

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

Date: Wednesday 8 April 2026
Time: 5:30pm
Venue: Karitāne Hall, 1381 Coast Road, Karitane

Sandy Graham
Chief Executive Officer

**Waikouaiti Coast Community Board
PUBLIC AGENDA**

MEMBERSHIP

Chairperson	Alasdair Morrison	
Deputy Chairperson	Anna Knight	
Members	Andy Barratt	Sonya Billyard
	Cr John Chambers	Danny Hailes
	Geraldine Tait	
Senior Officer	Heath Ellis, Group Manager Parks and Recreation	
Governance Support Officer	Lauren Riddle	

Lauren Riddle
Governance Support Officer

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www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Public Forum

Cr Chanel Gardner, Dunedin Constituency Councillor for the Otago Regional Council will be in attendance to speak to the Board.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
↓A	Register of Interests as at 1 April 2026	6

Waikouaiti Coast Community Board Register of Interest - as at 1 April 2026				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Secretary	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt	Owner	Residential Property Merton	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Moana Gow Pool Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sonya Billyard	Owner	Residential Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	East Otago Blokes Shed	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Danny Hailes	Board Member	Presbyterian Support Otago	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	PSO Retirement Villages Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Council Member	ACC Motorcycle Safety Advisory Council	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	two residential properties, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	24ha forestry farm block, Blueskin Bay	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	8ha residential lifestyle property, Blueskin Bay	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	The Moana Tennis Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	Waikouaiti District Museum Society Incorporated	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
18/02/2026	Member	Blueskin A&P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

	Member	Green Hut Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	Belleknoves Golf Club Men's Club Committee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Hut Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Anna Knight (Deputy Chairperson)	Owner	vacant land, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	residential property Warrington	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Knight Family Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Halo Project	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	18/02/2026 Member	Green Hut Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Geraldine Tait	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	Grey Power Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	East Otago Catchment Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr John Chambers	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otakau Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Opera	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WAIKOUAITI COAST COMMUNITY BOARD MEETING - 18 FEBRUARY 2026

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the Waikouaiti Coast Community Board meeting held on 18 February 2026 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Waikouaiti Coast Community Board meeting held on 18 February 2026	9

Waikouaiti Coast Community Board

MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the John Brown Room, East Otago Events Centre, Waikouaiti on Wednesday 18 February 2026, commencing at 5:30 p.m.

PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Anna Knight	
Members	Andy Barratt	Cr John Chambers
	Danny Hailes	Geraldine Tait

IN ATTENDANCE Heath Ellis, Group Manager Parks and Recreation (Senior Officer)

Governance Support Officer Lauren Riddle

1 PUBLIC FORUM

1.1 Public Forum – Constable Toby White

Local Police Constable, Toby White spoke on local policing matters within the Board area and encouraged members of the public to make informal contact with him over issues in the community, for his awareness.

1.2 Public Forum – Judith Mair, GM of Operations, Mainland Poultry

Judith Mair, General Manager of Operations at Mainland Poultry spoke on the future plans for the company to move its packing, grading and distribution operations to Dunedin, projected for early 2027. She advised that the farm and feed mill operations would remain at the Waikouaiti site. Current staff had been advised of the relocation plan and that redeployment would be offered to the new Dunedin site.

Ms Mair advised that once the project plan has been formed, further engagement with staff, contractors and the public would occur.

1.3 Public Forum - Waikouaiti Coast Heritage Centre

Denise Hutchison from Waikouaiti Coast Heritage Centre spoke to the funding application for consideration by the Board at the meeting. She advised funding was sought to support the purchase of digital devices for the “Unlock the Local Past, Inspire the Future” programme to be run in consultation with the local primary and secondary schools.

Mrs Hutchison spoke to the types of resources needed for the programme, such as a mobile whiteboard, television, tv stand, laptop, and gave approximate costs.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

Extend Public Forum beyond 30 minutes.

Motion carried.

1.4 Public Forum - Laura Deaker and Mandy Mayhem (Waitati Playground Committee)

Mandy Mayhem and Laura Deaker from the Waitati Playground Committee were in attendance to provide additional information in support of the funding application considered by the Board at its 10 December 2025 meeting.

Alasdair Morrison, as Chairperson, provided background to the building of the new Blueskin Bay Library in 2013 and the development of a playground area at the library site, at that time.

Mandy Mayhem spoke to the information provided to the Board via email on 17 February, including pricing detail on the type of play equipment the Committee had selected for the playground, project costs, and who would be responsible for the installation and maintenance of the playground.

Mandy Mayhem and Laura Deaker responded to questions.

2 APOLOGIES

An apology was received from Sonya Billyard for absence.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

Accepts the apology from Sonya Billyard for absence.

Motion carried (WCCB/2026/001)

3 CONFIRMATION OF AGENDA

Moved (Andy Barratt/ Anna Knight):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WCCB/2026/002)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

- Danny Hailes advised he is a member of the Blueskin A&P Society and the Green Hut Group.
- Anna Knight advised she is a member of the Green Hut Group.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WCCB/2026/003)

5 CONFIRMATION OF MINUTES

5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 10 DECEMBER 2025

Moved (Andy Barratt/ Danny Hailes):

That the Board:

- a) **Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 10 December 2025 as a correct record.

Motion carried (WCCB/2026/004)

PART A REPORTS

6 OTAGO REGIONAL COUNCIL (ORC) - PUBLIC TRANSPORT UPDATE

Julian Phillips, Team Leader, Public Transport Dunedin provided a verbal update on the ORC passenger transport service and advised that two larger, purpose built electric (zero emission) buses were scheduled to be introduced into service in the Board area. Features of these buses included:

- increased passenger capacity of 89 passengers (from 55 currently)
- seatbelts
- improved seating and comfort for passengers
- increased disability passenger capability
- improved reliability

Mr Phillips advised that the new bus service commence service in October 2026.

7 COMMUNITY PLAN

Alasdair Morrison, as Chairperson, requested that Board members review the current Community Plan, note any updates or changes they wish to be considered. The changes and

updates to be discussed at a Board workshop to be held in March. The Community Plan would assist the preparation of the Board's submission to the Annual Plan 2026-2027.

8 CHAIRPERSON'S REPORT

Alasdair Morrison provide a verbal update on items of interest at the meeting, including:

- Waikouaiti Coast Community Board stall at the Blueskin Show, Waitati on Sunday 29 March 2026.
- Annual Plan 2026-27 public consultation to be held 1-30 April 2026.
- Tree removal and replacement programme will commence on the southern entrance to Waikouaiti.
- Warrington half basketball court update – DCC have lodged an archaeological authority with Heritage NZ for the site, awaiting confirmation before proceeding.
- Waitati curve on SH1 – speed concerns. Alasdair gave a verbal summary of an email received from NZTA Waka Kotahi on the speed and traffic counts at the Waitati curve.
- Hawksbury Lagoon – discussion held on the need for larger pipes under the causeway.
- Waitati Cemetery – project for water supply via rain water collection.
- Warrington Surf Club – attendance at the opening of the new clubrooms on 17 January 2026.
- Feedback on road safety concerns for Inverary Street.
- Potential Board project at the lookout at Matanaka Drive.
- Warrington Access track.
- Karitāne wharf – agreement has been reached to demolish the existing shed.
- Planned site visit by the Board to the Waikouaiti Water Treatment Plant.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

- a) **Notes** the Chairperson's update.

Motion carried (WCCB/2026/006)

9 COUNCILLOR UPDATE

Cr John Chambers provided a verbal update on items of interest to the Board area, including:

- DCC have made submissions to central government on the 2025 Local Elections; Planning Bill and Natural Environment Bill; and Simplifying Local Government consultation
- Council has reinstated the Grants Subcommittee for consideration of grants over \$5,000. Grants under \$5,000 will be managed by staff.

- Enterprise Dunedin – Council have resolved to move Enterprise Dunedin into a Council Controlled Organisation (CCO).

Cr Chambers also advised that he is the Deputy Lead of the Council’s Haurora Health and Wellbeing Portfolio.

Moved (Cr John Chambers/ Alasdair Morrison):

That the Board:

- a) **Notes** the update from Cr John Chambers.

Motion carried (WCCB/2026/007)

10 GOVERNANCE SUPPORT OFFICER'S REPORT

The report informed the Board of activities relevant to the Board area including:

- Voting for the Community Board Executive Community (CBEC) Zone 6 representative.
- Nomination period for the Local Body By-Election.
- Pecuniary Interests Register for Community Board Members.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

- a) **Notes** the Governance Support Officer’s Report.
- b) **Endorses** the nomination of Anna Knight for the Community Boards’ Executive Committee’s (CBEC) Zone 6 representative.
- c) **Votes** for the Anna Knight as the Board’s preferred CBEC Zone 6 representative

Motion carried (WCCB/2026/008)

11 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

The report detailed the funding application for consideration by the Board from the Waikouaiti Coast Heritage Centre and the application from the Opera House Trust for uplift from the table.

The discretionary fund balance as at 18 February was noted as \$4,093.02.

Waikouaiti Coast Heritage Centre

The Waikouaiti Coast Heritage Centre application sought funding support of \$1,500 to assist with the “Unlock the Local Past, Inspire the Future” programme for local schools.

Danny Hailes sat back from the item and did not participate in either the discussion or the vote.

Discussion was held on the estimated costs indicated by the applicant for delivery of the programme including: movable whiteboard; television and stand; laptop; consumables such as stationery, clipboards and pens.

The Board requested that the applicant provide a quote for each of the items sought for funding. On receipt of this information the Board, would consider the application at the 8 April 2026 meeting.

Moved (Andy Barratt/ Alasdair Morrison):

That the Board:

- a) **Agrees** to postpone a decision on the funding application until receipt of quotes for the equipment and devices sought by the Waikouaiti Coast Heritage Centre to support the “Unlock the Local Past, Inspire the Future” programme.

Motion carried (WCCB/2026/009) Danny Hailes abstained from the vote.

Waitati Playground Committee

The funding application from the Waitati Playground Committee was declined by the Board at the 10 December 2025 meeting, with the Board requesting a new application be submitted with provision of budget, project information and a site plan.

Minute Extract from 10 December 2025:

Moved (Alasdair Morrison/ Sonya Billyard):

That the Board:

- e) **Declines** the funding request from the Waitati Playground Committee and seeks a new application (with detailed supporting information, including a plan, budget and other funding sources) to be submitted for consideration by the Board.

Motion carried (WCCB/2025/010)

The Board discussed the information provided by the Waitati Playground Committee during Public Forum by Mandy Mayhem on the speciality play equipment proposed for the playground area at the Blueskin Public Library.

Alasdair Morrison, as Chairperson acknowledged a breakdown in communicating the Board’s decision from the 10 December 2025 meeting to the applicant. He advised that DCC had confirmed that the responsibility for ownership and maintenance of the playground would be taken on by Council.

Following discussion the Board expressed their desire to encourage a new application from the Waitati Playground Committee to be considered at the next meeting of the Board on 8 April 2026, and for the application to provide costings, quote for the playground equipment to be installed and a site plan showing the layout of the equipment in the playground.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

- b) **Requests** a new application be submitted by the Waitati Playground Committee with a detailed quote for the cost of the play equipment along with a site plan to illustrate the intended layout of the playground.

Motion carried (WCCB/2026/011)

Opera House Trust

The funding application was withdrawn as the work has already been undertaken.

Moved (Alasdair Morrison/ Anna Knight):

That the Board:

- a) **Notes** the discretionary fund update.

Motion carried (WCCB/2026/012)

Discussion was held on the current WCCB funding application format and guidelines. The Board sought a review of the current form and for inclusion of a checklist to assist applicants to provide all information required, at the time of making the application.

The Governance Support Officer was requested to undertake a review of the current application form and report back to the next Board meeting.

12 BOARD REPRESENTATION AND ROLES

Board members provided verbal updates on activities including:

Cycleways – Anna Knight attended the opening of stage 1 of the Coastal Connection trail between Waitati and Mopanui Road on 13 February 2026.

East Otago Catchment Group – Danny Hailes spoke to the January 2026 East Otago Catchment Group report - Water quality in the Waikouaiti River catchment, Monitoring activities and findings.

Keep Dunedin Beautiful (KDB) – Anna Knight advised that KDB were in attendance at the George Street market day and also participated in the clean-up day in the Town Belt Active Travel Trial area, collecting 100 bags of rubbish.

Karitāne Foreshore – Andy Barratt advised no progress has been made to date and the intent is to provide three concepts to the Rūnaka for their consideration.

Moana Gow Swimming Pool Committee - Andy Barratt advised the pool has been cleaned and tidied up and now filled with water for use.

OneCoast Recycling - Geraldine Tait advised staff have been very busy with a lot of items to be organised.

Truby King Recreation Reserve Management Committee - Andy Barratt advised the reserve is in good shape with an upcoming working bee planned. A major open day is being planned for the reserve in 2027.

Moved (Alasdair Morrison/ Andy Barratt):

That the Board:

- a) **Notes** the Board updates.

Motion carried (WCCB/2026/013)

13 MEETING SCHEDULE FOR 2026

The Board considered the proposed meeting schedule for the remainder of 2026 as adopted by Council on 11 December 2025. Meeting days were confirmed as a Wednesday, with a start time of 5:30pm.

The proposed dates and meeting venues for 2026 being:

- 18 February (Waikouaiti);
- 8 April (Karitāne);
- 10 June (Warrington);
- 12 August (DCC Civic Centre);
- 28 October (Waitati);
- 9 December (Waikouaiti)

Moved (Alasdair Morrison/ Anna Knight):

That the Board:

- a) **Adopts** the Meeting Schedule for 2026.

Motion carried (WCCB/2026/014)

14 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items of consideration by the Chair.

The meeting concluded at 8:46 p.m.

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CHAIRPERSON

Date of next meeting – 8 April 2026, at Karitāne Hall, Coast Road, Karitāne.

PART A REPORTS

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

- 1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.
- 2 The Board's Community Plan assists to contribute to the Council's Annual Plan, 9 Year Plan 2025-2024 and the 10 Year plan 2027-2037 with focus on:
- 3 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9 Year Plan 2025-2034 and the 10 Year Plan 2027-2037.
- 4 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding).

RECOMMENDATIONS

That the Board:

- a) **Considers** updating the Board's Community Plan for the 2025-26 year.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

The Chairperson will provide a verbal update on items of interest at the meeting, including:

- Feedback from the Blueskin Show, Waitati on Sunday 29 March 2026
- Annual Plan 2026-27 public consultation dates
- Board site visit to the Waikouaiti Water Treatment Plant
- Hawksbury Lagoon – modifications of new culverts by the Otago Regional Council
- Tree removal programme for the roading corridor into Waikouaiti
- Waitati cemetery water supply
- Warrington basketball court – update
- Karitane wharf
- Access to walking track at Warrington
- Community Board Chairs/Mayor/CEOs catch up meetings
- Community Board participation in resource consent hearings to provide local knowledge.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's update.

Signatories

Authoriser:	Jackie Harrison - Manager Governance
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Attachments

There are no attachments for this report.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board area including:
 - Discretionary Fund balance
 - Community Board Executive Committee (CBEC) Zone 6 Representative
 - Dunedin City Council – Annual Plan 2026/27 – Public Consultation
 - By-election
 - Discover Dunedin Pass
 - What Dunedin City Council is Currently Consulting On
 - Roadworks Schedule
 - Dunedin City Council Updates

- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer’s Report.

Discretionary Fund

- 3 The balance remaining in the Project Fund for allocation for the current financial year is \$4,093.02. Spending for the 2025/26 financial year was as follows:

Meeting Date	Amount	Recipient/Purpose
13 August 2025	\$3,000.00	Warrington School – towards refurbishing the pool.
17 September 2025	\$152.98	Costs for provision of a BBQ following the Gingko Planting Ceremony at the Truby King Reserve. Retrospective approval to Board members to Mark Brown (\$111.28) and to Geraldine Tait (\$41.70).
10 December 2025	\$500.00	Karitāne Bowling Club – funding towards replacement of chairs for the clubroom.

10 December 2025	\$2,254.00	Warrington Surf Life Saving Club – funding for the purchase of 10 mattresses for the bunkroom.
Total Spend	\$5,906.98	

Community Board Executive Committee (CBEC) Zone 6 Representative

- 4 The Community Board Executive Committee (CBEC) Zone 6 representative has been announced as Kathy Dedo from the Wanaka-Upper Clutha Community Board.

Dunedin City Council – Annual Plan 2026/27 – Public Consultation

- 5 Public consultation on the Dunedin City Council (DCC) 2026–27 Annual Plan will run from Monday, 30 March 2026 to 12 noon on Wednesday, 29 April 2026. Written submissions will be accepted during this period, with submitters able to speak to Council on Wednesday, 13 May 2026.
- 6 The draft Annual Plan introduces a new approach to presenting rates, separating **non-water rates** and **3 Waters rates** to reflect changes in the way water services are funded nationally. Consultation also covers proposals relating to the rating treatment of 3 Waters utilities, stadium funding, and updates to fees and charges.
- 7 Full details on the proposed changes, including financial information and how to make a submission, will be available on the DCC website from 30 March 2026 www.dcc.govt.nz.

By-Election

- 8 Fourteen candidates are standing in the 2026 Dunedin City Council local by-election. Polling for the by-election closes on Tuesday 12 May 2026 at 12 noon.
- 9 Candidate profiles and videos can be viewed at:
<https://www.dunedin.govt.nz/council/electoral-information/view-the-2026-by-election-candidates>

Discover Dunedin Pass

- 10 The **Discover Dunedin Pass** was launched by Enterprise Dunedin on 24 March 2026. The city-wide initiative is designed for people working across Dunedin’s visitor-facing sectors and encourages participants to personally experience the city’s attractions, cultural institutions, heritage sites and local food producers. The programme aims to strengthen local knowledge and storytelling capability, support cross-referrals between businesses, and build a confident workforce of ambassadors for Dunedin.
- 11 Registrations for the Discover Dunedin Pass opened on 24 March to eligible participants across Dunedin’s visitor economy, for further information visit <https://www.dunedinnz.com/discover-dunedin-pass>

Proposed Water Supply Bylaw 2026 – Public Consultation

- 12 Public consultation on the proposed Water Supply Bylaw 2026, which would replace the Dunedin City Council’s existing Water Bylaw (2011) closes on Thursday, 2 April 2026.
- 13 The proposed bylaw updates the rules for connection to and use of the public water supply network to reflect changes in national legislation, operational experience, and Dunedin’s ongoing growth. It aims to ensure the water supply network remains safe, reliable, and fit for the future.
- 14 Submissions are invited as part of the consultation process, with submitters able to indicate whether they wish to be heard at the hearing.

What Dunedin City Council is Currently Consulting On

- 16 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Roadworks Schedule

- 17 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notices/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notices/notified-road-closures>.

Dunedin City Council Updates

- 18 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 19 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Heath Ellis - Group Manager Parks and Recreation

Attachments

There are no attachments for this report.

RECOMMENDATIONS

That the Board:

- a) **Approves/Declines** the funding application from the OneCoast Incorporated
- b) **Approves/Declines** the funding application from the East Otago Riding for the Disabled Association
- c) **Approves/Declines** the funding application from the Otago Catchment Group
- d) **Considers** the quote provided by the Waitati Playground Committee
- e) **Considers** the quote provided by the Waikouaiti Coast Heritage Centre
- f) **Notes** the discretionary fund update.

DISCRETIONARY FUND

9 The balance of discretionary funds available for distribution is \$4,093.02.

Meeting Date	Amount	Recipient/Purpose
13 August 2025	\$3,000.00	Warrington School – towards refurbishment of the pool.
17 September 2025	\$152.98	Retrospective expenditure approved for Mark Brown and Geraldine Tait for the provision of BBQ following the gingko planting at the Truby King reserve.
10 December 2025	\$500.00	Karitane Bowling Club – towards replacement of chairs for the clubrooms.
10 December 2025	\$2,254.00	Warrington Surf Life Savings Club for the purchase of 10 mattresses for the club's bunkroom.
Total spent to date	\$5,906.98	
Balance of funds	\$4,093.02	

New Funding Applications

OneCoast Incorporated

10 OneCoast Incorporated seeking funding support of \$678.00 for improving lighting at the OneCoast Hub. (see Attachments A-B)

East Otago Riding for the Disabled

11 East Otago Riding for the Disabled Association seeking funding support of \$1,429.32 for improved technology for the Riding for the Disabled Association with the purchase of two laptops. (see Attachment C)

Otago Catchment Group

- 12 Otago Catchment Group seeking funding of \$5,984 to support establishment of a functional walkway through the native reserve at Inverary Street. (see attachments D-E)

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Heath Ellis - Group Manager Parks and Recreation

Attachments

	Title	Page
↓A	OneCoast Incorporated funding application	26
↓B	OneCoast - quote information	27
↓C	East Otago Riding for the Disabled Association application and supporting documents	28
↓D	Otago Catchment Group funding application	32
↓E	Otago Catchment Group - supporting documents and quotes	34

**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 25.3.2026

Name of group applying for funds: OneCoast Incorporated

Contact person: Lisa Lawson **Position held:** Coordinator

Address: [REDACTED]

Post Code: 9510

Contact Phone Number: [REDACTED] **Email:** hello@onecoast.org

Short description of the project you are seeking funding for: We are asking for funding to improve our lighting setup at the OneCoast Hub by adding more lighting and an inverter that enables us to charge our Quick Pay Device on site. We are also asking for funding for 2 First Aid Courses for our new supervisors to ensure the safety and well being for our volunteers and visitors.

*Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.*

Amount sought from Waikouaiti Coast Community Board: \$ 678,90

Total cost of project: \$ 678,90

Amount already raised: \$ 0

How will the rest of the project cost be funded? income from sales

What is the timeframe for completing the project? [OR What is the date of your even/project?]
asap

Is your project a one-off, annual or biennial event? one-off

Detail the benefits to your organisation and/or the wider community which will result from this project. The improved lighting would help our visitor see our sales objects better and it would help our volunteers when sorting donations. Apart from that it would help keep the volunteers out of the wind and cold, as we wouldn't have to open all the container doors in our office container just to have enough light. The First Aid Course would ensure safe operations of the Hub for visitors and volunteers.

Has your group made an application to the Board for funding within the last five years?
 Yes No

If granted, how much and what was that money used for? 2021: windblade flag and 2 First Aid Courses \$969.15, 2023: Solar Panels for \$750

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4364

Quotation for improved electrical setup

- 500W 12VDC to 230VAC Pure Sine Wave Inverter - Electrically Isolated - \$179.00
- Low Cost 5m Flexible Adhesive LED Strip Light - Warm White - \$59.90
- Additional cable/wiring: approx \$50.00

Quotation for 2 First Aid Courses with St John

- Cost per person = \$195.00 (St John Dunedin)

Total cost: \$678,90

APPLICATION FOR FUNDING FROM THE WAIKOUAITI COAST COMMUNITY BOARD	
Date:	<u>24/03/2026</u>
Name of group applying for funds:	<u>East Otago Riding for the Disabled Association</u>
Contact person:	<u>Tania Henderson</u> Position held: <u>President</u>
Address:	<u>██████████</u>
	Post Code: <u>9430</u>
Contact Phone Number:	<u>██████████</u> Email: <u>██████████</u>
Short description of the project you are seeking funding for: <u>We would like funding to improve our technology for our RDA team: two laptops (including a mouse each and 1 year of Microsoft for non-profits) and a cellphone. We have identified that a lack of critical technology infrastructure is negatively impacting our ability to provide a quality service to our riders. One laptop is proposed for the president (currently "borrowing" their child's chromebook) and the second for use at the grounds for administration tasks by the team. We'd like a dedicated cellphone for the coach to help keep our charity running smoothly.</u>	
<i>Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget. Please note if considered necessary the Board may seek additional information prior to making a decision.</i>	
Amount sought from Waikouaiti Coast Community Board:	<u>\$ 1,429.32</u>
Total cost of project:	<u>\$ 1,429.32</u>
Amount already raised:	<u>\$ 0.00</u>
How will the rest of the project cost be funded?	<u>n/a</u>
What is the timeframe for completing the project? [OR What is the date of your even/project?] <u>As soon as we can get funding</u>	
Is your project a one-off, annual or biennial event?	<u>one-off event</u>
Detail the benefits to your organisation and/or the wider community which will result from this project. <u>The benefit to our organisation from having fit for purpose laptops and a dedecated cell phone would be the ability to keep up with the copious administration tasks that are part of running a charity. We'd like to more equitably distribute the work required amongst our hardworking team of volunteer committee members. We are currently helping to improve the quality of life of 15 riders living with all kinds of disabilites from the Dunedin and Waikouaiti area and our waiting list continues to grow.</u>	
Has your group made an application to the Board for funding within the last five years? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If granted, how much and what was that money used for?	<u>2024 - laptop for coach \$730</u>
<i>All approved funding is subject to the following:</i>	
1 <i>Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.</i>	
2 <i>The organisation/group <u>must</u> report back to the Board within six months of the project completion or six monthly until completed.</i>	
NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. Any funds approved <u>MUST</u> be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.	
This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058 Email: governance.support@dcc.govt.nz Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384	

GUIDELINES FOR ALLOCATIONS FROM THE WAIKOUAITI COMMUNITY BOARD DISCRETIONARY FUND

The Waikouaiti Coast Community Board may make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria:

Category A: Community Grants

Available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds under Category A will be required to complete the *Application for Funding from the Waikouaiti Coast Community Board* form.

Applications are subject to community/public scrutiny and comment. Therefore applications are to be lodged no less than 10 days before the Community Board meeting at which it is to be considered.

Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project (or the stage of the project to which the application relates) will proceed.

Organisations/Groups **must** report back to the Board within six months of the project completion or six months until completed.

Category B: Board Projects/Activities

For Community Board initiated community projects and the Board's related activities for example such items as attendance at conferences or training workshops, advertising and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

The Board will make allocations under Category B as the need arises.

PB Technologies Ltd 587 Great South Road, Manukau, Auckland, New Zealand Ph: 09 5269200 GST #: 61-280-472		 https://www.pbtech.co.nz/ websales@pbtech.co.nz			
Quote Reference #Q4476214					
To: Tania Henderson		Account No: NWB427338 Quote Reference: Q4476214 Quote Created: 25-03-2026, 08:05:43 Quote Expiry: 26-03-2026, 05:59:59			
Contact Person: Tania Henderson Sales Rep: Website					
Item Code	Description	Qty	Each	GST	Total
MPHOPP027270	OPPO A5 4G (2025) Dual SIM Smartphone - Purple 2 Year Warranty	1	\$212.17	\$31.83	\$244.00
MSELOG1183072	Logitech M90 Wired Mouse USB Interface	1	\$17.37	\$2.61	\$19.98
MSERPO1018	Rapoo M10 PLUS Wireless Mouse - Black Optical mouse	1	\$17.71	\$2.66	\$20.37
NBKASU522718	ASUS Vivobook Go 15 R522KA 15.6" FHD Intel Celeron N4500 - 4GB RAM - 128GB eMMC ...	2	\$439.02	\$131.71	\$1,009.75
				SubTotal	\$1,125.29
				GST	\$168.79
				Total	NZD \$1,294.08
ⓘ Please note that freight is not included as part of this quote. Thanks for your business!					

As this is an automatically generated quote for your convenience, PB Technologies Ltd reserves all rights of reconsideration.
 Prices and availability are subject to change without notice. E&OE.
 Please contact your Account Manager/Sales Person if you need a Pro-Forma invoice or you need confirmation on time-length of pricing validity and stock availability.

Quote #4476214 is valid until: 26-03-2026, 05:59:59 Printed at: 25-03-2026, 08:11:30

PB Technologies Ltd 587 Great South Road, Manukau, Auckland, New Zealand Ph: 09 5269200 GST #: 61-280-472		 https://www.pbtech.co.nz/ websales@pbtech.co.nz			
Quote Reference #Q4476214					
To: Tania Henderson		Account No: NWB427338 Quote Reference: Q4476214 Quote Created: 25-03-2026, 08:05:43 Quote Expiry: 26-03-2026, 05:59:59			
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 Please contact your Account Manager/Sales Person if you need a Pro-Forma invoice or you need confirmation on time-length of pricing validity and stock availability.

Quote #4476214 is valid until: 26-03-2026, 05:59:59 Printed at: 25-03-2026, 08:11:30

**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 12th March 2026

Name of group applying for funds: Jenny Rowley (umbrella Otago Catchment Group)

Contact person: Jenny Rowley Position held: _____

Address: _____

Post Code: 9510

Contact Phone Number: _____ Email: _____

Short description of the project you are seeking funding for: _____
See attached

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 5,984

Total cost of project: \$ 5,984

Amount already raised: \$ Nil

How will the rest of the project cost be funded? Grant funders - Oceania Gold, ORC

What is the timeframe for completing the project? [OR What is the date of your even/project?]
12 months (winter 2026)

Is your project a one-off, annual or biennial event? One-off

Detail the benefits to your organisation and/or the wider community which will result from this project.
See attached

Has your group made an application to the Board for funding within the last five years?
 Yes No

If granted, how much and what was that money used for? See attached

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

GUIDELINES FOR ALLOCATIONS FROM THE WAIKOUAITI COMMUNITY BOARD DISCRETIONARY FUND

The Waikouaiti Coast Community Board may make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria:

Category A: Community Grants

Available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds under Category A will be required to complete the *Application for Funding from the Waikouaiti Coast Community Board* form.

Applications are subject to community/public scrutiny and comment. Therefore applications are to be lodged no less than 10 days before the Community Board meeting at which it is to be considered.

Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project (or the stage of the project to which the application relates) will proceed.

Organisations/Groups **must** report back to the Board within six months of the project completion or six monthly until completed.

Category B: Board Projects/Activities

For Community Board initiated community projects and the Board's related activities for example such items as attendance at conferences or training workshops, advertising and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

The Board will make allocations under Category B as the need arises.

To provide a functional walkway through the native reserve at Inverary Street

This area borders the Hawksbury Lagoon on the north side being the old dump site for Waikouaiti residents until the 1970's when it was covered and planted with some natives.

There is no walking track through this native reserve at present.

The walking track will be approximately 130 metres in length with views each side of both old and recent native plantings.

At one end of this path are two wooden seats to view the lagoon and enjoy the experience.

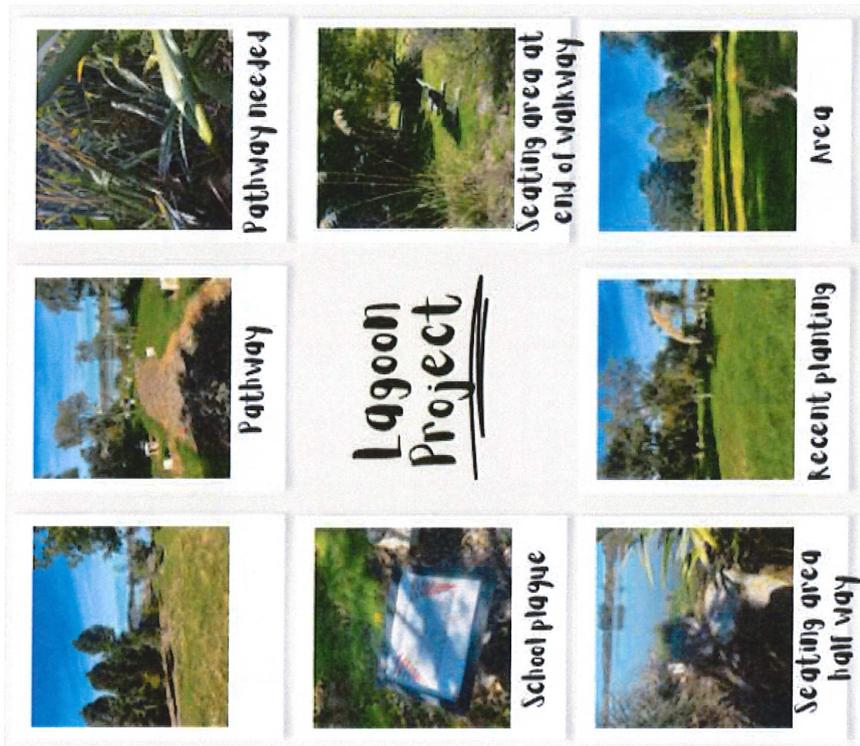
The proposed upgrade will improve accessibility, safety, and durability of the pathway so it can be enjoyed by people of all ages and abilities. Enhancing the surface and edging will help protect the surrounding native plantings and reduce erosion along the lagoon edge.

To support the project, workers from the Department of Corrections will provide labour at no cost, significantly reducing project expenses and enabling grant funding to be focused on materials and pathway improvements.

This upgrade will strengthen community access to Hawksbury Lagoon while protecting and showcasing the native environment that local children and volunteers have helped establish.

Local benefits:

The project will deliver strong community benefits. The path will be used by local residents, families, walkers, and visitors seeking a peaceful nature experience close to town. The pathway will ensure that people of all ages, including older residents and those with limited mobility, can safely enjoy the area.



6/3/2026 15:00

[REDACTED]
Fwd: Quote-Otago landscaping

To Marilyn Stewart <wfmdstewart@xtra.co.nz>

Sent from Outlook for Android

From: Jordan Ellmore <info@otagolandscaping.com>
Sent: Thursday, March 5, 2026 9:03:23 PM
To: [REDACTED]
Subject: Quote-Otago landscaping

Hi Jenny,

Our usual quote software is down, so have typed out on this email.

Quote-Excavate and flatten path as discussed and edge (100x25mm H3.2 with timber pegs), ready for gravel.

Materials and machine hire
\$2380+\$338 GST
Labour
\$2840+\$426 GST
total \$5984

Please note that if accepted, a 50% deposit is required and will be invoiced for prior to commencement of work.

Thank you and regards,

Tim Greenhalgh
Otago Landscaping

9/3/2026 10:01

[REDACTED]
Fwd: Quote

To Marilyn Stewart <wfmstewart@xtra.co.nz>

Sent from [Outlook for Android](#)

From: Josh Hohneck <Josh.Hohneck@hammerhardware.co.nz>

Sent: Sunday, March 8, 2026 11:54:44 AM

To: [REDACTED]

Subject: Quote

Hi Jenny

Thanks for the opportunity to provide an estimate for your work.

Materials, Machine hire

\$2895. Ex GST

Labour

\$3240 Ex GST

Total: \$6235 Ex GST

\$7055.25 including GST

Cheers

Josh Hohneck

Owner Operator | Eastern Hammer Hardware

Eastern Hammer Hardware

027 281 8877

179 Main Road

Waikouaiti 9510

**HAMMER
HARDWARE**

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Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Jackie Harrison - Manager Governance

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.

Attachments

There are no attachments for this report.