

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the District Licensing Committee will be held on:

**Date:** Tuesday 5 May 2026  
**Time:** 10:00 a.m.  
**Venue:** Council Chamber, top floor, Dunedin Public Art Gallery, the Octagon, Dunedin

Sandy Graham  
Chief Executive Officer

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**District Licensing Committee**  
**Opposed Temporary Authority On-Licence - DropKicks**

**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Colin Weatherall
<b>Deputy Chairperson</b>	Katie Lane
<b>Member</b>	Pieter van de Klundert
<b>Senior Officer</b>	Kevin Mechen, Secretary, District Licensing Committee
<b>Governance Support Officer</b>	Jean Cockram

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Jean Cockram  
Governance Support Officer

Telephone: 03 477 4000  
Jean.Cockram@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



**PART A REPORTS (Committee has power to decide these matters)**

- 1 Report for Temporary Authority rehearing, "DropKicks", 354 Great King Street, Dunedin –  
From Secretary, District Licensing Committee 4

## PART A REPORTS

### REPORT FOR TEMPORARY AUTHORITY REHEARING, "DROPKICKS", 354 GREAT KING STREET, DUNEDIN – FROM SECRETARY, DISTRICT LICENSING COMMITTEE

Department: Civic

#### APPLICATION DESCRIPTION

Applicant's Name:	Femme Enterprises Limited
Site Address	354 Great King Street, Dunedin
Trading Name:	DropKicks
Style of Licence	On-licence
Application Number	TA-04-2026
Date received by Council	03 February 2026

#### EXECUTIVE SUMMARY

- 1 This is a report for a request by the Chief Licensing Inspector for a temporary authority application to be reconsidered by the District Licensing Committee after concerns were raised in relation to the suitability of the holder of the order allowing them to operate the premises known as "DropKicks", situated at 354 Great King Street, Dunedin.
- 2 Section 201(4) of the Sale and Supply of Alcohol Act 2012 provides the Committee the power to rehear any matter it has determined. The temporary authority was determined by the Committee's Commissioner on 11 February 2026.
- 3 In the time the Applicant has operated the premises, concerns have been identified but these were overshadowed by an incident on 3 April 2026.

#### APPLICANT

- 4 The holder of the temporary authority, Femme Enterprises Limited, has a sole director and shareholder, Ms Rebecca Ellis. At the time of completing this report there has been no application for a substantive on-licence received.
- 5 They are also operating the premises known as "Errick's" using a temporary authority while the application for their on-licence is being determined.

**PUBLIC NOTICE**

- 6 Temporary authorities do not require public notification and there is no requirement for the application to be circulated to the regulatory agencies, although it is good practice to do so.
- 7 In this matter, there were no concerns raised in relation to the Applicant operating the premises.

*Concerns*

- 8 Since Femme Enterprises Limited took over the operation of “DropKicks”, there have been issues with communication between the Applicant and various Council departments.
- 9 On 3 April 2026 an intoxicated patron at the premises was locked in at the end of the night. The premises was not checked properly by staff before they left, so they did not find the person in one of the toilet stalls. The patron, when they realised they were locked in, contacted friends who subsequently involved the Police. When entry was gained, they found an extremely intoxicated person who was transported to hospital.
- 10 A meeting was held with the Applicant on 16 April 2026 and the following matters were raised:
  - a) The incident of 3 April 2026
  - b) The lack of CCTV at the premises
  - c) Poor communication with the regulatory agencies and various Council departments
  - d) An association with an external event provider who advertised bar tab giveaways
  - e) Overcrowding.
- 11 The Inspector believes there are issues with the suitability of the Applicant, a lack of systems, staff, and training at the premises.

**CONCLUSION**

- 12 This is an unusual situation where the suitability of the holder of a temporary authority is questioned before the application for a substantive licence has been received.
- 13 The Chief Licensing Inspector has taken the unusual step of requesting the Committee rehear the application for the temporary authority which is possible pursuant to s.201(4) of the Act.

This hearing will provide an opportunity for the parties to present their positions to the Committee.

**Signatories**

Author:	Kevin Mechen - Alcohol, Psychoactive Substances and Gambling Advisor
Authoriser:	

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Temporary Authority Complete File_Redacted	6
<a href="#">↓B</a>	Sale and Supply of Alcohol Act 2012, s.201(4)	20

069/TA/04/2026

**TEMPORARY AUTHORITY**

(on-licence premises)

*Section 136, Sale and Supply of Alcohol Act 2012*

**PURSUANT** to the Sale and Supply of Alcohol Act 2012, the Dunedin District Licensing Committee has granted **Femme Enterprises Limited** temporary authority to operate an on-licence in accordance with section 136 of the Act in respect of the premises situated at 354 Great King Street, Dunedin, and known as "DropKicks", to any person for consumption on the premises and to let people consume alcohol there.

This temporary authority is effective for a period of 3 months from 11 February 2026 to 11 May 2026 or until the substantive on-licence application lodged by **Femme Enterprises Limited** is determined, whichever is the sooner.

In granting this temporary authority to operate an on-licence pursuant to section 136 of the Act, it is recorded that the applicant has purchased the business and requires a temporary authority to operate the business until a full on-licence is granted.

This temporary authority relates to **069/ON/07/2025**.

**OBLIGATIONS OF THE HOLDER OF A TEMPORARY AUTHORITY**

The holder of this temporary authority shall have the same duties, obligations and liabilities of the on-licence to which it relates.

**DISPLAY OF TEMPORARY AUTHORITY**

A copy of this temporary authority must be displayed at the principal entrance to the premises.

**CONDITIONS**

This temporary authority is subject to the following conditions:

- (a) No alcohol is to be sold on the premises on Good Friday, Easter Sunday, Christmas Day, or before 1.00 pm on Anzac Day to any person who is not present on the premises to dine.
- (b) Alcohol may be sold only on the following days and during the following hours:  
**11.00 am to 3.00 am the following day: EXCEPT THAT on the Thursday before Good Friday, and on Easter Saturday, and on Christmas Eve and on the day before Anzac Day, alcohol may only be sold between 11.00 am and 12.00 midnight.**
- (c) The following steps must be taken to promote the responsible consumption of alcohol:
  - (i) A range of food choices must be readily available at all times that the premises is open. Menus must be visible, and food should be actively promoted. A minimum of three types of food should be available. The range or style of food will be shown on any menu submitted. Alternatively, the range of food should include such items as paninis, pizzas, lasagne, toasted or fresh sandwiches, wedges, pies, filled rolls, and/or salads.
  - (ii) A range of low alcohol and non-alcoholic drinks must be readily available at all times the premises is open.
  - (iii) Water must be freely available at all times that the premises is open.
- (d) The following steps must be taken to ensure that the provisions of the Act relating to the sale of alcohol to prohibited persons are observed:
  - (i) The licensee must ensure that the provisions of the Act relating to the sale and supply of alcohol to prohibited persons are observed and must display appropriate signs adjacent to every point of sale detailing the statutory restrictions on the supply of alcohol to minors and the complete prohibition on sales to intoxicated persons.
  - (ii) The whole of the premises is designated a restricted area.
- (e) **A one-way door shall apply from 2.30 am.**
- (f) The licensee must ensure that signs are prominently displayed within the licensed premises detailing information regarding alternative forms of transport from the premises.

**DATED** at Dunedin this 11<sup>th</sup> day of February 2026





Kevin Mechen  
Secretary

**DUNEDIN DISTRICT LICENSING COMMITTEE**

Decision No. 2026/04/TA

**IN THE MATTER**

of the Sale and Supply of Alcohol Act  
2012

**AND**

**IN THE MATTER**

of an application by Femme Enterprises  
Limited for a temporary authority  
authorising the holder to carry on the  
sale and supply of alcohol pursuant to  
s.136 of the Act in respect of premises  
situated at 354 Great King Street,  
Dunedin, and known as "DropKicks"

**DECISION OF THE DUNEDIN DISTRICT LICENSING COMMITTEE**

**Chairperson:** Commissioner C Weatherall

**DECISION**

This is an application by Femme Enterprises Limited an order allowing them to carry on the sale and supply of alcohol pursuant to the underlying licence no. 069/ON/07/2025 in respect of the premises situated at 354 Great King Street, Dunedin, and known as "DropKicks".

The general nature of the business to be undertaken is that of a bar and entertainment venue.

The Licensing Inspector advises that there have been no issues of concern raised in relation to the premises and the Applicant has taken over another premises and there have been no issues identified.

The Committee is satisfied that the applicant will operate the premises properly and therefore issues an order authorising the applicant to carry on the sale and supply of alcohol, under the same conditions as were granted initially, for a period of three months from 11 February 2026.

**DATED** at Dunedin this 11<sup>th</sup> day of February 2026

  
Kevin Mechen  
Secretary  
**DUNEDIN DISTRICT LICENSING COMMITTEE**



**DN DLC TEMPORARY AUTHORITY CHECKLIST**

**Application:** On-Licence **Pathway reference:** TA-4-2026  
**Approved:** 10/02/2026 **Date received:** 03/02/2026  
District Licensing Committee **Granted:** Yes  No   
**Chair:** Commissioner C Weatherall  
**Members:** \_\_\_\_\_ **Date considered:** 10/02/2026  
\_\_\_\_\_ **Date determined:** 11/02/2026

DLC Registration Number: 069/TA/04/2026 Decision Number: 2026/04/TA

Applicant	Femme Enterprises Limited
Trading Name	DropKicks
Premise Address	354 Great King Street, Dunedin
Underlying Licence Number	069/ON/07/2025
Premises Style	Tavern
Designation(s)	Restricted (?)
Days and hours sought	Monday to Sunday 11.00 am to 3.00 am next day

Reports:	Received	Recommend Issue	Matters in Opposition
Licensing Inspector	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Building Compliance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fire Service	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Comments: FES out of date – being followed up by FENZ.</b>			

Are the trading hours different to premises current hours?  Yes  No  
Does the applicant have previous experience?  Yes  No  
Is the applicant suitable?  Yes  No  
Are there 'issues' with the premises at present?  Yes  No  
Are extra conditions required?  Yes  No  
Is a DLC Hearing required?  Yes  No

**TA required by 10 February if possible.**

**Applicant has also taken over "Errick's" – no issues identified with this premises.**

**No issues raised.**

**Kevin Mechen**

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**From:** Colin Weatherall  
**Sent:** Tuesday, 10 February 2026 5:24 pm  
**To:** Kevin Mechen  
**Cc:** Colin Weatherall  
**Subject:** RE: Temporary Authority

**OK for Temporary Authority max timeline 30 April 2026**  
*Regards Colin W*

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**From:** Kevin Mechen <Kevin.Mechen@dcc.govt.nz>  
**Sent:** Tuesday, 10 February 2026 12:02 pm  
**To:** Colin Weatherall <Colin.Weatherall@dcc.govt.nz>  
**Subject:** Temporary Authority

Hi Colin

Attached is a temporary authority application for Dropkicks. The applicant is currently trading on a TA for Errick's – there have been no issues raised.

They want to open tomorrow if possible – to get ready for O-Week.

If you're okay with it, a return email is fine.

Many thanx

Kev

Kevin Mechen  
**ALCOHOL, PSYCHOACTIVE SUBSTANCES AND GAMBLING ADVISOR**  
**SECRETARY: DISTRICT LICENSING COMMITTEE**

P 03 477 4000 | DD 03 474 3426 | M 027 605 6027 | E [kevin.mechen@dcc.govt.nz](mailto:kevin.mechen@dcc.govt.nz)  
Dunedin City Council, 50 The Octagon, Dunedin  
PO Box 5045, Dunedin 9054  
New Zealand  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

 Please consider the environment before printing this e-mail

### Section 136

#### Inspector's report on an application for a Temporary Authority

Applicant	<b>Femme Enterprises Limited</b>  The sole director and shareholder is Rebecca Ann ELLIS, of Dunedin. This applicant is also currently trading under a Temporary Authority for Erricks (entertainment venue), with a new application for Erricks lodged and currently being reported on by the tri-agencies.
Premises name	DropKicks
Address	354 Great King Street, Dunedin
Pathway number	TA-4-2026
Reason for application	The applicant has taken over the business.
Expiry date of existing licence	26/02/26 – the previous owner as well as the applicant is aware that the base licence will need to be renewed to enable this Temporary Authority to have a longer duration.
Any Annual Fee issues?	None.
Existing licence hours	Monday to Sunday 11.00am until 3.00am the following day.
Any changes to existing licensed hours required for the TA?	No
Any SOLA or SASA enforcement issues with the applicant	No
Managers listed on the application	Hamish Marchant – Expires 20/09/28 Jasmine Lobo – New application currently in progress (referred to DLC as of the date of this report) Samantha Johns – Expires 14/11/26
Current BWOFF	Yes, Expires 24/05/26.
Registered for the sale of food	Applicant aware - Environmental Health staff will follow-up.
TA to be effective from?	10 February 2026
Inspector Comments	No Opposition raised overall. It is my understanding there are planned events to occur at this venue during the upcoming University Orientation week. It is the agencies intention to monitor such events (if able).

This report does not prejudice future reports or additional inquiries which will occur when a full application is received, nor prevent a change of stance for further applications.



Tanya Morrison  
Chief Licensing Inspector  
8 February 2026

**From:** [BWOF Compliance Support](#)  
**To:** [Kirsten Allan](#); [Police](#); [Fire](#); [BWOF Compliance Support](#); [Alison Blair](#); [Carlo Bell](#); [Tanya Morrison](#); [Health Complaints](#); [Kevin Mechen](#)  
**Subject:** RE: TA-4-2026 - Femme Enterprises Limited, DropKicks, 354 Great King Street Dunedin  
**Date:** Thursday, 5 February 2026 10:32:38 a.m.

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Hi Team

Having had a quick look at this we have no concerns for a Temporary Authority.

[Tim Gibson](#)

**Compliance Officer (Level 2)**  
**Building Services**

**Upcoming Leave** – 6<sup>th</sup> February Waitangi Day

**Away from Office** – I frequently work away from the office, so there might be a slight delay in my response to your emails. Thank you for your understanding!

**P** 03 4774000 | **DD** 03 474 6806 | **M** 021 653 607 | **E** [tim.gibson@dcc.govt.nz](mailto:tim.gibson@dcc.govt.nz)

Dunedin City Council, 50 The Octagon, Dunedin

PO Box 5045, Dunedin 9054

New Zealand

[www.dunedin.govt.nz](http://www.dunedin.govt.nz)



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**From:** Kirsten Allan <Kirsten.Allan@dcc.govt.nz>  
**Sent:** Wednesday, 4 February 2026 11:31 a.m.  
**To:** Police <Dunedin.AHPU@police.govt.nz>; Fire <OtagoRiskReduction@fireandemergency.nz>; BWOF Compliance Support <bwofcompliancesupport@dcc.govt.nz>; Alison Blair <Alison.Blair@dcc.govt.nz>; Carlo Bell <Carlo.Bell@dcc.govt.nz>; Tanya Morrison <Tanya.Morrison@dcc.govt.nz>; Health Complaints <kbase.healthcomplaints@oa.dcc.govt.nz>; Kevin Mechen <Kevin.Mechen@dcc.govt.nz>  
**Subject:** TA-4-2026 - Femme Enterprises Limited, DropKicks, 354 Great King Street Dunedin

Hi

TA required 10 February please.

The underlying licence expires 26 February and the applicant has confirmed the current owner will be submitting a renewal.

Thank you

Kirsten

**From:** [Otago Risk Reduction](#)  
**To:** [Kirsten Allan](#)  
**Subject:** RE: TA-4-2026 - Femme Enterprises Limited, DropKicks, 354 Great King Street Dunedin  
**Date:** Thursday, 5 February 2026 08:22:12 a.m.  
**Attachments:** [image001.png](#)  
[image002.png](#)

Hi Kirsten

This premises has an approved but unmaintained evacuation scheme with the last reported trial evacuation being 24 March 2025. This has been passed to our Risk Reduction team to follow up.

Nga Mihi / Many thanks

Otago Community Risk Team  
Te Kei Region  
Dunedin Central Fire Station  
85 Castle Street, Dunedin 9016  
PO Box 341, Dunedin 9054  
**Mobile:** 0800 673 473

[otagoriskreduction@fireandemergency.nz](mailto:otagoriskreduction@fireandemergency.nz)  
[www.fireandemergency.nz](http://www.fireandemergency.nz)



**From:** Kirsten Allan <Kirsten.Allan@dcc.govt.nz>  
**Sent:** Wednesday, 4 February 2026 11:31 am  
**To:** Police <Dunedin.AHPU@police.govt.nz>; Otago Risk Reduction <OtagoRiskReduction@fireandemergency.nz>; BWOF Compliance Support <bwofcompliancesupport@dcc.govt.nz>; Alison Blair <Alison.Blair@dcc.govt.nz>; Carlo Bell <Carlo.Bell@dcc.govt.nz>; Tanya Morrison <Tanya.Morrison@dcc.govt.nz>; Health Complaints <kbase.healthcomplaints@dcc.govt.nz>; Kevin Mechen <Kevin.Mechen@dcc.govt.nz>  
**Subject:** TA-4-2026 - Femme Enterprises Limited, DropKicks, 354 Great King Street Dunedin

Hi

TA required 10 February please.

The underlying licence expires 26 February and the applicant has confirmed the current owner will be submitting a renewal.

Thank you

Kirsten



## Application for Temporary Authority

**Incomplete applications will not be processed**

- The application must be considered by the District Licensing Committee therefore **10 working days' notice is required to process the application**
- This application must be accompanied by the prescribed fee (*note fees are non-refundable*)
- There must be a current licence for the premises before a Temporary Authority can be granted. To be considered 'current' the annual fee must be paid
- If you have any queries while completing this form please contact Administration on 03 474 3481 or email [dla@dcc.govt.nz](mailto:dla@dcc.govt.nz)

**Please read and complete the following checklist before submitting the application** ✓

- The prescribed fee of \$296.70
- Written statement from the owner of the building or property giving you approval to sell and supply alcohol on/from the premises  
*An email is acceptable, this can be sent to [dla@dcc.govt.nz](mailto:dla@dcc.govt.nz) with the name of the premises and applicant included as a reference*
- Certificate of Incorporation (*or equivalent document*)
- Application & fee for Planning Certificate
- Application & fee for Building Compliance Certificate
- A letter of authorisation for consultant if they are completing the form

**Application for Temporary Authority**

Section 136, Sale and Supply of Alcohol Act 2012

**TO** the Secretary

Dunedin District Licensing Committee

Application for a Temporary Authority to carry on the sale and supply (or delivery) of alcohol is made in accordance with the particulars set out below:

**Type of Licence**

On-licence  Off-licence

Current licence number: 069/ON/07/2025 Expiry Date: 26 February 2026

**Reason for Application:**

Sale of business  
.....  
.....  
.....

What date do you intend to commence trading?  
(Please allow at least 10 working days to process your application)

10 February 2026  
.....

**Details of the Contact Person**

Full Name: Rebecca Ellis  
.....

Phone No.: 0274819895  
.....

Mobile No.:  
.....

Email address: becky.erricks@gmail.com  
.....

**Details of the Applicant**

Full legal name or names to be on licence:  
(Full legal name or the exact company name as shown on the certificate of incorporation)

Femme Enterprises Limited  
.....



Any alias/maiden name/other name: .....

Usual residential address: [REDACTED] .....

..... Post Code: [REDACTED] .....

Postal address for service of documents: 218 Crawford St, Dunedin .....

..... Post Code: 9016 .....

Occupation: Director .....

Phone No: ..... Mobile No: .....

Email address: .....

Does the applicant intend to carry on the sale and supply (or delivery) of alcohol personally?

Yes  No

If no, what is the full legal name, residential address and occupation of the person through whom the applicant intends to carry on the sale and supply (or delivery) of alcohol?

Full legal name: .....

Usual address: .....

..... Post Code: .....

Occupation: .....

Manager Details			
Provide the below details for each manager or proposed manager			
Full Name	Date of Birth	Managers Certificate Number	Expiry Date
Hamish Jonathan Marchant	[REDACTED]	069/CERT/159/2024	20/09/2025
Jasmine Lobo		Application has been submitted - awaiting confirmation	
Samantha Johns		New hire - awaiting managers certificate details	
(Use a separate sheet if necessary)			

**Details of Premises or Conveyance**

**For a Premise:**

Current trading name: DropKicks .....

Proposed trading name: DropKicks .....

Address of premises: 354 Great King Street, Dunedin .....

.....

**For a Conveyance:**

Type of conveyance (e.g.: ship, bus, carriage etc.): .....

Trading name of conveyance: .....

.....

Address of home base: .....

.....

Does the applicant own the premises/conveyance?  Yes  No

If "no", full legal name and address of the owner:

Orari Street Properties Investments Limited .....

Level 1, 123 Vogel Street, Dunedin .....

*A written statement is required from the owner of the building or property giving you approval to sell and supply alcohol on/from the premises. This can be sent to [dla@dcc.govt.nz](mailto:dla@dcc.govt.nz) with the name of the premises and applicant included as a reference*

What right, title, estate or interest does the applicant have in relation to:

The premises or conveyance? tenant .....

In any business conducted in the premises or conveyance to which the application relates?

.....

**Signed** ..... **Date** ..... **Place** .....





**ORARI STREET  
PROPERTIES INVESTMENTS LIMITED**

PO Box 6400  
Dunedin North 9059

29 January 2026

Phone: 03 474-0470

Dunedin District Licensing Agency  
DUNEDIN

Dear Sir/Madam

Orari Street Properties Investments Limited, as the owner of the premises at 354 Great King Street, Dunedin, supports Femme Enterprises Limited taking over Loboski Venues Limited as a hospitality venue and for the sale, supply and consumption of alcohol on the premises at 354 Great King Street.

Kind regards,

  
Chris James  
Director  
**ORARI STREET PROPERTIES INVESTMENTS LIMITED**



## Certificate of Incorporation

**FEMME ENTERPRISES LIMITED**

**9373839**

**NZBN: 9429053174505**

This is to certify that FEMME ENTERPRISES LIMITED was incorporated under the Companies Act 1993 on the 16th day of October 2025.

A handwritten signature in black ink, appearing to be "S. J. [unclear]", written over a horizontal line.

Registrar of Companies  
3rd day of February 2026



Certificate generated 03 February 2026 10:06 AM NZDT



PO Box 5045  
DUNEDIN 9054

<b>Debtor No:</b>	302837
<b>Invoice No:</b>	1131732
<b>Payment Ref:</b>	1813841
<b>Invoice Date:</b>	4 February 2026
<b>Licence No:</b>	TA-4-2026

Femme Enterprises Limited  
218 Crawford Street  
Dunedin 9016

**Tax Invoice**  
GST No: 51-997-891

DESCRIPTION	AMOUNT (incl GST)
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Licensee: Femme Enterprises Limited  
Location: 354 Great King Street Dunedin  
Dropkicks

Temporary Authority or Licence Fee	296.70
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**Payment due upon receipt of invoice**

**DIRECT CREDIT DEPOSIT DETAILS - 03 0905 0184000 07**  
Please include your debtor number in your reference

<b>TOTAL GST:</b>	\$38.70	<b>TOTAL DUE:</b>	\$296.70
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Licence number: TA-4-2026  
Licensee name: Femme Enterprises Limited  
Debtor number: 302837  
Payment reference: 1813841

<b>INVOICE NO:</b>	1131732
<b>INVOICE DATE:</b>	4 February 2026
<b>TOTAL DUE:</b>	\$296.70



## Sale and Supply of Alcohol Act 2012

### 201 Licensing authority and licensing committees have powers of commissions of inquiry

- (1) Within the scope of its jurisdiction, the licensing authority and every licensing committee must be treated as being a Commission of Inquiry under the [Commissions of Inquiry Act 1908](#); and that Act, with any necessary modifications, applies accordingly.
- (2) Subsection (1) is subject to this Act.
- (3) The power of the licensing authority or a licensing committee under the [Commissions of Inquiry Act 1908](#) to issue summonses requiring the attendance of witnesses before it or the production of documents, or to do any other act preliminary or incidental to the hearing of any matter by the authority or committee, may be exercised by the chairperson, or by the secretary purporting to act by direction or with the authority of the chairperson.
- (4) In addition to its powers under the [Commissions of Inquiry Act 1908](#), the licensing authority or a licensing committee has power at any time if it thinks fit to rehear any matter that it has determined.