
Saddle Hill Community Board

MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Council Chamber, Dunedin Public Art Gallery, The Octagon, Dunedin on Wednesday 12 August 2026, commencing at 1:00 pm

PRESENT

Chairperson	Paul Weir	
Deputy Chairperson	Tracey Boereboom	
Members	Cr Marie Laufiso	Lianna MacFarlane
	Barry McLellan	John Moyle
	Vianney Santagati	

IN ATTENDANCE

Anna Nilsen (Group Manager Property Services), Jonathan Rowe (Manager Climate Adaptation and Resilience), Brandy Saxton (Senior Advisor Climate Adaptation and Resilience), Heath Ellis (Group Manager Parks and Recreation), John Brenkley (Manager Parks Planning) and Katie Eglesfield (Planner Parks and Recreation)

Governance Support Officer Roxanne Davies

1 DECLARATION BY COUNCILLOR MARIE LAUFISO

The declaration was made and attested in accordance with clause 14 of Schedule 7 of the Local Government Act 2002.

2 PUBLIC FORUM

2.1 Ōtokia Creek and Marsh Habitat Trust

Viktoria Kahui (Treasurer) and Loveday Why (Trustee) of the Ōtokia Creek and Marsh Habitat Trust were in attendance to speak in support of the Trust's funding application.

They provided an overview of the Trust's activities and funding challenges, noting that tree protectors help improve the survival rate of native plantings by protecting young plants from pests and environmental conditions. They also outlined the Trust's community planting programme, which includes three to four planting days each year, as well as additional planting events involving local schools and volunteers.

Viktoria Kahui and Loveday Why responded to questions.

3 APOLOGIES

There were no apologies.

4 CONFIRMATION OF AGENDA

Moved (Paul Weir/Cr Marie Laufiso):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (SHCB/2026/051)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Paul Weir/Barry McLellan):

That the Board:

- a) **Notes** the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (SHCB/2026/052)

6 CONFIRMATION OF MINUTES

6.1 SADDLE HILL COMMUNITY BOARD MEETING - 10 JUNE 2026

Moved (Paul Weir/John Moyle):

That the Board:

Confirms the minutes of the Saddle Hill Community Board meeting held on 10 June 2026 as a correct record.

Motion carried (SHCB/2026/053)

PART A REPORTS

7 OCEAN VIEW TRACK WIDENING PROPOSAL

Katie Eglesfield (Planner Parks and Recreation), John Brenkley (Manager Parks Planning) and Heath Ellis (Group Manager Parks and Recreation) were in attendance and provided an update on the proposed widening of the Ocean View Track and responded to questions from the Board.

8 CITYWIDE CLIMATE RESILIENCE - CLIMATE ADAPTATION

Brandy Saxton (Senior Advisor Climate Adaptation and Resilience) and Jonathan Rowe (Manager Climate Adaptation and Resilience) were in attendance and provided an update on climate adaptation planning within the Board's area and responded to questions from the Board.

9 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATION

The report provided project completion reports, a funding application, and draft funding application and project completion forms for the Board's consideration. It also provided an update on the balance of the Board's discretionary fund.

Moved (Paul Weir/Lianna MacFarlane):

That the Board:

- c) **Approves** the funding request from the Ōtokia Creek and Marsh Habitat Trust for \$1,000 towards the purchase of tree protectors.

Motion carried (SHCB/2026/054)

Moved (Barry McLellan/Vianney Santagati):

That the Board:

- d) **Approves**, as amended, the Saddle Hill Community Board Funding Application and Project Completion Forms, including the removal of Item 2 of the Funding Criteria and Guidelines, which requires applicants to contribute at least 30% of total project costs.

Motion carried (SHCB/2026/055)

Moved (Paul Weir/Tracey Boereboom):

That the Board:

- a) **Notes** the discretionary fund update.
- b) **Notes** the project completion reports received from Fairfield Bowling Club and Ōtokia Creek and Marsh Habitat.

Motion carried (SHCB/2026/056)

10 COMMUNITY PLAN

The report provided the Saddle Hill Community Board Community Plan for review and discussion. The Plan identifies the Board's priorities and matters it wishes to see delivered within the community and assists in informing the Council's 10 Year Plan and Annual Plan processes.

Moved (Paul Weir/John Moyle):

That the Board:

Notes that there were no updates to the Saddle Hill Community Board 2026/27 Community Plan.

Motion carried (SHCB/2026/057)

11 GOVERNANCE SUPPORT OFFICER'S REPORT

The report provided an update on activities relevant to the Saddle Hill Community Board area.

Moved (Paul Weir/Tracey Boereboom):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

Motion carried (SHCB/2026/058)

Moved (Paul Weir/Tracey Boereboom):

That the Board:

- b) **Agreed** not to prepare a submission on the Keeping of Animals (excluding Dogs) and Birds Bylaw Review.

Motion carried (SHCB/2026/059)

12 COUNCILLOR UPDATE

Councillor Marie Laufiso provided a verbal update on items of interest to the Board area, including:

- Acknowledged the passing of Jules and his contribution to the community.
- Referred to the GSO report for updates on Council matters.
- Provided an update on Council amalgamation and the Government's Head Start process.

Cr Laufiso responded to questions.

Moved (Paul Weir/John Moyle):

That the Board:

Notes the Council Activities Update.

Motion carried (SHCB/2026/060)

13 BOARD REPRESENTATION AND ROLES

Board members provided an update on activities, which included:

Civil Defence Emergency Management (CDEM) – Barry McLellan

An update was provided on the recent Civil Defence exercise at Brighton Surf Club and the importance of community preparedness.

Keep Dunedin Beautiful – Vianney Santagati

Updates included a new mural at the Botanic Garden and T-shirts available from Taste Nature, with the te reo Māori version proving particularly popular. Upcoming beautification work and planting days in Brighton were also discussed, along with opportunities for the Board to contribute ideas and attend planting days.

Community Pantries – Tracey Boereboom

The pantries had been quiet over winter, with some maintenance needed and promotion planned for the warmer months.

Youth Ambassador Awards – John Moyle

It was noted that several award recipients were doing well, with their achievements promoted through radio and social media.

Toy Box – Lianna MacFarlane

The Toy Box remained in place, with discussion on replenishing toys and seeking suitable community donations.

Dunedin Trails Trust – John Moyle

A brief update was provided noting that the newly opened trail was well used by the community.

Moved (Paul Weir/John Moyle):

That the Board:

Notes the Board updates.

Motion carried (SHCB/2026/061)

John Moyle left the meeting at 2.58pm

14 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on items of interest including:

- Brighton Gala Day.
- Proposed Civil Defence bunker visit.
- Potential improvements at the Kaikorai Estuary Car Park, including access, fencing and other enhancements.

Moved (Paul Weir/Barry McLellan):

That the Board:

Notes the Chairperson's update.

Motion carried (SHCB/2026/062)

15 ITEMS OF CONSIDERATION BY THE CHAIR

There were no items for consideration.

The meeting concluded at 3.02pm.

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CHAIRPERSON