

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

**Date:** Wednesday 18 February 2026  
**Time:** 5:30 p.m.  
**Venue:** East Otago Events Centre, Waikouaiti

Sandy Graham  
Chief Executive Officer

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**Waikouaiti Coast Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Alasdair Morrison	
<b>Deputy Chairperson</b>	Anna Knight	
<b>Members</b>	Andy Barratt	Sonya Billyard
	Cr John Chambers	Danny Hailes
	Geraldine Tait	

**Senior Officer** Heath Ellis, Group Manager Parks and Recreation

**Governance Support Officer** Lauren Riddle

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Lauren Riddle  
Governance Support Officer

Telephone: 03 477 4000  
governance.support@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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## **1 PUBLIC FORUM**

### **1.1 Public Forum**

Local Police Constable, Toby White will be in attendance to discuss policing matters within the Board area.

### **1.2 Public Forum**

Judith Mair, General Manager of Mainland Poultry will be in attendance to speak to the Board on the future plans for the company.

### **1.3 Public Forum**

Rose Stringer-Wright be in attendance to discuss wilding pines at Karitāne.

## **2 APOLOGIES**

An apology has been received from Sonya Billyard.

That the Board:

**Accepts** the apology from Sonya Billyard.

## **3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Register of Interests as at 11 February 2026	6

<b>Waikouaiti Coast Community Board Register of Interest - 2025-2028 Triennium as at 11 February 2026</b>				
<b>Name</b>	<b>Responsibility (ie: Chairperson etc)</b>	<b>Declaration of Interests</b>	<b>Nature of Potential Interest</b>	<b>Proposed Management Plan</b>
Alasdair Morrison (Chairperson)	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Secretary	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt	Owner	Residential Property Merton	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Moana Gow Pool Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sonya Billyard	Owner	Residential Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	East Otago Blokes Shed	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Danny Hailes	Board Member	Presbyterian Support Otago	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	PSO Retirement Villages Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Council Member	ACC Motorcycle Safety Advisory Council	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	two residential properties, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	24ha forestry farm block, Blueskin Bay	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	8ha residential lifestyle property, Blueskin Bay	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	The Moana Tennis Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	Waikouaiti District Museum Society Incorporated	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

	Secretary	Belleknowes Golf Club Men's Club Committee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Hut Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Anna Knight (Deputy Chairperson)	Owner	vacant land, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	residential property Warrington	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Knight Family Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	<b>Member</b>	<b>Blueskin Bay Watch Group</b>	<b>No conflict identified</b>	<b>Seek advice prior to the meeting if actual or perceived conflict of interest arises.</b>
	Volunteer	Halo Project	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep Dunedin Beautiful	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Geraldine Tait	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	<b>Committee member</b>	<b>Grey Power Otago</b>	<b>No conflict identified</b>	<b>Seek advice prior to the meeting if actual or perceived conflict of interest arises.</b>
	<b>Member</b>	<b>OneCoast</b>	<b>No conflict identified</b>	<b>Seek advice prior to the meeting if actual or perceived conflict of interest arises.</b>
	Member	East Otago Catchment Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr John Chambers	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otakau Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Opera	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

## **CONFIRMATION OF MINUTES**

### **WAIKOUAITI COAST COMMUNITY BOARD MEETING - 10 DECEMBER 2025**

#### **RECOMMENDATIONS**

That the Board:

- a) **Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 10 December 2025 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A↓</a>	Minutes of Waikouaiti Coast Community Board meeting held on 10 December 2025	9



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## Waikouaiti Coast Community Board

### MINUTES

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**Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Meeting Room, Blueskin Bay Library, Harvey Street, Waitati on Wednesday 10 December 2025, commencing at 5:30 p.m.**

#### **PRESENT**

<b>Chairperson</b>	Alasdair Morrison	
<b>Deputy Chairperson</b>	Anna Knight	
<b>Members</b>	Andy Barratt	Sonya Billyard
	Cr John Chambers	Danny Hailes
	Geraldine Tait	

**IN ATTENDANCE** Heath Ellis, Group Manager Parks and Recreation (Senior Officer)

**Governance Support Officer** Lauren Riddle

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Alasdair Morrison welcomed attendees to the first meeting of the Community Board for 2025-2028 triennium.

#### **1 PUBLIC FORUM**

##### **1.1 Public Forum - Road safety concerns, Doctors Point Road**

Glenys Clements, a resident of Doctors Point Road spoke to her safety concerns for pedestrians and vehicles due to the number of trucks expected to be transporting heavy loads along Doctors Point Road to the new Willowridge residential development site "Opeke, Doctors Point".

Mrs Clements responded to questions

Alasdair Morrison, Chairperson invited Mr Craig Moore from McEwan Haulage Ltd (as contractor) to speak to the concerns raised.

Mr Moore advised that McEwan Haulage Ltd had been contracted by Willowridge Developments Ltd to transport aggregate to the site. He explained the plans in place to remediate the impact of the work for the four month period (from mid-January 2026) while undertaking infrastructure works at the Opeke Doctors Point residential development site.

Mr Moore responded to question on how information would be provided to residents, what traffic signage would be used, and what speed limits would be in place for the McEwan Haulage Ltd trucks.

Alasdair Morrison, Chairperson provided a summary of the road safety issues for Doctors Point Road, including: narrow carriage way; poor visibility issues and the high use by campervans over the summer months.

## **1.2 Public Forum - Funding applications**

- Rachel Ozanne representing the Warrington Surf Life Saving Club spoke in support of the Club's funding application for the purchase of 10 single mattresses for use at the Clubrooms during training events.  
Ms Ozanne responded to questions.
- Laura Deaker representing the Waitati Playground Committee spoke in support of the funding application for the purchase of playground equipment (for under 5 years old) for the garden area of the Waitati Library.  
Ms Deaker responded to questions.
- Alister Lindsay and Denise Waugh representing the Karitane Bowling Club spoke to the funding request for the purchase of 64 stackable chairs for the clubrooms.  
Mr Lindsay and Mrs Waugh responded to questions.
- Lesley Smith from Wild Dunedin spoke to a late funding application from the NZ Festival of Nature seeking funding support for a free theatre performance "Wild Feelings" for 9-12 year olds planned to be staged at Waikouaiti on 17 April 2026 as part of the festival.

Ms Smith responded to questions.

## **2 APOLOGIES**

There were no apologies.

## **3 CONFIRMATION OF AGENDA**

Moved (Alasdair Morrison/ Sonya Billyard):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried (WCCB/2025/072)**

#### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Updates to the register were advised as:

- Anna Knight and Danny Hailes advised they are members of the Blueskin Baywatch Group.
- Danny Hailes provided a correction to the register, that he is a Director of the PSO Retirement Villages Ltd
- Geraldine Tait advised that she is a member of One Coast and a committee member of Grey Power Otago.

Moved (Alasdair Morrison/ Sonya Billyard):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WCCB/2025/073)**

#### **5 CONFIRMATION OF MINUTES**

##### **5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 4 NOVEMBER 2025**

Moved (Anna Knight/ Danny Hailes):

That the Board:

**Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 04 November 2025 as a correct record.

**Motion carried (WCCB/2025/074)**

#### **PART A REPORTS**

#### **6 COMMUNITY PLAN**

The Board discussed matters related to the Community Plan, including:

- Seeking an increase in discretionary funding allocated to Community Boards (to be in line with the rate of inflation);
- The appointment of Community Board members to Hearings appropriate to the Waikouaiti Coast Community Board area;

- Truby King Recreation Reserve – development of the reserve as part of the Board’s Annual Plan submission to the DCC for improved signage and public facilities (including toilets).

## **7 CHAIRPERSON'S REPORT**

Alasdair Morrison provided a verbal update on items of interest to the community board area including:

- Road safety concerns - Inverary and Edinburgh Streets, Waikouaiti. DCC Transport have assessed a possible designated walking space, and costings for the work will be undertaken.
- Hawksbury Lagoon issues – consents have been sought for the culvert work, and work is expected to commence in the summer months.
- Warrington half-basketball court - completion expected by 30 June 2026.
- Karitāne Wharf update – agreement has been reached with Council to demolish the existing shed.
- Warrington trees – inspection work has been completed, monitoring will continue annually, and following significant weather events.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

**Notes** the Chairperson’s update.

**Motion carried (WCCB/2025/075)**

## **8 COUNCILLOR UPDATE**

Cr John Chambers provided a verbal update on the orientation and induction programme to date for councillors. He summarised items of interest to the Board from the Council meetings held in November, and outlined relevant agenda items for the Board area for the 11 December 2025 Council meeting.

Moved (Cr John Chambers/ Alasdair Morrison):

That the Board:

**Notes** the update from Cr Chambers.

**Motion carried (WCCB/2025/076)**

## **9 GOVERNANCE SUPPORT OFFICER'S REPORT**

The report informed the Waikouaiti Coast Community Board of activities relevant to the Board area including:

- Discretionary Fund balance
- Keep Dunedin Beautiful Committee
- Otago Access Radio (OAR) “Round the Boards” package for 2026

Moved (Andy Barratt/ Sonya Billyard):

That the Board:

- a) **Notes** the Governance Support Officer's Report;
- b) **Appoints** Anna Knight as the Board representative to Keep Dunedin Beautiful;
- c) **Declines** the offer to participate in the OAR "Round the Boards" programme for 2026.

**Motion carried (WCCB/2025/077)**

#### **10 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS**

The report detailed the five funding applications received for the Board's consideration, with the balance of discretionary funds available noted as \$6,847.02.

Moved (Alasdair Morrison/ Sonya Billyard):

That the Board:

- a) **Notes** the discretionary fund update.

**Motion carried (WCCB/2025/078)**

Consideration was given to each individual funding application.

Moved (Andy Barratt/ Sonya Billyard):

That the Board:

- b) **Approves** the funding request from the Karitāne Bowling Club and grants \$500.00 in support of replacement of chairs for the clubroom.
- c) **Approves** the funding request from the Warrington Surf Life Saving Club and grants the amount of \$2,254.00 to support the purchase of mattresses for use in the bunkroom at the clubhouse.

**Motion carried (WCCB/2025/079)**

Moved (Alasdair Morrison/ Sonya Billyard):

That the Board:

- d) **Lays** the funding request from the Opera House Trust on the table to be considered at the February 2026 meeting of the Board;
- e) **Declines** the funding request from the Waitati Playground Committee and seeks a new application (with detailed supporting information, including a plan, budget and other funding sources) to be submitted for consideration by the Board.

**Motion carried (WCCB/2025/080)**

Moved (Danny Hailes/ Sonya Billyard):

That the Board:

- f) **Declines** the funding request from Wild Dunedin due to the financial pressure on the discretionary funds balanced against community benefit.

**Motion carried (WCCB/2025/081)**
**11 BOARD REPRESENTATION AND ROLES**

Community Board member's representation, roles and responsibility for report back to the Board for the 2025-2028 triennium was tabled and confirmed as:

Community Engagement	Andy Barratt
Bus Services	Geraldine Tait
CRG - Waikouaiti	Sonya Billyard
CRG Karitane	Andy Barratt
CRG Waitati	Danny Hailes
CRG Warrington	Geraldine Tait
Cycleways	Anna Knight
East Otago Catchment Group	Danny Hailes
Freedom Camping	Alasdair Morrison
Funding applications	Alasdair Morrison
Karitāne Foreshore	Andy Barratt
Keep Dunedin Beautiful	Anna Knight
Matanaka Drive Plantation	Alasdair Morrison
Moana Gow Swimming Pool	Andy Barratt
Mount Watkin/Hikaroroa	Andy Barratt
Truby King Recreation Reserve	Andy Barratt
North Coast Promotion	Sonya Billyard
One Coast	Geraldine Tait
Truby King Reserve	Andy Barratt
Warrington Spit	Anna Knight
Waikouaiti Main Street	Sonya Billyard

Board Updates were provided on:

- East Otago Catchment Group – Danny Hailes advised he attended a meeting of the catchment group and indicated that the group would be seeking funding from the Board in 2026.
- Mount Watkin/Hikaroroa – Heath Ellis, Group Manager Parks and Recreation advised that Council would consider a report at the 11 December 2025 meeting on the priority order of Reserve Management Plans to be reviewed, including Hikaroroa.
- Truby King Recreation Reserve – Andy Barratt provided an update on the reserve, including the need for a new detailed entrance signage to promote public use and as a historic site.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

- Notes** the Waikouaiti Coast Community Board's representation and roles for the 2025-2028 triennium.
- Notes** the Board updates.

**Motion carried (WCCB/2025/082)**

**12 MEETING SCHEDULE FOR 2026**

The Board were requested to consider the date of the next Waikouaiti Coast Community Board meeting, proposed for Wednesday, 18 February 2026 commencing 5.30 pm.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

- a) **Confirms** that its next meeting will be held on 18 February 2026 commencing at 5:30 pm.
- b) **Confirms** the meeting venue will be the Auditorium at the East Otago Events Centre, Waikouaiti.
- c) **Notes** that the meeting schedule for the remainder of 2026 will be considered by the Board at the 18 February 2026 meeting.

**Motion carried (WCCB/2025/083)**

**13 ITEMS FOR CONSIDERATION BY THE CHAIR**

There were no items of consideration by the Chair.

The meeting concluded at 8:23 pm, with the Chair wishing members a safe and happy festive season.

.....  
CHAIRPERSON

## **PART A REPORTS**


### **OTAGO REGIONAL COUNCIL - PUBLIC TRANSPORT UPDATE**

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The Otago Regional Council, Public Transport team has provided information on overall patronage on public transport northern Route 1 bus service between Palmerston and Dunedin City for 2025.

Julian Phillips, Team Leader, Public Transport Dunedin will be in attendance to speak on the data provided.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	ORC Public Transport Patronage data for 2025 - Palmerston/Dunedin City	17



**From:** [Alasdair Morrison - Caledonian Marine](#)  
**To:** [Lauren Biddle](#)  
**Subject:** FW: Route 1 - patronage update for Alasdair  
**Date:** Tuesday, 3 February 2026 10:52:34 a.m.  
**Attachments:** [image006.png](#)  
[image007.png](#)  
[image008.png](#)  
[image009.png](#)  
[image010.png](#)  
[image011.png](#)  
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[youtube-circle-logo-for-signature\\_c05605db-dfca-4a18-ba29-c05eeef79ea3.png](#)

G'Day,

We can chat about this later today.

Regards,

Alasdair.

**From:** Anita Dawe <Anita.Dawe@orc.govt.nz>  
**Sent:** Tuesday, 3 February 2026 10:19 am  
**To:** Alasdair Morrison - Caledonian Marine <info@calmarine.co.nz>  
**Cc:** Gemma Wilson <Gemma.Wilson@orc.govt.nz>; Cr Alan Somerville <alan.somerville@orc.govt.nz>; Cr Matt Hollyer <Matt.Hollyer@orc.govt.nz>  
**Subject:** FW: Route 1 - patronage update for Alasdair

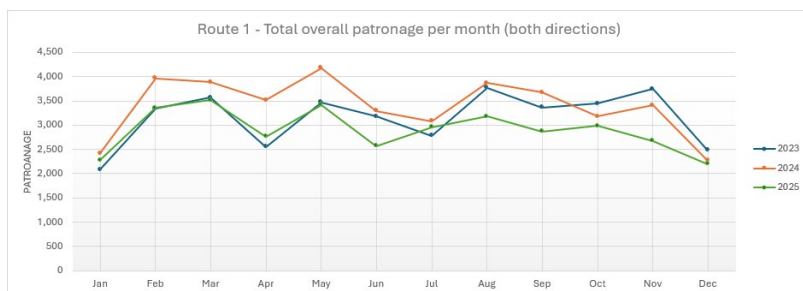
Hi Alasdair

Apologies this has taken me awhile to get through to you.

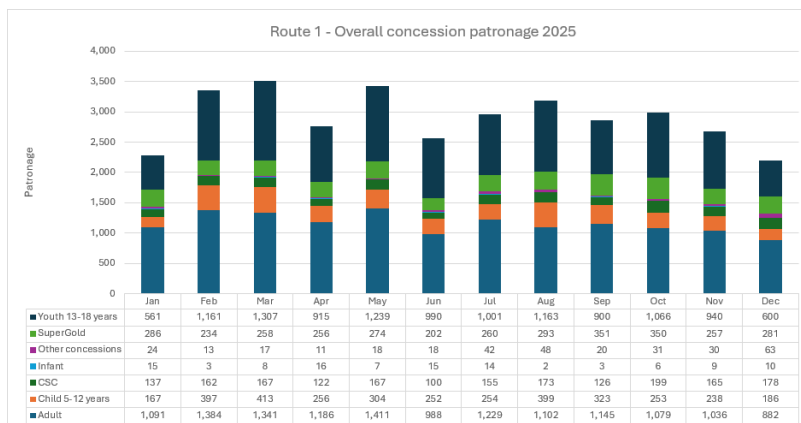
Gemma has pulled together this data for you – it includes patronage data we've not yet reported up to Council. I think its pretty easy to interpret but let us know if you have any questions.

Overall patronage (all trips in both directions)

The graph below is looking at the past three years for this route – 2024 was a high bench-mark and the you can see 2025 has now stabilised, it still remains strong during the school term times throughout the year and then obviously drops off in any school holidays and over the summer period. Route 1 wasn't affected by any changes to the network update in July so this wouldn't have made any difference in figures, however with the change of fares in October 2025, this may have had a slight impact (see concession graph) but will be interesting to see the figures come through in February/March 2026 this year.

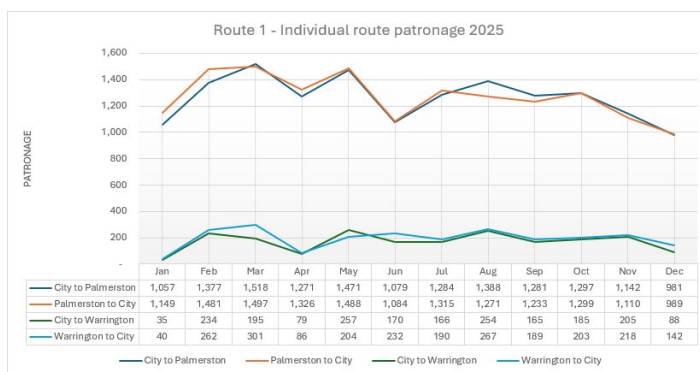


The graph below shows the patronage for the months of 2025 and the concession breakdown. As you can see during the school terms the combined Child/Youth concession outperform adults, which we already know but good to see on a graph. Child concession slightly lower post October but again we won't see the true impact until February/March this year.

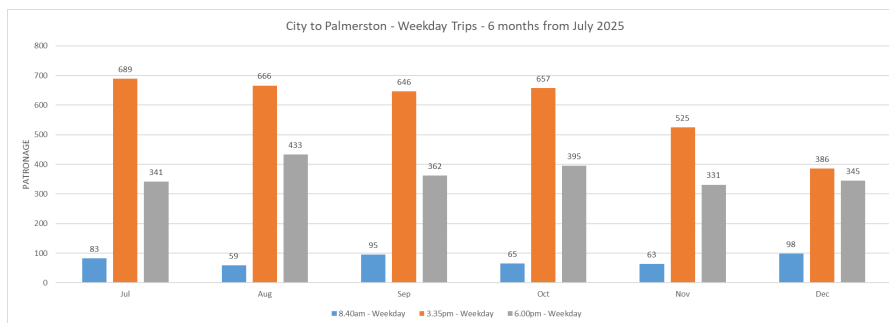


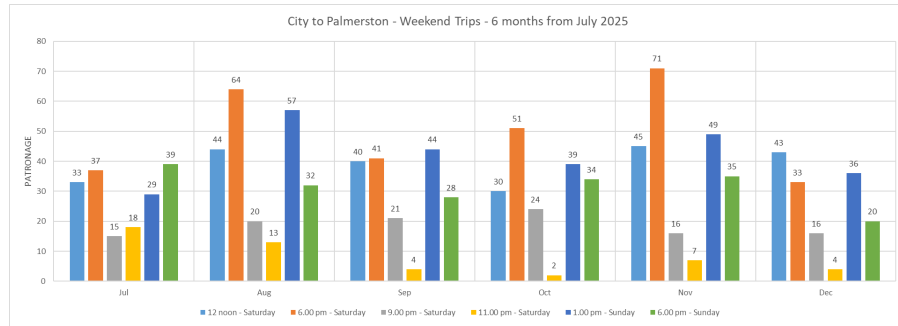
Route patronage

Looking at the individual routes it shows slightly more people are travelling into the city than out.

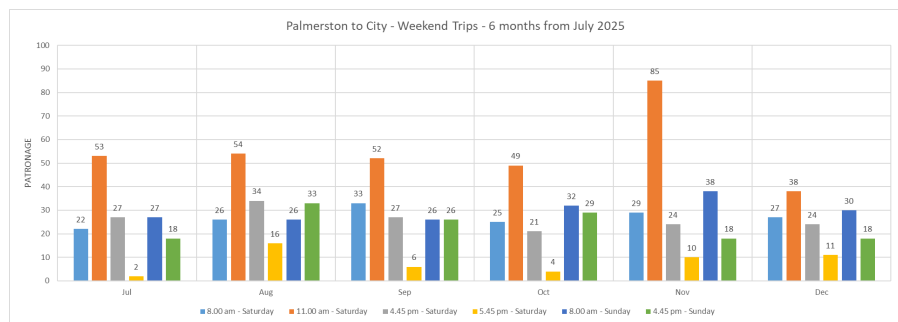
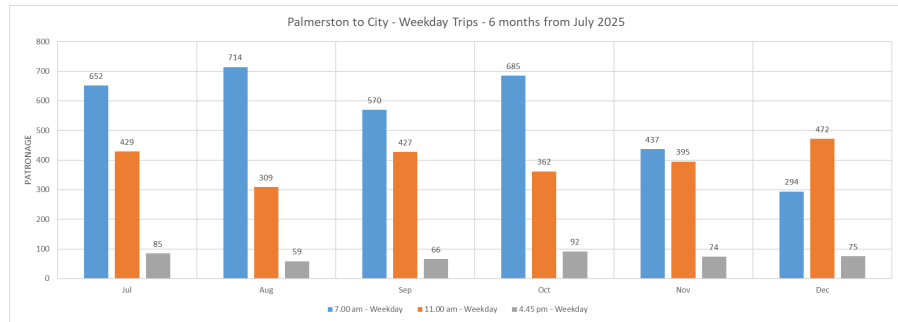


City to Palmerston – Weekday and Weekend trips





Palmerston to City - Weekday and Weekend trips



Thanks  
Anita



**Anita Dawe**  
General Manager Regional Planning and Transport  
Executive Leadership  
+6421445593 | [Anita.Dawe@orc.govt.nz](mailto:Anita.Dawe@orc.govt.nz)

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## COMMUNITY PLAN

Department: Civic

### EXECUTIVE SUMMARY

- 1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.
- 2 The Board's Community Plan assists to contribute to the Council's Annual Plan, 9 Year Plan 2025-2024 and the 10 Year plan 2027-2037 with focus on:
- 3 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9 Year Plan 2025-2034 and the 10 Year Plan 2027-2037.
- 4 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding).

### RECOMMENDATIONS

That the Board:

- a) **Considers** updating the Board's Community Plan for the 2025-26 year.

### Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

### Attachments

There are no attachments for this report.

## **CHAIRPERSON'S REPORT**

Department: Civic

### **EXECUTIVE SUMMARY**

The Chairperson will provide a verbal update on items of interest at the meeting, including:

- Blueskin Show, Waitati – Sunday 29 March 2026
- Annual Plan 2026-27 public consultation
- Tree removal and replacement on the southern entrance to Waikouaiti
- Warrington half basketball court update
- Board site visit to the Waikouaiti Water Treatment Plant

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Chairperson's update.

### **Signatories**

Authoriser:	Jackie Harrison - Manager Governance
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### **Attachments**

There are no attachments for this report.

## **COUNCILLOR UPDATE**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 Councillor John Chambers will provide a verbal update on items of interest.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the update from Cr Chambers.

### **Signatories**

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

### **Attachments**

There are no attachments for this report.

## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board area including:
  - Discretionary Fund
  - Community Board Executive Committee (CBEC) Nomination for the Zone 6 Representative
  - By-election
  - Vegetation maintenance
  - Dunedin City Libraries expansion of Tech Help1-2-1 programme
  - What Dunedin City Council is Currently Consulting On
  - Roadworks Schedule
  - Dunedin City Council Updates
- 2 As this is an administrative report, there are no options or summary of considerations.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Endorses** the nomination of Anna Knight for the Community Boards' Executive Committee's (CBEC) Zone 6 representative.

### Discretionary Fund

- 3 The balance remaining in the Project Fund for allocation for the current financial year is \$4,093.02. Spending for the 2025/26 financial year was as follows:

Meeting Date	Amount	Recipient/Purpose
13 August 2025	\$3,000.00	Warrington School – towards refurbishing the pool.
17 September 2025	\$152.98	Costs for provision of a BBQ following the Gingko Planting Ceremony at the Truby King Reserve. Retrospective approval



		to Board members to Mark Brown (\$111.28) and to Geraldine Tait (\$41.70).
10 December 2025	\$500.00	Karitāne Bowling Club – funding towards replacement of chairs for the clubroom.
10 December 2025	\$2,254.00	Warrington Surf Life Saving Club – funding for the purchase of 10 mattresses for the bunkroom.
<b>Total</b>	<b>\$5,906.98</b>	

### Community Board Executive Committee (CBEC) Nomination for the Zone 6 Representative

- 4 The Community Board Executive Committee (CBEC) represents all community boards in New Zealand. It's an advisory committee to Local Government New Zealand. The CBEC has one member from each zone. Dunedin City Council Community Boards are in Zone 6. The deadline for nominations to LGNZ was 16 January 2025.
- 5 The Board is asked to endorse the nomination of Anna Knight to the CBEC for Zone 6.

### By-Election

- 6 The polling day for the by-election following the sad passing of sitting councillor Jules Radich will be Tuesday 12 May 2026, 12 noon. Nominations opened on 2 February and close at midday on Monday 2 March 2026.

<https://www.dunedin.govt.nz/council/electoral-information/2026-by-election-information-for-candidates>

### Vegetation maintenance

- 7 The Transport team are actively working with the DCC contractors and are expecting improved delivery on the maintenance contract.

### Annual Plan 2026-27

- 8 Council will consider a report at the 4 March 2026 meeting on the public engagement for the 2026-27 Annual Plan. Public engagement will be held 1-30 April with submitters able to speak at a dedicated Annual Plan hearings meeting proposed for 13 May 2026.

### Dunedin Libraries expanding Tech Help programme

- 10 Dunedin City Libraries is expanding its popular Tech Help 1-2- programme to help address the digital divide. Free drop-in sessions will be run monthly at five community libraries, beginning with Blueskin Bay Library on 11 February. The free drop-in sessions provide up to one hour of personalise, one to one assistance and follow up sessions can also be booked.
- 11 For more information visit [Events | Dunedin Public Library official website](#) (search for “tech help”)

### Variable school speed limits

- 12 Dunedin City Council has standardised variable speed limit times around schools, in time for the start of the new school year. The variable speed limit of 30km/h will apply from 8am to 9.15am and 2.45pm to 3.45pm on school days. Before now, the reduced speed limits applied at different times around the city, because Dunedin school start and finish times vary. You can see which speed limits apply at: [www.dunedin.govt.nz/schoolsafety](http://www.dunedin.govt.nz/schoolsafety).

### What Dunedin City Council is Currently Consulting On

- 13 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

### Roadworks Schedule

- 14 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

### Dunedin City Council Updates

- 15 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 16 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

### Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Heath Ellis - Group Manager Parks and Recreation

### Attachments

	Title	Page
<a href="#">A</a>	CBEC voting form	27
<a href="#">B</a>	CBEC nomination form for Anna Knight	28



# **CBEC ZONE 6**

## **REPRESENTATIVE**

## **VOTING FORM**

Use this form to vote for your zone's Community Board Executive Council representative.

- + Each community board fills in one voting form.
- + You can vote for one candidate.
- + Vote by ticking the box next to their name below.
- + The Returning Office is LGNZ's Chief Executive or nominee.
- + Please return your voting form to [nominations@lgnz.co.nz](mailto:nominations@lgnz.co.nz) by 27 February 2026.

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**[PLEASE SELECT ONE]**

---

☐

**Kathy Dedo**

Wānaka-Upper Clutha  
Community Board

☐

**Anna Knight**

Waikouaiti Coast  
Community Board

☐

**Marian Poole**

West Harbour Community  
Board

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**[THIS VOTE IS CAST BY:]**

---

YOUR NAME HERE: \_\_\_\_\_

YOUR SIGNATURE HERE: \_\_\_\_\_

ON BEHALF OF THIS COMMUNITY BOARD: \_\_\_\_\_

# CBEC NOMINATION FORM >>

PLEASE FILL IN THIS FORM TO NOMINATE A COMMUNITY BOARD MEMBER  
TO THE COMMUNITY BOARDS EXECUTIVE COMMITTEE (CBEC).

// Any community board member in the relevant zone can make a  
nomination. You can nominate yourself.

// The nomination must be seconded by another community board member  
in that zone. This person can be from the nominee's community board.

// Nominations need to be emailed back to lgnz at [nominations@lgnz.co.nz](mailto:nominations@lgnz.co.nz)  
by **January 16 2026**.

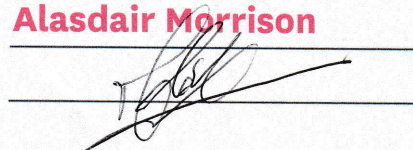


I nominate **Anna Knight**  
of **Waikouaiti Coast Community Board**  
as our zone's CBEC representative.

## My zone is:

- |                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/> Zone One   | <input type="checkbox"/> Zone Four           |
| <input type="checkbox"/> Zone Two   | <input type="checkbox"/> Zone Five           |
| <input type="checkbox"/> Zone Three | <input checked="" type="checkbox"/> Zone Six |

Nominated by **Alasdair Morrison**



CBEC Nomination Form // [PAGE 1 OF 2]



**Seconded by** **Geraldine Tait**



**I accept  
this nomination**

**Anna Knight**



10/01/26

### **Here is my candidate blurb for inclusion in voting papers:**

A resident of Blueskin Bay, I am enjoying my role as Deputy Chair of the Waikouaiti Coast Community Board and would love the opportunity to network with community board members around the motu to share ideas that will help us to best serve our communities and make a real difference. Best known locally as an environmental and social justice activist, I always keep the vulnerable front of mind. I believe in hard graft, fairness and having a good yarn. While often found indoors furiously translating or researching, I am a nature lover and keen forager. I volunteer for the Halo Project on the Ōkāhau trapline and occasionally at their potting shed or lending a hand on blue penguin nesting counts. I am passionate about our environment and its protection.

Born in Nelson in 1979 and educated at Otago University (first class BA Hons in French and English), after living for twenty years in France, I chose to come back to this beloved whenua. In France, I belonged to a number of different associations as a translator and subtitler, including at the European level (I was a member of SNAC, ASIF, ATAA and AVTE, respectively). Through ASIF (Anglo Subtitlers in France), I was involved in defending our profession in the face of falling rates, notably those offered by the subtitling laboratories. As a full-time freelancer, I have worked individually or in translator teams, with some of the most prestigious museums, galleries and art publishers in France (including the Centre Pompidou, FIAC, Editions Dilecta, Atelier EXB, Galerie Christophe Gaillard, and Galerie Perrotin). All of this has stood me in good stead for getting on with things in my corner and meeting deadlines, as well as communicating effectively and diplomatically with others.

Since my election, I have strengthened my commitments to the local community by joining Blueskin Bay Watch to monitor the effects of housing developments or forestry on our sensitive ecology, as well as the East Otago Catchment Group, and participated in the establishment of Community Resilience Groups in Karitane and Warrington. One key asset for our area is the Truby King Reserve and I'm thrilled to also now be a part of this working group, helping the DCC to maintain this amazing place through connections at grass roots, preserve its botanical and archaeological history and tap its potential for tourism and future community use and events. The biggest item on the agenda for our area is our three waters system, with an upgrade to the Waikouaiti Water Treatment plant due for completion soon, to improve drinking water, and two wastewater plants due to be replaced by a new "centralised" plant promised in the DCC's long-term plan. This facility will service Waikouaiti, Seacliff and Warrington, and possibly extend to Waitati community, which is so far unconnected. With new developments at Doctors' Point, it is vital that we keep community engagement high and advocate for Waitati's inclusion in this plan. With the city's focus on risks of flooding and erosion in South Dunedin, it is up to us to call for attention to our coastal communities, as well as maintaining pressure for improved services such as buses and shared paths.

CBEC Nomination Form // [PAGE 2 OF 2]

## BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report provides a copy of funding applications for the Board's consideration and an update on the amount in the Board's discretionary fund.
- 2 As this is an administrative report only, the Summary of Considerations is not required.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Uplifts** the funding application from the Opera House Trust
- c) **Considers** the funding application from the Opera House Trust
- d) **Considers** the funding application from the Waikouaiti Coast Heritage Centre

### DISCRETIONARY FUND

- 3 The balance of discretionary funds available for distribution is \$4,093.02.

Meeting Date	Amount	Recipient/Purpose
13 August 2025	\$3,000.00	Warrington School – towards refurbishment of the pool.
17 September 2025	\$152.98	Retrospective expenditure approved for Mark Brown and Geraldine Tait for the provision of BBQ following the ginkgo planting at the Truby King reserve.
10 December 2025	\$500.00	Karitane Bowling Club – towards replacement of chairs for the clubrooms.
10 December 2025	\$2,254.00	Warrington Surf Life Savings Club for the purchase of 10 mattresses for the club's bunkroom.
Total spent to date	\$5,906.98	
Balance of funds	<b>\$4,093.02</b>	

## Funding Applications

### Opera House Trust

- 4 At the Board meeting held 10 December 2025 the Board lay the funding application from Opera House Trust on the table. Waikouaiti Coast Community Board minute extract from 10 December 2025 below.

Moved (Alasdair Morrison/ Sonya Billyard):

*That the Board:*

- d) ***Agrees to 'lay on the table' the funding request from the Opera House Trust until the February 2026 meeting of the Board.***

***Motion carried (WCCB/2025/001)***

- 5 Alasdair Morrison as Chairperson to seek further details on the funding request for resurfacing and painting of the Waitati Community blackboard, including material coats and the location of the blackboard/s and provide an update to the 18 February 2026 meeting.
- 6 A funding application has been received from the Waikouaiti Coast Heritage Centre seeking funding for "Unlock the Local Past Inspire the Future" project to share programmes with local schools.

### Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Heath Ellis - Group Manager Parks and Recreation

### Attachments

	Title	Page
<a href="#">A</a>	Opera House Trust funding application	32
<a href="#">B</a>	Waikouaiti Coast Heritage Centre funding application	33

**APPLICATION FOR FUNDING FROM THE  
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 14.11.25

Name of group applying for funds: Opera House Trust

Contact person: Hilary Rowley Position held: member

Address: [REDACTED] Lowercase

Post Code: 9085

Contact Phone Number [REDACTED] Email [REDACTED]

Short description of the project you are seeking funding for: I need some sanding sheets and blackboard paint for resurfacing and painting the Waikaiti community black boards which have worn out from over use.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.  
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 107.88

Total cost of project: \$ 107.88

Amount already raised: \$ Volunteer labour @ \$28.95/hr.

How will the rest of the project cost be funded? Volunteer labour

What is the timeframe for completing the project? [OR What is the date of your even/project?] I should definitely have it done by Jan 30th.

Is your project a one-off, annual or biennial event? I figure the paint lasts 5 years.

Detail the benefits to your organisation and/or the wider community which will result from this project. The blackboards are used to advertise any events, working bees, lost pets, warnings, public notices.

Has your group made an application to the Board for funding within the last five years?  
☒ Yes ☐ No To DCC

If granted, how much and what was that money used for? used pavers.

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

**NOTES:** Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.  
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz) and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058  
Email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)  
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384



**APPLICATION FOR FUNDING FROM THE  
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 2nd February 2026

Name of group applying for funds: Waikouaiti Coast Heritage Centre

Contact person: Denise Hutchison Position held: committee member

Address: [REDACTED]

Post Code: 9510

Contact Phone Number: [REDACTED] Email: [REDACTED]

Short description of the project you are seeking funding for: "Unlock the Local Past Inspire the Future"  
In working with local schools we would like to design and share programmes  
relevant to the children in our area. In order to do this it would be  
beneficial to have some modern technology, T.V Laptop, Whiteboard on  
wheels. Money for consumables, clipboards, pens, pencils etc. To be able to buy  
material to create costumes. I have some suggestions as per programmes  
Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.  
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 1,500

Total cost of project: \$ 2,900

Amount already raised: \$ 800.00 (Matanaka Trust)

How will the rest of the project cost be funded? We will start by purchasing  
equipment with the money we have.

What is the timeframe for completing the project? [OR What is the date of your even/project?]  
To start working with schools in 2026 → onwards

Is your project a one-off, annual or biennial event? Ongoing from 2026

Detail the benefits to your organisation and/or the wider community which will result from this project.  
All the local schools will be able to visit the Heritage  
Centre and we will be able to construct and deliver programmes  
of work in consultation with their teacher and school.  
in line with the curriculum and relevant to their learning

Has your group made an application to the Board for funding within the last five years?  
☒ Yes ☐ No Formal opening

If granted, how much and what was that money used for? 2021 August \$400.00 afternoon tea  
2023 October \$500.00 for bank building (pre planning) 2025 \$2,000 exterior maintenance  
for old bank.

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

**NOTES:** Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.  
Any funds approved **MUST** be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz) and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058  
Email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)  
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

## GUIDELINES FOR ALLOCATIONS FROM THE WAIKOUAITI COMMUNITY BOARD DISCRETIONARY FUND

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The Waikouaiti Coast Community Board may make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria:

### **Category A: Community Grants**

Available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds under Category A will be required to complete the *Application for Funding from the Waikouaiti Coast Community Board* form.

Applications are subject to community/public scrutiny and comment. Therefore applications are to be lodged no less than 10 days before the Community Board meeting at which it is to be considered.

Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project (or the stage of the project to which the application relates) will proceed.

Organisations/Groups must report back to the Board within six months of the project completion or six monthly until completed.

### **Category B: Board Projects/Activities**

For Community Board initiated community projects and the Board's related activities for example such items as attendance at conferences or training workshops, advertising and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

The Board will make allocations under Category B as the need arises.

## **BOARD REPRESENTATION AND ROLES**

Department: Civic

### **EXECUTIVE SUMMARY**

- 1 Board members may provide an update on activities including:

**Civil Defence Emergency Management (CDEM)** – Alasdair Morrison

**Community Response Groups (CRG) Waikouaiti, Karitāne, Waitati, Warrington**  
– Sonya Billyard, Andy Barratt, Danny Hailes, Geraldine Tait

**Community Engagement** - Andy Barratt

**Cycleways** – Anna Knight

**East Otago Catchment Group** – Danny Hailes

**Freedom Camping** - Alasdair Morrison

**Keep Dunedin Beautiful** – Anna Knight

**Liaison with Funding Applicants** - Alasdair Morrison

**Matanaka Drive Replanting Project** – Alasdair Morrison

**Karitāne Foreshore** – Andy Barratt

**Moana Gow Swimming Pool Committee** - Andy Barratt

**OneCoast Recycling** - Geraldine Tait

**Truby King Recreation Reserve Management Committee** - Andy Barratt

**North Coast Promotion** – Sonya Billyard

**Waikouaiti Main Street Beautification Project** – Sonya Billyard

**Warrington Spit** – Anna Knight

- 2 As this is an administration report the Summary of Consideration is not required.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Board updates.

**Signatories**

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

**Attachments**

There are no attachments for this report.

## MEETING SCHEDULE FOR 2026

Department: Civic

### EXECUTIVE SUMMARY

- 1 The Board is requested to consider the meeting schedule for the remainder of 2026 as adopted by Council on 11 December 2025.

### RECOMMENDATIONS

That the Board:

- a) **Adopts** the Meeting Schedule for 2026.

### Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

### Attachments

	Title	Page
<a href="#">⬇A</a>	Meeting Schedule for 2026	38

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**WAIKOUAITI COAST COMMUNITY BOARD**

**MEETING SCHEDULE FOR 2026**

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**Wednesday 18 February - Waikouaiti**

**Wednesday 8 April - Karitāne**

**Wednesday 10 June - Warrington**

**Wednesday 12 August – TBA (Dunedin City Council Chamber)**

**Wednesday 28 October - Waitati**

**Wednesday 9 December - Waikouaiti**

**All meetings will commence at 5.30 p.m.**

Board meeting venues are as follows:

<b>Dunedin</b>	Council Chamber, Level 2, Dunedin Public Art Gallery, The Octagon
<b>Karitāne</b>	Karitāne Hall, Coast Road
<b>Waikouaiti</b>	John Brown Room, East Otago Events Centre, Main Road, Waikouaiti
<b>Waitati</b>	Blueskin Bay Library, Harvey Street, Waitati
<b>Warrington</b>	Surf Club Social Rooms, Warrington Domain, Warrington

Board meetings will be advertised in the Dunedin City Council Noticeboard, the Otago Daily Times and on the Dunedin City Council website calendar.

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## **ITEMS FOR CONSIDERATION BY THE CHAIR**

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Any items for consideration by the Chair.

### **Attachments**

There are no attachments for this report.