DUNEDIN CITY COUNCIL | kaunihera a-rohe o Ōtepoti

Waikouaiti Coast Community Board

MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Meeting Room, Blueskin Bay Library, Harvey Street, Waitati on Wednesday 10 December 2025, commencing at 5:30 p.m.

PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Anna Knight	
Members	Andy Barratt	Sonya Billyard
	Cr John Chambers	Danny Hailes
	Geraldine Tait	

IN ATTENDANCE Heath Ellis, Group Manager Parks and Recreation (Senior Officer)

Governance Support Officer Lauren Riddle

Alasdair Morrison welcomed attendees to the first meeting of the Community Board for 2025-2028 triennium.

1 PUBLIC FORUM

1.1 Public Forum - Road safety concerns, Doctors Point Road

Glenys Clements, a resident of Doctors Point Road spoke to her safety concerns for pedestrians and vehicles due to the number of trucks expected to be transporting heavy loads along Doctors Point Road to the new Willowridge residential development site "Opeke, Doctors Point".

Mrs Clements responded to questions

Alasdair Morrison, Chairperson invited Mr Craig Moore from McEwan Haulage Ltd (as contractor) to speak to the concerns raised.

Mr Moore advised that McEwan Haulage Ltd had been contracted by Willowridge Developments Ltd to transport aggregate to the site. He explained the plans in place to remediate the impact of the work for the four month period (from mid-January 2026) while undertaking infrastructure works at the Opeke Doctors Point residential development site.

Mr Moore responded to question on how information would be provided to residents, what traffic signage would be used, and what speed limits would be in place for the McEwan Haulage Ltd trucks.

Alasdair Morrison, Chairperson provided a summary of the road safety issues for Doctors Point Road, including: narrow carriage way; poor visibility issues and the high use by campervans over the summer months.

1.2 Public Forum - Funding applications

- Rachel Ozanne representing the Warrington Surf Life Saving Club spoke in support of the Club's funding application for the purchase of 10 single mattresses for use at the Clubrooms during training events.

  Ms Ozanne responded to questions.

- Laura Deaker representing the Waitati Playground Committee spoke in support of the funding application for the purchase of playground equipment (for under 5 years old) for the garden area of the Waitati Library.

  Ms Deaker responded to questions.

- Alister Lindsay and Denise Waugh representing the Karitane Bowling Club spoke to the funding request for the purchase of 64 stackable chairs for the clubrooms.

  Mr Lindsay and Mrs Waugh responded to questions.

- Lesley Smith from Wild Dunedin spoke to a late funding application from the NZ Festival of Nature seeking funding support for a free theatre performance "Wild Feelings" for 9-12 year olds planned to be staged at Waikouaiti on 17 April 2026 as part of the festival.

  Ms Smith responded to questions.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Alasdair Morrison/ Sonya Billyard):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WCCB/2025/072)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Updates to the register were advised as:

- Anna Knight and Danny Hailes advised they are members of the Blueskin Baywatch Group.
- Danny Hailes provided a correction to the register, that he is a Director of the PSO Retirement Villages Ltd
- Geraldine Tait advised that she is a member of One Coast and a committee member of Grey Power Otago.

Moved (Alasdair Morrison/ Sonya Billyard):

That the Board:

a) **Amends** the Elected Members' Interest Register; and

b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WCCB/2025/073)

5 CONFIRMATION OF MINUTES

5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 4 NOVEMBER 2025

Moved (Anna Knight/ Danny Hailes):

That the Board:

Confirms the minutes of the Waikouaiti Coast Community Board meeting held on 04 November 2025 as a correct record.

Motion carried (WCCB/2025/074)

PART A REPORTS

6 COMMUNITY PLAN

The Board discussed matters related to the Community Plan, including:

- Seeking an increase in discretionary funding allocated to Community Boards (to be in line with the rate of inflation);
- The appointment of Community Board members to Hearings appropriate to the Waikouaiti Coast Community Board area;
- Truby King Recreation Reserve – development of the reserve as part of the Board's Annual Plan submission to the DCC for improved signage and public facilities (including toilets).

7 CHAIRPERSON'S REPORT

Alasdair Morrison provided a verbal update on items of interest to the community board area including:

- Road safety concerns - Inverary and Edinburgh Streets, Waikouaiti. DCC Transport have assessed a possible designated walking space, and costings for the work will be undertaken.
- Hawksbury Lagoon issues – consents have been sought for the culvert work, and work is expected to commence in the summer months.
- Warrington half-basketball court - completion expected by 30 June 2026.
- Karitāne Wharf update – agreement has been reached with Council to demolish the existing shed.
- Warrington trees – inspection work has been completed, monitoring will continue annually, and following significant weather events.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

Notes the Chairperson's update.

Motion carried (WCCB/2025/075)

8 COUNCILLOR UPDATE

Cr John Chambers provided a verbal update on the orientation and induction programme to date for councillors. He summarised items of interest to the Board from the Council meetings held in November, and outlined relevant agenda items for the Board area for the 11 December 2025 Council meeting.

Moved (Cr John Chambers/ Alasdair Morrison):

That the Board:

Notes the update from Cr Chambers.

Motion carried (WCCB/2025/076)

9 GOVERNANCE SUPPORT OFFICER'S REPORT

The report informed the Waikouaiti Coast Community Board of activities relevant to the Board area including:

- Discretionary Fund balance
- Keep Dunedin Beautiful Committee
- Otago Access Radio (OAR) "Round the Boards" package for 2026

Moved (Andy Barratt/ Sonya Billyard):

That the Board:

a) **Notes** the Governance Support Officer's Report;

b) **Appoints** Anna Knight as the Board representative to Keep Dunedin Beautiful;

c) **Declines** the offer to participate in the OAR "Round the Boards" programme for 2026.

Motion carried (WCCB/2025/077)

10 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

The report detailed the five funding applications received for the Board's consideration, with the balance of discretionary funds available noted as $6,847.02.

Moved (Alasdair Morrison/ Sonya Billyard):

That the Board:

a) **Notes** the discretionary fund update.

Motion carried (WCCB/2025/078)

Consideration was given to each individual funding application.

Moved (Andy Barratt/ Sonya Billyard):

That the Board:

b) **Approves** the funding request from the Karitāne Bowling Club and grants $500.00 in support of replacement of chairs for the clubroom.

c) **Approves** the funding request from the Warrington Surf Life Saving Club and grants the amount of $2,254.00 to support the purchase of mattresses for use in the bunkroom at the clubhouse.

Motion carried (WCCB/2025/079)

Moved (Alasdair Morrison/ Sonya Billyard):

That the Board:

d) **Lays** the funding request from the Opera House Trust on the table to be considered at the February 2026 meeting of the Board;

e) **Declines** the funding request from the Waitati Playground Committee and seeks a new application (with detailed supporting information, including a plan, budget and other funding sources) to be submitted for consideration by the Board.

Motion carried (WCCB/2025/080)

Moved (Danny Hailes/ Sonya Billyard):

That the Board:

f) **Declines** the funding request from Wild Dunedin due to the financial pressure on the discretionary funds balanced against community benefit.

Motion carried (WCCB/2025/081)

11 BOARD REPRESENTATION AND ROLES

Community Board member's representation, roles and responsibility for report back to the Board for the 2025-2028 triennium was tabled and confirmed as:

Community Engagement	Andy Barratt
Bus Services	Geraldine Tait
CRG - Waikouaiti	Sonya Billyard
CRG Karitane	Andy Barratt
CRG Waitati	Danny Hailes

CRG Warrington	Geraldine Tait
Cycleways	Anna Knight
East Otago Catchment Group	Danny Hailes
Freedom Camping	Alasdair Morrison
Funding applications	Alasdair Morrison
Karitāne Foreshore	Andy Barratt
Keep Dunedin Beautiful	Anna Knight
Matanaka Drive Plantation	Alasdair Morrison
Moana Gow Swimming Pool	Andy Barratt
Mount Watkin/Hikaroroa	Andy Barratt
Truby King Recreation Reserve	Andy Barratt
North Coast Promotion	Sonya Billyard
One Coast	Geraldine Tait
Truby King Reserve	Andy Barratt
Warrington Spit	Anna Knight
Waikouaiti Main Street	Sonya Billyard

Board Updates were provided on:

- East Otago Catchment Group – Danny Hailes advised he attended a meeting of the catchment group and indicated that the group would be seeking funding from the Board in 2026.
- Mount Watkin/Hikaroroa – Heath Ellis, Group Manager Parks and Recreation advised that Council would consider a report at the 11 December 2025 meeting on the priority order of Reserve Management Plans to be reviewed, including Hikaroroa.
- Truby King Recreation Reserve – Andy Barratt provided an update on the reserve, including the need for a new detailed entrance signage to promote public use and as a historic site.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

a) **Notes** the Waikouaiti Coast Community Board's representation and roles for the 2025-2028 triennium.

b) **Notes** the Board updates.

Motion carried (WCCB/2025/082)

12 MEETING SCHEDULE FOR 2026

The Board were requested to consider the date of the next Waikouaiti Coast Community Board meeting, proposed for Wednesday, 18 February 2026 commencing 5.30 pm.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

a) **Confirms** that its next meeting will be held on 18 February 2026 commencing at 5:30 pm.

b) **Confirms** the meeting venue will be the Auditorium at the East Otago Events Centre, Waikouaiti.

c) **Notes** that the meeting schedule for the remainder of 2026 will be considered by the Board at the 18 February 2026 meeting.

Motion carried (WCCB/2025/083)

13 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items of consideration by the Chair.

The meeting concluded at 8:23 pm, with the Chair wishing members a safe and happy festive season.

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CHAIRPERSON