

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

Date: **Tuesday 10 February 2026**
Time: **10:00 am**
Venue: **Portobello Bowling Club, Sherwood Street, Portobello**

Sandy Graham
Chief Executive Officer

Otago Peninsula Community Board

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Pope
Deputy Chairperson	Hoani Langsbury
Members	Stacey Kokaua-Balfour Hugh O'Neill Cr Mickey Treadwell
Senior Officer	Sian Sutton, Enterprise Dunedin Manager
Governance Support Officer	Rebecca Murray

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 OPENING

Cheryl Neill will open the meeting with a reflection.

2 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
 2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
 - b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

Title	Page
A Otago Peninsula Community Board Register of Interest	6

Otago Peninsula Community Board Register of Interest - February 2026				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Pope (Chairperson)	Board Chairperson/Director	Spiralis Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Taieri Catchment Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	OPCB representative	Portobello Hall (liaison)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoani Langsbury (Deputy Chairperson)	Manager	Otago Peninsula Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Deputy Chairperson	Dark Skies Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Yellow-eyed Penguin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Otago Peninsula Biodiversity Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	External Issues Komiti	Te Runanga o Otakou	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	TBA	Te Runanga o Otakou-Tangata Tiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Otakou Alternate	Te Runanga o Ngai Tahu	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	DoC Te Roopu Kaitiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Ariki Athletics Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Otago Technical Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	RMA Commissioner	Environment Canterbury	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Predator Free Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Hoani Langsbury (Deputy Chairperson) (cont)	Chairperson	Peninsula Biodiversity Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Wild Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Technical Advisory Group to the New Zealand Battery Project	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	OPCB representative	Wellers Rock and Wellers Jetty project	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Panel Member	Dunedin Hospital Build	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	ORC Regional Leadership Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Site Led Committee - Otago Regional Council	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Future Development Strategy Hearing Panel	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Independent Commissioner	DCC Reserve Management Plans	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otepoti Dunedin Destination Plan Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Stacey Kokaua-Balfour	Member	Portobello School Board	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Te Vaka Cook Islands of Dunedin Incorporated	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	External Pacific Advisory Committee for Otago Polytechnic (te Pūkenga)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Pacific Trust Otago	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cheryl Neill	Teacher	Portobello School	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	OPCB representative	Harwood Hall (liaison)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Hugh O'Neill	Owner	Residential Property, Pukehiki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Pukehiki Church	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Visitor Accommodation	Residential Property, Pukehiki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Emma Strybosch	Director	E Strybosch Ltd	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Micky Treadwell	Director	Atawhai Interactive Tapui Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Otago Polytechnic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtepoti Dunedin Live Music Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

OTAGO PENINSULA COMMUNITY BOARD MEETING - 25 NOVEMBER 2025

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 25 November 2025 as a correct record.

Attachments

	Title	Page
 A	Minutes of Otago Peninsula Community Board meeting held on 25 November 2025	10

Otago Peninsula Community Board**MINUTES**

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Tuesday 25 November 2025, commencing at 10:02 a.m.

PRESENT

Chairperson	Paul Pope
Deputy Chairperson	Hoani Langsbury
Members	Stacey Kokaua-Balfour
	Hugh O'Neill
	Cr Mickey Treadwell
	Cheryl Neill
	Emma Strybosch

IN ATTENDANCE Sian Sutton (Manager Enterprise Dunedin)

Governance Support Officer Rebecca Murray

1 OPENING REFLECTION

Paul Pope opened the meeting with a reflection.

2 PUBLIC FORUM

There was no Public Forum.

3 APOLOGIES

There were no apologies.

4 CONFIRMATION OF AGENDA

Moved (Paul Pope/Cheryl Neill):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (OPCB/2025/033)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Stacey Kokaua-Balfour removed Portobello School Board and Pacific Trust Otago from her Register of Interest.

Hugh O'Neill added Trustee of Pukehiki Church to his Register of Interest.

Paul Pope added Member of the Taieri Catchment Group to his Register of Interest.

Hoani Langsbury removed Dark Skies Advisory Group from his Register of Interest.

Moved (Paul Pope/Hoani Langsbury):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (OPCB/2025/034)

6 CONFIRMATION OF MINUTES

6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 4 NOVEMBER 2025

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

Confirms the public part of the minutes of the Otago Peninsula Community Board meeting held on 04 November 2025 as a correct record.

Motion carried (OPCB/2025/035)

PART A REPORTS

7 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

A report provided an update on the Board's discretionary fund.

Moved (Paul Pope/Cheryl Neill):

That the Board:

Notes the discretionary fund update.

Motion carried (OPCB/2025/036)

8 MEETING SCHEDULE

The Board was requested to consider the date of the next Otago Peninsula Community Board meeting, which is proposed for Tuesday, 17 February 2026 commencing 10.00 am.

A meeting schedule for the remainder of 2026 will be presented to the meeting being held on 17 February 2026 for the Board's confirmation.

Moved (Paul Pope/Emma Strybosch):

That the Board:

- a) **Confirms** the preferred Board meeting date of 10 February 2026 commencing at 10.00 am.
- b) **Notes** that the meeting schedule for the remainder of 2026 will be considered by the Board at the 10 February 2026 meeting.

Motion carried (OPCB/2025/037)

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

Notes the original proposed date of 17 February 2026 as the alternative date if 10 February 2025 is not viable.

Motion carried (OPCB/2025/038)**9 GOVERNANCE SUPPORT OFFICER'S REPORT**

A report from Governance informed the Board of activities relevant to the Board's area.

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

- b) **Approves** the Board participating in the OAR "Round the Boards" programme for \$220.00 excluding GST.

Motion carried (OPCB/2025/039)

Moved (Paul Pope/Hoani Langsbury):

That the Board:

- c) **Approves** the submission to the Otago Regional Council Draft Indigenous Biodiversity Strategy 2025.
- d) **Agrees** to Paul Pope and Hoani Langsbury speaking at any hearing held for this strategy.

Motion carried (OPCB/2025/040)

Moved (Paul Pope/Emma Strybosch):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (OPCB/2025/041)

10 COMMUNITY PLAN

The Board's Community Plan was tabled for discussion.

Moved (Paul Pope/Hoani Langsbury):

That the Board:

- Updates** the Community Plan.

Motion carried (OPCB/2025/042)

11 BOARD REPRESENTATION AND ROLES

Appointment of Board members to various representative roles and other responsibilities.

Moved (Paul Pope/Cheryl Neill):

That the Board:

Approves the Board member representatives to the various roles and other responsibilities.

I. Paul Pope

- Area: Regional Overview – Tomahawk; Liaison with DCC, ORC, DoC
- Activities:
 - Social Media Manager
 - Media Spokesperson
 - Civil Defence Contact
- Publications:
 - Liaison for Portobello Inc newsletter and other newsletters as required

II. Hoani Langsbury

- Area: Ōtākou inc – Marae, Harington Point

- Activities:
 - Biodiversity
 - Tourism Forum
 - Te Rauone Beach
- Publications:
 - Liaison for Epanui newsletter as required

III. Cheryl Neill

- Area: Harwood – All Back Bays
- Activities:
 - Liaison for 3 Schools
 - Harwood Hall
 - Harwood Community Garden
 - Hoopers Inlet Hall
 - Recycling Management
 - Civics Programme
 - Arrange a Civics Day in October 2026
- Publications:
 - Liaison for all school newsletters as required

IV. Hugh O'Neill

- Area: Pukehiki – Broad Bay
- Activities:
 - Liaison for Pukehiki Hall & Church
 - Broad Bay Hall

- Broad Bay Yacht Club
- Publications:
 - Liaison for Broad Bay Newsletter

V. Stacey Kokaua-Balfour

- Area: Portobello
- Activities:
 - Liaison for Portobello Hall, Library, Hub, Toy Library, Museum
 - Scholarship Programme
- Publications:
 - Liaison for Portobello newsletter (shared as needed)

VI. Emma Strybosch

- Area: Macandrew Bay – The Cove, Company Bay
- Activities:
 - Liaison for Macandrew Bay Hall, Yacht Club, Bowling Club, Library
 - Laying the Wreath on ANZAC Day
- Publications:
 - Liaison for Macandrew Bay News

Motion carried (OPCB/2025/043)

Board provided verbal update on the on portfolio areas:

Stacey Kokaua-Balfour

Acknowledged Paul's work carried out in public garden spaces in Portobello.

Cheryl Neill

Back Bay – Sandy Mount Road required regrading.

Hoani Langsbury

Te Rouane – sand replenishment was underway.

Wellers Rock – works being undertaken on site was progressing but had created additional parking space which continue to block the boat launch area.

Shared Pathway – cars continue to park on the shared pathway, advised there was need for additional signage to address this issue.

Upcoming Road Closures which impact tourism in the peninsula area.

Hugh O'Neill

Macandrew Bay School had organised a tour of gardens which the Pukehiki Church is part of the tour.

Works being carried out on the Community Hall front were going well.

Emma Strybosch

Shared Pathway – There has been an increase in use of the shared pathway with the good weather. Areas of the shared pathway surfaces were cracking and falling away.

Vegetation Maintenance – Enquired if the bottom of Greenacres Street was part of the vegetation maintenance audit.

Moved (Paul Pope/Cheryl Neill):

That the Board:

Notes the Board update.

Motion carried (OPCB/2025/044)

12 CHAIRPERSON'S REPORT

The Chairperson provided an update on items of interest, which included:

Road Closures

Irvine Road

Tomahawk School Site

Tomahawk Fire Site Visit Date

Litter Libraries

Slip Site Trials

Peninsula Tracks

Paul Absences

Board Christmas Function

Moved (Paul Pope/Hugh O'Neill):

That the Board:

Notes the Chairperson's update.

Motion carried (OPCB/2025/045)

13 COUNCILLOR UPDATE

Councillor Mickey Treadwell provided an update on items of interest, which included:

Albany Street

Governance Structure

Upcoming Council Agenda Items for the 27 November 2025 meeting

Ōtepoti Shared Pathway Plan Consultation

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

Notes the Council Activities Update.

Motion carried (OPCB/2025/046)

14 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair.

The meeting concluded at 11.59am.

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CHAIRPERSON

PART A REPORTS

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:
 - Portobello Board Walk Update
 - Tomahawk Former School Site
 - Otago Regional Council Draft Navigation Safety Bylaw
 - Community Board Executive Committee Nominations
 - Correspondence
 - What Dunedin City Council is Currently Consulting On
 - Roadworks Schedule
 - Dunedin City Council Updates
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Decides** if the Board will prepare a submission to the Otago Regional Council's draft Navigation Safety Bylaw, noting that it will be ratified at the next Board meeting.
- c) **Votes** for the Community Boards' Executive Committee's (CBEC) Zone Six Representative.

Portobello Board Walk Update

- 3 DCC plan to release the tender to market in the coming two weeks for the Latham Bay/Portobello Boardwalk. Depending on the tender prices that come in, there may be an opportunity for some additional associated safety improvements related to getting visitors to the park and path up to Beaconsfield Road.

- 4 An additional ramp has been investigated and discounted for technical reasons, but other options are being investigated and staff will report back to the Community Board once these are complete and we have received the prices from tenderers. The Boardwalk Layout Plan is (Attachment A).
- 5 Project Director, Dr Glen Hazelton, will be in attendance to provide an overview of this project.

Tomahawk Former School Site Update

- 6 The former Tomahawk School site and buildings were purchased by the DCC (from Ngāi Tahu) in 2012. Council recognised the value of the land for community space and as coastal protection. A 2016 report prepared by Parks and Recreation Department recommended future development of the site was done via third party investment while meeting the goals of the Coastal Dune Reserve Management Plan.
- 7 Various local community groups and the community in general, were active in putting forward views on how the space could be used. Conflicting views and confusion around funding stalled progress.
- 8 Talks between council and the community resumed in July 2023 via a public meeting. From these discussions a concept plan has been developed and awaiting costing. This will be used to support a submission from the community at the next Long-Term Plan. Tomahawk former school site concept layout plan is (Attachment B).
- 9 The community are aware that future development for the site is currently not budgeted for by council.

Otago Regional Council's Draft Navigation Safety Bylaw

- 10 Otago Regional Council is refreshing its Navigation Safety Bylaw this year and is inviting public feedback before 20 February 2026.
- 11 Key proposed updates to the current (2020) bylaw include:
 - Requiring vessels 12 metres or longer to carry an Automatic Identification System (AIS).
 - Introducing new limits on how long a vessel may remain anchored in one location.
 - Implementing a new online reporting system for navigation-related matters.
- 12 The bylaw applies to:
 - All harbours along the Otago coastline,
 - The area extending 12 nautical miles offshore, and
 - Lake Dunstan in Central Otago.
- 13 The bylaw does not apply to waterways within the Queenstown Lakes District, as QLDC has jurisdiction over lakes and rivers in that district.
- 14 Further information is available on the Otago Regional Council's website: <https://www.orc.govt.nz/your-council/plans-and-strategies/harbourmaster-plans-and-policies/draft-navigation-safety-bylaw/> A map showing the waterways included and excluded from the proposed bylaw is (Attachment C).

- 15 The Board is asked to consider whether it wishes to make a submission to this consultation.

Community Board Executive Committee Nominations

- 16 The Community Board Executive Committee (CBEC) represents all community boards across New Zealand. It is an advisory committee to Local Government New Zealand (LGNZ) and provides a national voice on issues affecting community boards. The CBEC is made up of one elected representative from each LGNZ zone. Dunedin City Council Community Boards are part of Zone 6.
- 17 Following the close of nominations for the Zone 6 representative on the Community Board Executive Committee, three nominations were received. The Board is required to vote for one candidate. The voting form and nominees' biographies are attached (Attachments D and E).
- 18 Over the past several years, the CBEC has played an important role in advocating for the interests of community boards at a national level, including contributing to LGNZ policy discussions, promoting best practice, and providing strategic guidance on matters affecting local communities. The Zone 6 representative participates in regular meetings, helps shape the work programme, and ensures the views of southern community boards—including those within Dunedin—are well represented.
- 19 The Board is now asked to consider the attached information and cast its vote for the preferred Zone 6 representative. The completed voting form will be returned to LGNZ in accordance with the specified process by 27 February 2026.

Correspondence

- 20 Correspondence received from the Otago Polytechnic Head of Architecture, Associate Professor Tobias Danielmeier, a thank you relating to the Atelier South – Ōtepoti Summer School (Attachment F).

What Dunedin City Council is Currently Consulting On

- 21 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Roadworks Schedule

- 22 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notices/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notices/notified-road-closures>.

Dunedin City Council Updates

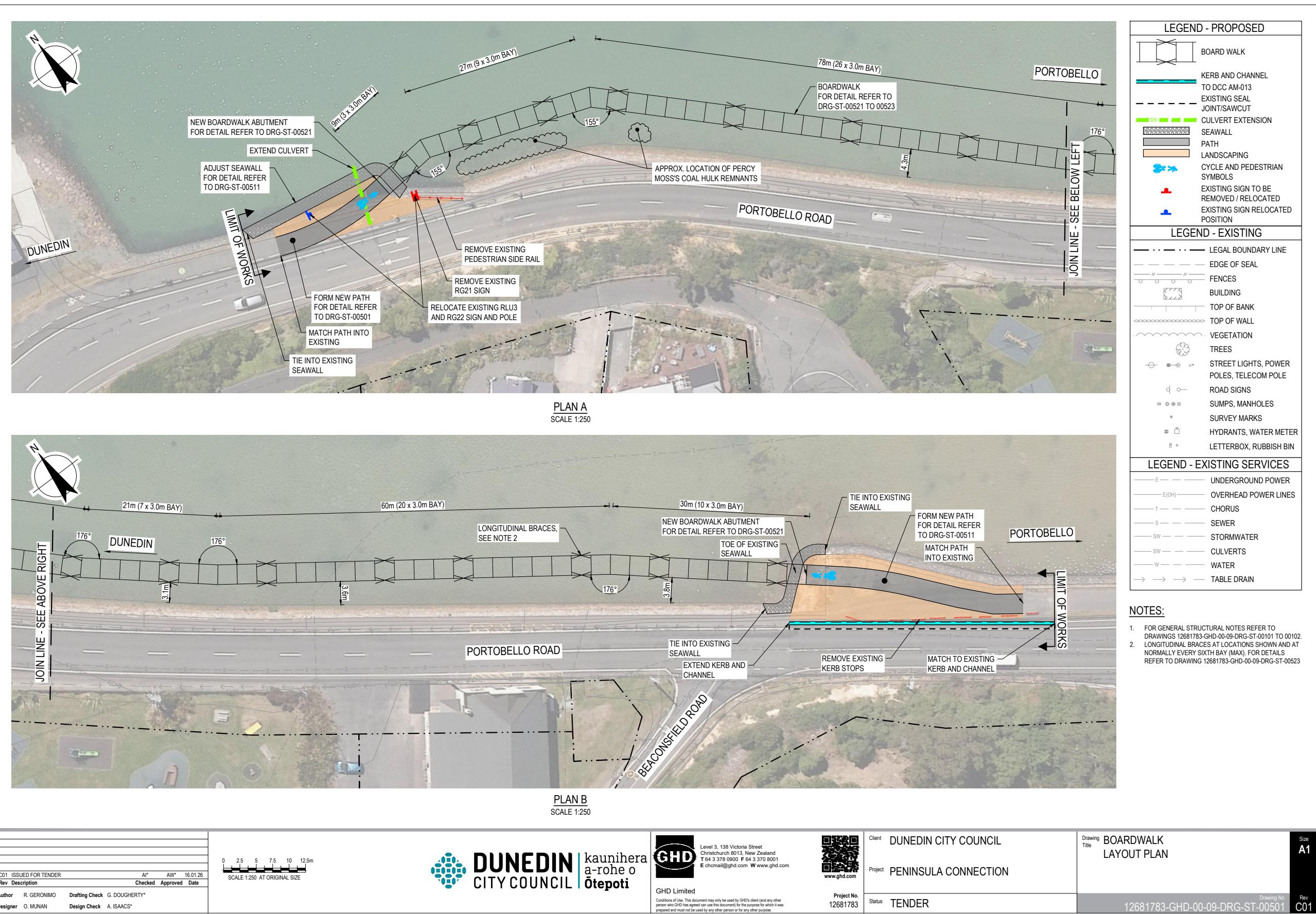
- 23 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 24 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

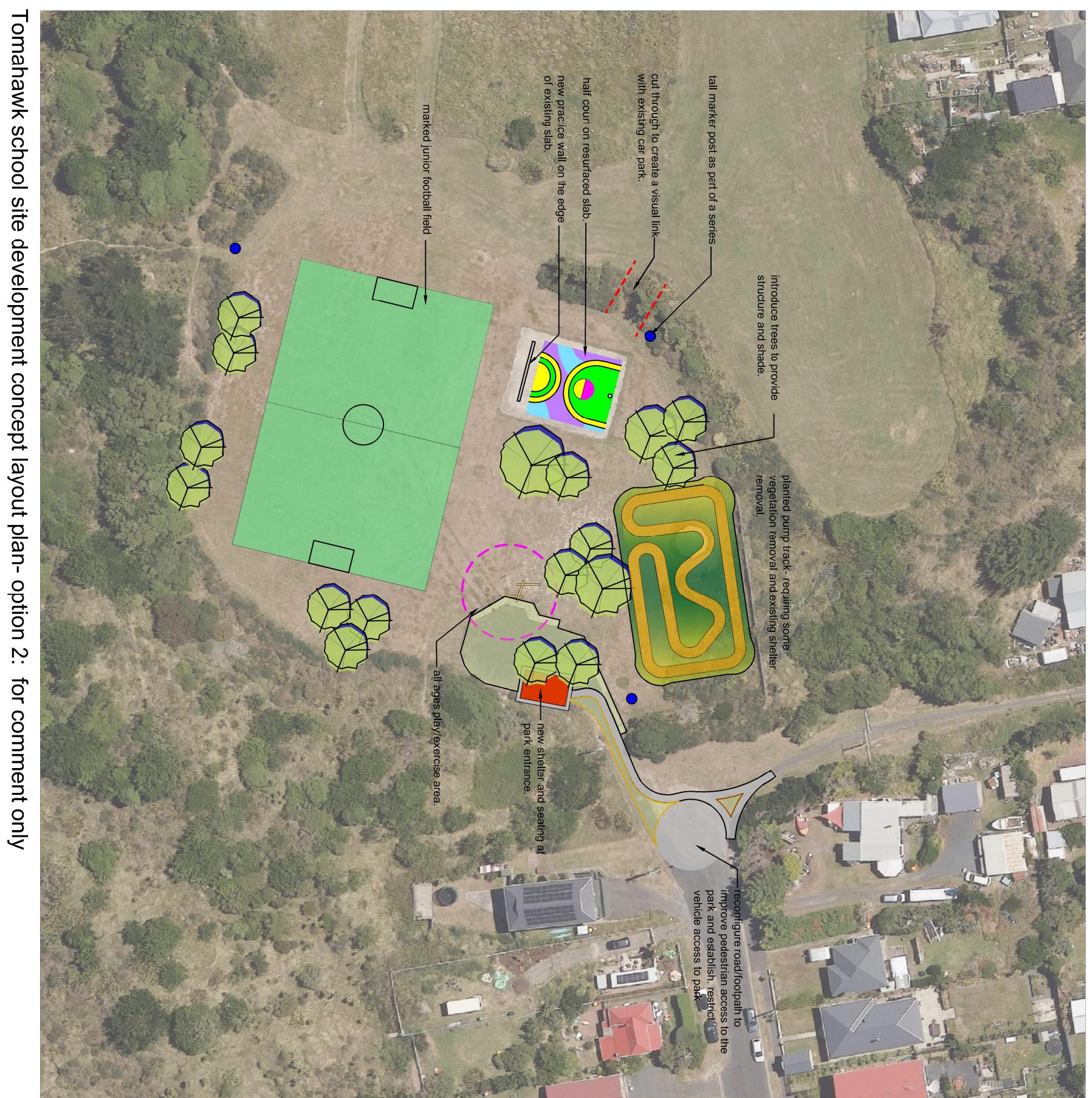
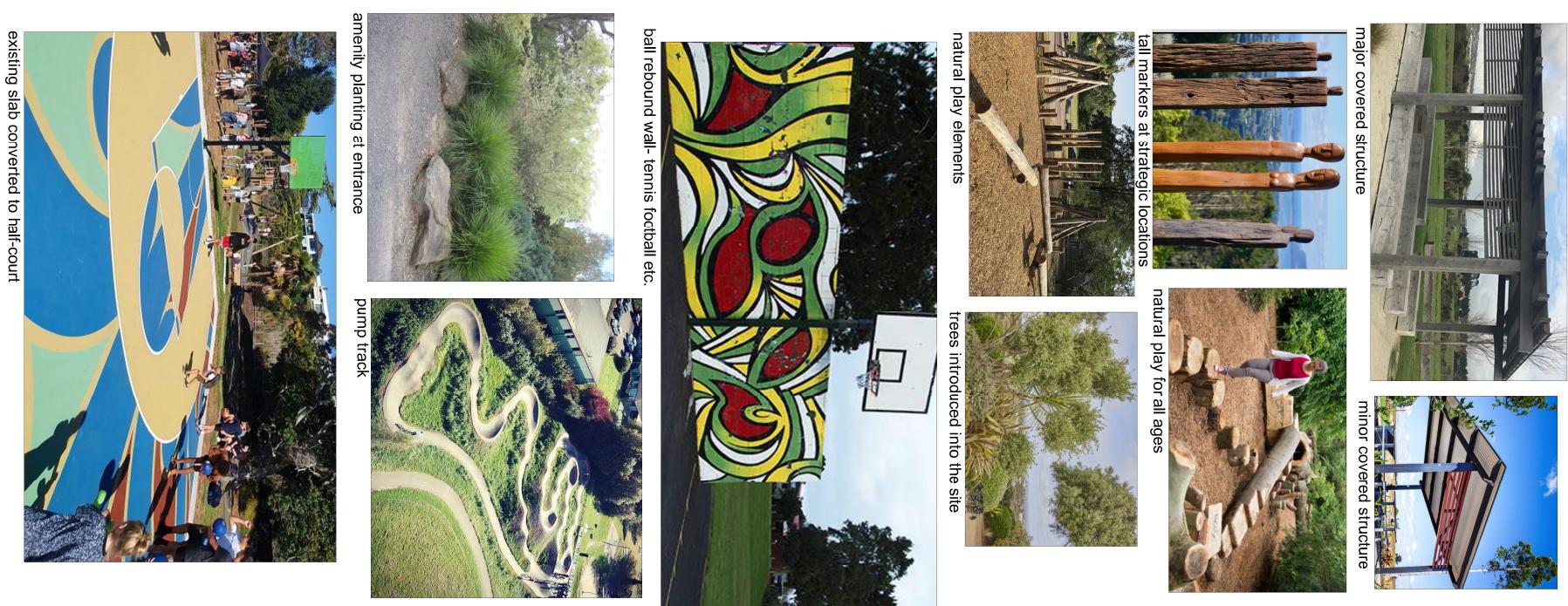
Signatories

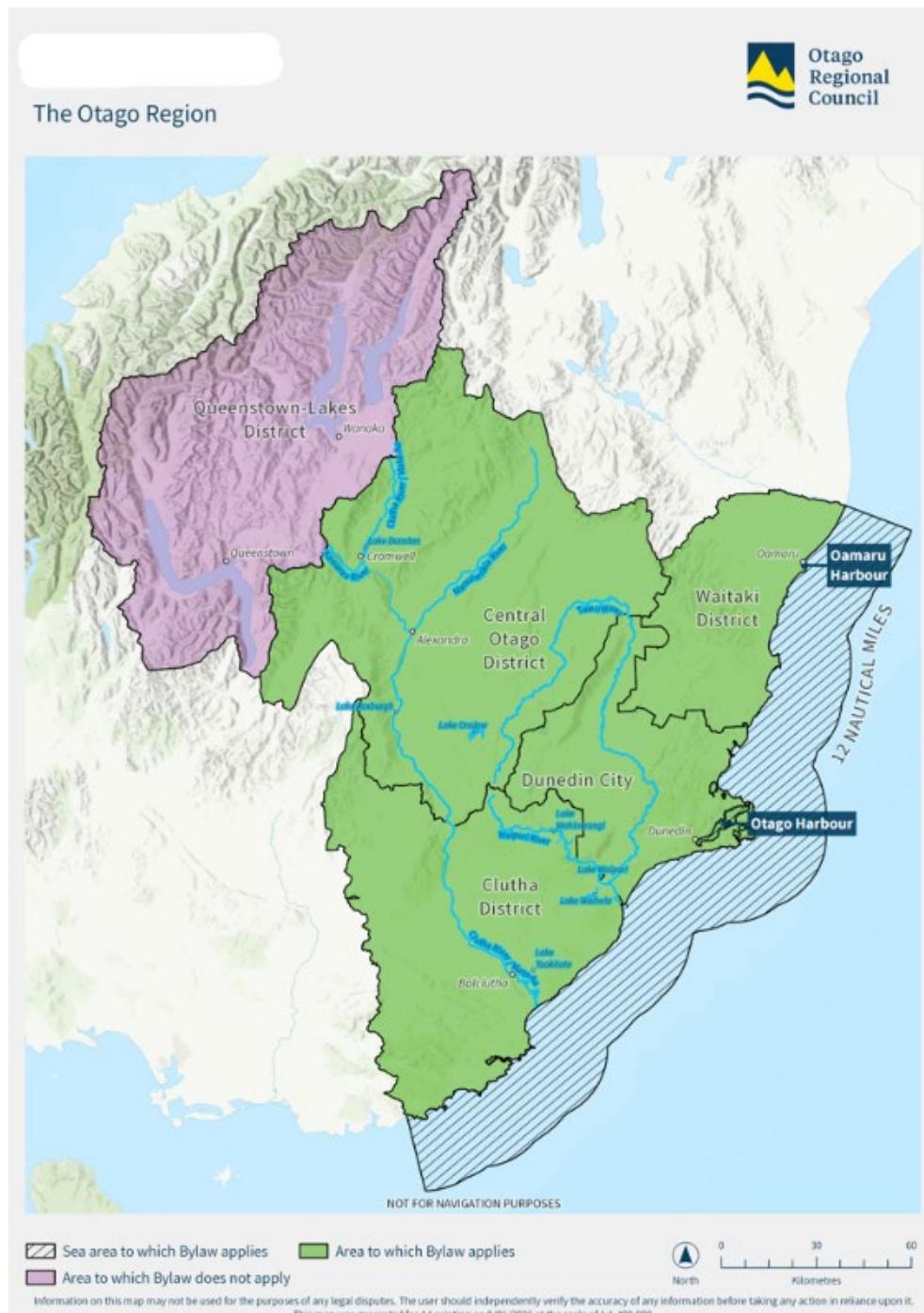
Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Sian Sutton - Manager, Enterprise Dunedin

Attachments

	Title	Page
 A	Portobello Boardwalk Layout Plan	22
 B	Tomahawk Former School Site Concept Layout Plan	23
 C	Otago Region Map for draft Navigation Safety Bylaw	24
 D	CBEC Voting Form	25
 E	CBEC Zone 6 Nominee Bios	26
 F	Atelier South - Ōtepoti Summer School - thank you	29









CBEC ZONE 6 REPRESENTATIVE VOTING FORM

Use this form to vote for your zone's Community Board Executive Council representative.

- + Each community board fills in one voting form.
- + You can vote for one candidate.
- + Vote by ticking the box next to their name below.
- + The Returning Office is LGNZ's Chief Executive or nominee.
- + Please return your voting form to nominations@lgnz.co.nz by 27 February 2026.

[PLEASE SELECT ONE]

Kathy Dedo
Wānaka-Upper Clutha
Community Board

Anna Knight
Waikouaiti Coast
Community Board

Marian Poole
West Harbour Community
Board

[THIS VOTE IS CAST BY:]

YOUR NAME HERE: _____

YOUR SIGNATURE HERE: _____

ON BEHALF OF THIS COMMUNITY BOARD: _____



CBEC NOMINEE BIOS

Zone 6

Kathy Dedo, Wānaka-Upper Clutha Community Board

Kia ora, with a background in global corporate consulting, for-purpose organisational management, and professional governance, I bring a unique mix of experience to my local government role. I seek election to the CBEC because I'm keen to see community boards thrive.

Just as boards strengthen their councils through representation and advocacy, the CBEC enhances LGNZ's National Council through its advisory capacity. My skills and experience align with its mandate to support, connect, and champion community boards nationwide.

As a Wānaka community leader, I've been involved in grassroots mahi for the past 23 years, serving on over ten local boards and committees and managing the one-stop community support centre Community Link, engaging with a variety of sectors and community members.

As a governance professional, I am the Chair of Sport Otago and Deputy Chair and Audit & Risk Committee Chair of Central Lakes Trust. Our boards provide strategic direction, monitor finances, and ensure compliance to help our organisations thrive and deliver outcomes.

I served on ministerial advisory group Kāpuia, advising government on its response to the Christchurch mosque attacks. We were a group of leaders representing the diverse communities of Aotearoa New Zealand, and I was the only member from the lower South Island.

With the pace and scale of local government reform, it's important to have strong representation and advocacy for Zone 6. We are a mix of communities – urban, rural, high-growth, multisector. My own lived experience includes time in Tapanui and Waitahuna. Working with Sport Otago in Dunedin and throughout the region, and Central Lakes Trust in the Queenstown Lakes and Central Otago districts, means that I have a good understanding of many communities in our zone.

It would be a privilege to represent our Zone 6 community boards on the CBEC – thank you for your consideration.

www.linkedin.com/in/katherine-dedo-bb5a55

Local Government New Zealand
Level 8 // 175 Victoria Street
Te Aro Wellington 6011 // Aotearoa
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CBEC NOMINEE BIOS

Zone 6

Anna Knight, Waikouaiti Cost Community Board

A resident of Blueskin Bay, I am enjoying my role as Deputy Chair of the Waikouaiti Coast Community Board and would love the opportunity to network with community board members around the motu to share ideas that will help us to best serve our communities and make a real difference. Best known locally as an environmental and social justice activist, I always keep the vulnerable front of mind. I believe in hard graft, fairness and having a good yarn. While often found indoors furiously translating or researching, I am a nature lover and keen forager. I volunteer for the Halo Project on the Ōkāhau trapline and occasionally at their potting shed or lending a hand on blue penguin nesting counts. I am passionate about our environment and its protection.

Born in Nelson in 1979 and educated at Otago University (first class BA Hons in French and English), after living for twenty years in France, I chose to come back to this beloved whenua. In France, I belonged to a number of different associations as a translator and subtitler, including at the European level (I was a member of SNAC, ASIF, ATAA and AVTE, respectively). Through ASIF (Anglo Subtitlers in France), I was involved in defending our profession in the face of falling rates, notably those offered by the subtitling laboratories. As a full-time freelancer, I have worked individually or in translator teams, with some of the most prestigious museums, galleries and art publishers in France (including the Centre Pompidou, FIAC, Editions Dilecta, Atelier EXB, Galerie Christophe Gaillard, and Galerie Perrotin). All of this has stood me in good stead for getting on with things in my corner and meeting deadlines, as well as communicating effectively and diplomatically with others.

Since my election, I have strengthened my commitments to the local community by joining Blueskin Bay Watch to monitor the effects of housing developments or forestry on our sensitive ecology, as well as the East Otago Catchment Group, and participated in the establishment of Community Resilience Groups in Karitane and Warrington. One key asset for our area is the Truby King Reserve and I'm thrilled to also now be a part of this working group, helping the DCC to maintain this amazing place through connections at grass roots, preserve its botanical and archaeological history and tap its potential for tourism and future community use and events. The biggest item on the agenda for our area is our three waters system, with an upgrade to the Waikouaiti Water Treatment plant due for completion soon, to improve drinking water, and two wastewater plants due to be replaced by a new "centralised" plant promised in the DCC's long-term plan. This facility will service Waikouaiti, Seacliff and Warrington, and possibly extend to Waitati community, which is so far unconnected. With new developments at Doctors' Point, it is vital that we keep community engagement high and advocate for Waitati's inclusion in this plan. With the city's focus on risks of flooding and erosion in South Dunedin, it is up to us to call for attention to our coastal communities, as well as maintaining pressure for improved services such as buses and shared paths.

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CBEC NOMINEE BIOS

Zone 6

Marian Poole, West Harbour Community Board

I very much appreciate the opportunity to serve on the CBEC.

Born in Invercargill, I come from a family which over three generations has been motivated and active within a diverse range of local body governance, from Bluff Harbour Board, NZ Chamber of Commerce, NZ Manufacturers Assoc, Southland Historic Places and Southland Museum Trusts to Invercargill Mayor.

Local well-being remains my families' bread and butter.

My adult life has been spent in Dunedin's West Harbour; contributing to the local community on the Save Aramoana Campaign with responsibility for researching potential pollutants; serving on the inaugural St Leonards School Board of Trustees, contributing to the Charter and to planning a new playground.

Being Chair of the Deborah Bay Residents' Association involves overseeing everything from road signage and boat storage to securing an ORC Ecofund grant. As current member of the Keep Dunedin Beautiful (KDB), I oversee mural applications and waste reduction. My service on West Harbour Community Board includes overseeing grant applications, the installation of historic panels and being on the Port Noise Committee.

I am a current member of the Labour Party.

In my private capacity, I have written submissions to Central Government on issues including Te Tiriti, RSB and Anti-Stalking. On behalf of KDB I am submitting on the reform of RMA. My education includes a doctorate from Otago University, Registered Music teacher and Dip of Horticulture. I am currently learning Te Reo Māori.

My career encompasses being a self-employed music teacher, sole trader of Garden Supplies retail and nursery, Regional Manager of Reid Research, journalist, researcher and presenter.

My motivation is to contribute with integrity and rationality to decisions which enhance community strengths at all levels.

I commit to remaining worthy of your confidence.

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Level 8 // 175 Victoria Street
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Rebecca Murray

Subject: Atelier South - Ōtepoti Summer School - thank you

From: Tobias Danielmeier [REDACTED]
Sent: Tuesday, January 20, 2026 2:14:21 pm
To: OPCB <paul.peninsula@xtra.co.nz>
Cc: Kathy Waghorn [REDACTED]; Irene Boles [REDACTED]; Campbell McNeill [REDACTED]; Rebecca Jerram [REDACTED]; Andrew Burgess [REDACTED]

Subject: Atelier South - Ōtepoti Summer School - thank you

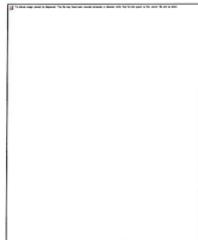
Kia ora Paul

On behalf of Ara, AUT, Unitec, Otago Polytechnic and Monash University, a huge thanks to you for addressing our Summer School students yesterday. There were 40 students in the session from across architecture, urban planning, and landscape architecture courses, both Bachelors and Masters levels.

Your insights and local knowledge have really helped to contextualise the work the students are about to embark on.

We all very much appreciate your generosity in sharing your insights.

Kā mihi nui,
Tobias



Associate Professor Tobias Danielmeier
Head of Architecture | School of Architecture

Te Maru Pūmanawa | College of Creative Practice & Enterprise
Ōwheo Building, 115 Anzac Avenue
Otago Polytechnic | Te Kura Matatini ki Otago
Dunedin Campus

Forth Street, Private Bag 1910, Dunedin 9054, New Zealand
M: [REDACTED]

Unauthorised Use: The contents of this e-mail (including any attachments) may be subject to copyright, legal privilege and/or be confidential. Any unauthorised use, distribution or copying of the contents is expressly prohibited. The views expressed in this email are not necessarily those of Otago Polytechnic. If you have received

MEETING SCHEDULE FOR THE REMAINDER OF 2026

Department: Civic

EXECUTIVE SUMMARY

- 1 The proposed meeting schedule for the remainder of 2026 is attached for the Board's consideration (Attachment A).
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Confirms** the meeting schedule for the remainder of 2026 for the Otago Peninsula Community Board.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

Attachments

	Title	Page
A	Otago Peninsula Community Board Meeting Schedule for the Remainder of 2026	31

OTAGO PENINSULA COMMUNITY BOARD
MEETING SCHEDULE FOR THE REMAINDER OF 2026

Tuesday 31 March

Tuesday 2 June

Tuesday 4 August

Tuesday 20 October

Tuesday 1 December

Meetings will commence at 10am and will be held at the Portobello Bowling Club, Sherwood Street, Portobello unless otherwise advised.

Please note:

Board meeting dates are published in the Dunedin City Council's monthly meeting schedule in the Otago Daily Times Saturday Noticeboard (month prior, as required by law), in the weekly schedule on the Saturday preceding the meeting, and on the Council website under the Meetings Calendar.

BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATION

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a copy of a funding application for the Board's consideration and an update on the amount in the Board's discretionary fund.
- 2 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Considers** the funding application from Wild Dunedin – NZ Festival of Nature (The Dunedin Wildlife Trust) towards hosting Co Theatre Physical to perform Wild Feelings.

DISCRETIONARY FUND

- 3 The Board has been allocated \$10,000.00 for the 2025/26 financial year.
- 4 The balance remaining in the fund for allocation for the current financial year is \$8,180.00. The following funds have been allocated in the 2025/26 financial year:

Meeting Date	Amount	Recipient/Purpose
7 August 2025	\$1,000.00	The Anna and John Caselberg Charitable Trust – to support completion of a retaining wall at the Artists residence in Broad Bay.
11 September 2025	\$600.00	Kokomuka Harwood Community Garden Manatopu Inc – to support the establishment of a community garden at Harwood.
8 December 2025	\$220.00	OARFM Round the Board programme
Total	\$1,820.00	

Funding Assistance Project Completion

- 5 There were no funding assistance project completion forms received.

Funding Application

6 Wild Dunedin – NZ Festival of Nature (through the Dunedin Wildlife Trust) has requested \$1,000.00 in funding to support hosting Co Theatre Physical to deliver their performance Wild Feelings as part of this year's festival programme. The application outlines the event's focus on engaging families and young people with nature through interactive performance and creative storytelling. The funding application is provided as (Attachment A).

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Sian Sutton - Manager, Enterprise Dunedin

Attachments

Title	Page
A Wild Dunedin - NZ Festival of Nature (Dunedin Wildlife Trust) Funding Application	34

8 December 2025

**Application for Funding from the
 Otago Peninsula Community Board**
Name of group applying for funds: Wild Dunedin – NZ Festival of Nature (The Dunedin Wildlife Trust)

Contact person: Lesley Smith

Address: [REDACTED]

Phone Number: [REDACTED] **Email:** coordinator@wilddunedin.nz

Position held: Coordinator

Has your group made an application to the Board for funding support within the last five years?

 Yes

 No
If granted, what was that money used for? _____

How much assistance has your group received previously from the Otago Peninsula Community Board? \$ 0 _____

Short description of present project:

Live theatre performance at three venues across the city for Wild Dunedin 2026

 Wild Dunedin would like to host **Co Theatre Physical** to perform *Wild Feelings*.

Written for years 1-6, the show combines the curriculum areas of science and hauora through a tūī and a godwit, diving into difficult emotions with multiple ways to process and resolve uncomfortable feelings. The audience journey across the world with the birds to learn about environmental challenges, their life cycles, interaction with other creatures including predators, the threats to their habitats, and the impacts of humans.

Total cost of project: \$ 4,800

Amount already raised: \$1,000 – Wild Dunedin contribution

Amount sought from Otago Peninsula Community Board: \$1,000

Amount sought from any other Dunedin City Council source: \$1,000 each from Mosgiel-Taieri & Waikouaiti Community Boards

How will the rest of the project cost be covered?

Further funding applications and reluctantly, a door charge.

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received.
- Please attach bank details (i.e. copy of bank statement) for the applicant.

What is the timeframe for completing the project? [OR the date of your event/project?] Thursday 16 April 2026

Is your project a one-off, annual or biennial event? The Festival is in its 10th year. This performance is a one-off as it fits the 2026 festival theme of sustainability.

How will the project benefit your organisation/club? What are the benefits to the wider community of your project?

 Co Theatre Physical's show *Wild Feelings* presents live theatre to young audiences and communicates environmental awareness through an engaging performance that is fun, accessible, and memorable.

Live theatre actively engages students, fostering creativity and imagination while providing a fun and memorable way to learn about and overcome environmental concerns.

We expect this award-winning, 'dynamic, energetic and creative show' will be popular and anticipate full capacity at all performances.

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren Riddle (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.

**Co Theatre Physical
Wild Feelings**



QUOTE

Monday 29th September, 2025

GST Number: 90 431 064



Co. Theatre Physical Ltd

2/56 Seaview Terrace
Mt. Albert
Auckland, 1025
Mobile: 0274 625 401
bethcotheatrephysical@gmail.com
www.cotheatrephysical.co.nz

To:

Wild Dunedin NZ Festival of Nature

Contact Person: Lesley Smith

Description

3 x 'Wild Feelings' shows @ \$780 per show **\$2340.00**

GST **\$351.00**

Per Diems @ \$60 per night for 2 x actors for 3 x nights away.

\$360.00

Sub-Total

TOTAL \$3,051.00

Many Thanks!

Co Theatre Physical - Wild Feelings

3 x performances	\$2,691
2 x rtn flights from Auckland	\$576
Studio accommodation x 2, 3 nights	\$1,194
Per diem 3 days x 2 actors	\$360
Total	\$4,821

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

- 1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board, below is the link to the DCC website for the community plan:
- 2 https://www.dunedin.govt.nz/_data/assets/pdf_file/0007/148264/OPCB-Community-Plan-2025-2026-November-2025.pdf
- 3 The Board's Community Plan assists to contribute to the Council's 10-year plan with focus on:
- 4 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 10-year Plan.
- 5 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding).

RECOMMENDATIONS

That the Board:

- a) **Considers** updating the Board's Community Plan for the 2025-26 year.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

BOARD REPRESENTATION AND ROLES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members may provide an update on their representative roles and other responsibilities, such as:

Regional overview, Tomahawk, DCC, ORC and DoC – Paul Pope

Ōtakou Marae – Hoani Langsbury

Harwood and all Back Bays – Cheryl Neill

Pukehiki and Broad Bay – Hugh O'Neill

Keep Dunedin Beautiful – Hugh O'Neill

Portobello – Stacey Kokaua-Balfour

Macandrew Bay, The Cove and Company Bay – Emma Strybosch

Civil Defence Emergency Management (CDEM)

- 2 As this is an administration report the Summary of Consideration is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board updates.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

The Chairperson will provide a verbal update at the meeting.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's update.

Attachments

There are no attachments for this report.

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

1 Councillor Mickey Treadwell will provide an update on items of interest.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Council Activities Update.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.