

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Dunedin City Council will be held on:

Date: Thursday 29 January 2026
Time: 9:00 a.m.
Venue: Council Chamber, Dunedin Public Art Gallery, the Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Council
PUBLIC AGENDA

MEMBERSHIP

Mayor	Mayor Sophie Barker	
Deputy Mayor	Cr Cherry Lucas	
Members	Cr John Chambers Cr Doug Hall Cr Russell Lund Cr Benedict Ong Cr Mickey Treadwell Cr Steve Walker	Cr Christine Garey Cr Marie Laufiso Cr Mandy Mayhem Cr Andrew Simms Cr Lee Vandervis Cr Brent Weatherall
Senior Officer	Sandy Graham, Chief Executive	
Governance Support Officer	Lynne Adamson	

Lynne Adamson
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

The meeting will be live streamed on the Council's YouTube channel:
https://www.youtube.com/results?search_query=dunedin+city+council

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 OPENING

Rev Greg Hughson, Dunedin Interfaith Council will open the meeting with a prayer.

2 PUBLIC FORUM

At the close of the agenda public forum registrations were still being taken. The speakers will be confirmed following closure of registrations 24 hours before the meeting begins i.e. 9.00 am on Wednesday 28 January 2026.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.
3. Staff members are reminded to update their register of interests as soon as practicable.

RECOMMENDATIONS

That the Council:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

Attachments

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Council Interest Register 13 January 2026				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mayor Sophie Barker	Shareholder	Ayrmmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Patron	New Zealand International Science Festival	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Patron	Dunedin Horticultural Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Grow Dunedin Partnership (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Heritage Advisory Group (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6) (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-Chair	Ōtepoti Dunedin Destination Management Plan Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Family Member employed at Wilkinson Rogers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict Identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr John Chambers	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otakau Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Opera Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Daughter employee	Halo Project	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Ashburn Hall Charitable Trust Board	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Creative Dunedin Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Performing Arts Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Sophia Charter (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	St Paul's Cathedral Foundation (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Theomin Gallery Management Committee (Olveston) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Doug Hall	Trustee	Cronus Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Clickfix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Moray Place Community Building Trust - which owns property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	Potential grants recipient	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Expert Panel Member	Health Coalition Aotearoa Public Health Infrastructure Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	The Ōtepoti Community Builders Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee/Secretary	Refugee Support Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Dunedin Former Refugee Steering Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Cherry Lucas	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Southway Enterprises	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Shanghai Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tūhura Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtepoti Dunedin Destination Management Plan Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Airport Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Poāri a Pukekura (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel-Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Russell Lund	Shareholder	Loan & Mercantile Trust includes:	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Produce Place Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Dunedin Grain Store Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Loan & Mercantile 2000 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Lund South Trust includes:	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Lund South Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Lund Dunedin Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Resource Values Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Sherwood Manor Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Lund Central Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director/Shareholder	Lund South Administration Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Construction Operatives Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Lund South Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	RV Lund Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	BDCRS Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Lund Frankton Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Ariki Amateur Athletic & Harrier Club	Ariki is a member of Athletics Otago which receives grant funding from DCC.	Withdraw from discussion and leave the table. If in public excluded leave the room. Seek advice prior to the meeting.
	Member	Heritage Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Theatre Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mandy Mayhem	Chairperson	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Keep Ōtepoti Dunedin Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Emergency Response Group, Blueskin area	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	FENZ Local Advisory Committee for Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Amenities Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Zone Representative and Board Member	Keep New Zealand Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Coastal Community Cycleway Network	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Music Festival Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Disability Issues Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Performing Arts Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Benedict Ong	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Andrew Simms	Director	Landseer Motor Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Landseer Motor Investments Auckland Limited t/a Andrew Simms - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Stephen Duff Motors Limited t/a Andrew Simms Dunedin - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Three Diamond Automotive t/a Ralliant NZ - Race car preparation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Finance Limited - Financial Services	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	The Landseer Group Limited - Investments	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Otago Motorhome Centre Limited - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Landseer Motor Investments Henderson Limited - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Landseer Motor Investments Moorhouse Limited - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Minaret Property Investments Limited - Property Investment	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	The Newfoundland Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	The Moturata Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Trails Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Cricket Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property, Andersons Bay Road, Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Heritage Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tūhura Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Airport Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Micky Treadwell	Director	Atawhai Interactive Tapui Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Otago Polytechnic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtepoti Dunedin Live Music Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential and Lifestyle Farm Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Various publicly Audio and Lighting - Hire, Sales and Service Business	May contrace and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Steve Walker	Trustee	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in public excluded leave the room. Seek advice prior to the meeting.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Justice of the Peace		No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Predator Free Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Masters Games Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtepoti Dunedin Live Music Advisory Panel	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Predator Free Dunedin (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Brent Weatherall	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Business George Street, Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Brent Weatherall Jeweller Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Weatherall Trustee Company	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Residential Rental Properties	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Executive Leadership Team - Register of Interest - current as at 11 November 2025					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Sandy Graham	19/09/2018	Owner	Residential property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	19/09/2018	Trustee	Trustee of the Taieri Airport Facilities Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	25/07/2019	Member	St Clair Golf Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/09/2024	Vendor	Property purchased by senior member of ORC staff.	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	17/09/2024	Client	Various local contractors (glazing, carpet, fencing and kitchen upgrades)	No conflict identified	Transaction was arms length through an agent with no direct interaction.
	12/11/2025	Family member	Family member works for the DCC	No conflict identified.	Seeks advice in advance of meeting if actual conflict arises.
Nicola Morand	09/05/2022	Owner	Residential Property Dunedin	No conflict identified	Seeks advice in advance of meeting if actual conflict arises.
	09/05/2022	Owner	Residential Property in Otago	No conflict identified	Seeks advice in advance of meeting if actual conflict arises.
	20/09/2023	Trustee	Riki Te Mairiki Taiao Trust	No conflict identified	Seeks advice in advance of meeting if actual conflict arises.
	09/05/2022	Partner	Morand Painting & Decorating	No conflict identified	Seeks advice in advance of meeting if actual conflict arises.
	12/11/2025	Member	Te Runanga o Otakou	No conflict identified	Seeks advice in advance of meeting if actual conflict arises.
	12/11/2025	Member	Kati Huirapa Runaka ki Puketeraki	No conflict identified	Seeks advice in advance of meeting if actual conflict arises.
	12/11/2025	Family member	Family member works for the DCC	No conflict identified	Seeks advice in advance of meeting if actual conflict arises.
David Ward	28/07/2022	Director	Ward Property Rentals	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	28/07/2022	Member	Water New Zealand	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	28/07/2022	Member	IPWEA (Institute of Public Works Engineering Australasia	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	21/02/2024	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	28/07/2022	Fellow	The Institution of Civil Engineers	No conflict identified.	Any decisions relating to The Institution of Civil Engineers will be referred to the CEO
Scott MacLean	23/01/2024	Owner	Residential property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	23/01/2024	Trustee	Te Poari a Pukekura Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	23/01/2024	Spouse is Chair	Dunedin Wildlife Hospital Trust (DWHT)	DCC has funded the DWHT	Take no part in discussions or decision making about the Trust or participate in any transactions between the Trust and DCC.

Executive Leadership Team - Register of Interest - current as at 11 November 2025					
Name	Date of Entry	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Carolyn Allan	01/03/2024	Owner	Residential property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	01/03/2024	Owner	Residential rental property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	01/03/2024	Member	Mountain Bike Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Paul Henderson	15/01/2025	Owner	Residential property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	15/01/2025	Associate Member	Building Officials Institute of NZ (through to 31 Dec 2025 then expires)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	15/01/2025	Playing Member	Dunedin City Royal Football Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	10/10/2025	Navigator Member	Taituarā	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	10/10/2025	Partner	Ruru Workplace Solutions Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mike Costelloe	10/10/2025	Owner	Residential properties x 2	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

ORDINARY COUNCIL MEETING - 11 DECEMBER 2025

RECOMMENDATIONS

That the Council:

- a) **Confirms** the public part of the minutes of the Ordinary Council meeting held on 11 December 2025 as a correct record.

Attachments

	Title	Page
A 	Minutes of Ordinary Council meeting held on 11 December 2025	16

Council**MINUTES**

Minutes of an ordinary meeting of the Dunedin City Council held in the Council Chamber, Dunedin Public Art Gallery, the Octagon, Dunedin on Thursday 11 December 2025, commencing at 09:00 a.m.

PRESENT

Mayor	Mayor Sophie Barker
Deputy Mayor	Cr Cherry Lucas
Members	Cr John Chambers Cr Doug Hall Cr Russell Lund Cr Benedict Ong Cr Andrew Simms Cr Lee Vandervis Cr Brent Weatherall
	Cr Christine Garey Cr Marie Laufiso Cr Mandy Mayhem Cr Jules Radich Cr Mickey Treadwell Cr Steve Walker

IN ATTENDANCE

Sandy Graham (Chief Executive), Carolyn Allan (Chief Financial Officer), Scott MacLean (General Manager City Services), Property and Urban Development), Nicola Morand (Manahautū - General Manager Community and Strategy), Paul Henderson (General Manager Corporate and Regulatory Services), Mike Costelloe (General Manager, Arts, Culture and Economic Development), John McAndrew (Group Manager 3 Waters), Jeanine Benson (Group Manager Transport), Janet Fraser (Corporate Planner), Gina Hu'akau (Community Partnerships Manager), Catherine Gledhill (Waste Minimisation Supervisor), Chris Henderson (Group Manager Waste and Environmental Solutions), Karen Gadomski (Waste Minimisation Strategy Officer), Alan Worthington (Resource Consents Manager), Heath Ellis (Group Manager Parks and Recreation), John Brenkley (Planning and Partnerships Manager), Katie Eglesfield (Parks and Recreation Planner), John McAndrew (Group Manager 3 Waters), Scott Campbell (Regulation and Policy Team Leader), Hayden McAuliffe (Financial Services Manager) and Tim Loan (Chair, Dunedin City Holdings Ltd) and Peter Hocking (General Manager, Dunedin City Holdings Ltd)

Governance Support Officer	Lynne Adamson
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1 OPENING

Rev Dr Michael Wallace, Vicar of the All Saints Church opened the meeting with a prayer.

2 PUBLIC FORUM

There were four speakers for public forum.

2.1 Andrew Whiley, Enterprise Dunedin Review and Lead in the Soil

Andrew Whiley spoke on the Enterprise Dunedin Review business case and questioned why there was a delay in the presentation of the report. He commented that his preference was to see Enterprise Dunedin set up as a Council Controlled Organisation (CCO), operational from 1 July 2026.

Mr Whiley also spoke on Lead in the soil and commented that the Ministry for the Environment did not endorse the Council approach.

Mr Whiley responded to questions on Enterprise Dunedin becoming a CCO and health issues re lead in soil.

2.2 Paul Coffey and Emily Cambridge, Dunedin Trails Network Trust

Paul Coffey and Emily Cambridge spoke to their presentation on the Dunedin Trails Network Trust. They spoke of their vision, highlights achieved and statistics on usage of the trails. They commented that the coastal connection was now nearing completion and sought endorsement of the concept, support with part funding an update of the business case and requested that DCC work with Waitaki and Clutha District Councils to fill in the network gap.

Mr Coffey and Ms Cambridge responded to questions.

2.3 Mary McLaughlin, Jen Stokes and Kitty Brown – DVML Letter of Expectation

Mary McLaughlin, Jen Stokes and Kitty Brown spoke to their presentation on behalf of the Dunedin Writers & Readers Festival. They spoke on the Dunedin Venues Management Limited (DVML) Letter of Expectation and in specific venue costs for community arts organisations and ticketing contracts and requested the ability to use their own ticketing system.

Ms McLaughlin, Ms Stokes and Ms Brown responded to questions.

Moved (Mayor Sophie/Cr Cherry Lucas):

That the Council:

Extends the Public Forum beyond 30 minutes.

Motion carried

2.4 Christina Abramowicz, SI Kaka and Dunedin Botanic Gardens Aviaries

Christina Abramowicz spoke to her tabled information on the South Island Kaka breeding programme and the Dunedin Botanic Gardens aviaries. She commented on concerns she had with the South Island Kaka breeding programme and advised she wanted Charlie, the SI Kaka returned to Te Anau.

3 APOLOGIES

There were no apologies.

4 CONFIRMATION OF AGENDA

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

Confirms the agenda with the alteration:

That Items 12 – Dunedin City Holdings Limited Group Update – Quarterly Report to 30 September 2025 and 13 – 2025 Annual Reports for the Dunedin City Holdings Ltd Group be taken at 1.00 pm at the conclusion of the lunch break.

Motion carried (CNL/2025/336)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Cr Marie Laufiso provided an update to her interest register.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team's Interests.

Motion carried (CNL/2025/337)

Cr Marie Laufiso left the meeting at 9.47 am.

6 CONFIRMATION OF MINUTES**6.1 ORDINARY COUNCIL MEETING - 27 NOVEMBER 2025**

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

- a) **Confirms** the public part of the minutes of the Ordinary Council meeting held on 27 November 2025 as a correct record.

Motion carried (CNL/2025/338)

Cr Marie Laufiso returned to the meeting at 9.50 am.

REPORTS**7 NZTA STATE HIGHWAY RESPONSE TO THE NEW DUNEDIN HOSPITAL**

A report from Transport advised that the NZ Transport Agency Waka Kotahi (NZTA) had consulted on its State Highway 88 project and proposed changes on State Highway 1 near the New Dunedin Hospital in July 2025.

The Group Manager Transport (Jeanine Benson) introduced the Senior Transport Planner (Anja McAlevey); Regional System Design Advisor (Chad Barker) and Regional Manager System Design (Richard Osbourne), NZTA who then spoke to their PowerPoint presentation on SH1 and SH88 Dunedin Improvements for safety and access.

Ms Benson; Ms McAlevey, Mr Barker and Mr Osbourne responded to questions on the proposed changes.

During discussion Cr Mickey Treadwell left the meeting at 10.39 am and returned at 10.42 am. Cr John Chambers left the meeting at 10.41 am and returned at 10.42 am.

Moved (Mayor Sophie/Cr Cherry Lucas):

That the Council:

Adjourns the meeting.

Motion carried

The meeting adjourned at 10.47 am and resumed at 11.06 am.

Moved (Cr Jules Radich/Cr Russell Lund):

That the Council:

- a) **Supports** the NZTA proposal to move to the next stage of the project which includes the revocation process to move State Highway 88 from St Andrew Street and parts of Anzac Avenue to Frederick Street.
- b) **Requests** that NZTA works with Health New Zealand to establish sufficient additional car parking in very close proximity to the new hospital.

The discussion on the NZTA State Highway Response to the new Dunedin Hospital continued.

Moved (Mayor Sophie/Cr Mandy Mayhem

That the Council:

Adjourns the meeting.

Motion carried

The meeting adjourned at 11.43 am and resumed at 11.48 am.

Cr Mandy Mayhem returned to the meeting at 11.50 am.

A procedural motion to instruct staff to advance discussions with developers regarding multi-level car park developments was agreed with the leave of the meeting.

Moved (Cr Jules Radich/Cr Russell Lund):

That the Council:

- c) **Instructs** staff to advance discussions with developers regarding multi-level car park developments in the CBD, with progress to be reported by the confidential forward work programme.

Motion carried (CNL/2025/339) with Cr Laufiso recording her vote against

The substantive motion was then moved (Cr Jules Radich/Cr Russell Lund):

That the Council:

- a) **Supports** the NZTA proposal to move to the next stage of the project which includes the revocation process to move State Highway 88 from St Andrew Street and parts of Anzac Avenue to Frederick Street.
- b) **Requests** that NZTA works with Health New Zealand to establish sufficient additional car parking in very close proximity to the new hospital.
- c) **Instructs** staff to advance discussions with developers regarding multi-level car park developments in the CBD, with progress to be reported by the confidential forward work programme.

Division

The Council voted by division

For: Crs John Chambers, Christine Garey, Doug Hall, Marie Laufiso, Cherry Lucas, Mandy Mayhem, Benedict Ong, Jules Radich, Andrew Simms, Mickey Treadwell, Steve Walker and Mayor Sophie Barker (12).

Against: Crs Russell Lund, Lee Vandervis and Brent Weatherall (3).

Abstained: Nil

The division was declared CARRIED by 12 votes to 3.

Motion carried (CNL/2025/340)

Following discussion it was moved (Cr Jules Radich/Cr Russell Lund):

That the Council:

d) **Requests** that NZTA works with Health New Zealand to establish sufficient additional car parking in very close proximity to the new hospital.

Motion carried (CNL/2025/341) with Cr Laufiso recording her vote against

8 DCC RATES RELIEF GRANTS

Councillors declared interests and withdrew from applications as follows:

Cr Mandy Mayhem declared an interest in the Blueskin A & P Society rates relief grant.

Cr Cherry Lucas declared an interest in the Dunedin Community Trust and Otago Aero Club rates relief grants.

A report from Civic and Community Services summarised grant applications, which included applicant data and funding recommendations, to the Dunedin City Council (DCC) Rates Relief grant fund for the 2025/26 round.

The Manahautū - General Manager Community and Strategy (Nicola Morand), the Community Partnerships Manager (Gina Hu'akau) and the Corporate Planner (Janet Fraser) spoke to the report. Ms Hu'akau spoke on the eligibility and assessment criteria and advised of an amendment to the funding application from the Taieri Bowling Club which had now been assessed as low quantum. They responded to questions.

It was noted that Council would be able to do an overspend to accommodate the rates relief grants and include the Taieri Bowling Club application.

It was moved (Mayor Sophie/Cr Cherry Lucas):

That the Council:

a) **Adjourns** Item 8 – DCC Rates Relief Grants and continues the discussion after Items 12 – Dunedin City Holdings Limited Group Update – Quarterly Report to 30 September 2025 and 13 – 2025 Annual Reports for the Dunedin City Holdings Ltd Group have been taken at the conclusion of the lunch break.

Motion carried

It was moved (Mayor Sophie Barker/Cr Steve Walker):

That the Council:

Adjourns the meeting until 1.00 pm.

Motion carried

The meeting adjourned at 12.15 pm and reconvened at 1.02 pm.

12 DUNEDIN CITY HOLDINGS LIMITED GROUP UPDATE - QUARTERLY REPORT TO 30 SEPTEMBER 2025

A report from Dunedin City Holdings Limited provided a quarterly update for the period ended 30 September 2025 for the Dunedin City Holdings Limited (DCHL) Group.

The Chair of Dunedin City Holdings Limited (Tim Loan) and the General Manager Dunedin City Holdings Limited (Peter Hocking) spoke to the report and responded to questions.

Cr Mickey Treadwell left the meeting at 1.14 pm and returned at 1.18 pm.

Cr Doug Hall left the meeting at 1.19 pm and returned at 1.22 pm.

Moved (Cr Lee Vandervis/Cr Cherry Lucas):

That the Council:

- a) **Notes** the Dunedin City Holdings Limited Group Quarterly Report for the period ended 30 September 2025.

Motion carried (CNL/2025/342)

13 2025 ANNUAL REPORTS FOR THE DUNEDIN CITY HOLDINGS LTD GROUP

A report from Dunedin City Holdings Limited provided the 2025 Annual Reports of Dunedin City Holdings Ltd (DCHL) Group companies.

The Chair of Dunedin City Holdings Limited (Tim Loan) and the General Manager Dunedin City Holdings Limited (Peter Hocking) spoke to the report and responded to questions.

Moved (Cr Lee Vandervis/Cr Cherry Lucas):

That the Council:

- a) **Notes** the 2025 Annual Reports of:
 - Dunedin City Holdings Limited
 - Dunedin City Treasury Limited
 - Aurora Energy Limited
 - City Forests Limited

- Delta Utility Services Limited
- Dunedin International Airport Limited
- Dunedin Railways Limited
- Dunedin Stadium Property Limited
- Dunedin Venues Management Limited

Motion carried (CNL/2025/343)

Moved (Mayor Sophie/Cr Mandy Mayhem):

That the Council:

Adjourns the meeting for 5 minutes.

Motion carried

The meeting adjourned at 1.55 pm and reconvened at 2.01 pm.

Cr Mandy Mayhem entered the meeting at 2.02 pm.

Crs Benedict Ong, Jules Radich entered the meeting at 2.04 pm.

8 RATES RELIEF GRANTS CONTINUED

Discussion continued on the rates relief grants including consideration to be given to the re-establishment of the Grants Subcommittee to consider grant applications.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

- a) **Approves** Rates Relief grants (as per Attachments C and D) of 547,715.56 including a grant of \$5,234.56 for the Taieri Bowling Club.
- b) **Authorises** an overspend of the DCC Rates Relief grant fund by \$5,234.56.

Motion carried (CNL/2025/344)**9 WASTE MINIMISATION INNOVATION AND DEVELOPMENT (COMMERCIAL) GRANTS APPLICATIONS**

A report from Waste and Environmental Solutions summarised the applications received during September 2025 for the Waste Minimisation Innovation and Development (Commercial) Grants funding round.

The General Manager City Services (Scott MacLean), Group Manager Waste and Environmental Solutions (Chris Henderson), Waste Minimisation Supervisor (Catherine Gledhill) and Waste Minimisation Strategy Officer (Karen Gadomski) spoke to the report and responded to questions.

Moved (Mayor Sophie/Cr Cherry Lucas):

That the Council:

Extends the meeting beyond 6 hours.

Motion carried

Cr Christine Garey withdrew from discussion and consideration of the Reliance Recovery NZ funding application.

Moved (Cr Cherry Lucas/Mayor Sophie Barker):

That the Council:

- a) **Approves** the funding request from Reliance Recovery NZ for \$35,000.00 from the Waste Minimisation Innovation and Development (Commercial) Grants fund.

An amendment was moved (Cr Russell Lund/Cr Brent Weatherall):

That the Council:

- a) **Approves** the funding request from Reliance Recovery NZ for \$30,000 from the Waste Minimisation Innovation and Development (Commercial) Grants fund

Motion lost

Cr Christine Garey left the meeting at 3.12 pm.

The substantive motion was then moved:(Cr Cherry Lucas/Mayor Sophie Barker):

That the Council:

- a) **Approves** the funding request from Reliance Recovery NZ for \$35,000.00 from the Waste Minimisation Innovation and Development (Commercial) Grants fund.
- b) **Declines** the remainder of the grant requests.

Motion carried (CNL/2025/345) with Cr Steve Walker recording his vote against

Cr Christine Garey returned to the meeting at 3.16 pm.

10 GRANTS ALLOCATED \$5K AND UNDER

A report from Corporate Policy provided details of the grants that had been awarded under the Chief Executive's delegation in the November 2025 round. It noted that this was in accordance with the Council resolution from the 27 November 2025 Council meeting.

The Chief Executive (Sandy Graham) and the Manahautū - General Manager Community and Strategy (Nicola Morand) spoke to the report and responded to questions.

Moved (Cr Cherry Lucas/Mayor Sophie Barker):

That the Council:

- a) **Notes** the grants that have been allocated under delegation for the November 2025 round.

Motion carried (CNL/2025/346) with Cr Lee Vandervis recording his vote against

11 GRANTS REVIEW UPDATE

A report from Community Services provided an update of the Grants Review (the review) work commenced in the previous triennium, which included community stakeholder feedback gathered through hui, a survey, and a facilitated meeting in October 2025.

The report sought Council's direction on progressing the next phase of the review, including further development of options.

The Manahautū - General Manager Community and Strategy (Nicola Morand) and the Community Partnerships Manager (Gina Hu'akau) spoke to the report and responded to questions.

During discussion it was moved (Mayor Sophie/Cr Cherry Lucas):

That the Council

Adjourns the meeting for 2 minutes.

Motion carried

The meeting adjourned at 3.31 pm and reconvened at 3.32 pm.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

- a) **Notes** the contents of the Grants Review Update paper
- b) **Direct** staff to continue the Grants Review and prepare options for Council's consideration on:
 - the preferred approach to determining the annual quantum of grants funding;
 - the grant pools to be offered;
 - the governance and decision-making structure for allocating grants which would include options for the possible reconstitution of the Grants Subcommittee;
 - whether procurement of a new grants management system should proceed now or be aligned with future financial systems.

Division

The Council voted by division

For: Crs John Chambers, Christine Garey, Doug Hall, Marie Laufiso, Cherry Lucas, Mandy Mayhem, Benedict Ong, Jules Radich, Andrew Simms, Mickey Treadwell, Steve Walker, Brent Weatherall and Mayor Sophie Barker (13).
Against: Crs Russell Lund and Lee Vandervis (2).
Abstained: Nil

The division was declared CARRIED by 13 votes to 2

Motion carried (CNL/2025/347)

14 DCHL LETTER OF EXPECTATION FOR THE YEAR ENDED 30 JUNE 2027

A report from Civic provided a draft Letter of Expectation (the Letter) for the Dunedin City Holdings Limited (DCHL) Board for consideration by Council.

It noted that the letter provided Council's direction to DCHL, roles and responsibilities, and the future plans of the Shareholder and would assist DCHL and the wider group in developing their Statements of Intent (SOI) documents for 2026/27.

The Chief Executive (Sandy Graham) and the Chief Financial Officer (Carolyn Allan) and Corporate Planner (Janet Fraser) spoke to the report and responded to questions.

Cr Mandy Mayhem left the meeting at 3.48 pm and returned at 3.52 pm.

Moved (Mayor Sophie/Cr Steve Walker):

That the Council:

Adjourns the meeting for 10 minutes.

Motion carried

The meeting adjourned at 3.59 pm and reconvened at 4.10 pm.

Moved (Cr Lee Vandervis/Cr Mickey Treadwell):

That the Council:

- a) **Approves** the draft Letter of Expectation to the Board of Dunedin City Holdings Ltd from the Council, as Shareholder.
- b) **Authorises** the CEO to make any changes to the Letter of Expectation following Council's feedback.
- c) **Authorises** the Mayor to sign the Letter of Expectation on behalf of the Council as Shareholder.

Motion carried (CNL/2025/348)

15 LEAD IN SOIL UPDATE

A report from Community and Planning provided a response to the Council motion which sought clarification from the Ministry for the Environment (MfE).

The General Manager Corporate and Regulatory Services (Paul Henderson) and the Resource Consents Manager (Alan Worthington) spoke to the report and responded to questions.

Moved (Cr Russell Lund/Cr Cherry Lucas):

That the Council:

- a) **Directs** staff to independently review the current legal advice to establish if Council could follow the procedures and policies of the majority of other Councils in relation to lead in soils risk.

Division

The Council voted by division

For: Crs Cherry Lucas, Russell Lund, Benedict Ong, Jules Radich, Andrew Simms, Lee Vandervis and Brent Weatherall (7).

Against: Crs John Chambers, Christine Garey, Doug Hall, Marie Laufiso, Mandy Mayhem, Mickey Treadwell, Steve Walker and Mayor Sophie Barker (8).

Abstained: Nil

The division was declared LOST by 8 votes to 7

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

- a) **Notes** the responses received from the MfE.
- b) **Notes**, based on the MfE responses, expert technical, legal advice and data collected to date, DCC should continue its existing approach in line with the Regulations.

Division

The Council voted by division

For: Crs John Chambers, Christine Garey, Doug Hall, Marie Laufiso, Mandy Mayhem, Benedict Ong, Mickey Treadwell, Steve Walker and Mayor Sophie Barker (9).

Against: Crs Cherry Lucas, Russell Lund, Jules Radich, Andrew Simms, Lee Vandervis and Brent Weatherall (6).

Abstained: Nil

The division was declared CARRIED by 9 votes to 6

Motion carried (CNL/2025/349)

16 SPORTS GROUND MANAGEMENT PLAN REVIEW

A report from Parks and Recreation sought the commencement of the public consultation process required by s. 41(5) of the Reserves Act 1977 (the Act), to enable the review of the Sports Ground Management Plan.

The General Manager City Services (Scott MacLean), the Group Manager Parks and Recreation (Heath Ellis) and the Planning and Partnerships Manager (John Brenkley) spoke to the report and responded to questions.

Moved (Cr Steve Walker/Cr Cherry Lucas):

That the Council:

- a) **Approves** the Statement of Proposal and Sports Ground Management Plan Feedback Form.
- b) **Authorises** the commencement of the public consultation process required by s.41(5) of the Reserves Act 1977.

Motion carried (CNL/2025/350)

17 TOWN BELT ACTIVE TRAVEL TRIAL

A report from Parks and Recreation sought approval for the proposed Town Belt Active Travel Trial, which would temporarily close a section of Queens Drive between 12 January 2026 and 19 April 2026.

The General Manager City Services (Scott MacLean), the Group Manager Parks and Recreation (Heath Ellis) and the Parks and Recreation Planner (Katie Eglesfield) spoke to the report and responded to questions.

Cr Marie Laufiso left the meeting at 5.06 pm and returned at 5.09 pm.

Cr Doug Hall left the meeting at 5.16 pm and returned at 5.18 pm.

Cr Marie Laufiso left the meeting at 5.30 pm.

Moved (Cr Steve Walker/Cr Mandy Mayhem):

That the Council:

- a) **Approves** the approach outlined in the report to implement the Town Belt Active Travel Trial.
- b) **Notes** that the trial was the first step in delivering on the Town Belt Reserve Management Plan's objectives and implementation plan.
- c) **Notes** that at the conclusion of the trial staff will report back to Council on the results of the trial, including community feedback.

Division

The Council voted by division

For: Crs John Chambers, Christine Garey, Doug Hall, Cherry Lucas, Mandy Mayhem, Benedict Ong, Mickey Treadwell, Steve Walker, Brent Weatherall and Mayor Sophie Barker (10).
Against: Crs Russell Lund, Jules Radich, Andrew Simms and Lee Vandervis (4).
Abstained: Nil

The division was declared CARRIED by 10 votes to 4

Motion carried (CNL/2025/351)

18 RESERVE MANAGEMENT PLAN REVIEW SCHEDULE

A report from Parks and Recreation provided a forward work programme for the review of all reserve management plans (RMPs) that were administered by Dunedin City Council (DCC) as administering body under the Reserves Act 1977 (the Act).

The General Manager City Services (Scott MacLean), the Group Manager Parks and Recreation (Heath Ellis) and the Planning and Partnerships Manager (John Brenkley) spoke to the report and responded to questions.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

a) **Approves** the Reserve Management Plan Schedule.

Motion carried (CNL/2025/352)

19 PROPOSED DATA COLLECTION APPROACH AND CONTENT FOR THE CENSUS SUBMISSION

A report from Corporate Policy sought approval of a draft Dunedin City Council (DCC) submission to Stats NZ Tatauranga Aotearoa (Stats NZ) on its consultation on the proposed data collection approach and content for the census (the consultation).

The Manahautū - General Manager Community and Strategy (Nicola Morand) and Policy Analyst (Danielle Tolson) spoke to the report and responded to questions.

Cr Lee Vandervis left the meeting at 5.51 pm.

During discussion Mayor Sophie left the meeting at 5.52 pm and Deputy Mayor Cherry Lucas assumed the chair.

Moved (Cr Cherry Lucas/Cr Steve Walker):

That the Council:

a) **Approves** the draft Dunedin City Council submission, to Stats NZ Tatauranga Aotearoa on the Proposed data collection approach and content for the census.

- b) **Authorises** the Chief Executive to make any minor editorial amendments to the submission.
- c) **Notes** that the Mayor or delegate would speak to any hearings in regard to this submission.

Motion carried (CNL/2025/353)

20 DRINKING WATER QUALITY ASSURANCE RULES (LARGE SUPPLIES) - RULES REVIEW 2025 - SUBMISSION

A report from 3 Waters sought approval of a draft Dunedin City Council (DCC) submission to the Water Services Authority – Taumata Arowai on proposed changes to the Drinking Water Quality Assurance Rules (DWQAR) for large drinking water supplies.

The Group Manager, 3 Waters (John McAndrew) and the Regulation and Policy Team Leader (Scott Campbell) spoke to the report and responded to questions.

During discussion Mayor Sophie returned to the meeting at 5.56 pm and resumed the chair.

Moved (Cr Jules Radich/Cr Russell Lund):

That the Council:

- a) **Approves** the draft DCC submission to the Water Services Authority – Taumata Arowai on proposed changes to the Drinking Water Quality Assurance Rules (DWQAR) for large drinking water supplies.
- b) **Authorises** the Mayor and/or her delegate to speak to the submission.
- c) **Authorises** the Chief Executive to make any minor editorial changes if needed.

Motion carried (CNL/2025/354)

Cr Christine Garey left the meeting at 5.57 pm

21 FINANCIAL REPORT - PERIOD ENDED 31 OCTOBER 2025

A report from Finance provided the financial results for the period ended 31 October 2025 and the financial position as at that date.

The Chief Financial Officer (Carolyn Allan) and the Financial Services Manager (Hayden McAuliffe) spoke to the report and responded to questions.

Moved (Cr Cherry Lucas/Mayor Sophie Barker):

That the Council:

- a) **Notes** the Financial Performance for the period ended 31 October 2025 and the Financial Position as at that date.

Motion carried (CNL/2025/355)

Cr Christine Garey returned to the meeting at 5.59 pm

22 REMUNERATION AND GOVERNANCE UPDATE

A report from Civic sought approval to amend the DCC remuneration proposal adopted at the Council meeting on 11 November 2025. The report noted the establishment and the delegations of the Chief Executive Performance and Employment Committee.

The Chief Executive (Sandy Graham) spoke to the report and responded to questions.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

- a) **Approves** annual remuneration of \$145,008 for the Deputy Mayor.
- b) **Approves** annual remuneration of \$99,340 for Councillors.
- c) **Notes** Councillor Vandervis' new positions of responsibility.
- d) **Notes** an updated remuneration proposal would be resubmitted to the Authority for approval.
- e) **Notes** Councillors would initially be paid in accordance with the first gazette notice (expected by 18 December 2025) and that following the amended determination in early March 2026, a recalculation and adjustments would be required.
- f) **Notes** the establishment and delegations of the Chief Executive Performance and Employment Committee.

Motion carried (CNL/2025/356) with Crs Steve Walker and Benedict Ong recording their votes against.

23 MEETING SCHEDULE FOR 2026

A report from Civic sought the adoption of a meeting schedule for 2026, in accordance with Clause 19(6)(a) of Schedule 7 of the Local Government Act 2002.

The Chief Executive (Sandy Graham) and Manahautū - General Manager Community and Strategy (Nicola Morand) spoke to the report and responded to questions.

Moved (Mayor Sophie Barker/Cr Cherry Lucas):

That the Council:

- a) **Approves** the proposed meeting schedule for 2026 as attached to the report.
- b) **Notes** that the Community Boards would confirm their meeting dates at their next meetings.

Motion carried (CNL/2025/357)

24 PROPOSED EVENT ROAD CLOSURES

A report from Transport sought approval of the temporary road closure applications relating to the following events:

- i) Royal NZ Pipe Band Association Otago Centre Competitions

The General Manager City Services (Scott MacLean) and the Group Manager Transport (Jeanine Benson) responded to questions.

Moved (Cr Christine Garey/Cr Steve Walker):

That the Council:

- a) **Resolves** to close the roads detailed below (pursuant to Section 319, Section 342, and Schedule 10 clause 11(e) of the Local Government Act 1974 (LGA 1974)):

i) Royal NZ Pipe Band Association Otago Centre Competitions

Saturday, 28 February 2026	8.30am to 10.00am	<ul style="list-style-type: none"> • Moray Place, between View Street and Burlington Street
	8.30am to 4.30pm	<ul style="list-style-type: none"> • The entire Octagon • George Street, between the Octagon and Moray Place • Upper and Lower Stuart Street, between the Octagon and Moray Place • Princes Street, between the Octagon and Moray Place
Sunday, 1 March 2026	9.00am to 4.00pm	<ul style="list-style-type: none"> • Dundas Street, between Great King Street North and Cumberland Street

Motion carried (CNL/2025/358)

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Mayor Sophie Barker/Cr Mandy Mayhem):

That the Council:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality

C1 Ordinary Council meeting - 27 November 2025 - Public Excluded

S7(2)(b)(ii)
The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

S7(2)(g)
The withholding of the information is necessary to maintain legal professional privilege.

S7(2)(h)
The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.

S7(2)(i)
The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

S7(2)(a)
The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

S7(2)(d)

		The withholding of the information is necessary to avoid prejudice to measures protecting the health and safety of members of the public.
	s48(1)(d) Check to make report confidential.	
C2 Budget Update Process Report	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Motion carried (CNL/2025/359)

The meeting moved into confidential at 6.08 pm and concluded at 6.17 pm

.....
MAYOR

REPORTS

COMMITTEE STRUCTURE AND DELEGATIONS MANUAL 2025

Department: Civic

EXECUTIVE SUMMARY

- 1 The Committee Structure and Delegations Manual is presented for formal adoption by Council.
- 2 Changes have been made to the 2023 Committee Structure and Delegations Manual to reflect the new Committee Structure, as approved at the Council meeting of 11 November 2025.
- 3 As this is an administrative report only, a summary of considerations is not required.

RECOMMENDATIONS

That the Council:

- a) **Adopts** the Committee Structure and Delegations Manual 2025.

BACKGROUND

- 4 To ensure that decisions are made in an efficient manner and to facilitate community participation in democratic processes, the Council makes delegations to Committees and the Chief Executive Officer. These delegations are recorded in the Committee Structure and Delegations Manual (the Manual).
- 5 At the end of each triennium the committee structures are automatically revoked along with their delegated powers. The Mayor has detailed the committee structure, and Council needs to adopt new delegations to provide the committees and subcommittees the powers to conduct business.

DISCUSSION

- 6 A new Manual recording the updated committee structure, and delegations for the 2025 triennium is proposed for adoption. The Manual is at Attachment A to this report.
- 7 The new Committees have the following proposed areas of responsibility and delegations:
 - a) Audit, Risk and Assurance Committee – this committee assists and advises the Council and the Chief Executive on the discharge of the Council's responsibilities for risk management and internal control.

- b) Finance and Performance Committee – this new committee provides governance oversight and exercises delegated decision making on key financial, investment, rating and performance-related matters on behalf of the Council, ensuring that resources are managed effectively and align with the Council’s strategic objectives and statutory requirements.
- c) Hearings Committee – this committee provides for the development and growth of Dunedin City by decision making in respect of all of Council’s regulatory functions under the Local Government Act 1974, Local Government Act 2002, Reserves Act 1977, Resource Management Act 1991, Dog Control Act 1996 and Bylaws.
- d) Policy and Planning Committee – this new committee replaces the Strategy, Planning and Engagement Committee and is responsible for overseeing the development, review and implementation of Council strategies, policies, frameworks, and plans to ensure alignment with long-term goals and compliance with relevant legislation.
- e) Te Pae Māori – this committee operates as a mana-to-mana forum between the Dunedin City Council, Ka Rūnaka, and Mataawaka (non-Kai Tahu Māori), providing a trusted and enduring relationship for dialogue, partnership and advice.
- f) District Licensing Committee – this committee determines all Liquor Licence applications in accordance with the Sale and Supply of Alcohol Act 2012.
- g) Chief Executive Performance and Employment Committee – this committee replaces the previous Chief Executive Appraisal Committee and has been established for this new triennium.

8 The Manual also provides delegations to the Chief Executive Officer (CEO) and these remain unchanged from the 2023 Manual.

OPTIONS

9 There are no options.

NEXT STEPS

10 The Manual will be reviewed by legal counsel as a quality review, before being published.

11 Councillors will be provided with a copy of the Manual.

Signatories

Author:	Jackie Harrison - Manager Governance
Authoriser:	Nicola Morand - Manahautū (General Manager Community and Strategy)

Attachments

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Version	Adopted by Council on	Amendment Approved by Council on	Published	Changes
1				
2				
3				

PART I – INTRODUCTION

PHILOSOPHY

- 62 The statutory function of Council is one of good governance of the City, through the considered use of committees and the appointment of skilled managers.
- 63 Delegation assists in the better achievement of the respective functions of elected representatives and officers. The effectiveness of delegation must be monitored, and the system amended where necessary. This is a key role of elected members.
- 64 Elected members as individuals have no statutory authority. Their role is therefore closely linked to meetings of the Council and its committees with their fundamental decision making and planning role allowing issues to be raised, debated and resolved.
- 65 The Council has adopted this Manual to define the respective roles within the decision-making process, i.e. the delegations to the Committees and Subcommittees of Council and the Chief Executive.
- 66 The delegations and terms of reference to Committees and Subcommittees implements the basic principle that elected members make policy and officers implement it.
- 67 The task of putting the Council's policies to work is the responsibility of the Chief Executive acting through managers. The Council and committees then monitor progress towards any objective. They do this by seeing that key milestones are met. If those milestones are not being achieved then elected members must review and, if necessary, revise those objectives and strategies.
- 68 Elected members also have the important role of linking with the wider community to gain an appreciation of community and individual needs and the way that these could be achieved.
- 69 With all these functions in mind the Council has adopted a philosophy of delegation to the lowest appropriate level. This will achieve the best use of the abilities of councillors and officers, minimise costs, develop effective managers and minimise bureaucratic interference in the lives of the residents of Dunedin.

AUTHORITY TO DELEGATE

- 70 The Council's authority to delegate to Committees derives from Schedule 7, clause 32 of the Local Government Act 2002 as amended by the Local Government Amendment Act 2004 <https://www.legislation.govt.nz/act/public/2002/0084/latest/DLM175643.html>
- 71 Other Acts do provide special additional rules regarding delegation, e.g. the Resource Management Act 1991.

OPERATIVE DATE

- 72 This Manual comes into effect on 29 January 2026 and will continue in force until revoked by the Council.

73 All earlier policies which conflict with or duplicate any provision in this Manual are revoked as at 29 January 2026.

AMBIGUITY AND CONFLICT

74 In the event of ambiguity or conflict between the provisions of the delegations to Committees and Subcommittees resulting in uncertainty or dispute as to which committee has delegated authority to act in respect of a particular matter, the Chief Executive will prepare a written report and submit it to the Mayor (or the Deputy Mayor in the absence of the Mayor) for consideration and determination. The decision of the Mayor (or Deputy Mayor) will be final and binding. A subsequent report will be prepared for Council, clarifying the ambiguity and seeking approval to amend the Community Structure and Delegations Manual as appropriate.

75 If neither the Mayor nor the Deputy Mayor is available, the decision of the Chief Executive will be final and binding.

PART II – GENERAL MATTERS OF DELEGATION

THE MEANING OF DELEGATION

76 Delegation in this Manual means the assignment of a power, function or duty to another together with the authority to carry out that duty or complete the action assigned with responsibility for the outcome.

APPOINTMENT OF STANDING COMMITTEES

77 The Mayor has the power to establish the Committees and Subcommittees of the Council.

ROLE OF STANDING COMMITTEES

78 All Standing Committees identify and monitor outcomes, visions and performance measures (indicators) for the Council's Long Term Plan (LTP).

79 All Standing Committees shall have a policy development role within their area of responsibility and authority.

80 All Standing Committees shall be responsible for monitoring performance (including budget and performance targets and indicators in the LTP) for their area of responsibility and authority.

81 The responsibilities of Standing Committees are set out in their Terms of Reference (Delegations).

82 All Standing Committees shall be responsible for legislation and policy responses relevant to their area of responsibility and authority.

ROLE OF SUBCOMMITTEES

83 Subcommittees will have only the powers, functions and duties specifically given to them by the Council or standing committee to which, they report.

ROLE OF ADVISORY PANELS/GROUPS

84 Advisory Panels/Groups will be constituted following report to Council or the relevant Committee. The terms of reference will be determined when established. The Advisory Panels/Groups have no power to act or decide.

85 The resolution establishing the Councillor Advisory Panel shall clearly define:

- Its terms of reference including its purpose, and the scope of its investigative, advisory and fact-finding roles
- Membership: noting that the membership will usually comprise elected members and may include people from outside agencies.

c) The Chairperson of the Councillor Advisory Panel.

86 All Councillor Advisory Panels must be established using the Councillor Advisory Panel template attached to this Manual, at Appendix B.

TERM OF DELEGATION

87 Unless any delegation is stated to be for a defined term, it will continue until revoked by the delegator or the Council or is withdrawn by operation of law.

DELEGATION TO OFFICE

88 Unless stated otherwise every delegation is to a committee or office and will be unaffected by changes in the membership of a committee or the holder of an office.

REPORTING AND FINDINGS

89 Every committee and subcommittee will report decisions taken under delegated authority in the manner required by Standing Orders, i.e. in minutes submitted to the next available meeting of the Council or the committee to which a subcommittee reports, as the case may be.

90 Reporting by Advisory Panels/Groups will be defined in the terms of reference.

DELEGATION

91 A Committee, subordinate decision-making body, or Community Board may delegate powers or functions as specified in Schedule 7, Clause 32(3) of the Local Government Act 2002. Subcommittees may not delegate powers and functions granted to them. They may establish Advisory Panels/Groups to advise them.

92 Delegations to officers will be made to the Chief Executive who may delegate a power, function or duty to another officer or subcommittee of officers. As well as the discretionary delegations made under this Manual there are provisions in various Acts applying to the Council which provide for powers, duties and functions to be exercised directly by specified staff.

93 Officers (other than the Chief Executive) may not delegate powers and functions given to them.

DELEGATIONS TO BE IN WRITING AND RECORDED

94 Every delegation made by a Committee, subordinate decision-making body, or Community Board will be in writing and clearly define the nature, purpose and limitation of the power, function or duty delegated.

95 Every delegation made by the Chief Executive will be recorded in a register kept for that purpose. This register is known as the Staff Delegations Manual.

CALL-UP PROCEDURE BEFORE DECISION MADE

- 96 Nothing in this Manual will limit the power of a delegator to cancel a delegation and resume that power prior to the delegate having made a decision.
- 97 The Mayor may, on behalf of the Council, signal an intention to cancel any delegation made by the Council prior to the delegate having made the decision. The delegate will then take no further action on that matter until the Council has met to approve the cancellation and either:
 - a) Referred the matter back to the delegate (with directions if any); or
 - b) Determined the matter.
- 98 Before signalling an intention to withdraw any delegation the Mayor shall consult with the Chairperson of the relevant committee or community board involved, if any, and the Chief Executive.
- 99 A delegate may, rather than make a decision, refer a matter back to the delegator with a suitable recommendation. The delegator will then decide the matter.

CALLING IN A MATTER FOR COUNCIL CONSIDERATION

- 100 The Mayor may require any matter that would otherwise be reported to a committee or subcommittee, to be reported to the Council. If that matter is already on a published agenda for a committee or subcommittee meeting, that meeting will not consider that matter unless invited by the Mayor to make a recommendation to the Council.

POLICY AND FACT

- 101 In making a decision every delegate will consider:
 - a) All policies established by the Council;
 - b) The facts relevant to a matter.
- 102 If the facts relevant to any matter do not support a decision consistent with a Council policy, the delegate should submit the matter to the Council or relevant Committee, which has power to decide, with a suitable explanation and recommendation (this does not apply to decisions made under the Resource Management Act 1991).

BUDGET CONTROLS

- 103 Budgets are one of the key safeguards over delegation. As such the Council reserves to itself any decision relating to the variation of budgets except as provided for in the next clause.
- 104 The Chief Executive may vary any budget sum or sums where:
 - a) The cash requirement is not altered; and

b) The change is to allow for the more effective management of that activity in accordance with any financial or Annual Plan.

105 Any officer responsible for expenditure or revenue will arrange for any likelihood of future over-expenditure or under-expenditure to be reported to the relevant Group Manager or General Manager as soon as possible. That Group Manager or General Manager will either:

- Take all necessary steps to control expenditure or restore revenue; or
- Vary the relevant line item or activity schedule; or
- Report the matter to the Chief Executive who will consider the matter and take the appropriate action to avoid over-expenditure.

USE OF COUNCIL SEAL AND AUTHORITY TO SIGN

106 The Chief Executive will be responsible for custody of the Council's seal. The seal may be attached to all documents which record the disposal or exchange of an interest in land (with the exception of residential tenancies) or other documents where it is appropriate to do so. It will be attached, however, only when:

- The Council or a committee has authorised the transaction involved; or
- The transaction involved has been authorised by an officer under delegated authority.

107 The seal will be affixed and accompanied by the signatures of the Mayor or any elected member of the Council.

108 Where a document need not be executed under seal of the Council it may instead be signed by the Chief Executive or any other officer who is authorised under delegated authority to approve the transaction involved.

109 The Chief Executive (or any other officer authorised by the Chief Executive) may sign any certificate relating to the existence of any state of affairs involving the Council.

PART III – COMMITTEES OF COUNCIL

INTRODUCTION

110 This part of this Manual covers the Council's political structure and authority.

111 The constitution, membership, area of responsibility and delegated authority of specific committees and subcommittees can be found on the following pages.

112 Committee Structure can be found in Appendix A of this document.

COUNCIL DELEGATIONS TO ITS STANDING AND SPECIAL COMMITTEES

113 To the extent allowed by law, the Council delegates to its respective Standing Committees and Special Committees all of the powers, functions and duties of the Council as set out under the name of each Committee.

Except:

- a) The power to make a rate (Schedule 7, Clause 32 (1)(a) Local Government Act 2002).
- b) The power to levy a uniform annual fee or uniform annual charge.
- c) The power to make a bylaw (Schedule 7, Clause 32 (1)(b) Local Government Act 2002).
- e) Any other power which must by law be exercised by the full Council only.
- f) The power to approve a proposed district plan (or part thereof), or approve a change to a district plan in accordance with the provisions of the Resource Management Act 1991.
- g) The adoption of all Council policy, and any changes to this, including (but not limited to):
 - 1 Long Term Plan
 - 2 Annual Plan (including the determination of the funding priorities derived from that for rates setting and other funding purposes and consideration of recommendations from the Annual Plan Hearings Committee)
 - 3 Annual Report
 - 4 Liability Management Policy including the power to borrow money, or purchase or dispose of assets other than in accordance with the Long Term Plan (Schedule 7, Clause 32 (1)(c) Local Government Act 2002)
 - 5 Revenue and Funding Policy
 - 6 Investment Policy
 - 7 Financial Strategy

- h) The approval of loan guarantees.
- i) Over expenditure of budget, unbudgeted expenditure and variations to estimates.
- j) Appointment or dismissal of the Chief Executive.
- k) Appointment and remuneration of representatives on outside bodies (including Council owned companies).
- l) Any proposal to promote legislation.
- m) Any decision (excluding decisions made under the Resource Management Act 1991 or Council's Development Contributions Policy) which is inconsistent with any policy or strategy which has been or may be adopted by the Council.
- n) Proposals for change to the political structure of Council including the nature and authority of Committees, delegations to officers (unless expressly delegated to the Committee), the size of Council, the nature of wards and communities, and representation for wards and communities.
- o) Proposals for the remuneration of elected members.
- p) Proposals to increase the share capital of Dunedin City Holdings Limited.
- q) The sale or purchase, of real property where the value exceeds \$500,000 and property developments where the value exceeds \$1,000,000.

Explanatory Note: For all property sales and purchases up to \$500,000 and property developments up to \$1,000,000 refer to the Chief Executive's Delegations. All borrowing required to finance the transaction must be approved by Council. The acquisition and negotiation of terms and conditions for the transaction are delegated to the Group Manager, Property.

- r) To determine representation arrangements required under section 19H of the Local Electoral Act 2001.

114 The powers delegated to Standing Committees shall be within the scope defined by the Annual and Long Term Plans, Revenue and Financing Policy, Treasury Risk Management Policy, Rates and Remission Postponement Policy, Development Contributions Policy, Significance and Engagement Policy, Financial Strategy and Infrastructure Strategy and restricted to those purposes in the Annual Plan where financial provision has been made and where the decision or action proposed is not contrary to Council policy.

WARRANTS

115 Pursuant to Schedule 7, Clause 32A of the Local Government Act 2002 the Chief Executive may appoint enforcement officers and issue warrants affixed with the Council Seal to enforcement officers (subject to such restrictions, conditions or prohibitions as may be specified by law or under any enactment from time to time).

ARRANGEMENTS IN A MAJOR EVENT

116 If a major event occurs that prevents either:

- a) A quorum of the Dunedin City Council or Council Committee being achieved or
- b) Compliance with any other legal requirement necessary to constitute a valid meeting of the local authority, then

the Mayor or Deputy Mayor, or in their absence the Chief Executive (or Acting Chief Executive) is delegated all of the powers and functions of the Local Authority (other than those which under the law may not be delegated). Such delegations are to remain in place until a valid meeting of the Dunedin City Council has been convened.

DECLARATION OF LOCAL STATE OF EMERGENCY

117 Pursuant to section 25(5) of the Civil Defence Emergency Management Act 2002, the Mayor may declare a state of local emergency. If the Mayor is absent, then the following elected members are designated to declare on the Mayor's behalf as follows:

- Deputy Mayor Cherry Lucas
- Councillor Christine Garey
- Councillor Steve Walker

Committees

Audit, Risk and Assurance Committee

REPORTING TO:	Council
CHAIRPERSON:	Warren Allen (Independent Member)
DEPUTY CHAIRPERSON:	Janet Copeland (Independent Member)
CONSTITUTION AND MEMBERS:	The Mayor, Deputy Mayor, Councillors Chambers, Simms and Vandervis and the two independent members.
QUORUM:	Three members which must include at least one independent member
MEETING FREQUENCY:	Quarterly with additional meetings or as required by the Chairperson

PURPOSE AND OBJECTIVES

- 1 The purpose of the Audit, Risk and Assurance Committee is to assist and advise the Council and the Chief Executive on the discharge of the Council's responsibilities for risk management and internal control, particularly ensuring the Council:
 - a) Operates with a robust internal control framework and risk management systems, processes and procedures.
 - b) Carries out activities and makes decisions using prudent financial management practices.
 - c) Complies with applicable laws, regulations, standards, policies and best practice guidelines.
- 2 The Committee will satisfy itself with the integrity and appropriateness of internal and external reporting and accountability arrangements and ensure the establishment and maintenance of controls to safeguard the Council's financial and non-financial assets.
- 3 In fulfilling their role on the Audit, Risk and Assurance Committee, members shall be always impartial and independent. Committee members have a responsibility to treat all information with appropriate confidentiality. This includes matters tabled and/or discussed at meetings as well as any material circulated before or after a meeting.

AREA OF RESPONSIBILITY AND DELEGATIONS

- 1 To advise on matters of audit and risk and provide advice and recommendations to the Chief Executive and Council for its consideration.
- 2 To receive the External Auditor's correspondence in regard to the audit arrangements and letters of representation and recommend their execution to the Council.

- 3 To meet with the External Auditors, receive their reports and monitor and approve the implementation of changes to policies, procedures and practices that result from the External Auditor's recommendations.
- 4 To monitor the financial management practices and processes of the Council and consider their compliance with relevant legislation, policies and good practice.
- 5 To review the annual report including the accounting policies and make recommendations to the Council on adoption.
- 6 To review, maintain and monitor the robustness and comprehensiveness of the Council's policy framework and recommend these to Council for approval.
- 7 To monitor the appropriate operation of governance policies through the regular consideration of reports on health and safety matters, legislative compliance, fraud prevention and investigations, risk registers, sensitive expenditure and any other matters referred to it through policy content or the direct request of the Council.
- 8 To set and monitor the Internal Audit plan, appoint the Internal Auditor, receive Internal Audit findings, and monitor and approve the implementation of changes to policies, procedures and practices that result from the Internal Auditor's recommendations.
- 9 To take independent external advice and independently access information from management as required.
- 10 To consider annually the delegations for the committee and make recommendations to Council on their content.

DELEGATION LIMITS

- 11 The Audit, Risk and Assurance Committee may not delegate any of its responsibilities, duties or powers

Finance and Performance Committee

REPORTING TO:	Council
CHAIRPERSONS:	Co-Chairpersons: Deputy Mayor Lucas and Councillor Lee Vandervis
CONSTITUTION AND MEMBERS:	Mayor and all Councillors and a representative from both the Kati Huirapa ki Puketeraki Rūnaka and the ki Te Rūnanga o Ōtākou
QUORUM:	Quorum requirements will be in accordance with Standing Orders
MEETING FREQUENCY:	As per the meeting schedule or as required.

PURPOSE AND OBJECTIVES

- 1 The purpose of the Finance and Performance Committee is to provide governance oversight and exercise delegated decision making authority on key financial, investment, rating and performance-related matters on behalf of the Council, ensuring that resources are managed effectively and aligned with the Council's strategic objectives and statutory requirements.

AREA OF RESPONSIBILITY AND DELEGATIONS

- 1 The Committee provides governance oversight to ensure value for money for the Dunedin City ratepayers by
 - a) Overseeing compliance with the Council's Financial Strategy and Revenue and Financing Policy
 - b) Monitoring, reviewing, and reporting on the Council's revenue, capital expenditure and operating expenditure against approved budgets and forecasting.
 - c) Considering and monitoring the implementation of recommendations from external auditors.
 - d) Engaging at governance level with Council Controlled Organisations and Council Controlled Trading Organisations to give effect to Council's strategic framework.
 - e) Approving Rates Relief applications in accordance with adopted Council policy.
- 2 To exercise and perform the Council's functions, powers and duties within its area of responsibility except where such powers are required by legislation to be exercised by Council or are reserved by Council resolution or by clause 52, Part III of this Manual.
- 3 The Committee may recommend to Council and/or the Chief Executive any changes to the rating system for the City, any variation to budgets that are outside the delegated powers of

officers, or on any other matter that is within the Committee's area of responsibility. This includes recommending the approval of Statements of Intent for CCOs and CCTOs each year.

- 4 The Committee must make a recommendation to Council or the Chief Executive if the decision considered appropriate is not consistent with, sustainable, or is contrary to any policy (including the Annual Plan or Long Term Plan) established by the Council.
- 5 Where the committee considers that a decision would be inconsistent, unsustainable or contrary to any policy or plan adopted by the Council (including the Annual Plan or Long-Term Plan), it must make a recommendation to Council or the Chief Executive, as appropriate.
- 6 To monitor the overall financial position of the Council and its monthly performance against the Annual Plan and Long Term Plan including debt levels and the performance of the Council Investment Portfolio.

Council Controlled Organisations (CCOs) and Council Controlled Trading Organisations (CCTOs)

- 7 All matters relating to CCOs and CCTOs not reserved to the Council under clause 52, Part III of this Manual, including:
 - a) The approval of the Statements of Intent and their modification (if any).
 - b) Monitoring the financial and non-financial performance of the CCOs and the CCTOs through the monitoring of Quarterly and Annual Reports, including consideration of Board performance and other matters where appropriate.
 - c) Engaging with CCOs and CCTOs during the development of governance documents, and in particular how delivery on Council strategies, Long Term Plans, Annual Plans, and relevant Council submissions (as required) will be best achieved
 - d) Approving the content of Letters of Expectation for CCOs and CCTOs.

Other Delegations

- 8 To approve the content of submissions to agencies on issues which fall within the scope of activity of the Committee. Where timing constraints apply, the Chairperson (or in their absence, the Deputy Chairperson) has the authority to lodge a submission and seek retrospective approval.
- 9 To consider matters that do not clearly fall within the area of responsibility of another Standing Committee, where the Mayor, in consultation with the Chief Executive, considers it appropriate that the matter be considered by the Committee in the first instance, and to make recommendations to Council on those matters
- 10 To adopt or amend policies and strategies related to the Committee's area of responsibility, where such authority has been expressly delegated by the Council and provided the policy or amendment does not conflict with any existing Council policy, strategy, Annual Plan, or Long Term Plan

Hearings Committee

REPORTING TO:	Council
CHAIRPERSON:	Deputy Mayor Lucas
MEMBERSHIP:	For RMA matters: Deputy Mayor Lucas and Councillors Garey and Walker All other matters: Members are to be approved on a case by case basis by the Chair of the Hearings Committee or Council in consultation with the Chair
CONSTITUTION:	A committee may be constituted by either the Hearings Committee or the Chairperson selecting any combination of committee members, independent commissioners or a community board member (if appointed by the Chairperson)
QUORUM:	Three, in the case of a committee being constituted, except that where following the establishment of the committee a Councillor or independent commissioner becomes ill or is otherwise prevented from continuing as a member of the Committee, the quorum shall be two. For the avoidance of doubt, the quorum does not include a Community Board member (if appointed). One, in the case of the Hearings Committee, or the Chairperson of the Hearings Committee, delegating the powers of the Hearings Committee to a Committee member or independent commissioner.
MEETING FREQUENCY:	As required

PURPOSE AND OBJECTIVES

- 1 The Hearings Committee provides for the development and growth of Dunedin City by decision making in respect of all of Council's regulatory functions under the Local Government Act 1974, Local Government Act 2002, Reserves Act 1977, Resource Management Act 1991, Dog Control Act 1996 and Bylaws.

AREA OF RESPONSIBILITY

- 1 The Committee may make recommendations to Council or the Chief Executive on any matter within its responsibilities.
- 2 The Hearings Committee is responsible for the development of regulatory policy and bylaws.
- 3 The Committee's responsibilities are to make regulatory decisions delegated to it by the Council or any of its Committees.

- 4 The Hearings Committee must make a recommendation to Council or the Chief Executive if the decision considered appropriate is not consistent with, or is contrary to, any policy (including the Annual Plan or Long Term Plan) established by the Council. This limit does not apply to decisions made under the Resource Management Act 1991, or in respect of development contribution remissions.

DELEGATIONS TO THE COMMITTEE

- 1 To exercise and perform all the Council's functions, powers and duties relating to the areas of responsibility listed above, except those matters reserved to the Council by law, by resolution of the Council, or by clause 52, Part III of this Manual.
- 2 To consider and determine all procedural and jurisdictional matters arising during the exercise of the Committee's delegations.
- 3 The Committee may delegate any of its powers to an independent commissioner and/or officer(s) of the Council appointed in accordance with the provisions of this delegation.
- 4 To hear submissions and make recommendations to Council on existing and proposed bylaws, including amendments.
- 5 To hear and determine objections under the Dog Control Act 1996.
- 6 To hear and determine, except where otherwise specified in the Council bylaws or relevant legislation, applications for a waiver of provisions of a bylaw.
- 7 To hear and determine, except where otherwise specified in the Council bylaws or relevant legislation, objections arising from the implementation or administration of bylaws.
- 8 To hear submissions and make recommendations to Council on changes on traffic and parking restrictions.

Resource Management Act 1991

- 9 To consider, determine or make recommendations on matters relevant to any of the following:
 - a) Resource consents (including variation or cancellation of conditions)
 - b) Designations/notices of requirement
 - c) Submissions on proposed plan changes (both Council initiated and private plan changes)
 - d) Heritage orders
 - e) Variation or change to the District Plan
 - f) Compliance certificates/existing use certificates
 - g) Objections
- 10 To approve for notification a proposed variation or change to the District Plan (including any partially operative District Plan).
- 11 Withdraw a proposed plan change under clause 8D, First Schedule of the Resource Management Act 1991.

Reserves Act 1977

- 12 To approve any easements under section 48 of the Reserves Act 1977.
- 13 To determine any reserve management matter where a member of the public has requested to be heard under section 120 of the Reserves Act 1977.
- 14 To act as the administering body and determine whether to grant, vary, renew or decline:
 - Leases
 - Licences
 - Easements
 - Any other statutory instrument in relation to land held or administered under the Reserves Act 1977

Explanatory Note: in some instances, it may be necessary for the committee to recommend to Council to exercise the Minister's delegation to Council in respect of the above decisions.

Second Generation District Plan Appeals

- 15 The Chair of the Hearings Committee (or their delegate) has the delegation to resolve 2GP appeals.

Explanatory Note: This is in order to provide consistency through the Environment Court process which provides certainty for appellants.

- 16 The Chairperson, or in the absence of the Chairperson, an elected member delegated by the Chairperson in consultation with the Chief Executive may authorise lodging submissions in support or in opposition to a plan review, change or variation, or to an application for a resource consent relating to:
 - a) The District Plan including any partially operative District Plan
 - b) Other local authorities or agencies where the subject matter could impact on any strategic or planning issue, strategy, policy or objective of Council.

Local Government Act 1974 and Local Government Act 2002

- 17 To levy development contributions under section 198 of the Local Government Act 2002.
- 18 To consider and determine applications for remission of a development contribution for an unusual development where the amount is less than \$10,000 and a hearing has been requested.
- 19 To consider and determine applications for remission of a development contribution for an unusual development where the contribution is greater than \$10,000.
- 20 Receive, hear and determine transport shelter objections under section 339 of the Local Government Act 1974.
- 21 To receive, hear and consider objections to any proposal by the Council under section 342 of the Local Government Act 1974 to stop any road and recommend to the Council whether to allow or disallow any objections.

- 22 To hear submissions on any Council policy or strategy that has been adopted for public consultation.
- 23 To hear and determine matters regarding drainage and works on private land under the Local Government Act 1974 and Local Government Act 2002.

Other Powers

- 24 To decide applications for a Right of Way.
- 25 To consider, except where otherwise specified in Council Bylaws or relevant legislation, any rights of objection from decisions made under Council Bylaws.
- 26 To appoint a subcommittee of Councillors, an independent Commissioner or a subcommittee made up of a combination of Councillors and independent Commissioner(s) in accordance with the following:
 - a) *Independent Commissioners*
A sole independent Commissioner can hear and determine a matter where appointed and delegated to do so by this Committee. Unless specifically appointed to make only a recommendation, independent Commissioner(s) are appointed to make a decision on the Council's behalf.
 - b) *Otago Regional Council Commissioners*
Independent Commissioners may include representatives of the Otago Regional Council provided the Otago Regional Council representative holds appropriate accreditation.
 - c) *Community Board Representatives*
Community Board representatives may be appointed to the Hearings Committee or a sub-committee when applications within the Community Board area are being considered. Where a Community Board member is appointed, this is in addition to the quorum.

Explanatory Note: Independent Commissioner(s) may be appointed to hear and determine matters if either:

- d) An application for resource consent designation, plan change, or variation is being considered and Council or a Council Controlled Organisation is the:
 - Landowner
 - Lessee
 - Applicant
 - Has a financial interest
 - Affected person
 - Submitter; or
- e) If a Councillor is unavailable, has a conflict of interest or the Council has any other role where the Council is unable to be regarded at all times as fully impartial in its decision-making capacity.

Delegation to Committee Members

27 The Chairperson, (or in the absence of the Chairperson the Deputy Chairperson, or another elected member appointed by the Chairperson) in consultation with the Chief Executive, is authorised to:

- appoint a subcommittee select independent commissioners and form a Hearings Committee from committee members, as required, and once appointed they are delegated the power to carry out any of the Council's functions, powers or duties under the Resource Management Act 1991 delegated to the Hearings Committee.
- Select the Chairperson or mediator for pre-hearing meetings pursuant to s99, s99A and clause 8AA of the First Schedule of the Resource Management Act.

Explanatory Note: The person making these appointments will consult with the Governance Manager to consider hearing schedules and availability of appointees before exercising this delegation.

28 The Chairperson (or in the event of a conflict of interest or their absence, the Deputy Chairperson or another elected member appointed by the Chairperson) in consultation with the Chief Executive shall authorise:

- Initiating or joining any District Court or Environment Court proceedings where the Dunedin City Council has made a submission on a policy document or wishes to join an appeal as a party to proceedings.
- Negotiating and resolving, or withdrawing from, any proceeding arising from any District Court or Environment Court proceedings initiated under clause 28(a).

29 The Chairperson (or in the event of a conflict of interest or their absence, the Deputy Chairperson, or another elected member appointed by the Chairperson), in consultation with the Chief Executive, or the Chief Executive or their delegate, may negotiate and resolve District Court or Environment Court proceedings .

Policy and Planning Committee

REPORTING TO:	Council
CHAIRPERSON:	Mayor Barker
DEPUTY CHAIRPERSON:	Deputy Mayor Lucas
CONSTITUTION AND MEMBERS:	Mayor and all Councillors and a representative from both the Kati Huirapa ki Puketeraki Rūnaka and the ki Te Rūnanga o Ōtākou
QUORUM:	Quorum requirements will be in accordance with Standing Orders
MEETING FREQUENCY:	As per the meeting schedule or as required.

PURPOSE AND OBJECTIVES

- 1 The Policy and Planning Committee is responsible for overseeing the development, review, and implementation of Council strategies, policies, frameworks, and plans to ensure alignment with long-term goals and compliance with relevant legislation.

AREA OF RESPONSIBILITY AND DELEGATION

- 1 The Policy and Planning Committee oversees and makes decisions on:
 - Plans under the Resource Management Act 1991 and any replacement legislation;
 - Strategic and spatial planning beyond statutory plans, including plans prepared at a regional, greater Dunedin, or local level;
 - Climate change resilience and planning;
 - Transport strategies and policies;
 - Oversee the Residents Opinion Survey;
 - Adoption of management plans for reserves as required under the Reserves Act 1977;
 - Approve Statements of Proposal for public consultation under the LGA 2002 and the Reserves Act 1977;
 - Other relevant strategies and policies not delegated to other Council committees.
- 2 Management of the Bylaw Review Programme including the development; review; or amendment of bylaws up to, but not including, adoption, and approval to commence public consultation.

Explanatory Note: Schedule 7 Clause 32(1) of the LGA 2002 notes that Council cannot delegate the power to make a bylaw.

- 3 Council's strategic engagement and response to Central Government strategies, plans and initiatives that have implications for Dunedin.
- 4 To exercise and perform the Council's functions, powers and duties relating to the Committee's area of responsibility listed above, except where such powers are required by legislation to be exercised by Council, a Hearings Committee, or independent commissioners, or are otherwise reserved by resolution of the Council, and by clause 52, Part III of this Manual.
- 5 To make submissions to agencies on issues which fall within the scope of activity of the Committee. Where timing constraints apply, the Chairperson (or in the case of an absence, the Deputy Chairperson) has the authority to lodge submissions consistent with existing Council Policy and adopted positions and must report such action to the next meeting of the committee for retrospective approval.

Other Delegations

- 6 To consider matters that do not clearly fall within the area of responsibility of another standing committee, where the Mayor, in consultation with the Chief Executive, considers it appropriate that the matter be considered by the committee in the first instance, and made recommendations to Council on these matters.

Reserved delegations that are not delegated to the Chief Executive

- 7 To authorise the preparation, notification or withdrawal prior to hearing of any plan review, change or variation including dealing with requests for private plan changes under clause 25, First Schedule Resource Management Act 1991 **This authority excludes the hearing and determination of submissions, which are delegated separately to Hearings Committees or commissioner.**

Explanatory Note: Legal proceedings for specified Resource Management Act proceedings, the Hearings Committee and the Members of that Committee have relevant delegations. For other legal action refer to the Chief Executive's delegation.

Delegation to Committee Members

- 8 The Chairperson may authorise lodging submissions where those submissions are consistent with adopted Council Policy or strategy, and must report the use of this delegation to the committee at its next meeting: on
 - a) to a plan review, change or variation, or t
 - b) an application for a resource consent relating to:
 - i. The District Plan including any partially operative District Plan
 - ii. Other local authorities or agencies where the subject matter could impact on any strategic or planning issue, strategy, policy or objective of Council.

Te Pae Māori Committee

REPORTING TO:	Council
CHAIRPERSON:	Co-chaired by Mayor Barker and a Mana Whenua Representative
CONSTITUTION AND MEMBERS:	The Mayor, Deputy Mayor Lucas, Councillors Laufiso, Mayhem and Treadwell Two Mana Whenua Representatives from ki Kati Huirapa ki Puketeraki, two Mana Whenua Representatives from ki Te Rūnanga o Ōtākou, one Mataawaka Representative
QUORUM:	Five members which must include at least two from DCC and two from Mana Whenua
MEETING FREQUENCY:	Three times annually

PURPOSE AND OBJECTIVES

- 1 The purpose of the Te Pae Māori Committee is to operate as a mana-to-mana forum between the Dunedin City Council, Ka Rūnaka, and Mataawaka (non-Kai Tahu Māori), providing a trusted and enduring relationship for dialogue, partnership, and advice.
- 2 The Committee supports the Council to meet its commitment under the Treaty of Waitangi by:
 - a. Advancing a shared strategic understanding, mutual respect, and partnership between the Council, Ka Rūnaka, and Mataawaka, while recognising and upholding each party's respective roles, responsibilities, and rākatirataka.
 - b. Providing a forum for discussion of strategic-level matters of relevance to mana whenua and Māori communities that fall within the mandate of Council.
 - c. Informing the identification of key priorities that influence Council decision-making, including the development of the Long-Term Plan, Annual Plan, and other significant strategies, policies, and frameworks.
 - d. Providing guidance that helps shape Council's operational programmes, engagement approaches, and budget considerations for working with mana whenua and Māori, ensuring alignment between governance priorities and delivery.
 - e. Supporting a consistent, coordinated, and values-based approach to Māori partnership across the organisation.

AREA OF RESPONSIBILITY AND DELEGATION

- 1 To provide advice and recommendations to the Chief Executive and Council on matters of strategic importance to mana whenua and Māori communities.

- 2 To work in partnership with Ka Rūnaka and Mataawaka to identify strategic priorities for Māori that:
 - a. inform Council's governance and planning processes, including the Long-Term Plan and Annual Plans; and
 - b. guide how mana whenua are engaged at an operational level, including informing the development of an agreed annual work programme between the Dunedin City Council and Aukaha Ltd, or any individual or entity expressly authorised to represent the interests of mana whenua.
- 3 To review, monitor, and provide advice on key projects, policies, submissions, and work programmes that are identified as having high impact or high interest for mana whenua and Māori.
- 4 To monitor and provide advice on the effectiveness of the Te Taki Haruru (DCCs Māori Strategic Framework), including progress toward its stated outcomes and its alignment with Council strategies, plans, and budgets.
- 5 The Committee does not hold decision-making authority except where expressly delegated by Council.

District Licensing Committee

REPORTING TO:	ARLA
CHAIRPERSON:	Colin Weatherall (Commissioner)
DEPUTY CHAIRPERSON:	Katie Lane (Community Representative)
CONSTITUTION AND MEMBERS:	Cr Hall (Council Representative) Cr Vandervis (Council Representative) Adrian Cheyne (Community Representative) Meredith Clements (Community Representative) Karen Elliot (Community Representative) Pieter van de Klundert (Community Representative)
QUORUM:	Chairperson plus two members for a Hearing
	Chairperson (where no objection to an application has been filed and no matters of opposition raised in respect of an application for a Licence or Manager's Certificate or renewal of a Licence or Manager's Certificate)
MEETING FREQUENCY:	As required

AREA OF RESPONSIBILITY AND DELEGATIONS

- 1 Determining all Liquor Licence applications in accordance with the Sale and Supply of Alcohol Act 2012.
- 2 Undertake all functions, duties and obligations as set out in the Sale and Supply of Alcohol Act 2012 relevant to the District Licensing Committee.
- 3 To grant or decline Special Licence or Temporary Authority applications pursuant to the Sale and Supply of Alcohol Act 2012.
- 4 To grant or decline On, Off and Club Licence and Manager's Certificate applications, renewal of On, Off and Club Licences, Manager's Certificates and variation of Licence conditions pursuant to the Sale and Supply of Alcohol Act 2012.
- 5 Exercise the powers of a Commission of Inquiry under the Commissions of Inquiry Act 1908.
- 6 All responsibilities, duties and powers of a District Licensing Committee conferred by the Sale and Supply of Alcohol Act 2012.

Chief Executive Performance and Employment Committee

Under Section 41A Local Government Act 2022 I establish the membership and powers of the Chief Executive Performance and Employment Committee as follows:

REPORTING TO:	Council
CHAIRPERSON:	Mayor Barker
DEPUTY CHAIRPERSON:	Deputy Mayor Lucas
MEMBERS:	Councillor Chambers, Councillor Treadwell and Councillor Walker
QUORUM:	Three
MEETING FREQUENCY:	Three monthly with additional meetings as required by the Chairperson

Note: Attendance at any meetings of the Chief Executive Performance and Employment Committee is restricted to those members specifically appointed.

Public forums will not be permitted.

AREA OF RESPONSIBILITY AND DELEGATIONS

- 1 Set annual key performance indicators for the Chief Executive.
- 2 Provide feedback and support to the Chief Executive and undertake performance reviews, all consistent with the process and timeline in the relevant employment agreement.
- 3 Report the outcome of the annual review of the Chief Executive's performance and make recommendations to Council on the outcome of that review for approval.
- 4 Review the Chief Executive's remuneration and package in accordance with the employment agreement and make recommendations to the Council for approval.
- 5 Monitor and provide updates on any performance issues and progress to Council at other times and on request.
- 6 The Chairperson or the Committee can engage relevant external advice including independent legal advice to assist the Committee with all or any of the matters relating to its delegations.
- 7 Recommend to Council for approval when required, a recruitment, selection and appointment process for a Chief Executive.
- 8 Oversee the Chief Executive recruitment and selection and recommend candidates and proposed remuneration to Council for approval.
- 9 Conduct and complete a review of employment at least 6 months prior to the end of the Chief Executive's first term of employment (Local Government Act 2002, Schedule 7, clause 35) and recommend to Council whether or not the Chief Executive should be appointed for a second

term of up to two years or that the position be advertised as vacant (Local Government Act 2002, Schedule 7, clause 34).

- 10 Negotiate an initial performance agreement, subsequent agreements and any variations with the Chief Executive and recommend to Council for approval.

Subcommittees

Delegations to other groups

Otago Civil Defence Emergency Management Group

REPORT TO: Council

CHAIRPERSON: The Otago Civil Defence Emergency Management Group shall appoint one of the representatives of its members as chairperson, and one of its members as deputy chairperson. Each will hold office for such period as agreed by the Group, but only so long as those persons remain a representative of a member of the Group.

CONSTITUTION: Pursuant to section 12 of the Civil Defence Emergency Management Act 2002 and subsequent amendments, the Otago Civil Defence Emergency Management Group is constituted as a **joint standing committee** under section 114S of the Local Government Act 1974 (a joint committee under section 30 of Schedule 7 of the Local Government Act 2002) by resolutions adopted by:

- Central Otago District Council
- Clutha District Council
- Dunedin City Council
- Otago Regional Council
- Queenstown Lakes District Council
- Waitaki District Council

MEMBERSHIP: Each local authority listed above is a member of the Otago Civil Defence Emergency Management Group. Each member is represented on the joint committee by the Mayor/Chairperson, or by an elected person from that authority who has delegated authority to act for the member.

QUORUM: Three

MEETING FREQUENCY: As required

PURPOSE

The Otago Civil Defence Emergency Management Group has the purpose and all of the functions, powers and obligations of a civil defence emergency management group as defined by the Civil Defence Emergency Management Act 2002 and subsequent amendments. Section 17 of the Civil Defence Emergency Management Act 2002 defines the function of a group and each of its members that, in summary, require it to:

- 1 Identify, assess and manage relevant hazards and risks;
- 2 Ensure provision of trained and competent personnel, an appropriate organisational structure and the necessary services and resources for effective civil defence emergency management in its area;

- 3 Respond to and manage the adverse effects of emergencies;
- 4 Carry out recovery activities;
- 5 Assist other civil defence emergency management groups when requested;
- 6 Promote public awareness of and compliance with the Civil Defence Emergency Management Act and legislative provisions relevant to the purpose of the Act;
- 7 Develop, approve, implement, monitor and review a civil defence emergency management group plan;
- 8 Participate in the development of the national civil defence emergency management strategy and the national civil defence emergency management plan;
- 9 Promote civil defence emergency management in its area that is consistent with the purpose of the Civil Defence Emergency Management Act 2002.

MEETINGS

The Otago Civil Defence Emergency Management Group shall meet quarterly and as required with the location for meetings rotating among member authorities.

Meetings may also be held via teleconference.

DELEGATIONS

The Otago Civil Defence Emergency Management Group shall have all the delegated authorities that may be given by each member Council, including authority to fulfil the powers, obligations and functions of the Group as specified in the Civil Defence Emergency Management Act 2002, authority to appoint subcommittees, and authority to sub-delegate any authority able by law to be delegated.

SUBCOMMITTEE

A subcommittee of all members of the Otago Civil Defence Emergency Management Group may be formed and given full delegated authority to carry out the functions, obligations, and powers of the Group under the Civil Defence Emergency Management Act 2002 pursuant to section 114 P (2) of the Local Government Act 1974 and section 30(2) schedule 7 of the Local Government Act 2002. Any meeting will transact routine business and not commit members to any major financial expenditure.

STANDING ORDERS

The current Standing Orders of the Otago Regional Council shall govern the conduct of the meetings, except that order papers and agenda papers shall be sent to every member no less than five working days before the meeting.

Notwithstanding anything in the Civil Defence Emergency Management Act or Standing Orders, adequate notice shall be given of all matters to be discussed at a meeting of the Group. Where a

matter of significance is to be considered, where practicable, prior written notice of the background to that matter must be given in sufficient time to allow for consultation with each member.

ADMINISTERING AUTHORITY

The Otago Regional Council as the administering authority shall provide administrative and leadership of the Group.

REPORTING

The Group will report to each member.

CONTINUANCE OF JOINT STANDING COMMITTEE

The Otago Civil Defence Emergency Management Group shall not be discharged by a triennial election but appointments of representatives of members shall be confirmed, or new appointments made by each council following each election.

PART IV – COMMUNITY BOARDS

COMMUNITY BOARDS

- 1 The powers delegated to Community Boards in respect of their area of responsibility and authority shall be within the scope defined by the terms of the Local Government Act 2002.
- 2 Dunedin's Community Boards shall have the following delegated powers:
 - a) **Submissions to Government and Other Agencies**
 - The power to make submissions to Government and other agencies (such as local or regional authorities) on issues that fall within the area of responsibility of the Board. Make submissions to any organisation relating to matters of interest to the Board in respect of the Board's area (a copy of any such submission is to be given to the Chief Executive).
 - b) **Community Development and Consultation**
 - To liaise with individuals and groups in the Board's area of responsibility.
 - To advocate for the community on any issue.
 - To develop and adopt a community plan.
 - c) **Parks and Reserves**
 - Make formal submissions on Reserve Management Plans under the Reserves Act 1977.
 - To provide input into the temporary use of parks, reserves and Council owned land for market days, street appeals and stalls and specific events and functions, and monitor their effects.
 - d) **Planning**
 - To make submissions to Council on all matters pertaining to the District Plan which impact on the Board's community.
 - To have one appropriately trained member appointed to the Hearings Committee where the application to be considered falls within the Board's area and a notified application is required. (Note: Where the Board has made a submission, the Board must stand aside from being represented on the Hearings Committee).
 - e) **Civil Defence**
 - To operate all Board co-ordination centres under the overall direction of the Civil Defence Controller.
 - To act (under the provisions of the DCC's Civil Defence Plan) as the interface between the community and its response agencies and as the Board co-ordinator element of the response structure defined in that Plan.

- To establish Board co-ordination centres (under the direction of the Councillors and Community Board Chairperson), report to the Civil Defence Controller where communications exist and make decisions under delegated authority where communications are out of action. (Where the Chairperson is unavailable a Councillor assumes control).
- To attend training every triennium.

f) Traffic Management

- Make submissions in respect of transportation planning, parking and traffic management including the placement of road signage, controls on vehicle parking, traffic constraints and controls.
- To put forward the Board's preference for priorities for road improvement works within the Board's area.

g) Economic Development

- Make submissions in respect of Economic Development initiatives.
- To advise Council staff of the local implications of the sale of property assets and acquisitions of property in the community.
- To consult with and make recommendations to Council and Enterprise Dunedin on Tourism issues of interest to the Board in respect of the Board's area.

h) Civic

- To fix priorities and expend funds within budget envelopes allocated for discretionary spending in accordance with the funding allocation guidelines.

i) The Long Term Plan, Annual Plans and Community Plans

- To make submissions to Council on programmes and projects within the community plan in respect of the Long Term Plan.
- To adopt a community plan that identifies and makes recommendations on priorities for local projects and community issues.
- To make submissions to Council on the Long Term Financial Strategy.

j) Policy

- To recommend policies to the Chief Executive.
- Make submissions on relevant policies that have effects within the Community Board's geographical area.
- To make submissions on policies relating to services and programmes which have effects at neighbourhood level.

3 Details of the membership of the six community boards are detailed on the following pages.

Mosgiel-Taieri Community Board

REPORTING TO:	Council
CHAIRPERSON:	Rebecca Shepherd
DEPUTY CHAIRPERSON:	Andrew Sutton
MEMBERS:	Austen Banks, Rose Finnie, Brian Peat and Steve Wilson Appointed Councillor – Cr Lucas
CONSTITUTION:	Six Board members and one appointed councillor
QUORUM:	Four
MEETING FREQUENCY:	As per the meeting schedule

AREA OF RESPONSIBILITY

- 1 The powers delegated to the Board in respect of its area of responsibility and authority shall be within the scope defined by the terms of the Local Government Act 2002. The Mosgiel-Taieri Community Board shall have the following delegated powers:
 - 2 A Community Board may make recommendations on any matters relating to Council's Annual Plan, Long Term Plan, Financial Strategy and Funding Policy (including the Borrowing and Investment Policy) relevant to the Board's area of responsibility, including the review of representation arrangements required under the Local Electoral Act 2001.

DELEGATIONS

- 1 All those powers detailed under the Part IV Community Boards, (Clauses 1 and 2) of this Manual.
- 2 To assess and determine grant applications within the policies set by the Council and to distribute available Community Board project funds.
- 3 Any other matter within the area of responsibility above.

Otago Peninsula Community Board

REPORTING TO:	Council
CHAIRPERSON:	Paul Pope
DEPUTY CHAIRPERSON:	Hoani Langsbury
MEMBERS:	Stacey Kokaua-Balfour, Cheryl Neill, Hugh O'Neill and Emma Strybosch
	Appointed Councillor – Cr Treadwell
CONSTITUTION:	Six Board members and one appointed councillor
QUORUM:	Four
MEETING FREQUENCY:	As per the meeting schedule

AREA OF RESPONSIBILITY

- 1 The powers delegated to the Board in respect of its area of responsibility and authority shall be within the scope defined by the terms of the Local Government Act 2002. The Otago Peninsula Community Board shall have the following delegated powers:
 - 2 A Community Board may make recommendations on any matters relating to Council's Annual Plan, Long Term Plan, Financial Strategy and Funding Policy (including the Borrowing and Investment Policy) relevant to the Board's area of responsibility, including the review of representation arrangements required under the Local Electoral Act 2001.

DELEGATIONS

- 1 All those powers detailed under the Part IV Community Boards, (Clauses 1 and 2) of this Manual.
- 2 To assess and determine grant applications within the policies set by the Council and to distribute available Community Board project funds.
- 3 Any other matter within the area of responsibility above.

Saddle Hill Community Board

REPORTING TO:	Council
CHAIRPERSON:	Paul Weir
DEPUTY CHAIRPERSON:	Tracey Boereboom
MEMBERS:	Lianna MacFarlane, Barry McLellan, John Moyle and Vianney Santagati
	Appointed Councillor – TBC
CONSTITUTION:	Six Board members and one appointed councillor
QUORUM:	Four
MEETING FREQUENCY:	As per the meeting schedule

AREA OF RESPONSIBILITY

- 1 The powers delegated to the Board in respect of its area of responsibility and authority shall be within the scope defined by the terms of the Local Government Act 2002. The Saddle Hill Community Board shall have the following delegated powers:
 - 2 A Community Board may make recommendations on any matters relating to Council's Annual Plan, Long Term Plan, Financial Strategy and Funding Policy (including the Borrowing and Investment Policy) relevant to the Board's area of responsibility, including the review of representation arrangements required under the Local Electoral Act 2001.

DELEGATIONS

- 1 All those powers detailed under the Part IV Community Boards, (Clauses 1 and 2) of this Manual.
- 2 To assess and determine grant applications within the policies set by the Council and to distribute available Community Board project funds.
- 3 Any other matter within the area of responsibility above.

Strath Taieri Community Board

REPORTING TO:	Council
CHAIRPERSON:	Terina Geddes
DEPUTY CHAIRPERSON:	Ken Bain
MEMBERS:	Donna Hall, Quentin MacLeod, Bruce Thomas and Robin Thomas Appointed Councillor – Cr Weatherall
CONSTITUTION:	Six Board members and one appointed councillor
QUORUM:	Four
MEETING FREQUENCY:	As per the meeting schedule

AREA OF RESPONSIBILITY

- 1 The powers delegated to the Board in respect of its area of responsibility and authority shall be within the scope defined by the terms of the Local Government Act 2002. The Strath Taieri Community Board shall have the following delegated powers:
 - 2 A Community Board may make recommendations on any matters relating to Council's Annual Plan, Long Term Plan, Financial Strategy and Funding Policy (including the Borrowing and Investment Policy) relevant to the Board's area of responsibility, including the review of representation arrangements required under the Local Electoral Act 2001.

DELEGATIONS

- 1 All those powers detailed under the Part IV Community Boards, (Clauses 1 and 2) of this Manual.
- 2 To assess and determine grant applications within the policies set by the Council and to distribute available Community Board project funds.
- 3 Any other matter within the area of responsibility above.

Waikouaiti Coast Community Board

REPORTING TO:	Council
CHAIRPERSON:	Alasdair Morrison
DEPUTY CHAIRPERSON:	Anna Knight
MEMBERS:	Andy Barratt, Sonya Billyard, Danny Hailes and Geraldine Tait Appointed Councillor – Cr Chambers
CONSTITUTION:	Six Board members and one appointed councillor
QUORUM:	Four
MEETING FREQUENCY:	As per the meeting schedule

AREA OF RESPONSIBILITY

- 1 The powers delegated to the Board in respect of its area of responsibility and authority shall be within the scope defined by the terms of the Local Government Act 2002. The Waikouaiti Coast Community Board shall have the following delegated powers:
 - 2 A Community Board may make recommendations on any matters relating to Council's Annual Plan, Long Term Plan, Financial Strategy and Funding Policy (including the Borrowing and Investment Policy) relevant to the Board's area of responsibility, including the review of representation arrangements required under the Local Electoral Act 2001.

DELEGATIONS

- 1 All those powers detailed under the Part IV Community Boards, (Clauses 1 and 2) of this Manual.
- 2 To assess and determine grant applications within the policies set by the Council and to distribute available Community Board project funds.
- 3 Any other matter within the area of responsibility above.

West Harbour Community Board

REPORTING TO:	Council
CHAIRPERSON:	Jarrod Hodson
DEPUTY CHAIRPERSON:	Barbara Olah
MEMBERS:	Duncan Eddy, Ange McErlane, Marian Poole and Wayne Sefton Appointed Councillor – Cr Hall
CONSTITUTION:	Six Board members and one appointed councillor
QUORUM:	Four
MEETING FREQUENCY:	As per the meeting schedule

AREA OF RESPONSIBILITY

- 1 The powers delegated to the Board in respect of its area of responsibility and authority shall be within the scope defined by the terms of the Local Government Act 2002. The West Harbour Community Board shall have the following delegated powers:
 - 2 A Community Board may make recommendations on any matters relating to Council's Annual Plan, Long Term Plan, Financial Strategy and Funding Policy (including the Borrowing and Investment Policy) relevant to the Board's area of responsibility, including review of representation arrangements required under the Local Electoral Act 2001.

DELEGATIONS

- 1 All those powers detailed under the Part IV Community Boards, (Clauses 1 and 2) of this Manual.
- 2 To assess and determine grant applications within the policies set by the Council and to distribute available Community Board project funds.
- 3 Any other matter within the area of responsibility above.

PART V - THE CHIEF EXECUTIVE

FUNCTIONS

57 The Chief Executive is the head of the Council's staff appointed under section 42 of the Local Government Act 2002 and shall have all the authority necessary or incidental to that position as defined in the job description and performance objectives for that position and in this Manual.

58 Under section 42 of the Local Government Act 2002:

"(1) A local authority must, in accordance with clauses 33 and 34 of Schedule 7, appoint a Chief Executive.

The Chief Executive's responsibilities are set out in section 42(2)

(2) A Chief Executive appointed under subsection (1) is responsible to his or her local authority for

- (a) implementing the decisions of the local authority; and*
- (b) providing advice to members of the local authority and to its community boards, if any; and*
- (c) ensuring that all responsibilities, duties, and powers delegated to him or her or to any person employed by the local authority, or imposed or conferred by an Act, regulation, or bylaw, are properly performed or exercised; and*
- (d) ensuring the effective and efficient management of the activities of the local authority; and*
- (e) maintaining systems to enable effective planning and accurate reporting of the financial and service performance of the local authority; and*
- (f) providing leadership for the staff of the local authority; and*
- (g) employing, on behalf of the local authority, the staff of the local authority (in accordance with any remuneration and employment policy; and*
- (h) negotiating the terms of employment of the staff of the local authority.*

(3) A Chief Executive appointed under subsection (1) is responsible to his or her local authority for ensuring, so far as is practicable, that the management structure of the local authority –

- (a) reflects and reinforces the separation of regulatory responsibilities and decision-making processes from other responsibilities and decision-making processes; and*
- (b) is capable of delivering adequate advice to the local authority to facilitate the explicit resolution of conflicting objectives.*

(4) *For the purposes of any other Act, a Chief Executive appointed under this section is the principal administrative officer of the local authority."*

EMPLOYMENT OF STAFF

59 Under section 42(2)(g) and (h) Local Government Act 2002 the Chief Executive is responsible to the Council for employing the staff of the Council and negotiating their terms of employment. This includes staffing structures, authority for disciplinary action and dismissal, recruitment, good employer obligations and the equal employment opportunities programme.

FUNDS MANAGEMENT

60 The Chief Executive may:

- Invest temporary surplus funds of the Council in accordance with the Treasury Risk Management Policy; and
- Borrow up to the limits approved in the annual budget and in accordance with the Treasury Risk Management Policy.

OTHER FUNCTIONS

61 The Chief Executive's functions shall include:

- Determining hours of operation of services and Council owned premises or facilities.

DELEGATIONS TO CHIEF EXECUTIVE

62 The Chief Executive is delegated all the powers, functions and duties necessary for the management of the Council's activities and the implementation of Council policy except:

- Those reserved to the Council under clause 52 of this Manual;
- Any other powers, functions and duties specifically identified as being exclusively reserved to the Council or a committee under this Manual.

SUB-DELEGATION

63 The authority delegated to the Chief Executive may be delegated to any other officer of the Council or a subcommittee of officers. Every delegation by the Chief Executive will be in writing and suitably recorded. Every delegation may be withdrawn or amended or made subject to conditions in the same manner.

64 In addition to the general power to delegate to Council officers, the Chief Executive may delegate to the New Zealand Police the power to issue and serve a trespass notice to any individual on the Council's behalf, in any situation, where the New Zealand Police consider this is necessary.

65 In the case of the power to enter into financial commitments within overall approved budget limits the Chief Executive may delegate authority. These delegations must be recorded in writing.

PROJECT CONTROL GROUPS

66 Project Control Groups (PCGs) are formed primarily to execute projects already approved by the Council and will have a role in monitoring the tendering and contracting process of a project, its development or implementation. Unless expressly specified otherwise, a Project Control Group will be terminated if it has not met for six months or more.

67 Project Control Groups shall be formed by the Chief Executive. Normally PCGs will comprise officers. However, there may be projects where it is appropriate to include elected members or persons from outside agencies. When deciding on membership the Chief Executive will consult with the Mayor or relevant Committee Chairperson.

The Chief Executive shall:

- Appoint the Chairperson
- Clearly define the terms of reference for the project control group including its purpose, powers, duties and functions
- Determine membership of the project control group after consulting with the Mayor or relevant Committee Chairperson. Membership may include elected members and persons from outside agencies in addition to council officers.

Project Control Groups:

- Are not required to seek Council or standing committee approval for their actions, provided these actions are within the scope of the Council's decision approving the project
- Will provide reports to ELT and, if the need arises, to the Council or to Standing Committees (for example if there is a requirement for additional funding).

SPECIFIC DELEGATIONS

68 For the avoidance of doubt, and subject to clause 62 above, the Chief Executive's delegations include the powers detailed in clauses 62 to 75.

69 The Chief Executive is delegated:

- a) All powers and duties under the Resource Management Act 1991.
- b) All powers and duties under the Public Works Act 1981, excluding the power to issue a Notice of Intention to Take pursuant to section 23 of the Public Works Act 1981.

70 The Chief Executive is delegated the following powers under the Local Government Act 1974:

- a) Right of way consents under section 348 of the Local Government Act 1974;

- b) Cancellation of building line restrictions under section 327A of the Local Government Act 1974.

71 The Chief Executive is delegated the following powers for commencing public consultation:

- a) To determine the form and extent of public consultation and adopt a statement of proposal and/or public notice for any matter that requires public consultation or notification under any legislation or by a Council policy or strategy.

72 To grant unopposed applications for special licences under the Sale and Supply of Alcohol Act 2012 and exercise all the powers which may, under that Act, be exercised by the Secretary of the Dunedin District Licensing Committee.

73 The Chief Executive is delegated the power to appoint a Commissioner, based on the recommendation of Council, to the role of Chairperson of the District Licensing Committee.

CONTRACTS, TENDERS, PURCHASING, ACQUISITION AND SALE OF ASSETS AND SERVICES

74 The Chief Executive may, subject to any policy established by the Council and within approved budgets, accept, negotiate or decline contracts, tenders, purchasing agreements, memoranda of understanding or any other arrangements for:

- a) The employment of staff, consultants or advisers;
- b) The provision of services by the Council and the sale, leasing or disposal of goods, plant, capital items (excluding real property) or other assets owned by the Council;
- c) The supply of goods, services, plant, capital items or other assets (excluding real property) to the Council;
- d) The settlement of claims for compensation;
- e) Easements, rights of way, caveats, registrable interests and similar minor dealings with property;
- f) The sale and purchase, of real property where the value does not exceed \$500,000 and property developments where the value does not exceed \$1,000,000;
- g) The leasing or exchange of real property;
- h) All services pertaining to the provision of corporate services unless reserved to the Council or a committee;
- i) the services delegated to the Chief Executive include:
 - i) Waiving or postponing the whole or part of any fee, charge, rental price set by Council;
 - ii) Granting of rates remission and the waiver of rates penalties;
 - iii) Warranting the appointment of staff;

iv Setting all fees, charges, rents and prices for Council facilities and services other than:

- charges for extraordinary supplies of water;
- on-street parking fines and charges;
- landfill charges;
- swimming pool charges;
- cemetery and crematorium charges;
- dog registration fees.

j) All matters pertaining to the development of rating systems not reserved to Council or a committee.

75 The Chief Executive may (and may authorise any General Manager) where service levels have no material or significant change, approve the variation of any sum making up an activity schedule where the net expenditure/surplus in that activity schedule is not altered and the change is to allow for the more effective management of that activity in accordance with any strategic or annual plan or long term plan.

COAT OF ARMS OR OTHER HERALDRY

76 The Mayor may grant the use of the Council's coat of arms and logo, in consultation with the Chief Executive.

LEGAL ACTION ON BEHALF OF COUNCIL

77 The Chief Executive may initiate, join, negotiate, resolve or withdraw from legal proceedings in any Court. This includes authorising prosecutions.

ENFORCEMENT AND LICENSING

78 The Chief Executive may issue any statutory notices; such as abatement notices and orders on behalf of Council under the Resource Management Act 1991, the Health Act 1956 and other legislation of a regulatory nature.

79 The Chief Executive may issue orders on behalf of the Council under the Local Government Act 2002 and any other Act relating to the above activities.

80 The Chief Executive may grant all permits, licences and consents which the Council may issue and place conditions on, granting a waiver or withdrawing those licences, permits and consents (except where a formal hearing is held).

81 The Chief Executive may exercise any power of entry, seizure or impounding granted by law.

RESERVES

82 The Chief Executive may:

- a) Exercise all non-reserved powers under the Reserves Act 1977;
- b) Authorise activities on reserves;
- c) Exercise any powers delegated to the Chief Executive by the Minister of Conservation under the Reserves Act 1977.

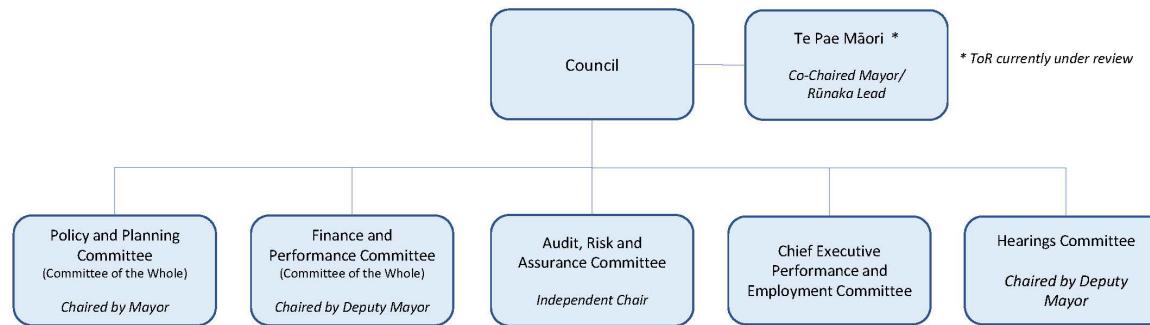
HOUSING

83 The Chief Executive may tenant all Council housing in accordance with policy.

BYLAWS

84 The Chief Executive may administer the Council's bylaws.

Appendix A: Committee Structure



Appendix B: Template for Establishing an Advisory Panel

Name of Advisory Panel	
Purpose	
Responsibilities	
Powers, duties and functions (e.g. delegations, ability to co-opt onto the Panel if, for example, example, expertise is required)	
Reporting Requirements	
Committee of Council that the Advisory Panel is to report to	
Type and Regularity of Reporting (i.e. formal, update, community)	
Membership	
Chairperson	
Members (detail by position or by name; internal and external, if required)	
Quorum	
Frequency of Meetings	
Expected term (include commencement date and anticipated end date)	
Support Staff (detail by position)	
General Manager (or Chief Executive) supporting Councillor Advisory Panel	
Remuneration (if required)	
Review of Terms of Reference	

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REMUNERATION OF EXTERNAL APPOINTEES TO COUNCIL COMMITTEES POLICY

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to recommend that Council adopts a policy setting out the remuneration framework for external representatives appointed to Dunedin City Council (DCC) committees and subcommittees.
- 2 The remuneration of external appointees is a matter of public interest and requires transparency, consistency and alignment with statutory guidance.
- 3 This policy supports DCC's commitments to partnership with mana whenua (where Māori representation is involved), strong governance and leadership, and effective partnerships and engagement. It also aligns with the principles and guidance issued by the Remuneration Authority and reflects good practice across local government.

RECOMMENDATIONS

That the Council:

- a) **Approves**, with or without amendment, the Draft Remuneration of External Appointees to Council Committees Policy.

BACKGROUND

- 4 Dunedin City Council has an interest in attracting and retaining appropriately qualified people to contribute specialist knowledge, experience and community perspectives to its governance and decision-making processes.
- 5 This policy governs Council decision-making and financial practices. It acknowledges the need for external appointees to be fairly compensated for their time, expertise and business-related expenses while ensuring value for money and public confidence in Council processes.

DISCUSSION

- 6 This policy applies to external representatives appointed to a Council committee or subcommittee by Council resolution, or by an authority delegated by Council resolution.
- 7 It does not apply to:
 - Independent commissioners or members of the District Licencing Committee who are appointed and remunerated under separate statutory or contractual arrangements.

- Individuals appointed to a committee on a contractual basis.
- Individuals who are remunerated by their employer for participation on a committee.

8 Potential risks associated with this policy have been mitigated through clear eligibility criteria and exclusions, fixed/transparent remuneration rates approved by Council, and alignment with Remuneration Authority guidance.

9 The policy will be reviewed in line with the Long-Term Plan cycle, with the first review in January 2027.

OPTIONS

10 There are no options.

NEXT STEPS

- 11 Implement the policy for remunerating external appointees to Council committees for the 2025-2028 triennium.
- 12 Track policy review reporting as part of the Forward Work Programme.

Signatories

Author:	Jackie Harrison - Manager Governance
Authoriser:	Nicola Morand - Manahautū (General Manager Community and Strategy)

Attachments

Title	Page
Draft Remuneration of External Appointees to Council Committees Policy	96

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Future Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

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Māori Impact Statement

This policy supports DCC's commitment to partnership commitments with Mana whenua commitments (where Māori representation is involved), strong governance and leadership, and effective partnerships and engagement.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy / Infrastructure Strategy

The policy will be reviewed in line with the LTP cycle.

Financial considerations

There are no financial implications as the remuneration has been included in the budgets.

Significance

The decision is considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

There has been no internal engagement.

Risks: Legal / Health and Safety etc.

Potential risks associated with this policy have been mitigated through clear eligibility criteria and exclusions, fixed/transparent remuneration rates approved by Council, and alignment with Remuneration Authority guidance.

SUMMARY OF CONSIDERATIONS

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Although there are no direct implications for Community Boards, they will have an interest.

**DRAFT REMUNERATION OF EXTERNAL APPOINTEES
TO COUNCIL COMMITTEES POLICY**


Approved by:			
Sponsor:	Manahautū (General Manager) Community and Strategy		
Department responsible:	Governance Team		
Date approved:		Reviewed:	
Next review date:	January 2027	DOC ID:	

PURPOSE

This policy sets out the remuneration framework for external representatives appointed to Dunedin City Council committees and subcommittees.

CONTEXT

The remuneration of external appointees is a matter of public interest and requires transparency, consistency and alignment with statutory guidance.

Dunedin City Council has an interest in attracting and retaining appropriately qualified people to contribute specialist knowledge, experience and community perspectives to its governance and decision-making processes.

This policy acknowledges the need for external appointees to be fairly compensated for their time, expertise and business-related expenses while ensuring value for money and public confidence in Council processes.

It supports Te Tiriti partnership commitments (where Māori representation is involved), strong governance and leadership, and effective partnerships and engagement. It also aligns with the principles and guidance issued by the Remuneration Authority and reflects good practice across local government.

SCOPE

This policy applies to external representatives appointed to a Council committee or subcommittee by Council resolution, or by an authority delegated by Council resolution.

It does not apply to:

- Independent commissioners or members of the District Licensing Committee who are appointed and remunerated under separate statutory or contractual arrangements;
- Individuals appointed to a committee on a contractual basis;
- Individuals who are remunerated by their employer for participation on a committee.

DEFINITIONS**Committee**

Any committee, sub-committee or other subordinate decision-making body established by Council resolution with terms of reference.

External Appointee

A non-elected member of a Council committee or subcommittee, appointed by a Council resolution, or by an authority delegated by Council resolution. For the avoidance of doubt this does not include any Dunedin City Council staff member appointed or co-opted to any committee.

Meeting

Any first, ordinary, or extraordinary meeting of a committee (as defined in this policy), or any other meeting attended in the capacity as an external appointee at the invitation of the Mayor or Chief Executive.

POLICY**1. Appointment**

- 1.1. Council may appoint to a committee a person who is not an elected member if, in the opinion of Council, that person has the skills, attributes, or knowledge that will assist the work of the committee.
- 1.2. The appointment of Māori representatives will be made on the recommendation the relevant marae, hapū or iwi.
- 1.3. The appointment will be considered to have commenced from the date of the Council resolution making the appointment.
- 1.4. With the exception of independent members of the Audit, Risk and Assurance Committee, who have delegated authority to continue in these roles for any matters that may arise during the Interregnum period, appointments will be considered to end when the newly elected council comes into office after triennial local elections.
- 1.5. Council may discharge an external appointee at any time by resolution of Council.
- 1.6. An external appointee may give written notice of their intention to resign to either the Mayor or Chief Executive and the appointment will be discharged at the conclusion of the period in that notice.

2. Remuneration

- 2.1. Council will remunerate external representatives appointed to Council committees by way of meeting fees, in accordance with this policy.
- 2.2. Remuneration will not apply where the individual is appointed in their role as an employee or representative of an organisation and where that person is receiving financial remuneration from that organisation.
- 2.3. Fees for external appointees to the Audit and Risk Committee will be negotiated with the successful candidates, following a public advertisement and formal selection process. The

independent chair and member may receive either an annual fee, paid quarterly, or a fee per meeting plus a monthly fee for advice provided outside meetings. Additional work (if required) may be contracted at an agreed hourly rate. The fees will be benchmarked against fees paid by other local government authorities and will reflect both the skill and expertise required of external appointees and the complexity of the matters on which they advise. They will also balance the need to contain expenditure of public funds within reasonable limits.

- 2.4. External appointees to other committees will receive a fee of \$500 per meeting attended in person or virtually.
- 2.5. Only one meeting fee is payable per day. However, if a meeting runs for more than one day, the fee is payable for each day.
- 2.6. In addition to attendance of the meeting, the meeting fee includes preparation time, any pre- or post-meeting communication or consultation, preparation and delivery of any written decision; and an allowance for travel costs. No additional payment will be made for these items.

3. Reimbursement of expenses

- 3.1. An allowance for travel costs is built into the meeting fee. Mileage, parking and public transport costs are not eligible for separate reimbursement.

4. Tax obligations

- 4.1. All payments are subject to withholding tax as required by law. Representatives must provide their IRD number.
- 4.2. External appointees are responsible for meeting their own tax obligations beyond statutory withholding.
- 4.3. External appointees are responsible for their own ACC Levy obligations.

MONITORING AND EVALUATION PLAN

This policy will be reviewed in line with the Long-Term Plan cycle. The first review will occur in January 2027.

The Manager, Governance will oversee the ongoing operation of and compliance with this policy.

Policy review reporting will be tracked as part of the Forward Work Programme.

Relevant Legislation:	Schedule 7, Clause 31, Local Government Act 2002
Associated Documents:	Local Government Elected Members (2025/26) Determination 2025 Remuneration Authority Guidelines Dunedin City Council 9-Year Plan 2025-34 Dunedin City Council Committee Structure and Delegations

APPOINTMENT PROCESS FOR INDEPENDENT MEMBERS OF THE AUDIT, RISK AND ASSURANCE COMMITTEE

Department: Civic

EXECUTIVE SUMMARY

- 1 This report seeks approval to commence the appointment process for two new Independent Members of the Audit, Risk and Assurance Committee (the Committee).

RECOMMENDATIONS

That the Council:

- a) **Approves** the appointment process outlined in the report.
- b) **Agrees** that the appointment panel will consist of the Mayor, Deputy Mayor, Councillors John Chambers, Andrew Simms and Lee Vandervis; and the Chief Financial Officer.
- c) **Notes** that the appointment panel will make a recommendation to Council on the appointment of the new independent members being the Chairperson and Deputy Chairperson.

BACKGROUND

- 2 The Chairperson and Deputy Chairperson are the two independent members of the Committee as constituted by Council at its meeting held on 11 November 2025.
- 3 The current Chairperson (Warren Allen) and Deputy Chairperson (Janet Copeland) have tendered their resignations which will leave two vacancies to be filled.

DISCUSSION

- 4 A recruitment process to appoint the new independent members of the Committee has commenced. The position is currently advertised in the Otago Daily Times, on the Dunedin City Council website and various other online platforms.
- 5 The skills mix required for Audit and Risk Committees is defined by the Auditor General, in their guidance to Local Authorities. It recommends Audit and Risk Committees need a mix of skills and experience to provide the appropriate level and type of oversight, and in particular an independent Chairperson. As the current Chairperson has an accounting background and the Deputy Chairperson a legal background, it would be desirable for their replacements to have similar skills.
- 6 Expressions of Interest are being sought by way of a public process closing Thursday, 5 February 2026.

7 It is proposed that an appointment panel be established consisting of the Mayor, Deputy Mayor, Councillors John Chambers, Andrew Simms and Lee Vandervis; and the Chief Financial Officer.

8 Once applications are received, a skills matrix, similar to the one used for Dunedin City Holdings Limited applicants, will be used to assess the applicants and short-listed applicants will be interviewed by the Appointment Panel.

NEXT STEPS

9 If approved, the panel will consider the applicants and make a recommendation to Council on 5 March 2026.

Signatories

Author:	Jackie Harrison - Manager Governance
Authoriser:	Nicola Morand - Manahautū (General Manager Community and Strategy)

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Future Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

Māori Impact Statement

There are no known impacts for mana whenua.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications for these documents.

Financial considerations

There are no financial implications as the remuneration has been included in the budgets.

Significance

The decision is considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

There has been no internal engagement.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no implications for Community Boards.

FINANCIAL REPORT - PERIOD ENDED 30 NOVEMBER 2025

Department: Finance

EXECUTIVE SUMMARY

- 1 This report provides the financial results for the period ended 30 November 2025 and the financial position as at that date.
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Council:

- a) **Notes** the Financial Performance for the period ended 30 November 2025 and the Financial Position as at that date.

BACKGROUND

- 3 This report attaches a financial update and financial statements for the period ended 30 November 2025.

DISCUSSION

- 4 The net deficit (including Waipori) for the period ended 30 November 2025 was \$5.177 million, an \$11.662 million favourable variance to budget. A detailed commentary is provided in Attachment A (Financial Update). In summary, the following variances were recorded:
 - a) Revenue was \$183.792 million for the period, or \$998k unfavourable to budget.
 - b) Expenditure was \$193.732 million for the period, or \$9.994 million favourable to budget.
 - c) The Waipori Fund has reported a net operating surplus for the period of \$4.763 million, \$2.666 million favourable to budget.
- 5 Capital expenditure was \$60.815 million for the period ended 30 November 2025 or 73.2% of the year-to-date budget.
- 6 The total loan balance at 30 November 2025 was \$683.473 million which was \$48.700 million less than budget.

OPTIONS

- 7 As this is an administrative report only, there are no options provided.

NEXT STEPS

8 Month end financial reports continue be presented to future Council meetings.

Signatories

Author:	Lawrie Warwood - Financial Analyst
Authoriser:	Hayden McAuliffe - Financial Services Manager Carolyn Allan - Chief Financial Officer

Attachments

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↓C Statement of Financial Position	116
↓D Statement of Cashflows	117
↓E Capital Expenditure Summary	118
↓F Capital Expenditure Detailed	119
↓G Statement of Operating Variances	125
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FINANCIAL UPDATE

For the period ended 30 November 2025

This report provides a detailed commentary on the Council's financial result for the period ended 30 November 2025 and the financial position at that date.

SUMMARY FINANCIAL INFORMATION

\$ Million	Actual YTD	Budget YTD	Variance YTD	Last Year YTD
Revenue	183.792	184.790	(0.998)	U 164.484
Expenditure	193.732	203.726	9.994	F 189.031
Net Surplus/(Deficit) excluding Waipori	(9.940)	(18.936)	8.996	F (24.547)
Waipori Fund Net	4.763	2.097	2.666	F 6.611
Net Surplus/(Deficit) including Waipori	(5.177)	(16.839)	11.662	F (17.936)
Capital Expenditure	60.815	83.810	22.995	58.560
Debt				
Current Year Loan	32.500	70.000	37.500	F 46.500
Prior Year Loan	650.973	662.173	11.200	F 592.622
Accrued Interest	4.088	5.031	0.943	F 2.213
Total Debt	687.561	737.204	49.643	F 641.335

STATEMENT OF FINANCIAL PERFORMANCE

The statement of financial performance is provided in Attachment B.

The net deficit (including Waipori) for the period ended 30 November 2025 was \$5.177 million, a \$11.662 million favourable variance to budget.

REVENUE

The total revenue for the period was \$183.792 million or \$998k less than budget.

The major variances were as follows:

External Revenue

Actual \$39.185 million, Budget \$39.648 million, Unfavourable variance to budget \$463k

Transport revenue was unfavourable to budget \$255k. NZTA recoveries were \$137k less than budgeted mainly because of subsidised state highway maintenance expenditure being under budget for the period, which are costs that are 100% on-charged to NZTA. Corridor accessway revenue was unfavourable to budget \$95k due to fewer applications than budgeted being received.

DPAG, Toitu and Lan Yuan revenue was unfavourable \$225k due mainly to the budgeted timing of Lan Yuan and retail revenue. This variance is expected to correct itself as activities move into the peak season.

Building Consent revenue was unfavourable to budget \$190k due to fewer consent applications and inspections than expected. This variance is offset by favourable year to date expenditure.

Parking Operations revenue was unfavourable to budget \$150k, however this includes a one-off recovery relating to the new Pacific Radiology carpark building. Parking revenue otherwise was unfavourable, partly due to on-street meter revenue, the timing of parking revenue from the new Pacific Radiology carpark, which opened towards the end of November, and the transition from old to new carpark leases.

Waste Minimisation revenue was unfavourable to budget \$118k, with Green Island landfill revenue unfavourable to budget by \$335k due to less waste being received at the landfill than budgeted. Waste volumes are currently trending approximately 7% lower than budget (noting that some variable costs were favourable). Waste strategy revenue was favourable to budget \$175k, reflecting a higher level of waste levy revenue from the Ministry than expected.

Offsetting these unfavourable variances:

Property Services revenue was favourable \$412k. Holding property revenue was favourable to budget due to unbudgeted recoveries from the Milners Rd property, and favourable rental revenue from the Forbury Park property. Community Property revenue was favourable to budget due to unbudgeted electricity recoveries from the Dunedin Ice Stadium. This variance was offset by a corresponding unfavourable variance in expenditure.

3 Waters revenue was favourable to budget \$181k, with water sales, meter rental and trade waste revenue ahead of budget.

Animal control revenue was favourable to budget \$67k, with dog licence fees ahead of budget.

Grants Revenue

Actual \$11.932 million, Budget \$13.794 million, Unfavourable variance to budget \$1.862 million

Transport grants revenue was unfavourable to budget \$2.167 million reflecting less NZTA operating subsidy due to less expenditure in maintenance than budgeted for the period. NZTA capital subsidy was also unfavourable, reflecting less subsidised capital expenditure to date.

Investment Account revenue was unfavourable to budget \$85k with Better Off Funding revenue being less than budgeted.

Offsetting these unfavourable variances to budget, 3 Waters revenue was favourable to budget \$253k due to \$331k of unbudgeted revenue for Local Water Done Well Transition costs.

Events revenue was favourable to budget \$107k due to an unbudgeted MBIE Promotional Fund grant providing funding for a range of planned events.

Contributions Revenue

Actual \$2.884 million, Budget \$1.607 million, Favourable variance to budget \$1.277 million

Contributions revenue was favourable to budget \$1.277 million reflecting a higher level of development contributions received than budgeted. Development contributions revenue for 3 Waters was favourable to budget \$802k, and Transport revenue was favourable to budget \$351k.

Internal Revenue

Actual \$18.475 million, Budget \$19.031 million, Unfavourable variance to budget \$556k

Waste Minimisation landfill revenue was unfavourable to budget \$481k. Kerbside collection disposal fees were unfavourable \$273k, due to the volume of waste from the red bin collections being lower than forecast. This variance is offset by a favourable variance against budget for internal landfill disposal costs. Internal landfill revenue from wastewater treatment plant sludge disposal was unfavourable to budget \$208k due to less sludge being disposed of at the landfill than anticipated.

3 Waters internal revenue was unfavourable to budget \$91k, reflecting a lower level of Better Off Funding revenue than budgeted.

EXPENDITURE

The total expenditure for the period was \$193.732 million or \$9.994 million less than budget.

The major variances were as follows:

Personnel Costs

Actual \$35.751 million, Budget \$37.417 million, Favourable variance to budget \$1.666 million

This favourable variance to budget mainly reflects the number of vacancies during the five months, including new positions included in the 2025/26 budget, that have yet to be filled.

Operations and Maintenance Costs

Actual \$37.527 million, Budget \$40.967 million, Favourable variance to budget \$3.440 million

3 Waters maintenance expenditure was favourable to budget \$1.171 million largely driven by lower than budgeted reactive plant and network maintenance requirements. This is due to management of planned maintenance, as staff seek preventative maintenance opportunities. Delays to filtration and inflow projects also contribute to the favourable result.

Transport expenditure was favourable to budget \$927k. Unsealed and sealed pavement maintenance costs were favourable due to resources being redirected to manage the October emergency wind event. Subsidised pavement maintenance and routine drainage maintenance costs were favourable \$444k. Coastal structures maintenance was favourable to budget \$269k as no repairs on the geobags has been required to date.

Waste Minimisation expenditure was favourable to budget \$999k. ETS costs and variable landfill contract costs were favourable to budget \$474k, reflecting the lower volumes of material entering the landfill and a lower carbon price than budgeted. Landfill monitoring expenditure was favourable to budget \$226k, mainly due to a rationalisation of baseline environmental monitoring requirements for the Smooth Hill landfill and a temporary reduction in the frequency of bird monitoring surveys around Smooth Hill and Dunedin environs. The Kerbside Collections contract cost was favourable \$319k, mainly due to a combination of the volume of mixed recycling and glass collected and processed being lower than forecast, plus positive returns on the sale of recyclable material.

Community recreation expenditure was favourable \$298k due to Aquatics plant maintenance (St Clair, Moana and Te Puna o Whakaehu), Parks and Reserves reactive maintenance requirements being less than anticipated to date, and the timing of building maintenance budgets.

BIS expenditure was favourable \$266k with little expenditure to date on specialist ITMS support and non-capital project management costs. The variable component of the ITMS managed services contract was also favourable.

DPAG, Toitu and Lan Yuan expenditure was favourable \$147k due mainly due to the timing of exhibition and collection management expenditure.

Fleet Operations expenditure was favourable \$115k due to fuel and tyre costs being less than budgeted. Planned vehicle lease costs have yet to occur, resulting in a \$29k favourable expenditure variance.

These favourable variances were partially offset by:

Governance expenditure was unfavourable to budget \$413k, partly due to the incorrect spreading of the election costs budget.

Property expenditure was unfavourable to budget \$295k due mainly to higher than budgeted reactive maintenance costs for several Investment properties resulting from the October wind event, and Community Housing grounds maintenance costs.

Occupancy Costs

Actual \$20.618 million, Budget \$20.998 million, Favourable variance to budget \$380k

3 Waters expenditure was favourable to budget \$332k due mainly to insurance costs being favourable \$448k and \$94k favourable fuel costs to budget due to optimisation of plant. Offsetting this, electricity costs were unfavourable \$34k and water charges \$151k.

Transport expenditure was favourable to budget \$111k due to electricity costs being less than budget, particularly for street lighting. This was partly due to a refund of state highway lighting costs relating to the previous year, as well as the new LED street lights performing more efficiently than anticipated.

Insurance costs across all activities were favourable to budget \$724k, reflecting a lower than budget premium for materials damage insurance plus a partial refund of prior years' Earthquake Levy.

Consumable and General Costs

Actual \$11.850 million, Budget \$12.393 million, Favourable variance to budget \$543k

3 Waters expenditure was favourable to budget \$491k due mainly to consultants costs being \$439k below budget partly due to engineering consultant services being less than expected, and partly due to an underspend in Better Off Funding projects.

South Dunedin Future and Zero Carbon expenditure was favourable to budget by \$206k due to the timing of consultants costs.

Compliance Solutions expenditure was favourable to budget \$144k with Parking Services court lodgement fees, postage and refunds all being below budget to date.

Transport expenditure was favourable to budget \$124k, mainly due to the timing of consultants costs.

Community recreation expenditure was favourable to budget \$84k partly due to the timing of consultants and legal costs.

Partly offsetting these favourable variances:

Resource Consents expenditure was unfavourable to budget \$269k, with consultant's fees being over budget due to outsourced planning consultants required to assist in dealing with the high number of resource consent applications.

Finance expenditure was unfavourable to budget \$133k mainly due to outsourced professional services relating to Local Water Done Well and cover for vacancies.

Grants and Subsidies Costs

Actual \$8.653 million, Budget \$9.430 million, Favourable variance to budget \$777k

Grants expenditure was favourable to budget \$777k, partly due to the timing of rates relief grants of \$542k, grants for major and premier events \$134k, as well as the timing of various other grants across a number of activities.

Internal Costs

Actual \$18.475 million, Budget \$19.031 million, Favourable variance to budget \$556k

Waste Minimisation expenditure was favourable to budget \$277k with kerbside collection disposal fees less than budgeted for the period. This also partly offsets the unfavourable internal landfill revenue reported above.

3 Waters expenditure was favourable to budget \$190k resulting from improved treatment and incineration of the sludge at waste treatment plants and the transfer of some sludge to an external provider. This partly offsets the unfavourable internal landfill revenue reported above.

Investment Account expenditure was favourable \$94k with internal Better Off Funding grants being less than budgeted.

Depreciation Costs

Actual \$49.828 million, Budget \$51.355 million, Favourable variance to budget \$1.527 million

Depreciation costs overall were favourable to budget \$1.527 million across most activities.

The main reason for the favourable variance relates to under expenditure of the capital programme in 2024/25 and the timing of the completion of some projects. The main favourable variances were in BIS (\$573k), Property (\$337k) and Community Recreation (\$298k).

Depreciation for 3 Waters was at budget level while final asset valuations are confirmed.

Interest Costs

Actual \$11.030 million, Budget \$12.135 million, Favourable variance to budget \$1.105 million

This favourable variance to budget reflected a slightly lower interest rate than the 4% rate budgeted and a lower opening debt balance than forecast. Interest rates are reviewed quarterly by Dunedin City Treasury Limited. The actual quarterly interest rates are:

Actual Quarterly Interest Rates		
Q1	Jul-Sep	3.95%
Q2	Oct-Dec	3.75%
Q3	Jan-Mar	4.25%

WAIPORI FUND NET OPERATING RESULT

Actual \$4.763 million surplus, Budget \$2.097 million surplus, Favourable variance to budget \$2.666 million.

The Waipori Fund has reported a net operating surplus for the period of \$4.763 million, \$2.666 million more than budget. The value of the fund decreased \$1.136 million for the month of November

Equities saw a decrease in value of \$559k during November, with term investments also decreasing in value \$559k and property investments decreasing \$165k.

Year to date the fund remains ahead of budget.

STATEMENT OF FINANCIAL POSITION

The Statement of Financial Position is provided as Attachment C.

- Other current financial assets of \$8.872 million relate to the Waipori Fund.
- The loans balance at 30 November 2025 is \$687.561 million. This balance is made up as follows:

	Actual \$million	Budget \$million	Variance \$million	
Loan Balance	683.473	732.173	48.700	F
Accrued Interest on Loans	4.088	5.031	0.943	F
Total Loans	687.561	737.204	49.643	F

The loans balance at 30 November was \$683.953 million which was \$48.220 million less than budget. This is due mainly to the June loans balance being \$11.200 million less than forecast and the draw-down required for the capital programme being less than budget. Additional to the November loans balance there was accrued interest of \$4.088 million.

CAPITAL EXPENDITURE

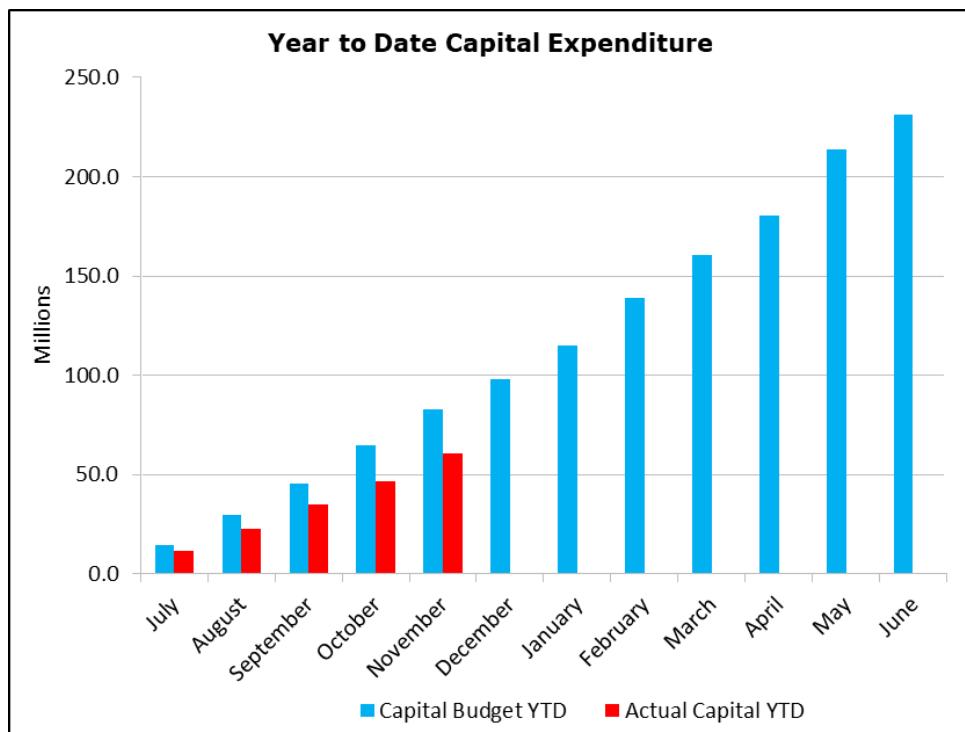
A summary of the capital expenditure programme by Activity is provided as Attachment E. Attachment F provides the detailed capital expenditure programme.

Total capital expenditure for the period was \$60.815 million or 26.3% of the \$231 million full year budget.

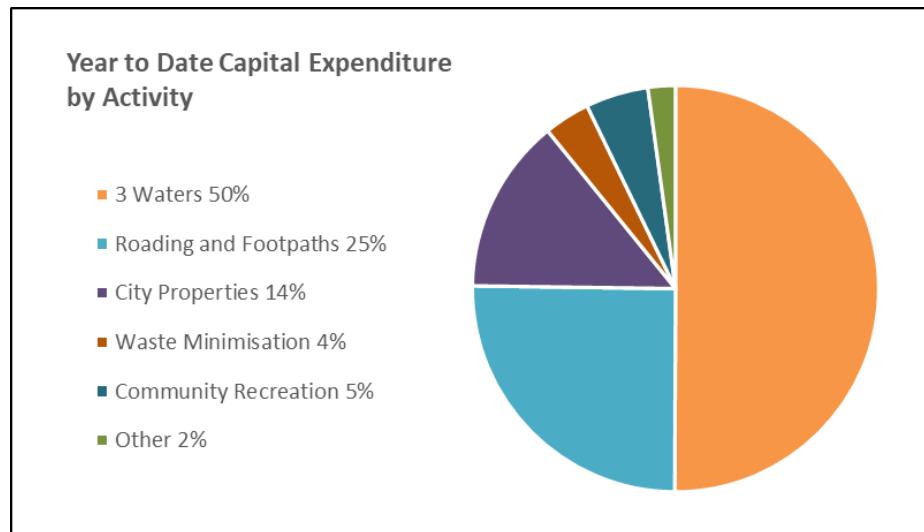
Capital expenditure for 2025/26 is forecast to be \$207 million against a budget of \$231 million at 30 June 2026, mainly due to timing of some projects but also reflecting some savings. This forecast has increased by \$2 million from the \$205 million forecast in October. In summary, the main reasons for the forecast underspend are:

- Waste Minimisation \$16.4 million - timing delays due to consents and 'pre-loading' the ground for a minimum of four months prior to construction commencing.
- Property \$3.6 million - timing delay in the Dunedin City Library refurbishment project and savings in housing renewals.
- Parks and Recreation \$3.0 million - savings in the Moana Pool redevelopment project due to scope changes.
- Transport \$1.6 million – savings in coastal protection, as well as timing of the Albany St project.

Forecasts are reviewed monthly and are based on best known information at the time. Further information on activity forecasts are provided within each activity section below.



The chart below shows the proportion of year-to-date capital expenditure by Activity:



City Properties capital expenditure was \$3.662 million favourable to budget.

Investment property renewals was under budget \$694k, with no expenditure to date on the 130 Gt King St, Rosebank Road and Heriot Drive properties.

The Dunedin City Library refurbishment renewal project was favourable \$981k. The project is still in the planning and design phase. The construction phase of this project will therefore be pushed out to the next financial year, resulting in \$2.448 million forecast underspend in the current financial year.

The South Dunedin Library and Community Complex project was favourable \$538k due to the timing of the project and is forecast to be completed within the project budget.

The Fitzroy St housing renewal was favourable \$471k, with physical works having begun in August. Expenditure on this project is forecast to be \$401k underspent reflecting savings arising during procurement.

Expenditure on the Town Hall/Municipal Chambers project was favourable \$446k due to the timing of the project expenditure.

The Civic Centre upgrade project was favourable \$365k to November due to timing of expenditure. The project is forecasted to be completed within budget.

The Edgar Centre refurbishment project was favourable \$433k due to timing of the project expenditure.

Spend on the High-Performance Sports building was under budget by \$220k, with the expenditure having been completed in the previous financial year.

Sargood Centre expenditure was favourable \$145k, with no expenditure to date.

Community Recreation capital expenditure was \$1.043 million favourable to budget

Moana Pool redevelopment renewals was favourable \$817k due to timing of programme works, including condition assessment and development of options for air handling units. The Moana Pool redevelopment project is forecast to be underspent in the current financial year by \$2.957 million, largely due to scope changes resulting in a reduction in heat recovery and ventilation system costs.

Parks greenspace and recreational facilities renewals were favourable \$221k due to the timing of the Hancock Park resurfacing project (\$35k) and facilities renewals (\$185k).

Botanic Garden renewals was favourable \$114k due to the timing of the completion of the café upgrade. The café is due to reopen in February 2026.

Parks new recreational facilities capital was unfavourable \$145k due to the timing of the completion of the Tahuna Park storage bays and Aramoana carpark projects.

Creative and Cultural Vibrancy capital expenditure was \$319k favourable to budget.

Library collection purchases were favourable \$118k, including purchases for the new library in South Dunedin.

Toitu new capital was favourable \$171k, mainly due to the timing of the new theatrette gallery space project which is due to be completed in March 2026.

The favourable variances were partly offset by \$25k unbudgeted minor renewals at Olveston.

Governance and Support Services capital expenditure was \$908k favourable to budget

Fleet Operations renewals expenditure was favourable \$244k as there has been little expenditure yet on the vehicle replacement programme.

BIS expenditure was favourable \$659k with no expenditure to date on the Customer Self Service Portal and ITMS cloud migration projects, however this was partly offset by unbudgeted expenditure on the new ITMS Software/Tools implementation project.

Resilient City capital expenditure was \$53k favourable to budget

There has been no expenditure to date on street trees and furniture, minor streetscape upgrades, or on Civil Defence plant upgrades.

Roading and Footpaths capital expenditure was \$5.724 million favourable to budget

Expenditure is forecast to be underspent for the year by \$1.583 million. Coastal protection expenditure was favourable \$663k, reflecting the better-than-expected performance of the geobag structure. Whether the remaining budget is required is contingent upon the impact of any future significant storm events on coastal assets.

Shaping Future Dunedin projects were favourable \$2.699 million due to the phasing of costs. The Albany St project is forecast to be underspent by \$1.000 million due to the timing of expenditure because the contract has only recently been awarded. Otherwise, expenditure is expected to be on budget by year-end.

The \$131k unfavourable variance in the Tunnels Trail project is due to phasing, and the full budget will be spent by the end of the calendar year.

3 Waters capital expenditure was \$5.295 million favourable to budget

3 Waters is continually monitoring and re-prioritising the capital programme, and some projects have been accelerated whilst others have been deferred as solutions are further assessed. A number of project components have been re-assessed from new capital to renewals budget lines. The programme of work is forecast to be on budget at year-end.

Combined expenditure on Mosgiel Stormwater Upgrades and Mosgiel Stormwater Pumpstation (New Capital and Renewals) was \$825k favourable. This is under construction but has been re-phased due to a review and adoption of an alternative solution which presents better value and outcomes.

Port Chalmers Water Supply construction is underway; however, expenditure was favourable by \$1.209 million due to a design review resulting in re-routing the pipeline and re-phasing of the project to deliver a more effective solution, following the October 2024 rain event.

The scope of the Musselburgh to Tahuna Link has been reduced at this stage resulting in forecast expenditure of \$2.445 million against a budget of \$8.000 million. This is due to ongoing investigation work indicating the extent of renewals required may be reduced from those originally anticipated. Staff are assessing the most efficient solution currently.

The extent of stormwater renewals required (in areas currently being renewed) is currently forecast to be less than anticipated in the budget by approximately \$3.500 million. The extent of work required will become clearer as the project progresses. This is offset by other water and wastewater renewals which are forecast at approximately \$9.200 million over budget due to the acceleration of network water and wastewater renewals such as Kaikorai Valley Hills and North East Valley.

Vibrant Economy capital expenditure was \$52k unfavourable to budget

Events new capital was unfavourable \$53k, relating to the purchase of new Dunedin and Ōtepoti branded light up letters as well as the deposit on new Chinese festival lanterns.

Waste Minimisation capital expenditure was \$5.363 million favourable to budget

Resource recovery park expenditure was favourable \$3.844 million. Otago Regional Council consent for civil works was received on 29 September 2025, and construction began in October; however, significant works were delayed until early December. This delay is expected to result in an underspend this financial year of approximately \$2.700 million, which will need to be factored into next financial year.

Material recovery facility (MRF) expenditure was unfavourable \$308k. The building will be delayed by at least four months due to a requirement to 'pre-load' the ground and prevent differential settlement. Completion will now be in the second half of next year or early 2027; therefore, this delay is expected to result in an underspend this financial year of approximately \$9.700 million, which will need to be factored into next financial year. This also applies to the final payment for the MRF equipment supply. This had been budgeted to occur in May 2026.

Organics Processing Facility (OPF) was favourable \$298k. The first major progress payment on the equipment supply for the organics facility is expected in January 2026. The pre-loading requirement affecting the MRF is also affecting the OPF, therefore this delay is forecast to result in an underspend this financial year of approximately \$4.300 million, which will need to be factored into next financial year.

Green Island landfill capital expenditure was favourable \$347k, mainly due to Green Island landfill aftercare and gas collection projects being underspent \$332k due to resourcing.

SUPPLEMENTARY INFORMATION
October 2024 Rain Event - \$3.551 million Unfavourable

As at 30 November 2025 total operational costs relating to the October 2024 rain event totalled \$2.754 million, mainly being emergency maintenance through the Transport roading maintenance contract, but also including other emergency work such as sandbagging costs, floodwater pumping, refuse skip deployment and emergency welfare-related costs.

Capital expenditure relating to the rain event totalled \$4.832 million as at 30 November.

NZTA subsidy revenue received to date totals \$3.833 million, along with a welfare subsidy claim totalling \$50k received from NEMA. The remaining \$3.703 million is funded by the council.

October 2024 Rain Event Financial Summary	
As at 30 November 2025	
	\$
Expenditure	
Operating costs	2,687,603
Estimated personnel costs	66,162
Capital Expenditure	4,832,246
Total Expenditure	7,586,011
Funded by:	
NZTA Subsidy revenue received	3,832,559
NEMA Welfare costs reimbursement	50,485
DCC	3,702,967
Total Revenue	7,586,011
Subsidy Summary	
NZTA approved subsidy	4,687,000
Subsidy received to date	3,832,559
Subsidy yet to be received	854,441

Group Debt Chart

Attachment I includes a chart showing actual group and DCC debt for the years ending June 2004-2025. It provides forecast information for the years ending June 2026-2034 based on the current Statements of Intent (SOI), and the approved 9-year plan.

DUNEDIN CITY COUNCIL
Statement of Financial Performance
For the Five Months Ending 30 November 2025
Amount : \$'000

Month Actual	Month Budget	Month Variance	REVENUE	Year to Date Actual	Year to Date Budget	Year to Date Variance	LY YTD Actual	LY Full Year Actual	Full Year Budget
22,071	22,050	21	F Rates Revenue	110,349	110,248	101	F 99,945	239,802	264,596
127	39	88	F Rates Penalties	967	462	505	F 827	1,872	1,300
6,713	6,830	117	U External Revenue	39,185	39,648	463	U 33,832	94,282	102,069
2,902	3,677	775	U Grants	11,932	13,794	1,862	U 10,377	26,403	35,897
333	321	12	F Contributions	2,884	1,607	1,277	F 1,780	11,052	6,856
3,816	3,787	29	F Internal Revenue	18,475	19,031	556	U 17,723	42,211	45,586
35,962	36,704	742	U TOTAL REVENUE	183,792	184,790	998	U 164,484	415,622	456,304
EXPENDITURE									
6,561	6,916	355	F Personnel Costs	35,751	37,417	1,666	F 36,887	85,247	88,076
7,059	7,724	665	F Operations & Maintenance	37,527	40,967	3,440	F 37,144	85,687	95,573
5,019	4,967	52	U Occupancy Costs	20,618	20,998	380	F 20,562	36,089	37,762
2,507	2,478	29	U Consumables & General	11,850	12,393	543	F 10,635	27,462	28,998
184	259	75	F Grants & Subsidies	8,653	9,430	777	F 9,504	10,981	12,512
3,816	3,787	29	U Internal Charges	18,475	19,031	556	F 17,723	42,211	45,586
8,744	10,271	1,527	F Depreciation	49,828	51,355	1,527	F 44,421	110,046	123,713
2,134	2,424	290	F Interest	11,030	12,135	1,105	F 12,155	27,485	29,114
36,024	38,826	2,802	F TOTAL EXPENDITURE	193,732	203,726	9,994	F 189,031	425,208	461,334
(62)	(2,122)	2,060	F NET SURPLUS (DEFICIT)	(9,940)	(18,936)	8,996	F (24,547)	(9,586)	(5,030)
Add									
(1,136)	419	1,555	U Waipori Fund Net Operating	4,763	2,097	2,666	F 6,611	8,853	5,030
(1,198)	(1,703)	505	F NET SURPLUS (DEFICIT)	(5,177)	(16,839)	11,662	F (17,936)	(733)	-

F: (favourable variance to budget) U: (unfavourable variance to budget)

DUNEDIN CITY COUNCIL				
Statement of Financial Position				
As at 30 November 2025				
Amount : \$'000				
30-Jun-25 LY Full Year Actual	30-Nov-25 This Month Actual	30-Nov-25 This Month Budget	30-Jun-26 Full Year Budget	30-Nov-24 LY Month Actual
Current Assets				
15,837	4,158	18,746	13,358	1,005
8,011	8,872	13,426	14,426	11,197
21,484	39,086	57,674	33,245	35,757
489	489	351	250	511
1,039	1,073	675	675	647
2,221	2,516	2,109	2,109	2,269
49,081	56,194	92,981	64,063	51,386
Total Current Assets				
Non Current Assets				
211,438	215,802	205,782	206,560	210,319
138,889	138,889	138,889	141,794	136,339
4,571	4,569	4,256	5,382	4,301
113,710	113,710	112,868	119,563	110,440
4,906,980	4,917,946	4,810,404	4,999,121	4,536,351
5,375,588	5,390,916	5,272,199	5,472,420	4,997,750
5,424,669	5,447,110	5,365,180	5,536,483	5,049,136
TOTAL ASSETS				
Current Liabilities				
39,760	36,352	50,817	40,639	38,558
5,967	4,088	5,031	6,230	2,213
7,863	4,972	5,308	5,663	5,107
9,001	12,297	11,036	11,025	9,456
62,591	57,709	72,192	63,557	55,334
Total Current Liabilities				
Non Current Liabilities				
650,973	683,473	732,173	783,173	639,122
1,482	1,482	1,246	1,216	1,320
20,573	20,573	22,206	22,206	22,206
320	320	320	320	320
673,348	705,848	755,945	806,915	662,968
TOTAL LIABILITIES				
735,939	763,557	828,137	870,472	718,302
Equity				
1,648,778	1,643,469	1,622,296	1,639,017	1,633,514
3,027,570	3,027,570	2,904,062	3,016,192	2,686,879
12,382	12,514	10,687	10,804	10,441
4,688,730	4,683,553	4,537,043	4,666,011	4,330,834
5,424,669	5,447,110	5,365,180	5,536,483	5,049,136

Statement of Change in Equity
As at 30 November 2025

Amount : \$'000

30-Jun-25 LY Full Year Actual	30-Nov-25 This Month Actual	30-Nov-25 This Month Budget	30-Jun-26 Full Year Budget	30-Nov-24 LY Month Actual
4,348,770	4,688,730	4,553,882	4,553,882	4,348,770
(733)	(5,177)	(16,839)	-	(17,936)
340,693			112,129	-
4,688,730	4,683,553	4,537,043	4,666,011	4,330,834

DUNEDIN CITY COUNCIL
Statement of Cashflows
For the Five Months Ending 30 November 2025
Amount : \$'000

	Year to Date Actual	Year to Date Budget	Full Year Budget	LY YTD Actual
Cash Flow from Operating Activities				
<i>Cash was provided from operating activities</i>				
Rates Received	106,664	89,190	264,381	91,901
Other Revenue	56,818	47,982	121,288	45,186
Interest Received	1,066	1,005	8,313	1,061
Dividend Received	3,718	3,724	10,815	653
Income Tax Refund	-	-	351	-
<i>Cash was applied to</i>				
Suppliers and Employees	(133,388)	(110,116)	(263,344)	(114,701)
Interest Paid	(12,774)	(13,785)	(29,447)	(12,204)
Net Cash Inflow (Outflow) from Operations	22,104	18,000	112,357	11,896
Cash Flow from Investing Activities				
<i>Cash was provided from investing activities:</i>				
Sale of Assets	22	-	120	19
Reduction in Loans & Advances	-	-	-	-
Reduction in Investments Other	8,973	7,500	18,000	9,483
<i>Cash was applied to:</i>				
Increases in Loans & Advances	-	-	-	-
Increase in Investments DCHL	-	-	-	-
Increase in Investments Other	(10,864)	(7,500)	(21,905)	(14,695)
Capital Expenditure	(64,414)	(80,609)	(227,569)	(60,753)
Net Cash Inflow (Outflow) from Investing Activity	(66,283)	(80,609)	(231,354)	(65,946)
Cash Flow from Financing Activities				
<i>Cash was provided from financing activities:</i>				
Loans Raised	48,500	70,000	121,000	60,000
Increase in Short Term Borrowings	-	-	-	-
<i>Cash was applied to:</i>				
Loans Repaid	(16,000)	-	-	(13,500)
Decrease in Short Term Borrowings	-	-	-	-
Net Cash Inflow (Outflow) from Financing Activity	32,500	70,000	121,000	46,500
Total Increase/(Decrease) in Cash	(11,679)	7,391	2,003	(7,550)
Opening Cash and Deposits	15,837	11,355	11,355	8,555
Closing Cash and Deposits	4,158	18,746	13,358	1,005

DUNEDIN CITY COUNCIL
Capital Expenditure Summary by Activity
For the Five Months Ending 30 November 2025
Amount : \$'000

Group	Year to Date Actual	Year to Date Budget	Year to Date Variance	Year to Date Variance %	LY YTD Actual	Full Year Budget	YTD Actual vs FY Budget
City Properties	8,479	12,141	3,662	69.8% F	12,564	22,388	37.9%
Community Recreation	3,036	4,079	1,043	74.4% F	2,558	14,948	20.3%
Creative and Cultural Vibrancy	820	1,139	319	72.0% F	632	2,220	36.9%
Governance and Support Service	457	1,360	903	33.6% F	234	4,306	10.6%
Regulatory Services	-	5	5	0.0% F	144	5	0.0%
Resilient City	-	53	53	0.0% F		385	0.0%
Roading and Footpaths	15,304	21,028	5,724	72.8% F	14,198	54,760	27.9%
3 Waters	30,443	35,738	5,295	85.2% F	25,351	87,123	34.9%
Vibrant Economy	52	-	52	0.0% U	-	-	0.0%
Waste Minimisation	2,224	7,587	5,363	29.3% F	2,879	45,082	4.9%
	60,815	83,130	22,315	73.2% F	58,560	231,217	26.3%

U: (unfavourable variance/overspend to budget) F: (favourable variance/underspend to budget)

Capital Expenditure Detail by Activity
For the Month Ending 30 November 2025

New Group Activity	Activity Name	Expenditure Type	Project Name	YTD Actual	YTD Budget	YTD Var	FY Budget
City Properties	Property-Housing	Renewals Capital	Asset Renewals	233,875	205,000	28,875	500,000
			Housing Renewal	404,079	875,000	(470,921)	2,010,000
			Total Renewals Capital	637,954	1,080,000	(442,046)	2,510,000
	Total Property-Housing			637,954	1,080,000	(442,046)	2,510,000
	Property-Operational	New Capital	Energy Efficiency Initiatives	30,500	-	30,500	-
			Public Toilets Growth	355,610	240,000	115,610	375,000
			South Dunedin Library and Community Complex	1,831,901	2,370,000	(538,099)	2,370,000
			Total New Capital	2,218,011	2,610,000	(391,989)	2,745,000
		Renewals Capital	Asset Renewals	1,240,077	585,000	655,077	1,285,000
			Asset Renewals - Public Toilet Renewals	87,278	290,000	(202,722)	475,000
			Civic Centre	2,884,876	3,250,000	(365,124)	4,000,000
			Dunedin Library Refurbishment	18,691	1,000,000	(981,309)	2,750,000
			Dunedin Public Art Gallery	172,818	215,000	(42,182)	215,000
			Furniture	73,436	20,500	52,936	50,000
			Olveston House Renewal	33,384	50,000	(16,616)	290,000
			Toitū Otago Settlers Museum	14,281	120,000	(105,719)	125,000
			Town Hall and Municipal Chambers	517,381	963,000	(445,619)	2,688,000
			Total Renewals Capital	5,042,222	6,493,500	(1,451,278)	11,878,000
	Total Property-Operational			7,260,233	9,103,500	(1,843,267)	14,623,000
	Property-Community	New Capital	CCTV George St	97,090	-	97,090	-
			Total New Capital	97,090	-	97,090	-
		Renewals Capital	Asset Renewals	228,405	39,000	189,405	100,000
			Community Hall Renewals	30,315	60,000	(29,685)	150,000
			Dunedin Railway Station	-	15,000	(15,000)	450,000
			Edgar Centre Refurbishment	8,525	441,300	(432,775)	860,000
			High Performance Sports	-	220,000	(220,000)	220,000
			Roof Renewal Programme	-	100,000	(100,000)	250,000
			Sargood Centre	-	145,000	(145,000)	850,000
			Tarpits	239	-	239	-
			Total Renewals Capital	267,483	1,020,300	(752,817)	2,880,000
	Total Property-Community			364,573	1,020,300	(655,727)	2,880,000
	Property-Investment	Renewals Capital	Asset Renewals	26,623	875,000	(848,377)	1,770,000
			Lift Replacements	154,396	-	154,396	-
			Total Renewals Capital	181,019	875,000	(693,981)	1,770,000
	Total Property-Investment			181,019	875,000	(693,981)	1,770,000
	Property-Holding	Renewals Capital	Asset Renewals	5,418	50,000	(44,582)	575,000
			Total Renewals Capital	5,418	50,000	(44,582)	575,000
	Total Property-Holding			5,418	50,000	(44,582)	575,000
	Parking Operations	Renewals Capital	Car Park Buildings Equipment	30,499	-	30,499	-
			Parking Meter Renewals	-	12,000	(12,000)	30,000
			Total Renewals Capital	30,499	12,000	18,499	30,000
	Total Parking Operations			30,499	12,000	18,499	30,000
	City Properties Total			8,479,696	12,140,800	(3,661,104)	22,388,000

Capital Expenditure Detail by Activity
For the Month Ending 30 November 2025

New Group Activity	Activity Name	Expenditure Type	Project Name	YTD Actual	YTD Budget	YTD Var	FY Budget
Community Recreation	Aquatic Services	New Capital	Moana Pool Improvements	(5,839)	-	(5,839)	20,000
			Mosgiel Pool	7,017	-	7,017	-
		Total New Capital		1,177	-	1,177	20,000
		Renewals Capital	Moana Pool Renewals	1,646,435	2,463,000	(816,565)	8,634,000
			Port Chalmers Pool Renewals	7,345	20,000	(12,655)	20,000
			St Clair Pool Renewals	3,376	40,000	(36,624)	40,000
		Total Renewals Capital		1,657,156	2,523,000	(865,844)	8,694,000
				1,658,334	2,523,000	(864,666)	8,714,000
Botanic Gardens	Botanic Gardens	New Capital	Botanic Garden Improvements	13,898	15,000	(1,102)	30,000
		Total New Capital		13,898	15,000	(1,102)	30,000
		Renewals Capital	Botanic Garden Renewals	94,588	209,000	(114,412)	552,000
		Total Renewals Capital		94,588	209,000	(114,412)	552,000
				108,486	224,000	(115,514)	582,000
Cemeteries & Crematorium	Cemeteries & Crematorium	New Capital	Cemetery Strategic Development	49,512	75,000	(25,488)	795,000
			City Wide Beam Expansion	-	65,714	(65,714)	230,000
		Total New Capital		49,512	140,714	(91,202)	1,025,000
		Renewals Capital	Structures Renewals	5,955	40,000	(34,045)	130,000
		Total Renewals Capital		5,955	40,000	(34,045)	130,000
				55,467	180,714	(125,247)	1,155,000
Parks & Recreation	Parks & Recreation	New Capital	Destination Playgrounds	-	-	-	200,000
			Playground Improvements	46,792	56,000	(9,208)	297,000
			Recreation Facilities Improvem	304,969	160,000	144,969	420,000
			Track Network Development	9,377	-	9,377	30,000
		Total New Capital		361,138	216,000	145,138	947,000
		Renewals Capital	Greenspace Renewals	184,510	220,000	(35,490)	460,000
			Playground Renewals	439,712	300,000	139,712	1,425,000
			Recreation Facilities Renewals	229,581	415,000	(185,419)	1,665,000
		Total Renewals Capital		853,803	935,000	(81,197)	3,550,000
				1,214,941	1,151,000	63,941	4,497,000
Community Recreation Total	Creative and Cultural	New Capital		3,037,228	4,078,714	(1,041,486)	14,948,000
			Acquisitions - DPAG Society Funded	7,735	10,000	(2,265)	30,000
			Acquisitions - Rates Funded	-	-	-	130,000
			Acquisitions Donation Funded	36,000	-	36,000	35,000
			Minor Capital Works/Equipment	9,982	25,000	(15,018)	100,000
		Total New Capital		53,717	35,000	18,717	295,000
		Renewals Capital	Heating and Ventilation System	-	10,000	(10,000)	30,000
		Total Renewals Capital		-	10,000	(10,000)	30,000
				53,717	45,000	8,717	325,000
Total Dunedin Public Art Gallery	Dunedin Public Libraries	New Capital	Heritage Collection Purchases-Rates Funded	11,954	25,000	(13,046)	60,000
			Heritage Collection Purchases-Trust Funded	1,046	4,850	(3,804)	10,000
			South Dunedin Library Opening Collection	33,902	60,000	(26,098)	60,000
		Total New Capital		46,902	89,850	(42,948)	130,000
		Renewals Capital	Acquisitions - Operational Collection	380,245	455,000	(74,755)	996,000
			Minor Capital Equipment	17,328	20,000	(2,672)	55,000
		Total Renewals Capital		397,573	475,000	(77,427)	1,051,000
				444,476	564,850	(120,374)	1,181,000

Capital Expenditure Detail by Activity
For the Month Ending 30 November 2025

New Group Activity	Activity Name	Expenditure Type	Project Name	YTD Actual	YTD Budget	YTD Var	FY Budget
Creative and Cultural	Olveston House	Renewals Capital	Minor Capital Works	24,870	-	24,870	-
		Total Renewals Capital		24,870	-	24,870	-
	Total Olveston House			24,870	-	24,870	-
Toitu Otago Settlers Museum		New Capital	Acquisitions - Rates Funded	33,152	5,000	28,152	50,000
			Minor Capital Works	7,525	10,000	(2,475)	40,000
			New Gallery Space - Theatrette	246,955	444,000	(197,045)	464,000
		Total New Capital		287,632	459,000	(171,368)	554,000
		Renewals Capital	Minor Equipment Renewals	1,662	50,000	(48,338)	100,000
			Plant Renewal	8,030	20,000	(11,970)	60,000
		Total Renewals Capital		9,692	70,000	(60,308)	160,000
	Total Toitu Otago Settlers Museum			297,324	529,000	(231,676)	714,000
Creative and Cultural Vibrancy Total				820,387	1,138,850	(318,463)	2,220,000
Governance and Sup	Fleet Operations	New Capital	EV Charging Infrastructure	-	-	-	250,000
		Total New Capital		-	-	-	250,000
		Renewals Capital	Fleet Replacement	41,054	285,000	(243,946)	590,000
	Total Fleet Operations			41,054	285,000	(243,946)	840,000
Business Information Services		New Capital	eServices & Online Services	80,170	333,334	(253,164)	1,000,000
			New & Refreshed Internal IT Systems	-	200,000	(200,000)	466,000
			Replacement & Upgrade Internal	-	41,665	(41,665)	100,000
		Total New Capital		80,170	574,999	(494,829)	1,566,000
		Renewals Capital	New & Refreshed Internal IT Systems	-	125,000	(125,000)	800,000
			Replacement & Upgrade Internal	335,333	374,999	(39,666)	1,100,000
		Total Renewals Capital		335,333	499,999	(164,666)	1,900,000
	Total Business Information Services			415,503	1,074,998	(659,495)	3,466,000
Governance and Support Service Total				456,557	1,359,998	(903,441)	4,306,000
Regulatory Services	Compliance Solutions	Renewals Capital	Dog Park & Stock Pound Maintenance	-	5,000	(5,000)	5,000
		Total Renewals Capital		-	5,000	(5,000)	5,000
	Total Compliance Solutions			-	5,000	(5,000)	5,000
Regulatory Services Total				-	5,000	(5,000)	5,000
Resilient City	City Development	New Capital	Street Trees and Furniture	-	25,000	(25,000)	325,000
		Total New Capital		-	25,000	(25,000)	325,000
	Total City Development			-	25,000	(25,000)	325,000
Civil Defence		New Capital	Plant Equipment	-	27,500	(27,500)	55,000
		Total New Capital		-	27,500	(27,500)	55,000
	Total Civil Defence			-	27,500	(27,500)	55,000
Task Force Green		Renewals Capital	Minor Equipment Renewals	-	-	-	5,000
		Total Renewals Capital		-	-	-	5,000
	Total Task Force Green			-	-	-	5,000
Resilient City Total				-	52,500	(52,500)	385,000

Capital Expenditure Detail by Activity
For the Month Ending 30 November 2025

New Group Activity	Activity Name	Expenditure Type	Project Name	YTD Actual	YTD Budget	YTD Var	FY Budget
Roading and Footpath	Shaping Future Dunedin	New Capital	Central City Cycle & Pedestrian Improvements	8,794	1,100,000	(1,091,206)	3,000,000
			Central City Parking Management	26,670	100,000	(73,330)	1,200,000
			Harbour Arterial Efficiency Improvements	64,512	100,000	(35,488)	2,800,000
			Mosgiel Park and Ride	100,864	1,600,000	(1,499,136)	5,000,000
		Total New Capital		200,840	2,900,000	(2,699,160)	12,000,000
	Total Shaping Future Dunedin			200,840	2,900,000	(2,699,160)	12,000,000
Transport		New Capital	Coastal Plan	-	593,000	(593,000)	1,184,000
			Crown Resilience Programme 2024-2027	-	-	-	750,000
			Dunedin Urban Cycleways	1,323,754	1,192,500	131,254	1,431,000
			Low Cost, Low Risk Improvement	218,457	450,000	(231,543)	1,000,000
			Peninsula Connection Boardwalk	41,946	50,000	(8,054)	1,500,000
		Total New Capital		1,584,158	2,285,500	(701,342)	5,865,000
		Renewals Capital	Emergency Works	2,231,599	2,550,000	(318,401)	3,940,000
			Footpath Renewals	2,083	2,664,000	(2,661,917)	5,904,000
			Gravel Road Re metaling	500,460	591,900	(91,440)	1,219,000
			Major drainage control	747,228	2,472,000	(1,724,772)	6,266,000
			Pavement Rehabilitation	998,682	667,000	331,682	3,335,000
			Pavement Renewals	6,268,459	4,395,000	1,873,459	11,135,000
			Structure Component Replacement	85,279	550,800	(465,521)	1,908,000
			Structure Component Replacement Seawalls	10,898	81,000	(70,102)	196,000
			Structure Component Replacement Seawalls Railings	-	150,000	(150,000)	400,000
			Traffic Services Renewal	703,077	741,500	(38,423)	1,613,000
		Total Renewals Capital		11,547,765	14,863,200	(3,315,435)	35,916,000
	Total Transport			13,131,923	17,148,700	(4,016,777)	41,781,000
Central City Upgrade		New Capital	Central City Upgrade Bath St	1,773,385	939,000	834,385	939,000
			Central City Upgrade Retail Quarter	196,534	40,000	156,534	40,000
		Total New Capital		1,969,918	979,000	990,918	979,000
	Total Central City Upgrade			1,969,918	979,000	990,918	979,000
Roading and Footpaths Total				15,302,681	21,027,700	(5,725,019)	54,760,000
Three Waters	Stormwater	New Capital	Mosgiel Stormwater Pumpstation and Networks	1,372,958	1,616,000	(243,042)	1,616,000
			Mosgiel Stormwater Upgrades	292,330	625,000	(322,670)	625,000
			Network Resilience & Efficiency	-	20,835	(20,835)	50,000
			New Capital Supporting Growth	57,660	182,085	(124,425)	437,000
			New Resource Consents	-	9,165	(9,165)	22,000
			South Dunedin Flood Alleviation	194,480	104,165	90,315	250,000
			South Dunedin Short Term Option	5,429	166,666	(161,237)	750,000
			Stormwater New Capital Other	17,310	-	17,310	-
		Total New Capital		1,940,167	2,723,916	(783,749)	3,750,000
		Renewals Capital	Central City Renewals	73,191	-	73,191	-
			Mosgiel Stormwater Pumpstation and Networks	11,058	260,415	(249,357)	625,000
			Other Stormwater Renewals	857,853	2,357,085	(1,499,232)	5,657,000
			Renewals Supporting Growth	20,750	791,665	(770,915)	1,900,000
		Total Renewals Capital		962,851	3,409,165	(2,446,314)	8,182,000
	Total Stormwater			2,903,018	6,133,081	(3,230,063)	11,932,000

Capital Expenditure Detail by Activity
For the Month Ending 30 November 2025

New Group Activity	Activity Name	Expenditure Type	Project Name	YTD Actual	YTD Budget	YTD Var	FY Budget
Three Waters	Wastewater	New Capital	Bioresources Facility	-	125,000	(125,000)	300,000
			Metro Wastewater Treatment Plant Resilience	-	1,786,665	(1,786,665)	4,288,000
			Network Resilience & Efficiency	-	62,500	(62,500)	150,000
			New Capital Supporting Growth	23,931	308,750	(284,819)	741,000
			Rural Wastewater Schemes	-	583,335	(583,335)	1,400,000
			Wastewater New Capital Other	417,559	192,917	224,642	463,000
		Total New Capital		441,490	3,059,167	(2,617,677)	7,342,000
		Renewals Capital	Central City Renewals	16,548	-	16,548	-
			Metro Wastewater Treatment Plant Resilience	1,672,149	1,647,085	25,064	3,953,000
			Musselburgh to Tahuna Link	-	-	-	8,000,000
			Other Wastewater Renewals	6,821,818	3,665,830	3,155,988	8,798,000
			Renewals Supporting Growth	30,652	132,085	(101,433)	317,000
			Rural Wastewater Schemes	139,485	-	139,485	-
			Wastewater Pumpstation Renewal	1,880,735	1,875,000	5,735	4,500,000
		Total Renewals Capital		10,561,388	7,320,000	3,241,388	25,568,000
	Total Wastewater			11,002,878	10,379,167	623,711	32,910,000
	Water Supply	New Capital	New Capital Supporting Growth	120,274	531,250	(410,976)	1,275,000
			Port Chalmers Water Supply	490,351	-	490,351	-
			Water Efficiency	-	579,165	(579,165)	1,390,000
			Water New Capital Other	1,386,713	2,333,753	(947,040)	5,601,000
			Water Supply Resilience	2,380,992	1,407,085	973,907	3,377,000
		Total New Capital		4,378,330	4,851,253	(472,923)	11,643,000
		Renewals Capital	Central City Renewals	3,038	-	3,038	-
			Dam Safety Action Plan	1,434	-	1,434	-
			Other Water Renewals	7,420,653	7,343,743	76,909	13,765,000
			Port Chalmers Water Supply	2,531,398	3,740,000	(1,208,602)	8,976,000
			Renewals Supporting Growth	31,670	227,915	(196,245)	547,000
			Water Supply Resilience	2,170,878	3,062,500	(891,622)	7,350,000
		Total Renewals Capital		12,159,070	14,374,158	(2,215,088)	30,638,000
	Total Water Supply			16,537,401	19,225,412	(2,688,011)	42,281,000
Three Waters Total				30,443,296	35,737,659	(5,294,363)	87,123,000
Vibrant Economy	Destination Marketing	New Capital	Digital Content - Camera and Video Gear	(573)	-	(573)	-
		Total New Capital		(573)	-	(573)	-
	Total Destination Marketing			(573)	-	(573)	-
	Events	New Capital	Plant Equipment	53,406	-	53,406	-
		Total New Capital		53,406	-	53,406	-
	Total Events			53,406	-	53,406	-
Vibrant Economy Total				52,833	-	52,833	-

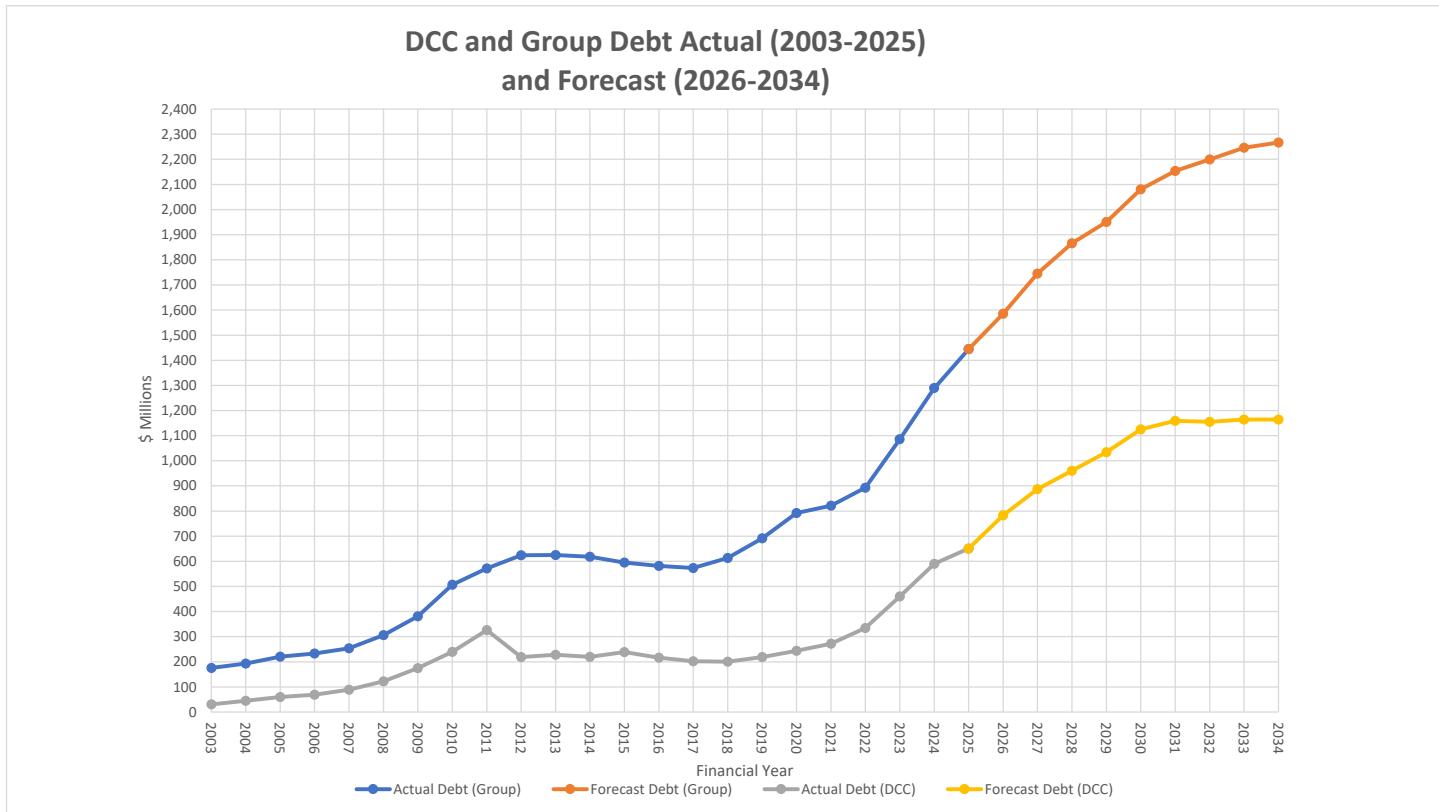
Capital Expenditure Detail by Activity
For the Month Ending 30 November 2025

New Group Activity	Activity Name	Expenditure Type	Project Name	YTD Actual	YTD Budget	YTD Var	FY Budget
Waste Minimisation	Waste Futures	New Capital	Bulk Waste System	189,945	50,000	139,945	500,000
			Community Recycling Centres	-	-	-	200,000
			Construction and Demolition Facility	80,521	50,000	30,521	400,000
			Glass Facility	3,538	1,325,000	(1,321,462)	2,525,000
			Material Recovery Facility	1,258,051	950,000	308,051	21,550,000
			Organics Facility	61,823	360,000	(298,177)	8,900,000
			Resource Recov Park Precinct	-	3,844,000	(3,844,000)	7,404,000
			Smooth Hill Landfill	34,195	-	34,195	-
		Total New Capital		1,628,073	6,579,000	(4,950,927)	41,479,000
	Total Waste Futures			1,628,073	6,579,000	(4,950,927)	41,479,000
Waste & Environmental Solutions	New Capital		Community Recycling Hubs	1,701	10,000	(8,299)	25,000
			Green Island Landfill Aftercare	185,988	375,000	(189,012)	1,577,000
			Green Island Landfill Gas Collection System	106,848	250,000	(143,152)	650,000
			Green Island Landfill Leachate System	28,040	-	28,040	-
			Green Island Landfill Southern Valley Leachate Drain	142,967	125,000	17,967	800,000
			Sawyers Bay Closed Landfill	607	-	607	-
	Total New Capital			466,152	760,000	(293,848)	3,052,000
	Renewals Capital		Forester Park Landfill Culvert	1,465	-	1,465	-
			Green Island Landfill and Transfer Station	11,518	70,000	(58,483)	155,000
			Green Island Leachate System Pump/Pumpstation	4,613	7,000	(2,387)	15,000
			Kerbside Bin Replacements	52,006	102,500	(50,494)	205,000
			Middlemarch Closed Landfill	-	-	-	11,000
			Public Place Recycling and Rubbish Bins	58,834	68,750	(9,916)	165,000
	Total Renewals Capital			128,435	248,250	(119,815)	551,000
	Total Waste & Environmental Solution			594,587	1,008,250	(413,663)	3,603,000
Waste Minimisation Total				2,222,660	7,587,250	(5,364,590)	45,082,000
Grand Total				60,815,339	83,128,471	(22,313,133)	231,217,000

DUNEDIN CITY COUNCIL
Summary of Operating Variances
For the Five Months Ending 30 November 2025

Amount : \$'000

Group	Year to Date Surplus(Deficit)			Year to Date Variance Favourable (Unfavourable)							
	Actual	Budget	Variance	Rates Revenue	Operating Revenue	Internal Revenue	Staff	Ops & Other Exps	Internal Costs	Interest	Depr'n
City Properties	(2,084)	(2,440)	356	-	330	(11)	(162)	(339)	(1)	169	370
Community Recreation	(90)	(885)	795	-	56	-	48	330	3	60	298
Creative and Cultural Vibrancy	(3,293)	(3,422)	129	-	(337)	4	121	198	1	23	119
Governance and Support Service	(1,807)	(3,173)	1,366	(40)	458	18	450	(288)	84	84	600
Regulatory Services	913	750	163	-	(286)	(11)	508	(66)	13	-	5
Resilient City	235	(940)	1,175	-	39	2	176	961	(3)	-	-
Roading and Footpaths	289	457	(168)	(1)	(2,071)	-	399	1,161	(6)	239	111
Treaty Partnership	164	137	27	-	-	13	(7)	21	-	-	-
3 Waters	(5,491)	(9,475)	3,984	120	1,237	(90)	107	1,993	190	427	-
Vibrant Economy	436	105	331	-	149	-	47	138	(2)	-	(1)
Waste Minimisation	788	(50)	838	22	(118)	(481)	(21)	1,031	277	103	25
Total Council (excluding Waipori)	(9,940)	(18,936)	8,996	101	(543)	(556)	1,666	5,140	556	1,105	1,527
Waipori Fund	4,763	2,097	2,666	-	2,673	-	-	(7)	-	-	-
Total Council	(5,177)	(16,839)	11,662	101	2,130	(556)	1,666	5,133	556	1,105	1,527



Sources:

Actual debt: Dunedin City Council annual reports from 2003 to 2024.

Forecast debt (Group): Dunedin City Treasury Ltd Statement of Intent for the year ending 30 June 2026, Dunedin City Holdings Ltd projections and the DCC 9 year plan 2025-34.

UPDATES TO MEETING SCHEDULE FOR 2026

Department: Civic

EXECUTIVE SUMMARY

- 1 This report notes proposed changes to the meeting schedule for 2026 approved by Council on 11 December 2025, in accordance with Clause 19(6)(a) of Schedule 7 of the Local Government Act 2002.
- 2 Changes to the meeting schedule have been made to provide Council with opportunities to consider budget options. The revised schedule proposes that draft Annual Plan budgets be presented to Council in early March 2026.
- 3 The change in timing will have no material impact on the Annual Plan process or timeframes. It enables staff to work with all elected members to further develop and assess opportunities identified by the review group.
- 4 As this report is for administrative purposes only, options and the summary of considerations are not required.

RECOMMENDATIONS

That the Council:

- a) **Notes** the updates to the meeting schedule for 2026.

DISCUSSION

- 5 In late 2025, Council established a councillor review group to work with staff to review draft Annual Plan budgets and present options to full Council for consideration and decision.
- 6 The review group met in January 2026 and identified opportunities to consider around budget options, with most relating to the next 10-year plan. The development of the 10-year plan will commence in March/April 2026 and will run in parallel to the Annual Plan process.
- 7 The proposed changes to the Council meeting schedule are as following:
 - a) Schedule an additional meeting on 24 February 2026 to address regular Council business.
 - b) Present draft budgets to Council on 4 and 5 March 2026. An additional half day meeting will be scheduled on 4 March, noting that 5 March is already scheduled.

NEXT STEPS

8 If approved, the Council diary will be updated.

Signatories

Author:	Jackie Harrison - Manager Governance
Authoriser:	Nicola Morand - Manahautū (General Manager Community and Strategy)

Attachments

There are no attachments for this report.

NOTICE OF MOTION

OPTIONS FOR RECOGNISING SIGNIFICANT PHILANTHROPIC AND CORPORATE CONTRIBUTIONS

EXECUTIVE SUMMARY

1 In accordance with Standing Order 26.1, the following Notice of Motion has been received from Cr Benedict Ong for inclusion on the agenda for the meeting being held on Thursday, 29 January 2026:

RECOMMENDATIONS

That the Council:

a) **Receives** the Notice of Motion.

Attachments

	Title	Page
A	Notice of Motion	130

From: Benedict Ong <ben@benong.nz>
Sent: Sunday, January 11, 2026 10:18 PM
To: Councillor Support <councillor.support@dcc.govt.nz>
Subject: Motion for Infrastructure Services Committee

- Please see below a Notice of Motion, lodged in compliance with Standing Order 26.1, for consideration at the Council meeting on Thursday, 29 January 2026

Moved: Cr Benedict Ong

Notice of Motion

That the Council

- a) **Requests** a report on options for recognising significant philanthropic and corporate contributions through conditional, non-commercial naming recognition of selected public assets (excluding residential streets), such as trails, buildings and facilities and subject to statutory, cultural, and community safeguards, and consistent with Te Tiriti o Waitangi obligations.
- b) **Requests** a report be completed in time for consideration as part of the development of the 10YP.



Cr Benedict Ong