were second hand years ago when the club acquired them and need continue repairs.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.  
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 3,078.66

Total cost of project: \$ 4,618.00

Amount already raised: \$ 1,539.34

How will the rest of the project cost be funded? Through other fundraising activities and raffles.

What is the timeframe for completing the project? [OR What is the date of your even/project?] We would like to have this project in place by the end 2025

Is your project a one-off, annual or biennial event? a one-off project

Detail the benefits to your organisation and/or the wider community which will result from this project.  
Both the Karitane Bowling club and the wider community would benefit from this project as other clubs / groups use the club rooms for a variety of events.

Has your group made an application to the Board for funding within the last five years?  
☒ Yes ☐ No

If granted, how much and what was that money used for? We were not successful

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

**NOTES:** Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.  
Any funds approved **MUST** be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz) and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058  
Email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)  
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

*This one.*



**QUOTE**

**SOLD TO:**  
**Karitane Bowling Club**  
**Denise Waugh**  
**106 Stornoway Street**  
**RD 1**  
**Karitane, 9063**  
  
phone: 0277622224

**SHIP TO:**  
**Karitane Bowling Club**  
**Denise Waugh**  
**106 Stornoway Street**  
**RD 1**  
**Karitane, 9063**  
  
phone: 0277622224



Save Barn Ltd  
P.O.Box 99-769  
Newmarket, Auckland  
Email: online@savebarn.co.nz  
Phone: 0800 399-499

GST# 76-691-983

Order Date: 11/09/2025

Valid until: 11/09/2025

Quote#	Processed by	Reference#	Tracking#
1273550	John Orr	Online - JO	

**Special Instructions**  
Thank You For Your Order.

Product	Qty	Unit Price	Total
<b>CHA019BK (#21617)</b> <i>Black Cafe / Restaurant Stackable Chairs - FABRIC Padded (HT: 1x= 0.25 / 5.4kg)</i>	<b>64</b>	<b>\$59.00</b>	<b>\$3,776.00</b>

Subtotal	Shipping	Total	Amount Due	Status	GST (15%)
\$3,776.00	\$842.00	\$4,618.00	\$4,618.00	UNPAID	\$602.35

**Item 10**

**Attachment A**

## Search

Model (A - Z) ▾ 20 ▾



([https://www.savebarn.co.nz/index.php?  
route=product/product&product\\_id=55187](https://www.savebarn.co.nz/index.php?route=product/product&product_id=55187))

Chair Padded Banquet Conference Chairs  
Stackable - Black

([https://www.savebarn.co.nz/index.php?  
route=product/product&product\\_id=55187](https://www.savebarn.co.nz/index.php?route=product/product&product_id=55187))

CHA019BK

**\$64.95**



([https://www.savebarn.co.nz/index.php?  
route=product/product&product\\_id=55031](https://www.savebarn.co.nz/index.php?route=product/product&product_id=55031))

Chair Padded Banquet Conference Chairs -  
Black VINYL

([https://www.savebarn.co.nz/index.php?  
route=product/product&product\\_id=55031](https://www.savebarn.co.nz/index.php?route=product/product&product_id=55031))

CHA019BV

**\$69.95**



9/9/25, 5:15 PM

Gmail - Otago Furniture Chairs - Karitane Bowls Clun



Denise Waugh <waugh.denise@gmail.com>

## Otago Furniture Chairs - Karitane Bowls Clun

2 messages

**guy@otagofurniture.co.nz** <guy@otagofurniture.co.nz>  
To: waugh.denise@gmail.com

Fri, Feb 28, 2025 at 1:20 PM

Hello Denise,

Please pass onto Ian.

Ian, thank you for your time earlier this week, I appreciate you coming in.

From what we discussed please find below the cost for 3 differing types of chair we looked at. I have given a B2B rate, with a discount included for a higher volume order (noted as possible 50 units).

Pricing is based on James Dunlop Zepel Ranch (multiple colours available), which is a commercial grade faux leather, at \$55 + gst per meter. We welcome you to option other fabrics if you like but these will need to be re-costed.

<https://www.jamesdunloptextiles.com/product/upholstery-fabric/79272/ranch-hunter>

All our show wood can be stained to colour of preference too.

Please let me know if you have any questions.

Hopscotch Chair (double rail back)

\$557 + gst per chair

Euro Chair

\$593 + gst per chair

"Alice" Chair

\$696.50 + gst per chair

I hope this helps and look forward to hearing from you

Regards

Guy Ramshaw | Commercial Sales Manager

Mob: 027 4357 318

Office: 03 455 6050

Email: [guy@otagofurniture.co.nz](mailto:guy@otagofurniture.co.nz)

[www.otagofurniture.co.nz](http://www.otagofurniture.co.nz)

<https://mail.google.com/mail/u/0/?ik=ffc042e168&view=pt&search=all&permthid=thread-f:1825258490709268935&simpl=msg-f:18252584907092...> 1/2

9/9/25, 5:15 PM

Gmail - Otago Furniture Chairs - Karitane Bowls Clun



## OTAGO FURNITURE

### 3 attachments



**Euro Tartan Angle.jpg**  
1205K



**Hopscotch Chair (Rail Back) Angle.jpg**  
14009K



**Alice Chair Angle.jpg**  
1198K

**Denise Waugh** <waugh.denise@gmail.com>  
To: guy@otagofurniture.co.nz

Fri, Feb 28, 2025 at 1:47 PM

Thanks for that.  
Is that really, price for one chair?  
Denise Waugh.

[Quoted text hidden]



## OTAGO FURNITURE

**image001.png**  
46K

<https://mail.google.com/mail/u/0/?ik=ffc042e168&view=pt&search=all&permthid=thread-f:1825258490709268935&simpl=msg-f:18252584907092...> 2/2

APPLICATION FOR FUNDING FROM THE WAIKOUAITI COAST COMMUNITY BOARD	
Date: 10 November 2025	
Name of group applying for funds: Warrington Surf Life Saving Club	
Contact person: Rachel Ozanne	Position held: Fundraising Coordinator
Address: 61 Porteous Road, Warrington	
Post Code:	
Contact Phone Number: [REDACTED]	Email: [REDACTED]
Short description of the project you are seeking funding for:	
The wider project is the rebuild of Warrington Surf Life Saving Club clubhouse. The building project is not just about meeting our current needs but is also a strategic investment in the future of our club and the broader community we serve. The Club has been fortunate to have received generous donations and grants, however we need additional monies to finish the fit out. This application is for \$2254 to provide mattresses for the bunkroom.	
Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget. Please note if considered necessary the Board may seek additional information prior to making a decision.	
Amount sought from Waikouaiti Coast Community Board: \$ 2254	
Total cost of project: \$ 1,500,000+	
Amount already raised: \$ 1,425,000	
How will the rest of the project cost be funded? Incrementally with grant applications	
What is the timeframe for completing the project? [OR What is the date of your even/project?]	
The new club will be open this season, but some aspects will not be complete	
Is your project a one-off, annual or biennial event? One off	
Detail the benefits to your organisation and/or the wider community which will result from this project. Warrington Beach is the safest patrolled swim beach in Dunedin making it a popular destination for school groups, community events, and recreational activities. Warrington SLSC has over 200 members, 100 under the age of 14 and a strong 'nippers' programme. The demand for our services continues to rise. The new clubhouse has a bunkroom, with capacity to sleep 10 people - to be used for training weekends. The improved facility will encourage a healthy choice for young people to engage in locally.	
Has your group made an application to the Board for funding within the last five years?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If granted, how much and what was that money used for?	
All approved funding is subject to the following:	
1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.	
2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.	
NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.	
This application form is also available on <a href="http://www.dunedin.govt.nz">www.dunedin.govt.nz</a> and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058 Email: <a href="mailto:governance.support@dcc.govt.nz">governance.support@dcc.govt.nz</a> Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384	

## Proposal

Quote : SQ-00081967

Quote Date 24/09/2025

Completed Date: 24/10/2025

Customer Reference:

**Vendela International Limited**  
Vendela, 4 Milward Street, Washdyke, Timaru,  
7910, New Zealand  
P: +64800836335  
E: sales@vendella.co.nz  
W: <https://vendella.co.nz>  
NZBN: 117-805-212



**Bill To**  
Warrington Surf Life Saving  
1 Esplanade  
Waikouaiti  
Waikouaiti Otago 9471  
New Zealand

**Ship To**  
1 Esplanade  
Waikouaiti  
Waikouaiti Otago 9471  
New Zealand

**Terms**  
Prepaid

**Expires**  
23/10/2025

**Sales Rep**  
Brooker Currie

Code	Description	Quantity	Rate	Total
BDM6020	Makers 150mm Foam Mattress with Waterproof & Fire Retardant Cover - 1900 x 910mm	10	\$196.00	\$1,960.00
FREE		1	\$0.00	\$0.00

Comments:

**Subtotal** \$1,960.00  
**GST Total** \$294.00  
**Total** \$2,254.00

### Terms and condition

By accepting this quotation in any way or form, you are agreeing to our full Terms & Conditions (supplied on request). A condensed version is as follows. This quote and prices are valid for 30 days from the above date. Any additional work or alterations required will be chargeable as an extra. Payment terms; Strictly 20th of the month following delivery or all discounts will be voided and payment be at full price. 25% deposit on all orders over \$15,000.00. Discretion applies.

All Payments must include the related INVOICE NUMBER or the VENUE NAME as a reference Bank Account: Account Name: Vendella International Ltd.  
Account Number 12-3475-0000091-00

**APPLICATION FOR FUNDING FROM THE  
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 14.11.25

Name of group applying for funds: Opera House Trust

Contact person: Hilary Rowley Position held: member

Address: [REDACTED] Waitati <sup>Lowercase</sup> ~~9085~~

Post Code: 9085

Contact Phone Number: [REDACTED] Email: [REDACTED]

Short description of the project you are seeking funding for: I need some sanding sheets and blackboard paint for resurfacing and painting the Waitati community black boards which have worn out from over use.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.  
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 107.88

Total cost of project: \$ 107.88

Amount already raised: \$ Volunteer labour @ \$28.95/hr.

How will the rest of the project cost be funded? Volunteer labour

What is the timeframe for completing the project? [OR What is the date of your even/project?] I should definitely have it done by Jan 30th.

Is your project a one-off, annual or biennial event? I figure the paint lasts 5 years.

Detail the benefits to your organisation and/or the wider community which will result from this project. The blackboards are used to advertise any events, working bees, lost pets, warnings, public notices.

Has your group made an application to the Board for funding within the last five years?  
☒ Yes ☐ No To DCC

If granted, how much and what was that money used for? used pavers.

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

**NOTES:** Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.  
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz) and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058  
Email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)  
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

(SP  
event)

**APPLICATION FOR FUNDING FROM THE  
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 1/12/25

Name of group applying for funds: Waitati Playground Committee

Contact person: Laura Deaker Position held: Local Parent

Address: [REDACTED]

Post Code: 9085

Contact Phone Number [REDACTED] Email [REDACTED]

Short description of the project you are seeking funding for: See attached letter

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.  
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 5000.00.

Total cost of project: \$ 20,000.00

Amount already raised: \$ 2,500.00

How will the rest of the project cost be funded? Continuous fundraising

What is the timeframe for completing the project? [OR What is the date of your event/project?] Six months.

Is your project a one-off, annual or biennial event? one-off

Detail the benefits to your organisation and/or the wider community which will result from this project. See attached letter.

Has your group made an application to the Board for funding within the last five years?  
☐ Yes ☒ No

If granted, how much and what was that money used for? N/A

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

**NOTES:** Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.  
Any funds approved **MUST** be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz) and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058  
Email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)  
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384



In 2024, a group of local young mothers approached Councillor Mandy Mayhem with a request to install new playground equipment in the library gardens. The area, while spacious and safely fenced, was under-utilised, shaded, and offered little more than old tyres to play on. Parents of preschoolers noted that the equipment at Bland Park is designed for older children and is too high for younger ones, while the school playground is similar and too far away to be easily accessed. The library gardens, by contrast, offer an ideal, central location where children can safely play, get some fresh air and sunshine, and families can meet up.

Cr Mayhem contacted the Properties Department at the DCC to begin the process and to initiate a community fundraising effort. We understand that both the supplier and installer must be approved DCC contractors. The playground equipment quotes we have sourced are costly, but they are built to last and meet the standards required by both the Property and Parks departments.

Several improvements have already been completed in the space, including the removal of old trees, new fencing, and the construction of a retaining wall, which has created additional usable area. The site is now a blank canvas ready for something new and exciting.

The recent Dead Rockers Ball at the community hall raised over \$2,000.00 through door sales, raffles and \$5.00 of every ticket sold going towards the project, which is enough to secure funding for the cat rocker pictured. The Hall Committee has agreed to receive and hold funds on behalf of the playground committee, recognising that this is a long-term fundraising project.

The project has received strong media attention, with coverage in Blueskin News, The Star, Otago Daily Times and an interview on Radio New Zealand.

We estimate that installation costs will be roughly equal to the price of the equipment itself, plus freight. Ideally, we hope to add a swing and possibly another rocker—such as the Ladybird Rocker pictured. These are among the most affordable items available, so we have focused on these first to make early progress.

We plan to approach local contractors to sponsor or assist with installation, and we are requesting that the Community Board consider purchasing the Ladybird Rocker and contributing towards installation costs.

A toddler friendly playground would be a great asset to our village and would help bring our community together and draw more families to the library.

We are happy to provide any further information if required.

## BOARD REPRESENTATION AND ROLES

Department: Civic

### EXECUTIVE SUMMARY

- 1 A table of the representation and roles of Community Board members for the 2025-2028 triennium are set out below.
- 2 Board members may provide an update on activities at each meeting of the Community Board
- 3 As this is an administration report the Summary of Consideration is not required.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Waikouaiti Coast Community Board's representation and roles for the 2025-2028 triennium.

### Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Heath Ellis - Group Manager Parks and Recreation

### Attachments

	Title	Page
<a href="#">↓A</a>	WCCB community representation and roles 2025-2028 triennium.	33



<b>WCCB Liaison: 2025 - 28</b>		
	<b>Last 3 years</b>	<b>This Triennium</b>
Community Engagement	Andy/Sonya	Andy/Sonya
Bus Services	Geraldine/Alasdair	Geraldine/Alasdair
CRG - Waikouaiti	Sonya	Sonya
CRG Karitane	O	Andy
CRG Waitati	Chris	Danny
CRG Warrington	O	Geraldine, Anna
Cycleways	Geraldine	Geraldine, Anna
East Otago Catchment Group	O	Andy/Danny, Anna
Freedom Camping	Alasdair	Alasdair
Funding applications	Alasdair	Alasdair
Karitane Foreshore	Andy	Andy
Keep Dunedin Beautiful	Geraldine	Anna
Matanaka Drive Plantation	Mark B.	Alasdair
Moana Gow Swimming Pool	Andy	Andy
Mount Watkin/Hikaroroa	O	Andy/Danny/Anna
North Coast Promotion	Mark B.	Sonya
One Coast	Geraldine / Andy	Geraldine
Truby King Reserve	Andy/Mark B.	Andy/ Danny/Anna
Warrington Spit	O	Anna
Waikouaiti Main Street	Sonya	Sonya

<b>WCCB Liaison: 2025 - 28</b>	
Community Engagement	Andy/Sonya
Bus Services	Geraldine/Alasdair
CRG - Waikouaiti	Sonya
CRG Karitane	Andy
CRG Waitati	Danny
CRG Warrington	Geraldine, Anna
Cycleways	Geraldine, Anna
East Otago Catchment Group	Andy/Danny, Anna
Freedom Camping	Alasdair
Funding applications	Alasdair
Karitane Foreshore	Andy
Keep Dunedin Beautiful	Anna
Matanaka Drive Plantation	Alasdair
Moana Gow Swimming Pool	Andy
Mount Watkin/Hikaroroa	Andy/Danny/Anna
North Coast Promotion	Sonya
One Coast	Geraldine
Truby King Reserve	Andy/ Danny/Anna
Warrington Spit	Anna
Waikouaiti Main Street	Sonya

## MEETING SCHEDULE FOR 2026

Department: Civic

### EXECUTIVE SUMMARY

- 1 The Board is requested to consider the date of the next Waikouaiti Coast Community Board meeting, which is proposed for Wednesday, 18 February 2026 commencing 5.30 pm.
- 2 A meeting schedule for the remainder of 2026 will be presented to the meeting being held on 18 February 2026 for the Board's confirmation.

### RECOMMENDATIONS

That the Board:

- a) **Confirms** that its meeting week will be held on 18 February 2026 commencing at 5:30 pm.
- b) **Confirms** the meeting venue will be the John Brown Room at the East Otago Events Centre, Waikouaiti
- c) **Notes** that the meeting schedule for the remainder of 2026 will be considered by the Board at the 18 February 2026 meeting.

### Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

### Attachments

There are no attachments for this report.

---

## **ITEMS FOR CONSIDERATION BY THE CHAIR**

---

Any items for consideration by the Chair.

### **Attachments**

There are no attachments for this report.