
Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Tuesday 11 August 2026, commencing at 10:00 a.m.

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Stacey Kokaua-Balfour	Cheryl Neill
	Emma Strybosch	Cr Mickey Treadwell

Governance Support Officer	Lauren Riddle
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1 OPENING

Hoani Langsbury opened the meeting with a reflection

2 PUBLIC FORUM

2.1 Public Forum

Edna Stevenson spoke in support of the Portobello Public Library funding application, seeking \$1,500 for purchase of new floor covering for the library space. She provided historic information on the library as advised that on completion the library space would be able to provide a small meeting space for community use.

Mrs Stevenson responded to questions.

Nic Brown, Principal of Macandrew Bay School and Year 6 pupils of the School's chess team spoke to their funding application to support the Year 6 chess team to attend the NZ Chess Inter-school Championship in Auckland on 26/27 September.

Ms Brown outlined the fundraising efforts to date and the chess team spoke about the popularity of chess at school and as a team their enjoyment and personal development through participating in the Otago inter-school championships over the last few years, and which the Macandrew Bay School team won in 2025.

Ms Brown and the pupils responded to questions.

3 APOLOGIES

Moved (Paul Pope/ Cheryl Neill):

That the Board:

Accepts the apology from Hugh O'Neill.

Motion carried.

4 CONFIRMATION OF AGENDA

Moved (Paul Pope/ Stacey Kokaua-Balfour):

That the Board:

Confirms the agenda without addition or alteration

Motion carried

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Stacey Kokaua-Balfour advised updates to the register.

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

- a) **Amends** i the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried.

6 CONFIRMATION OF MINUTES

6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 2 JUNE 2026

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

- a) **Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 02 June 2026 as a correct record.

Motion carried (OPCB/2026/044)

6.2 OTAGO PENINSULA COMMUNITY BOARD MEETING - 16 JUNE 2026

Moved (Paul Pope/ Stacey Kokaua-Balfour):

That the Board:

- a) **Confirms** the minutes of the Otago Peninsula Community Board meeting held on 16 June 2026 as a correct record.

Motion carried (OPCB/2026/045)

PART A REPORTS

7 ORC PUBLIC TRANSPORT UPDATE

Julian Phillips, Team Leader, ORC Public Transport Dunedin provided a verbal update on passenger transport services on the Peninsula. He advised there were a number of new electric buses being introduced into the fleet from 1 October. He also advised that an additional bus would be added morning and afternoon bus (Route 18) to support travel of students to and from school.

He confirmed the electronic bus timetable relocated from Macandrew Bay to Portobello would become permanent.

8 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATION

The Board has been allocated \$10,000 for the 2026/27 financial year.

Two funding applications were received for the consideration of the Board, from:

- Portobello Library – seeking funding of \$1,500 to support installation of new floor covering.
- Macandrew Bay School – seeking funding of \$1,000 to support the Year 6 chess team attending the NZ Chess Inter-school championships in Auckland in September 2026.

Moved (Cheryl Neill/ Hoani Langsbury):

That the Board:

- a) **Approves** funding of \$1,000 to the Portobello Library to support installation of new floor covering to the library.

Motion carried (OPCB/2026/046)

Moved (Stacey Kokaua-Balfour/Cr Mickey Treadwell):

That the Board:

- b) **Approves** funding of \$1,000 to Macandrew Bay School to support Year 6 pupils attending the NZ Chess Inter-school Championship in September 2026.

Motion carried (OPCB/2026/047)

OPCB Funding application and Project Completion forms

A copy of the draft revised funding application forms and project completion forms were tabled for the Board's consideration.

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

- c) **Approves**, with alteration, the revised project application and completion forms for use in the 2026-2027 financial year onwards.
- d) **Notes** the discretionary fund update.

Motion carried (OPCB/2026/048)

9 GOVERNANCE SUPPORT OFFICER'S REPORT

The report provided information to the Board on activities relevant to the Board area.

Portobello Boardwalk

Dr Glen Hazelton (Major Projects Director) introduced the Downer contractors managing the construction of the Portobello Boardwalk. Matt Stewart (Project Manager) and Scott Reid (Contract Manager) spoke about the order of the planned physical works, due to commence in January 2027 as reclamation work, installation of piles, bracing of the piles and installation of the pre-fabricated decking units.

Mr Stewart advised that the decking units for the boardwalk would be constructed off site and craned into place in the evenings via a barge to minimise traffic disruption. He detailed the transport management and health and safety plans in place for pedestrians and motorists during the period of the project work.

Dr Hazelton confirmed that communications on the project and updates would be provided through the Board, out into the community.

HPAI (bird flu)

Hoani Langsbury spoke about implications, including to tourism, if the HPAI bird flu arrived on the peninsula, e.g. to the red-billed gull colony at Taiaroa Head. He considered the need for a wider context by DCC for the management of the arrival of bird flu and that he had communicated this to Council.

Water upgrade works

Paul Pope provided an update on the planned water infrastructure works at Marion Street and Irvine Road and the traffic management plans to be in place during the work.

Moved (Paul Pope/Cr Mickey Treadwell):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (OPCB/2026/049)

10 COMMUNITY PLAN

There were no updates to the Community Plan.

11 BOARD REPRESENTATION AND ROLES

Board members provided verbal updates on their representative roles and other responsibilities, including:

Biodiversity and Tourism – Hoani Langsbury advised he would circulate a summary from the forum to Board Members

Harwood and all Back Bays – Cheryl Neill advised she attended the Hoopers Inlet Hall AGM and spoke of the plans for maintenance work and hire the hall for the solar eclipse expected in July 2028.

Portobello – Stacey Kokaua-Balfour advised that Portobello Inc have purchased the trees (as funded by the Board in the 2025-2026 year) for the pump park.

Macandrew Bay, The Cove and Company Bay – Emma Strybosch advised that the Otago Peninsula Art Society is planning a mural for the Macandrew Library and Hall.

Civil Defence Emergency Management (CDEM) – Paul Pope advised that Tomahawk now have a Community Resilience Group (CRG) in place.

Social Media – Paul Pope advised that the OPCB Facebook page would have updates on Broad Bay slip and the Portobello Boardwalk construction.

Moved (Paul Pope/Member Cheryl Neill):

That the Board:

- a) **Notes** the Board updates.

Motion carried (OPCB/2026/050)

12 COUNCILLOR UPDATE

Cr Mickey Treadwell provided a verbal update on items of interest to the Board area, including the Local Government amalgamation. He summarised the intent of the Head start proposal submitted by DCC and QLDC for an inland and coastal Otago council. Cr Treadwell confirmed budget work and planning for the DCC Long-Term Plan for 2027-37 was underway.

Moved (Paul Pope/ Stacey Kokaua-Balfour):

That the Board:

- a) **Notes** the Council Activities Update.

Motion carried (OPCB/2026/051)

13 CHAIRPERSON'S REPORT

Paul Pope provided a verbal update on items of interest, including:

- **Macandrew Bay sewerage upgrades** – work expected to be completed by 30 September.
- **Portobello Road disruption – water upgrades** (Marion Street and Irvine Road) – traffic management plans in place at the sites. Marion Street works to commence mid-August.
- **Tomahawk temporary speed humps** - to be replaced with permanent asphalt speed humps

Moved (Paul Pope/ Hoani Langsbury):

That the Board:

- a) **Notes** the Chairperson's update.

Motion carried (OPCB/2026/052)

14 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items of Consideration by the Chair.

The date of the next meeting was confirmed as Tuesday, 20 October 2026, commencing at 10:00am.
The venue remains the Portobello Bowling Club Rooms, Sherwood Street, Portobello.

The meeting concluded at 11:59 a.m.

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CHAIRPERSON