

## Otago Peninsula Community Board

### MINUTES

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Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Tuesday 31 March 2026, commencing at 10:00 am.

#### PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Hugh O'Neill	Cheryl Neill
	Cr Mickey Treadwell	Emma Strybosch

**IN ATTENDANCE** Jeanine Benson (Manager Transport) as Senior Officer

**Governance Support Officer** Lauren Riddle

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#### 1 OPENING

Emma Strybosch opened the meeting with a reflection of the current global conflicts and the hardships it brings to New Zealand and the importance of the community looking out for one another.

#### 2 PUBLIC FORUM

##### 2.1 Public Forum

##### **Save the Otago Peninsula (STOP) Incorporated Society**

Lala Frazer spoke to the STOP funding application and tabled information on the use of eDNA testing kits and examples of the data collected. She advised that testing was required to check on the fish species in Smiths Creek due to sediment impact from heavy rain weather events in 2024 and 2025.

Mrs Frazer responded to questions.

##### **Portobello Coronation Hall Society Incorporated**

Christine Neill and Chrissy Hollamby spoke to the Portobello Coronation Hall Society Incorporated funding application, seeking funding support from the Board for the installation of five unisex and one disabled toilet in the current women's toilet area of the hall (to replace the toilets originally installed in the 1950s).

Mrs Neill spoke on the high level of community use of the hall and confirmed funding had been received from the DCC, Otago Community Trust and the Lotteries NZ Board. She advised that the Board were being requested to support funding for part of the financial shortfall to complete the project.

Mrs Neill and Mrs Hollamby responded to questions.

### 3 APOLOGIES

Moved (Paul Pope/Hugh O'Neill):

That the Board:

**Accepts** the apology from Stacey Kokaua-Balfour for absence.

**Motion carried.**

### 4 CONFIRMATION OF AGENDA

Moved (Paul Pope/Cheryl Neill):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried.**

### 5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Hoani Langsbury advised he is no longer the Ōtākou alternate for the Te Runanga o Ngai Tahu.

Moved (Paul Pope/Hoani Langsbury):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried.**

### 6 CONFIRMATION OF MINUTES

#### 6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 10 FEBRUARY 2026

Moved (Paul Pope/Emma Strybosch):

That the Board:

- a) **Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 10 February 2026 as a correct record.

**Motion carried (OPCB/2026/014)**

## PART A REPORTS

### 7 COMMUNITY PLAN

Discussion was held on the priority order of projects in the Board's current Community Plan for the Annual Plan 2026/2027 and the DCC 10-year Plan 2027-2037.

Following discussion the Board agreed that the Ōtākou to Harrington Point section of the Peninsula Connection Project would be the focus of submissions by the Board for the Annual Plan 2026-27.

Focus for the 10 Year Plan 2027-2037 would remain as:

- completion of the Peninsula Connection project (Ōtākou to Harrington Point section)
- reduction of lighting and sound impacts on the Peninsula ecosystems
- New community accessible public toilets at Macandrew Bay (alongside beach area).
- Re development of the old Tomahawk school site
- Climate change, sustainability and resilience in areas of Back Bays, Harwood and other low lying areas.

Moved (Hugh O'Neill/Emma Strybosch):

That the Board:

- a) **Agrees** to the updating the Board's Community Plan for the 2026-27 year to reflect the Board's No. 1 priority for submission to the Annual Plan 2026/27 as the Ōtākou to Harrington Point section of the Peninsula Connection project.
- b) **Appoints** Paul Pope as Chairperson to submit to the Annual Plan 2026/27 on the Board's behalf.

**Motion carried (OPCB/2026/015)**

### 8 GOVERNANCE SUPPORT OFFICER'S REPORT

The report provided information on activities relevant to the Board area including:

- Public consultation period for the DCC Annual Plan 2026/27 ends on 29 April 2026.
- Ocean Grove Domain Hall - Flood damage in 2015 and 2024 will require structural work on the hall. Discussion with the Hall committee and DCC staff will be undertaken to understand the future aspirations for the hall and the structural work required.
- ORC draft Navigation Safety Bylaw – The OPCB submitted to the draft bylaw. The submission to be ratified by the Board.
- New Discover Dunedin Pass – Peninsula tourism and hospitality operators are participating in the programme.
- Portobello Boardwalk – Tenders for the contract work close on 15 April 2026.
- DCC By-election – voting papers will be issued mid-April with voting closing at noon on Tuesday 12 May 2026.
- Road works to commence on the repair of the roadside slip by Portobello School from 14 May.

Moved (Paul Pope/ Emma Strybosch):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the Board's submission to the Otago Regional Council's draft Navigation Safety Bylaw.

**Motion carried (OPCB/2026/016)**

## 9 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATION

The balance of project funds available was confirmed as \$7,180.00.

Four funding applications were received for the consideration of the Board:

- Portobello Coronation Hall Society Inc. seeking funding of \$2,000 towards the upgrade of the toilet facilities at the hall.
- Choir!Choir! (Otago Peninsula Community Choir) seeking funding of \$1,100 to support operational expenses (e.g. musicians to accompany the Choir).
- Save the Otago Peninsula (STOP) Incorporated Society seeking funding of \$1,961.55 to support the purchase of eDNA testing kits.
- Broad Bay Community Centre (on behalf of the Broad Bay Community Garden) seeking funding of \$1,527 to support the relocation of the community garden.

Paul Pope declared a conflict of interest and sat back from discussion and voting of the funding application from the Portobello Coronation Hall Society Incorporated.

Moved (Hoani Langsbury/Cr Mickey Treadwell):

That the Board:

- a) **Approves** the funding of \$2,000 to the Portobello Coronation Hall Society Incorporated to support the upgrade of the hall toilets.

**Motion carried (OPCB/2026/017)** Paul Pope withdrew from the item.

Moved (Paul Pope/Member Cheryl Neill):

That the Board:

- b) **Approves** funding of \$1,000 to Save the Otago Peninsula (STOP) Incorporated Society for the purchase of eDNA testing kits.

**Motion carried (OPCB/2026/018)**

Moved (Paul Pope/Hoani Langsbury):

That the Board:

- c) **Approves** funding of \$1,000 for the Otago Peninsula Community Choir (Choir! Choir!) to support operational expenses.

**Motion carried (OPCB/2026/019)**

Moved (Cheryl Neill/Emma Strybosch):

That the Board:

- d) **Approves** funding of \$500.00 to the Broad Bay Community Centre on behalf of the Broad Bay Community Garden for the relocation of the community garden.

**Motion carried (OPCB/2026/020)**

Moved (Paul Pope/Hoani Langsbury):

That the Board:

**Notes** the discretionary fund update.

**Motion carried (OPCB/2026/021)**

## 10 BOARD REPRESENTATION AND ROLES

Board members provided verbal updates, including:

**Otakou Marae** – Hoani Langsbury advised that the Marae holds its own Emergency Management Plan and has a working relationship with the Community Board for Civil Defence Emergency Management.

**Macandrew Bay, The Cove and Company Bay** – Emma Strybosch

- Discussion was held with the Macandrew Bay Boat Club about use of public toilet facilities on site at the club but the option was decided to be unsuitable due to the wastewater pumping requirements. (Paul Pope as Chairperson also attended this meeting).
- Meeting with Anne Pentecost and Colleen Bond to discuss a community mural for the Macandrew Bay hall and library.
- The recent Macandrew Bay School fair was a great community event and raised over \$20,000 for the school.

**Civil Defence Emergency Management** – Paul Pope advised that he will speak with Lox Kellas in regard to Lox continuing in a volunteer capacity to assist the Board with CDEM matters, and will report back to the next meeting.

Moved (Paul Pope/ Cheryl Neill):

That the Board:

**Notes** the Board updates.

**Motion carried (OPCB/2026/022)**

## 11 COUNCILLOR UPDATE

Cr Mickey Treadwell provided an update on items of interest, including:

- Macandrew Bay pump station repairs may cause minor disruption to traffic while works underway.
- Temporary speed humps have been placed near the Tomahawk playground to assist with safety.
- A public workshop was held on 30 March on the city's emissions reduction target

- options
- Public consultation on the Annual Plan 2026-2027 open until 29 April 2026.

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

**Notes** the Council Activities Update.

**Motion carried (OPCB/2026/023)**

## 12 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on items of interest, including:

- **Portobello Road (Crash data analysis)** - Paul Pope tabled a graph detailing the analysis of motor vehicles crash data on the Portobello Road between 2000 and 2025, noting the reduction in car accidents since the completion of the Peninsula Connection Project, and the increased traffic volume on the road.
- **Biodiversity and Tourism forum** dates to be set and provided to the next meeting.
- **Combined Events** – The Otago Peninsula Community Board (OPCB) and West Harbour Community Board (WHCB) to hold joint events and projects.

The Board Chairs have met and discussed opportunities for the two Boards to alternate hosting of joint events for fundraising opportunities for Board projects and to encourage connection between the two Board communities.

- **Re-vegetation of slip areas on Portobello Road** – Discussion to be held with the DCC Manager Transport on opportunities for replanting of roadside slip areas which have been cleared with native plants to reduce the need for weed control and help to stabilize the soil.
- **Horticulture maintenance for the Peninsula** - Paul Pope advised that he met with the DCC Manager of Parks and Recreation to discuss the general standard of horticultural maintenance along the peninsula connection.
- **Congratulations to the Otago Peninsula Biodiversity Group** – The Board to send a letter of congratulations to the Otago Peninsula Biodiversity Group for the successful programme to make the peninsula possum free.

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

**Notes** the Chairperson's update.

**Motion carried (OPCB/2026/024)**

## 13 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chairperson.

The meeting concluded at 11:41 am.

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CHAIRPERSON