

Notice of Meeting:

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

Date: Wednesday 12 August 2026
Time: 6.00 pm
Venue: Ravensbourne Hall, 5 Wanaka Street, Ravensbourne

Sandy Graham
Chief Executive Officer

West Harbour Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Jarrod Hodson	
Deputy Chairperson	Barbara Olah	
Members	Duncan Eddy	Cr Doug Hall
	Angela McErlane	Marian Poole
	Wayne Sefton	
Senior Officer	Cam McCracken, Director DPAG and Toitū, Lan Yuan & Olveston	
Governance Support Officer	Lauren Riddle	

Lauren Riddle
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Public Forum

Mr Andrew Noone will be in attendance to speak to the funding application from the Historic Iona Church Restoration Trust for the production of church flyers on the historic church.

Mr Rhys Millar, Director Halo Project will be in attendance to provide the Board with an update on the proposed purchase of the Wharauwerawera Wetland and the engagement with the Long Beach community for the project.

ORC Councillor Chanel Gardner will be in attendance to speak to the Board on the ORC's Dunedin and Coast Integrated Catchment Group (DCICG) development of a Catchment Action Plan for a modified Dunedin and Coast, Freshwater Management Unit.

2 APOLOGIES

An apology has been received from Cr Doug Hall.

That the Board:

Accepts the apology from Cr Doug Hall.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Register of Interests - August 2026	6

West Harbour Community Board Register of Interest as at 31 July 2026				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Jarod Hodson (Chairperson)	Owner	Residential Property , Ravensbourne	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Barbara Olah (Deputy Chairperson)	Member (Parent Representative)	Port Chalmers School Board	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Aramoana	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Duncan Eddy	Leaseholder	Pūrākaunui Block	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Port Chalmers Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	The Stories Behind the Street Names in Historical Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Author and Publisher	Main Street Historic Buildings of Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Halo Project	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Blueskin News	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Ange McErlane	Editor	The Rothesay News	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Justice of the Peace	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Marian Poole	Chairperson	Deborah Bay Residents' Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Poole Allan Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Labour Party	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin Coastal Integrated Catchment Action Group	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep Dunedin Beautiful	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Wayne Sefton	Owner	Hotel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Longbeach	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Section, Carey's Bay	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life member and Sponsor	Harbour RFC	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Port Chalmers Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	Various schools and kindergartens in West Harbour	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Returned Services Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	NZ Fight and Fitness Academy gym	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Sponsor	West Harbour Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Doug Hall	Trustee	Cronus Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
	Owner	Clickfix Limited	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Doug Hall (Cont)	Member	Dunedin District Licensing Committee (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	Various NZ,US shares and Crypto	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WEST HARBOUR COMMUNITY BOARD MEETING - 10 JUNE 2026

RECOMMENDATIONS

That the Board:

- a) **Confirms** the West Harbour Community Board meeting held on 10 June 2026 as a correct record.

Attachments

	Title	Page
A↓	Minutes of West Harbour Community Board meeting held on 10 June 2026	10

West Harbour Community Board MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Ravensbourne Hall, 5 Wanaka Street, Ravensbourne on Wednesday 10 June 2026, commencing at 6.00 pm

PRESENT

Chairperson	Jarrod Hodson	
Deputy Chairperson	Barbara Olah via audio visual link	
Members	Duncan Eddy	Cr Doug Hall
	Angela McErlane	Marian Poole
	Wayne Sefton	

IN ATTENDANCE Cam McCracken (Director DPAG and Toitū, Lan Yuan & Olveston)

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

There was no Public Forum.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Jarrod Hodson/Cr Doug Hall):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WHCB/2026/022)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Cr Doug Hall and Marian Poole update their registers of interest.

Moved (Jarrod Hodson/Marian Poole):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried (WHCB/2026/023)

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 1 APRIL 2026

Moved (Jarrod Hodson/Wayne Sefton):

That the Board:

Confirms the minutes of the West Harbour Community Board meeting held on 01 April 2026 as a correct record.

Motion carried (WHCB/2026/024)

PART A REPORTS

6 COMMUNITY PLAN

The Board's Community Plan was discussed and updated. During discussion it was noted that the Board would trial an Arts Award from the Board's 2026/27 fund.

Moved (Duncan Eddy/Marian Poole):

That the Board:

Adopts the West Harbour Community Board Community Plan 2026/27 with the addition of resurfacing the George Street, Port Chalmers car park and minor editorial changes.

Motion carried (WHCB/2026/025)

7 GOVERNANCE SUPPORT OFFICER'S REPORT

This report is to inform the West Harbour Community Board on activities relevant to the Board's area including:

Moved (Cr Doug Hall/Jarrold Hodson):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Approves** the payment to Signbiz Ltd of \$1,543.22 (excluding GST) for the installation cost of the historic panels.
- c) **Ratifies** the DCC Annual Plan 2026/27 submission retrospectively.
- d) **Approves** the ANZAC day material supplied by Digiart and Design Ltd, totalling \$109.15 (excluding GST) retrospectively.
- e) **Approves** the draft West Harbour Community Board Funding Application and Project Completion Forms.
- f) **Approves** the allocation of the remaining balance of the Board's discretionary fund of \$2,131.00 to Ravensbourne Fire Brigade as a grant to support volunteer firefighting and emergency response activities within the West Harbour Community Board area.
- g) **Requests** a Board member to work with the Ravensbourne Fire Brigade to identify equipment, training, community preparedness, or operational support needs that would provide the greatest benefit to the West Harbour community.

Motion carried (WHCB/2026/026) with Barbara Olah withdrawing from the volunteer firefighting discussion and resolution.

8 BOARD UPDATES

Board members may provide an update on activities including:

Port Noise Liaison Committee

Marian Poole provided an update following the recent Committee meeting, including discussion on potential future liaison group arrangements. General operational updates were noted, including reduced noise levels, upcoming infrastructure improvements, and current dredging works. Ongoing concerns were raised in relation to noise, vehicle movements, and light spill effects. Members were advised these matters are being addressed through appropriate channels, with environmental issues to be referred to ORC.

Ravensbourne Liaison (including Ravensdown Community Liaison Group)

Jarrold Hodson spoke to the circulated update and provided a brief overview of the Ravensdown facility and its impact on the surrounding community. He also acknowledged the liaison group at its recent meeting on behalf of the Board. A query was raised regarding vegetation on site, with further information to be confirmed.

Infrastructure Liaison

Ange McErlane raised concerns regarding overhanging vegetation near the monument on Blueskin Road, noting a similar issue at another location along the road.

Long Beach and Pūrākaunui Liaison

Duncan Eddy advised a group who had founded the Halo Project was interested in purchasing wetlands near Long Beach, and advised that road works in the had now been completed.

Aramoana Liaison

Barbara Olah reported on the Aramoana League meeting held on 5 May, noting concerns raised regarding the condition of Aramoana Road and ongoing vegetation issues near power lines. She also highlighted recent changes in arrangements involving DoC and the provision of updated Aramoana welcome packs, which include civil defence information.

West Harbour Emergency Response Group

Ange McErlane had requested the Civil Defence advisor to meet with the Board.

Policing Matters

Wayne Sefton provided an update from Constable Liam Guthrie which included the recent Port Chalmers School lockdown, driving matters, update to stalking and harassment legislation and understanding fire arms safety and the Dog Control Act.

Social Media

Duncan Eddy advised that any updates received from DCC relevant to West Harbour communities were being shared on the Board's social media.

Community Housing

Duncan Eddy advised that the Regional Manager for Kāinga Ora had recently left the role, and that a replacement had not yet been appointed.

Moved (Jarrod Hodson/Angela McErlane):

That the Board:

Notes the Board updates.

Motion carried (WHCB/2026/027)

9 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on matters of interest since the last meeting, which included:

Local Government Reform submission to the Otago Mayoral Forum was tabled for discussion
Otago Harbour Reserves Management Plan

Moved (Jarrod Hodson/Duncan Eddy):

That the Board:

a) **Notes** the Chairperson's report.

- b) **Approves** the Board's submission on the Local Government Reform to the Otago Mayoral Forum with minor editorial changes.

Motion carried (WHCB/2026/028)

10 COUNCILLOR UPDATE

Councillor Doug Hall provided an update on items of interest, which included:

Mayoral Forum updates

Annual Plan

2GP was now fully operative

Moved (Jarrod Hodson/Wayne Sefton):

That the Board:

Notes the Council Activities update.

Motion carried (WHCB/2026/029)

11 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair.

The meeting concluded at 7.53pm.

.....
CHAIRPERSON

PART A REPORTS

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the West Harbour Community Board on activities relevant to the Board's area including:
 - Halo Project update
 - Dunedin and Coast Integrated Coastal Action Plan
 - Project Fund
 - Keeping of Animals Bylaw Review
 - Proposed Parking Changes
 - Draft West Harbour Community Board Funding Application and Project Completion Forms
 - Local Government Elected Members Determination 2026
 - Changes to DCC rates notice and payment methods
 - Have your Say (online)
 - Roadworks Schedule
 - Currently consulting on
 - Dunedin City Council Updates
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Approves** the West Harbour Community Board Funding Application and Project Completion Forms for use from the 2026-27 financial year.

Halo Project Update

- 3 Rhys Millar, Director Halo Project will be in attendance to provide the Board with an update on the proposed purchase of the Wharauwerawera Wetland and the engagement with the Long Beach community for the project.

Dunedin and Coast Integrated Coastal Action Plan

- 2 ORC Councillor Chanel Gardner will speak to the Board on the ORC's Dunedin and Coast Integrated Catchment Group (DCICG) development of a Catchment Action Plan for a modified Dunedin and Coast, Freshwater Management Unit.
- 3 The focus of the DCICG is to develop a Catchment Action Plan (CAP) that builds on the strong foundation of work and engagement which is already occurring in Dunedin and the coastal area, and to develop a vision that meets the aspirations of the community. See attachments A and B.

Project Fund

- 4 The balance remaining in the Project Fund for allocation for the current financial year (2026-27) is \$10,000. The following funds were allocated in the 2025/26 financial year:

Meeting Date	Recipient	Amount
6 August 2025	Rothsay News (annual cost for Community Board advertisement)	\$1,500.00
6 August 2025	Scholarship – Ngaki Koire (attendance at the Nga Manu Korero national speech competition (15-19 September 2025))	\$500.00
6 August 2025	Metonymic Trust for "Line of Flight" music festival (16-18 October 2025)	\$700.00
6 August 2025	Cost of printing an additional historic information panel for the Board project.	\$78.00
25 February 2026	Aedan Lehr - scholarship	\$500.00
25 February 2026	Port Chalmers Swim Club towards the cost of engraving trophies, ribbons and medals for their upcoming season events.	\$938.60
25 February 2026	Ravensbourne School towards the cost of creating a picnic area and refurbishing the sandpit area and playground.	\$2,000.00
10 June 2026	Digiart and Design Ltd – ANZAC day material (Retrospectively approved)	\$109.15 (exl GST)
10 June 2026	Signbiz Ltd for the installation cost of the historic panels.	\$1,543.22
10 June 2026	Ravensbourne Fire Brigade to support volunteer firefighting and emergency response activities in the Board area	\$2,131.00
	Total spend for the 2025-26 financial year	\$9,999.75

Keeping of Animals Bylaw review

- 8 Submissions are being sought of the Keeping of Animals Bylaw Review. Submissions close at 5pm on Friday 21 August 2026.
- 9 Online submissions can be made on the DCC website at <https://www.dunedin.govt.nz/do-it-online/have-your-say/keeping-of-animals-bylaw-review>

Proposed Parking Changes

- 10 The DCC is proposing to install approximately 6 metres of no stopping lines in front of the bus stop located at 3 George Street, Port Chalmers. The change is proposed to improve access and safety for public transport buses. Information on the proposed changes can be seen at

<https://www.dunedin.govt.nz/services/roads-and-footpaths/projects/parking-changes/george-street-port-chalmers-parking-changes>

- 11 Public feedback is sought through online feedback form at <https://www.dunedin.govt.nz/do-it-online/have-your-say/parking-changes-feedback> or feedback can be provided by post to the DCC, or via person to the DCC Customer Service Centre, Civic Centre, the Octagon, Dunedin. Submissions close at 12 midnight on Wednesday 20 August 2026.

Draft West Harbour Community Board Funding Application and Project Completion Forms

- 10 The Board considered the draft West Harbour Community Board Funding Application and Project Completion Forms at the 10 June 2026. These templates are intended to support the effective administration and accountability of community funding
- 11 Following discussion amendments were made to the forms which are attached for the Board's approval and use from the 2026-27 financial year. The forms will be made available on the DCC website in an editable format and the Board's Facebook page could provide a link through to the forms.

Local Government Elected Members Determination 2026

- 12 Board members received an email on 24 June which advised of the DCC elected members remuneration for 2026. The remuneration for the West Harbour Community Board for 2026 was advised as: Chairperson – \$19,721; Member – \$9,860

Changes to DCC rates notice and payment methods

- 13 DCC has improved the readability of the rates notice and now offers a paperless option for those who would like to receive it electronically. Ratepayers can sign up for this option at: <https://www.dunedin.govt.nz/services/rates-information/email-my-rates>
- 14 Rates can now be paid via direct debit, with options for weekly, fortnightly, monthly, or by instalment payments. Instructions for swapping to direct debit payments are at: <https://www.dunedin.govt.nz/services/rates-information/direct-debit-payment>

Roadworks Schedule

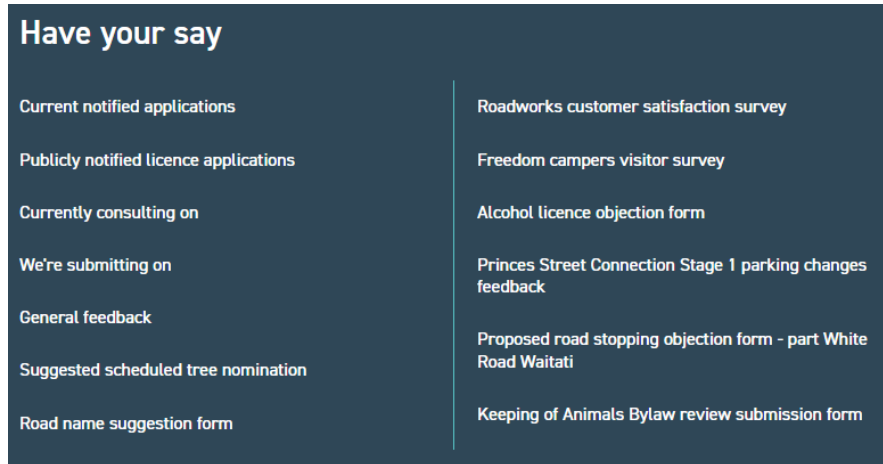
- 15 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Currently Consulting On

- 16 For the most up to date information on what DCC is consulting on, please visit <https://www.dunedin.govt.nz/council/currently-consulting-on>

Have your Say (online)

- 17 The DCC website provides members of the public the ability to “Have your Say” to submit views, objections to applications or general feedback, online at <https://www.dunedin.govt.nz/do-it-online/have-your-say>



Dunedin City Council Updates

- 18 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g., potholes, vegetation, burst pipes are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz. For any non-urgent matter please contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 19 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer, or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Cam McCracken - Director DPAG and Toitū, Lan Yuan & Olveston

Attachments

	Title	Page
↓A	Terms of Reference - Integrated Coastal Action Plan	19
↓B	CAG hui slides - April 2026 (redacted)	25

DUNEDIN AND COAST INTEGRATED CATCHMENT GROUP

TERMS OF REFERENCE

1. PURPOSE OF THE DUNEDIN AND COAST INTEGRATED CATCHMENT GROUP

The Dunedin and Coast Integrated Catchment Group (DCICG) is being formed to collaboratively develop a Catchment Action Plan (CAP) for a modified Dunedin and Coast, Freshwater Management Unit (FMU). The FMU is shown in Figure 1

The DCICG will make recommendations to Council for endorsement. It is not a delegated decision-making body of the Council, nor is it a committee under the Local Government Act 2002. The DCICG provides advice and recommendations only and has no authority to bind the Otago Regional Council or any other organisation.

The formation of the DCICG represents the ORC's commitment to working in partnership with iwi, the community and with stakeholders to co-design the CAPs. The primary focus of the DCICG is to develop a CAP that builds on the strong foundation of work and engagement that is already happening in the Dunedin and Coast area and develop a vision that meets the aspirations of the community. The vision will be for the entire FMU area (including the land, biodiversity, estuarine and marine habitats) and will therefore be broader than the freshwater vision in the Regional Policy Statement, but consistent with the RPS vision. The group will need an understanding of the environment, socio-economic values, and the ability to incorporate the deep connections that mana whenua have to the land.

Document Version: 2.0



Figure 1. The modified Dunedin and Coast Freshwater Management Unit with the additional twelve nautical miles, to accommodate for the ki uta ki tai – mountains to sea concept. This spatial scope is a proposed starting point for the Dunedin and Coast CAP.

2. WHAT IS A CATCHMENT ACTION PLAN?

A Catchment Action Plan (CAP) is a non-regulatory (or voluntary) plan for the management and conservation of an entire catchment(s). It consolidates and builds on actions that are already taking place in the catchment(s) and can serve as a focus for new actions and projects. Although the catchment, or watershed, is the unit of area used to design a CAP, the actions described in the CAP can cover areas other than freshwater including terrestrial, estuarine, and marine ecosystems, land and soils, and human values (including mahika kai and wāhi tūpuna values). The CAP can also refer to regulatory (or mandatory) actions that may need to be taken to achieve environmental outcomes required by legislation (such as regional plans). The Catchment Action Plan must be consistent with the relevant statutory requirements.

Document Version: 2.0

CAPs are designed by iwi, the community, and stakeholders for their place. They are supported in this work by the ORC, government, territorial authorities, and subject experts.

The CAP will need to be endorsed by Otago Regional Council but is not limited to matters covered by Council.

3. RESPONSIBILITIES OF THE DUNEDIN AND COAST INTEGRATED CATCHMENT GROUP

The DCICG is responsible for co-developing the CAP for the modified Dunedin and Coast FMU. This work will include:

- Committing time and effort to attend and participate in monthly meetings (including 6 CAP co-design workshops) for the duration of the DCICG which is up to 12 months although the timeline may be shortened.
- Coming to the meetings and workshops prepared, making sure to have studied all the background material provided.
- Bringing their knowledge and experience to the work.
- Being an ambassador for the CAP within the community or their organisation.

The DCICG members are not responsible for organising or carrying out the actions suggested in the CAP. The DCICG may continue into the implementation phase of the CAP, however this will be determined at the completion of the CAP.

4. MEMBERSHIP OF THE DUNEDIN AND COAST INTEGRATED CATCHMENT GROUP

The Dunedin and Coast Integrated Catchment Group will consist of 15 to 20 members, the final number may vary slightly to ensure appropriate representation while maintaining a workable group size. The members will be appointed by the ORC, on recommendation of the ICM Governance Group through the established Governance structure for ICM at ORC and any partnership approach.

Composition of the DCICG

The DCICG is a Dunedin and Coast-based group that aims to have a predominance of its participants “local or connected” to the Dunedin and Coast area.

Diversity

Furthermore, it will aim to include diversity in terms of:

- geographical representation of the region
- communities of interest
- age and gender.

Experience and knowledge for the DCICG

Members of the DCICG will be sought on their experience, knowledge and understanding of issues and activities within the Dunedin and Coast area that allows them to contribute to the CAP co-design process.

DCICG will aim to cover a range of experience and knowledge including:

- Environmental management – conservation, restoration, rehabilitation, planning or legislation
- Biodiversity – flora and fauna species, populations, or communities within the Dunedin and Coast area
- Freshwater – hydrology, quality, aquatic species, processes

Document Version: 2.0

- Estuaries and/ or marine ecosystems – processes, species
- Land and soils management – health, productivity, rehabilitation, stabilisation
- Historic heritage
- Mātauraka Māori
- Community and networks in the Dunedin and Coast area
- Socio-economic assessment or evaluation – e.g. social science, economics background
- Agricultural systems
- Forestry practices
- Fisheries, either commercial or recreational
- Tourism and recreation (relevant to the Dunedin and Coast)
- Government processes and practices – local, regional and/ or national.
- Industry and commercial operations

Note: the group will be able to call on technical expertise, so DCICG members do not need to be experts in all these areas.

Practical Criteria

Members of the DCICG will also be selected on their capability to contribute successfully to the CAP co-design process. They will be a person who is:

- Able to explain their views clearly and listens to other people
- Able to seek common ground and focus on solutions
- Able to commit to participate in monthly meetings (including 6 workshops)
- Constructive and practical
- Open to different viewpoints
- Able to consider and contribute to discussions.

Takata Whenua

There are defined roles for takata whenua on the DCICG to reflect the principles of the Treaty of Waitangi. Representation on the group will reflect connections to the Dunedin and Coast area. Representation for Papatipu Rūnaka and subsequent appointment of members will be determined by those Rūnaka with interests in the area. A representative of beneficial owners of Māori land may be appointed in addition to this.

Defined roles for takata whenua does not preclude individuals who are takata whenua being appointed in a non-defined role.

Government

There are also defined roles for ORC, as the facilitating organisation and regulatory authority, the district authority (Dunedin City Council) and LINZ and DOC as significant government landowners in the Dunedin and Coast area

5. GENERAL

Chairperson

Document Version: 2.0

The DCICG will appoint a chairperson or co-chairs at the first meeting. The chairperson or co-chairs will be the primary spokesperson for the group including with the ICM Governance Group chairperson, the ORC's ICM staff and the media.

The role of the chairperson, or co-chairs, is to:

- Motivate and lead the DCICG to achieve its objectives and deliverables within the agreed timeframes
- Ensure a fair and equitable group process
- Foster an atmosphere of enquiry, respect, open-mindedness, and group learning
- Identify risks and work with the ORC's ICM staff to mitigate risks and issues as they arise in a timely and outcome focused manner
- Ensure the DCICG members operate within the Terms of Reference.

Media

The group will determine who should speak to the media or what communications will be published. The ORC's Communications Team will support this process.

Term of appointment to the DCICG

The work will begin on appointment of members. At the conclusion of the development of the CAP, the Group will be asked to make a recommendation for ongoing implementation to the ORC. The ORC will determine if the DCICG will continue with the implementation and coordination of the CAP.

Quorum

Ideally DCICG participants can attend all meetings and workshops which will be organised to suit the majority of members. However, a quorum of minimum two-thirds members must be present (online or in person) to run a meeting / workshop.

Non-attendance and vacancies

If a DCICG member or their alternate does not attend three meetings in a row, they may be replaced. If this occurs, or if there are other vacancies on the group, these will be referred to the ICM Governance Group who will recommend appointments to the ORC as replacements.

Alternates and additional participants

If a participant who is representing an organisation or is chosen by iwi is unable to attend, they can send an alternate to ensure that this expertise is present in the room. If an alternate is being proposed, this should be advised as early as possible.

It may be appropriate for additional participants to be present for CAP development workshops. This can be decided by a consensus decision of the DCICG. However, additional participants will not have decision making or voting rights.

Decision Making

Decisions will be made by consensus where possible. A vote can be called by the group where consensus is not reached. In the event of a tied vote, the matter will be further discussed until consensus can be reached. Where consensus cannot be reasonably achieved, any significant differing views will be recorded alongside recommendations, for transparency.

Document Version: 2.0

Dispute Resolution

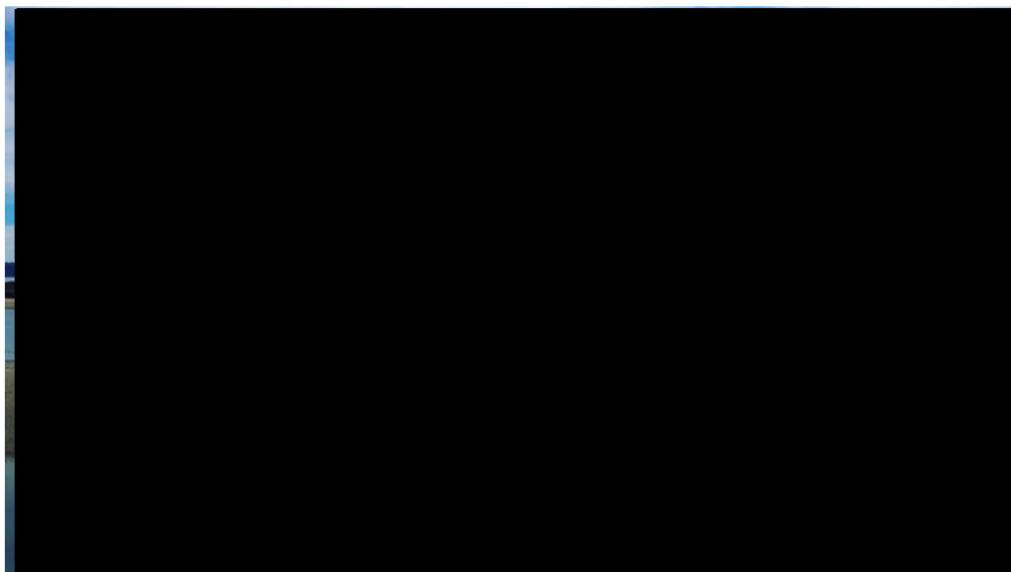
Disputes will be referred to the ICM Governance Group for resolution.

6. CAP DEVELOPMENT WORKSHOPS

The DCICG will be using an internationally recognised method for biodiversity and resource conservation project design and collaboration called Conservation Standards (CS). CS has been designed to tackle large, complex, and urgent environmental problems and places the community and principles of co-design at its heart. The CS co-design process takes place over 6 staged and facilitated full-day workshops where the community and experts collaborate to design their project. The DCICG will be facilitated and supported by technical expertise from the ORC.

It is important that all members participate in all workshops wherever possible.

Document Version: 2.0

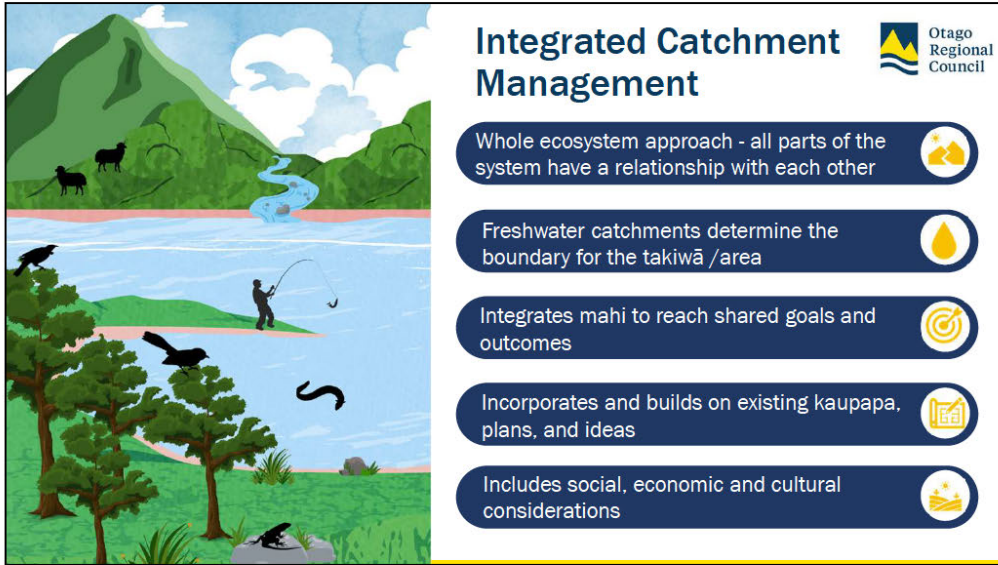


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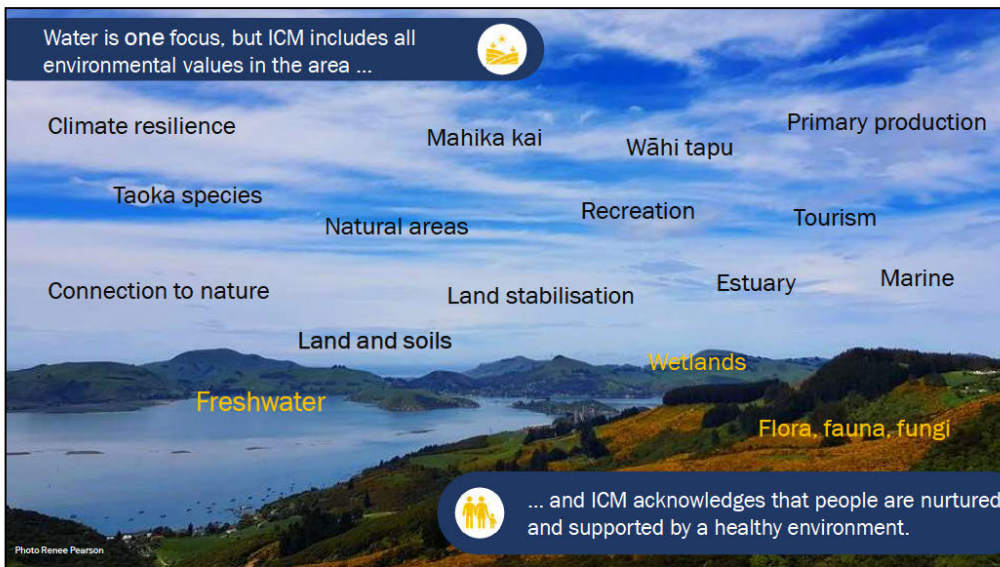


Integrated Catchment Management

Otago Regional Council

- Whole ecosystem approach - all parts of the system have a relationship with each other
- Freshwater catchments determine the boundary for the takiwā /area
- Integrates mahi to reach shared goals and outcomes
- Incorporates and builds on existing kaupapa, plans, and ideas
- Includes social, economic and cultural considerations

5



Water is one focus, but ICM includes all environmental values in the area ...

Climate resilience Mahika kai Wāhi tapu Primary production

Taoka species Natural areas Recreation Tourism

Connection to nature Land stabilisation Estuary Marine

Land and soils Freshwater Wetlands Flora, fauna, fungi

... and ICM acknowledges that people are nurtured and supported by a healthy environment.

Photo Renee Pearson

6

3



Otago Regional Council

Principles of ICM



“ICM is a process through which people can:

- develop a goal
- agree on shared values and behaviours
- make informed decisions and
- act together

...to manage the natural resources of their catchment.”

Murray-Darling Basin Commission, Australia

Collaborative

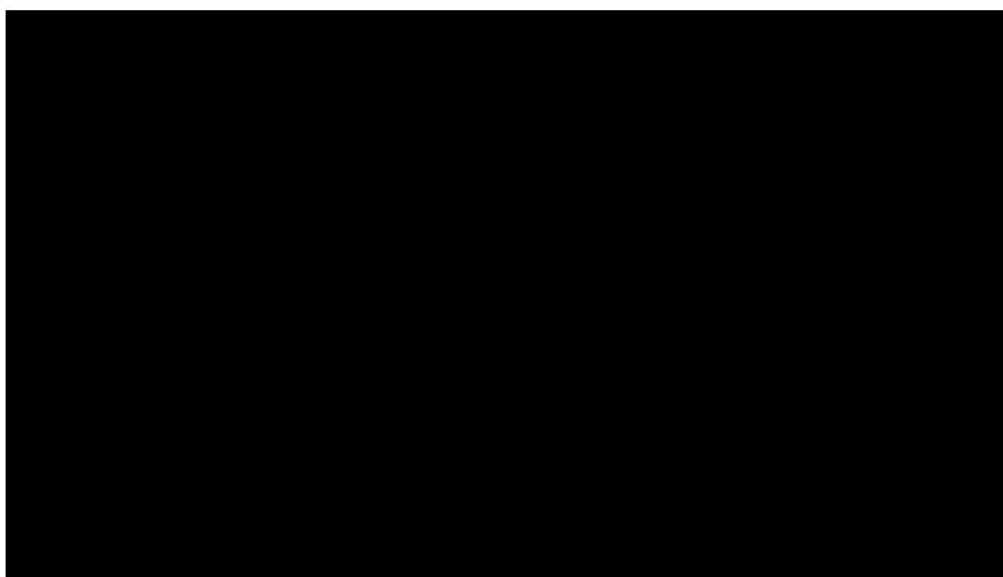
Best available knowledge

Focused

Accountable

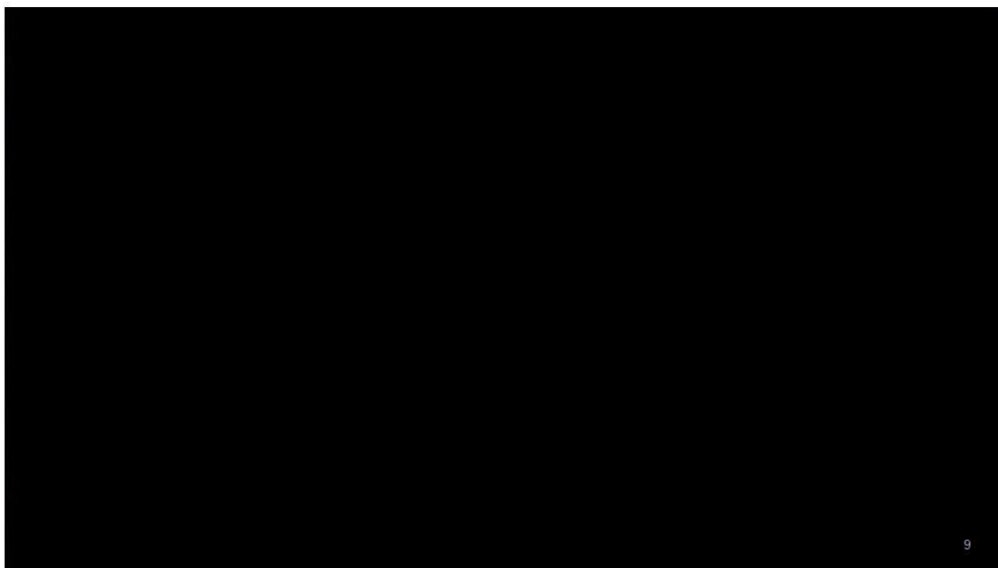
Adaptive

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8

4



9



Kāi Tahu connection with Dunedin and coast

Kāi Tahu have a long and unbroken connection with this area and the ancestral marae of Ōtākou and Kāti Huirapa ki Puketeraki are located here

Traditional names of many prominent features provide markers of history and traditions

The rivers, estuaries, wetlands and coastal waters in coastal Otago are an important part of an extensive mahika kai network

- Waikouaiti River and estuary, Mataīnaka/ Hawksbury Lagoon

10

5



Why we are involved in this programme

Kāi Tahu have a cultural obligation to ensure the environment is handed on to future generations in a healthy state

Have seen significant diminishing of mahika kai and taoka (treasured) species and modification of wāhi tūpuna (cultural landscapes)

Need to work together to turn the tide

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Why we are involved in this programme

ICM programme is part of the work we are doing in partnership with ORC

The holistic approach resonates with the way Kāi Tahu look at the environment - recognises interconnections between land, water, coast, plants, animals, people

*Mō tātou, ā, mō kā uri ā muri ake nei –
for us and our descendants after us*

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Catchment Action Plan

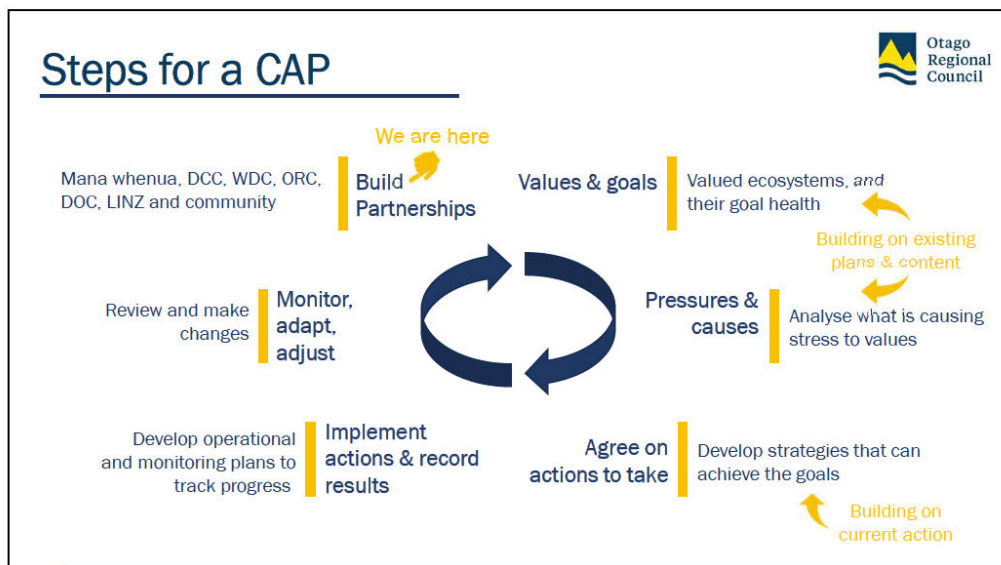
It's how we deliver ICM

- Internationally recognised 'Open Standards for the Practice Conservation' approach
- Starts with existing kaupapa and plans
- 6 'in person' workshops
- Logical links between actions, outputs and outcomes

"Not reinventing the wheel, and not just another document that sits on the shelf."



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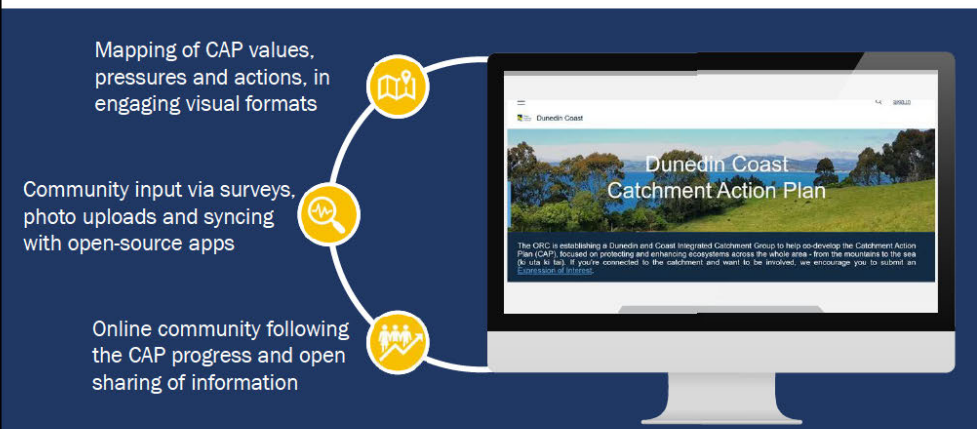
Dunedin and Coast Catchment Action Plan Boundary

The Dunedin and Coast Freshwater Management Unit (FMU) is a starting point for our spatial scope

Ki uta ki tai -
From mountains to sea

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Online and Interactive



Mapping of CAP values, pressures and actions, in engaging visual formats

Community input via surveys, photo uploads and syncing with open-source apps

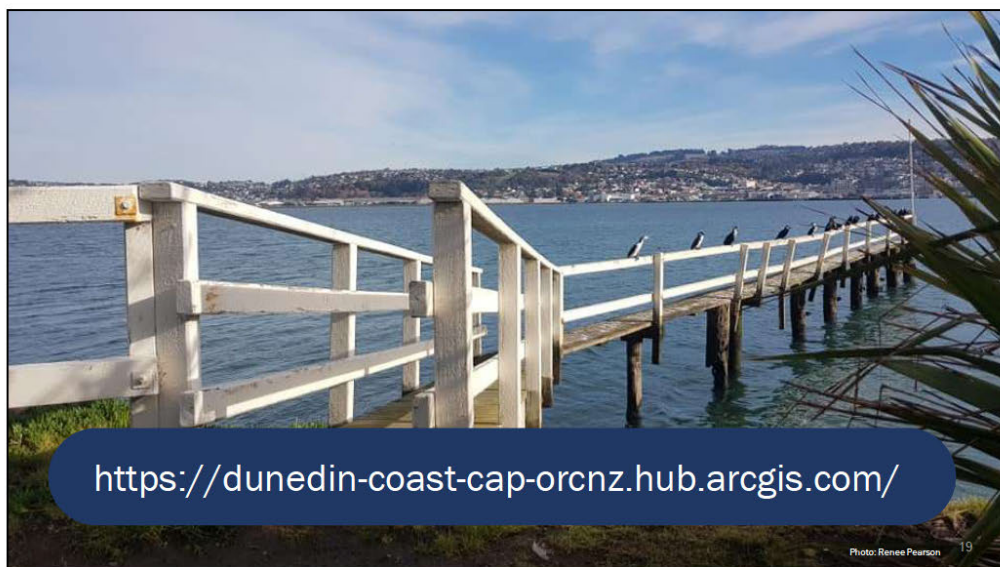
Online community following the CAP progress and open sharing of information

Dunedin Coast Catchment Action Plan

The CRC is establishing a Dunedin and Coast Integrated Catchment Group to help co-develop the Catchment Action Plan (CAP), focused on protecting and enhancing ecosystems across the whole area - from the mountains to the sea (Ki uta ki tai). If you're connected to the catchment and want to be involved, we encourage you to submit an [Expression of Interest](#).

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19

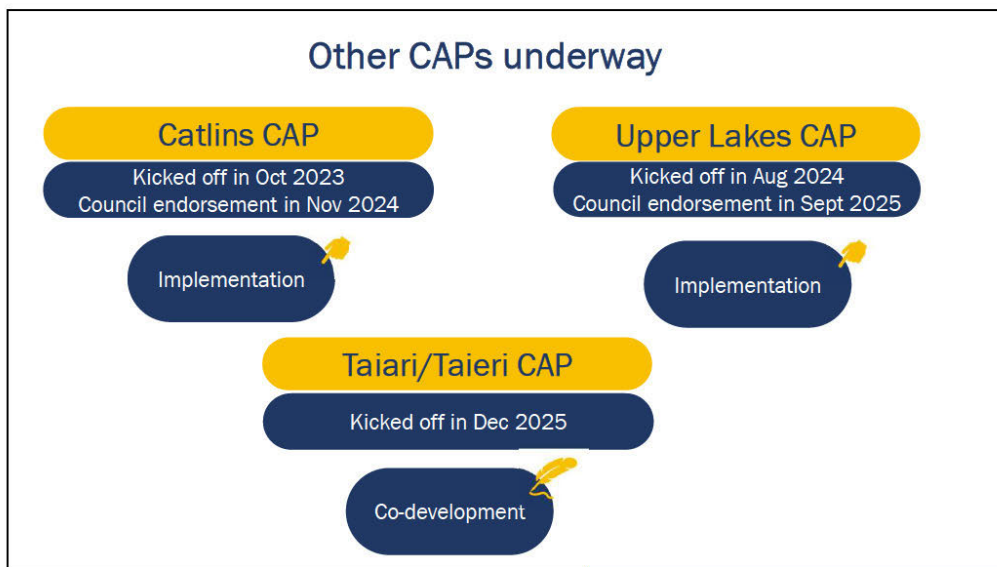
The benefits of this process

-  Agreed coordination of roles and responsibilities. Commitment and cohesion between stakeholders
-  Alignment of ORC work programs with your area's needs and goals
-  A GIS platform with interactive tools customised to your area
-  A forum for engaging with Mana Whenua, and local, regional, and national governance
-  Ka ora te whenua, ka ora te takata / When the land is well, the people are well

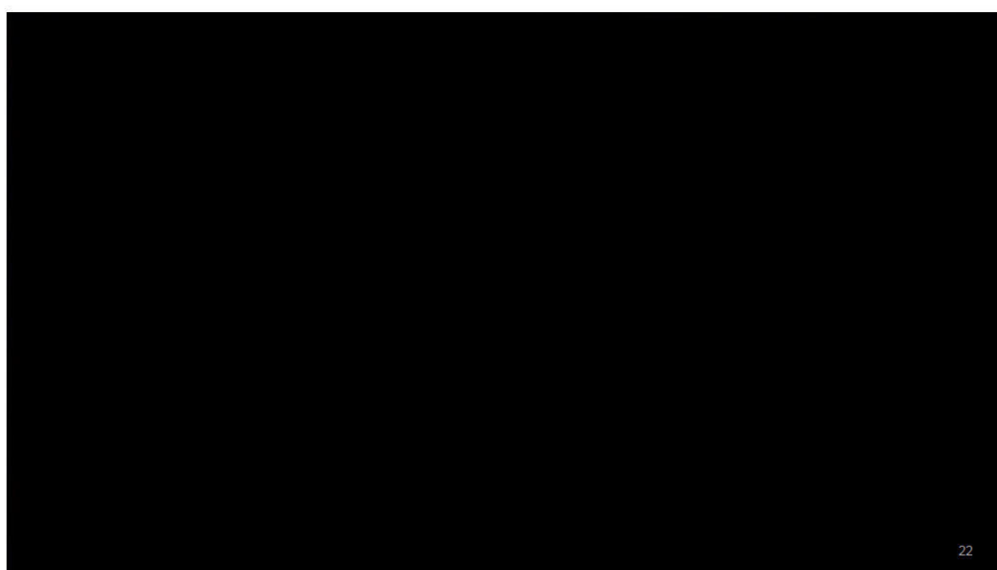



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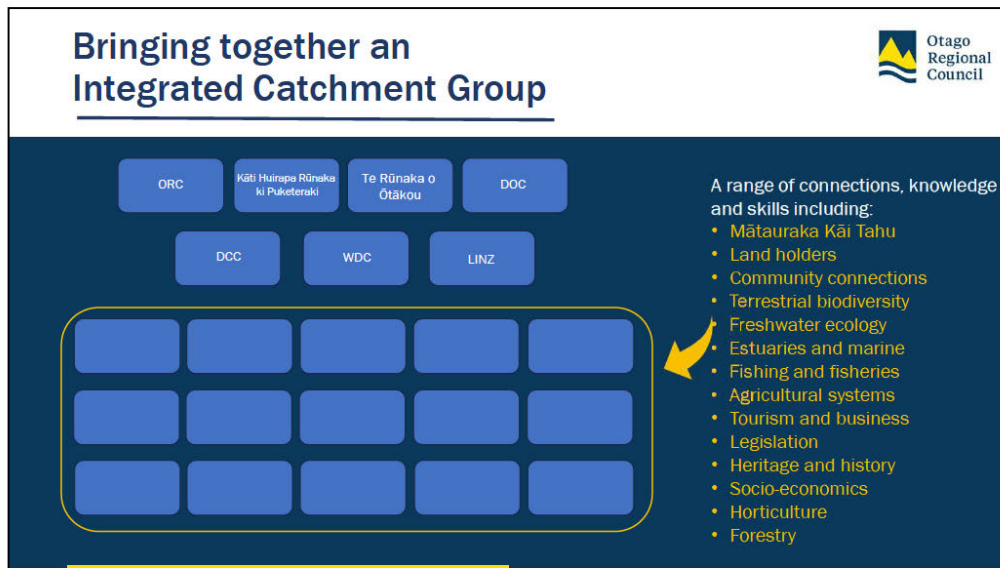


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23



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Being a member involves:



Workshops

Monthly (x6) 4 - 5 hour workshops

In-person attendance, travel to venue

Knowledge and information

Your expert local knowledge & a little homework

Connecting with your organisation's data

Key contact & relationships

Act as a contact between the CAP and your community

Continuing working relationships

Seeking a less time-consuming option to be involved?
 Follow and/or contribute data to our online hub
<https://dunedin-coast-cap-orcnz.hub.arcgis.com/>

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Express interest in joining the group



Express interest in become a member of the Integrated Catchment Group:

- Fill in the form on the hub website

OR

- Email us at icm@orc.govt.nz

Follow our online hub for updates

<https://dunedin-coast-cap-orcnz.hub.arcgis.com/>



Photo: Renee Pearson

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What's next?

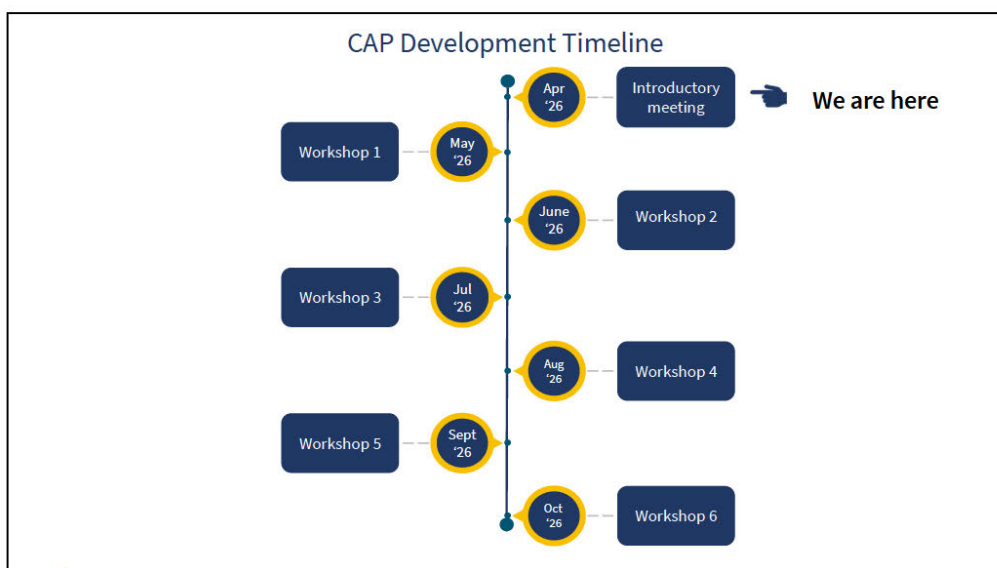
27 April – Expression of Interest close

May - Review Expression of Interest

Late May/early June- 1st CAP workshop



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PROJECT FUND

Department: Civic

EXECUTIVE SUMMARY

- 1 An application from the Historic Iona Church Restoration Trust seeking funding support of \$1,011.42 for the production of flyers on the historic church. See attachments A and B.
- 2 The Trust has advised is preferred option for a flyer is a A4 double-sided folded design, the other option provided is an A5 size double-sided printed card design. Examples of the style of the flyers will be provided at the meeting.
- 3 The balance remaining in the Project Fund is \$10,000 for the 2026-27 financial year.
- 4 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Approves/declines** the funding application from the Historic Iona Church Restoration Trust towards the cost of the production of flyers to highlight Iona Church.
- b) **Agrees** to the allocation of funding for a trial of an Arts Award in the 2026-27 financial year.
- c) **Notes** the Project Fund report.

WCHB Arts Award 2026-27

The Board indicated its interest at the 10 June 2026 meeting to trial an Arts Award for the 2026-27 financial year. Discussion to be held on costings for the Arts Award at the 12 August meeting.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	

Attachments

	Title	Page
A	Historic Iona Church Restoration Trust application	38
B	Speedprint quotation	40

Application for Project Funding from the West Harbour Community Board

Name of group/individual applying for funds:

Historic Iona Church Restoration Trust

Address: *24 Mount Street, Port Chalmers*

Contact person: Position held/phone & email: *Andrew Noone - Chairperson*

[Redacted] Andrew.Noone@orc.govt.nz

Alternate contact person: Position held/phone & email: *Liz McLennan*

[Redacted]

Short description of project (please continue on a separate sheet if needed):

Funding Sources	Requested/raised	Received/raised
<i>HICR Trust</i>		<i>1011.42</i>
WHCB	<i>1011.42</i>	
Total		

- Please provide an itemised budget of the project on a separate sheet.
- Please also attach 2 quotations for work, goods or services if appropriate and any additional information which may be useful in explaining your project.

What is the timeframe for completing the project? [OR What is the date of your event/project?] *To be completed by 21/10/26, date of the first Cruise Ship for the 2026/27 season.*

Is your project a one-off, annual or biennial event?

One-off

How will the project benefit your organisation?

Iona Church is a registered Heritage NZ Category 1 building, requiring ongoing specialized care. We are currently in the midst of a multi-stage restoration project to ensure this historic landmark survives for future generations. We have recently launched a website, ionachurchportchalmers.co.nz with a donate link.

What are the benefits to the wider community of your project?

Restoration of Iona preserves the heritage of the church, its arguably the most prominent and visible structure in Port Chalmers, in close proximity to the historic precinct in the Main Street adding significant value to the Victorian character of the town.

Has your group made an application to the Board for funding support within the last five years?

Yes ☒

No ☐

If granted, how much & what was that money used for? \$1731

NOTES: Please refer to the 'Discretionary Funding Guidelines' for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on www.dunedin.govt.nz.

Please be aware that if successful you/your organisation is required to submit a final report to the West Harbour Community Board within 3 months of completion of your project

Bank Account: please supply ONE of the following:

pre-printed deposit slip

copy of a bank statement

bank verified handwritten deposit slip with your/your organisation's name, account number & bank details

screen shot from internet banking showing clearly your/your organisation's name, account number & bank details

Contact: governance.support@dcc.govt.nz or telephone 477 4000, or Francisca Griffin with any questions (refer to <https://www.dunedin.govt.nz/your-council/community-boards/west-harbour> for contact details)

Privacy Statement: Please note that the information contained in this application will be available to the media and public. If you wish to have any information withheld please contact the Governance Support Officer.

Return completed form to: West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058 or email to governance.support@dcc.govt.nz



QUOTATION

Noone, Andrew - Cash Sale
Andrew Noone

Quote No: EST-0033812
Date: 21/07/2026

Dear Andrew,

Various Flyer Options + Artwork

Further to your recent enquiry, I have pleasure in submitting our estimate to meet your requirements as follows.

Item Title	DL Flyers - Double Sided			
Description	Printed full colour both sides			
Size	DLE: 210 x 99 mm			
Stock	Silk Matt White 256gsm			
Quantity	1000	2000	3000	5000
Price (ex gst)	\$313.04	\$505.17	\$620.57	\$765.84
Price (incl gst)	\$360.00	\$580.94	\$713.65	\$880.71

Item Title	A4 - DL Flyer			
Description	Printed full colour both sides			
	Double Fold A4 - DL			
Size	A4: 297 x 210 mm			
Stock	Silk Matt White 128gsm			
Quantity	1000	2000	3000	5000
Price (ex gst)	\$681.27	\$990.59	\$1,178.02	\$1,758.99
Price (incl gst)	\$783.47	\$1,139.18	\$1,354.73	\$2,022.84

Preferred Option

Price excludes GST plus freight if any
This quotation is an interpretation of the customer's instructions, both written and verbal.
Customers are therefore advised to carefully check quotations before accepting them.
This quotation (or order) is subject to the company's Terms of Trade attached or as previously provided to the customer.
This quote will lapse if not accepted within 30 days.

P. 03 477 1238 **E.** tina@speedprint.co.nz **W.** www.speedprint.co.nz
4 Cleveland Close, Fairfield, Dunedin 9018 GST 115 364 901 Lancewood 2014 Ltd



Quote

(price does not include GST)

Quote #	Date
11279	Jul 28 2026
Customer #3181	

New Customer

Ship To:

Terms	Contact	Phone	P/O#	Sales Rep
Payment on Delivery	Andrew Noone			Kerry Draycott

Job Description	Quantity	Price Per Each	Price
Tourist DL Leaflet. Printed colour two sides on 150g satin paper, trimmed to 99x210 and packed.	1000	0.2818	\$281.76
	2000	0.2319	\$463.83
	3000	0.2070	\$621.05
	5000	0.1835	\$917.35
DL Brochure, printed colour two sides on 150g satin stock, A4 creased and folded to 98x210, packed.	1000	0.6472	\$647.22
	2000	0.5244	\$1048.77
	3000	0.4847	\$1454.08
	5000	0.4514	\$2257.21

*All prices above are quoted at current material costs.
 Price includes delivery to one Dunedin address. This quotation (or order) is
 subject to standard printing terms of trade which are available on request.
 Note: This quote is valid for 30 days from date of quote.*

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

- 1 The Community Board Plan is attached for discussion at each meeting for the purpose of review and updating as required by the Board.
- 2 The Board's Community Plan assists to contribute to the Council's 10 year plan and Annual Plan with the focus on:
 - a) **New and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 10-year Plan.
 - b) **Items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding)
- 3 The Community Plan 2026-27 was adopted at the 10 June 2026 meeting.

<https://www.dunedin.govt.nz/council/community-boards/west-harbour>

RECOMMENDATIONS

That the Board:

- a) **Considers** any updates the West Harbour Community Board Community Plan.

Signatories

Author:	
Authoriser:	

Attachments

There are no attachments for this report.

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members may provide an update on activities including:
 - Port Noise Liaison Committee – Marian Poole
 - Ravensbourne Liaison (including Ravensdown Community Liaison Group – Jarrod Hodson
 - Infrastructure Liaison – Ange McErlane
 - Community Pool – Marian Poole
 - Long Beach and Pūrākaunui Liaison – Duncan Eddy
 - Aramoana Liaison – Barbara Olah
 - West Harbour Emergency Response Group – Barbara Olah and Ange McErlane
 - Policing Matters – Wayne Sefton
 - Social Media – Duncan Eddy and Jarrod Hodson
 - Historic Information panels (Board Project) – Marian Poole
 - Community Housing – Duncan Eddy
 - West Harbour Community Board Grants Liaison – Marian Poole.
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 The Chairperson will provide a verbal update on matters of interest since the last meeting, including:
 - Cruise ship season – provision of buses by ORC.
- 2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's report

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.

Attachments

There are no attachments for this report.