

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

Date: Wednesday 12 August 2026

Time: 5:30pm

Venue: Plaza Conference Room, Civic Centre, the Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Waikouaiti Coast Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Mr Alasdair Morrison	
Deputy Chairperson	Ms Anna Knight	
Members	Mr Andy Barratt	Mrs Sonya Billyard
	Cr John Chambers	Mr Danny Hailes
	Ms Geraldine Tait	

Senior Officer Heath Ellis, Group Manager Parks and Recreation

Governance Support Officer Rebecca Murray

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Blueskin A&P Show

Katie Peppercorn, representing the Blueskin A&P Show, wishes to speak in support of the Blueskin A&P Show funding application.

1.2 Waitati Volunteer Fire Brigade

Charles Abraham, representing the Waitati Volunteer Fire Brigade, wishes to speak in support of their funding application.

Public Forum registrations close at 5.30 pm on Tuesday 11 August 2026. Members of the public wishing to speak to the Waikouaiti Coast Community Board please contact the Governance Support Team at governance.support@dcc.govt.nz or alternatively phone 03 477 4000.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Waikouaiti Coast Community Board Register of Interest	6

Waikouaiti Coast Community Board Register of Interest - 2025-2028 Triennium				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Secretary	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt	Owner	Residential Property Merton	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Moana Gow Pool Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sonya Billyard	Owner	Residential Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	East Otago Blokes Shed	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Danny Hailes	Board Member	Presbyterian Support Otago	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	PSO Retirement Villages Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Council Member	ACC Motorcycle Safety Advisory Council	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	Two Residential Properties, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	24ha Forestry Farm Block, Blueskin Bay	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	8ha Residential Lifestyle Property, Blueskin Bay	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	The Moana Tennis Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	Waikouaiti District Museum Society Incorporated	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A&P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Danny Hailes (cont)	Member	Green Hut Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	Belleknowes Golf Club Men's Club Committee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Hut Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Anna Knight (Deputy Chairperson)	Owner	Vacant Land, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property, Warrington	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Knight Family Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Halo Project	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Green Hut Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin and Coast Catchment Action Plan (as part of the ORC Integrated Catchment Programme)	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Candidate for Taieri	Alliance Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Executive Committee of Unions Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Geraldine Tait	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	Grey Power Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	East Otago Catchment Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr John Chambers	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtākou Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Opera	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WAIKOUAITI COAST COMMUNITY BOARD MEETING - 10 JUNE 2026

RECOMMENDATIONS

That the Board:

- a) **Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 10 June 2026 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Waikouaiti Coast Community Board meeting held on 10 June 2026	9

Waikouaiti Coast Community Board

MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Warrington Hall, 11 Stephenson Street, Warrington on Wednesday 10 June 2026, commencing at 5:30 p.m.

PRESENT

Chairperson	Mr Alasdair Morrison	
Deputy Chairperson	Ms Anna Knight	
Members	Mr Andy Barratt	Mrs Sonya Billyard
	Cr John Chambers	Mr Danny Hailes
	Ms Geraldine Tait	

IN ATTENDANCE Heath Ellis, Group Manager Parks and Recreation (Senior Officer)

Governance Support Officer Lauren Riddle

1 PUBLIC FORUM

There was no Public Forum held.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Two late funding applications to be considered under Item 10.

Moved (Mrs Sonya Billyard/Mr Andy Barratt):

That the Board:

Confirms the agenda with the addition of late funding applications to be considered under Item 10 - Board Discretionary Fund.

Motion carried (WCCB/2026/027)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

No changes or updates were made to the register.

Moved (Mr Alasdair Morrison/Ms Anna Knight):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WCCB/2026/028)

5 CONFIRMATION OF MINUTES**5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 8 APRIL 2026**

Moved (Mr Andy Barratt/Ms Anna Knight):

That the Board:

- a) **Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 08 April 2026 as a correct record.

Motion carried (WCCB/2026/029)

5.2 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 18 FEBRUARY 2026

Moved (Mr Danny Hailes/Mr Andy Barratt):

That the Board:

- a) **Confirms** the minutes of the Waikouaiti Coast Community Board meeting held on 18 February 2026 as a correct record with the addition of wording "companion dogs" to the last bullet point in Item 6 – ORC Public Transport Update.

Motion carried (WCCB/2026/030)

PART A REPORTS**6 HALO PROJECT UPDATE**

Harvey Aughton (DoC/Halo Project Lead) and Pru Casey (Warrington Trapline Volunteer Group) spoke to the Board on the group's trapline activities on Warrington Spit.

A briefing note was tabled providing a summary of the Warrington Spit Trapline project work, covering partnership and resources supporting the work and three key conservation objectives of the programme.

Pru Casey and Harvey Aughton also spoke on the use of:

- integrated motion-activated trail cameras to allow study of animal behaviours (without human presence) to assist in the understanding of trap avoidance in target species;
- analysis of animal approach behaviour to trap equipment, and the monitoring of non-target species to ensure the trapping operation remains 100% safe to native wildlife or non-target animals.

Harvey Aughton and Pru Casey responded to questions on the trapline work and the collection and use of data.

The Board requested Harvey Aughton to provide trap data from the Warrington Spit trapline work to the Board for their information.

7 COMMUNITY PLAN

The Community Board Plan was tabled for discussion for the purpose of review and update as required by the Board.

Discussion was held on the updated text to the Community Plan.

Moved (Mr Andy Barratt/Mrs Sonya Billyard):

That the Board:

- a) **Approves** the updated text for the Priorities of the Waikouaiti Coast Board's Community Plan.
- b) **Adopts** the Waikouaiti Coast Board's Community Plan for the 2026-27 year.

Motion carried (WCCB/2026/031)

8 CHAIRPERSON'S REPORT

Chairperson Alasdair Morrison provided a verbal update on items of interest at the meeting, including:

- **DCC Annual Plan 2026-27** - Spoke to the WCCB submission on the Community Board priorities for the Board area at the Annual Plan hearing on 13 May.
- **Warrington half-basketball court** – the concrete pad has been poured, landscaping is underway and completion is due by 30 June.

- **Karitane wharf** – the building has been demolished and pile work to commence in the new financial year. Once a concept plan has been finalised, flyers will be circulated to the community for the waterfront area to seek feedback on future development/use of the area.
- **Community Board Chairs/Mayor/CEOs catch up meetings** – the first meeting of this triennium (2025-2028) is set for 8 July.
- **New bus stop – near 6 Coast Road** (ORC bus route 1 – new service October 2026) – Alasdair confirmed that all buses on the new service would travel through Warrington and advised there would be installation of a new permanent sheltered bus stop. A joint letter from the ORC and DCC on the proposed bus stop change was tabled at the meeting for the Board’s information.
- **Oamaru to Dunedin bus service** - Alasdair advised it was the role of the Otago Regional Council (ORC) to supply ongoing services, and that he would write on behalf of the Board to the ORC regarding the bus service including a graduated fare opportunity for collection points within the Oamaru – Dunedin service, rather than a flat rate.
- **Access to grass walking track at Warrington** – Alasdair advised he would speak to the local contractor about using gravel to improve muddy and wet areas on the walkway.
- **Doctors Point Road, Waitati** – Alasdair spoke of road disruption and road surface conditions due to 3Water infrastructure work for the new housing development. He expressed his concern over the lack of communication and sought for DCC and DCC contractors to speak with the community board ahead of works, on the best way to communicate with the residents.
- **ORC Dunedin and Coast Catchment Plan** - Anna Knight provided feedback from a meeting she attended of the ORC Dunedin and Coast Integrated Catchment Group, held on 5 June, to discuss co-development of a catchment action plan (CAP) for Dunedin and Coast.

Attendees included DCC, ORC, University of Otago, Otago Polytechnic, local Rūnaka, Fish and Game, Department of Conservation, Greenpeace, EOCG, Kiwirail, Port Otago, Albatross Colony, Halo Project, Oceana Gold, Harbourfish, and Southern Wood Council.

Information from the 5 June meeting was tabled, summarising the steps to developing a CAP, the scope, timeframe for meetings and workshops scheduled through to the end of 2026, and opportunity for input. Anna advised the process would be guided by ORC staff and that the plan would be presented to the Otago Regional Council in February 2027 for consideration.

- **Waikouaiti Water Treatment Plant** - Discussion was held on arranging a Board site visit to the Waikouaiti Water Treatment Plant. Following discussion it was agreed to undertake the visit on 9 July, with Alasdair to co-ordinate the visit.
- **Hawsbury bus stop** – Alasdair advised he had spoken with ORC about the use of the existing bus stop in the Hawsbury Village and advised that ORC would progress with the option.
- **Postal Service** – Alasdair responded to concerns from Board members on the lack of a timely postal service for Warrington, Karitane, Waitati and Waikouaiti. Alasdair advised he would speak with the local NZ Post management about the postal delivery services and feedback to the Board.

Moved (Mr Alasdair Morrison/Mr Andy Barratt):

That the Board:

- a) **Notes** the Chairperson's update.

Motion carried (WCCB/2026/032)

9 COUNCILLOR UPDATE

Cr John Chambers provided a verbal update on items of interest to the Board area from Council meetings including:

13 April 2026

- Discussion on the proposed sale of 231 Stuart Street (former Fortune Theatre)
- Approval of an in-house housing outreach service

13 May 2026

- Annual Plan submissions – including no swimming fees for the disabled, road sealing for McMasters Road, OneCoast for a new building

27 May 2026

- 2026-27 Annual Plan submissions and deliberations included: no increase to community boards discretionary funding; no rent increase for social housing; provision of subsidised entrance to DCC swimming pools for Hāpai Access cardholders.
- Workshop on Marlow Park as a destination playground

Cr Chambers advised that the rates increase would be adopted at the Council meeting scheduled for 26 June 2026.

Moved (Cr John Chambers/Ms Anna Knight):

That the Board:

- a) **Notes** the update from Cr John Chambers.

Motion carried (WCCB/2026/033)

10 GOVERNANCE SUPPORT OFFICER'S REPORT

The report provided information on activities relevant to the Board area.

Moved (Mr Alasdair Morrison/Ms Anna Knight):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Endorses** the Board's submission to the DCC Annual Plan 2026-27
- c) **Endorses** the Board's submission to the ORC Oamaru to Dunedin Orbus survey
- d) **Endorses** the Board's submission to the DCC Keeping of Animals Bylaw Review
- e) **Approves** the change of meeting date from 9 December to 2 December 2026

Motion carried (WCCB/2026/034)

11 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

The report provided details of funding requests laid on the table from the 8 April meeting for the Board's consideration.

There were no new funding applications received for consideration by the Board. The balance of funds available for distribution was noted as \$934.97.

Two applications were left to "lie on the table" from the 8 April meeting:

East Otago Riding for the Disabled Association

The application sought funding of \$1,429.32 for the purchase of two laptops. Following information given by the Board to the applicant at the 8 April meeting of a charitable business able to assist with supply of reconditioned laptops at no or low cost, the application was withdrawn.

Moved (Mr Alasdair Morrison/Mrs Sonya Billyard):

That the Board:

- a) **Uplifts** from the table East Otago Riding for the Disabled Association application for consideration of the funding request received at the 8 April 2026 meeting
- b) **Notes** with withdrawal of the funding request from East Otago Riding for the Disabled Association.

Motion carried (WCCB/2026/035)

Otago Catchment Group

The application sought funding of \$5,984 for a one-off project to provide a functional walkway through the native reserve at Inverary Street (bordering the Hawksbury Lagoon).

Sonya Billyard advised that new information on the project was being collated and requested that the application be held over until the August 2026 meeting.

Moved (Mr Alasdair Morrison/Ms Anna Knight):

That the Board:

- c) **Uplifts** from the table from the Otago Catchment Group application for consideration of the funding request received at the 8 April 2026 meeting.
- d) **Defers** Otago Catchment Group funding application to the 12 August meeting
- e) **Notes** the discretionary fund update.

Motion carried (WCCB/2026/036)

Board Project – signage for Evansdale bus stop shelter.

Discussion was held on parking issues near the bus shelter at Evansdale from vehicles parked for long periods to access public transport, truck drivers using the area for rest breaks and leaving trailer units parked for periods of time in the area.

The Board considered proposed wording for a sign and its placement on the side of the bus shelter, requesting drivers be aware of not blocking parked cars in and awareness of the area being a collection point for bus passengers.

Alasdair Morrison tabled a quote from Speedy Signs Dunedin for a 850 x 850 mm sign for the Evansdale layby bus shelter along with a draft image of the sign for the shelter, at a cost of \$431.25.

Further discussion was held on the quotes received for the signage and the proposed wording.

Moved (Mr Alasdair Morrison/Mrs Sonya Billyard):

That the Board:

- a) **Approves** funding of \$431.25 for the production of a sign by Speedy Signs Dunedin for the Evansdale Bus stop to advise of restricted parking.
 - b) **Appoints** a sub group of the Board to determine the exacting wording for the signage.
- Motion carried (WCCB/2026/037)**

Karitane Emergency Resilience Group and POWA

Sonya Billyard declared a conflict and sat back from the item.

Two funding requests under the umbrella of the Progress of Waikouaiti Area (POWA) were tabled for discussion:

Community Information Flyers

Funding of \$187.50 was sought for the production of 250 A4 double sided colour flyers for distribution to the community to raise awareness of emergency preparedness, resilience planning and local resources available during emergencies and the development of the Karitane foreshore area (to seek community feedback).

Half-Pipe Skate Ramp Project

Funding of \$325.02 was sought for the cost of materials for the East Otago Blokes Shed to build and install a half-pipe skate ramp for local youth.

Moved (Mr Alasdair Morrison/Mr Andy Barratt):

That the Board:

- a) **Approves** that Progress of Waikouaiti Area (POWA) be the umbrella organisation for production of the community information flyers and the Half-Pipe Ramp Project totalling \$515.52. Payment to be made to the POWA bank account for these projects:
 - (i) funding of \$187.50 for the production of community flyers to raise awareness of emergency preparedness, resilience planning and local resource available during emergencies.
 - (ii) funding of \$325.02 towards materials for the production and installation of a half-pipe skate ramp by the East Otago Blokes Shed group.

Motion carried (WCCB/2026/038)**12 BOARD REPRESENTATION AND ROLES**

Board members provided an update on activities including:

Community Resilience Groups (CRG) Waikouaiti, Karitāne, Waitati, Warrington:

(Sonya Billyard, Andy Barratt, Danny Hailes, Geraldine Tait)

- **Waikouaiti** - Sonya Billyard advised that a 20ft container was on site at the East Otago Events Centre carpark to house generators, fuel and supplies. A meeting is to be held at the end of June with Taylor Hendl, Emergency Management Advisor, to plan future training for the group.
- **Karitāne** - Andy Barratt advised that the Karitane CRG held a meeting early June and was in the process of being formal constituted. A community meeting on coastal hazards will be held on July 7th with iwi involvement. A flyer will be distributed beforehand
- **Waitati** – Danny Hailes (following on from the Waitati community meeting on 14 April) advised the group has met and is now awaiting formalisation of the CRG group.
- **Warrington** – Geraldine Tait acknowledged that each of the CRG groups were at different stages of development. The Warrington CRG will provide information to residents to inform what the CRG does and where residents can go in an emergency. Training with Taylor Hendl, Emergency Management Advisor is scheduled for 2 July.

Cycleways – Anna Knight provided data on users numbers on the coastal connection.

East Otago Catchment Group (EOCG)– Danny Hailes advised Steph Scott (Catchment Co-ordinator) is awaiting the outcome of an application to ORC for funding. Funding applications have also been made to other organisations for sediment traps. He advised the AGM of the EOCG was set for 22 July.

Freedom Camping - Alasdair Morrison advised the main grass area at the Warrington camp ground will be closed for the Winter season.

Keep Dunedin Beautiful – Anna Knight advised the Trees for Families planting day was held in May. Nominations for the 2026 Keep Dunedin Beautiful Awards was open until 24 July with the Awards evening being held on 21 August. A new initiative by KDB and partner Street Smart allowing any wheelie bin to be used to collect stray litter to stop rubbish ending up in stormwater systems. An identifying sticker will be placed on any bins participating in the initiative.

Karitāne Foreshore – Andy Barratt requested some concept drawings be provided by DCC staff to assist in providing a starting point for discussion on what is next for the area.

OneCoast Recycling - Geraldine Tait advised that a porch cover has been added and a gravel tidy up at the site has occurred.

Truby King Recreation Reserve Management Committee - Andy Barratt advised a meeting was held to discuss the open day being planned for late February/early March 2027 (to coincide with the 120th anniversary of the Plunket Society founded by Dr Frederick Truby King in 1907). The intent is to develop up guided walks and signs for significant trees in the reserves and the sharing of historic stories. The status of the Management Committee and potential change to meeting agenda will be discussed at the next meeting.

North Coast Promotion – Sony Billyard advised that POWA are investigating having a website for POWA and a separate website for tourism for the whole coastal area.

Waikouaiti Main Street Beautification Project – Sonya Billyard provided a further update from the 8 April meeting and advised a report on the beautification project by Batchelor of Arts students was being compiled with the report to include next steps and the production of concept documents. The report is expected to be completed in July.

Warrington Spit – Anna Knight

Information was provided under Item 6 – Halo Project Update

ORC Catchment Action Plan – Anna Knight

Information was tabled on the development of a Catchment Action Plan as part of Item 8 – Chairperson’s report.

Moved (Mr Alasdair Morrison/Mr Danny Hailes):

That the Board:

- a) **Notes** the Board updates.

Motion carried (WCCB/2026/039)

DCC researching unmarked graves

Heath Ellis, Group Manager Parks provided information on DCC work being undertaken from a Government grant to research unmarked graves of people who died while in institutional care in the Dunedin area (such as the Seacliff Lunatic Asylum). He advised that DCC will engage with mana whenua and families to determine what is an appropriate in regards to memorialising and acknowledging those buried in unmarked graves.

13 ITEMS FOR CONSIDERATION BY THE CHAIR

Danny Hailes requested that the minutes record that his request for a list of senior DCC staff names and positions, that he requested on behalf of the Board in April had not yet been provided.

Heath Ellis, as Senior Officer, advised that both he and Lauren Riddle as Governance Support Officer to the Board were the first point of contact to assist Board members. He advised he would follow up on the request for the staff list with the Executive Leadership Team and CEO and respond back to the Board.

The meeting concluded at 7:43 p.m.

.....
CHAIRPERSON

PART A REPORTS

CITYWIDE CLIMATE RESILIENCE - CLIMATE ADAPTATION

- 1 Brandy Saxton, Senior Advisor with the Climate Adaptation and Resilience Team will be in attendance to provide an update to the Board on climate adaption planning in the Board area.

ORC CATCHMENT ACTION PLAN

1. Sophie Fern, Catchment Action Planner for the Otago Regional Council will be in attendance to report on the ongoing Catchment Action Plan and will provide feedback on the second workshop (held in July) which focussed on “Pressures and key ecological indicators”

BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report presents funding applications for the Board's consideration and provides an update on the balance of the Board's Discretionary Fund.
- 2 As this is an administrative report, a Summary of Considerations is not required.
- 3 Two funding applications have been received for the Board's consideration:

The Blueskin Agricultural & Pastoral (A&P) Society has requested \$5,000.00 towards the replacement of the toilet facilities at Bland Park, Waitati.

The Waitati Volunteer Fire Brigade has requested \$1,500.00 towards the purchase of a LifeTec training mannequin.

RECOMMENDATIONS

That the Board:

- a) **Considers** the funding request from the Blueskin A&P Society for \$5,000.00 towards assisting with the replacement of the toilet facilities at Bland Park, Waitati.
- b) **Considers** the funding request from the Waitati Volunteer Fire Brigade for \$1,500.00 towards the purchase of a LifeTec training mannequin.
- c) **Considers** the deferred funding request from the Otago Catchment Group for \$5,984.00 for a one-off project to provide a functional walkway through the native reserve at Inverary Street (bordering the Hawksbury Lagoon).
- d) **Considers** the revised Project Fund Application and Project Completion Forms for the 2026/27 financial year onwards.
- e) **Notes** the Discretionary Fund update.

DISCRETIONARY FUND

- 4 The Board has been allocated \$10,000.00 for the 2026/27 financial year.
- 5 The full allocation of the Board's Discretionary Project Fund for the 2025/26 financial year is detailed below:

Meeting Date	Amount	Recipient/Purpose
13 August 2025	\$3,000.00	Warrington School – towards refurbishment of the pool.
17 September 2025	\$133.03	Retrospective expenditure approved for Mark Brown and Geraldine Tait for the provision of BBQ following the gingko planting at the Truby King reserve.
10 December 2025	\$500.00	Karitāne Bowling Club – towards replacement of chairs for the clubrooms.
10 December 2025	\$2,254.00	Warrington Surf Life Savings Club for the purchase of 10 mattresses for the club's bunkroom.
8 April 2026	\$500.00	Waikouaiti District Museum on behalf of the Waikouaiti Cost Heritage Centre – towards the purchase of a smart tv to be used as part of the "Unlock the Local Past, Inspire the Future" programme.
8 April 2026	\$2,000.00	Waitati Hall Society Incorporated on behalf of the Waitati Playground Committee. Funding to support the purchase of toddler playground equipment for the Blueskin Bay library grounds.
8 April 2026	\$678.00	OneCoast Incorporated - funding to support improved lighting at the OneCoast Hub and for first aid courses for supervisors.
10 June 2026	\$187.50	Progress of Waikouaiti Area (POWA) as an umbrella for funding to produce 250 community flyers to raise awareness for emergency preparedness.
10 June 2026	\$325.02	Progress of Waikouaiti Area (POWA) as an umbrella for funding for the production and install of a half-pipe skate ramp for local youth by the East Otago Blokes Shed group.
10 June 2026	\$375.00	Board project – production of a sign by Speed Signs Dunedin to advise of restricted parking at the Evansdale bus stop area.
Total	\$9,952.55	

Funding Applications

- 6 A funding application has been received from the Blueskin A&P Society for \$5,000.00 to assist with the replacement of the toilet facilities at Bland Park, Waitati (Attachments A and B).
- 7 A funding application has been received from the Waitati Volunteer Fire Brigade for \$1,500.00 towards purchasing a LifeTec training mannequin (Attachment C).

Deferred Otago Catchment Group Funding Application

- 8 An application from the Otago Catchment Group, seeking funding of \$5,984.00 for a one-off project to provide a functional walkway through the native reserve at Inverary Street, bordering Hawksbury Lagoon, was deferred at the Board's meeting on 10 June 2026 to allow additional information relating to the project to be collated.

- 9 The Board's resolution from the meeting held on 10 June 2026:

Moved (Mr Alasdair Morrison / Ms Anna Knight):

That the Board:

c) Uplifts from the table the Otago Catchment Group funding application received at the 8 April 2026 meeting for further consideration.

d) Defers consideration of the Otago Catchment Group funding application to the 12 August 2026 meeting.

e) Notes the Discretionary Fund update.

Motion carried (WCCB/2026/036)

- 10 The full funding application and supporting information are provided in (Attachments D to F).

Draft Waikouaiti Coast Community Board Funding Application and Project Completion Forms

- 11 The Board is requested to consider the draft Waikouaiti Coast Community Board Funding Application and Project Completion Forms, which are presented for review and feedback (Attachments G and H).
- 12 These templates are intended to support the effective administration and accountability of community funding, and the Board's approval is sought to ensure they are fit for purpose prior to finalisation and implementation.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Heath Ellis - Group Manager Parks and Recreation

Attachments

	Title	Page
↓A	Blueskin A&P Society Funding Application Form	23
↓B	Blueskin A&P Society Application - Supporting Information	24
↓C	Waitati Volunteer Fire Brigade Funding Application	45
↓D	Otago Catchment Group Application - 8 April 2026	49
↓E	Otago Catchment Group Application - Supporting Information	51
↓F	Otago Catchment Group - Quote One	55
↓G	Draft Waikouaiti Coast Community Board Funding Application Form	56
↓H	Draft Waikouaiti Coast Community Board Project Completion Form	58

APPLICATION FOR FUNDING FROM THE WAIKOUAITI COAST COMMUNITY BOARD	
Date:	15/7/26
Name of group applying for funds:	Blueskin A&P society
Contact person:	Katie Peppercorn
Position held:	President
Address:	[REDACTED] Waitati, 9085
Post Code:	
Contact Phone Number:	[REDACTED]
Email:	[REDACTED]
Short description of the project you are seeking funding for:	
Replace worn toilet block on Bland Park, a multipurpose recreational facility, popular with the Blueskin bay community that includes a tennis court, children's playground and hosts sporting, cultural and arts events through the year.	
Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget. Please note if considered necessary the Board may seek additional information prior to making a decision.	
Amount sought from Waikouaiti Coast Community Board:	\$5,000
Total cost of project:	\$44,000
Amount already raised:	\$20,000
How will the rest of the project cost be funded?	Otago Community Trust grant application \$15,000, in kind donations (\$4,000)
What is the timeframe for completing the project? [OR What is the date of your even/project?]	Within 12 months of completion of fundraising. Ideally by winter 2027.
Is your project a one-off, annual or biennial event?	One off project
Detail the benefits to your organisation and/or the wider community which will result from this project.	
Upgrading the facilities will improve the experience for all users. This project will enable people with mobility issues to visit the park and reduce anxiety for our population of non-binary or gender neutral people. For parents and caregivers, all-gender facilities make it easier for a parent or caregiver to accompany a child or another person of a different gender into a restroom.	
Has your group made an application to the Board for funding within the last five years?	
☐ Yes ☒ No	
If granted, how much and what was that money used for?	
All approved funding is subject to the following:	
1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.	
2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.	
NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.	
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.	
This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058 Email: governance.support@dcc.govt.nz Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384	

28/3/26



Waitati, 9085

Dear Trust Members,

Bland park (Almond Street, Waitati) was gifted to the Waitati community in a will by Mr Bland, for the sole purpose of recreational activities. The Blueskin Agricultural & Pastoral society (A&P) society committee has charitable status and is an Incorporated Society. The society manages the maintenance of, and facilitates the use of this large flat grass covered site. Throughout the year the park is used for sporting, arts and cultural shows including football (midweek training and Saturday games), tennis club, cricket matches, rugby training and matches, athletics training, birthday parties, picnics, school Matariki celebrations, music festivals, dog walking and the popular annual Blueskin A & P show. Thousands of people enjoy our park each year.

The existing toilet blocks are in a poor state of repair, as well as the aged, broken fittings there are borer throughout, has no accessibility for wheelchairs and lacks a gender neutral option (Figure 1).

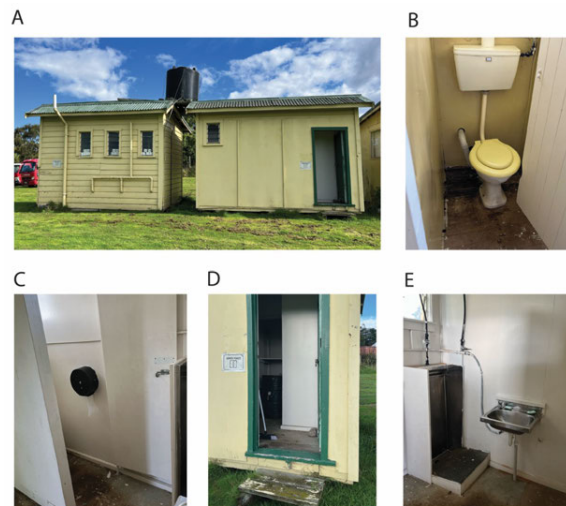


Figure 1. Example photos. A. Female (right) and male (left) toilet block. B. Old toilets have cracked porcelain, broken flushes or seats. C. Cubicles have narrow doors and rotting floors. D. Steps up through a narrow door is the only access. E. Urinal and sinks require replacement.

Generous local builders have offered to replace the facilities for no labour charge if the society is able to cover the cost of the materials. Our funding plan (table 1) includes grant applications to council (Waikouiti coast community board), Otago Community Trust and the Alexander McMillan Trust. The Society also fundraises during A&P show days.

Table 1. Toilet block funding plan.

Funder	Goal	Status
Otago community trust	\$15,000	Pending
Alexander McMillan Trust	\$15,000	This application
DCC local board	\$5,000	Pending
A&P society fundraising	\$5,000	Achieved

The society has funded a local architect to draw up plans based on the same footprint of the existing facility. The new plans include two urinals, four standard toilets and a wheelchair accessible, gender neutral toilet. In this application we are requesting \$15,000 from the Alexander McMillan Trust to contribute to the cost of building materials required to build a new toilet block. Quotes and plans are at the bottom of this letter but in summary the building materials quote generated from the architects plan, from Mitre ten is \$33,423 and the toilet fittings are around \$6,000 (average of two quotes).

Access to the toilet facilities is available to any group or individual that books the use of the park. The local garden centre (Blueskin nurseries) manages the booking system and holds the keys to the parks' buildings (office, shed, storage container and toilets). We have included letters of support from our local primary school, Waitati Music Festival and our local football club (MHFC), who are all regular users of the park.

Upgrading the toilet facilities will improve the experience for all users of our community facility. This project will enable people with mobility issues to visit the park and reduce anxiety for our growing population of people in our community who identify as non-binary or gender neutral.

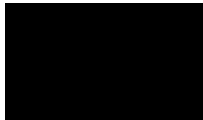
Beyond independent wheelchair users, accessible toilets serve a wide range of people, including those with mobility impairments, such as spinal injuries, multiple sclerosis or cerebral palsy; people with bowel and bladder conditions and older people who may have age-related mobility or continence issues. Features of accessible toilets can also be beneficial for other users, including families with children (prams), and those with temporary injuries.

For parents and caregivers, all-gender facilities make it easier for a parent or caregiver to accompany a child or another person of a different gender into a restroom.

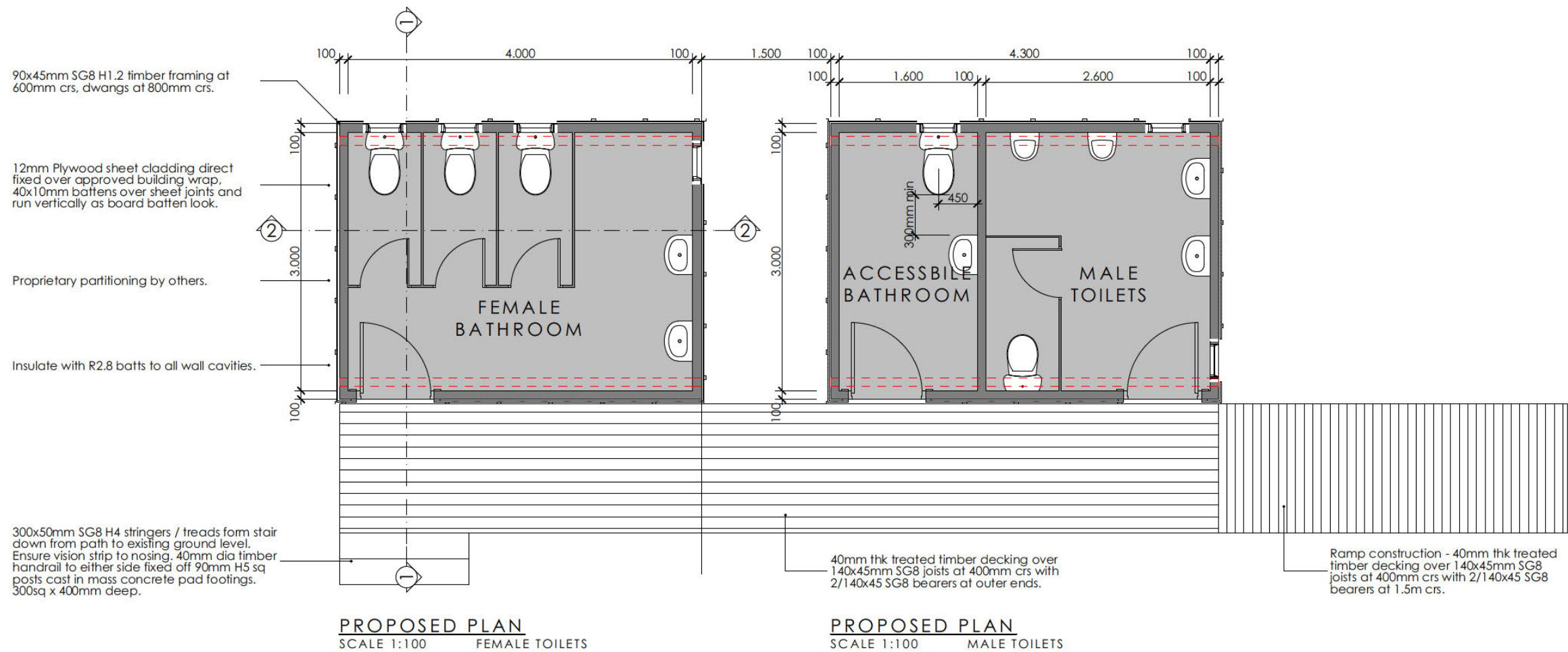
The Society accounts are reviewed each year by an accountant and submitted to the IRD managed Societies Office. The latest financial statement, annual report and bank information are included below.

Thank you for considering our project for funding.

Kind regards,



Katie Peppercorn (President Blueskin A&P Inc Soc.)



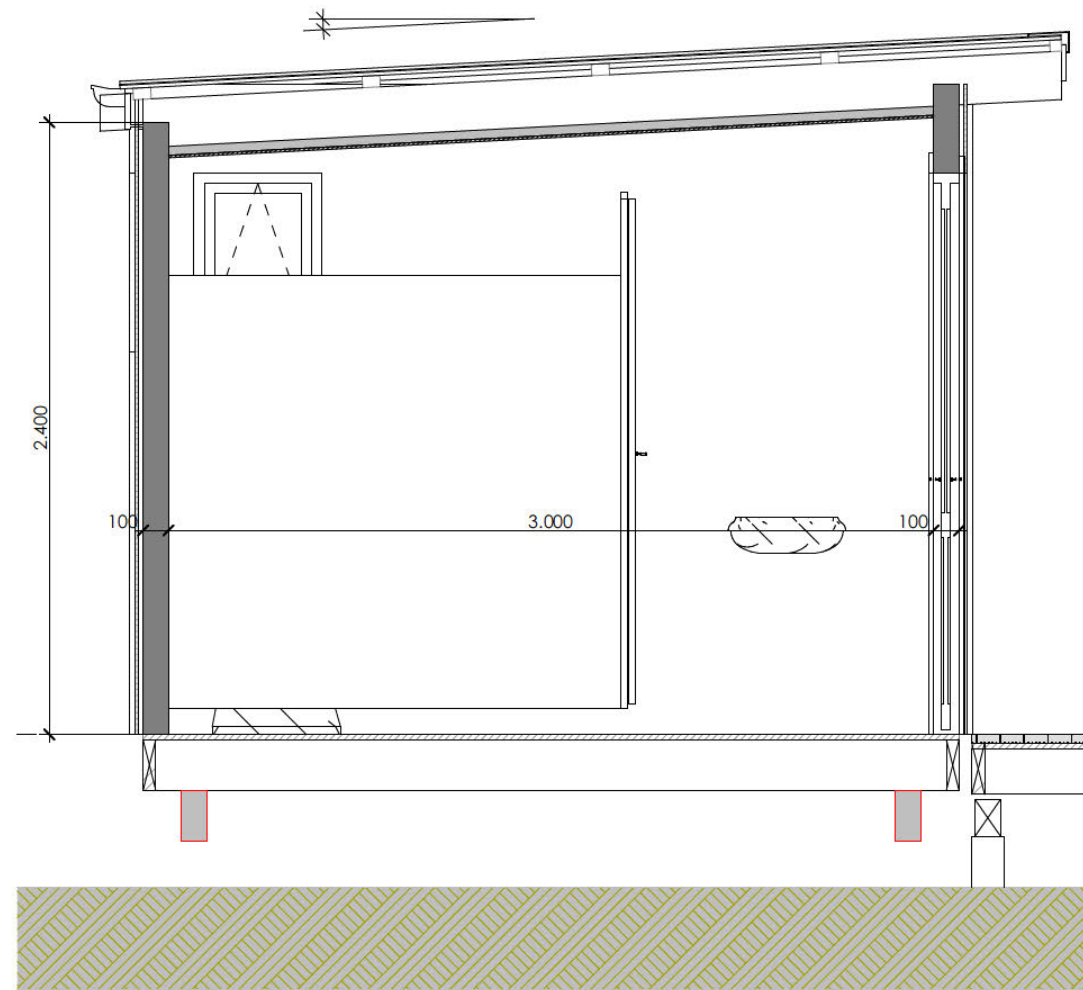
- 1 - Timber Framed Floor
20mm T&G plywood flooring, glued and screwed over H1.2 SG8 Floor joists. Joists supported on new/existing timber framed subfloor. Structural members as specified on floor framing plan and sections. Framing sizes to be in accordance with NZS3604:2011 and timber treatment in accordance with NZS3602.
- 2 - Wall Cladding Options - Weatherboard
12mm treated plywood sheet with 40x10mm tanalised battens at 400mm vert crs, installed flashed and finished to the manufacturers specifications and NZBC:E2AS1 External Moisture - refer to elevations. Flashing fitted and finished in accordance with NZBC:E2/AS1 External Moisture. Merchant to include all flashings and fixings as required by cladding system. note LRV recommended; to be greater than 40%.
- 3 - Exterior Window and Door Joinery.
Aluminium Joinery installed to comply with NZBC: E2/AS1. Preprimed jambs, 20mm liners with selected timber architraves to match existing. Approved window sealing tape to all openings (see details) Flashing tape over flashing fixings. Glazing to comply with NZS:4223. & 2016 amendments. Units generally double glazed, exact composition of IGU to be confirmed with selected manufacturer. Windows with an opening width of less than 1000 mm shall have either:
a) the lower edge of the opening at least 760 mm above floor level, or
b) a restrictor fitted to limit the maximum opening so that a 100 mm diameter sphere cannot pass through it, or
c) a 760 mm high barrier protecting the opening of solid construction or with vertical members its full height.
- 4 - External Walls.
90x45mm SG8 H1.2 framing,, Studs at 600mm crs max. nogs @ 800crs. 9mm gib linings to inside face of wall framing - level 4 paint finish. Place a damp proof course between all faces of timber in contact with concrete. Damp course shall be 2-ply bituminous felt fabric in widths to suit plates and shall be neatly cut for bolts.
- 5 - Ceilings.
Rondo battens fixed to trusses / floor framing as per manufacturers specifications @ 600mm crs. Ensure battens are straight prior to lining. Gib Linings with 32mm x 6g Gib grabber screws at 600mm crs. Glue daubs to be minimum of 200mm from centre screw. Do not screw where you glue. 32mm x 6g Gib grabber screws at 200mm crs around the perimeter. Gib stopping to level 4, paint finish.
- 6 - Insulation.
Ceiling insulation shall be R5.5 fibre glass batt type - Friction fitted - minimum.
Wall insulation shall be R2.8- 90mm framing fibre glass batt type to all existing external wall cavities - Friction fitted.

- 7 - Roof Cladding.
Prefinished colorsteel sheet roofing as per elevations on Covertex 407 underlay. Roofing fixed with compatible roofing screws and sealing washers, by qualified persons with flashings as required to all junctions - flashings fixed with compatible roofing screws and sealing washers.
Fixing Pattern = T1 fixing pattern - fix every crest. Suitable for Very High Wind Zone.
Note : every sheet of roof cladding to span at least 3 supports.
Ensure suitability for Exposure Zone.
- Fixings shall be as shown in table 11,12,14 and 15, and shall be a minimum 12 gauge screw, as shown in Figure 39, which complies with Class 4 of AS3566: part 2.
Roof Fixing Requirements.
Fixings shall:
a) be fixed through crests,
b) Penetrate purlins by a minimum of 40mm for nail fixings and 30mm for screw fixings.
c) Include sealing of washers of:
i) Neoprene (having a carbon black content of 15% or less by weight)
ii) Profiled Washers and EPDM washer where required to allow for expansion of the profiled metal roof cladding.
- 8 - Fascia, Ridge & Barge.
Prefinished colorsteel Ridge and Barge flashing with soft edge aluminium trim pressed down into roofing troughs. Lapped down over roofing 200mm min and at barge 100mm min down vertical face of barge. (confirm all flashing sizes with E2/AS1 - table 7)
Main fascia board constructed from James Hardie Stria panel cut to suit. Paint finish and fixed over supplementary framing.
- 9 - Domestic Smoke Alarms.
sa - smoke alarms - Refer to Floor Plan for locations
Smoke alarms shall be located on the escape routes on all levels within the household unit. On levels containing sleeping spaces, the smoke alarms shall be located either:
a) In every sleeping space, or
b) Within 3.0 m of every sleeping space door. In this case the alarms must be audible to the sleeping occupants on the other side of closed doors.
- The smoke alarms shall be 9v battery powered with a hush facility, and are not required to be interconnected.

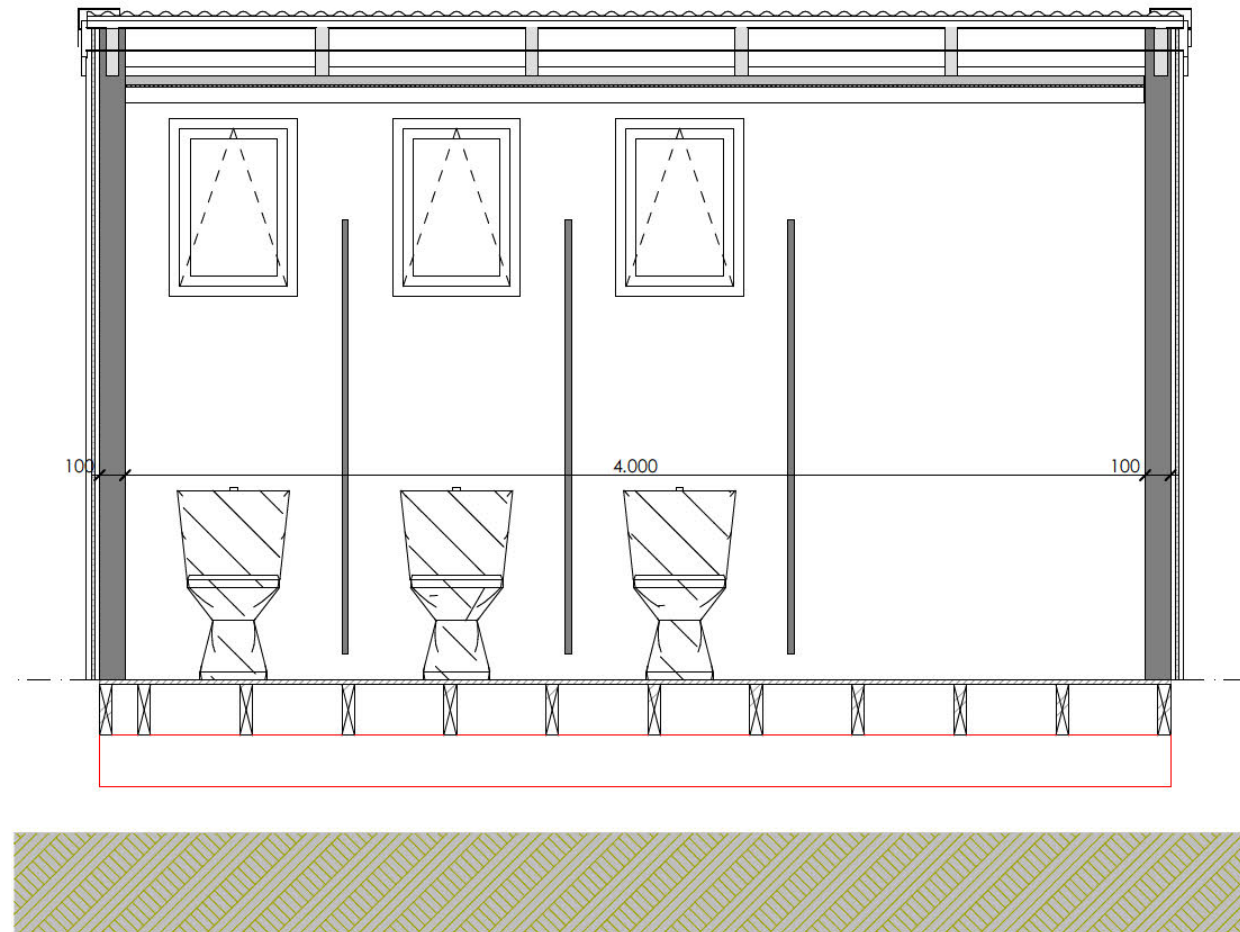
Contractor shall verify all dimensions on site before commencing construction. Do not scale off drawings.

 Smada Projects DESIGN LIMITED 1 Kennedy Street - St Clair - Dunedin - 9012 Tel : 027 473 1617 - Email : wayne@smadaprojects.co.nz		PROPOSED BLAND PARK AMENITY BLOCKS - WAITATI	PROPOSED PLANS	JOB No : 934	DATE : 13/10/2025	REVISION :	DWG NO. 02
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SECTION 1
SCALE 1:25 TYPICAL

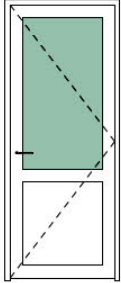
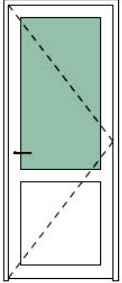
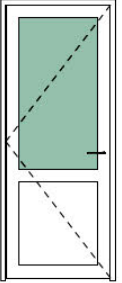


SECTION 2
SCALE 1:25 TYPICAL

Contractor shall verify all dimensions on site before commencing construction. Do not scale off drawings.

 Smada Projects DESIGN LIMITED 1 Kennedy Street - St Clair - Dunedin - 9012 Tel : 027 473 1617 - Email : wayne@smadaprojects.co.nz		PROPOSED BLAND PARK AMENITY BLOCKS - WAITATI	SECTIONS	JOB No : 934	DATE : 13/10/2025	REVISION :	DWG NO. 03
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Door List			
	D1	D2	D3
Size	0.900x2.200	0.900x2.200	0.900x2.200
Head height	2.200	2.200	2.200
Lintel Size	90x45mm SG8	90x45mm SG8	90x45mm SG8
Fixing type	F	F	F
Area	1.98	1.98	1.98
Elevation			
Description			

Window List							
	ex	W1	W2	W3	W4	W5	W6
Size	0.500x0.700	0.500x0.700	0.500x0.700	0.500x0.700	0.500x0.700	0.500x0.700	0.500x0.700
Head height	2.200	2.200	2.200	2.200	2.200	2.200	2.200
Lintel Size	90x45mm SG8	90x45mm SG8	90x45mm SG8	90x45mm SG8	90x45mm SG8	90x45mm SG8	90x45mm SG8
Fixing type	E	E	E	E	E	E	E
Area	0.35	0.35	0.35	0.35	0.35	0.35	0.35
Elevation							
Description							

Contractor shall verify all dimensions on site before commencing construction. Do not scale off drawings.

**Smada Projects**
DESIGN LIMITED
1 Kennedy Street - St Clair - Dunedin - 9012
Tel : 027 473 1617 - Email : wayne@smadaprojects.co.nz



**PROPOSED BLAND PARK
AMENITY BLOCKS - WAITATI**

WINDOW AND DOOR SCHEDULES

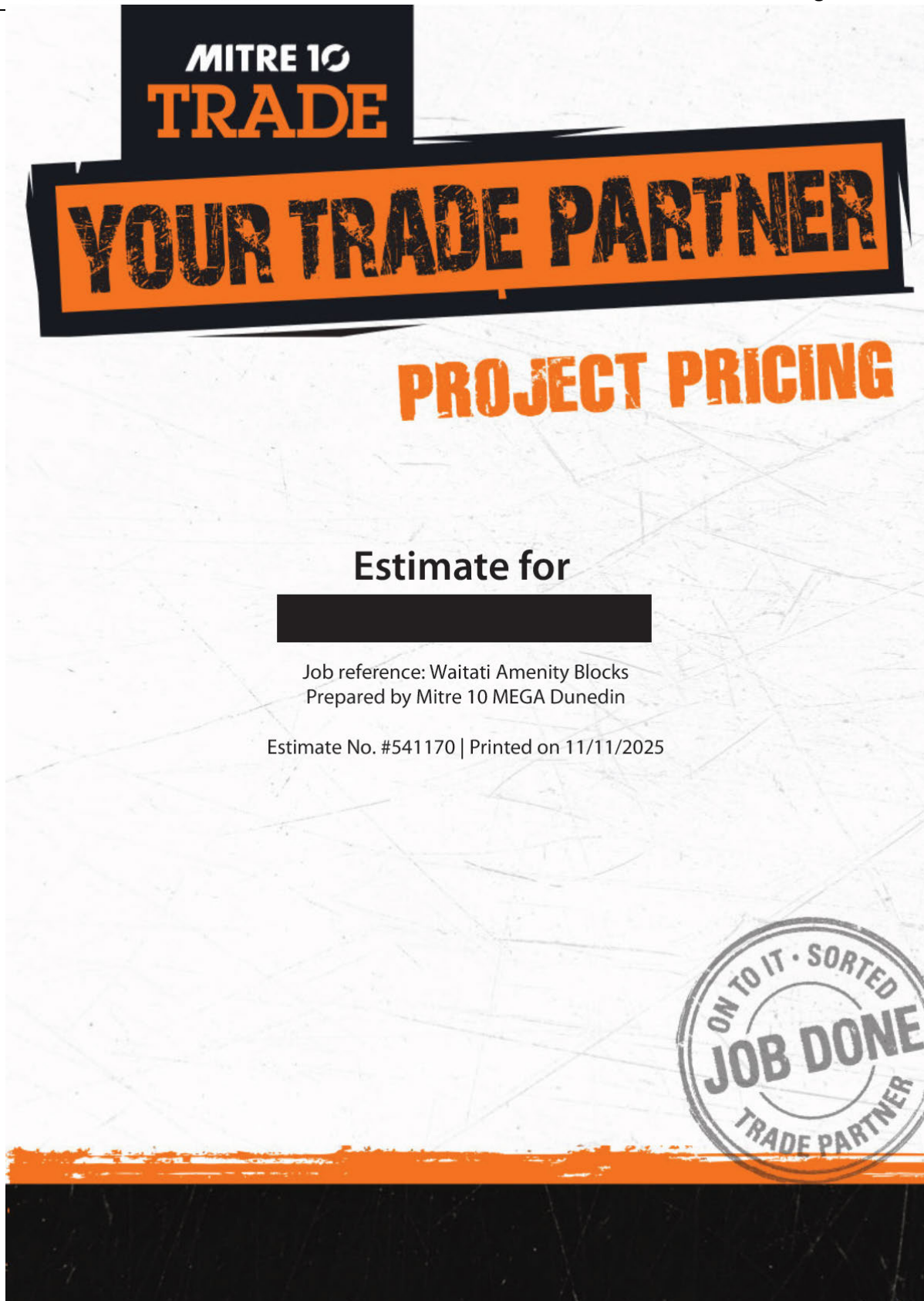
JOB No :
934

DATE :
13/10/2025

REVISION :

DWG NO.
05

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Estimate For: [REDACTED]
Job Reference: Waitati Amenity Blocks
Estimate Number: 541170
Date: 11/11/2025
This estimate is valid until: 12/12/2025



Contents

Section 1	Schedule Summary
Section 2	Schedule of Materials
Section 3	Optional Estimates & Materials
Section 4	Standard Estimate Tags
Section 5	Additional Estimate Tags
Section 6	Acceptance of Estimate

This estimate is subject to included tags and Mitre 10's standard terms and conditions which can be found at www.mitre10.co.nz/trade/terms. All pricing is GST exclusive unless otherwise stated.

Mitre 10 MEGA Dunedin
350 Andersons Bay Road
South Dunedin Dunedin
9012

Key contact: Mark Harper
Email:
mark.harper@megadunedin.co.nz
Mobile: 0276540075

Estimate For: [REDACTED]
Job Reference: Waitati Amenity Blocks
Estimate Number: 541170
Date: 11/11/2025
This estimate is valid until: 12/12/2025



Schedule Summary

	Total \$
SUBFLOOR FLOOR	4080.18
PRENAIL FRAMING AND NAILS	1335.65
RANDOM FRAMING	751.11
FRAMING HARDWARE	760.48
ROOF	2754.31
ROOFING & CLADDING SUPPLY	2317.53
SOFFIT FASCIA	927.64
INSULATION	2204.25
SHADOWCLAD	6380.01
INTERIOR LINING	1535.27
FINISHINGS	353.92
DECKS	5663.04
Subtotal	29063.39
GST	4359.51
Grand Total (including GST)	33422.90

This estimate is subject to included tags and Mitre 10's standard terms and conditions which can be found at www.mitre10.co.nz/trade/terms. All pricing is GST exclusive unless otherwise stated.

Mitre 10 MEGA Dunedin
 350 Andersons Bay Road
 South Dunedin Dunedin
 9012

Key contact: Mark Harper
Email:
mark.harper@megadunedin.co.nz
Mobile: 0276540075

ROOFING INDUSTRIES (OTAGO) LTD

33 Strathallan Street
South Dunedin, Dunedin 9012
☎ 03 455 4444 ✉ dunedin@roof.co.nz



Mitre 10 MEGA Dunedin
350 Andersons Bay Road
South Dunedin
Dunedin 9012
New Zealand

Shipping address:

Waitati 9085, New Zealand



Supply Only Quotation # SO/L004742

Your Reference	Issued Date	Expiration	Salesperson
Waitati Toilet Block	05/11/2025	05/12/2025	Brennan Strugnelli

Description	Quantity	Unit Price	Amount																
[COR.40???ZCS] Corrugate 0.40 762mm ZinaCore (ZCS) (TBA)	46.200 lm	20.46	\$ 945.25																
<table><tr><th>Description</th><th>Qty @ Length</th><th>Total LM</th></tr><tr><td></td><td>12 @ 3.850</td><td>46.200</td></tr></table>	Description	Qty @ Length	Total LM		12 @ 3.850	46.200													
Description	Qty @ Length	Total LM																	
	12 @ 3.850	46.200																	
[F.55???ZCS] Flashings 0.55 ZinaCore (ZCS) (TBA)	1.000 LOT	773.46	\$ 773.46																
<table><tr><th>Description</th><th>Qty @ Length</th></tr><tr><td>BARGE 400/4 fold</td><td>4 @ 3.900</td></tr><tr><td>HEAD BARGE 400/3</td><td>1 @ 4.500</td></tr><tr><td>fold w/ 63mm Soft Edge</td><td></td></tr><tr><td>400/3 fold w/ 63mm</td><td>1 @ 4.800</td></tr><tr><td>Soft Edge</td><td></td></tr><tr><td>Eave 200/2 fold</td><td>1 @ 4.500</td></tr><tr><td>200/2 fold</td><td>1 @ 4.800</td></tr></table>	Description	Qty @ Length	BARGE 400/4 fold	4 @ 3.900	HEAD BARGE 400/3	1 @ 4.500	fold w/ 63mm Soft Edge		400/3 fold w/ 63mm	1 @ 4.800	Soft Edge		Eave 200/2 fold	1 @ 4.500	200/2 fold	1 @ 4.800			
Description	Qty @ Length																		
BARGE 400/4 fold	4 @ 3.900																		
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Eave 200/2 fold	1 @ 4.500																		
200/2 fold	1 @ 4.800																		
[UND407FR050] Covertex 407 FRSS 50m2 (1250 x 40)	1.000 Roll	257.49	\$ 257.49																
[FASUT14X55???] Unitite 14x55 Class 5 (TBA)	3.000 hun	31.77	\$ 95.31																
[FASRVT53???] Rivets Aluminium 51-53 PAS537 (TBA)	1.000 hun	9.86	\$ 9.86																
[ACCMSSILGRY] MS Silicon Grey	1.000 ea	33.46	\$ 33.46																
[DELIVERY] Freight	1.000 ea	202.70	\$ 202.70																

ROOFING INDUSTRIES (OTAGO) LTD

33 Strathallan Street
South Dunedin, Dunedin 9012
☎ 03 455 4444 ✉ dunedin@roof.co.nz



NOTES:

No specifications were supplied so we have gone off the materials noted on the plans,

Allowed For:

- 0.40 Colorcote Zinacore Corrugate (Standard colour range) to the roof
- Covertek 407 Underlay
- Safety Netting due to the low pitch
- Standard Flashings to suit Corrugate
- Eaves Flashing

No Allowance for:

- Fascia/Spouting/Dowpipes
- Insulation/Cavibats/MidSpan Supports.
- Misc Builders/Window/Soffit/Wall flashing's.
- Site Craneage/Large HIAB's.
- Misc roof penetrations/Soaker flashings/Chimney/Flue/Skylights or any associated flashing's.
- Premade Crickets/Saddles/Soakers/Under flashing's. (stainless/Aluminium/Welding/etc)
- Other Materials & Quantities not mentioned Here in.

-PRICE IS AN ESTIMATE ONLY

-Site measure, flashing dimensions, substrate and gauge all to be specified prior to manufacture.

Untaxed Amount	\$ 2,317.53
TAX 15%	\$ 347.63
Total	\$ 2,665.16

Quotation based on drawings / information supplied to Roofing Industries (Otago) Ltd. Please check the quotes details. Any doubt ambiguity, or omission should be raised with the writer. Delivery to be confirmed on receipt of order. Please sign and return copy to brennans@roof.co.nz as acceptance.

Regards,

Regards,

Brennan Strugnell



MICO NEW ZEALAND LIMITED
GST:10-380-715
30 MIDLAND STREET DUNEDIN SNZ 9012 NZ
Ph: 03 455 2088
www.mico.co.nz
dunedin@mico.co.nz

Date: 08/12/25

[REDACTED]
RD 2
WAITATI 9085

Dear [REDACTED]

Mico Quotation Number: 239611 SP

Thank you for your recent inquiry and we appreciate the opportunity for Mico to provide you with a quote for the project.

Please find attached to this cover letter a quotation to supply the items as per our discussion. This quote supersedes & revokes all other previous offers and quotes.

Please note that:

1. The prices on this quote are valid for 30 days, after which they may be subject to change.
2. All prices quoted are subject to the applicable goods and services tax (GST) at the time of supply.
3. Prices offered are on the basis the total package of quoted product being supplied. Any variation to quantity, product, or delivery may require re quoting.
4. By signing this quotation, you acknowledge the terms and conditions noted against items listed on the quotation.
5. All products need to be returned new and unused and in their original packaging. Product returns may be subject to a minimum restocking fee of 20%.
6. Special order products cannot be returned.
7. Prior to order, Mico requires your indicative delivery schedule. If storage is required please advise as costs may be incurred.
8. A signed manufacturer custom order form may be required with your purchase order for all non standard items ordered by Mico on your behalf.
9. Mico will endeavour to supply quoted product by your requested collection/delivery date. (Order Request Date)
10. Following receipt of quoted product into Mico by the Order Request Date, Mico may invoice you in that same month and you must collect or arrange for the quoted product to be delivered unless otherwise agreed in writing.
11. Failure to collect or take delivery of quoted product not paid for within 90 days may result in the charging of storage costs or sale or disposal of the quoted product at Mico's absolute discretion.

This quotation is subject to our standard terms and conditions of sale as shown in our Account Application form or available online at www.mico.co.nz

Once again thank you for this opportunity and should you have any enquiries regarding this quotation, please contact me at your convenience.

Yours faithfully,

INGRID SCHWEIGMAN

I have read and accept the terms and conditions of this quotation which contains _____ pages including this cover letter.

Signature: _____

Date of acceptance: _____

Print Name: _____

MICO NEW ZEALAND LIMITED
GST: 10-380-715
30 MIDLAND STREET DUNEDIN SNZ 9012 NZ
Ph: 03 455 2088
www.mico.co.nz
dunedin@mico.co.nz

QUOTATION



ATTENTION: [REDACTED]
FAX:
EMAIL: ingrid.schweigman@mico.co.nz
CUSTOMER: 2560759

RD 2
WAITATI 9085

PROJECT:

Quote Number: 239611/SP
Cust Order No: AMENTITY BLOCK
Date Quote Prepared: 08/12/25
Quote Expiry Date: 07/01/26
Page: 2
Prepared By:
INGRID SCHWEIGMAN
Date Printed: 08/12/25

ITEM CODE	ITEM DESCRIPTION	UOM	QTY	UNIT PRICE EXCL GST	UNIT PRICE INCL GST	VALUE EXCL GST
FEMALE/MALE BATHROOM						
681185	AIRE CONCORDE CONNECTOR TOILET SUITE S TRAP 983230W	EA	4.0	234.74	269.95	938.96
507613	FAUN WALL BASIN WHT 8L 1TH 640210W 450X355MM	EA	4.0	158.00	181.70	632.00
844874	LF ARMADA BASIN MIXER CHROME SD90043	EA	4.0	73.72	84.78	294.88
URINALS						
517803	TORRES B/I URINAL WH 666102W	EA	2.0	533.83	613.90	1,067.66
517804	TORRES FIXING PACK B/I URINAL 687121	EA	2.0	435.99	501.39	871.98
ACCESSIBLE BATHROOM						
741121	RAYMOR CARE TOILET SUITE S PAN WHITE 374900S	EA	1.0	605.00	695.75	605.00
726208	ELEVATE 46CM WALLHUNG BASIN EXCL SHROUD 1TH	EA	1.0	193.87	222.95	193.87
	ACCESSIBLE 726					
740681	FELTON KNOX BASIN MIXER CARE 40MM CHROME KCBMC	EA	1.0	175.43	201.74	175.43

Delivery Fees
In addition to any specific Delivery Fee within this quotation the following may apply.
A Standard Delivery Fee of \$5.00 + GST may be applied to each delivery.
Note: For items requiring a 2 Person Lift or deliveries to Multi Storey sites additional Delivery Fees may apply.

Total Excluding GST \$ 4,779.78
GST \$ 716.97
Total Including GST \$ 5,496.75

WARRANTY & CONSUMER GUARANTEE
Many of our products come with a warranty from us or the manufacturer. For full terms and conditions of any warranty, including how to claim, please refer to our website (if we are providing the warranty) or the manufacturer's website (if they are providing the warranty), and any separate warranty documents. In addition, if you are a Consumer as defined in the New Zealand Consumer Law, these goods come with guarantees that cannot be excluded and you are entitled to a replacement or refund for a major failure and compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the goods repaired or replaced if the goods fail to be of acceptable quality and the failure does not amount to a major failure.

OAKLEYS
plumbing supplies | bathroom solutions



46 Timaru St, Dunedin
Telephone 03 466 3600
Email: salesdn@oakleysplumbing.co.nz
www.oakleysplumbing.co.nz

T Clements Plumbing & Drainage Ltd
1 Pinfold Place
MOSGIEL 9024

Oakleys Plumbing Supplies Southern Ltd
Dunedin Branch
Phone Number 034663600

Quotation: DN87129

Entered: 08-Dec-25

Your Reference	Attention	From	Valid Until	Page
A&P Showgrounds		Georgia Loach	07-Jan-26	1/1

Stock Code	Description	Quantity	Price	Nett	Extension
Paul Clements p.g.clements@xtra.co.nz 027 482 2642					
CROAIRE983230W	Aire-Concord S Trap Connector Suite White Confirm S or P trap	4.00 EACH	264.043	218.785	875.14
AS1473010	Fuori BTW Overheight Toilet Suite c/w Seat White	1.00 EACH	657.000	492.750	492.75
CATEV50RB	Evo 500mm Round Basin 1TH White	5.00 EACH	221.998	193.138	965.69
96PL90006772	Progetto 32mm Pop-Up Overflow Basin Waste Chrome	5.00 EACH	53.227	30.872	154.36
TRAPBTS32	32mm Bottle Trap Chrome	5.00 EACH	51.870	38.902	194.51
FT2050CP	Futura FT2050 Basin Mixer(L/F) Chrome	5.00 EACH	327.959	236.132	1,180.66
CROURTO666102	Torres Back Inlet Urinal Bare(Requires Fitting Kit)	2.00 EACH	652.851	528.810	1,057.62
CROURTO687121	Torres Back Inlet Fitting Kit	2.00 EACH	531.469	430.490	860.98
					5,781.71
				Sub Total	5,781.71
				G. S. T.	867.25
				Total	6,648.96

**** Please ensure all Models, Quantities and Colours are correct prior to ordering ****

**** Please choose goods carefully - Indent Items, Custom Items and Made to Order Items are non-returnable are unable to be cancelled once ordered ****

Please refer to our Terms of Trade as per our website | www.oakleysplumbing.co.nz

46 Timaru Street, Dunedin · Telephone 03 466 3600 · showroom email: showroomdn@oakleysplumbing.co.nz
trade email: salesdn@oakleysplumbing.co.nz · www.oakleysplumbing.co.nz

Please note: All sales are made according to our Terms of Trade as displayed on our website · All goods are subject to availability · All pricing is valid for 30 days from the date of quotation · Freight & Delivery Charges may apply · Goods returned may be subject to a re-stocking fee and freight charges · Please choose goods carefully – Indent items | Custom items | made to order items are non-returnable and are unable to be cancelled once ordered · Please ensure all models, quantities, colours are correct prior to ordering · Goods must be inspected upon arrival and any breakages/discrepancy reported back to Oakleys within 24 hours ·

Bank Account for payment is Oakleys Plumbing Supplies Southern Limited | 02-0800-0592171-00 – please use your Quote Number, Account Code or Sales Order Number as the reference. We appreciate your business

Statement of Assets and Liabilities
Blueskin A & P Society Incorporated
For Year Ended 30th September 2025

Accumulated Funds	2024-2025	2023-2024
Opening Balance	\$ 468,290	\$ 465,731
change in cash flow	-\$ 777	-\$ 152
term dep interest	\$ 1,654	\$ 2,711
Accumulated Fund	\$ 469,167	\$ 468,290
Non-Current Assets		+
Land and Buildings	\$ 420,000	\$ 420,000
Current Assets		
Current account	\$ 6,194	\$ 6,971
term deposit(development fund)	42973.43	\$ 41,319
Total Current Assets	\$ 469,167	\$ 468,290

Blueskin A&P Profit and Loss 2024/2025

	30th Sept 2024/2025	30th Sept2023/2024
A&P show receipts(iclu	\$ 4,610	\$ 2,969
Subs	\$ 290	\$ 365
DCC Rates rebate	\$ 838	\$ 857
Interest-current	\$ 33	\$ 142
term deposit(developm	\$ 1,654	
donation		\$ 2,711
		\$ 50
Total Income	\$ 7,425	\$ 7,094
Less Expenditure		
repairs & maintenance	\$ 160	
DCC Rates (inc ORC)	\$ 2,355	\$ 2,108
Insurance	\$ 1,248	\$ 298
Royal Agricultural Levy	\$ 842	\$ 543

Reviewer petrol vouchers		\$	50
donation	\$ 150 (Blueskin n	\$	2,000 (track donation)
Show expenses (iclude	\$ 1,794		
Total Expenditure	\$ 6,549	\$	4,999.00
change in cash flow	-\$ 777	-\$	152
term deposit interest	\$ 1,654	\$	2,711
surplus	\$ 877	\$	2,559.00

FINANCIAL REVIEW

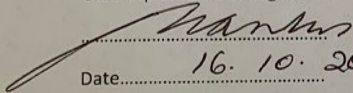
I have completed a financial review for **BLUESKIN A & P SOCIETY INCORPORATED** including all bank statements, income and expenditure for the year ending 30 September 2025.

I am satisfied that all the documentation supplied to me represents an accurate account of the organisation's financial affairs.

Therefore, I am happy to certify that the information provided to me constitutes a financial review.

Alan Shanks

Grad Dip of NFP Management


Date..... 16. 10. 2025

MAORI HILL JUNIOR FOOTBALL CLUB Inc.



February 17th, 2026

To Whom it concerns

The Maori Hill Junior Football Club (Incorporated Society) has had a long association with the Bland Park ground at Waitati.

The club holds weekly training sessions during the football season for our young players/members who are based at Waitati, Warrington and further north. The club also uses the ground as a home ground for Saturday games as determined by Southern Football in the season draw.

The club fully supports the Blueskin A & P Society in any effort to improve facilities at Bland Park. The ground gets widespread community use, including from our players both in scheduled training sessions, home games against other junior players from other football clubs and for their own practice and games.

We support the Blueskin A&P Society in any funding applications for the betterment of Bland Park and for the benefit of the community.

Sincerely



Ken Orchiston

Maori Hill Junior Football Club (Inc.) Committee secretary



23rd February 2026

Waitati School

1121 Mount Cargill Road
Waitati
9085

To whom it may concern,

Re: Letter of Support: Bland Park Public Amenities Redevelopment Project

I am writing to formally support the grant application for the comprehensive upgrade of the public amenities at Bland Park. As Waitati continues to evolve into a significant regional hub for culture and recreation, the current infrastructure has reached a critical point of obsolescence.

The popularity of Waitati as a destination has grown exponentially. The park serves as the primary venue for flagship regional events, most notably Blueskin on Show and the Waitati Music Festival. These events attract a diverse demographic from across the province, yet the existing facilities are fundamentally ill-equipped to meet the high capacity requirements. The current block is no longer fit for purpose, leading to frequent hygiene challenges and a diminished visitor experience.

A core tenet of this redevelopment is the transition toward a more inclusive and equitable facility. To meet modern compliance and social standards, the upgrade will prioritise:

- **Physical Accessibility:** The removal of restrictive steps in favour of **standard-compliant ramps**, ensuring seamless access for those with mobility impairments, the elderly, and families with young children.
- **Inclusive Design:** The implementation of **gender-neutral facilities** to provide a safer, more flexible, and more efficient environment that accommodates all members of the public without discrimination.

Beyond social utility, the proposed design represents a significant leap forward in environmental responsibility. The current facilities are inefficient and place an unnecessary burden on local resources.

The redevelopment of the Bland Park toilets is an essential investment in Waitati's future. By aligning our infrastructure with the values of accessibility and sustainability, we ensure the park remains a viable, welcoming space for future generations. I strongly advocate for the approval of this funding.

Sincerely,



Rebecca Williams
Principal
Waitati School

To whom it may concern.

We fully support the upgrade of a new toilet block at Bland Park Waitati.

The current toilet block is in a bad state of disrepair, with uneven floors and is not well lit for evening/nighttime use. There are rotting boards on the outside and the toilets themselves are very old.

Ideally we would like to see accessible and gender neutral facilities available.

We have utilised the park approximately twice yearly for the past 12 years, with many other community events requiring the use of this toilet block as well.

Full support is given from us, The Waitati Music Festival crew.

Yours sincerely
Jo Campion
WMF Secretary.

**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 23 July 2026

Name of group applying for funds: Waitati Volunteer Fire Brigade

Contact person: Charles Abraham Position held: Deputy Chief

Address: 11 Harvey Street
Waitati Post Code: 9085

Contact Phone Number: [REDACTED] Email: [REDACTED]

Short description of the project you are seeking funding for:
Purchase of Lifefec training mannequin
More detail attached

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 1500

Total cost of project: \$ approx \$5000 depending on 'accessories'

Amount already raised: \$ 3500

How will the rest of the project cost be funded? Brigade funds

What is the timeframe for completing the project? [OR What is the date of your even/project?] When funding available

Is your project a one-off, annual or biennial event? one off

Detail the benefits to your organisation and/or the wider community which will result from this project.
Enable the Brigade to conduct more realistic
training scenarios, Improve processes involving
critical injury incidents.

Has your group made an application to the Board for funding within the last five years?
☒ Yes ☐ No

If granted, how much and what was that money used for? Emergency Plug
for Electric Vehicles \$1500

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved **MUST** be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384



Waitati Volunteer Fire Brigade
11 Harvey Street
WAITATI 9085

29 July 2026

Members of Waikouaiti Coast Community Board

The Waitati Volunteer Fire Brigade is seeking funding to purchase a LifeTec training mannequin. Details of the mannequin are attached.

The mannequin will allow the brigade to stage training scenarios where the use of a live patient is not practical. Examples of these scenarios might include:

- Motor vehicle rescue where the vehicle has overturned or the roof has been crushed.
- A crush incident; for example, a tree or other heavy object is pinning the patient.
- A search and rescue in a building where we have filled the space with artificial smoke.

I look forward to discussing this with you and answering any questions.

Yours sincerely


Charles Abraham

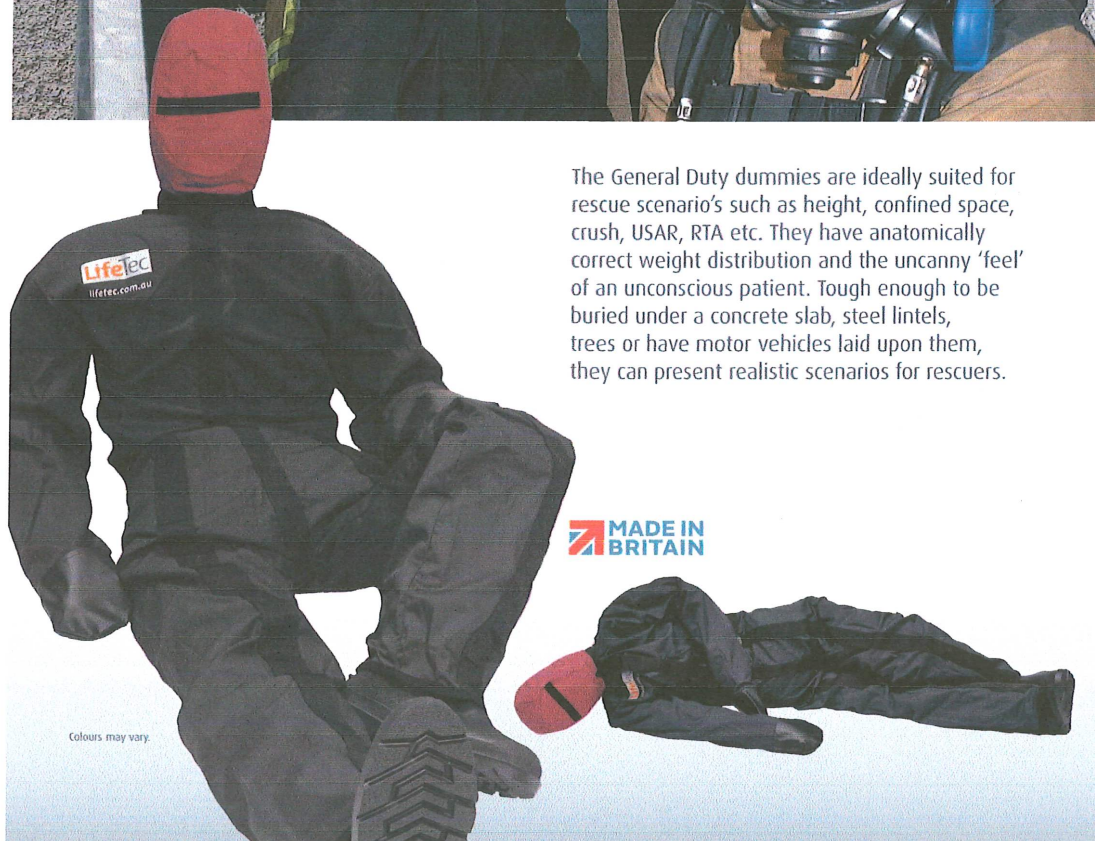
Deputy Chief Fire Officer

General Duty

LifeTec
Rescue Training Dummies



The General Duty dummies are our most popular models for common rescue scenarios such as height, confined space, fire, urban search and rescue, road traffic accident and any general rescue & handling exercises.



The General Duty dummies are ideally suited for rescue scenarios such as height, confined space, crush, USAR, RTA etc. They have anatomically correct weight distribution and the uncanny 'feel' of an unconscious patient. Tough enough to be buried under a concrete slab, steel lintels, trees or have motor vehicles laid upon them, they can present realistic scenarios for rescuers.

Colours may vary.

LifeTec
Rescue Training Dummies



The body carcass is heavy duty rot-proof polyester with all seams double stitched. High density polypropylene webbing provides extra strength and durability, especially at the high stress points. The protective overalls keep the dummy clean and greatly increases the lifespan. The overalls are made of tough polyester material, (the same material as used on ballistic/stab jackets,) with high-density polypropylene webbing double stitched in the identified high stress areas. The machine washable overalls are fitted to all sizes of dummy.

All dummies of 20kg and over are supplied complete with gum boots. Where the exercise involves constant dragging of the dummy we recommend fitting the accessory Drag Protectors for additional protection. The shaped head allows the fitting of all types of immobilisation collars. A face and wig hood is available as an accessory. These dummies can safely be used in scenarios with temperatures up to 100°C.

The General Duty dummy is ideally suited to predominantly dry rescue conditions. However, the polyester overalls are tough enough to handle most HazMat scenarios and foul or damp conditions. It is recommended after use to hose down the dummy and hang it up to dry.

The General Duty dummies, which are used extensively by the military, have been issued with NATO Stock Numbers. Available in eleven sizes and weights, from the baby 5kg up to the very heavy 100kg adult.

For more detailed information, including a full description of the construction methods, please visit our website.



Thermal Imaging Suit

We have designed a special suit which goes over the top of your existing manikin to give instant thermal imaging capabilities. See USAR model for more information.

Model	Description	Height	Weight	NATO Stock #
RLN5	Duty Baby	0.7m	5kg	4240-99-8581987
RNL10	Duty Toddler	0.9m	10kg	4240-99-0218800
RLN20	Duty Youth	1.3m	20kg	4240-99-2130513
RLN20A	Very Light Adult	1.8m	20kg	
RLN30	Duty 30kg Adult	1.8m	30kg	4240-99-8525913
RLN50	Duty 50kg Adult	1.8m	50kg	4240-99-9771707
RLN70	Duty 70kg Adult	1.8m	70kg	4240-99-2416796
RLN80	Duty 80kg Adult	1.8	80kg	6910-99-858-3207
RLN90	Duty 90kg Adult	1.8m	90kg	6910-99-850-7387
RLN100	Drop Test	1.8m	100kg	
RLND0G	Dog	0.3m	10kg	

LifeTec Pty Ltd 44 / 6 Jubilee Ave, Warriewood, NSW 2102 PO Box 549, Terrey Hills, NSW 2084
www.lifetec.com.au info@lifetec.com.au T 02 9979 7079 F 02 9986 0709

**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 12th March 2026

Name of group applying for funds: Jenny Rowley (umbrella Otago Catchment Group)

Contact person: Jenny Rowley Position held: _____

Address: _____

Post Code: 9510

Contact Phone Number: _____ Email: _____

Short description of the project you are seeking funding for: _____
See attached

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$5,984

Total cost of project: \$5,984

Amount already raised: \$Nil

How will the rest of the project cost be funded? Grant funders - Oceania Gold, ORC

What is the timeframe for completing the project? [OR What is the date of your even/project?] _____
12 months (winter 2026)

Is your project a one-off, annual or biennial event? One-off

Detail the benefits to your organisation and/or the wider community which will result from this project. _____
See attached

Has your group made an application to the Board for funding within the last five years?
☐ Yes ☐ No

If granted, how much and what was that money used for? See attached

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

GUIDELINES FOR ALLOCATIONS FROM THE WAIKOUAITI COMMUNITY BOARD DISCRETIONARY FUND

The Waikouaiti Coast Community Board may make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria:

Category A: Community Grants

Available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds under Category A will be required to complete the *Application for Funding from the Waikouaiti Coast Community Board* form.

Applications are subject to community/public scrutiny and comment. Therefore applications are to be lodged no less than 10 days before the Community Board meeting at which it is to be considered.

Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project (or the stage of the project to which the application relates) will proceed.

Organisations/Groups must report back to the Board within six months of the project completion or six months until completed.

Category B: Board Projects/Activities

For Community Board initiated community projects and the Board's related activities for example such items as attendance at conferences or training workshops, advertising and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

The Board will make allocations under Category B as the need arises.

To provide a functional walkway through the native reserve at Inverary Street

This area borders the Hawksbury Lagoon on the north side being the old dump site for Waikouaiti residents until the 1970's when it was covered and planted with some natives.

There is no walking track through this native reserve at present.

The walking track will be approximately 130 metres in length with views each side of both old and recent native plantings.

At one end of this path are two wooden seats to view the lagoon and enjoy the experience.

The proposed upgrade will improve accessibility, safety, and durability of the pathway so it can be enjoyed by people of all ages and abilities. Enhancing the surface and edging will help protect the surrounding native plantings and reduce erosion along the lagoon edge.

To support the project, workers from the Department of Corrections will provide labour at no cost, significantly reducing project expenses and enabling grant funding to be focused on materials and pathway improvements.

This upgrade will strengthen community access to Hawksbury Lagoon while protecting and showcasing the native environment that local children and volunteers have helped establish.

Local benefits:

The project will deliver strong community benefits. The path will be used by local residents, families, walkers, and visitors seeking a peaceful nature experience close to town. The pathway will ensure that people of all ages, including older residents and those with limited mobility, can safely enjoy the area.



6/3/2026 15:00

Fwd: Quote-Otago landscaping

To Marilyn Stewart <wfmdstewart@xtra.co.nz>

Sent from Outlook for Android

From: Jordan Ellmore <info@otagolandscaping.com>

Sent: Thursday, March 5, 2026 9:03:23 PM

To: [REDACTED]

Subject: Quote-Otago landscaping

Hi Jenny,

Our usual quote software is down, so have typed out on this email.

Quote-Excavate and flatten path as discussed and edge (100x25mm H3.2 with timber pegs), ready for gravel.

Materials and machine hire
\$2380+\$338 GST
Labour
\$2840+\$426 GST
total \$5984

Please note that if accepted, a 50% deposit is required and will be invoiced for prior to commencement of work.

Thank you and regards,

Tim Greenhalgh
Otago Landscaping

9/3/2026 10:01

[REDACTED]
Fwd: Quote

To Marilyn Stewart <wfmstewart@xtra.co.nz>

Sent from Outlook for Android

From: Josh Hohneck <Josh.Hohneck@hammerhardware.co.nz>

Sent: Sunday, March 8, 2026 11:54:44 AM

To: [REDACTED]

Subject: Quote

Hi Jenny

Thanks for the opportunity to provide an estimate for your work.

Materials, Machine hire

\$2895. Ex GST

Labour

\$3240 Ex GST

Total: \$6235 Ex GST

\$7055.25 including GST

Cheers

Josh Hohneck

Owner Operator | Eastern Hammer Hardware

Eastern Hammer Hardware

027 281 8877

179 Main Road

Waikouaiti 9510

**HAMMER
HARDWARE**

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9/3/2026 10:01

Fwd: Quote

To Marilyn Stewart <wfmdstewart@xtra.co.nz>

Sent from Outlook for Android

From: Josh Hohneck <Josh.Hohneck@hammerhardware.co.nz>

Sent: Sunday, March 8, 2026 11:54:44 AM

To: [REDACTED]

Subject: Quote

Hi Jenny

Thanks for the opportunity to provide an estimate for your work.

Materials, Machine hire

\$2895. Ex GST

Labour

\$3240 Ex GST

Total: \$6235 Ex GST

\$7055.25 including GST

Cheers

Josh Hohneck

Owner Operator | Eastern Hammer Hardware

Eastern Hammer Hardware

027 281 8877

179 Main Road

Waikouaiti 9510

**HAMMER
HARDWARE**

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Waikouaiti Coast Community Board
FUNDING APPLICATION

ORGANISATION APPLYING FOR FUNDING

Name: _____
This should match the name of the organisation's bank account.

Address: _____

Postcode: _____

Contact person: _____ Position: _____

Email: _____ Phone: _____

Has your organisation applied for funding from the Board in the last 5 years? ☐ yes ☐ no

If granted, what was the funding used for? _____

PROJECT OR EVENT FOR WHICH FUNDING IS REQUESTED

Name: _____

Description: _____

Expected project completion / event date: _____

How will the project / event benefit the Waikouaiti Coast community?

The project / event is: ☐ one-off ☐ annual ☐ biennial ☐ ongoing ☐ other (*please specify*)

Total cost of project / event: \$ _____ Amount already raised: \$ _____

Amount requested from the Waikouaiti Coast Community Board: \$ _____

Please specify amount requested/granted from other source(s), including Dunedin City Council sources:

How will the rest of the project cost be covered? _____

CHECKLIST – please complete

I would like to attend a Board meeting to speak to this application ☐ yes ☐ no

I understand that if funding is granted, my organisation is expected to report to the Board at the end of the project and within 12 months of the meeting at which the grant was awarded. ☐ yes

I attach the following documents with the application form:

- ☐ Evidence of organisation's bank details (showing bank logo, account name and number)
- ☐ Itemised project budget
- ☐ Quotes for goods or services (where relevant)
- ☐ Most recent financial statement.

FUNDING CRITERIA AND GUIDELINES

1. Funding is available, subject to the Board's approval, for applications that can demonstrate a benefit to the wider Waikouaiti Coast community.
2. Applicants must contribute at least 30% of the total project cost.
3. An organisation may not receive more than one grant from the Board within a financial year.
4. Applications must identify other organisations from which funding has been sought for this project and whether it was granted.
5. Funding will not be granted retrospectively and cannot be used for payment of wages.
6. Applicants are encouraged to attend a Waikouaiti Coast Community Board meeting to speak to their application and answer any questions the Board may have.
7. Any funds approved will be paid directly into the organisation's bank account.
8. The project must be completed within 12 months of the grant being awarded. If not completed, an extension must be requested from the Board prior to the end of the 12-month-period, or the funding must be returned.
9. At the end of the project, the organisation must submit a project completion report, detailing expenditure and outcomes.

To discuss your application prior to submission, contact Board Chair, Alasdair Morrison, via info@calmarine.co.nz or 0274 354 384

To submit your application, please email the completed application form and accompanying documents (see checklist above) to the Governance Support Officer at gsoteam@dcc.govt.nz or post it to Governance Support Team, Dunedin City Council, PO Box 5045, DUNEDIN 9058

Applications should be received **at least two weeks before** the Board meeting at which they will be considered.

Privacy: Your application, including your name, may be published in agenda papers and meeting minutes available on the DCC website. Contact details are required to process your application; however, if these relate to an individual rather than an organisation, they will be removed from publicly available agenda papers.

Waikouaiti Coast Community Board
PROJECT COMPLETION REPORT

Organisation: _____

Contact person: _____ Position: _____

Email: _____ Phone: _____

Project / event name: _____

WCCB grant: \$ _____ Date of meeting at which grant was awarded: _____

Project/event completion date: _____

Project / event expenditure:

Please provide a detailed breakdown of expenditure for the WCCB grant (insert extra lines if needed):

Item	Amount \$
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL EXPENDITURE OF GRANT	_____

Outcomes and community benefits:

Please describe the outcome of the project or event and how it benefited the Waikouaiti Coast community.

At the completion of the project / event (and within 12 months of the meeting at which the grant was awarded) please send your project completion report to:

The Governance Support Officer at: gsoteam@dcc.govt.nz

OR

Governance Support Team
Dunedin City Council
PO Box 5045
DUNEDIN 9058

Privacy: Your project completion report, including your name, may be published in agenda papers and meeting minutes available on the DCC website. Contact details are required to communicate with you about the project; however, if these relate to an individual rather than an organisation, they will be removed from publicly available agenda papers.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board area including:
 - Waikouaiti Community Resilience Group Funding Request
 - Rates Notices and Payment Options
 - Local Government Elected Members' Remuneration Determination 2026/27
 - Bird Flu - H5N1 Avian Influenza Reminder
 - What Dunedin City Council is Currently Consulting On
 - Keeping of Animals (excluding Dogs) and Birds Bylaw Review
 - Stopping of Part of White Road, Waitati
 - Waka Kotahi NZ Transport Agency Consultation
 - Proposed State Highway Speed Limit Change – Waitati
 - Otago Regional Council Consultations
 - Otago Coast Issues and Opportunities Consultation
 - Public Transport Fare Change Consultation 2026
 - Roadworks Schedule
 - Dunedin City Council Updates
- 2 As this is an administrative report, no options or summary of considerations are required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Recommends** to the Dunedin City Council that funding of \$3,913.56 be approved for the Waikouaiti Community Resilience Group for the purposes outlined in its equipment request.
- c) **Decides** if the Board will prepare a submission to the Keeping of Animals (excluding Dogs) and Birds Bylaw Review, noting that it will be ratified at the next Board meeting being held on 28 October 2026.
- d) **Decides** if the Board will prepare a submission to the proposed State Highway Speed Limit Change - Waitati, noting that it will be ratified at the next Board meeting being held on 28 October 2026.

- e) **Decides** if the Board will prepare a submission to the Otago Coast Issues and Opportunities consultation, noting that it will be ratified at the next Board meeting being held on 28 October 2026.
- f) **Retrospectively ratifies** the Board's submission on the Otago Regional Councils' Public Transport Fare Changes Consultation 2026.

Waikouaiti Community Resilience Group Funding Request

- 3 The Waikouaiti Community Resilience Group (CRG) has submitted a funding request for the Board's consideration. Under the Community Board's responsibilities in relation to CRGs, the Board is required to review funding requests from CRGs and provide a recommendation to the Dunedin City Council.
- 4 Community Resilience Groups play an important role in supporting emergency preparedness, community resilience, and communication within local communities before, during, and following Civil Defence events. This report presents the funding request received from the Waikouaiti CRG and seeks the Board's recommendation to Council regarding the allocation of funding (Attachment A).

Rates Notices and Payment Options

- 5 Council has introduced a redesigned rates notice to improve readability and is now offering ratepayers the option to receive their rates notice electronically. Flexible direct debit payment arrangements are also available, allowing ratepayers to select a payment frequency that best suits their circumstances. Further information is available on the Council website.
- 6 Ratepayers wishing to receive their rates notices electronically can register via the following link: <https://www.dunedin.govt.nz/services/rates-information/email-my-rates>
- 7 Direct debit payment options are available on a weekly, fortnightly, monthly, or instalment basis. Further information, including registration details, is available at: <https://www.dunedin.govt.nz/services/rates-information/direct-debit-payment>

Local Government Elected Members' Remuneration Determination 2026/27

- 8 The Remuneration Authority has released the Local Government Elected Members (2026/27) Determination, which came into effect on 1 July 2026. The Determination sets remuneration for elected members for the 2026/27 financial year.
- 9 For the Waikouaiti Coast Community Board, remuneration has been set at \$19,208 per annum for the Chairperson and \$9,603 per annum for Board Members.

Bird Flu - H5N1 Avian Influenza Reminder

- 10 Members of the community are encouraged to remain vigilant following the recent confirmation of H5N1 avian influenza in New Zealand. Anyone who observes three or more sick or dead birds in the same location should avoid touching or moving the birds and report the sighting to the Ministry for Primary Industries (MPI) Exotic Pest and Disease Hotline on 0800 80 99 66.

- 11 When making a report, individuals are encouraged to provide the location, photographs, bird species (if known), and any visible symptoms. MPI advises that the risk to human health remains low and that it is safe to continue visiting parks, reserves, and other outdoor spaces. Further information is available on the MPI website: <https://www.mpi.govt.nz/biosecurity-in-nz/dont-let-bird-flu-take-flight>

What Dunedin City Council is Currently Consulting On

- 12 The Board may wish to note the following Dunedin City Council consultation opportunities currently open for public feedback. Details of these and other active consultations are available on the Council website: <https://www.dunedin.govt.nz/council/currently-consulting-on>.

Keeping of Animals (excluding Dogs) Bylaw Review

- 13 Council is seeking public feedback on the proposed review of the Keeping of Animals (excluding Dogs) and Birds Bylaw. Following initial community engagement, no substantive changes are proposed, with the current bylaw considered to be operating effectively. A minor amendment to the definition of "animal" is proposed for clarification.
- 14 The existing restrictions on keeping roosters in residential areas, unless written permission has been obtained from Council, are proposed to remain unchanged. No additional restrictions are proposed for the keeping of bees or cats.
- 15 Public consultation closes on 21 August 2026, with hearings expected to be held in September 2026. Further information, including consultation documents and submission details, is available on the Council website provided above.

Stopping of Part of White Road, Waitati

- 16 Council is seeking public feedback on a proposal to stop a 5,960m² section of unformed legal road at White Road, Waitati. The land is not currently used for public access and has been identified as surplus to Council's present and future roading requirements.
- 17 If approved, the stopped road will be sold to the adjoining landowner at 26 White Road and amalgamated with their property title. A right of way easement will be retained to ensure continued vehicle access to the neighbouring property at 20 White Road. Public consultation closes on 14 August 2026, with further information and submission details available on the Council website.

Waka Kotahi NZ Transport Agency - Proposed State Highway Speed Limit Change - Waitati

- 18 Waka Kotahi NZ Transport Agency is seeking public feedback on a proposed speed limit reduction on a section of State Highway 1 through Waitati. The proposal responds to long-standing community concerns regarding safety and local access within the settlement, where there are residential properties, bus stops, a local business, pedestrian movements, and an intersection adjacent to the highway.
- 19 The proposed reduction is intended to better reflect the road environment, including a curve with reduced visibility, and is expected to improve safety for road users and pedestrians. Consultation closes on 25 August 2026, with further information available on the NZ Transport Agency website: <https://nzta.govt.nz/driving-skills/safe-driving-habits/following-speed->

[limits/state-highway-speed-management/speed-limit-reviews-under-the-2024-rule/targeted-speed-limit-reviews-central-and-lower-south-island/sh1-waitati](#)

- 20 A map showing the location and extent of the proposed speed limit change is attached as (Attachment B).

Otago Regional Council – Otago Coast Issues and Opportunities Consultation

- 21 The Otago Regional Council is currently seeking public feedback on issues and opportunities relating to the future management of the Otago coast. Feedback will inform future coastal planning and management work, including the development of a future regional spatial plan. The consultation period closes on 10 August 2026, prior to this meeting. Further information is available on the ORC website: <https://www.orc.govt.nz/environment/coast-care/coast-feedback/>

Otago Regional Council – Public Transport Fare Change Consultation 2026

- 22 A submission was lodged on behalf of the Board to the Otago Regional Council's Public Transport Fare Changes Consultation 2026. The submission is attached for the Board's retrospective ratification (Attachment C).

Roadworks Schedule

- 23 Information on current notified road closures and the weekly roadworks schedule for Council-maintained roads is available on the Dunedin City Council website via the links below: <https://www.dunedin.govt.nz/news-and-events/public-notices/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notices/notified-road-closures>.

Dunedin City Council Updates

- 24 Board members and members of the public are encouraged to report operational issues or service requests, such as potholes, overgrown vegetation, damaged infrastructure, or water leaks, to the Dunedin City Council Customer Services Centre on 03 477 4000 or via email at dcc@dcc.govt.nz.
- 25 Non-urgent service requests can also be lodged online using Council's Fix It form: <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>.
- 26 Where Board members consider that a reported issue has not been addressed within an appropriate timeframe, they are encouraged to raise the matter with the Governance Support Officer or the Senior Staff Member appointed to the Board for follow-up.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Heath Ellis - Group Manager Parks and Recreation

Attachments

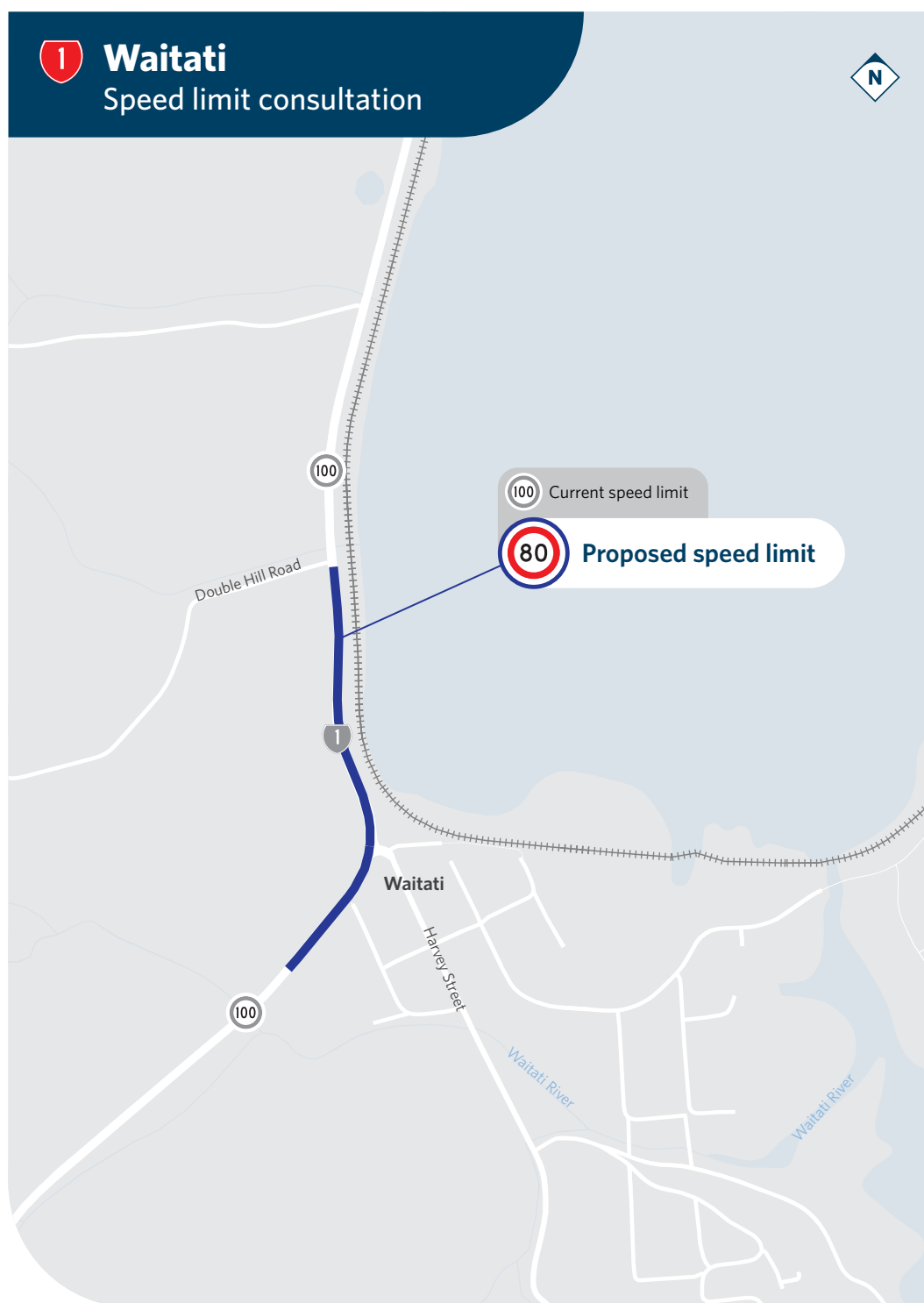
	Title	Page
↓A	Waikouaiti Community Resilience Group Equipment Request	65
↓B	SH1 Waitati Speed Limit Consultation Map	66
↓C	Waikouaiti Coast Community Board ORC Public Transport Fare Changes Consultation 2026 Submission	67

Community Resilience Group Equipment Request

On 30 July 2026, the Waikouaiti Community Resilience Group reviewed the equipment list provided by the Dunedin City Council and identified the following items as essential resources for the Community Hub. These resources were identified as priorities to support the effective operation of the Community Hub during emergency:

Qty	Items Required	Current stock at hub	Total price
2	Extension cord	2	106.10
2	Multi boxes (with surge control)	2	41.24
4	Rechargeable LED work light 20 watt	0	398.04
5	Handheld torch	1	164.40
1	Torch spare AA batteries (20 pack)	0	24.98
1	Headlight Spare AA Batteries (20 pack)	0	24.98
6	LED Headlight (pack of 2)	0	83.40
6	Hot Water Bottle with Knitted Cover	0	89.88
1	Outdoor Gas Heater	0	249.00
2	LPG Gas Bottle And Fill 9kg	0	189.94
1	Outdoor BBQ	0	219.00
1	Electric kettle	0	24.00
1	Medium Plastic Sitebox - 1200 x 550 x 670mm (19kg)	0	524.00
1	Tarpaulin Heavy Duty 3.6m x 6.1m	0	109.00
1	Rope General Purpose 8mm x 20m	0	16.20
1	Cable ties	0	5.07
1	First Aid Kit	1	103.43
1	Hygiene Kit	0	100.00
1	Large Whiteboard	1	177.10
1	Community Emergency Hub Teardrop Flags	0	0.00
	Items Required but not on List		
12	Emergency Blankets	0	22.80
2	Therm-a-rest Mats (or similar)	0	934.00
2	High Visibility Jackets	0	188.00
1	Gas 2 Burner Hob	0	119.00
		TOTAL	\$3,913.56

Note: Taylor Hendl has confirmed that the Waikouaiti Resilience Group has met the necessary requirements and is now eligible to apply for funding.





**WAIKOUAITI COAST
COMMUNITY BOARD**

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Otago Regional Council
180 High Street
Dunedin 9016

28/07/2026

Submission to Public Transport Fare Changes Consultation 2026

Thank you for this opportunity to make comment on the above topic. We prefer to explain things in this letter, rather than just tick boxes in your online response format.

As a Community Board we represent the residents of Waitati, Evansdale, Warrington, Seacliff, Karitane, Hawksbury, Waikouaiti and the surrounding rural areas. Over the years we have had fairly regular contact with Otago Regional Council staff on the topic of public transport, often requesting a more comprehensive and affordable bus service.

At a Board Meeting earlier this year your Julian Philips gave us details about your new larger electric buses which will operate on our north coast route, and the upcoming increased bus service for Warrington. Both of these were welcome news. But the key word here is Bus SERVICE. This should be regarded as a Service, rather than a revenue-generating entity. The flat \$2 fares over the past year or so have contributed to, in our view, the increasing patronage of the service. This is important given the current uncertainty about increased fuel costs due to the current situation surrounding warfare in the Persian Gulf region.

We feel that your proposed Zoning Fare Increases would be a retrograde step. Increases of 50 cents or a dollar each way might not sound much but, for people on fixed incomes, this can amount to quite a bit for people travelling into Dunedin and back 5 days a week and around 45 weeks in a year. We are really concerned that some bus patronage will reduce as a result of increased fares. We believe that ORC should be embarking on public promotion of bus travel, as opposed to private car travel, particularly in view of the aforementioned confusing situation in the Persian Gulf driving up fuel costs.

Regarding your proposed Zones, we would like to see Waitati, Evansdale, Warrington, Karitane, Hawksbury & Waikouaiti kept together as one Zone – perhaps an Outer Dunedin Zone. We would also request that the bus stopping locations, northbound and southbound, are in places where travellers can easily park their cars when choosing to continue their journeys by bus, north or south.

We would be keen to see your revenue analysis of the upcoming proposed service changes from October, namely :-

Current revenue at the flat fare + cost of the service

Future revenue if flat fare remains + reduced? cost of the service with electric buses

Future revenue with electric buses + new zone charging + possible drop in patronage

We are also keen to see your proposals for schoolchildren's bus fares, something that has not been made clear in your consultation document. And, in closing, we would like you to explore

the feasibility of a 'Park & Ride' service for north coast residents. This would include a car parking area at the northern part of Dunedin City, for North Coast and North East Valley residents. Travellers would then connect to a free, or low-cost, bus loop service which would include South Dunedin and the Dunedin CBD.

We would like to speak in support of this submission at any upcoming hearing on this matter. There would likely be two of us attending.



Alasdair Morrison
Chairman
Waikouaiti Coast Community Board
Email: info@calmarine.co.nz
Ph: 0274 354 384
28th May 2026

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

The Chairperson will provide a verbal update on items of interest at the meeting, including:

- Board site visit to the Waikouaiti Water Treatment Plant (23 July)
- Community Board Chairs/Mayor/CEO meeting – 8 July (feedback)
- ORC Public Transport fare change proposal (closed 29 July)
- NZ Post service delivery to Board area
- Warrington basketball court – update
- Karitāne wharf area

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's update.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor John Chambers will provide a verbal update on items of interest for the Board area.

RECOMMENDATIONS

That the Board:

- a) **Notes** the update from Councillor John Chambers.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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BOARD REPRESENTATION AND ROLES

Department: Civic

EXECUTIVE SUMMARY

- Board members may provide an update on activities including:

Civil Defence Emergency Management (CDEM) – Alasdair Morrison

Community Resilience Groups (CRG) Waikouaiti, Karitāne, Waitati, Warrington

– Sonya Billyard, Andy Barratt, Danny Hailes, Geraldine Tait

Community Engagement - Andy Barratt

Cycleways – Anna Knight

East Otago Catchment Group – Danny Hailes

Freedom Camping - Alasdair Morrison

Keep Dunedin Beautiful – Anna Knight

Liaison with Funding Applicants - Alasdair Morrison

Matanaka Drive Replanting Project – Alasdair Morrison

Karitāne Foreshore – Andy Barratt

Moana Gow Swimming Pool Committee - Andy Barratt

OneCoast Recycling - Geraldine Tait

Truby King Recreation Reserve Management Committee - Andy Barratt

North Coast Promotion – Sonya Billyard

Waikouaiti Main Street Beautification Project – Sonya Billyard

Warrington Spit – Anna Knight

- As this is an administration report the Summary of Consideration is not required.

RECOMMENDATIONS

That the Board:

- Notes** the Board updates.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

- 1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.
- 2 The Board's Community Plan assists to contribute to the Council's Annual Plan, and the 10 Year plan 2027-2037 with focus on:
- 3 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9 Year Plan 2025-2034 and the 10 Year Plan 2027-2037.
- 4 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding).
- 5 The Board adopted the Community Plan for 2026-2027 at the 12 June meeting. The Community Plan is available via the following link:

https://www.dunedin.govt.nz/_data/assets/pdf_file/0011/916607/WCCB-Community-Plan-2025-2034.pdf

RECOMMENDATIONS

That the Board:

- a) **Considers** any updates to the Waikouaiti Coast Board's Community Plan 2026-27.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.