

Notice of Meeting:

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

Date: Wednesday 1 April 2026
Time: 6.00 pm
Venue: Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham
Chief Executive Officer

West Harbour Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Jarrold Hodson	
Deputy Chairperson	Barbara Olah	
Members	Duncan Eddy	Cr Doug Hall
	Angela McErlane	Marian Poole
	Wayne Sefton	

Senior Officer Cam McCracken, Director DPAG and Toitū, Lan Yuan & Olveston

Governance Support Officer Rebecca Murray

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	West Harbour Community Board Register of Interest	6

West Harbour Community Board Register of Interest as at 26 March 2026				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Jarod Hodson (Chairperson)	Owner	Residential Property , Ravensbourne	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Barbara Olah (Deputy Chairperson)	Member (Parent Representative)	Port Chalmers School Board	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Aramoana	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Duncan Eddy	Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Port Chalmers Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	The Stories Behind the Street Names in Historical Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	Main Street Historic Buildings of Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Halo Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blueskin News	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Ange McErlane	Volunteer	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Justice of the Peace	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Marian Poole	Chairperson	Deborah Bay Residents' Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Paul Allen Trust	No conflict identified	
	Member	Labour Party	No conflict identified	
	Member	Keep Dunedin Beautiful	No conflict identified	
Wayne Sefton	Owner	Hotel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Longbeach	No conflict identified	
	Owner	Section, Carey's Bay	No conflict identified	
	Life member and Sponsor	Harbour RFC	No conflict identified	
	Sponsor	Port Chalmers Golf Club	No conflict identified	
	Sponsor	Port Chalmers Bowling Club	No conflict identified	
	Sponsor	Various schools and kindergartens in West Harbour	No conflict identified	
	Member	Port Chalmers Returned Services Association	No conflict identified	
	Member	NZ Fight and Fitness Academy gym	No conflict identified	
Sponsor	West Harbour Bowling Club	No conflict identified		
Cr Doug Hall	Trustee	Cronus Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Clickfix Limited	No conflict identified.	

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Cr Doug Hall (Cont)	Member	Dunedin District Licensing Committee (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WEST HARBOUR COMMUNITY BOARD MEETING - 25 FEBRUARY 2026

RECOMMENDATIONS

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 25 February 2026 as a correct record.

Attachments

	Title	Page
A↓	Minutes of West Harbour Community Board meeting held on 25 February 2026	10

West Harbour Community Board

MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 25 February 2026, commencing at 6.00 pm

PRESENT

Chairperson Jarrod Hodson
Deputy Chairperson Barbara Olah

Members Duncan Eddy Cr Doug Hall
Angela McErlane Marian Poole
Wayne Sefton

IN ATTENDANCE Cam McCracken (Director DPAG and Toitū, Lan Yuan & Olveston).

Governance Support Officer Wendy Collard

The Chairperson paid tribute to the late Jules Radich, Councillor and former Mayor and extended the Board's condolences to his family.

1 PUBLIC FORUM

1.1 Aedan Lehr

Aedan Lehr spoke to his application for a scholarship grant. He advised that he had recently received a \$1,000.00 contribution towards an intensive mountaineering course which would be beneficial towards his service with LandSAR. He was seeking funding towards this course.

1.2 Port Chalmers Swim Club

Libby Caldwell, Co-President, Port Chalmers Swim Club, spoke in support of their funding application and noted the importance of children learning to swim.

Ms Caldwell responded to questions.

1.3 Quarantine Island/Kamau Taurua

Paul Clements, Chairperson of the Quarantine Island/Kamau Taurua Council provided an update on Quarantine Island and its activities. He commented that they were currently re-foresting the island from locally sourced seeds and they had applied to Department of Conservation for native birds for release on the island as it was nearly predator free.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Jarrod Hodson/Barbara Olah):

That the Board:

Confirms the agenda without addition or alteration

Motion carried (WHCB/2026/001)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Barbara Olah provided an update to her register of interests.

Marian Poole provided an update to her register of interests.

Moved (Jarrod Hodson/Angela McErlane):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WHCB/2026/002)

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 26 NOVEMBER 2025

Moved (Angela McErlane/Marian Poole):

That the Board:

- a) **Confirms** the minutes of the West Harbour Community Board meeting held on 26 November 2025 as a correct record.

Motion carried (WHCB/2026/003)

PART A REPORTS

6 PROJECT FUND

The Board gave consideration to the following funding applications:

An application from the Port Chalmers Swimming Club Inc for \$938.60 towards the cost of the engraving of trophies, ribbons and medals for their upcoming swim season events.

An application from Ravensbourne School for \$5,000.00 towards the cost of the creation of a picnic area and refurbishment of the sandpit area and playground.

A scholarship application has been received from Aedan Lehr for \$500.00.

Moved (Duncan Eddy/Wayne Sefton):

That the Board:

Approves the application for a scholarship grant to Aedan Lehr for \$500.00

Motion carried (WHCB/2026/004)

Moved (Marian Poole/Angela McErlane):

That the Board:

Approves a grant of \$938.60 to Port Chalmers Swim Club Inc towards the cost of the engraving of trophies, ribbons and medals for their upcoming swim season events.

Motion carried (WHCB/2026/005)

Moved (Jarrod Hodson/Angela McErlane):

That the Board:

Approves a grant of \$2,000.00 to the Ravensbourne School towards the cost of the creation of a picnic area and refurbishment of the sandpit area and playground subject to the school providing a copy of its proposed playground's Health and Safety Plan.

Motion carried (WHCB/2026/006)

7 MEETING SCHEDULE FOR 2026

A report from Civic provided the schedule for the remainder of 2026 for the Board's consideration

Moved (Jarrod Hodson/Barbara Olah):

That the Board:

- a) **Approves** the meeting schedule for 2026 as follows:

Wednesday, 1 April

Wednesday, 10 June

Wednesday, 12 August

Wednesday, 21 October

Wednesday, 2 December

Noting the meetings would commence at 6.00 pm

Motion carried (WHCB/2026/007)

8 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board's area which included:

- Project Fund
- Community Board Executive Committee Nominations
- Dunedin City Council By-Election
- Dunedin Libraries expanding Tech-Help programme
- Roadworks Schedule
- Currently consulting on
- Dunedin City Council Updates

Moved (Jarrod Hodson/Duncan Eddy):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Votes** for Marian Poole as the Community Boards' Executive Committee's (CBEC) Zone Six Representative.

Motion carried (WHCB/2026/008)

9 BOARD UPDATES

Board members provided updates on the following activities:

Ravensbourne Liaison (including Ravensdown Community Liaison Group)

Jarrold Hodson commented that the decommissioning of Ravensdown was ongoing.

Policing Matters

Wayne Sefton advised that he had nothing to report due to the local constable's availability.

Infrastructure Liaison

Ange McErlane commented on the current road works around the Board's area.

Social Media

Duncan Eddy provided an update on the activity on the Board's Facebook page.

Community Housing

Duncan Eddy commented on the vacant land at Albertson Avenue, Port Chalmers currently owned by Kāinga Ora.

Long Beach and Pūrākaunui Liaison

Duncan Eddy commented on the re-sealing that was being undertaken along Pūrākaunui Road and Pūrākaunui School Road.

Aramoana Liaison

Barbara Olah advised that she had received complaints from residents regarding the starting and finishing times of the contractors carrying out the road maintenance.

Port Noise Liaison Committee

The Port Noise Liaison Committee have requested that only one representative from the Board attend their meetings. Following discussion, it was agreed that Marian Poole would be the Board representative.

Moved (Jarrod Hodson/Duncan Eddy):

That the Board:

- a) **Nominates** Marian Poole as the Board's representative on the Port Noise Liaison Committee.

Motion carried (WHCB/2026/009)

Historic Information panels (Board Project)

Marian Poole advised that she had only received a quote for the installation of the panels which would be presented at the Board's next meeting for consideration.

Moved (Jarrod Hodson/Marian Poole):

That the Board:

Notes the Board updates.

Motion carried (WHCB/2026/010)

10 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on matters of interest which included:

Hotere Garden Oputae – the Chair advised that he had contacted Port Otago who confirmed that they undertook all the maintenance which was done a regular basis.

DCC Carpark, George Street, Port Chalmers – it was agreed that the re-sealing of the carpark should be included in the Board's Community Plan.

Watson Park playground – the chair advised that the completion date was 13 March 2026 weather dependent.

Moved (Jarrod Hodson/Barbara Olah):

That the Board:

a) **Notes** the Chairperson's report

Motion carried (WHCB/2026/011)

11 COUNCILLOR UPDATE

Councillor Doug Hall provided an update on items of interest which included:

Re-establishment of the Grants Subcommittee

Proposed Water Supply Bylaw 2026

Simplifying Local Government Submission

Moved (Jarrod Hodson/Wayne Sefton):

That the Board:

a) **Notes** the Council Activities Update

Motion carried (WHCB/2026/012)

12 ITEMS FOR CONSIDERATION BY THE CHAIR

Marian Poole requested that consideration of the creation of an Art Scholarship from the Board’s discretionary fund be included in the next agenda.

The meeting concluded at 7.31 pm

.....
CHAIRPERSON

PART A REPORTS

PORT OTAGO LTD

Kevin Winders, Chief Executive Officer, Port Otago will be in attendance to provide an update.







**WEST
HARBOUR
COMMUNITY
BOARD
COMMUNITY
PLAN**

ADOPTED AUGUST 2020

Updated March 2026

 **DUNEDIN** | kaunihera
CITY COUNCIL | a-rohe o
ōtepoti

dunedin

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1 INTRODUCTION

This Community Board Community Plan summarises the needs and priorities of the communities within the West Harbour Community Board area for the 2024-2025 financial year, and the Dunedin City Council's (DCC) 2021-31 10-year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10-year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

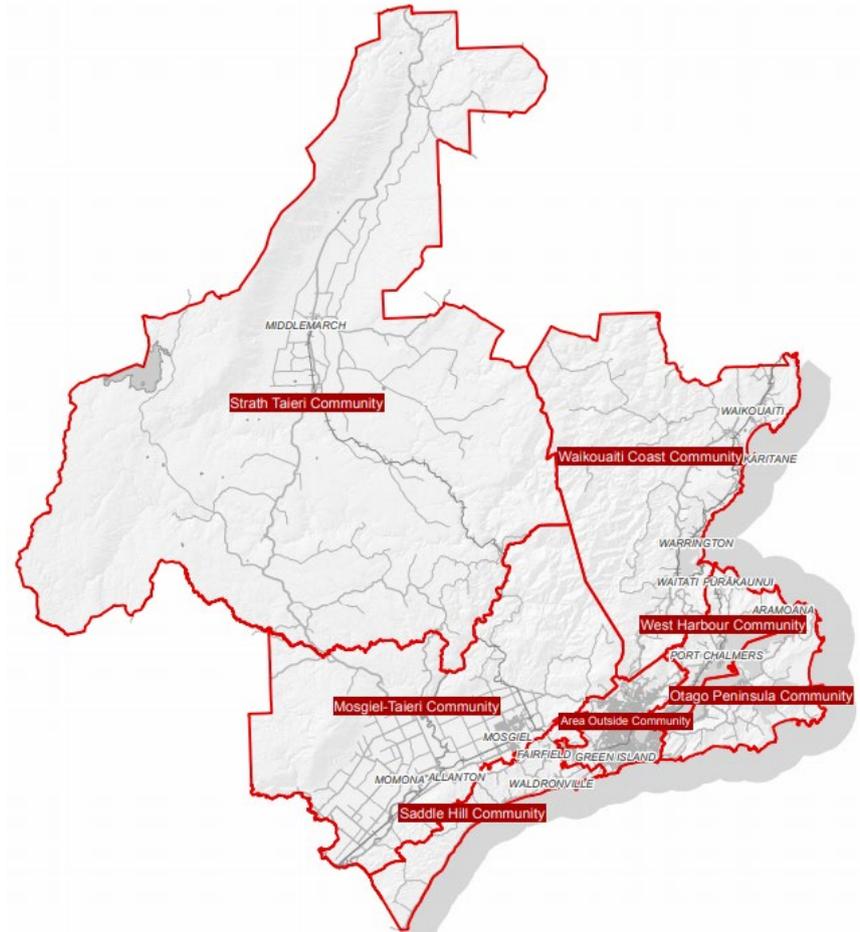
This Plan also includes activities that we, the Community Board, plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

2. KEY INFORMATION

2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one Councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10-year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC's 477 4000 phone number, and do not form part of the Community Board's priorities.

Each Community Board holds public meetings throughout the calendar year, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2026 calendar year is provided in Section 6 of this plan. The agendas and minutes from those meetings are also available on the DCC website at:

<https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Registrations for Public Forum close 24 hours before the meeting start time. If you wish to speak, please contact the Chair of the Community Board or Governance Support on 03 477 4000 or governance.support@dcc.govt.nz

2.2 BOARD MEMBERS AND CONTACT DETAILS

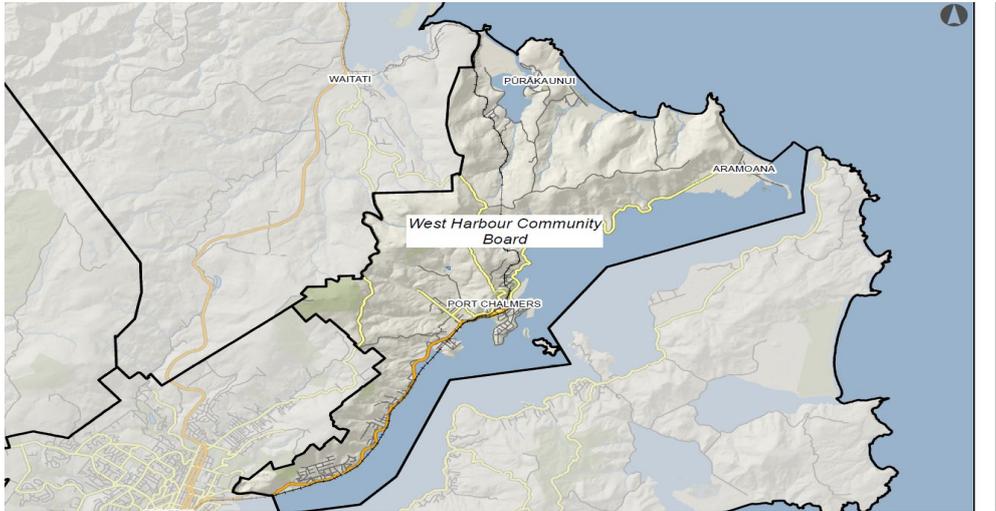
Board members for the 2025-2028 triennium are as follows:

Name	Cell phone	Email
Jarrold Hodson (Chair)	021 082 59761	trainplanecar@gmail.com
Barbara Olah (Deputy Chair)	021 068 1699	barbara.olah@gmail.com
Duncan Eddy	021 174 0400	duncaneddy@yahoo.com
Ange McErlane	027 438 0601	ange@angemc.nz
Marian Poole	021 084 25948	marian.p96@gmail.com
Wayne Sefton	027 437 6578	mackieshotel@xtra.co.nz
Cr Doug Hall (Councillor representative)	021 775 773	doughall@dcc.govt.nz



West Harbour Community Board Members from left to right: Jarrold Hodson (Chairperson), Barbara Olah (Deputy Chairperson), Ange McErlane, Cr Doug Hall, Duncan Eddy, Marian Poole, Wayne (Blackdog) Sefton

2.3 MAP OF WEST HARBOUR COMMUNITY BOARD AREA



2.4 OUR COMMUNITY

The West Harbour is the gateway to Dunedin City for many thousands of visitors each year.

West Harbour Community Board area runs the length of Ōtākou Otago Harbour from Kaitaki Tamariki/Ravensbourne through to Pūrākaunui. The communities we represent include Maia, Burkes, St Leonards, Roseneath, Sawyers Bay, Koputai/Port Chalmers, Carey's Bay, Deborah Bay, Warauwerawera /Long Beach and Aramoana. Geographically it is a mix of hills, some with virgin native forests and bush, and coastal wetlands. Mana whenua are Kāi Tahu whanui, the descendants of Hāwea, Rapuwai, Waitaha, Kati Mamoe and Kāi Tahu. Their relationship with this area goes back around 700 years. The first Pakeha/Europeans arrived about 1810 as whalers, Scottish settlers followed in 1848. Present day Ōtepoti Dunedin's West Harbour is a vibrant community of approximately 7000 people, many of whom work and study in the city.

3. PRIORITIES FOR OUR COMMUNITY

3.1 New Priorities

We have identified the following new priorities for our community that we would like to see included in the Council's 2021-31 10 year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
<p>Port Chalmers Main Street Upgrade</p> <p>Safety for our Community</p> <p>Upgrade the streetscape/urban outlook of the historical centre (George Street) in Koputai Port Chalmers. This project will not only recognise the immense historical significance of Koputai Port Chalmers and its built environment but will significantly enhance the visitor experience of users of the shared path, as well as many visitor and tourists, including the thousands of Cruise passengers each Cruise season November to March.</p> <p>Port Chalmers Public Toilet</p> <p>Additional public toilet</p> <p>Installation of a Disability Park in the DCC Car Park George Street</p> <p>Bike Stands</p>		Year 3 of LTP (2023/24)	Community feedback through public forums, we've also received submissions received requesting this.	1
<p>Public Toilet – George Street Port Chalmers</p> <p>Moved from section 3.2</p>		2022-2023	The volume of Cruise ship passengers is putting pressure on existing toilet, passenger numbers will continue to increase.	1
<p>Port o loo until permanent Public Toilets are installed at Aramoana</p>				2

<p>Road and Footpath Maintenance Wanaka Street Slip - Ravensbourne Aramoana Road</p> <p>Macandrew Road Blanket Bay Road Upper Junction Road Mount Cargill Road Purakaunui Road Osborne Road</p>			<p>1 1</p> <p>2</p>
<p>Control of Noxious Weeds and pests Control of noxious weeds (such as sycamore) and pests - mustelids in the area. The sycamore clearance/control/native replanting have been met with community wide support. There is, however, significant work still to be carried out and the programme needs to continue.</p> <p>Is this work completed?</p>		<p>2022-2023</p>	<p>3</p>
<p>Port Chalmers Pool hours</p> <p>Advocate for the extension of the Port Chalmers Pool hours to accommodate school holidays in March. There are 11,362 Pool users (Dunedin City Council Long Term Plan)</p>			<p>3</p>

3.2 Current Priorities

The following priorities for our community have been included in the Council’s current 10 year plan (2021-31) and are priorities that are to be carried forward into the new 2025-2034 9 year plan.

Details	Est. Cost	When in 2025-2034 9 year plan	Justification	Priority
St Leonards Public Toilets				
Public Toilet Pūrākaunui		2028-2029		
Aramoana Destination playground parking			Traffic issues at this location due to lack of parking as playground is very popular	1
Back Beach <ul style="list-style-type: none"> • carpark safety issues in the Cruise season • Wastewater discharge by campervans • Speed of traffic 				1
West Harbour Dams. Potential proposal to close the dams.			The West Harbour Community needs the security of water supply to ensure resilience in any emergency. The dams also provide a significant recreation amenity.	
Historic Plaques - designs and installation are being researched				
Extreme Weather Conditions			Preparation for Extreme weather conditions	

4. COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
Community Awards	once per triennium
Advocate for priorities to be included in the DCC 9 year plan	ongoing
Public outreach – engagement on Community Board Projects and Priorities i.e.: plans for George St Koputai Port Chalmers	
Litter Monitoring: installation of stormwater drains filtering; litter monitoring of beaches on both sides of Otago Harbour	ASAP
Historic Plaques - designs and installation are being researched	

5. PLANS

5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN

Introduction

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the West Harbour Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

Our communities have a reasonable level of risk of flooding, fire, tsunami, earthquake resulting in community isolation so pre-planning and management of a specific event will be managed by the West Harbour Community Board on behalf of Civil Defence. This role is supported by authorisations and delegations in the Dunedin City Council Civil Defence Emergency Management Plan.

The Board has representation on the West Harbour Emergency Response Group - comprised of Fire & Emergency, Port Otago, Port Chalmers & District Lions.

The Board also has copies to spare of the “Know Your Neighbours” brochure printed 3 years ago. Copies are available from the Port Chalmers Library & Service Centre, local schools, local real estate agents, and the Board.

5.2 ANY OTHER PLANS?

5.3 COMMUNITY ENGAGEMENT

Ways to have your say on the Community Board’s Community Plan

The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback.

- Verbally... by contacting a board member directly, anytime
- Written... addressed to the board, postal or email addresses below
- In person... to the board at public events

Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.

Please send written communication to:

The Chairperson
West Harbour Community Board
c/- Dunedin City Council
PO Box 5045
Dunedin 9058

Email: trainplanecar@gmail.com

6. DISCRETIONARY FUND

Each of Dunedin's six community boards has a discretionary fund of \$10,000 per annum, funded from the general rate.

The West Harbour Community Board will make allocations from its fund based on the priorities set in its Community Plan and may make allocations in accordance with the following criteria.

Note:

All allocations from the discretionary fund will be supported by a resolution passed at a formal meeting of the Board.

The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time.

There is a requirement to report back on the funding grant within 3 months of completion of projects/events. Failure to do so may impact further funding.

Category A: Community Initiated Projects. Please note: apart from the Scholarships, the dollars allocated are a guide only.

A pool of **\$5,000 p.a.** will be available for community-initiated projects. Non-profit making groups and/or organisations wishing to apply for funds from Category A will be required to complete the *Application for Funding from the West Harbour Community Board* form. Applications must be lodged no less than one calendar month before the community board meeting at which it is to be considered.

Category B: Board Initiated Projects

A pool of **\$4,000 p.a.** will be available for Board initiated community projects and related activities, which may include such items as attendance at conferences or training workshops, advertising, and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

Category C: Scholarship

A pool of **\$1,000 p.a.** -2 scholarships of \$500 each will be available for the Community Board Scholarship Programme. The Board will make allocations under Category C as the need arises.

For more information or a copy of application forms Contact Governance Support Office, telephone 477 4000 email: governance.support@dcc.govt.nz or download from the West Harbour Community Board webpage <https://www.dunedin.govt.nz/council/community-boards/west-harbour>

7. COMMUNITY BOARD MEETING SCHEDULE

The table below provides details of the West Harbour Community Board meeting schedule for the remainder of 2026.

Wednesday, 1 April 2026

Wednesday, 10 June 2026

Wednesday, 12 August 2026

Wednesday, 21 October 2026

Wednesday, 2 December 2026

Meetings commence at 6.00 pm and will be held in the Rolfe Meeting room, Port Chalmers Hall and Service Centre unless otherwise advised.

All meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times, The Rothesay News and on the Dunedin City Council Website.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the West Harbour Community Board on activities relevant to the Board's area including:
 - Project Fund
 - Dunedin City Council – Annual Plan 2026/27 – Public Consultation
 - Proposed Water Supply Bylaw 2026 – Public Consultation
 - Discover Dunedin Pass
 - Community Board Executive Committee (CBEC) Zone 6 Representative
 - By-election
 - Rolfe Room unavailable for two approved Board meetings
 - Roadworks Schedule
 - Currently consulting on
 - Dunedin City Council Updates

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Decides** to submit to the DCC Annual Plan 2026/27, noting it will be ratified at the next Board meeting being held on 10 June 2026.
- c) **Decides** to submit to the Proposed Water Supply Bylaw 2026, noting it will be ratified at the next Board meeting being held on 10 June 2026.
- d) **Considers** alternative venues for 10 June 2026 and 12 August 2026 Board meetings due to the Rolfe Room being unavailable.

Project Fund

- 2 The balance remaining in the Project Fund for allocation for the current financial year is \$3,783.40. The following funds have been allocated in the 2025/26 financial year in funds available for distribution for the 2025/26 year.
- 3 There were no funding applications received for the Board to consider.

Meeting Date	Recipient	Amount
6 August 2025	Rothesay News (annual cost for Community Board advertisement)	\$1,500.00
6 August 2025	Scholarship – Ngaki Koire (attendance at the Nga Manu Korero national speech competition (15-19 September 2025))	\$500.00
6 August 2025	Metonymic Trust for “Line of Flight” music festival (16-18 October 2025)	\$700.00
6 August 2025	Cost of printing an additional historic information panel for the Board project.	\$78.00
25 February 2026	Aedan Lehr	\$500.00
25 February 2026	Port Chalmers Swim Club	\$938.60
25 February 2026	Ravensbourne School	\$2,000.00
	Total spent to date	\$6,216.60

Dunedin City Council – Annual Plan 2026/27 – Public Consultation

- 4 Public consultation on the Dunedin City Council (DCC) 2026–27 Annual Plan will run from Monday, 30 March 2026 to 12 noon on Wednesday, 29 April 2026. Written submissions will be accepted during this period, with submitters able to speak to Council on Wednesday, 13 May 2026.
- 5 The draft Annual Plan introduces a new approach to presenting rates, separating **non-water rates** and **3 Waters rates** to reflect changes in the way water services are funded nationally. Consultation also covers proposals relating to the rating treatment of 3 Waters utilities, stadium funding, and updates to fees and charges.
- 6 Full details on the proposed changes, including financial information and how to make a submission, will be available on the DCC website from 30 March 2026 www.dcc.govt.nz.

Proposed Water Supply Bylaw 2026 – Public Consultation

- 7 Public consultation is underway on the proposed Water Supply Bylaw 2026, which would replace the Dunedin City Council’s existing Water Bylaw (2011). The consultation closes on Thursday, 2 April 2026.
- 8 The proposed bylaw updates the rules for connection to and use of the public water supply network to reflect changes in national legislation, operational experience, and Dunedin’s ongoing growth. It aims to ensure the water supply network remains safe, reliable, and fit for the future.
- 9 Submissions are invited as part of the consultation process, with submitters able to indicate whether they wish to be heard at the hearing.
- 10 For further information please visit: <https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/proposed-water-supply-bylaw-2026>

Discover Dunedin Pass

- 11 The **Discover Dunedin Pass** was launched by Enterprise Dunedin on 24 March 2026. The city-wide initiative is designed for people working across Dunedin’s visitor-facing sectors and encourages participants to personally experience the city’s attractions, cultural institutions, heritage sites and local food producers. The programme aims to strengthen local knowledge and storytelling capability, support cross-referrals between businesses, and build a confident workforce of ambassadors for Dunedin.
- 12 Registrations for the Discover Dunedin Pass opened on 24 March to eligible participants across Dunedin’s visitor economy, for further information visit <https://www.dunedinnz.com/discover-dunedin-pass>

Community Board Executive Committee (CBEC) Zone 6 Representative

- 13 Kathy Dedo (Wānaka-Upper Clutha Community Board) was elected as the Community Board Executive Committee (CBEC) Zone 6 representative.

By-Election

- 14 Fourteen candidates are standing in the 2026 Dunedin City Council local by-election. Polling for the by-election closes on Tuesday 12 May 2026 at 12 noon.
- 15 Candidate profiles and videos can be viewed at:
- 16 <https://www.dunedin.govt.nz/council/electoral-information/view-the-2026-by-election-candidates>

Rolfe Room unavailable for two approved Board meetings

- 17 The usual venue for Community Board meetings is unavailable on **10 June 2026** and **12 August 2026**. As a result, the Board is required to consider and approve alternative venues for these meeting dates to ensure meetings can proceed as scheduled and remain accessible to the public.

Roadworks Schedule

- 18 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Currently Consulting On

- 19 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Dunedin City Council Updates

- 20 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter

please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

- 21 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Cam McCracken - Director DPAG and Toitū, Lan Yuan & Olveston

Attachments

There are no attachments for this report.

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

1 Board members may provide an update on activities including:

- Port Noise Liaison Committee – Marian Poole
- Ravensbourne Liaison (including Ravensdown Community Liaison Group – Jarrod Hodson
- Infrastructure Liaison – Ange McErlane
- Long Beach and Pūrākaunui Liaison – Duncan Eddy
- Aramoana Liaison – Barbara Olah
- West Harbour Emergency Response Group – Barbara Olah and Ange McErlane
- Policing Matters – Wayne Sefton
- Social Media – Duncan Eddy and Jarrod Hodson
- Historic Information panels (Board Project) – Marian Poole
- Community Housing – Duncan Eddy
- West Harbour Community Board Grants Liaison – Marian Poole.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

The Chairperson will provide a verbal update on matters of interest since the last meeting.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's report

Attachments

There are no attachments for this report.

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Doug Hall will provide an update on items of interest.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Council Activities Update

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.