

Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Tuesday 10 February 2026, commencing at 10:00 am

PRESENT

Chairperson Paul Pope

Deputy Chairperson

Members

Stacey Kokaua-Balfour

Hugh O'Neill

Cr Mickey Treadwell

Cheryl Neill

Emma Strybosch

IN ATTENDANCE

Sian Sutton (Manager Enterprise Dunedin), Glen Hazelton (Project Manager)

Governance Support Officer

Rebecca Murray

1 OPENING

Cheryl Neill opened the meeting with a reflection.

2 PUBLIC FORUM

2.1 - Healthy Harbour Watchers/ECOtago

Dr Murray Vickers and Andrew Innes spoke in support of ECOtago late funding application. They outlined the project the funding would contribute to and described the harbour sites where samples were collected and responded to questions.

Stacey Kokaua-Balfour entered the meeting at 10.18am.

3 APOLOGIES

An apology was received from Hoani Langsbury.

Moved (Paul Pope/Hugh O'Neill):

That the Board:

Accepts the apology from Hoani Langsbury.

Motion carried (OPCB/2026/001)

4 CONFIRMATION OF AGENDA

Moved (Paul Pope/Cheryl Neill):

That the Board:

Confirms the agenda with the following addition:

- Adds the late funding application from Healthy Harbour Watchers/ECOtago to Item 9 - Board Discretionary Fund Update and Funding Application.
- The additional application to be considered before Item 5 on the agenda.

Motion carried (OPCB/2026/002)

9 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATION

A late funding application from Healthy Harbour Watchers/ECOtago was circulated to members. They requested funding towards materials required to carry out the sampling of harbour water.

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

- a) **Approves** the late funding application from Healthy Harbour Watchers/ECOtago (ECOtago Charitable Trust) for \$500.00 towards the materials required to carry out the sampling of harbour water.

Motion carried (OPCB/2026/003)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Emma Strybosch updated her register of interest and removed E Strybosch Ltd.

Moved (Paul Pope/Cheryl Neill):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (OPCB/2026/004)

6 CONFIRMATION OF MINUTES

6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 25 NOVEMBER 2025

Moved (Paul Pope/Emma Strybosch):

That the Board:

Confirms the public part of the minutes of the Otago Peninsula Community Board meeting held on 25 November 2025 as a correct record.

Motion carried (OPCB/2026/005)

PART A REPORTS

7 GOVERNANCE SUPPORT OFFICER'S REPORT

This report informed the Board of activities relevant to the Board area.

Dr Glen Hazelton gave an update on the Portobello Board Walk Project, outlined the next steps, and responded to questions.

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (OPCB/2026/006)

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

- b) **Agrees** to submit to the Otago Regional Council's draft Navigation Safety Bylaw, noting that it will be ratified at the next Board meeting.

Motion carried (OPCB/2026/007)

Moved (Paul Pope/Hugh O'Neill):

That the Board:

- c) **Votes** for Marion Poole as the Community Boards' Executive Committee's (CBEC) Zone Six Representative.

Motion carried (OPCB/2026/008)

8 MEETING SCHEDULE FOR THE REMAINDER OF 2026

The Board considered the proposed meeting schedule for the remainder of 2026.

Moved (Paul Pope/Cheryl Neill):

That the Board:

Confirms the meeting schedule for the remainder of 2026 for the Otago Peninsula Community Board.

Motion carried (OPCB/2026/009)

9 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATION (CONTINUED)

This report provides a copy of a funding application for the Board's consideration and an update on the amount in the Board's discretionary fund.

Wild Dunedin – NZ Festival of Nature (The Dunedin Wildlife Trust) requested \$1,000.00 towards hosting Co Theatre Physical to perform Wild Feelings.

Moved (Paul Pope/Emma Strybosch):

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Declines** the funding application from Wild Dunedin – NZ Festival of Nature (The Dunedin Wildlife Trust) towards hosting Co Theatre Physical to perform Wild Feelings.

Motion carried (OPCB/2026/010)

10 COMMUNITY PLAN

Consideration was given to updating the Board's Community Plan.

11 BOARD REPRESENTATION AND ROLES

Board members may provide an update on their representative roles and other responsibilities, such as:

Regional overview, Tomahawk, DCC, ORC and DoC

Paul Pope provided a general update on local roading matters and concerns about wildlife safety.

Harwood and all Back Bays

Cheryl Neill requested the current gravel road maintenance schedule and the status of previously reported roading issues.

Pukehiki and Broad Bay

Hugh O'Neill provided a brief update on activities at the Pukehiki community hall, along with attendance at a recent Aurora meeting in Broad Bay.

Portobello

Stacey Kokaua-Balfour provided a progress update on the pump track project.

Macandrew Bay, The Cove and Company Bay

Emma Strybosch advised recent concerns about roadworks were raised by the community and provided the Board with a summary of issues in the area.

Civil Defence Emergency Management (CDEM)

Paul Pope advised the Board of the potential benefits in establishing a Community Response Group (CRG) with CDEM exploring this option.

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

Notes the Board updates.

Motion carried (OPCB/2026/011)

12 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update at the meeting, which included:

Peninsula Connection Project

Updated Scholarship Application Forms and Criteria

Moved (Paul Pope/Cheryl Neill):

That the Board:

a) **Notes** the Chairperson's update.

b) **Approves** the updated scholarship application form and criteria.

Motion carried (OPCB/2026/012)

13 COUNCILLOR UPDATE

Councillor Mickey Treadwell provided an update on items of interest, which included:

Spectre of Rates Caps

New Years Celebration Fireworks Debate

Grants Review

RMA Reform Submission

Moved (Paul Pope/Stacey Kokaua-Balfour):

That the Board:

Notes the Council Activities Update.

Motion carried (OPCB/2026/013)

14 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration.

The meeting concluded at 12.13pm.

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CHAIRPERSON