

## West Harbour Community Board MINUTES

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Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 01 April 2026, commencing at 6.00 pm

### PRESENT

**Chairperson** Jarrod Hodson

**Deputy Chairperson**

**Members**

Cr Doug Hall

Marian Poole

Angela McErlane

Wayne Sefton

### IN ATTENDANCE

Cam McCracken (Director DPAG and Toitū, Lan Yuan & Olveston).

**Governance Support Officer**

Rebecca Murray

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## 1 PUBLIC FORUM

### 1.1 Port Chalmers Swim Club

Caro Timms, along with members of the Port Chalmers Swim Club, addressed the Board and requested that it advocate for the continued operation of the Port Chalmers Community Swimming Pool. They advised that the pool is a valued community asset serving a wide range of age groups, provides essential swimming skills for rangitahi, and is considered a safe community space. They also noted their awareness of the national government's proposal to introduce rates caps for local government and responded to questions from the Board.

## 2 APOLOGIES

Apologies were received from Barbara Olah and Duncan Eddy.

Moved (Jarrod Hodson/Marian Poole):

That the Board:

**Accepts** the apologies from Barbara Olah and Duncan Eddy.

**Motion carried (WHCB/2026/013)**

### 3 CONFIRMATION OF AGENDA

Moved (Jarrod Hodson/Wayne Sefton):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried (WHCB/2026/014)**

### 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Marian Poole updated her register of interest.

Moved (Jarrod Hodson/Angela McErlane):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

**Motion carried (WHCB/2026/015)**

### 5 CONFIRMATION OF MINUTES

#### 5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 25 FEBRUARY 2026

Moved (Marian Poole/Wayne Sefton):

That the Board:

**Confirms** the minutes of the West Harbour Community Board meeting held on 25 February 2026 as a correct record.

**Motion carried (WHCB/2026/016)**

### PART A REPORTS

#### 6 PORT OTAGO LTD

Kevin Winders, Chief Executive Officer of Port Otago Ltd, provided an update to the Board, addressing the following matters:

- Completion of the new footpath and fence at Carey's Bay
- Submission of a fast-track application for the Mosgiel Inland Port
- Back Beach Marina Concept

- Cycleway - Proposed scenic route
- Cycleway – end of trip / start of trip facilities
- Tree removal from Macandrew Road
- Pedestrian crossing outside the Port Chalmers Library

Mr Winders responded to questions.

## 7 COMMUNITY PLAN

The Board discussed the Community Plan and agreed to hold a community workshop in late May or early June to inform the adoption of an updated Community Plan at the 10 June 2026 Board meeting, ahead of the 10 year plan engagement.

Moved (Jarrod Hodson/Marian Poole):

That the Board:

**Agreed** to update the West Harbour Community Board Community Plan by holding a community workshop prior to the 10 June 2026 Board meeting, in advance of the 10-Year Plan engagement.

**Motion carried (WHCB/2026/017)**

## 8 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Governance provided an overview of items relevant to the Board's area.

Moved (Jarrod Hodson/Marian Poole):

That the Board:

- Notes** the Governance Support Officer's Report.
- Agrees** to submit to the DCC Annual Plan 2026/27, noting it will be ratified at the next Board meeting being held on 10 June 2026.
- Decides not** to submit to the Proposed Water Supply Bylaw 2026.
- Agrees** alternative venues for 10 June 2026 and 12 August 2026 Board meetings will be held at the Ravensbourne Hall, pending confirmation of availability.

**Motion carried (WHCB/2026/018)**

## 9 BOARD UPDATES

Board members provided an update on activities, which included:

Port Noise Liaison Committee – Marian Poole provided an update from the Committee. She noted a later container traffic season and briefly referenced the impact of the conflict in Iran. Updates were provided on future operational changes, including the transition to electric straddle carriers and the expectation that, with the new inland port, approximately 90% of containers would be transported by rail. Work is also underway to progress the adoption of

noise standards across New Zealand port boards, noting the distinction between noise volume and specific impact noise, with analysis showing where the majority of noise events (bangs and crashes) occur.

Ravensbourne Liaison (including Ravensdown Community Liaison Group) – Jarrod Hodson advised that Ravensdown is continuing with the decommissioning of the site, which is expected to take a further six months. He also provided an update on the ongoing works on Manapouri Street and noted a one-off roadside vegetation clean-up undertaken at Ravensbourne.

Infrastructure Liaison – Ange McErlane noted limited updates and reiterated concerns regarding a roundabout at the end of George Street, with reference to a site visit to observe traffic issues.

West Harbour Emergency Response Group – Ange McErlane advised that no meeting had been held at this stage and requested that CDEM attend a future Board meeting to provide updates.

Policing Matters – Wayne Sefton provided an overview of the local constable’s activities aimed at improving community wellbeing, including initiatives on local roads and within community reserves.

Social Media –Jarrod Hodson advised Social Media posts were going well and reminded the Board to let him know if they wish for anything to be added.

Historic Information panels (Board Project) – Marian Poole advised that the project is nearing completion. The Senior Officer, Cam McCracken, also provided an update on the DCC process.

West Harbour Community Board Grants Liaison – Marian Poole advised no further grants applications since the last meeting had been discussed or received.

Moved (Jarrod Hodson/Marian Poole):

That the Board:

**Notes** the Board Updates

**Motion carried (WHCB/2026/019)**

## 10 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on matters of interest since the last meeting, which included:

Vegetation clearance

Moved (Jarrod Hodson/Wayne Sefton):

That the Board:

**Notes** the Chairperson’s report

**Motion carried (WHCB/2026/020)**

**11 COUNCILLOR UPDATE**

Councillor Doug Hall provided an update on items of interest, which included:

Roseneath to St Leonards section of the Port Chalmers Water Supply Project – potential June completion

Draft DCC Annual Plan consultation now open

DCC By-Election

CEO recruitment

Potential letter to advocate for housing

Moved (Jarrod Hodson/Marian Poole):

That the Board:

**Notes** the Council Activities Update

**Motion carried (WHCB/2026/021)**

**12 ITEMS FOR CONSIDERATION BY THE CHAIR**

There were no items for consideration.

The meeting concluded at 7.29 pm.

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CHAIRPERSON