

Waikouaiti Coast Community Board MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Karitāne Hall, 1381 Coast Road, Karitāne on Wednesday 08 April 2026, commencing at 5:30pm.

PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Anna Knight	
Members	Andy Barratt	Sonya Billyard
	Cr John Chambers	Danny Hailes
	Geraldine Tait	

IN ATTENDANCE Heath Ellis (Group Manager Parks and Recreation)

Governance Support Officer Rebecca Murray

Alasdair Morrison welcomed attendees to the meeting.

1 PUBLIC FORUM

1.1 Public Forum - OneCoast

Judy Martin, the Chairperson of OneCoast spoke in support of the OneCoast funding application for consideration by the Board at the meeting.

1.2 Public Forum - Waikouaiti Coast Heritage Centre

Denise Hutchison from the Waikouaiti Coast Heritage Centre spoke to the quotes obtained for the purchase of a smart television as part of the funding application.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

Extends Public Forum beyond 30 minutes.

Motion carried (WCCB/2026/014)

1.3 Public Forum - Cr Chanel Gardner, Otago Regional Council (ORC)

Cr Chanel Gardner provided an overview of her role as a Dunedin Constituency Councillor for the ORC. She spoke about ORC activities relevant to the Board area and responded to questions.

2 APOLOGIES

There were no apologies received.

3 CONFIRMATION OF AGENDA

Item 5 – Confirmation of Minutes was discussed and removed for confirmation at the meeting. Updated minutes to be provided at the 10 June 2026 meeting.

Moved (Alasdair Morrison/ Sonya Billyard):

That the Board:

Confirms the agenda with the deletion of Item 5 – Confirmations of Minutes

Motion carried (WCCB/2026/015)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

There were no updates provided.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WCCB/2026/016)

PART A REPORTS

6 Community Plan

The Board discussed the current priorities in the Waikouaiti Coast Community Board Community Plan and that a workshop to discuss the priorities would be held at the Blueskin Bay Library on Wednesday 15 April 2026.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

Holds a workshop to consider updates to the priorities set in the Board's Community Plan for the 2026/27 year.

Motion carried.

7 Chairperson's Report

The Chairperson provided a verbal update on items of interest at the meeting, including:

- Blueskin Show - Overview of the event held on 29 March 2026.
- Annual Plan 2026/27 - Submissions close at 12 noon on 29 April 2026.
- A Board site visit to the Waikouaiti Water Treatment Plant would be scheduled for the week beginning 18 April.
- Hawksbury Lagoon – modifications of new culverts by the Otago Regional Council
- Tree removal programme for the roading corridor into Waikouaiti – The Chair advised that the Board would be consulted ahead of any tree removal work commencing.
- Warrington half basketball court – work scheduled to commence on 20 April with the project expected to take a month to complete.
- Karitane wharf – work scheduled to commence on the removal of the shed on the Karitane Wharf on 20 April.
- Community Shuttle Service– The Chair outlined a community shuttle service, based out of Oamaru, travelling through to Palmerston and Dunedin. The shuttle van service runs directly from Oamaru to Dunedin and return on Thursdays and Saturdays at a cost of \$5/one way with the cost increasing from 1 May 2026 to \$15/one way. Information is available through the Otago Regional Council website, Community Transport.
- ORC Passenger transport update – The ORC provided articles to the Blueskin News and the POWA on the new electric buses being introduced to the Route 1 service between Palmerston and Dunedin.

Moved (Alasdair Morrison/Anna Knight):

That the Board:

Notes the Chairperson's update.

Motion carried (WCCB/2026/017)

8 Councillor Update

Councillor John Chambers provided a verbal update on items of interest, including:

- Summary of decisions of Council from the 24 February, 4 March and 25 March meetings.
- Code of Conduct against Cr Ong
- Upcoming Bylaws to be reviewed by Council
- A report on a Homelessness Outreach Service was scheduled for the April 2026 Council meeting.

Moved (Cr John Chambers/Alasdair Morrison):

That the Board:

Notes the update from Cr John Chambers.

Motion carried (WCCB/2026/018)

9 Governance Support Officer's Report

A report from Governance provided an update on activities relevant to the Waikouaiti Coast Community Board area.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

Notes the Governance Support Officer's Report.

Motion carried (WCCB/2026/019)

10 Board Discretionary Fund Update and Funding Applications

A report from Governance provided copies of funding applications for the Board's consideration, with three new funding applications and two funding applications carried over from the 18 February meeting, for the consideration by the Board.

Applications from the 18 February 2026 meeting

Waitati Playground Committee

At the 18 February 2026 meeting the Board resolved to:

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- b) **Requests** a new application be submitted by the Waitati Playground Committee with a detailed quote for the cost of the play equipment along with a site plan to illustrate the intended layout of the playground.

Motion carried (WCCB/2026/002)

It was confirmed that the Waitati Hall Society were acting as a umbrella organisation to the Waitati Playground Committee funding application.

Discussion was held on the new application and supporting information provided by the applicant, which was pre-circulated to the Board Members on 2 April 2026.

Moved (Anna Knight/Danny Hailes):

That the Board:

- d) **Approves** the funding application from the Waitati Hall Society on behalf of the Waitati Playground Committee and grants \$2,000 towards the purchase of toddler playground equipment for the Blueskin Bay Library grounds.

Motion carried (WCCB/2026/020) with Sonya Billyard recording a vote against.

OneCoast Incorporated

Geraldine Tait declared a conflict of interest and withdrew from the item.

The application sought funding for improved lighting at the OneCoast Hub, and first aid courses for supervisors.

Moved (Andy Barratt/Anna Knight):

That the Board:

Approves funding of \$678.00 to OneCoast Incorporated in support of improved lighting at the OneCoast Hub and for first aid courses for supervisors.

Motion carried (WCCB/2026/021) Geraldine Tait abstained from the vote.

East Otago Riding for the Disabled Association.

Tania Henderson spoke to the funding application and advised that the name had been changed under the Association's Constitution from Waikouaiti Riding for the Disabled Association to East Otago Riding for the Disabled Association.

Information was provided on how the Association was run and the associated costs to providing services and Mrs Henderson responded to questions.

Following discussion, the Board suggested the applicant contact an alternate funder for the supply of laptops and a cell phone in the first instance and to report back to the Board.

Moved (Alasdair Morrison/Anna Knight):

That the Board:

Lays the funding application from the East Otago Riding for the Disabled Association on the table.

Motion carried (WCCB/2026/022)

East Otago Catchment Group

Sonya Billyard declared a conflict of interest and withdrew from the item.

The application sought funding for a one-off project to provide a functional walkway through the native reserve at Inverary Street (bordering the Hawksbury Lagoon).

Following discussion the Board requested further information be provided by the applicant for consideration at a future meeting.

Moved (Alasdair Morrison/Anna Knight):

That the Board:

Lays the funding application from the Otago Catchment Group on the table.

Motion carried (WCCB/2026/023) Sonya Billyard abstained from the vote

Waikouaiti Coast Heritage Centre

Danny Hailes declared a conflict of interest and withdrew from the item.

At the 18 February 2026 meeting the Board resolved to:

Moved (Andy Barratt/Alasdair Morrison):

That the Board:

- a) **Agrees** to postpone a decision on the funding application until receipt of quotes for the equipment and devices sought by the Waikouaiti Coast Heritage Centre to support the “Unlock the Local Past, Inspire the Future” programme.

Motion carried (WCCB/2026/001) Danny Hailes abstained from the vote.

Discussion was held on the quote information tabled at the meeting by the applicant.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

Approves funding of \$500 to the Waikouaiti District Museum Society Incorporated for the Waikouaiti Coast Heritage Centre, towards the purchase of a smart tv to be used as part of the “Unlock the Local Past, Inspire the Future” programme.

Motion carried (WCCB/2026/024) Danny Hailes abstained from the vote.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

Notes the discretionary fund update.

Motion carried (WCCB/2026/025)

11 Board Representation and Roles

Board members provided updates on activities including:

Civil Defence Emergency Management (CDEM) – Alasdair Morrison advised that Taylor Hendl from CDEM was scheduled to present a talk to the community resilience group at the Waitati Hall on 14 April.

Community Resilience Groups (CRG) Waikouaiti, Karitāne, Waitati, Warrington

Waikouaiti -Sonya Billyard advised she had submitted an application to Port Otago Ltd for a container for CDEM use. She also advised that an article was placed in POWA for the Community Resilience Groups.

Warrington – Geraldine Tait advised that a brochure was being developed to identify skills and equipment held within the community, as a record of resources available during an event, to identify vulnerable residents, and raise awareness of the CDEM hubs available during an event (such as the playcentre).

Cycleways – Anna Knight advised that the Orokonui to Port Chalmers was the next stage of the Coastal Connection trail.

Freedom Camping – Heath Ellis advised the summer rangers working during the freedom camping season (December – April) had finished for the 2025/26 season.

Keep Dunedin Beautiful – Anna Knight advised the “Trees for Families” planting day would be held on Sunday 10 May (Mothers Day).

Karitāne Foreshore – Andy Barratt advised the demolition of the shed at the Karitane wharf would draw community interest and assist with next steps for community engagement on how to proceed with the plot of land by the wharf.

Moana Gow Swimming Pool Committee - Andy Barratt advised the annual fee had increased from \$200.

Truby King Recreation Reserve Management Committee - Andy Barratt provided an update on planning underway for a plaque to be placed for the Ginkgo trees and that discussion was held on a name change for the committee.

Waikouaiti Main Street Beautification Project – Sonya Billyard advised that Dunedin architect Campbell McNeill, is working alongside POWA on the beautification project.

A programme has been established by Campbell McNeill, involving 14 first and second year Bachelor of Architecture students on the beautification project (as part of their degree work). The programme involved site visits, community engagement and included considerations of climate adaptation and civil defence etc.

Sonya advised that a community hui would be held on 24 May for the students to present their findings and to work towards a development plan.

Warrington Spit – Anna Knight commented about the sycamore trees on Peel Street being an issue.

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

Notes the Board updates.

Motion carried (WCCB/2026/026)

12 Items for Consideration by the Chair

There were no items for consideration.

The meeting concluded at 8:01 pm.

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CHAIRPERSON