

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Saddle Hill Community Board will be held on:

Date: Wednesday 10 June 2026
Time: 1:00 pm
Venue: Beachlands Speedway, 130 Friendship Drive, Waldronville

Sandy Graham
Chief Executive Officer

Saddle Hill Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Weir	
Deputy Chairperson	Tracey Boereboom	
Members	Lianna MacFarlane	Barry McLellan
	John Moyle	Vianney Santagati
Senior Officer	Mike Cartwright, City Growth and Advisory Services Manager	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Dunedin Tunnels Trail Trust

Gerard Hyland, Trustee of the Dunedin Tunnels Trail Trust wishes to update the Board on the progress the Trust has made to date, and the plans for the next few months.

1.2 Fairfield Community Pool

Dean Gordon, Deputy Principal Fairfield School, will be in attendance to speak in support of the Fairfield Community Pool funding application.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Saddle Hill Community Board Register of Interest	6

Saddle Hill Community Board Register of Interest - June 2026				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Weir Chairperson	Parent of pupils	Fairfield School	No conflict identified	Withdraw from discussion and voting and leave the room.
	Owner	Residential Property	No conflict identified	Withdraw from discussion and voting and leave the room.
	Coach	Green Island Junior Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Dunedin Junior Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Emergency Response Team Member	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Crucial Behaviours Opinion Leader	Oceana Gold	No conflict identified	Withdraw from discussion and voting and leave the room.
	Chair	Smooth Hill Community Liaison Group	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Union Delegate	Oceana Gold	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Tracey Boereboom Deputy Chairperson	Team Manager	Green Island Junior Football Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Lianna MacFarlane	Owner/Operator	BodynSoul Well-Being Consulting	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Brighton Club Inc	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	Showcase Jewellers, Mosgiel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Barry McLellan	Member	Brighton Club Inc	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
John Moyle	Board Member	Sunnyvale Combined Sports Centre	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	Freshchoice Supermarket	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Vianney Santagati	To be updated			

CONFIRMATION OF MINUTES

SADDLE HILL COMMUNITY BOARD MEETING - 8 APRIL 2026

RECOMMENDATIONS

That the Board:

- a) **Confirms** the minutes of the Saddle Hill Community Board meeting held on 08 April 2026 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Saddle Hill Community Board meeting held on 8 April 2026	8

Saddle Hill Community Board MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Wednesday 08 April 2026, commencing at 1:00 pm

PRESENT

Chairperson	Paul Weir	
Deputy Chairperson	Tracey Boereboom	
Members	Lianna MacFarlane	John Moyle
	Vianney Santagati	

IN ATTENDANCE

Mayor Sophie Barker, Mike Cartwright (Manager City Growth and Advisory Services)

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

1.1 Eve Kelleher – Youth Ambassador Award Recipient 2025 Report Back

Eve Kelleher presented a report as the 2025 Youth Ambassador Award recipient. She thanked the Board for its funding support, which contributed to her training and travel. Miss Kelleher advised that her goal was to compete internationally and achieve race wins for New Zealand. She also noted that she was the current Under-17 Women’s Tri-Series Champion and responded to questions.

2 APOLOGIES

An apology was received from Barry McLellan and an apology for lateness from Lianna MacFarlane.

Moved (Paul Weir/John Moyle):

That the Board:

Accepts the apology from Barry McLellan and apology for lateness from Lianna MacFarlane.

Motion carried (SHCB/2026/029)

3 CONFIRMATION OF AGENDA

Moved (Paul Weir/Tracey Boereboom):

That the Board:

Confirms the agenda with the following addition and alteration.

Addition of Item 12 – Civil Defence Emergency Management update to the agenda and to be taken before Item 6.

Addition to Item 6 – Funding application from Brighton Club Inc for \$340.00 towards supporting the ANZAC Day community event at the Brighton Club Inc. which was separately circulated around the Board.

Motion carried (SHCB/2026/030)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Paul Weir/Vianney Santagati):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (SHCB/2026/031)

5 CONFIRMATION OF MINUTES

5.1 SADDLE HILL COMMUNITY BOARD MEETING - 18 MARCH 2026

Moved (Paul Weir/Tracey Boereboom):

That the Board:

Confirms the public part of the minutes of the Saddle Hill Community Board meeting held on 18 March 2026 as a correct record.

Motion carried (SHCB/2026/032)

12 CIVIL DEFENCE EMERGENCY MANAGEMENT UPDATE

Chris Brooker, Civil Defence Emergency Management (CDEM) Advisor, as in attendance to provide the Board with an overview of its role and function.

Lianna MacFarlane entered the meeting at 1.18pm.

Mr Brooker responded to questions.

PART A REPORTS

6 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Governance provided an update to the Board on activities relevant to the Board's area, which included the late funding application received.

Funding Application from the Brighton Club Inc for \$340.00 towards supporting the ANZAC Day community event at the Brighton Club Inc.

Moved (Paul Weir/Tracey Boereboom):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (SHCB/2026/033)

Moved (Paul Weir/Tracey Boereboom):

That the Board:

- b) **Agrees** to submit to the DCC Annual Plan 2026/27, noting it will be ratified at the next Board meeting being held on 10 June 2026.

Motion carried (SHCB/2026/034)

Moved (Paul Weir/Vianney Santagati):

That the Board:

- c) **Agrees** to submit to the Taieri Mouth Road speed limit change, noting it will be ratified at the next Board meeting being held on 10 June 2026.

Motion carried (SHCB/2026/035)

Moved (Paul Weir/Vianney Santagati):

That the Board:

- d) **Approves** the funding application from the Brighton Club Inc for \$340.00 towards supporting the ANZAC Day community event at the Hall and the Brighton Club Inc.

Motion carried (SHCB/2026/036)

7 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on items of interest, which included:

CDEM: It was noted that CDEM staff hold bi-annual meetings with community resilience groups. The next meeting is potentially scheduled for late April, to be held at the Brighton Surf Life Saving Club.

ANZAC Day: The ANZAC Day parade will proceed to the Brighton Hall. A wreath will be laid either at the Hall or at the Soldiers' Monument. John Moyle advised that he will attend commemorations at Green Island and the Cemetery.

Old Brighton Road: It was reported that drainage works are expected to commence shortly.

Moved (Paul Weir/Vianney Santagati):

That the Board:

Notes the Chairperson's update.

Motion carried (SHCB/2026/037)

8 BOARD REPRESENTATION AND ROLES

Board members provided an update on activities, which included:

Keep Dunedin Beautiful

Vianney Santagati advised she was unable to attend the previous meeting. She noted that a clean-up activity was planned in the near future.

Community Pantries

Tracey Boereboom reported that the community pantries are generally in good condition. The pantry at Ocean View had some minor swelling to the internal wood; however, no refurbishment is required at this time.

Youth Ambassador Awards

John Moyle commented positively on the recent Youth Ambassador Award recipients for 2026 and acknowledged the Board's support in recognising emerging talent.

Dunedin Trails Trust

John Moyle advised there was nothing further to report at this stage. Ongoing community interest in the Wingatui Tunnel was noted.

Toy Box

Lianna MacFarlane advised there were no significant updates at this stage, noting that a stock top-up may be required prior to the next summer season.

Moved (Paul Weir/John Moyle):

That the Board:

Notes the Board updates.

Motion carried (SHCB/2026/038)

9 COMMUNITY PLAN

The Community Board Plan was tabled for discussion.

Moved (Paul Weir/John Moyle):

That the Board:

Agrees to update the Board’s Community Plan for the 2026/2r year and the 10 year plan.

Motion carried (SHCB/2026/039)

10 COUNCIL ACTIVITIES UPDATE

Mayor Sophie Barker provided an update on items of interest, which included:

- Annual Plan
- By-Election
- CEO Recruitment is now open
- Wild Dunedin Festival starts on Friday
- Pitch Choir on 11 April with Don McKinnon at Forsyth Barr Stadium

Moved (Paul Weir/Vianney Santagati):

That the Board:

Notes the Council Activities Update.

Motion carried (SHCB/2026/040)

11 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration.

The meeting concluded at 2.10pm.

.....
CHAIRPERSON

Roadworks Schedule

- 5 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council’s maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notices/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notices/notified-road-closures>.

Currently Consulting On

- 6 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Dunedin City Council Updates

- 7 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 8 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - City Growth and Advisory Services Manager

Attachments

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↓A	Saddle Hill Community Board Annual Plan 2026/27 Submission	15
↓B	Taieri Mouth Road Speed Limit Change Submission	17



**SADDLE HILL COMMUNITY BOARD
SUBMISSION TO THE DUNEDIN CITY COUNCIL
DRAFT ANNUAL PLAN 2026-27**

The Saddle Hill Community Board wish to submit their priorities and projects for consideration and inclusion into the Council's Annual Planning process. The Board has reviewed our planning arrangements and have identified a few areas we would like to see completed and considered during this term.

Boards Appreciation

Saddle Hill community Board members wish to thank Councillors, Council staff for their support over the last six months.

Safety Concerns

The Board has some concerns within our board area and have identified a few areas where immediate actions are required to address on-going safety to residents and property.

The **Old Brighton Road** has been a concern for a few years with the constant flooding that has happened and closure of the road almost every time it rains. It has been great to have the streams and drains finally cleared so it doesn't flood and get closed so easily.

However, we would like to see this area cleaned, vegetation cut back and maintained more regularly so it doesn't turn into a big problem again, by having to chase consents to do a simple cleaning job.

And that **McMaster Road** gets sealed due to its high traffic volumes especially when Old Brighton Road is closed.

Coastal Erosion along the Brighton coast is causing concern and in certain areas is impacting on residential properties and the roading network. We thank the council for remedial work undertaken thus far but we need to ensure the plan moving forward incorporates on-going assessments and proactive work before the erosion gets worse.

The board has had a number of residents notify us on a number of close calls at the bottom of **Law Road and State Highway 1 inter-section**. While technically not in our Board area the Scroggs Hill Road throughfare is used a lot and puts many residents in jeopardy as a consequence and we would like staff to consider inclusion of this in any safety discussions with Waka Kotahi.

Walkway and Footpath construction

The Board has a goal to ensure that a shared pathway is provided from Green Island to Brighton and has been working hard with Council staff and interested parties to complete the southern Scenic route shared pathway from Green Island to Brighton. The next stage of the project is to complete the walkway from Waldronville to Westwood/Ocean View. We seek Council support and assistance to get this done.

Conclusion

The Board has worked extremely hard during this term of Council and appreciates the work of Council staff and elected officials.

We continue to seek your support for our board priorities and advocacy for the areas we represent.

The Board wishes to speak at the hearings being held.

Yours sincerely



Paul Weir
CHAIRPERSON
SADDLE HILL COMMUNITY BOARD

Submitter

Submission id number: 1291441

Submitter name: Paul Weir

Organisation: Saddle Hill Community Board

Submission

Which of the three options do you support?

Option 2 – change the speed limit from 100km/h to 80 km/h on part of Taieri Mouth Road (6.3 km)

Please tell us why you support this option:

After asking people and receiving feedback especially from Brighton Gala Day.

Option 2 had the majority of support, happy to make Kuri Bush Area safer by lowering the Speed limit to 80kmh but not the whole length of the road. Member of Brighton Fire Service also stated that they didn't want response times to take longer than they had to if they had to attend an emergency in the Taieri Mouth area.

General comments

No comments

Supporting documents

No associated documents with this submission.

BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATION

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a copy of an appreciation letter, funding application and draft funding application and project completion forms for the Board’s consideration. It also provides an update on the amount in the Board’s discretionary fund.
- 2 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Notes** the appreciation letter for funding received from Brighton Surf Life Saving Club – Dunedin
- c) **Considers** the funding request from the Fairfield Community Pool for 4,000.00 towards the 10 yearly internal repaint and leak and crack protection of the pool.
- d) **Considers** the Draft Saddle Hill Community Board Funding Application and Project Completion Forms.

DISCRETIONARY FUND

- 3 The Board has been allocated \$10,000.00 for the 2025/26 financial year.
- 4 The balance remaining in the fund for allocation for the current financial year is \$2,551.68. The following funds have been allocated in the 2025/26 financial year:

Meeting Date	Amount	Recipient/Purpose
14 August 2025	\$718.75	Fairfield Bowling Club – towards defibrillator battery and pads.
11 September 2025	\$500.00	Ōtokia Creek and Marsh Habitat Trust – purchase of plant protectors.
25 November 2025	\$220.00	OAR Fm Round the Boards Programme
25 November 2025	\$2,000.00	Brighton Surf Life Saving Club – towards upgrading their side-by-side All-Terrain vehicle.

18 February 2026	Up to \$200.00	Flowers
18 February 2026	\$500.00	Brighton Club Inc – towards recovering the Pool Table
18 March 2026	\$3,000.00	Youth Ambassador Award Recipients -
8 April 2026	\$340.00	Brighton Club Inc – towards ANZAC Day
Total	\$7,448.32	

Funding Assistance Project Completion

- 5 An appreciation letter for funding received from Brighton Surf Life Saving Club – Dunedin (Attachment A).

Funding Application

Fairfield Community Pool

- 6 The Fairfield Community Pool has requested funding of 4,000.00 towards the 10 yearly internal repaint and leak and crack protection of the pool (Attachment B).

Draft Saddle Hill Community Board Funding Application and Project Completion Forms

- 7 The Board is requested to consider the draft Saddle Hill Community Board Funding Application and Project Completion Forms, which are presented for review and feedback (Attachment C and D).
- 8 These templates are intended to support the effective administration and accountability of community funding, and the Board’s approval is sought to ensure they are fit for purpose prior to finalisation and implementation.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Mike Cartwright - City Growth and Advisory Services Manager

Attachments

	Title	Page
↓A	Brighton Surf Life Saving Club - Dunedin - Project Completion Report Back	20
↓B	Fairfield Community Pool Funding Application	22
↓C	Draft Saddle Hill Community Board Funding Application Form	31
↓D	Draft Saddle Hill Community Board Project Completion Form	33

Brighton Surf Life Saving Club – Dunedin

Monday 25th May 2026

Dear Saddle Hill Community Board,

On behalf of everyone at Brighton Surf Life Saving Club, we would like to sincerely thank you for your incredible support through your recent grant funding for our new Side by Side Rescue Vehicle.

This vehicle will be an enormously valuable asset for our club and community. It is incredibly multipurpose and will greatly enhance our ability to respond effectively on the beach, support patrol operations, assist with rescues, and help deliver a safer environment for all beach users.

Your generosity will make a real and lasting difference to our club and the people we serve.

We have ordered some acknowledgement stickers to made up to recognise and celebrate your amazing support.

Please find attached the relevant paperwork to complete and tidy up this grant process. We are now eagerly awaiting some amazing weather so we can get the new Side by Side down onto the beach for some premium photos to share with you. In the interim, please enjoy these teaser photos.

Thank you again so much for your incredible support. It truly is appreciated and will absolutely make a difference.

Kind regards,



Scott Weatherall
Brighton Surf Life Saving Club
Executive Committee



Application for Funding from the Saddle Hill Community Board

Date: 21st May _____
Name of Group Applying for Funds: Fairfield Community Pool _____
Contact person: Dean Gordon _____ **Position Held:** Deputy Principal _____
Phone Number: [REDACTED] _____ **Email:** deangordon@fairfield.school.nz _____
Address: 10 Sickels Street, Fairfield _____
_____ **Post Code** 9018 _____

*** Please note: the above fields are compulsory

If the person responsible for the project differs from the contact, please provide details including name, contact phone number and email address.

Details of the project you are seeking funding for: _____

Please attach any additional information including any quotations which may be useful in explaining the project. **Clubs and other groups should include a copy of their last financial statement with their application.**

Amount sought from the Saddle Hill Community Board: \$ 4000 _____

Total cost of project: \$ 8500 _____

Amount already raised: \$ 2000 _____

How will the rest of the project cost be funded including any funding sought from any other Dunedin City Council source?

Sponsorship boards, school disco _____

Project completion date: August this year _____

The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time.

Is the project a one-off /annual/ biennial /other event? If other, please detail:

The interior pool paint, crack repair and leak protection happens every 10 years and was last done in 2015.

Detail the benefits to your organisation and/or the wider community which will result from this project:

This pool is used by the Greater Green Community everyday from September to April

Green Island and Fairfield school use it for Junior Swim safety instruction

We sell keys to over 120 families from all over the Greater Green Island

Swim FX run affordable swim lessons 3 days a week and for week long school holiday blocks

flippa ball sports team use the pool for training sessions

Has your group made an application to the Board for funding support within the last five years? Yes No

If yes, how much was granted, and what was that money used for? \$3000

All approved funding is subject to the following:

The organisation/group must report back to the Board within six months of the project completion or six monthly until the project is completed.

Do you agree to provide a report back on the project should you have funding approved: Yes No

You may either use the form attached or provide your own written report, however it must include the points covered on the form.

**** Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.****

- Applicants are encouraged to attend the Community Board meeting to speak to their application and answer any questions the Board may have.
- Applications will be considered on their own merits.

If you would like to attend a Board meeting to speak to your application, please contact Governance Support on 477-4000

The application form is also available on www.dunedin.govt.nz and should be returned to Governance Support, Dunedin City Council, P O Box 5045, Dunedin 9058 or governance.support@dcc.govt.nz

Please contact either Paul Weir (Chairperson) or one of the other Community Board members with any queries you may have.

GUIDELINES FOR ALLOCATIONS FROM THE BOARD'S DISCRETIONARY FUND

Each of Dunedin's six community boards has a discretionary fund of \$10,000 per annum, funded from the general rate.

The Saddle Hill Community Board will make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria:

Category A: Community Initiated Projects

A pool of **\$5,000 p.a.** will be available for community initiated projects.¹ Non profit making groups and/or organisations wishing to apply for funds from Category A will be required to complete the *Application for Funding from the Saddle Hill Community Board* form. Applications must be lodged no less than one calendar month before the community board meeting at which it is to be considered.

Category B: Board Initiated Projects

A pool of **\$3,000 p.a.** will be available for Board initiated community projects. Some previous examples of such projects are allocations which were made to the Fairfield Beautification Project and the Kaikorai Estuary – Installation of Post and Chain Project. The Board will make allocations under Category B as the need arises.

Category C: Board Activities

A pool of **\$2000 p.a.** will be available for Board related activities, which may include such items as attendance at conferences or training workshops, advertising and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions. The Board will make allocations under Category C as the need arises.

Note:

All allocations from the discretionary fund will be supported by a resolution passed at a formal meeting of the Board.

Dean Gordon

Fairfield School
Website: www.fairfield.school.nz
Email: deangordon@fairfield.school.nz



May 2026

Sponsorship Board - Fairfield School Pool

To Whom It May Concern,

The Committee of Fairfield School community pool is currently seeking advertisement wall Sponsors to assist with the up-keep of the Fairfield school pool, painting, new chlorine pumps, a new cover the list goes on.

This well used asset is a fantastic place to advertise your business, hundreds of parents staring at your business during a 30 min swim lesson.



Sponsorship plan:

\$350 Annually - Starting this September 2026

If you have any queries at all, please don't hesitate to contact me,

Thank you for your support,

Dean Gordon
Pool Coordinator
deangordon@fairfield.school.nz
Phone [REDACTED]



12/5/2026

Fair Field School
10 Sickels street
DUNEDIN

Email: greglees@fairfieldschool.nz

Quote Number: 20260147

Dear Greg

Re: Preparing and painting of school pool.

Thank you for the opportunity to quote for the work at Fairfield school. After inspection of the property, we have pleasure in submitting our quotation for your consideration.

Pool Scope of Work:

- Degrease wash to pool floor and walls to remove any contaminants.
- Aggressive sand – light grind to pool floor and walls to create a sound suitable substrate.
- Supply and install sealant to pool fittings where required.
- Supply and install 1 x coat of Carboline 504 Bonding primer.
- Supply and install 2 x Coats of Carboline 636XT in standard pool blue color.
- Remove all rubbish from site.

Our price of \$8,584.00 Plus GST

- Please note: The crack in the south wall may or may not need to be injected with repair resin this is an unknow until the preparations works above have been carried out.
- We would estimate this to be \$600.00 plus GST- if required.

Specifications:

Although coating appears sound and may stand up to water blasting and sanding , there is a slight chance of earlier coats being pulled off by the new coating. If this appears to be the problem, multiple coat delaminating will occur. Every endeavour to foresee this problem will be taken, but should multiple coat delaminating occur, this can be remedied on a charge-up basis.

Quotations remain valid for 14 days or until revoked and are subject to any material cost increase and wage increase after date of quotation.

Due to the worldwide crisis, freight costs are varying daily. Our freight charges cannot be confirmed until such a date when a contract is to be signed. We can at this time, gather the most up-to date price & make any necessary changes to our lump sum price before signing.

This Quotation is made under the construction contracts act 2002 for payment claims. Upon acceptance a 50% non-refundable deposit is required; final payment must be made within 3 days after completion of the

3 Brighton Road, Green Island, Dunedin 9018 · PH: (03) 488 4151
Email: info@mulfordholdings.co.nz · www.mulfordholdings.co.nz



contract. Any queries of this account must be made in writing within 3 working days. All collection costs will be paid by the client.

All staff at Mulford Holdings Ltd hold current Site Safe Passports, if further Health & Safety inductions are required this will be charged on an hourly basis.

If you anticipate having difficulties paying an invoice on time, please immediately contact our credit controller. We may be able to make alternative payment arrangements such as payment by instalments. You may be required to pay interest on any amount which is more than 7 days overdue. Interest will be calculated at the rate of 5% above our firm's trading bank's 90-day bank bill buy rate as at the close of business on the date payment became due.

Thank you for the opportunity of quoting. If you have any queries regarding this quotation please do not hesitate in contacting us.

Yours faithfully
MULFORD HOLDINGS LIMITED

Barrie Clydesdale
Managing Director

3 Brighton Road, Green Island, Dunedin 9018 · PH: (03) 488 4151
Email: info@mulfordholdings.co.nz · www.mulfordholdings.co.nz



Job Acceptance

The Manager
Mulford Holdings Ltd
3 Brighton Road
Green Island
Dunedin 9018

Attention: Barrie Clydesdale

Quote Number: 20260147

Dear Mr Clydesdale

We hereby accept your quotation dated 12/5/2026

Total amount of \$8,584.00 + GST and request that you contact us with regards a starting date and a schedule of colours and finishes.

This Quotation is made under the construction contracts act 2002 for payment claims. Upon acceptance a 50% non-refundable deposit is required; final payment must be made within 3 days after completion of the contract. Any queries of this account must be made in writing within 3 working days. All collection costs will be paid by the client.

50% acceptance deposit including GST - \$

Bank Account Details for Direct Credit Payment ASB Dunedin A/C [REDACTED]
Please quote your Quote Number listed above. Thank you for your business.

I authorise the work detailed above and certify that the below information is true and correct. I have read and understand the TERMS AND CONDITIONS OF TRADE of Mulford Holdings Limited which form part of, and are intended to be read in conjunction with this Job Acceptance Form and agree to be bound by these conditions. I authorise the use of my personal information as detailed in the Privacy Act clause therein. *I agree that if I am a director or a shareholder (owning at least 15% of the shares) of the Client I shall be personally liable for the performance of the Client's obligations under this contract.*

SIGNED (CLIENT): _____

Name: _____

Position: _____

Phone Number: _____

DOB: _____

This is a Work Approval under the Construction Contracts Act 2002. If you are a "Residential Occupier" please read clause 18 on the reverse.

Mulford Holdings Limited – Terms & Conditions of Trade

Table with 3 columns: Clause number, Description of terms and conditions, and sub-clauses. Includes sections like Insurance, Compliance with Laws, Defects in Materials, Warranties, Privacy Policy, and Suspension of Works.

Draft - Saddle Hill Community Board
FUNDING APPLICATION

ORGANISATION APPLYING FOR FUNDING

Name: _____
This should match the name on the organisation bank account.

Address: _____
_____ Postcode: _____

Contact person: _____ Position: _____

Email: _____ Phone: _____

Has your organisation applied for funding from the Board in the last 5 years? yes no

If granted, what was the funding used for? _____

PROJECT OR EVENT FOR WHICH FUNDING IS REQUESTED

Name: _____

Description: _____

Expected project completion / event date: _____

How will the project / event benefit the Saddle Hill community? _____

The project / event is: one-off annual biennial ongoing other (*please specify*)

Total cost of project / event: \$ _____ Amount already raised: \$ _____

Amount requested from the Saddle Hill Community Board: \$ _____

Please specify amount requested/granted from other source(s), including Dunedin City Council sources:

How will the rest of the project cost be covered? _____

CHECKLIST – please complete

I would like to attend a Board meeting to speak to this application yes no

I understand that if funding is granted, my organisation is expected to report to the Board at the end of the project and within 12 months of the meeting at which the grant was awarded. yes

I attach the following documents with the application form:

- Evidence of organisation's bank details (showing bank logo, account name and number)
- Itemised project budget
- Quotes for goods or services (where relevant)
- Most recent financial statement.

FUNDING CRITERIA AND GUIDELINES

1. Funding is available, subject to the Board's approval, for applications that can demonstrate a benefit to the wider Saddle Hill community.
2. Applicants must contribute at least 30% of the total project cost.
3. An organisation may not receive more than one grant from the Board within a financial year.
4. Applications must identify other organisations from which funding has been sought for this project and whether it was granted.
5. Funding will not be granted retrospectively and cannot be used for payment of wages.
6. Applicants are encouraged to attend a Saddle Hill Community Board meeting to speak to their application and answer any questions the Board may have.
7. Any funds approved will be paid directly into the organisation's bank account.
8. The project must be completed within 12 months of the grant being awarded. If not completed, an extension must be requested from the Board prior to the end of the 12-month-period or the funding must be returned.
9. At the end of the project, the organisation must submit a project completion report, detailing expenditure and outcomes.

To discuss your application prior to submission, contact Board Chair, Paul Weir, via pgweir@hotmail.com
OR 021 039 4260

Please email your completed application form and accompanying documents (see checklist above) to the Governance Support Officer at: gsoteam@dcc.govt.nz

or post to: Governance Support Team, Dunedin City Council, PO Box 5045, DUNEDIN 9058

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

- 1 The Board's Community Plan will be presented at the meeting for discussion, review and updating as required by the Board.
- 2 The Board's Community Plan assists in contributing to the Council's 10-year plan and Annual Plan, with a focus on:
 - a) New and current priorities (in order of importance, with justification and estimated costs for each) for inclusion in the DCC 10-year Plan.
 - b) Items the Board would like delivered to the community that would not require additional DCC funding beyond existing Community Board funding.
- 3 The Community Plan will be discussed at the meeting with any updates to be agreed by the Board.
- 4 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Adopts** the Saddle Hill Community Board Community Plan 2026/27.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.