
Dunedin Heritage Fund MINUTES

Minutes of an ordinary meeting of the Dunedin Heritage Fund held in the Auturoa Room, Level 2, Civic Centre,, the Octagon, Dunedin on Wednesday 19 August 2026, commencing at 09:00 a.m.

PRESENT

Chairperson	Mayor Sophie Barker	
Deputy Chairperson		
Members	Ms Laura Acton	Ms Joy Baker
	Ms Eva Forster-Garbutt	Cr Andrew Simms
	Cr Lee Vandervis	Cr Steve Walker

IN ATTENDANCE

Mike Cartwright (City Growth and Advisory Services Manager), Mark Mawdsley (Team Leader – Advisory Services)' Heather Bauchop (Heritage Advisor), Annette Green (Administration Officer – Planning)

Governance Support Officer Lauren Riddle

1 WELCOME

Mayor Sophie welcomed attendees to the meeting.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Mayor Sophie Barker/Cr Lee Vandervis):

That the Committee:

Confirms the agenda without addition or alteration.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Members Eva Foster-Garbutt and Laura Acton advised a conflict of interest for consideration of the funding application for 48 Manor Place.

Cr Andrew Simms declared a conflict of interest for consideration of the funding application for 5 Queens Gardens.

Moved (Mayor Sophie Barker/Cr Lee Vandervis):

That the Committee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 DUNEDIN HERITAGE FUND MEETING - 20 MAY 2026

Moved (Mayor Sophie Barker/Cr Lee Vandervis):

That the Committee:

- a) **Confirms** the minutes of the Dunedin Heritage Fund meeting held on 20 May 2026 as a correct record.

Motion carried (DHF/2026/018)

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Mayor Sophie Barker/Cr Steve Walker):

That the Committee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Dunedin Heritage Fund meeting - 20 May 2026 - Public Excluded	S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who	.	

C2 Heritage Advisor's Summary Report, Financial Update to 31 July 2026, Round 1 - 2026-27 Financial Year Grant Applications	supplied or who is the subject of the information. S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Motion carried (DHF/2026/019)

The meeting moved into public excluded at 9:04 a.m.

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CHAIRPERSON