

## West Harbour Community Board MINUTES

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Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 25 February 2026, commencing at 6.00 pm

### PRESENT

**Chairperson** Jarrod Hodson  
**Deputy Chairperson** Barbara Olah

**Members** Duncan Eddy Cr Doug Hall  
Angela McErlane Marian Poole  
Wayne Sefton

**IN ATTENDANCE** Cam McCracken (Director DPAG and Toitū, Lan Yuan & Olveston).

**Governance Support Officer** Wendy Collard

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The Chairperson paid tribute to the late Jules Radich, Councillor and former Mayor and extended the Board's condolences to his family.

### 1 PUBLIC FORUM

#### 1.1 Aedan Lehr

Aedan Lehr spoke to his application for a scholarship grant. He advised that he had recently received a \$1,000.00 contribution towards an intensive mountaineering course which would be beneficial towards his service with LandSAR. He was seeking funding towards this course.

#### 1.2 Port Chalmers Swim Club

Libby Caldwell, Co-President, Port Chalmers Swim Club, spoke in support of their funding application and noted the importance of children learning to swim.

Ms Caldwell responded to questions.

#### 1.3 Quarantine Island/Kamau Taurua

Paul Clements, Chairperson of the Quarantine Island/Kamau Taurua Council provided an update on Quarantine Island and its activities. He commented that they were currently re-foresting the island from locally sourced seeds and they had applied to Department of Conservation for native birds for release on the island as it was nearly predator free.

## 2 APOLOGIES

There were no apologies.

## 3 CONFIRMATION OF AGENDA

Moved (Jarrod Hodson/Barbara Olah):

That the Board:

**Confirms** the agenda without addition or alteration

**Motion carried (WHCB/2026/001)**

## 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Barbara Olah provided an update to her register of interests.

Marian Poole provided an update to her register of interests.

Moved (Jarrod Hodson/Angela McErlane):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WHCB/2026/002)**

## 5 CONFIRMATION OF MINUTES

### 5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 26 NOVEMBER 2025

Moved (Angela McErlane/Marian Poole):

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 26 November 2025 as a correct record.

**Motion carried (WHCB/2026/003)**

## PART A REPORTS

### 6 PROJECT FUND

The Board gave consideration to the following funding applications:

An application from the Port Chalmers Swimming Club Inc for \$938.60 towards the cost of the engraving of trophies, ribbons and medals for their upcoming swim season events.

An application from Ravensbourne School for \$5,000.00 towards the cost of the creation of a picnic area and refurbishment of the sandpit area and playground.

A scholarship application has been received from Aedan Lehr for \$500.00.

Moved (Duncan Eddy/Wayne Sefton):

That the Board:

**Approves** the application for a scholarship grant to Aedan Lehr for \$500.00

**Motion carried (WHCB/2026/004)**

Moved (Marian Poole/Angela McErlane):

That the Board:

**Approves** a grant of \$938.60 to Port Chalmers Swim Club Inc towards the cost of the engraving of trophies, ribbons and medals for their upcoming swim season events.

**Motion carried (WHCB/2026/005)**

Moved (Jarrod Hodson/Angela McErlane):

That the Board:

**Approves** a grant of \$2,000.00 to the Ravensbourne School towards the cost of the creation of a picnic area and refurbishment of the sandpit area and playground subject to the school providing a copy of its proposed playground's Health and Safety Plan.

**Motion carried (WHCB/2026/006)**

## 7 MEETING SCHEDULE FOR 2026

A report from Civic provided the schedule for the remainder of 2026 for the Board's consideration

Moved (Jarrod Hodson/Barbara Olah):

That the Board:

- a) **Approves** the meeting schedule for 2026 as follows:

Wednesday, 1 April

Wednesday, 10 June

Wednesday, 12 August

Wednesday, 21 October

Wednesday, 2 December

Noting the meetings would commence at 6.00 pm

**Motion carried (WHCB/2026/007)**

## 8 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board's area which included:

- Project Fund
- Community Board Executive Committee Nominations
- Dunedin City Council By-Election
- Dunedin Libraries expanding Tech-Help programme
- Roadworks Schedule
- Currently consulting on
- Dunedin City Council Updates

Moved (Jarrod Hodson/Duncan Eddy):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Votes** for Marian Poole as the Community Boards' Executive Committee's (CBEC) Zone Six Representative.

**Motion carried (WHCB/2026/008)**

## 9 BOARD UPDATES

Board members provided updates on the following activities:

### **Ravensbourne Liaison (including Ravensdown Community Liaison Group)**

Jarrold Hodson commented that the decommissioning of Ravensdown was ongoing.

### **Policing Matters**

Wayne Sefton advised that he had nothing to report due to the local constable's availability.

### **Infrastructure Liaison**

Ange McErlane commented on the current road works around the Board's area.

### **Social Media**

Duncan Eddy provided an update on the activity on the Board's Facebook page.

### **Community Housing**

Duncan Eddy commented on the vacant land at Albertson Avenue, Port Chalmers currently owned by Kāinga Ora.

### **Long Beach and Pūrākaunui Liaison**

Duncan Eddy commented on the re-sealing that was being undertaken along Pūrākaunui Road and Pūrākaunui School Road.

### **Aramoana Liaison**

Barbara Olah advised that she had received complaints from residents regarding the starting and finishing times of the contractors carrying out the road maintenance.

### **Port Noise Liaison Committee**

The Port Noise Liaison Committee have requested that only one representative from the Board attend their meetings. Following discussion, it was agreed that Marian Poole would be the Board representative.

Moved (Jarrod Hodson/Duncan Eddy):

That the Board:

- a) **Nominates** Marian Poole as the Board's representative on the Port Noise Liaison Committee.

### **Motion carried (WHCB/2026/009)**

### **Historic Information panels (Board Project)**

Marian Poole advised that she had only received on quote for the installation of the panels which would be presented at the Board's next meeting for consideration.

Moved (Jarrod Hodson/Marian Poole):

That the Board:

**Notes** the Board updates.

**Motion carried (WHCB/2026/010)**

## **10 CHAIRPERSON'S REPORT**

The Chairperson provided a verbal update on matters of interest which included:

Hotere Garden Oputae – the Chair advised that he had contacted Port Otago who confirmed that they undertook all the maintenance which was done a regular basis.

DCC Carpark, George Street, Port Chalmers – it was agreed that the re-sealing of the carpark should be included in the Board's Community Plan.

Watson Park playground – the chair advised that the completion date was 13 March 2026 weather dependent.

Moved (Jarrod Hodson/Barbara Olah):

That the Board:

- a) **Notes** the Chairperson's report

**Motion carried (WHCB/2026/011)**

## **11 COUNCILLOR UPDATE**

Councillor Doug Hall provided an update on items of interest which included:

Re-establishment of the Grants Subcommittee

Proposed Water Supply Bylaw 2026

Simplifying Local Government Submission

Moved (Jarrod Hodson/Wayne Sefton):

That the Board:

- a) **Notes** the Council Activities Update

**Motion carried (WHCB/2026/012)**

**12 ITEMS FOR CONSIDERATION BY THE CHAIR**

Marian Poole requested that consideration of the creation of an Art Scholarship from the Board's discretionary fund be included in the next agenda.

The meeting concluded at 7.31 pm

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CHAIRPERSON