

Notice of Meeting:

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

Date: Wednesday 10 June 2026
Time: 6.00 pm
Venue: Ravensbourne Hall, 5 Wanaka Street, Ravensbourne

Sandy Graham
Chief Executive Officer

West Harbour Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Jarrold Hodson	
Deputy Chairperson	Barbara Olah via audio visual link	
Members	Duncan Eddy	Cr Doug Hall
	Angela McErlane	Marian Poole
	Wayne Sefton	
Senior Officer	Cam McCracken, Director DPAG and Toitū, Lan Yuan & Olveston	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	West Harbour Community Board Register of Interest	6

West Harbour Community Board Register of Interest as at 5 June 2026				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Jarod Hodson (Chairperson)	Owner	Residential Property, Ravensbourne	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Barbara Olah (Deputy Chairperson)	Member (Parent Representative)	Port Chalmers School Board	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Aramoana	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Duncan Eddy	Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Port Chalmers Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	The Stories Behind the Street Names in Historical Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	Main Street Historic Buildings of Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Halo Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blueskin News	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Ange McErlane	Volunteer	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Justice of the Peace	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Marian Poole	Chairperson	Deborah Bay Residents' Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Poole Allan Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Labour Party	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep Dunedin Beautiful	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Wayne Sefton	Owner	Hotel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Longbeach	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Section, Carey's Bay	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member and Sponsor	Harbour RFC	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Various schools and kindergartens in West Harbour	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Returned Services Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	NZ Fight and Fitness Academy gym	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Sponsor	West Harbour Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Cr Doug Hall	Trustee	Cronus Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Clickfix Limited	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Cr Doug Hall (Cont)	Member	Dunedin District Licensing Committee (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WEST HARBOUR COMMUNITY BOARD MEETING - 1 APRIL 2026

RECOMMENDATIONS

That the Board:

- a) **Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 01 April 2026 as a correct record.

Attachments

	Title	Page
A↓	Minutes of West Harbour Community Board meeting held on 1 April 2026	10

West Harbour Community Board MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 01 April 2026, commencing at 6.00 pm

PRESENT

Chairperson	Jarrold Hodson	
Deputy Chairperson		
Members	Cr Doug Hall	Angela McErlane
	Marian Poole	Wayne Sefton

IN ATTENDANCE Cam McCracken (Director DPAG and Toitū, Lan Yuan & Olveston).

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

1.1 Port Chalmers Swim Club

Caro Timms, along with members of the Port Chalmers Swim Club, addressed the Board and requested that it advocate for the continued operation of the Port Chalmers Community Swimming Pool. They advised that the pool is a valued community asset serving a wide range of age groups, provides essential swimming skills for rangitahi, and is considered a safe community space. They also noted their awareness of the national government's proposal to introduce rates caps for local government and responded to questions from the Board.

2 APOLOGIES

Apologies were received from Barbara Olah and Duncan Eddy.

Moved (Jarrod Hodson/Marian Poole):

That the Board:

Accepts the apologies from Barbara Olah and Duncan Eddy.

Motion carried (WHCB/2026/013)

3 CONFIRMATION OF AGENDA

Moved (Jarrod Hodson/Wayne Sefton):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WHCB/2026/014)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Marian Poole updated her register of interest.

Moved (Jarrod Hodson/Angela McErlane):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried (WHCB/2026/015)

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 25 FEBRUARY 2026

Moved (Marian Poole/Wayne Sefton):

That the Board:

Confirms the minutes of the West Harbour Community Board meeting held on 25 February 2026 as a correct record.

Motion carried (WHCB/2026/016)

PART A REPORTS

6 PORT OTAGO LTD

Kevin Winders, Chief Executive Officer of Port Otago Ltd, provided an update to the Board, addressing the following matters:

- Completion of the new footpath and fence at Carey’s Bay
- Submission of a fast-track application for the Mosgiel Inland Port
- Back Beach Marina Concept
- Cycleway - Proposed scenic route
- Cycleway – end of trip / start of trip facilities
- Tree removal from Macandrew Road
- Pedestrian crossing outside the Port Chalmers Library

Mr Winders responded to questions.

7 COMMUNITY PLAN

The Board discussed the Community Plan and agreed to hold a community workshop in late May or early June to inform the adoption of an updated Community Plan at the 10 June 2026 Board meeting, ahead of the 10 year plan engagement.

Moved (Jarrod Hodson/Marian Poole):

That the Board:

Agreed to update the West Harbour Community Board Community Plan by holding a community workshop prior to the 10 June 2026 Board meeting, in advance of the 10-Year Plan engagement.

Motion carried (WHCB/2026/017)

8 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Governance provided an overview of items relevant to the Board’s area.

Moved (Jarrod Hodson/Marian Poole):

That the Board:

- a) **Notes** the Governance Support Officer’s Report.
- b) **Agrees** to submit to the DCC Annual Plan 2026/27, noting it will be ratified at the next Board meeting being held on 10 June 2026.
- c) **Decides not** to submit to the Proposed Water Supply Bylaw 2026.
- d) **Agrees** alternative venues for 10 June 2026 and 12 August 2026 Board meetings will be held at the Ravensbourne Hall, pending confirmation of availability.

Motion carried (WHCB/2026/018)

9 BOARD UPDATES

Board members provided an update on activities, which included:

Port Noise Liaison Committee – Marian Poole provided an update from the Committee. She noted a later container traffic season and briefly referenced the impact of the conflict in Iran. Updates were provided on future operational changes, including the transition to electric straddle carriers and the expectation that, with the new inland port, approximately 90% of containers would be transported by rail. Work is also underway to progress the adoption of noise standards across New Zealand port boards, noting the distinction between noise volume and specific impact noise, with analysis showing where the majority of noise events (bangs and crashes) occur.

Ravensbourne Liaison (including Ravensdown Community Liaison Group) – Jarrod Hodson advised that Ravensdown is continuing with the decommissioning of the site, which is expected to take a further six months. He also provided an update on the ongoing works on Manapouri Street and noted a one-off roadside vegetation clean-up undertaken at Ravensbourne.

Infrastructure Liaison – Ange McErlane noted limited updates and reiterated concerns regarding a roundabout at the end of George Street, with reference to a site visit to observe traffic issues.

West Harbour Emergency Response Group – Ange McErlane advised that no meeting had been held at this stage and requested that CDEM attend a future Board meeting to provide updates.

Policing Matters – Wayne Sefton provided an overview of the local constable's activities aimed at improving community wellbeing, including initiatives on local roads and within community reserves.

Social Media – Jarrod Hodson advised Social Media posts were going well and reminded the Board to let him know if they wish for anything to be added.

Historic Information panels (Board Project) – Marian Poole advised that the project is nearing completion. The Senior Officer, Cam McCracken, also provided an update on the DCC process.

West Harbour Community Board Grants Liaison – Marian Poole advised no further grants applications since the last meeting had been discussed or received.

Moved (Jarrod Hodson/Marian Poole):

That the Board:

Notes the Board Updates

Motion carried (WHCB/2026/019)

10 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on matters of interest since the last meeting, which included:

Vegetation clearance

Moved (Jarrod Hodson/Wayne Sefton):

That the Board:

Notes the Chairperson's report

Motion carried (WHCB/2026/020)

11 COUNCILLOR UPDATE

Councillor Doug Hall provided an update on items of interest, which included:

Roseneath to St Leonards section of the Port Chalmers Water Supply Project – potential June completion

Draft DCC Annual Plan consultation now open

DCC By-Election

CEO recruitment

Potential letter to advocate for housing

Moved (Jarrod Hodson/Marian Poole):

That the Board:

Notes the Council Activities Update

Motion carried (WHCB/2026/021)

12 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration.

The meeting concluded at 7.29 pm.

.....
CHAIRPERSON

Former Stevenson & Cook Foundry Update

- 3 The former Stevenson & Cook Foundry site has a long history as part of Port Chalmers’ shipbuilding and industrial heritage. In 2022, Dunedin City Council (DCC) entered into a Memorandum of Understanding with the Port Chalmers Foundry Trust to support conservation and redevelopment of the heritage building for future community use.
- 4 DCC has since progressed a range of enabling works to prepare the site for redevelopment. This has included demolition of the southern extension of the building, which has improved contractor access and created space for ongoing stabilisation and remediation works.
- 5 The next stage of work involves the removal of the wilding pine trees on the bank. The removal of the wilding pines is necessary to allow geotechnical engineers to carry out a more detailed assessment of the bank. This assessment will inform options to stabilise the bank long-term if that is necessary.
- 6 This work forms part of DCC’s commitments under the Memorandum of Understanding.

Project Fund

- 7 The balance remaining in the Project Fund for allocation for the current financial year is \$3,674.25. The following funds have been allocated in the 2025/26 financial year in funds available for distribution for the 2025/26 year.
- 8 There were no funding applications received for the Board to consider.
- 9 Retrospective approval is sought for ANZAC day material supplied by Digiart and Design Ltd, totalling \$109.15 (excluding GST), which was previously circulated to the Board

Meeting Date	Recipient	Amount
6 August 2025	Rothsay News (annual cost for Community Board advertisement)	\$1,500.00
6 August 2025	Scholarship – Ngaki Koire (attendance at the Nga Manu Korero national speech competition (15-19 September 2025))	\$500.00
6 August 2025	Metonymic Trust for “Line of Flight” music festival (16-18 October 2025)	\$700.00
6 August 2025	Cost of printing an additional historic information panel for the Board project.	\$78.00
25 February 2026	Aedan Lehr - scholarship	\$500.00
25 February 2026	Port Chalmers Swim Club towards the cost of engraving trophies, robbons and medals for their upcoming season events.	\$938.60
25 February 2026	Ravensbourne School towards the cost of creating a picnic area and refurbishing the sandpit area and playground.	\$2,000.00
Retrospectively approve 10 June 2026	Digiart and Design Ltd – ANZAC day material	\$109.15 exl GST
	Total spent to date	\$6,325.75

Board Project – Historic Panels

- 10 The Board has been progressing a project to install historic panels across the Community Board area, aimed at recognising and sharing local heritage. Approval is now sought for the installation cost of panels at 48 Port Chalmers Place, 27 Macandrew Road, and 136 Aramoana Road.
- 11 A quote has been received from Signbiz Ltd for the installation of the panels, totalling \$1,543.22 (excluding GST) (Attachment A).

Draft West Harbour Community Board Funding Application and Project Completion Forms

- 12 The Board is requested to consider the draft West Harbour Community Board Funding Application and Project Completion Forms, which are presented for review and feedback (Attachment B and C).
- 13 These templates are intended to support the effective administration and accountability of community funding, and the Board's approval is sought to ensure they are fit for purpose prior to finalisation and implementation.

Ratify the Board's submission to the Dunedin City Council – Annual Plan 2026/27

- 14 The Board's submission on the Dunedin City Council (DCC) 2026–27 Annual Plan is attached for ratification (Attachment D).

By-Election

- 15 Cr Jo Galer took the Oath and Declaration of office at the 18 May 2026 Extraordinary Council meeting.

Roadworks Schedule

- 16 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Currently Consulting On

- 17 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Dunedin City Council Updates

- 18 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 19 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Cam McCracken - Director DPAG and Toitū, Lan Yuan & Olveston

Attachments

	Title	Page
↓A	Board Project - Historic Panels - Signbiz Ltd Quote	20
↓B	Draft West Harbour Community Board Funding Application Form	23
↓C	Draft West Harbour Community Board Project Completion Form	25
↓D	West Harbour Community Board Annual Plan 2026/27 Submission	26



QUOTE

Attention: Marian Poole
West Harbour Community Board

Date
18 May 2026

Quote Number
Q018693/1

Job Number

Signbiz Limited
54 Carroll Street
Dunedin
03 456 3365
GST#: 096-320-353

Quote Number: Q018693/1
Quote Name: Signage Install

Items	Quantity	Rate	Amount
Installation Install client supplied sign onto concrete wall on RH side of park bench 48 Port Chalmers Place	1.00	1,543.22	1,543.22
Install client supplied sign at Tuckers corner attached to existing fence 27 Macandrew Road opposite Harbour tce Install on timber posts concreted into ground Near picnic table double sided to be viewed from table and Macandrew Road			
136 Aramoana Road The Green Recreation Reserve Double sides installed on posts on LH side of substation from view to ocean and Deborah Bay			
		Subtotal	1,543.22
		15% GST (15%)	231.48
		Total	1,774.70

Options	Quantity	Rate	Amount
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Valid To: 17 June 2026

Signbiz Christchurch / Dunedin 03 0854 0762084 00.

Before commencing any work, a 50% deposit is required for all jobs. Kindly make the payment to the account number provided below and use your **quote number as a reference**. In case you encounter any difficulties in making this payment, please get in touch with your Account Manager to explore alternative options.

Direct Credit: [REDACTED]

Eftpos and Credit Card: Facilities instore, please beware this is subject to 3% surcharge on **credit card**.



Need finance? It only takes a few minutes to get the ball rolling with MTF.

Follow the link or phone MTF Finance Fraser Street **07 577 1190**

https://apply.mtf.co.nz/MTF/servlet/SmartForm.html?formCode=loan-application&rp_source=Public%20Website&originatorid=2004



WHAT MAKES SIGNBIZ DIFFERENT?

Signbiz employs over 135 staff members, operating and communicating as one cohesive team while sharing expertise, resources, and experience. With 10 fully functioning branches throughout New Zealand, Signbiz has the capacity to service any location and thereby offering you consistency of brand, quality, and PRICE.

EXCLUSIVE WARRANTIES & INSURANCES

Recognised as an elite-tier brand within New Zealand's signage industry, Signbiz was granted ICS Platinum Warranty by Avery Dennison. This Integrated Component System (OCS) Project Warranty is only available exclusively to Specialist Converters and Installers identified by Avery Dennison.

Signbiz is also covered by the Component System (OCS) Project Warranty by ORAFOL, world leading manufacturers of innovative self-adhesive graphic films, reflective materials, and adhesive tape systems.

QUALITY ASSURANCE

Signbiz understands that customers expect and deserve a final product reflective of their investment, thus ensures all product leaving any Signbiz workshop meets quality requirements.

After decades of using an array of materials from various suppliers, Signbiz has extensive product knowledge around specifications, lifespans, and warranties. In addition to having the expertise to tailor which material types to use for specific jobs, Signbiz also religiously sources the highest-grade materials from reputable brands, including the likes of 3M, Avery and Oracal.

HEALTH & SAFETY

Signbiz has a dedicated National Health & Safety Manager, with officers at every branch that hold regular meetings to complete all documentation within the Signbiz H&S Management Plan. For every job, Signbiz personnel complete Task Analysis forms, while larger projects require Site Specific Safety Plans.

Signbiz holds a Green Site Wise Accreditation Certificate and have staff around the country with Site Safe, Rope Access, Elevated Work Platforms (EWP) and First Aid Certifications.

SIGNBIZ AFTERCARE SERVICE

In-line with its values being 'Quality & Service' Signbiz offer an After-Care Service following the completion of projects to ensure a high-level of customer satisfaction.

On rare occasions, products may require reworks however in this instance Signbiz will fast-track any item that requires attention and immediately moved to the front of the workload to become a priority job.

YOUR LOCAL & NATIONAL *Branding* PARTNERS

Draft – West Harbour Community Board
FUNDING APPLICATION

ORGANISATION APPLYING FOR FUNDING

Name: _____
This should match the name on the organisation bank account.

Address: _____
_____ Postcode: _____

Contact person: _____ Position: _____

Email: _____ Phone: _____

Has your organisation applied for funding from the Board in the last 5 years? yes no

If granted, what was the funding used for? _____

PROJECT OR EVENT FOR WHICH FUNDING IS REQUESTED

Name: _____

Description: _____

Expected project completion / event date: _____

How will the project / event benefit the West Harbour community? _____

The project / event is: one-off annual biennial ongoing other (*please specify*)

Total cost of project / event: \$ _____ Amount already raised: \$ _____

Amount requested from the West Harbour Community Board: \$ _____

Please specify amount requested/granted from other source(s), including Dunedin City Council sources:

How will the rest of the project cost be covered? _____

CHECKLIST – please complete

I would like to attend a Board meeting to speak to this application yes no

I understand that if funding is granted, my organisation is expected to report to the Board at the end of the project and within 12 months of the meeting at which the grant was awarded. yes

I attach the following documents with the application form:

- Evidence of organisation's bank details (showing bank logo, account name and number)
- Itemised project budget
- Quotes for goods or services (where relevant)
- Most recent financial statement.

FUNDING CRITERIA AND GUIDELINES

1. Funding is available, subject to the Board's approval, for applications that can demonstrate a benefit to the wider West Harbour community.
2. Applicants must contribute at least 30% of the total project cost.
3. An organisation may not receive more than one grant from the Board within a financial year.
4. Applications must identify other organisations from which funding has been sought for this project and whether it was granted.
5. Funding will not be granted retrospectively and cannot be used for payment of wages.
6. Applicants are encouraged to attend a West Harbour Community Board meeting to speak to their application and answer any questions the Board may have.
7. Any funds approved will be paid directly into the organisation's bank account.
8. The project must be completed within 12 months of the grant being awarded. If not completed, an extension must be requested from the Board prior to the end of the 12-month-period or the funding must be returned.
9. At the end of the project, the organisation must submit a project completion report, detailing expenditure and outcomes.

To discuss your application prior to submission, contact Board Chair, Jarrod Hodson, via trainplanecar@gmail.com OR 021 082 59761

Please email your completed application form and accompanying documents (see checklist above) to the Governance Support Officer at: gsoteam@dcc.govt.nz

or post to: Governance Support Team, Dunedin City Council, PO Box 5045, DUNEDIN 9058



**WEST HARBOUR
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9054 | New Zealand
E dcc@dcc.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

West Harbour Community Board Submission on Dunedin City Council Annual Plan (2026-27)

We would appreciate the opportunity to speak to our submission.

Here are our requests, in no particular order, for the DCC Annual Plan:

1. Upgrade the streetscape/urban outlook of the historical centre (George Street) in Koputai Port Chalmers.

- This will not only recognise the immense historical significance of Koputai Port Chalmers and its built environment but will significantly enhance the visitor experience for Port's many visitors and tourists, including Te Ara Moana shared path users, and the thousands of Cruise passengers each Cruise season, November to April. - This year we request 3 small tangible improvements to the Port Chalmers CBD:

1. Sealing of the DCC off-street carpark.
2. Disability parking near the pharmacy.
3. Wooden bench seating in the street.

2. Footpath, Roads, and Kerb and Channelling.

- Many West Harbour footpaths are substandard and very unsafe in winter, particularly around Ravensbourne. We'd like greater emphasis on keeping the footpaths in good shape.
- The slump at Wanaka Street in Ravensbourne presents a significant safety hazard and needs to be sorted.
- There are road surfaces and kerb and channels in rough shape all across West Harbour that need attention. We receive many complaints regarding rural roads and Ravensbourne kerb and channel condition.

3. Extreme Weather

- Many West Harbour communities are particularly vulnerable to extreme weather. More effort should be put into local mitigation, adaptation, and emergency response to protect our vulnerable slip prone, coastal, low lying, and exposed communities. We need to be better prepared for more frequent severe weather events impacting our roads, water supplies etc... in coming years.
- Vulnerable non-urban roads need future proofing to manage higher tides and more extreme weather events. This applies to arterial roads and low-lying coastal roads, including Aramoana, Osborne, Upper Junction and Blueskin Roads.
- We would like to see more work this year on removing dangerous roadside trees. Many decrepit trees alongside West Harbour roadsides, including Aramoana Rd, SH88, and Upper Junction Road, pose risks to safety and infrastructure during high winds and heavy rains.

4. Sycamore Eradication.

- We support the eradication of sycamores in the West Harbour area. For this to be successful it needs specialised contractors rather than relying primarily on community effort.



**WEST HARBOUR
COMMUNITY BOARD**

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5. Port Chalmers Pool Hours extended.

- The pool season should run until the end of the April School Holidays next year. The season currently finishes on the last day of March. But the bulk of April is made up of weekends or school holidays, during the last of the good weather.
- Port Chalmers Pool experienced a 20% increase in visitors in 2025-2026 compared to the previous season. It's a much-loved community asset.

6. Back Beach.

- Peninsula Beach Road is a popular spot for pedestrians, who share the space with vehicles. The road is in dire need of some traffic calming safety improvements. We would be very grateful for judder bars or road cushions to enforce compliance with the speed limits along Peninsula Beach Road for the safety of pedestrians and dog walkers. Note that DCC allows dogs off leash in this area.
- A disposal station should be provided for boat and campervan waste to prevent dumping at Back Beach.

7. Retain West Harbour Dams and Water Treatment.

- Decommissioning our 2 local dams at Cedar Creek and Rossville is short sighted. These local water supplies are strategic assets.
- The dams are also well-used recreational sites which could be much improved by expanded flora and fauna eradication programmes.

8. Litter Prevention.

- We remain concerned about litter ending up in the harbour due to overfilled and insufficient public rubbish bins. We request more bins in West Harbour that are suitable for a harbourside environment, alongside increased maintenance and emptying.

9. Tour Bus Parking Safety.

- Tour bus parking by the public toilets at Careys Bay near the Boiler Point walkway causes a hazard to traffic, as it is on a blind corner. We request action on this.

Kind regards

Jarrold Hodson
Chairperson
West Harbour Community Board

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members may provide an update on activities including:
 - Port Noise Liaison Committee – Marian Poole
 - Ravensbourne Liaison (including Ravensdown Community Liaison Group – Jarrod Hodson
 - Infrastructure Liaison – Ange McErlane
 - Long Beach and Pūrākaunui Liaison – Duncan Eddy
 - Aramoana Liaison – Barbara Olah
 - West Harbour Emergency Response Group – Barbara Olah and Ange McErlane
 - Policing Matters – Wayne Sefton
 - Social Media – Duncan Eddy and Jarrod Hodson
 - Historic Information panels (Board Project) – Marian Poole
 - Community Housing – Duncan Eddy
 - West Harbour Community Board Grants Liaison – Marian Poole.
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 The Chairperson will provide a verbal update on matters of interest since the last meeting.
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's report.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Doug Hall will provide an update on items of interest.
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Council Activities Update.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.