DUNEDIN CITY COUNCIL | kaunihera a-rohe o Ōtepoti

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Grants Subcommittee will be held on:

Date:	**Tuesday 17 November 2026**
Time:	**10:00 am**
Venue:	**Council Chamber, Dunedin Public Art Gallery, the Octagon, Dunedin**

Richard Briggs
Chief Executive Officer

Grants Subcommittee

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr Andrew Simms	
Deputy Chairperson	Cr Mandy Mayhem	
Members	Cr John Chambers	Ms Amie Curtis
	Ms Sarah Ellis	Mr Andrew Henderson
	Cr Cherry Lucas	Cr Mickey Treadwell
Senior Officer	Mike Costelloe, General Manager Arts, Culture and Economic Development	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: *Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.*

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1 KARAKIA TIMATANGA

The meeting will open with a Karakia Timatanga.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected or independent representative and any private or other external interest they might have.

2. Elected or independent members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Subcommittee:

a) **Notes/Amends** if necessary the Elected or Independent Members' Interest Register attached as Attachment A; and

b) **Confirms/Amends** the proposed management plan for Elected or Independent Members' Interests.

Attachments

	Title	Page
⇩A	Grants Subcommittee Register of Interest	6

Grants Subcommittee Register of Interest 11 November 2026				
Name	**Responsibility (i.e. Chairperson etc)**	**Declaration of Interests**	**Nature of Potential Interest**	**Member's Proposed Management Plan**
Cr Andrew Simms (Chairperson)	Director	Landseer Motor Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Landseer Motor Investments Auckland Limited t/a Andrew Simms - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Stephen Duff Motors Limited t/a Andrew Simms Dunedin - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Three Diamond Automotive t/a Ralliart NZ - Race car preparation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Finance Limited - Financial Services	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	The Landseer Group Limited - Investments	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Otago Motorhome Centre Limited - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Landseer Motor Investments Henderson Limited - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Landseer Motor Investments Moorhouse Limited - Motor vehicle retail	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Minaret Property Investments Limited - Property Investment	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	The Newfoundland Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	The Moturata Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Trails Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Cricket Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel AFC	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property. Andersons Bay Road, Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Heritage Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tūhura Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Airport Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mandy Mayhem (Deputy Chairperson)	Chairperson	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Keep Ōtepoti Dunedin Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-ordinator	Emergency Response Group, Blueskin area	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Amenities Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Mandy Mayhem (cont)	Member	Blueskin A & P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Zone Representative and Board Member	Keep New Zealand Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Coastal Community Cycleway Network	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waitati Music Festival Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Disability Issues Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Gasworks Museum Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Performing Arts Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Creative New Zealand Grants Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Wellbeing Advisory Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr John Chambers	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtākou Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Opera Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Cherry Lucas	Trustee	Otago Farmers Market	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Southway Enterprises	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Henderson Lucas Family Trust - Residential Dunedin Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Institute of Chartered Accountants	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Cr Cherry Lucas (cont)	Member	Dunedin Shanghai Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand (Zone 6) (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tūhura Otago Museum Trust Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtepoti Dunedin Destination Management Plan Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Taieri Airport Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Lead	Infrastructure Portfolio (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Poāri a Pukekura (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel-Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Mickey Treadwell	Director	Atawhai Interactive Tapui Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtepoti Dunedin Live Music Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Ms Amie Curtis	Registered Member	Te Rūnanga o Ōtākou	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	~~Employee~~	~~Ministry of Education~~	~~Potential conflict of interest~~	~~Seek advice prior to the meeting if actual or perceived conflict of interest arises.~~
	Kaikōkiri Mātauraka Manager	**Te Huatū - Education company owned by Te Rūnanga o Ōtākou, Kāti Huirapa ki Puketeraki and Te Rūnaka o Moeraki**	**Potential conflict of interest**	**Seek advice prior to the meeting if actual or perceived conflict of interest arises.**
	Director	Hono ki Tua Ltd	Potential conflict of interest	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Kokiri Training Centre	Potential conflict of interest	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago University Childcare Association	Potential conflict of interest	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mr Andrew Henderson	Executive Officer and Trustee	Dunedin Budget Advisory Service Trust	Potential conflict of interest	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Officer	Dunedin Community House Inc	Potential conflict of interest	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Officer	South Dunedin Community Network Inc	Potential conflict of interest	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mr Andrew Henderson (cont)	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor to DCC - SLA	Dunedin Budget Advisory Service Trust administers the Comsumer Electricity Fund on behalf of DCC	Potential conflict of interest	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Commercial Lessee	Dunedin Budget Advisory Service Trust leases space and partners with Catholic Social Services	Potential conflict of interest	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Ms Sarah Ellis	Joint Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mabel Rose Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	New Zealand Brush Company	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	Gallery De Novo	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Dunedin Midwinter Celebrations Trust	Potential conflict of interest	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Art Society	Potential conflict of interest	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Founder/Contractor	National Youth Portrait Awards	Potential conflict of interest	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Friends of the Hocken	Potential conflict of interest	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

GRANTS SUBCOMMITTEE MEETING - 22 SEPTEMBER 2026

RECOMMENDATIONS

That the Subcommittee:

a) **Confirms** the minutes of the Grants Subcommittee meeting held on 22 September 2026 as a correct record.

Attachments

	Title	Page
A⇩	Minutes of Grants Subcommittee meeting held on 22 September 2026	11

DUNEDIN CITY COUNCIL | kaunihera a-rohe o Ōtepoti

Grants Subcommittee

MINUTES

Minutes of an ordinary meeting of the Grants Subcommittee held in the Council Chamber, Dunedin Public Art Gallery, the Octagon, Dunedin on Tuesday 22 September 2026, commencing at 9:30 am

PRESENT

Chairperson	Cr Andrew Simms (via Zoom)	
Deputy Chairperson	Cr Mandy Mayhem	
Members	Cr John Chambers	Ms Amie Curtis
	Ms Sarah Ellis	Mr Andrew Henderson
	Cr Cherry Lucas	Cr Mickey Treadwell

IN ATTENDANCE Nicola Morand (Manahautū – Kaiwhakahaere Hapori me Rautaki / General Manager – Community and Strategy), Logan Taylor (Management Accountant), Gina Hu'akau, Mai Tamimi (Team Leader Community Development), Waiariki Parata-Taiapa (Community Advisor), Mere Taana-Jouanides (Community Advisor), Jay Phillips (Community Advisor), Caron Solomon (Kaiwhakahaere O Mana Ruruku), Flayme Whareraū (Kaituitui (Maori Cultural Capability Coordinator) and Meghan Cooper (Senior Policy Analyst)

Governance Support Officer Rebecca Murray

Cr Mandy Mayhem assumed the Chair for the meeting as Cr Andrew Simms participated remotely via Zoom.

1 KARAKIA TIMATANGA

Cr Mandy Mayhem opened the meeting with a Karakia Timatanga.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Cr Mandy Mayhem/Cr Cherry Lucas):

That the Subcommittee:

Confirms the agenda without addition or alteration.

Motion carried (GS/2026/043)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Ms Amie Curtis advised an amendment to her Register of Interests, removing her employment with the Ministry of Education and adding her role as Kaikōkiri Mātauraka Manager for Te Huatū, an education company owned by Te Rūnanga o Ōtākou, Kāti Huirapa ki Puketeraki, and Te Rūnaka o Moeraki.

Moved (Cr Mandy Mayhem/Cr Cherry Lucas):

That the Subcommittee:

a) **Amends** the Elected or Independent Members' Interest Register; and

b) **Amends** the proposed management plan for Elected or Independent Members' Interests.

Motion carried (GS/2026/044)

5 CONFIRMATION OF MINUTES

5.1 GRANTS SUBCOMMITTEE MEETING - 26 JUNE 2026

Moved (Cr Mandy Mayhem/Cr Cherry Lucas):

That the Subcommittee:

Confirms the public part of the minutes of the Grants Subcommittee meeting held on 26 June 2026 as a correct record.

Motion carried (GS/2026/045)

PART A REPORTS

6 CITY SERVICE GRANT - VOLUNTEER SOUTH/KAITUAO O TE TAITONGA UPDATE

The report provided an update on approved funding for Volunteer South / Kaituao o te Taitonga and sought the Subcommittee's consideration of its reallocation.

The Manager Community Partnerships (Gina Hu'akau) and Team Leader Community Development (Mai Tamimi) responded to questions.

Moved (Cr Mandy Mayhem/Cr Mickey Treadwell):

That the Subcommittee:

Approves the reallocation of the $10,000 City Service/City Project grant, originally approved for Volunteer South/Kaituao o te Taitonga, to the September 2026 Community Grants (under $5,000) funding round.

Motion carried (GS/2026/046)

7 PLACE BASED GROUPS ACCOUNTABILITY REPORTS 2025/26 - SUMMARY

This report summarised the accountability reports from ten place-based community groups that received grant funding during the 2025/26 financial year.

The Manager Community Partnerships (Gina Hu'akau) and Team Leader Community Development (Mai Tamimi) responded to questions.

Moved (Cr Mandy Mayhem/Cr Mickey Treadwell):

That the Subcommittee:

Notes the Place Based Groups Accountability Reports 2025/26 – Summary Report.

Motion carried (GS/2026/047)

8 PLACE BASED 2026/27 GRANT APPLICATIONS

The report provided an overview of the ten eligible funding applications received for the 2026/27 financial year. Two additional applications were assessed against the Place-Based Community Grant eligibility criteria and the DCC Grants Management Policy; however, staff determined that neither application met the funding requirements.

The Manager Community Partnerships (Gina Hu'akau), Team Leader Community Development (Mai Tamimi) and Community Advisor (Jay Phillips) responded to questions.

Mr Andrew Henderson declared a conflict of interest with Item 8 – South Dunedin Community Network.

Ms Amie Curtis declared a conflict of interest with Item 8 – South Dunedin Community Network.

Moved (Cr Mandy Mayhem/Cr Cherry Lucas):

That the Subcommittee:

Adjourns the meeting for five minutes.

Motion carried

The meeting adjourned at 10.28am and reconvened at 10.41am.

Moved (Cr Mandy Mayhem/Cr Cherry Lucas):

That the Subcommittee:

Declines the funding applications received from Quarantine Island and Southern Cancer Society Trust on the basis that they do not meet the Place-Based Community Group funding criteria.

Motion carried (GS/2026/048)

Mr Andrew Henderson and Ms Amie Curtis withdrew from this item.

Moved (Cr Mickey Treadwell/Cr Cherry Lucas):

That the Subcommittee:

Approves the Place-Based Community Group funding application as follow:

8	South Dunedin Community Network	$60,000.00

Motion carried (GS/2026/049)

Mr Andrew Henderson and Ms Amie Curtis returned to the meeting.

Moved (Cr Cherry Lucas/Cr Mandy Mayhem):

That the Subcommittee:

Approves the Place-Based Community Group funding application as follow:

9	Strath Taieri Connect Charitable Trust	$40,500.00

Motion carried (GS/2026/050)

Moved (Cr Cherry Lucas/Cr John Chambers):

That the Subcommittee:

Approves the Place-Based Community Group funding application as follow:

10	Taieri Network	$50,000.00

Motion carried (GS/2026/051)

Moved (Cr John Chambers/Mr Andrew Henderson):

That the Subcommittee:

Approves the Place-Based Community Group funding application as follow:

2	BIAS Charitable Trust	$69,500.00

Motion carried (GS/2026/052)

Moved (Cr Mandy Mayhem/Cr Cherry Lucas):

That the Subcommittee:

Approves the Place-Based Community Group funding applications as follow:

1	Āraiteuru Marae Council Inc	$57,534.00
3	Caversham Community Group	$9,806.00
4	Corstorphine Community Hub Trust	$60,000.00
5	Greater Green Island Community Network Charitable Trust	$45,000.00
6	North East Valley Community Development Project	$50,000.00
7	Progress of Waikouaiti Area (POWA)	$47,660.00

Motion carried (GS/2026/053)

9 TE AO TŪROA GRANTS UPDATE

The report provided the Grants Subcommittee with an update on the Te Ao Tūroa Grants programme.

The Manager Community Partnerships (Gina Hu'akau) and Community Advisor (Jay Phillips) responded to questions.

Moved (Cr Mandy Mayhem/Cr Mickey Treadwell):

That the Subcommittee:

Notes the update on the Te Ao Tūroa Fund.

Motion carried (GS/2026/054)

10 ANNUAL GRANTS REPORT

The report sought the Grants Subcommittee's feedback on the proposed format and content of an annual grants report to inform future reporting and funding oversight.

Cr Mickey Treadwell left the meeting at 11.22am and returned to the meeting at 11.23am.

The Manager Community Partnerships (Gina Hu'akau) responded to questions.

Moved (Cr Mandy Mayhem/Cr Cherry Lucas):

That the Subcommittee:

Notes the proposed format and content of the Dunedin City Council's Annual Grants Report.

Motion carried (GS/2026/055)

RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Cr Mandy Mayhem/Cr Cherry Lucas):

That the Subcommittee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Grants Subcommittee meeting - 26 June 2026 - Public Excluded	S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Motion carried (GS/2026/056)

The meeting moved into public excluded session at 11.39am and then concluded at 11.52am.

.....
CHAIRPERSON

PART A REPORTS

DUNEDIN BIODIVERSITY FUND - GRANT ALLOCATIONS ($5,000 AND UNDER) AND COMPLETED PROJECTS

Department: City Growth and Advisory Services

EXECUTIVE SUMMARY

1 This report provides a summary of applications to the Dunedin Biodiversity Fund for the September 2026 funding round and notes the grants approved under staff delegation.

2 Fourteen applications were received, requesting a total of $58,043.20. This exceeded the available funding ($42,153.19) by $15,890.01.

3 Thirteen applications received funding, with all the available funding allocated. Six of the successful applicants were first-time recipients of the fund. One application was ineligible. A summary of individual funding allocations is provided in Table 1 and further information is provided in Attachment A.

4 Additionally, staff have processed the payment of four previously approved grants for uplift requests received between 1 May 2026 and 30 October 2026. A summary of claimed grants is provided in Table 2 and the project completion reports are provided in Attachment B.

RECOMMENDATIONS

That the Subcommittee:

a) **Notes** the allocation of Biodiversity Fund grants approved under delegation for the September 2026 funding round (Attachment A).

b) **Notes** the project completion reports for Biodiversity Fund grants uplifted between 1 May 2026 and 30 October 2026 (Attachment B).

BACKGROUND

5 The Dunedin Biodiversity Fund was established in June 2007. The purpose of the Biodiversity Fund is *to enhance the condition and extent of indigenous biodiversity across Ōtepoti by encouraging and supporting landowners and communities who are committed to protecting, enhancing, and managing indigenous biodiversity.*

6 The fund is administered in accordance with the Eligibility and Prioritisation Criteria (Attachment C) and the DBF Terms and Conditions (Attachment D). These were last updated by the Planning and Environment Committee in February 2019.

7 Previously, approval of Biodiversity Fund grants was formally the responsibility of the Grants Subcommittee. On 12 February 2026, Council resolved to provide delegation to the Chief Executive Officer, or their delegate, to approve grants up to $5,000 per application. Grants for the September 2026 round were approved under this delegation.

OVERVIEW OF THE FUND

8 The Dunedin Biodiversity Fund operates under a 50:50 cost share basis, where the Council can fund up to 50% of a project. Grant amounts range from $500 to a maximum of $5,000 per application.

9 To be eligible for funding, projects must either:

a) Maintain or enhance the state of indigenous biodiversity in Ōtepoti e.g., fencing, plant and animal pest control; and/or

b) Increase the extent of indigenous biodiversity e.g., revegetation.

10 The fund supports 'on-the-ground' activities that benefit indigenous biodiversity. The Council's contribution is intended for tangible goods such as plants, trapping equipment and herbicide, while the applicant's contribution may cover labour and vehicle expenses (in addition to above).

11 The prioritisation criteria are used to rank projects for funding allocations when the fund is oversubscribed. These criteria are designed to ensure that projects most likely to achieve desirable biodiversity outcomes, especially those on protected land, are prioritised.

12 The fund operates on a 'pay first, claim after' approach, where successful applicants have a standard 24-month term to complete their project and are required to submit a completion report before payment of the grant is processed.

DISCUSSION

September 2026 Funding Round

13 A total of $42,153.19 was available for allocation in the September 2026 Biodiversity Fund round, comprising $40,650.00 in assigned funding and an additional $1,503.19 redistributed from partially claimed grants and a budget underspend. More information on these additional funds is provided in Attachment E.

14 Fourteen applications were received and assessed by DCC staff in accordance with the fund's eligibility and prioritisation criteria. All $42,153.19 available for distribution was allocated. Thirteen applications were successful and one application was declined as it failed to meet multiple eligibility criteria.

15 Table 1 provides a summary of the allocated grants. A summary of individual funding requests and the value of grants allocated is provided in Attachment A.

Table 1: *Summary of allocated grants from the September 2026 Dunedin Biodiversity Fund*

Application ID	Grant recipient	Project type	Amount allocated
BIO-2024-16	Keri Devine	Revegetation and weed control	$3,750.00
BIO-2024-17	Junichi Hayashishita	Revegetation	$3,014.97
BIO-2025-18	Lynnaire Sheridan	Revegetation and weed control	$2,050.00
BIO-2025-19	Yellow-Eyed Penguin Trust	Revegetation and propagation	$3,248.00
BIO-2025-20	Jamie Ward-Allen	Fencing, revegetation and weed control	$1,136.03
BIO-2025-21	Springwater Ag Ltd	Revegetation	$2,500.00
BIO-2025-22	Richard Pettinger	Weed control	$2,500.00
BIO-2025-23	John and Sue Heydon	Revegetation	$4,175.00
BIO-2025-24	Claire Reido	Fencing	$3,500.00
BIO-2025-25	Ben Mackey	Fencing	$4,500.00
BIO-2025-26	Jed Tweedie	Revegetation	$2,432.50
BIO-2025-27	Louisa Baillie and Hugh O'Neill	Revegetation	$4,350.44
BIO-2025-29	Sam Hawke	Revegetation	$4,996.25
		Total	$42,153.19

Completed Projects

16 Table 2 provides a summary of the completed grants that have been uplifted between 1 May 2026 and 30 October 2026. The project completion summaries are provided in Attachment B.

17 The completed projects were undertaken in accordance with the approved project scope. Invoices and receipts provided within the completion report are checked to confirm that expenditure was consistent with application.

18 One grant was only partially claimed (BIO-2024-09) as the total cost of eligible invoices and receipts were less than estimated in the application. An amount of $253.19 was returned to the fund for redistribution in the March 2027 funding round.

Table 2: *Summary of grants from the Dunedin Biodiversity Fund settled between 01 December 2025 and 30 April 2026.*

Application ID	Grant recipient	Project type	Amount allocated	Amount claimed	Balance
BIO-2024-01	Junichi Hayashishita	Revegetation	$4,997.10	$4,997.10	$0.00
BIO-2024-09*	Moria Crossman	Fencing	$4,636.88	$4,383.69	$253.19
BIO-2025-08	Tomahawk-Smaills BeachCare Trust	Fencing, planting	$3,500.00	$3,500.00	$0.00
BIO-2025-17	Hannah Farr	Pest plant control	$1,500.00	$1,500.00	$0.00
		Total	$14,633.98	$14,380.79	$253.19

*Grant only partially uplifted

19 As of 30 October 2026, thirty-seven approved grants (totalling $123,017.20) remain unclaimed, with no grants outstanding from funding rounds prior to September 2024.

OPTIONS

20 As this report is for noting there are no options.

NEXT STEPS

21 Applicants have been advised of the Council's funding decisions for the September 2026 Biodiversity Fund round.

22 Staff will continue to administer the Biodiversity Fund; the next funding round will be in March 2027.

23 Projects completed between two funding rounds will be reported to the Subcommittee at the next meeting.

Signatories

Author:	Peter Lei - Biodiversity Advisor
Authoriser:	Mark Mawdsley - Team Leader Advisory Services Mike Cartwright - City Growth and Advisory Services Manager Mike Costelloe - General Manager, Arts, Culture & Economic Development

Attachments

	Title	Page
⇩A	Dunedin Biodiversity Fund Grants Approved Under Delegation September 2026	23
⇩B	Dunedin Biodiversity Fund Completion Reports 1 May-30 October 2026	25
⇩C	Dunedin Biodiversity Fund Eligibility and Prioritisation Criteria	43
⇩D	Dunedin Biodiversity Fund Terms and Conditions	45
⇩E	Dunedin Biodiversity Fund Financial Summary September 2026	49

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	☐	☐	✓
Economic Development Strategy	☐	☐	✓
Environment Strategy	✓	☐	☐
Arts and Culture Strategy	☐	☐	✓
3 Waters Strategy	☐	☐	✓
Future Development Strategy	✓	☐	☐
Integrated Transport Strategy	☐	☐	✓
Parks and Recreation Strategy	✓	☐	☐
Other strategic projects/policies/plans	✓	☐	☐

The Dunedin Biodiversity Fund directly supports the objectives and outcomes of Te Ao Tūroa – Dunedin's Environment Strategy, the DCC Biodiversity Strategy, and the Future Development Strategy. It also contributes to the Parks and Recreation Strategy.

Māori Impact Statement

Aukaha, on behalf of Mana Whenua, provide guidance and advice on applications that are in, or near, culturally significant areas.

Sustainability

The work supported by the DBF will contribute positively to the long-term sustainability of the natural environment of Ōtepoti Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The funds to administer the DBF have been approved by Council in the Annual Plan.

Financial considerations

Grants totalling $42,153.19 have been allocated to thirteen applicants. This amount is within the allocated budget.

Significance

This decision is considered to have low significance based on the Council's Significance and Engagement Policy.

Engagement – external

Aukaha and Heritage New Zealand Pouhere Taonga have provided feedback on funded projects.

Engagement - internal

There has been no internal engagement.

Risks: Legal / Health and Safety etc.

There are no known risks

SUMMARY OF CONSIDERATIONS
Conflict of Interest There are no identified conflicts of interest.
Community Boards Several of the grants support work with the Community Board areas.

Dunedin City Council Biodiversity Fund September 2026							
Application ID	**Name of organisation or landowner**	**Name of project**	**Purpose of funding**	**Assessment Score**	**Total costs**	**Amount requested**	**Recommendation**
BIO-2026-16	Keri Devine	Burkes Drive Native Restoration Project	Restoration of c.3180m2 of broadleaved forest that links harbourside corridor of vegetation up to ASBVs	4	$10,875.00	$ 5,000.00	$ 3,750.00
BIO-2026-17	Junichi Hayashishita	Il Sottobosco a Kuri Bush - Parte 2	Revegetation that will provide strong buffer and linkage value to surrounding protected indigenous vegetation.	7*	$9,276.85	$ 4,638.42	$ 3,014.97
BIO-2026-18	Lynnaire Sheridan	Restoring Native Habitat through Pest and Weed Control with Eco-Sourced Planting – Phase 2	Restoration of forest area and providing buffer and links in contribution to the wider landscape restoration underway as part of the Halo project	4*	$8,200	$ 4,100.00	$ 2,050.00
BIO-2026-19	YEPT	Revegetation of Penguin Habitat	Ensure appropriate stock available of ecologically appropriate plant species for the ongoing revegetation and enhancement of significant hoiho habitat on the Peninsula.	9**	$16,970.00	$ 4,640.00	$ 3,248.00
BIO-2026-20	Jamie Ward-Allen	Waterway protection	Fencing and revegetation of a source of Abbotts Creek providing a linkage and buffer for a larger area of kanuka scrub/forest over the Chain Hills.	7	$2,346.90	$ 1,136.03	$ 1,136.03
BIO-2026-21	Springwater Ag Ltd	Native Wetland Regeneration Project	Ongoing wetland restoration neighbouring significant Sinclair Wetland complex.	8**	$11,079.52	$ 5,000.00	$ 2,500.00
BIO-2026-22	Richard Pettinger	2026/27 on-going control of pest trees	Continued restoration of the indigenous biodiversity at site with benefits for the surrounding large ASBVs	6**	$12,370.00	$ 5,000.00	$ 2,500.00
BIO-2026-23	John and Sue Heydon	Gully Stream Restoration Project	Revegetation and restoration of c.5ha of land covering a coastal stream catchment and linking neighbouring patches of indigenous forest	7	$8,850.00	$ 4,175.00	$ 4,175.00
BIO-2026-24	Claire Reido	Porteous Hill Restoration Project	Rabbit fencing of ongoing revegetation project of QEII covenanted area.	7*	$17,162.80	$ 5,000.00	$ 3,500.00
BIO-2026-25	Ben Mackey	Fencing of native bush along Pine Hill Creek	Fencing of c.5ha of established and regenerating forest along c. 800m of waterways to improve freshwater habitat, forest health and maintain a vegetation corridor between the Water of Leith and Mt Cargill	7	$9,360.00	$ 4,500.00	$ 4,500.00
BIO-2026-26	Jed Tweedie	Purakaunui Dam and Wetland Restoration	Protection and revegetation of springs/wetland areas on farm. Will enhance water quality flowing into Purakaunui estuary and provide linkage to other areas of bush in the area.	6*	$11,973.15	$ 4,865.00	$ 2,432.50
BIO-2026-27	Louisa Baillie AND Hugh O'Neill	Te whakaruruhau o te Taiao o Pukehiki. Haven of endemic plants, supporting Pukehiki's native regeneration.	Revegetation of appropriate Otago peninsula flora in an otherwise highly modified landscape, providing habitat and dispersal benefits for native fauna.	6	$10,206.00	$ 4,992.50	$ 4,350.44
BIO-2026-29	Sam Hawke	281 Hillhead Rd Regeneration	Restoration of coastal vegetation and connectivity with other nearby indigenous vegetation	7	$ 10,195.25	$ 4,996.25	$ 4,996.25
			Total Cost of All Applicants Projects		$ 138,865.47		
			Total Requested			$ 58,043.20	
			Total Available for Distribution			$ 42,153.19	
			Total Recommended for Distribution				$ 42,153.19
			Total Funds Remaining for Distribution				$ -

* one previous successful grant
** multiple successful grants

Dunedin City Council Biodiversity Fund BIO-2024-01

DUNEDIN BIODIVERSITY FUND
PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES
FULL PAYMENT

Recipient Details	**Application Number:**	BIO-2024-01
	Applicant (Person ID):	Junichi Hayashishita
	Postal address for service:	[redacted]
	Email:	
	Project Name:	
	Site address:	
Grant Details	**Funding Round Application:** *(Month/Year)*	March 2024
	Grant Amount:	$4,997.10
	Grant Monies to be paid out:	$4,997.10
	Purpose of Grant:	Revegetation of area adjacent to significant remnant podocarp forest at Kuri Bush.
	Information supplied for completion of project:	Completion report, budget, invoices, labour log.
	Invoices Received (exclude GST):	Invoice costs: $6,213.38 Labour costs: $8,774.85 Total costs: $14,988.23 Applicant contribution: $9,991.13
	Invoices generally consistent with Application:	Yes
	Final Report Received: *(date)*	5 May 2026
	Site Visit Undertaken:	Yes
	Additional Grant Conditions applied are met: *(check agreement)*	NA
	Report to Grants Subcommittee: *(Month/Year)*	November 2026







DUNEDIN BIODIVERSITY FUND

PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES

PARTIAL PAYMENT

Recipient Details	**Application Number:**	BIO-2024-09
	Applicant (Person ID):	Puawanga Limited (Moira Crossman)
	Postal address for service:	[redacted]
	Email:	
	Project Name:	Boundary Fence: North East
	Site address:	[redacted]
Grant Details	**Funding Round Application:** *(Month/Year)*	March 2024
	Grant Amount:	$4,636.88
	Grant Monies to be paid out:	**$4,383.69**
	Grant Monies NOT paid out:	$253.19
	Remaining grant monies for reallocation:	Remaining $253.19 for reallocation in September 2026 funding round.
	Purpose of Grant:	Contribute toward tool purchase and fencing equipment required to commence fencing covenant.
	Information supplied for completion of project:	- Completion report - Invoices/receipts - Photos
	Invoices Received (exclude GST):	Invoice costs: $4,383.69 Labour costs: $4,973.10 Total costs: $9,356.79 Applicant contribution: $4,973.10
	Invoices generally consistent with Application:	Yes
	Final Report Received: *(date)*	22 May 2026
	Site Visit Undertaken:	No
	Additional Grant Conditions applied are met: *(check agreement)*	NA
	Report to Grants Subcommittee:	November 2026







DUNEDIN BIODIVERSITY FUND

PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES

FULL PAYMENT

Recipient Details	**Application Number:**	BIO-2025-08
	Applicant (Person ID):	Tomahawk-Smaills BeachCare Trust
	Postal address for service:	[redacted]
	Email:	[redacted]
	Project Name:	Growing Habitat for New Zealand Sea Lions
	Site address:	[redacted]
Grant Details	**Funding Round Application:** *(Month/Year)*	September 2026
	Grant Amount:	$3500
	Grant Monies to be paid out:	$3500
	Purpose of Grant:	Planting and fencing to provide habitat for sealions.
	Information supplied for completion of project:	- Completion report - Invoice/receipts/labour log - Photos (before and after)
	Invoices Received (exclude GST):	Invoice costs: $12463.64 Labour costs: $3863.40 Total costs: $16327.04 Applicant contribution: $12827.04
	Invoices generally consistent with Application:	Yes
	Final Report Received: *(date)*	8 July 2026
	Site Visit Undertaken:	NA
	Additional Grant Conditions applied are met: *(check agreement)*	NA
	Report to Grants Subcommittee: *(Month/Year)*	-

Site photographs 2026

















DUNEDIN BIODIVERSITY FUND

PROJECT COMPLETION CHECKLIST & RELEASE OF GRANT MONIES

FULL PAYMENT

Recipient Details	**Application Number:**	BIO-2025-17
	Applicant (Person ID):	Hannah Farr
	Postal address for service:	[redacted]
	Email:	
	Project Name:	
	Site address:	[redacted]
Grant Details	**Funding Round Application:** *(Month/Year)*	September 2025
	Grant Amount:	$1,500.00
	Grant Monies to be paid out:	$1,500.00
	Purpose of Grant:	Support pest plant control outside of areas required by the RPMP.
	Information supplied for completion of project:	- Completion report - Invoice/receipts/labour log - Photos (before and after)
	Invoices Received (exclude GST):	Invoice costs: $1,991.06 Labour costs: $1,253.55 Total costs: $3,244.61 Applicant contribution: $1,744.61
	Invoices generally consistent with Application:	Yes
	Final Report Received: *(date)*	11 May 2026
	Site Visit Undertaken:	NA
	Additional Grant Conditions applied are met: *(check agreement)*	NA
	Report to Grants Subcommittee: *(Month/Year)*	-





(Almost) after. We've since cleared more gorse.





















Dunedin City Council: Biodiversity Fund Eligibility and Prioritisation Criteria

Eligibility criteria

Eligibility criteria are the minimum requirements a project application has to meet to be funded.

To be eligible for funding projects must meet the following criteria:

- Be located within the Dunedin City boundaries.
- Be associated with a specific site/s. Projects that refer to the whole of Dunedin or generalised areas within it will not be eligible.
- Have direct benefit to indigenous biodiversity.
- Have completed application forms that demonstrate a thorough level of planning. For ongoing projects, a long-term management plan must be provided that details the stages of the project, the long-term outcome, and where the current application activity fits into the plan.
- Demonstrate long-term viability of the project outcomes e.g. stock exclusion from planted areas, ongoing planned commitment to animal pest control, ongoing weed control maintenance of planted areas, etc.
- Contribute to meeting the strategic goals of the DCC Biodiversity Strategy, Goal 2 objectives Te Ao Tūroa – Dunedin's Environment Strategy, and 2GP Strategic Objective 2.2.3.
- Have no unclaimed granted funds relating to either the site or the applicant.
- Revegetation projects must be stocked with eco-sourced native plants and be of an appropriate ecosystem type for the site.
- Project activities are not contrary to any regulations (e.g. Otago Regional Council Flood Protection Management Bylaw 2012) and have acquired any necessary consents/permissions.
- Minimum size for revegetation planting projects is 0.1 ha (1000 m^2). E.g. 50 m x 20 m area.

The Biodiversity Fund does not provide grants for the following:

- Planting of exotic vegetation or non-local native species including nursery hybrids.
- Amenity or landscape plantings i.e. beautification projects.
- Projects that have been created to comply with Resource Consent conditions.
- Non-farming business entities and corporate farming entities (e.g. farms that are not landowner/leaseholder occupied).

- Research projects, education or project planning.
- Visitor or volunteer infrastructure.
- Government Departments and Local Authorities are not eligible for funding.

Prioritisation criteria

Prioritisation criteria are the criteria by which projects are ranked for funding, in the event that the fund is oversubscribed.

The Prioritisation criteria include:

Present or potential biodiversity values:

- Meet, or are likely to meet, the criteria for an Area of Significant Biodiversity Value (ASBV) in the DCC second generation (2GP) District Plan.
- Projects that provide buffers, linkages and/or corridors to or for indigenous biodiversity.
- Align with the 2007 Statement of national priorities for protecting rare and threatened species on private land:
    i. To protect indigenous vegetation associated with land environments (defined by Land Environments of New Zealand at Level IV), that have 20% or less remaining in indigenous cover.
    ii. To protect indigenous vegetation associated with sand dunes and wetlands; ecosystem types that have become uncommon due to human activity.
    iii. To protect indigenous vegetation associated with 'originally rare' terrestrial ecosystem types not already covered by priorities 1 and 2.
    iv. To protect habitats of acutely and chronically threatened indigenous species.

Protection and effectiveness:

- Have a protective covenant registered on the title of the land.
- Scheduled as an Area of Significant Biodiversity Value (ASBV) or Urban Biodiversity Management Area (UBMA) in the DCC second generation (2GP) District Plan.
- Align with current best practice for the activities involved.

Other:

- Projects located on private land that are landowner managed will have higher priority than community-led projects on public land.
- Eligible applicants and/or sites that have received grants in the previous funding round will have lower priority than other applications.
- Animal pest control projects from outside the Predator Free Dunedin catchment area will have higher priority than animal pest control projects within the Predator Free Dunedin catchment area.

DUNEDIN CITY COUNCIL | kaunihera a-rohe o Ōtepoti

Dunedin City Council: Terms for Biodiversity Grant Funding

General

1. The granting of previous funding for an activity or recipient is not a guarantee of any future funding and all applications will be assessed using the criteria outlined in the DCC Grants Policy, the relevant grant applied for, and these Terms for Grants Funding as set out below.
2. The DCC is under no obligation to provide any funding to the recipient other than the grants funding outlined in the successful funding application. Any decision regarding the provision of further funding will be at the DCC's sole discretion and subject to a separate agreement.
3. The amount of funding granted by the DCC to the recipient will be specified as exclusive of GST. Any GST and income tax obligations are the responsibility of the recipient.

Application

4. All applications for grants will be assessed against the grant's eligibility criteria and the Dunedin City Council (DCC) Strategic Framework and funding priorities.
5. All figures provided in an application for grants funding must be exclusive of GST.
6. All decisions on grant applications are final and no correspondence will be entered into.
7. The DCC accepts grants applications at different times throughout the year. It is the responsibility of the applicant to ensure they are aware of opening and closing dates and times (which may be subject to change).
8. Late applications will only be accepted in exceptional circumstances and at the sole discretion of the DCC.

Assessment

9. The DCC reserves the right to carry out relevant background checks of an applicant to validate any aspect of the application, including:
    - legal status of the applicant
    - previous funding allocation and project or activity delivery
    - eligibility against grants criteria including community standing
    - the financial viability of the organisation/ entity.
10. The DCC may contact an applicant to verify information provided in an application or seek additional information. The applicant agrees to assist the DCC with any requests within the timeframe provided. A failure to do so may result in the DCC rejecting the application.

Decision and Grant

A failure by the recipient to follow any of the terms set out below or in the Standard Community Grants Terms may result in the recipient being unable to claim grant monies from the DCC. Additional conditions specific to individual grants may be imposed at the discretion of the DCC.

11. The recipient must notify the Biodiversity Fund Administrator of the acceptance of the grant by signing the grant conditions document and returning it.
12. The recipient must first pay all costs associated with the project. The grant will only be paid for approved costs as outlined in the application on the basis of original invoices matched to original receipts or other proof of payment, accompanied by a satisfactory project completion report. Project completion reports must provide the information prescribed by DCC in the project completion report template.
13. To allow reasonable assessment of the 50:50 (or other) cost-sharing, claimants must provide evidence of all project costs not just those claimed as council's contribution via the grant. Copies of original invoices and/or receipts for all purchases, and logs of labour and vehicle use are to be provided for the total project costs, with the applicant's contributions and grant claim costs clearly identified separately.
14. Grants must be claimed within 24 months of approval unless otherwise specified in individual grant conditions. The Grants Subcommittee will not consider extensions or staged payments of grant monies. Applicants with grant monies outstanding after 18 months will be sent a reminder letter and/or email and/or phone call reminder. Any grant monies unclaimed after 24 months will expire and be reallocated by the Grants Subcommittee.
15. The individual or group applying to the fund must be the same individual or group who will run the project.
16. Any grant approval is for work on the site on which the project is located and grant monies are not transferable between sites, applicants or applications (including those by the same applicant for the same ongoing project if applicable).
17. The applicant must notify the Fund Administrator upon completion of the project for which the grant applies. At this time a project completion report must be prepared by the applicant and forwarded to the Fund Administrator. The Fund Administrator will present the final report to the Grants Subcommittee.
18. Grants are made subject to the Grants Subcommittee being satisfied that the information given is true and correct and that there has been no omission of any relevant fact or any misrepresentation given. The Grants Subcommittee retains the right to refuse payments to approved applicants in cases where it determines that it has been misled by the applicant or if the applicant has been placed in receivership, voluntary liquidation or declared bankrupt.
19. The Dunedin City Council has the right to visit any project for inspection prior to release of grant monies, or for promotional purposes where grant assistance has been given. In all cases the applicant will be notified in advance of a proposed visit to arrange a suitable time for access.
20. The Dunedin City Council reserves the right to refuse grant payments if in the opinion of the Grants Subcommittee the grantee wilfully or through neglect causes the project to fail.
21. All correspondence is to be via email or post to the Biodiversity Fund Administrator; Dunedin City Council, PO Box 5045, Dunedin 9058; biodiversity@dcc.govt.nz. All correspondence relating to an approved grant must quote the project grant number e.g. BIO-20XX-XX.

22. All grants funding must be spent for the purpose for which the application was granted and in accordance with the DCC Grants Policy, as well as the specific terms of that grant.
23. Recipients will ensure that grant funding is used in the most cost-effective manner so as to derive the maximum benefit from the funded activity or project (as identified in the successful application).
24. The recipient agrees to notify the DCC immediately if for any reason it is not possible to complete the funded activity or project.
25. The DCC reserves the right to undertake, engage or give authority to a third party to undertake a review or audit of a recipient's spending of grant funding and the delivery of the activity or project that relates to the funding. The recipient agrees to cooperate with any such review and provide access to persons, places and information as requested.
26. Recipients shall comply with all relevant legislation in the delivery of funded activities, including the Health and Safety at Work Act 2015.
27. The DCC may request recipients provide information to show that all relevant legislation has been followed including appropriate health and safety management plans.

Privacy

28. DCC collects all personal information in accordance with its Privacy Policy available on its website www.dunedin.govt.nz – please note that you may have additional rights under the EU General Data Protection Regulation if you are in the European Union.
29. Details of grant applications, awards and outcomes will be stored by the DCC for grants administration and accountability purposes.
30. The DCC may at its discretion disclose details of grants recipients, including in DCC financial reporting and marketing / communications activities.
31. If requested, recipients must publicly acknowledge the funding provided by the DCC in any financial statements or reports and where possible, in any publicity material.

Changes to Terms and Conditions

Changes to these Terms for Grants Funding may be made by the DCC and notified to applicants either by email or by updating the DCC website.

Dunedin City Council: Guidance on Grant Costs for the Dunedin Biodiversity Fund

A. Maximum total grant allocated is $5,000 (ex. GST).
B. Minimum grant amount $500 (ex. GST).
C. Maximum grant rate for all projects is 50:50 cost sharing between council and applicant.
D. The purpose of the Biodiversity Fund is to support 'on the ground' activities directly benefitting indigenous biodiversity. The DCC contributions are for funding tangible goods e.g. plants, traps, herbicide etc. The following costs are not eligible:
    1. Project costs incurred prior to the lodging of the application,
    2. Any costs involved in preparing the application,

3. GST,
4. Debt servicing,
5. Purchase of equipment unless it can be demonstrated that it is essential to the project, is of reasonable cost, and either cannot be leased/hired/rented or such arrangements are more expensive than purchase,
6. Administration costs.

E. The fund is not a subsidised employment programme and labour contributions are eligible as a project cost as part of the applicant's contribution only at a rate of $20.55 per hour (the 2018 living wage). Labour costs are to be fair and reasonable, and a log of dates, hours, personnel and tasks are to be provided in project completion reports.
F. Vehicle expenses are eligible as part of the applicant's contribution at a rate of $0.76 per km. Vehicle costs are to be fair and reasonable, and a trip log including dates, km, personnel and destination/s are to be provided in project completion reports.
G. Minimum size for revegetation planting projects is 0.1ha (1000m^2). E.g. a 50m x 20m area.
H. Contractor costs (e.g. for weed control) can be funded as a 50:50 cost-sharing expense.
I. Work carried out by the applicant towards the project cannot be claimed as an expense against the council's contribution i.e. is considered labour. This includes examples such as growing plants or making home-made planting stakes which should be included as labour in the applicant's contribution.

Financial Summary

Total to allocate SEPTEMBER 2026		
Biodiversity Fund allocation September 2026	$	40,650.00
Additional funds available from forfeited or partially uplifted grants	$	253.19
Budget underspend available for allocation	$	1,250.00
Total	**$**	**42,153.19**

Summary of Additional Funds for SEPTEMBER 2026 Biodiversity Funding Round				
Funds partially uplifted or forfeited since the MARCH 2026 round				
Application ID	**Fund status**	**Amount allocated**	**Amount uplifted**	**Balance**
BIO-2024-09	PARTIALLY UPLIFTED	$4,636.88	$4,383.69	$253.19
				$ -
				$ -
				$ -
				$ -
	Total	**$ 4,636.88**	**$ 4,383.69**	**$ 253.19**

DCC COMMUNITY GRANTS - REPORT

Department: Community and Planning

EXECUTIVE SUMMARY

1 This report summarises the Community Grants that have been approved by staff, under Council delegation, since 1 July 2026 until 31 October 2026. This includes:

a) Community Grants (up to $5k)

b) Small Project Grants (up to $500), and

c) Neighbourhood Matching Grants (up to $500).

2 Councill confirmed its preferred governance structure for grants as; Grants Subcommittee, Staff Delegations and Council Oversight. Staff can now approve small grants (under $5k) under this delegation.

3 This report summarises the small grants approved by staff (under $5k) by the Community Partnerships team, since 1 July 2026 until 31 October 2026.

4 A list of approved Community Grants and Small Project and Neighbourhood Matching grants are proved in the following attachments (A and B).

RECOMMENDATIONS

That the Subcommittee:

a) **Notes** the grants allocated for Community Grants (up to $5k) between 1 July 2026 and 31 October 2026 (Attachment A) and grants declined (Attachment C).

b) **Notes** the grants allocated for Small Project and Neighbourhood Matching Grants between 1 July 2026 and 31 October 2026 (Attachment B).

BACKGROUND

5 Councill confirmed its preferred governance structure for grants as:

Moved (Cr Cherry Lucas/Mayor Sophie Barker):

That the Council:

e) **Confirms** its preferred Governance Structure for Grant Decisions is a Grants Subcommittee + Staff Delegations + Council Oversight where:

i) Staff allocate small grants under delegation.

ii) A Grants Subcommittee (which include community representatives) allocates mid-tier grants, multi-year and large grants.

Division

The Council voted by division

For: Crs John Chambers, Christine Garey, Doug Hall, Marie Laufiso, Mandy Mayhem, Andrew Simms, Mickey Treadwell and Steve Walker (8).

Against: Crs Cherry Lucas, Russell Lund, Benedict Ong, Lee Vandervis, Brent Weatherall and Mayor Sophie Barker (6).

Abstained: Nil

The division was declared CARRIED by 8 votes to 6

Motion carried (CNL/2026/001)

6 Applications for the DCC Community Grant fund (up to $5k) opened for applications on 1 September and closed on 25th September 2026.

7 Applications to the Small Project Grants and Neighbourhood Matching Grants are open all year round.

8 Applicants are encouraged to meet with staff before applying for a grant, to receive relevant advice and information.

9 All grant applications undergo a rigorous assessment to ensure full compliance with the grant criteria as outlined on the DCC's website, and in the DCC's Grants Management Policy (2019). The assessment process provides assurance that grant applicants are eligible and that the required documentation such as financial records, are received as part of their application.

10 Council has approved for an updated Grants Policy (draft) to be publicly consulted on as part of the DCC's Long Term Plan. Once formally approved, this will supersede the Grants Management Policy (2019), and individual grant criteria will need to comply with it.

DISCUSSION

11 Community Grants has two rounds each calendar year – March and September.

12 The September 2026 funding round received 61 applications (Attachment A), which is a large increase compared with the September 2025 round when we received 29 applications.

13 Two applications were withdrawn by the applicants, resulting in a total of 59 applications to be assessed.

Grant Fund Name	Number of Grant Applications Received	Number of applications Withdrawn by the applicants	Total Funds Requested	Total Budget Available (March 2026 Round)
Community Grants	61	2	$250,763.94	$106,450.00

Table 1. Summary of Community Grants Applications and funding, September 2026.

14 Previously, the highest number of applications received for Community Grants occurred in September 2024, with 46 applications.

15 The September 2026 round, therefore, represents the highest number of applications ever received by the DCC for Community Grants, and indicates an increase in funding demand by the sector, with many community organisations sharing that they are experiencing reduced access to government and other funding sources.

16 The high number of applications placed significant pressure on the available funding pool. To ensure support could be provided to as many eligible applicants as possible, staff carefully balanced funding recommendations within the overall budget available.

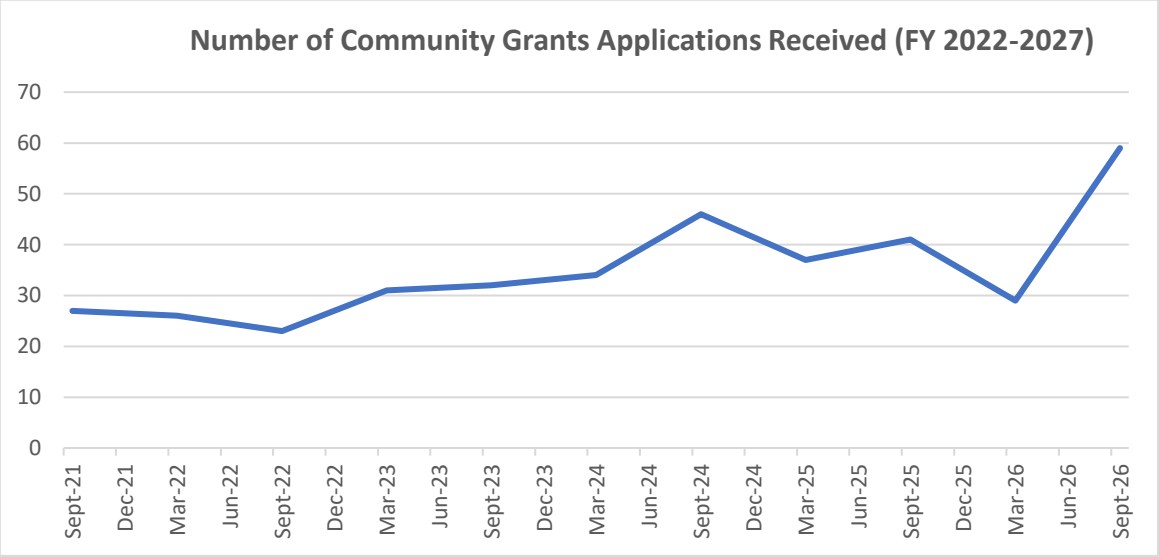


Figure 1: General review of grant applications received FY 2022-2027

Analysis of Community Grants received, approved and declined (Up to $5K).

17 Of the 59 applications received in September 2026, 35 (59%) were from local Ōtepoti/Dunedin organisations, while the remaining 24 applicants represented organisations supported by

regional and/or national entities. A total of eight applications (14%) applied for the first-time to the DCC Community Grants fund.

18 A review of the September cohort (Figure 2) shows that 42% applicants work in the health sector, which is similar to the March 2026 round. The second-largest sector were from applicants in the education sector (27%), followed by community and social services sectors (25% each).

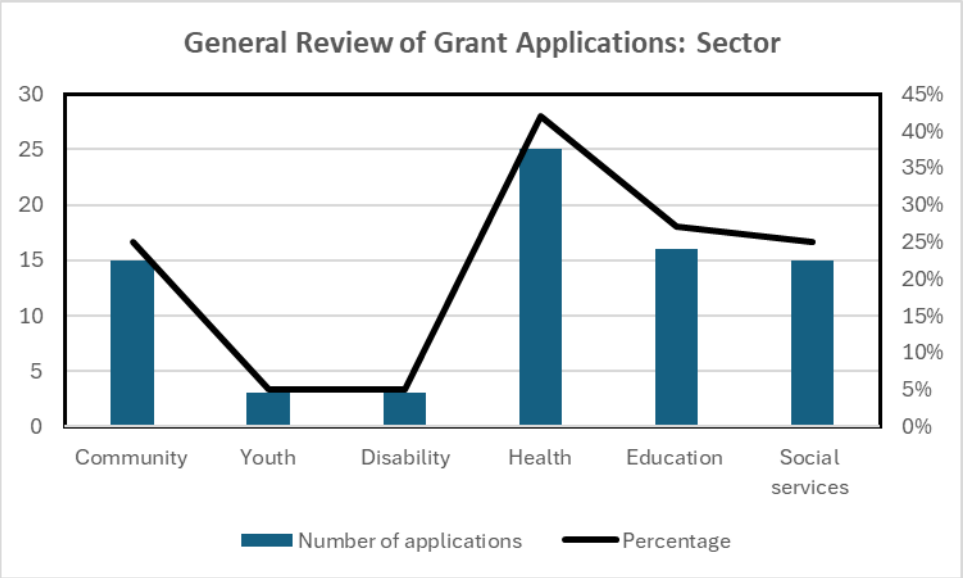


Figure 2: General review of applicants' sectors, Community Grants September 2026 round.

19 In September 2026, most applications came from groups that provide services and support for all priority groups as identified in the DCC's Social Wellbeing Strategy, while also offering broader local community support.

20 Analysis of the September cohort (Figure 3) shows that 34% of applications targeted young people, making this the largest priority group represented. Applications serving the general public accounted for 31%, followed by children (19%), older people (17%), and people with disabilities (14%).

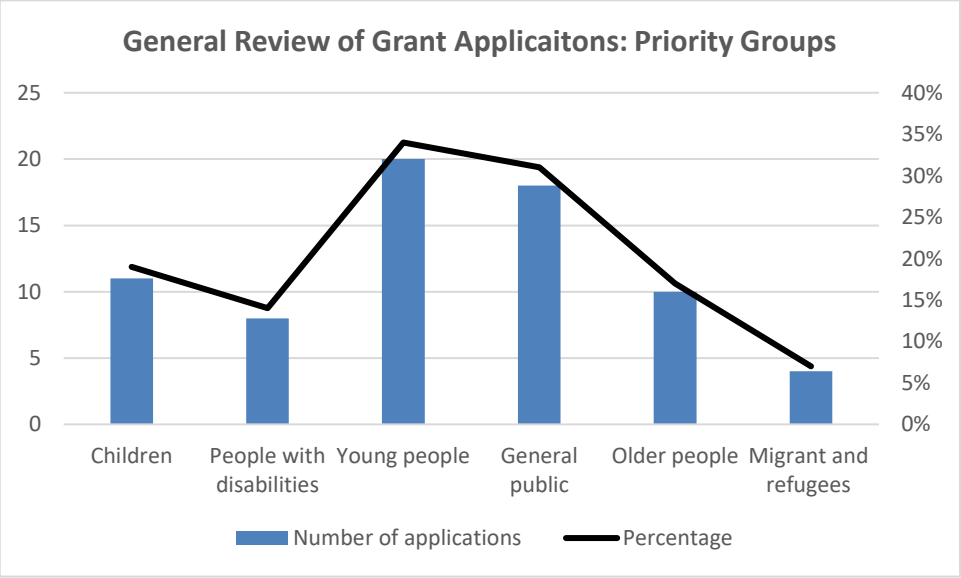


Figure 3: General review of priority groups, Community Grants September 2026 round.

21 All 59 grant applications have been thoroughly reviewed by staff. While direct meetings with every applicant was not possible, each application was carefully assessed to ensure it complied with the DCC's Community Grants criteria (as outlined on the DCC's website), and the conditions set out in the DCC's Grants Management Policy (2019).

22 The review process also included confirming that each applicant could contribute at least 30% of the total project or service costs, as required under the grant criteria.

23 Returning applicants who received a DCC Community Grant in the previous financial year, have had their report backs reviewed by staff to confirm their eligibility for the September 2026 round. Each report back report is provided with a reference number which has been logged in the applicant's assessment information for reference.

Grants Budget

24 Attachment A summarises the distribution of the approved $106,450 budget for this Community Grants funding round. This comprised $96,450 from the Community Grants budget and $10,000 carried forward from City Service and City Project funds following the return of a grant by Volunteer South. Given the exceptionally high level of demand in this funding round, which attracted the largest number of applications received to date, staff utilised these additional funds to support community organisations, particularly those that rely on volunteers.

25 Staff identified four applications with a strong environmental focus, requesting a combined total of $16,680.49. As these projects closely aligned with the purpose and outcomes of the Te Ao Tūroa Fund, they were recommended for funding from that budget. This approach enabled support for environmentally focused initiatives while reducing pressure on the significantly oversubscribed Community Grants Fund.

26 As previously reported to the Grants Subcommittee, the Te Ao Tūroa Fund will be publicly promoted from 2027, with its first dedicated funding round opening in March 2027. The fund will follow the Community Grants programme and operate with two funding rounds each calendar year. While a formal public funding round has not yet been undertaken, allocating funding to these projects is consistent with the purpose of the fund and ensures environmental initiatives can be supported in advance of its full implementation.

Grant Allocations and Declines

27 In determining funding recommendations, staff prioritised locally based and grassroots organisations over nationally supported entities. Consideration was also given to supporting community groups that requested funding directed towards projects that best align with the Fund's objectives and desired community outcomes.

28 In total, 22 applications were declined. Applications were declined either because they did not meet the Community Grants eligibility criteria or because available funding was insufficient to support all eligible requests. Funding recommendations were based solely on eligibility criteria and the funding available, and do not reflect the Council's view of the value, merits, or community contribution of an applicant organisation. Declined applications are identified in the attached spreadsheet (Attachment C).

Summary of Small Project and Neighbourhood Matching Grants approved between 1 May 2026 and 31 October 2026

29 Small Project and Neighbourhood Grants are for grants up to a maximum of $500. Funding for both grant schemes is allocated from the annual Community Grants budget, with a total of $10,000 allocated to these grants each financial year.

Grant Fund Name	Number of Grant Applications Received (2026/2027FY)	Number Withdrawn	Total funds allocated from 2027 FY	Total balance remaining this FY
Small Project Grants	10	0	$4,452.98	$5547.02
Neighbourhood Matching Grants	1	0		

Table 2. Update on approved Small Grants as of 31 October 2026.

30 The Small Project Fund offers a quick response option for applicants. Its criteria are the same as the DCC's Community Grants scheme and following assessment and approval, staff facilitate the payment directly to groups.

31 The Neighbourhood Matching Grants are designed for informal, local groups. The remaining $500 is expected to come from the community either through another grant or volunteer contributions. Following that assessment and approval of a Neighbourhood Matching Grant, staff then facilitate the purchase of items which is usually the cost of food and/or equipment hire such as a barbeque.

32 An update of the Small Project and Neighbourhood Matching Grants approved since 1 May 2026 and up to 30 October 2026 is provided in Attachment B and summarised in Table 2. The approved amounts for both grants vary, ranging from $400 to $500.

Accountability

33 Community Grant recipients are required to submit a 'Report Back' within 12 months of receiving their grant. Applicants must also do this before they apply for any other DCC grant and staff actively check and monitor report backs.

34 Report Backs ensure accountability while recognising the vital contributions that communities make to residents' wellbeing. Staff also review report backs to confirm that the grants have been used for their original intended purposes.

35 Neighbourhood Matching Grant recipients are not required to submit a formal 'Report Back,' as payments are managed directly by DCC staff. However, grant recipients typically provide a short summary of their project or neighbourhood activity, offering valuable insights into how communities are sustaining community connections.

OPTIONS

36 There are no options related to this report as this report is for noting only.

NEXT STEPS

35 Staff are processing payments for Community, Small Project and Neighbourhood Matching Grants in line with this report.

Signatories

Author:	Mai Tamimi - Team Leader Community Development
Authoriser:	Gina Hu'akau - Community Partnerships Manager Nicola Morand - Manahautū (General Manager Community and Strategy)

Attachments

	Title	Page
⇩A	Attachment A - September 2026 Community Grant Approvals	59
⇩B	Attachment B - Neighbourhood Matching and Small Community Project Grants	61
⇩C	Attachment C - September 2026 Community Grant Declines	62

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social, economic, environment and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	☐	☐
Economic Development Strategy	✓	☐	☐
Environment Strategy	✓	☐	☐
Arts and Culture Strategy	✓	☐	☐
3 Waters Strategy	☐	☐	✓
Future Development Strategy	☐	☐	✓
Integrated Transport Strategy	☐	☐	✓
Parks and Recreation Strategy	✓	☐	☐
Other strategic projects/policies/plans	✓	☐	☐

Staff are delegated to allocate grants up to $5k and in line with the approved grants budget. These grant decisions directly support community groups to deliver on projects, services and activities that support local residents' wellbeing and contributes to many of the DCC's strategies and plans.

Māori Impact Statement

Te Taki Haruru, the DCC's Māori Strategic Framework outlines the aspirations for Māori living in Ōtepoti Dunedin. Many of the grant applications contribute to these aspirations by way of the services and activities that they deliver on. In making grant decisions, the Subcommittee includes representation as appointed by mana whenua to ensure all grant decisions include mana whenua perspectives.

Sustainability

There are no negative implications for sustainability, with some grant applications positively contributing to sustainable goals for their local community.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Grants are part of the DCC's Levels of Service and are included in the DCC's LTP and Annual Plans.

Financial considerations

There are no financial considerations as grants are allocated according to the DCC's grants budget approved by Council.

Significance

The significance of the decision related to grants has been assessed as 'low'.

Engagement – external

No internal or external engagement has taken place related to grants. Internal checks by staff from relevant DCC teams has occurred to ensure that applicants have not applied to more that one grant fund.

SUMMARY OF CONSIDERATIONS
Engagement - internal The teams consulted with include the Events, Ara Toi and Waste Minimisation.
Risks: Legal / Health and Safety etc. The risks related to grants is considered low as applicants have to provide financial and group information to be eligible to apply.
Conflict of Interest No Conflicts of Interest have been noted by staff in accordance to the DCC's Conflict of Interest policy. The Subcommittee manages its Conflicts of Interest in accordance to the DCC's Conflict of Interest policy.
Community Boards There are no implications for Community Boards. There are some applicants who are located within the Community Boards areas.

Community Grants September 2026 - Approvals

#	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding - brief overview. Example: Contribution towards... salary/ programme/ service	Total Expenditure - from Charities Register	Amount Requested	Recommended Allocations	Amount Approved
1	Al-Mahdi	Al-Mahdi	Women's Leadership and Community Connection Programme	A contribution towards venue hire for the Women's Residential Programme	$ 15,383.15	$ 2,000.00	$ 2,000.00	$ 2,000.00
2	CCS Disability Action Services Ltd (Ot	CCS Disability Action Services Ltd	Disability Support	A contribution towards the salary of the Service Coordinator roles	$ 2,291,839.00	$ 2,500.00	$ 2,500.00	$ 2,500.00
3	Coastguard Dunedin Inc	Coastguard Dunedin Inc	Coastguard Dunedin Inc	A contribution towards, training material, safety equipment, food for training evenings and warm food for crews on call outs	$ 100,366.00	$ 5,000.00	$ 3,000.00	$ 3,000.00
4	Disability Information Services Inc	Disability Information Services Inc	My Future, My Way	A contribution towards the costs of the inclusive community expo	$ 294,890.00	$ 5,000.00	$ 4,000.00	$ 4,000.00
5	Disabled Persons Assembly (NZ) Inc	DPA Dunedin Account	Continuing Building Resilience: Community Forums for Disabled People in Ōtepoti	A contribution towards overalls costs of the accessible community forums	$ 907,398.00	$ 5,000.00	$ 3,000.00	$ 3,000.00
6	Dunedin Chinese Language & Cultura	Dunedin Chinese Language & Cultural Trust	Operational Support 2026/2027	A contribution towards building rent and wages	$ 11,825.00	$ 3,500.00	$ 3,500.00	$ 3,500.00
7	Dunedin Community Learning Centre	Dunedin Community Learning Centre	Dunedin Community Learning Centre	A contribution towards the wages of the Support Workers	$ 148,948.00	$ 5,000.00	$ 4,000.00	$ 4,000.00
8	Dunedin Community Transport Trust	Dunedin Community Transport Trust	Wages for paid part time coordinator	A contribution towards the wages of the paid part time coordinator	$ 43,483.00	$ 5,000.00	$ 4,000.00	$ 4,000.00
9	Dunedin Skating	Dunedin Skating	Dunedin Skating - Growing our community/outreach	A contribution towards venue hire, purchase of skates and to run two further community roller discos	$ 786.83	$ 4,000.00	$ 3,500.00	$ 3,500.00
10	East Otago Riding for the Disabled Assn Inc	East Otago Riding for the Disabled Assn Inc	East Otago Riding for the Disabled Horse Manager ongoing Employment	A contribution towards the Horse Manager's wages	$ 48,144.00	$ 5,000.00	$ 2,500.00	$ 2,500.00
11	Good Bitches Trust (T/A Good Bitches	Good Bitches Trust	Dunedin Baking it Better and Prison Bake Programmes	A Contribution towards the operating costs	$ 352,196.00	$ 5,000.00	$ 3,000.00	$ 3,000.00
12	Ignite Consultants	Ignite - Dunedin	Ignite Consultants Dunedin 2027 Service Delivery	To help with costs of the Bi-annual presentation evenings and bi-annual consultant training programmes	$ 14,341.00	$ 2,300.00	$ 2,300.00	$ 2,300.00
13	Kaikorai G.R.A.Y.S Sport and Travel Club Inc	Kaikorai G.R.A.Y.S Sport and Travel Club Inc	Hire of bus to elderly on day trip	A contribution towards van hire for the elderly to do day trips	$ 24,904.00	$ 2,500.00	$ 2,500.00	$ 2,500.00
14	KnowYourStuffNZ Charitable Trust	KnowYourStuffNZ Charitable Trust	Harm Reduction Services in Ōtepoti Dunedin	A contribution towards operational costs including wages, venue hire and volunteer support.	$ 661,344.00	$ 4,950.00	$ 3,236.00	$ 3,236.00
15	Macandrew Bay School	Macandrew Bay School	Macandrew Bay School Community Pool	A contribution towards the heat pump of the school community pool	$ 3,458.76	$ 5,000.00	$ 2,000.00	$ 2,000.00
16	Moray Foundation Trust	Moray Foundation Trust	Moray Foundation Trust Coordination Support	A contribution towards the wages of the Moray Coordinator/Administrator	$ 17,619.00	$ 5,000.00	$ 4,000.00	$ 4,000.00
17	OneCoast Inc	OneCoast Inc	OneCoast	A contribution towards the wages of the supervisor	$ 39,857.00	$ 2,371.00	$ 2,371.00	$ 2,371.00
18	Orange Sky NZ Ltd	Orange Sky NZ Ltd	Free Laundry for those experiencing homelessness & Hardship	A contribution towards to operational costs	$ 1,285,845.00	$ 4,500.00	$ 4,500.00	$ 4,500.00
19	Otakou Māori Women's Welfare Leag	Otakou Māori Women's Welfare League	Poi and Patu workshop	A contribution towards the materials for the workshop	$ 24,112.28	$ 1,490.00	$ 1,490.00	$ 1,490.00
20	Port Chalmers Swim Club Inc	Port Chalmers Swim Club Inc	Port Chalmers Swim Club wages support	A contribution towards the coaches wages	$ 20,444.00	$ 4,748.00	$ 3,748.00	$ 3,748.00
21	Rape Crisis (Dunedin) Inc T/A Ōtepoti Communities Against Sexual Abuse (ŌCASA)	Rape Crisis (Dunedin) Inc T/A Ōtepoti Communities Against Sexual Abuse (ŌCASA)	ŌCASA Survivor Support	A contribution towards support survivors of sexual abuse	$ 986,556.00	$ 3,800.00	$ 3,800.00	$ 3,800.00
22	Rothesay News Inc	Rothesay News Inc	Rothesay News Inc	A contribution towards the running of The Rothesay News	$ 32,419.20	$ 3,500.00	$ 3,500.00	$ 3,500.00
23	Royal NZ Prevention of the Cruelty to	Royal NZ Prevention of the Cruelty to Anim	Enabling Stronger Communities and Safer Animals	A contribution towards the salary of the Dunedin Centre Manager	$ 74,263,487.00	$ 5,000.00	$ 3,000.00	$ 3,000.00
24	Saddle Hill Foundation Trust	Saddle Hill Foundation Trust	Saddle Hill Foundation Trust Community Work	A contribution towards the running costs of the youth programmes, providing equipment and resources.	$ 354,797.00	$ 5,000.00	$ 4,000.00	$ 4,000.00

25	Senior-Link	Senior-Link	Day Activity Centre for frail, socially elderly people	A contribution towards wages for the Diversional Therapist	$ 45,195.00	$ 4,830.00	$ 4,830.00	$ 4,830.00
26	Stopping Violence Dunedin	Stopping Violence Dunedin Charitable Trust	Women's Autism Support Group	A contribution towards wages for two co-facilitators and overall costs	$ 931,827.00	$ 3,000.00	$ 3,000.00	$ 3,000.00
27	SuperGrans SuperSkills Dunedin Char	SuperGrans Dunedin Charitable Trust	SuperGrans SuperSkills Dunedin Charitable Trust Community Programmes	A contribution towards staff wages	$ 115,334.00	$ 5,000.00	$ 5,000.00	$ 5,000.00
28	Surrogate Grandparents NZ Charitable Trust T/A GrandFrends/Chatty Café NZ	Surrogate Grandparents NZ Charitable Trust	Chatty Café Dunedin - Pull Up a Chair	A contribution towards the practical setup costs to establish and launch Chatty Café Dunedin	$ 90,367.00	$ 4,175.00	$ 3,175.00	$ 3,175.00
29	Taieri Christian Care Trust	Taieri Christian Care	Mosgiel Community Food Bank	A contribution towards the running costs of the Mosgiel Community Food Bank	$ 70,934.00	$ 5,000.00	$ 3,000.00	$ 3,000.00
30	Taieri Parents Centre	Taieri Parents Centre	Taieri Parents Centre - Parent Education	A contribution towards running the parent education classes	$ 48,301.00	$ 5,000.00	$ 3,000.00	$ 3,000.00
31	Te Roopu Tautoko ki te Tonga Inc	Te Roopu Tautoko ki te Tonga Inc	Mau Patu Rōpu	A contribution towards venue hire , training equipment, transport support and koha	$ 1,006,330.40	$ 4,200.00	$ 3,000.00	$ 3,000.00
32	Turning Point Counselling Service	East Taieri Church	Turning Point Counselling Service	A contribution towards offering subsidised services for clients unable to pay and the costs of accommodation in Community House	$ 49,700.00	$ 5,000.00	$ 3,000.00	$ 3,000.00
33	Wellness Kindness Empathy Aotearoa	Wellness Kindness Empathy Aotearoa	Community hauora/wellbeing sessions	A contribution towards weekly support/education/exercise group sessions	$ 9,662.00	$ 3,000.00	$ 3,000.00	$ 3,000.00
					Total Cost of All Applicants Projects			
					Total requested	**$ 136,364.00**		
					Total available for distribution	**$ 106,450.00**		
					Total recommended for distribution		**$ 106,450.00**	**$ 106,450.00**
					Total funds remaining for distribution			**$ -**

Te Ao Tūroa Fund

1	Dunedin Curtain Bank Trust	Dunedin Curtain Bank Trust	Dunedin Curtain Bank	A contribution towards the Managers wages	$ 153,156.00	$ 5,000.00	$ 5,000.00	$ 5,000.00
2	ECOTAGO Trust Board	E C Otago	Healthy Harbour Watchers	A contribution towards ongoing costs for the project based learning	$ 15,885.72	$ 5,000.00	$ 5,000.00	$ 5,000.00
3	Kōkōmuka Harwood Community Gard	Kōkōmuka Harwood Community Garden M	Kokomuka Harwood Community Garden Phase 2	A contribution towards materials and running costs	$ 2,674.00	$ 2,500.00	$ 2,500.00	$ 2,500.00
4	North East Valley Normal School	North East Valley Normal School	Shelter for Community Garden	A contribution towards a shaded/dry area for the community gardens	$ 578,400.00	$ 4,180.94	$ 4,180.94	$ 4,180.94
					Total Cost of All Applicants Projects			
					Total requested	**$ 16,680.94**		
					Total available for distribution	**$ 60,000.00**		
					Total recommended for distribution		**$ 16,680.94**	**$ 16,680.94**
					Total funds remaining for distribution			**$ 43,319.06**

Small Project and Neighbourhood Support

Small Community Grants

No.	Organisation	Project	Date of Event	Purpose of Grant	Project Cost	Amt. Req $	Amount Paid
1	Dunedin Filipino Sport Inc	The Filipino Rising Starts Basketball Tournament	24/10/2026	A contribution towards the venue hire	$ 12,000.00	$ 500.00	$ 500.00
2	Corstorphine Kindergarten	Community Garden	1/08/2026	A contribution towards the costs association with the garden	$ 3,441.00	$ 500.00	$ 500.00
3	FactBeast Creative Lab	Youth-led Multicultural Game Sho	30/07/2026	A contribution towards the costs of the event	$ 1,196.00	$ 500.00	$ 500.00
4	Brighton Backyard Ultra Event	Brighton Backyard Ultra	19/09/2026	A contribution towards the overall costs	$ 2,005.00	$ 500.00	$ 500.00
5	Strath Taieri Historical Society	Painting of Railway Carriages at Middlemarch Museum	01/09/20026	A contrbution towards the costs of updated the Railway Carriages	$ 1,000.00	$ 500.00	$ 500.00
6	King'g High School yr 10 (informal group)	E.Coli problem in the Leith River	31/08/2026	To help purchase water testing kits and native wildlife seeds.	$ 1,031.98	$ 452.98	$ 452.98
7	The Dunedin Bird Club	Annual Bird Club Show	5/06/2027	To support the annual Bird Club Show	$ 4,700.00	$ 500.00	$ 500.00
8	Dunedin South Ladies Probus	Dunedin South Ladies Probus	1/10/2026	To help with the costs of the probus	$ 3,000.00	$ 500.00	$ 500.00
9	Greater Green Island Rhythmic Gymnastics Club	2026 End of Year Closing Day	20/10/2026	To help with the end of year event costs	$ 2,516.95	$ 500.00	$ 500.00
10	Araiteuru Marae Council Innc	Installation of New Flag Pole	28/10/2026	To help with the installation of a new flagpole	$ 1,700.50	$ 500.00	
						Total	**$ 4,452.98**

Neighbourhood Matching Grants

No.	Organisation	Project	Date of Event	Purpose of Grant	Project Cost	Amt. Req $	Amount Paid (GST Excl)
1	Otago Peninsula Community Choir	Matariki Event in Broad Bay	25/07/2026	To help with the costs of the choir for the Matariki Event	$ 3,575.00	$ 500.00	$ 500.00
						Total	**$ 500.00**

				Community Grants September 2026 - Declines		
#	Name of organisation	Bank Account Name	Name of your service/project	Purpose of Funding - brief overview. Example: Contribution towards... salary/ programme/ service	Total Expenditure - from Charities Register	Amount Requested
1	Anglican Family Care Centre Inc	Anglican Family Care Centre (Inc)	Home-based Family Support Dunedin	A contribution towards operational costs of delivering Anglican Family Care's Home-based Family Support Services	$4,531,460	$ 5,000.00
2	Autism NZ	Autism New Zealand Incorporated	Operating costs of the Dunedin branch to provide an Outreach Coordinator for the Otago region	Operational Expenses for the running of their Otago Branch and salary for their Outreach Coordinator	$ 3,847,954.00	$ 2,700.00
3	Brain Saver Trust	N J G Rutledge (Emailed for correct one)	Training of Staff/Volunteers	A contribution towards the costs of the staff and volunteer core capacity training programme including wages	$ 1,677.52	$ 6,000.00
4	Catalytic Foundation	Catalytic Foundation	Christmas Shoebox Project	A contribution towards materials and wages of a local coordinator	$ 785,439.00	$ 5,519.00
5	Complex Chronic Illness Support Inc	Complex Chronic Illness Support Inc	Dunedin Health & Wellness Support Services	A contribution towards operational costs of delivering the Health & Wellness Support Service	$ 420,475.00	$ 5,000.00
6	Fern Collective	Fern Collective Charitable Trust	Community Wellbeing Programmes	A contribution towards delivery of the community wellbeing and connection programmes	$ 26,394.00	$ 5,000.00
7	Heart Kids NZ Charitable Trust	Heart Kids NZ Charitable Trust	Delivery of Heart Kids Services	A contribution towards the delivery of the services	$ 3,288,040.00	$ 5,000.00
8	Life Education Trust Heartland Otago Southland	Life Education Trust Heartland Otago Southland Inc	Healthy Harold Programme	A contribution towards the costs of the delivery of the Healthy Harold programme	$ 312,286.00	$ 3,000.00
9	Little Miracles Trust	Little Miracles Trust	Whānau Support	A contribution towards wages for the Family Peer Support Coordinator	$ 907,334.00	$ 5,000.00
10	Mornington Presbyterian Church	Mornington Presbyterian Church Deacon's Court	Community Admin Support	A contribution towards the Administrator's wages	$ 295,677.00	$ 5,000.00
11	Mosgiel Memorial RSA Inc	Mosgiel Memorial RSA Inc	Mosgiel Memorial RSA - Office Administrator wages	A contribution towards the part-time office administrator wages	$ 1,479,610.00	$ 5,000.00
12	Otago Mental Health Support Trust	Otago Mental Health Support Trust	Ruruku Tangata Whaiora Education & Engagement Project 2027	A contribution towards the delivery costs of the programme	$ 408,960.00	$ 5,000.00
13	Otago Multiple Sclerosis Society Inc	Otago Multiple Sclerosis Society Inc	Community Connector's Salary	A contribution towards the Community Connector's salary	$ 171,666.00	$ 5,000.00
14	Port Chalmers Golf Club	Port Chalmers Golf Club	Port Chalmers Golf Club Community Participation Programmes	A contribution towards the running costs of the Spring into Golf and She Loves Golf programmes	$ 106,579.00	$ 2,500.00
15	Road Safety Education Ltd	Road Safety Education Ltd	Preparing Dunedin's young road users for safer journeys	A contribution towards the operating costs of the Ryda Road Safety programme	$ 2,363,297.00	$ 4,000.00
16	Rotary Park Kindergarten	Rotary Park Kindergarten	Rotary Park Kindergarten - Help us make our steps safe	A contribution towards upgrading the exterior painted steps	$ -	$ 3,000.00
17	The Hearing Assn Dunedin Branch Inc - Hearing Support Otago	The Hearing Assn Inc	Hearing Support Otago (HSO) - Staff Wages	A contribution towards the Fieldworker/Educator wages	$ 75,395.00	$ 5,000.00
18	The Parkinson's New Zealand Charitable Trust	Parkinson's New Zealand	Wrap-around support for people with Parkinson's	A contribution towards wages of the Dunedin-based Parkinson's educator	$ 2,582,321.00	$ 5,000.00
19	The Work Opportunities Trust	The Work Opportunities Trust	Wages	A contribution towards the Employment Support Workers wages	$ 411,562.00	$ 5,000.00
20	University of Otago Rugby Inc	University of Otago Rugby Inc	OURFC Community Rugby Development Programme	A contribution towards contractor costs to deliver the Community Rugby Development Programme	$ 176,159.00	$ 5,000.00
21	Uplift in Kind Charitable Trust	Uplift in Kind Charitable Trust	Uplift in Kind	A contribution towards the Flight Operations Manager/Executive Assistant	$ 22,075.00	$ 4,500.00
22	Waiora Scout Group	Scout Assn of NZ - Waiora Scout Group	Waiora Accommodation block gut out/upgrade	A contribution towards a commercial oven for the kitchen fitout	$ 14,264,637.00	$ 4,000.00
				Total Cost of All Applicants Projects	**$ 31,947,537.52**	
				Total requested		**$ 100,219.00**

CNZ CREATIVE COMMUNITIES SCHEME GRANTS ALLOCATED

Department: Ara Toi

EXECUTIVE SUMMARY

1 This report summarises the CreativeNZ Creative Communities Scheme (CCS) funding allocation that have been approved by an Assessment Panel of community arts representatives.

2 The establishment of the assessment panel was a motion that was approved by Council on February 24th and subsequently meets the contractual obligations outlined by CreativeNZ:

"7. The Territorial Authority will:

7.1 Ensure that the Scheme is administered according to the Guidelines (including when any allocation is done by a third party).

7.2 Adhere to the provisions for the composition and appointment of any assessment committee, whether operated directly by the Territorial Authority or by a third party under contract, as set out in the Guidelines."

3 A summary of the Creative Communities Scheme funding round is provided. Staff review eligibility of the applications, and the funding decision is made by the Assessment panel, in accordance with the DCC Grants Subcommittee's delegations.

RECOMMENDATIONS

That the Subcommittee:

a) **Notes** the Creative Communities Scheme funding round was allocated and approved by the Assessment Panel of community arts representatives.

BACKGROUND

4 Councill confirmed its preferred governance structure for grants as:

> Moved (Mayor Sophie Barker/Cr Christine Garey):
>
> That the Council:
>
> a) **Approves** the establishment of the Creative Communities Scheme Assessment Panel to undertake CCS assessment and decision-making, the composition of which was as follows:
>
> i) 4 general community representatives, across a range of creative disciplines
>
> ii) 1 youth representative (aged 24 or under)
>
> iii) 1 mana whenua representative (or their nominee, if mana whenua did not have capacity to sit on the committee at the current time)
>
> iv) 1 or 2 elected officials with appropriate arts knowledge and experience (Mayoral nomination, drawn from Council and/or Community Boards)
>
> b) **Notes** that CCS administration, applicant support, assessment of eligibility, and provision of information to applicants and the Assessment Panel would continue to be done by the Ara Toi/Creative Partnerships team.
>
> Motion carried (CNL/2026/038)

5 On February 27 there was an open call for expressions of interest to the arts community to be part of the CCS Assessment Panel. This opportunity was telegraphed to arts organisations, past CCS recipients, and was promoted on social media and via the Creative Register.

6 The Assessment Panel is made up of 7 representatives and reflects experience in Visual and Object Art, Dance, Theatre, Music, and Pāsifika arts. There is one mana whenua representative, and one youth representative.

7 Since the first CCS Assessment Panel met on May 15, Councillor Mayhem has been appointed as the elected official for the Panel by Mayoral nomination and subsequently attended her first meeting for this funding round.

8 Prior to the May decision meeting, training was provided to the Assessment Panel. This was delivered by the Ara Toi team with guidance from CreativeNZ.

9 Applications for the CNZ Creative Communities Scheme (CCS) grants closed on 25 September 2026.

10 The Ara Toi/Creative Partnerships team held an arts funding drop-in session in the Community Gallery on Thursday 27 August. Potential applicants were able to speak to Creative Advisors in a welcoming space between 11am and 4pm.

11 The team is in regular contact with potential and current applicants throughout the year and proactively contacts groups and individuals to check in with their application process.

12 Applicants are encouraged to meet with staff before applying for a grant, to receive relevant advice and information.

13 Grant applications and relevant report backs were discussed and reviewed by the full team to confirm eligibility prior to sending to the Assessment Panel.

14 Grant applications and relevant additional information was provided to the Assessment Panel before the decision meeting. The Panel were encouraged to send through any questions for staff to answer.

15 The Assessment Panel decision meeting was held on Tuesday 3 November. The meeting was attended by two staff members and administrative support was provided.

16 The outcome of the round was emailed to applicants on 10 November 2026.

DISCUSSION

17 Presently, the Fund has two rounds annually: March and September.

18 A total of 19 applications were received for the September 2026 round; 7 were new applicants to the CCS fund.

Applications *(new applicants)*		
September 2026	**March 2026**	**September 2025**
19 (7)	27 (11)	28

Table 1. Summary of Creative Communities Scheme grants over the last three funding rounds.

19 15 CCS grants were approved and 4 were declined.

Grant	Number of applications received	Number of applications successful	Total requested	Total available (March 2026)
Creative Communities Scheme	19	15	$67,208.30	$46,710.00

Table 2. Summar of Creative Communities Scheme grants, September 2026.

20 Every year, the CCS funding pool is heavily over-subscribed. This reflects the nature of the fund, which is low-barrier access and has inclusive criteria.

21 Of the $46,710.00 available for allocation, the Assessment Panel distributed $43,906.50.

22 This decision by the CCS Assessment Panel was informed by the intention to fund projects for success, and the conclusion that at least one application required more development. As a result, the remaining $2,803.50 will be added to the March 2027 funding round.

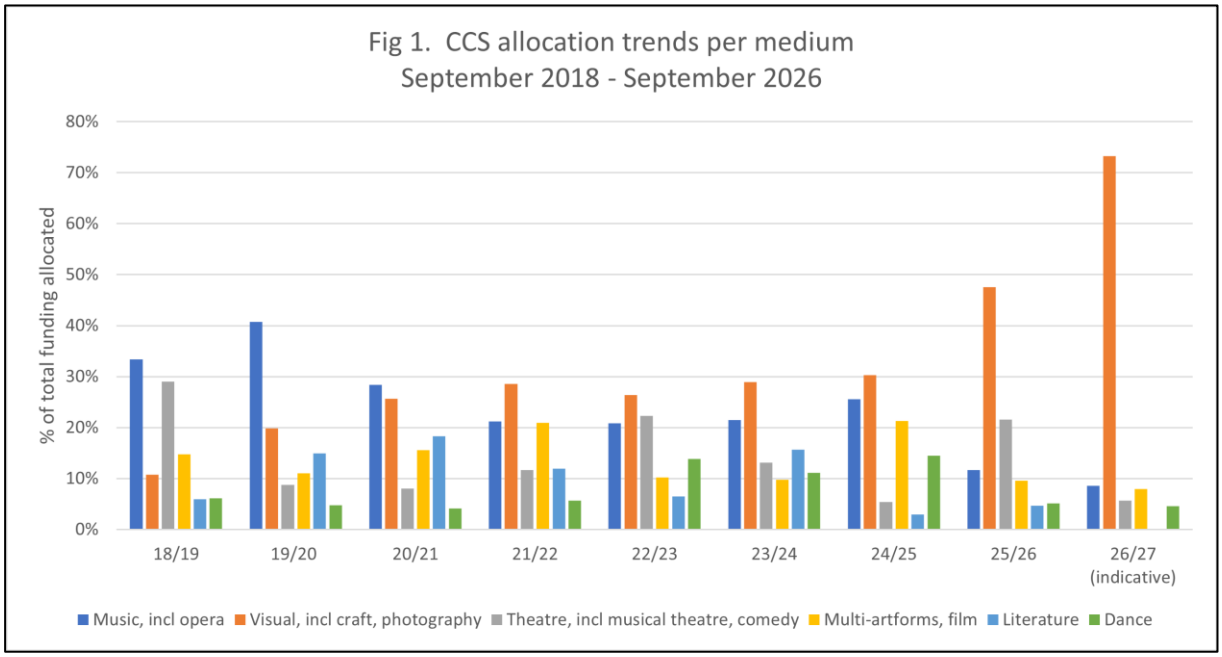
23 Assessments are based on the CCS scoring matrix and project alignment with the following local priorities:

- Local practitioners
- Communities who face barriers accessing creative funding and/or activities
- Geographic spread of projects

- New projects and/or first-time applicants
- Dance
- Literature

24 The funding decisions by the CCS Assessment Panel was informed by these local priorities, and the intention to support local practitioners for whom funding options are limited.

25 The intent of the CCS Fund is to primarily support community-focussed, grassroots activities and the large number of applications to this pool highlights the breadth of creative expression across Ōtepoti, as illustrated in **Figure 1**.

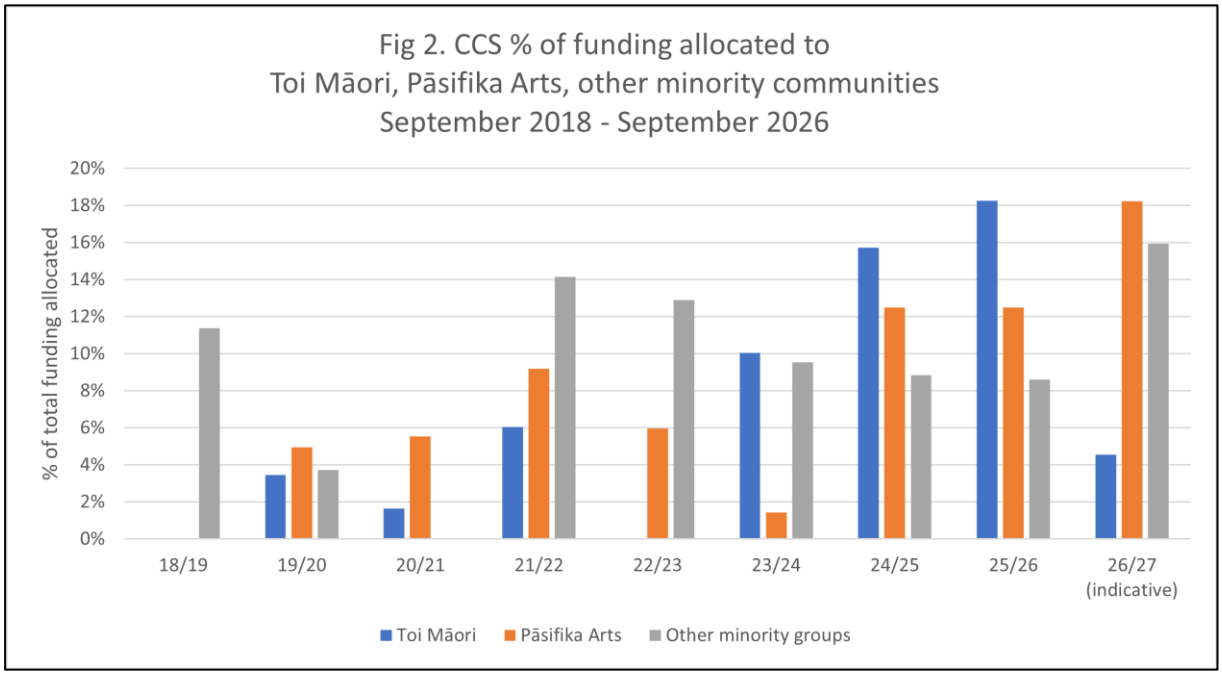


26 This round, Visuals Arts was high represented, with the majority of funding going to this discipline. It should be noted that Visual Arts does include craft, photography and cultural making.

27 **Figure 1** illustrates that of the 10 applications that are defined as sitting within Visual Arts, 6 applications centres on bringing community together to learn new skills and improve their knowledge and capability. The panel reflected on this, highlighting the value of community being fostered through creative making.

28 After identifying in 2022 that Māori and Pāsifika applicants were underrepresented in both applications received and funding distributed, it is positive to see these results conveyed in **Figure 2**. These numbers dovetail with the data in **Figure 1,** with two of the applications centred on intergenerational sharing of cultural knowledge and practice.

29 Ongoing staff outreach and work to minimise and/or remove barriers for potential applicants has been a large factor in this change.



30 The funding outcomes conveyed in **Figure 1** and **Figure 2** highlights the ongoing value and opportunity that the CCS fund provides to arts disciplines and communities who are often underrepresented in public funding rounds.

OPTIONS

31

NEXT STEPS

32 Staff have processed the payments for the Creative Communities Scheme Fund in line with the outcomes of this report.

Signatories

Author:	Amie Taua - Ara Toi Partnerships Team Leader
Authoriser:	Mike Costelloe - General Manager, Arts, Culture & Economic Development

Attachments

	Title	Page
⇩A	September 2026 CCS Grants	70

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social, economic, environment and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	☐	☐
Economic Development Strategy	✓	☐	☐
Environment Strategy	☐	☐	✓
Arts and Culture Strategy	✓	☐	☐
3 Waters Strategy	☐	☐	✓
Future Development Strategy	☐	☐	✓
Integrated Transport Strategy	☐	☐	✓
Parks and Recreation Strategy	✓	☐	☐
Other strategic projects/policies/plans	✓	☐	☐

Funding decisions made by the Assessment Panel allow creative communities to engage in diverse arts and cultural activities. These activities support a vibrant and creative city described in strategies, policies, and plans such as Ara Toi Otepoti, the Festivals and Events Plan, the Ōtepoti Performing Arts Action Plan and the Ōtepoti Live Music Action Plan.

Māori Impact Statement

Te Taki Haruru, the DCC's Māori Strategic Framework outlines the aspirations for Māori living in Ōtepoti Dunedin. Some of the creative projects supported by grants funding directly acknowledge and celebrate the cultural and creative traditions of Kāi Tahu and mataawaka in Ōtepoti. The Grants Subcommittee includes mana whenua-appointed representation to ensure all grant decisions include mana whenua perspectives.

Sustainability

There are no negative implications for sustainability.

Zero carbon

Projects are likely to have minimal impacts on city wide emissions; this has not been formally assessed.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Grants are part of the DCC's Levels of Service and are included in the DCC's LTP and Annual Plans.

Financial considerations

There are no financial considerations as grants are allocated according to the DCC's grants budget approved by Council.

Significance

The significance of the decision related to grants has been assessed as 'low'

SUMMARY OF CONSIDERATIONS
Engagement – external No internal or external engagement has taken place related to grants. Where an applicant has applied for a CCS grant and a DCC grant from another team, staff share relevant knowledge. Staff also check to ensure that applicants do not apply for multiple DCC applications in one round.
Engagement - internal Ara Toi/Creative Partnerships staff consulted with the Events, Community Partnerships, and Waste Minimisation teams.
Risks: Legal / Health and Safety etc. The risks related to grants is considered low as applicants have to provide financial and group information to be eligible to apply.
Conflict of Interest No Conflicts of Interest have been noted by staff in accordance to the DCC's Conflict of Interest policy. The Subcommittee manages its Conflicts of Interest in accordance to the DCC's Conflict of Interest policy.
Community Boards There are no implications for Community Boards. There are some applicants who are located within the Community Boards areas.

September 2026 Creative New Zealand Creative Communities Scheme							
No	Name of Organisation	Name of Project	Purpose of Funding	Start Date	Total Costs	Amount Requested	Amount Allocated by CCS Assessment Panel
1	Anam Nawaz	Stories Beyond the Bio: Ōtepoti Digital Storytelling Project	Project costs	1/12/2026	$ 5,000.00	$ 5,000.00	$ -
2	Andrea Bosshard	Middlemarch Harakeke Weaving Workshops 2027	Transport costs and contribute towards venue costs	31/01/2027	$ 7,195.00	$ 2,000.00	$ 2,000.00
3	Black Creatives Aotearoa	MAKE SPACE: Ōtepoti — Black Creatives Community Mixer	Artist fees, venue hire, promotion, manakitaka and workshop materials	1/02/2027	$ 2,000.00	$ 2,000.00	$ 2,000.00
4	Charles Hurley	Bloom	Production, artist fees	1/12/2016	$ 6,638.50	$ 4,156.50	$ 4,156.50
5	Chelsea McRae	The Goldyne Years	Production costs (see below)	1/12/2026	$ 33,499.20	$ 5,000.00	$ 2,500.00
6	Christine Keller	Loom weaving classes at Dunedin's LoomRoom	Artist fees	15/01/2027	$ 35,567.00	$ 5,000.00	$ 5,000.00
7	Dunedin Concerto Competition Charitable Trust	Dunedin Youth Chamber Music Festival 2026	Professional tutor and workshop cost, technical production and marketing	10/12/2026	$ 35,198.27	$ 3,000.00	$ 1,750.00
8	Dunedin Concerto Competition Charitable Trust	Dunedin Concerto Competition 2027	Artist fees and promotional costs	10/12/2026	$ 158,050.00	$ 3,000.00	$ 2,000.00
9	Dunedin Midwinter Celebrations Trust	Lantern Workshops for the 2027 Dunedin Midwinter Carnival	Workshop coordinator fee, material costs	22/05/2027	$ 12,000.00	$ 2,587.00	$ 2,000.00
10	Emma Rutherford	In Between The Verses	Venue hire, travel, accommodation, equipment and tech hire	17/04/2027	$ 3,665.00	$ 2,540.00	$ -
11	Jane Ross	Vincent Ward | Between Worlds	Travel, Accommodation, Curator Fee	25/06/2027	$ 7,240.00	$ 3,640.00	$ -
12	Melino, 'Ofa moe fiefia	'Papata pe kae na'e lalanga: Hands of Tongan Women' Showcase	Kai, decorating and preparing venue, materials for final pieces, and any display or presentation costs	18/12/2026	$ 5,000.00	$ 5,000.00	$ 5,000.00
13	Olha Viazenko	Wound Through Time	Contribution towards workshop artist fees, workshop materials, admin, promotion, and opening costs	5/7//27	$ 64,146.05	$ 5,000.00	$ 5,000.00
14	Oliver Connew	dance a ceremony fit for purpose	Artist fee and venue hire	20/02/2027	$ 2,670.00	$ 2,370.00	$ 2,000.00
15	Otago Art Society Inc	Summer Exhibition	Staffing costs and promotion	22/01/2027	$ 6,014.18	$ 1,414.80	$ -
16	OurSight	Boundless Reframed	Underwrite travel, printing, promotion and venue hire	4/03/2027	$ 28,255.30	$ 5,000.00	$ 3,000.00
17	Rochelle Brophy	Elasticity	Development & production costs / Artist & performer expenses	4/03/2027	$ 16,020.00	$ 5,000.00	$ 3,500.00
18	South Dunedin Community Network	Small Art, Big Community (Arts Zone at the South Dunedin Street Festival)	Artist facilitators, materials, modular display grid, re-installation	13/03/2027	$ 2,500.00	$ 2,500.00	$ 1,000.00
19	Te Vaka Kuki Airani o Otepoti Inc.	Ma'ani Rakei Ura o Te Kuki Airani: Revitalising Cook Islands Ma'ani Rakei Ura in the Otago Diaspora	Materials	1/12/2026	$ 45,565.00	$ 3,000.00	$ 3,000.00
			Total cost of all applicants projects		**$ 476,223.50**		
			Total requested			**$ 67,208.30**	
			Total available for distribution			**$ 46,710.00**	
			Total recommended for distribution				**$ 43,906.50**
			Total funds remaining for distribution				**$ 2,803.50**

DCC ARTS GRANTS ALLOCATED - $5,000 AND UNDER AND DCC SMALL ARTS GRANTS REPORT

Department: Ara Toi

EXECUTIVE SUMMARY

1 This report summarises the DCC Arts Grants (under $5k) that have been approved by staff, under delegation from 1 July 2026 to 31 October 2026. This includes:

a) DCC Arts Grants (up to $5k)

b) DCC Small Arts Grants (up to $500).

2 Council confirmed its preferred governance structure for grants as, Grants Subcommittee, Staff Delegations and Council Oversight. Staff can now approve small grants (under $5k) under this delegation.

3 This report summarises the small grants approved by staff under delegation through to 31 October

4 A list of approved DCC Arts Grants is included in attachments A.

RECOMMENDATIONS

That the Subcommittee:

a) **Notes** the DCC Arts Grants approved from the DCC's Ara Toi/Creative Partnerships team (up to 30 October 2026).

b) **Notes** the grants allocated between 1 July 2026 and 30 October 2026 for DCC Small Arts Grants.

BACKGROUND

5 Applications for DCC Arts Grant fund closed on 25 September 2026.

6 General information about the grant application process is directly promoted through Ara Toi/Creative Partnerships social media and as part of general DCC grants advertising. Staff capacity was limited this round so additional arts funding promotion did not take place.

7 The Ara Toi/Creative Partnerships team held an arts-specific funding drop-in session in the Community Gallery on Thursday 27 August. Potential applicants were able to speak to Creative Advisors in a welcoming space between 11am and 4pm.

8 The team is in regular contact with potential and current applicants throughout the year and proactively contacts groups and individuals to check in with their application process.

9 Applicants are encouraged to meet with staff before applying for a grant, to receive relevant advice and information.

10 Grant applications and relevant report backs are discussed and reviewed by the full team prior to finalising recommendations; all final assessments are reviewed by the Team Leader.

11 All grant applications undergo a rigorous assessment to ensure full compliance with the grant criteria as outlined on the DCC's website, as well as the DCC's Grants Management Policy (2019). The assessment process provides assurance that grant applicants are eligible and that the required documentation such as financial records, are received as part of their application.

12 The current Grants Management Policy (2019) is undergoing a review, and this work is being led by the DCC's Corporate Policy team.

DISCUSSION

13 The DCC Arts Grants have two rounds annually: March and September.

14 There were 16 applications submitted to the DCC Arts funding pool. Three applications were ineligible: two submitted post-deadline and one project was outside of the timeframe for this round.

15 A further four applications were withdrawn. Three applications due to a misunderstanding of the criteria and one as the applicant chose to prioritise other projects. This brought the final total of applications down to nine.

16 This round has a lower number of eligible applicants than the last two rounds, but approximately the same percentage of new applicants in the September 2026 round (30.3%) as the March 2026 round (35%).

Applications (*new applicants*)		
September 2026	March 2026	September 2025
16 *(3)*	20 *(7)*	11

Table 1. Summary of DCC Arts grants over the last three funding rounds.

17 9 DCC Arts grants were approved. Of the 9 funded, 3 were new applicants to the fund. There were no declines for this round.

Grant	**Number of applications received**	**Number of applications successful**	**Total requested**	**Total available (September 2026)**
DCC Arts Grant	16	9	$32,765.00	$36,200.00

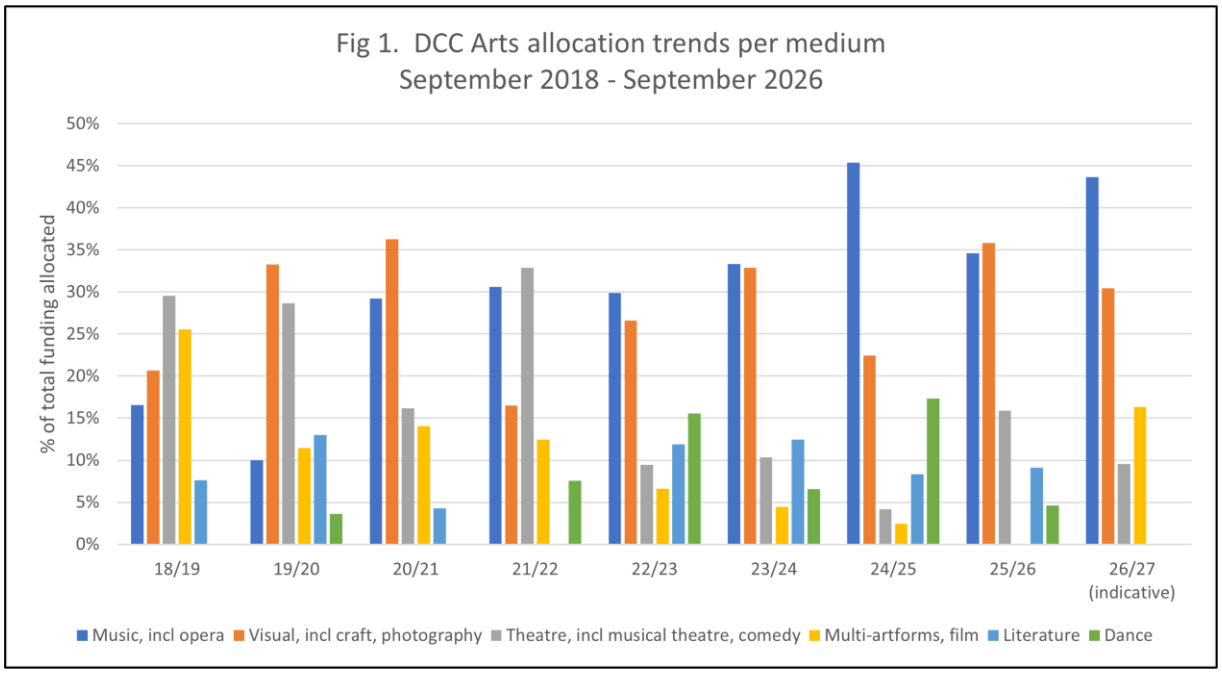
Table 2. Summary of DCC Arts Grants, September 2026.

18 The funding decisions made this round, combined with the withdrawn and ineligible applications, means there will be an additional $5,630.00 in the March 2027 DCC Arts Grant round.

Analysis of DCC Arts Grants (under $5k) March 2019 – September 2026

19 The September funding round of eligible applications is lower than previous years. This may be due to external factors including national arts funding insecurity and the cost-of-living crisis, which means some in the community may simply not have the spare time to complete funding applications.

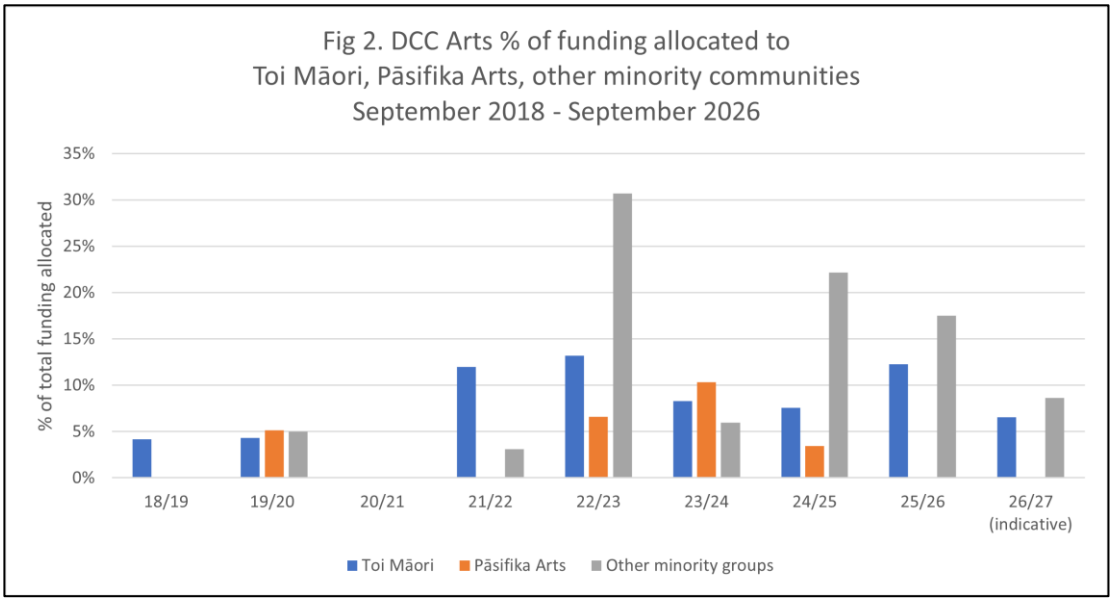
20 **Figure 1** reflects the allocation trends per medium from September 2018 – September 2026:



21 **Figure 1** reveals the distribution trends for funding allocation across different artforms over the past eight years. Music and Visual Arts projects continue to receive the largest proportion of grants funding from these funding pools. To note: projects and events that incorporate a mix of music, dance, and song fall under 'Multi-arts'.

22 After identifying in 2022 that Māori and Pāsifika applicants and other minority groups were underrepresented in both applications received and funding distributed, staff continue to develop ongoing relationships within those communities.

23 **Figure 2** reflects a continued uptake of the DCC Arts Grants by Māori, Pasifika and Minority communities, though lower than in previous rounds. This may be due to circumstantial factors as well as limited capacity of individuals and organisations to extend beyond what they presently offer their communities.



24 Given the way arts funding is promoted, these figures should be reviewed in conjunction with the outcomes of the Creative Communities Scheme.

25 The data for 2026/27 is indicative; only one round has been delivered this financial year.

Summary of Small Arts Project grants approved between 1 July – 30 October 2026.

26 **Table 3** outlines the allocation of the DCC Small Arts Grants. In total, 6 applications received funding.

27 The Small Arts Project grants has been almost fully allocated for 2026/27, with one application being processed at present. If allocated, the small arts grant fund will be fully allocated for the year.

28 This year has seen a swift uptake of the DCC small arts grant.

Applicant	Project	Medium	Total approved	FY
Sanaz Rezai (under auspice of Otago Museum)	Leith Ensemble	Music	$500	26/27
Modern School Of Music	Music Competition Event	Music	$500	26/27
dance.happy.doom.crew (under auspice of Blue Oyster)	Dankfest Rangatahi Rumble	Music	$500	26/27
St Kilda Brass	Otago Southland Brass Bands Association Provincial Contest 2026	Music	$500	26/27

Otago Malaysian Students Association	Malam Malaysia	Multi-artforms, film	$500	26/27
University of Otago	The Cocker Concert and Lutha	Music	$500	26/27
Ōtepoti Zinefest (under auspice of Dunedin Fringe Arts Trust)	Ōtepoti Zinefest	Literature	$500	26/27
Abby Fleur (under auspice of Dunedin Fringe Arts Trust)	Craft Night at Bloom	Visual, incl craft, photography	$500	26/27
Anne Cunliffe (under auspice of Dunedin Fringe Arts Trust)	The Sexy Ghost of Xmas Boy	Theatre, incl musical theatre, comedy	$500	26/27

Table 3. Summary of DCC Small Arts grants, 1 July 2026 – November 1 2026

OPTIONS

29

NEXT STEPS

30 Staff are processing payments for DCC Arts Grants and DCC Small Arts Grants in line with the outcomes of this report.

Signatories

Author:	Amie Taua - Ara Toi Partnerships Team Leader
Authoriser:	Mike Costelloe - General Manager, Arts, Culture & Economic Development

Attachments

	Title	Page
⇩A	September 2026 DCC Arts Grants	78

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social, economic, environment and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	☐	☐
Economic Development Strategy	✓	☐	☐
Environment Strategy	☐	☐	✓
Arts and Culture Strategy	✓	☐	☐
3 Waters Strategy	☐	☐	✓
Future Development Strategy	☐	☐	✓
Integrated Transport Strategy	☐	☐	✓
Parks and Recreation Strategy	✓	☐	☐
Other strategic projects/policies/plans	✓	☐	☐

Funding decisions made by staff allow creative communities to engage in diverse arts and cultural activities. These activities support a vibrant and creative city described in strategies, policies, and plans such as Ara Toi Otepoti, the Festivals and Events Plan, the Ōtepoti Performing Arts Action Plan and the Ōtepoti Live Music Action Plan.

Māori Impact Statement

Te Taki Haruru, the DCC's Māori Strategic Framework outlines the aspirations for Māori living in Ōtepoti Dunedin. Some of the creative projects supported by grants funding directly acknowledge and celebrate the cultural and creative traditions of Kāi Tahu and mataawaka in Ōtepoti. The Grants Subcommittee includes mana whenua-appointed representation to ensure all grant decisions include mana whenua perspectives.

Sustainability

There are no negative implications for sustainability.

Zero carbon

Projects are likely to have minimal impacts on city wide emissions; this has not been formally assessed.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Grants are part of the DCC's Levels of Service and are included in the DCC's LTP and Annual Plans.

Financial considerations

There are no financial considerations as grants are allocated according to the DCC's grants budget approved by Council.

Significance

The significance of the decision related to grants has been assessed as 'low'

SUMMARY OF CONSIDERATIONS
Engagement – external No internal or external engagement has taken place related to grants. Where an applicant has applied for a DCC grant from another team, staff share relevant knowledge. Staff also check to ensure that applicants do not apply for multiple DCC applications in one round.
Engagement - internal Ara Toi/Creative Partnerships staff consulted with the Events, Community Partnerships, and Waste Minimisation teams.
Risks: Legal / Health and Safety etc. The risks related to grants is considered low as applicants have to provide financial and group information to be eligible to apply.
Conflict of Interest No Conflicts of Interest have been noted by staff in accordance to the DCC's Conflict of Interest policy.
Community Boards There are no implications for Community Boards. There are some applicants who are located within the Community Boards areas.

September 2026 DCC Arts Grants							
No	Name of Organisation	Name of Project	Purpose of Funding	Start Date	Total Costs	Amount Requested	Amount Approved by GM
1	Andrea Bosshard	Middlemarch Harakeke Weaving Workshops 2027	Kaiako fees	31/01/2027	$ 7,195.00	$ 2,000.00	$ 2,000.00
2	Anna and John Caselberg Charitable Trust	Anna and John Caselberg Creative Connections Residency 2027	Contribution to artist stipend	1/02/2027	$ 12,987.00	$ 5,000.00	$ 5,000.00
3	Choir! Choir!	Choir! Choir!	Contribution to conductor fees	12/02/2027	$ 9,750.00	$ 4,200.00	$ 4,200.00
4	He Waka Eke Noa Charitable Trust	The Ugly Shakespeare Company tour 2027	Covering 450 students' attendance for low-decile schools	1/02/2027	$ 86,152.50	$ 2,925.00	$ 2,925.00
5	New Zealand Choral Federation Inc	The Kids Sing - Otago	Coordinator Fee / Strawberry Sound Hire	20/05/2027	$ 28,967.00	$ 5,000.00	$ 5,000.00
6	Otago Chinese Professionals Association	Dunedin Chinese Song Singing Contest 2027	Venue Hire, Advertising, Artist Fees, Printing Costs	7/05/2027	$ 4,145.00	$ 2,645.00	$ 2,645.00
7	Ōtepoti Kids Music Collective	Kiwi Kids Music Concert Series	Contriibution towards artist travel, venue hire, sound technician, promotion and artist fees	1/02/2027	$ 5,456.00	$ 2,000.00	$ 1,500.00
8	Rochelle Brophy	Elasticity	Production and venue hire	4/03/2027	$ 16,020.00	$ 5,000.00	$ 5,000.00
9	Sian Torrington	Protection - Connection	Artist fees to run workshops / artist talk	1/02/2027	$ 17,243.00	$ 3,995.00	$ 2,300.00
				Total cost of all applicants projects	**$ 187,915.50**		
				Total requested		**$ 32,765.00**	
				Total available for distribution		**$ 36,200.00**	
				Total recommended for distribution			**$ 30,570.00**
				Total funds remaining for distribution			**$ 5,630.00**

DCC PROFESSIONAL THEATRE FUND REPORT

Department: Ara Toi

EXECUTIVE SUMMARY

1 The report summarises applications for the Professional Theatre Fund received in September 2026 round and includes information on the current funding environment.

2 The Grants Subcommittee is delegated to allocate grants within the approved budget for the fund. The total funding requested and available is detailed below, with application information included in (Attachments A).

RECOMMENDATIONS

That the Subcommittee:

a) **Decides** the grants to be allocated to applicants from the following funds: Professional Theatre

BACKGROUND

3 The DCC Professional Theatre Fund (PTF) was established after the closure of the Fortune Theatre Company in 2018.

4 At the time, Council approved ring-fencing of $95k from the City Service funding to support ongoing development and provision of professional theatre in the city. This amount was the average of the per annum funding previously provided to the Fortune Theatre Company.

5 Applications Professional Theatre Fund (PTF) closed on 25 September 2026.

6 Potential applicants were encouraged to communicate with staff before applying so additional advice and information could be given.

7 General information about the grant application process is directly promoted through Ara Toi/Creative Partnerships social media and as part of general DCC grants advertising. Staff capacity was limited this round so additional arts funding promotion did not take place.

8 The Ara Toi/Creative Partnerships team held an arts-specific funding drop-in session in the Community Gallery on Thursday 27 August. Potential applicants were able to speak to Creative Advisors in a welcoming space between 11am and 4pm.

9 The team is in regular contact with potential and current applicants throughout the year and proactively contacts groups and individuals to check in with their application process.

10 Grant applications and relevant report backs are discussed and reviewed by the full team prior to finalising recommendations; all final assessments are reviewed by the Team Leader.

11 All grant applications undergo a rigorous assessment to ensure full compliance with the grant criteria as outlined on the DCC's website, as well as the DCC's Grants Management Policy (2019). The assessment process provides assurance that grant applicants are eligible and that the required documentation such as financial records, are received as part of their application.

12 The current Grants Management Policy (2019) is undergoing a review, and this work is being led by the DCC's Corporate Policy team.

DISCUSSION

13 The funding pool had an additional $14,900 that was returned from the September 2025 PTF round. This brings the total amount of funding to $113,100.00

14 There were 9 applications submitted to the Professional Theatre Fund.

Applications *(new applicants)*		
September 2026	September 2025	September 2024
9 (2)	10 (1)	6 (1)

Table 1. Summary of Professional Theatre Fund grants over the last three funding rounds.

15 As outlined above, there is no major fluctuation in the number of applicants or new applications from 2025 – 2026, but an overall increase since 2024.

NEXT STEPS

16 Staff will advise applicants of the Subcommittee's decisions and administer the payment of grants.

Signatories

Author:	Amie Taua - Ara Toi Partnerships Team Leader
Authoriser:	Mike Costelloe - General Manager, Arts, Culture & Economic Development

Attachments

	Title	Page
⇩A	2026 September Professional Theatre Fund Applications	83

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. It also promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	☒	☐	☐
Economic Development Strategy	☒	☐	☐
Environment Strategy	☒	☐	☐
Arts and Culture Strategy	☒	☐	☐
3 Waters Strategy	☐	☐	☒
Spatial Plan	☐	☐	☒
Integrated Transport Strategy	☐	☐	☒
Parks and Recreation Strategy	☒	☐	☐
Other strategic projects/policies/plans	☒	☐	☐

Funding decisions made by the Grants Subcommittee allow local professionals to develop and deliver diverse Theatre performances across the city. These performances support a vibrant and creative city described in strategies, policies, and plans such as Ara Toi Ōtepoti, the Festivals and Events Plan, and the Ōtepoti Performing Arts Action Plan.

Māori Impact Statement

Mana whenua are represented on the Grants Subcommittee and provide guidance and advice on allocations of funding.

Sustainability

There are no negative implications for sustainability.

Zero carbon

Projects are likely to have minimal impacts on city wide emissions; this has not been formally assessed.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Grants are part of the DCC's Levels of Service and are included in the DCC's LTP and Annual Plans.

Financial considerations

There are no financial considerations as grants are allocated according to the DCC's grants budget approved by Council.

Significance

The significance of the decision related to grants has been assessed as 'low'

Engagement – external

No internal or external engagement has taken place related to grants. Where an applicant has applied for a DCC grant from another team, staff share relevant knowledge. Staff also check to ensure that applicants do not apply for multiple DCC applications in one round.

SUMMARY OF CONSIDERATIONS
Engagement - internal Ara Toi/Creative Partnerships staff consulted with the Events, Community Partnerships, and Waste Minimisation teams.
Risks: Legal / Health and Safety etc. The risks related to grants is considered low as applicants have to provide financial and group information to be eligible to apply.
Conflict of Interest There has been a perceived conflict of interest registered for Curiouser and Curiouser, Hic Dracones Productions and Dunedin Summer Shakespeare. These conflicts have been noted by staff in accordance with the DCC's Conflict of Interest policy.
Community Boards There are no implications for Community Boards. There are some applicants who are located within the Community Boards areas.

DCC Professional Theatre Fund September 2026							
No	**Name of organisation**	**Bank Account name**	**Name of service/project**	**Purpose of Funding**	**When does your project start?**	**Total Costs**	**Amount Requested**
1	Birds of a Feather	He Waka Eke Noa Charitable Trust	The Fifth Step by David Ireland	Actor wages, stage manager/operator wages, script rights	4/10/2027	$ 75,536.62	$ 17,600.00
2	Chelsea McRae	Dunedin Fringe Arts Trust	The Goldyne Years	Creative team fees, photographer, sound hire	1/12/2026	$ 33,499.20	$ 18,000.00
3	Curiouser & Curiouser	WOW Productions	Downtime Activities Dunedin RPGs - Partnership projects	Marketing, personnel costs	1/12/2026	$ 26,155.44	$ 10,000.00
4	Dunedin Summer Shakespeare	Castle Trustees Limited	Much Ado About Nothing (DSS 2027)	Personnel fees (from December 2026)	1/12/2026	$ 33,555.00	$ 19,000.00
5	Hic Sunt Dracones Productions	Stage South Charitable Trust T/A	GhostWorks -- Spooky Tales of South Dunedin	Personnel fees	1/03/2027	$ 35,530.00	$ 18,400.00
6	Improsaurus Incorporated	Improsaurus	Improsaurus Season 2027	Personnel costs, marketing, artist fees, production and professional development	1/02/2027	$ 25,809.00	$ 15,000.00
7	Opera Otago	Opera Otago Dunedin Opera Company Inc	Extra-terrestrial Exploration	Artist fees	12/03/2027	$ 30,400.00	$ 6,200.00
8	Rose Productions	Dunedin Fringe Arts Trust	Songs For a New World	Personnel costs, venue and tech hire, promotion	3/05/2027	$ 35,508.00	$ 14,000.00
9	WOW! Productions Trust	WOW Productions	Eating the Mona Lisa by Amy Wright (WOW! 30th Anniversary Production)	Personnel and production costs, venue hire, publicity, props and set	1/06/2027	$ 61,936.00	$ 20,000.00
				Total cost of all applicants projects		**$ 357,929.26**	
				Total requested			**$ 138,200.00**
				Total available for distribution			**$ 113,100.00**

COMMUNITY EVENT GRANTS

Department: Events

EXECUTIVE SUMMARY

1 The report summarises applications for Community Events funding received in the September 2026 round.

2 The Grants Subcommittee is delegated to allocate grants within the approved budget for the Community Event fund. The total funding requested and available is detailed below, with application information included in attachment.

RECOMMENDATIONS

That the Subcommittee:

a) **Decides** the grants to be allocated to applicants from the Community Events fund attached.

BACKGROUND

3 Applications opened for the Community Events fund on 31 August and closed on 25 September 2026.

4 Potential applicants were encouraged to communicate with staff before applying so additional advice and information could be given.

5 Staff reviewed the applications and contacted applicants with incomplete information. Once received, the additional details were uploaded and incorporated into Squiz.

6 Every grant application undergoes a rigorous assessment to ensure full compliance with the grant criteria outlined on the DCC's website, as well as the standards set in the DCC's Grants Management Policy.

DISCUSSION

7 Initially 20 applications were received for this funding round however three applicants subsequently withdrew. A revised total 17 of applications were processed for the September round, matching the number of applicants in the March 2026 round.

8 The total amount requested across all applications was $81,802.66. Details of all applications are provided in the accompanying assessments.

9 One of the 17 applicants, Dunedin Super League, has been recommended for decline as, following the submission of an updated budget, the event was projected to have a deficit of only $50.

10 Of the 16 recommended applications, all were submitted by either locally based organisations or local branches of national organisations, such as the Royal New Zealand Pipe Band Association, which has an Otago branch.

11 Applications were received from a range of sectors, including four from ethnic community groups, four from sporting organisations, three from the arts sector, and six from general community groups.

12 The total funding available for allocation in the September round is $41,605.00, while the total amount requested across the recommended applications is $81,802.66. The Committee must determine the funding allocation for applicants.

OPTIONS

13 There are no options as the subcommittee have delegation to make the decisions.

NEXT STEPS

14 Staff will advise applicants of the Subcommittee's decisions and administer the payment of grants.

Signatories

Author:	Dan Hendra - Team Leader - Events
Authoriser:	Mike Costelloe - General Manager, Arts, Culture & Economic Development

Attachments

	Title	Page
⇩A	September 2026 Community Event Grants	88

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	☐	☐
Economic Development Strategy	✓	☐	☐
Environment Strategy	✓	☐	☐
Arts and Culture Strategy	✓	☐	☐
3 Waters Strategy	☐	☐	✓
Future Development Strategy	☐	☐	✓
Integrated Transport Strategy	☐	☐	✓
Parks and Recreation Strategy	✓	☐	☐
Other strategic projects/policies/plans	✓	☐	☐

The outcomes align strongly with the Council's Festival and Events Plan.

Māori Impact Statement

Mana whenua are represented on the Grants Subcommittee and provide guidance and advice on allocations of funding. Staff are working to develop relationships and ensure DCC Grants are accessible and supportive of the needs of the Māori community.

Sustainability

Contestable grants support the sustainability of community events applicants within the city.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no known implications.

Financial considerations

Budgets for contestable grants are set at the Annual and 10-Year Plans.

Significance

This decision is considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

Staff have engaged with applicants ahead of making recommendations.

Engagement - internal

Staff from Community Partnerships, Events, Ara Toi and the Waste and Environmental Solutions teams engage around applications.

Risks: Legal / Health and Safety etc.

There are no identified risks.

SUMMARY OF CONSIDERATIONS
Conflict of Interest Staff conflicts of interest have been managed, with identified staff removed from assessing or reviewing specific grant applications.
Community Boards There are no known implications for Community Boards.

Community Events Grants September 2026							
No	**Name of organisation**	**Bank Account Name**	**Event**	**Purpose of Funding**	**When does your project start?**	**Total costs**	**Amount Requested**
1	Vintage Car Club of New Zealand inc, Otago Branch inc	Vintage Car Club of New Zealand inc, Otago Branch inc	2027 Dunedin Brighton Run	To cover our costs in the Octagon ie. Traffic Management and Sound (PA System) costs.	23/01/2027	$ 7,011.70	$ 1,535.25
2	Rotary Club of Mosgiel Charitable Trust	Rotary Club of Mosgiel Charitable Trust	Taieri Network - A Very Taieri Christmas	Rotary Club of Mosgiel Charitable Trust is seeking funding to assist with the running costs for the A Very Taieri Christmas event which will be facilitated by Taieri Network.	12/04/2026	$ 15,410.00	$ 5,000.00
3	Royal New Zealand Pipe Band Association - Otago Centre Inc	Royal New Zealand Pipe Band Association - Otago Centre Inc	Octagonal Day and Otago/Southland Pipe Band Competition	We are seeking funding to assist with the costs of running the Octagonal Day and Otago/Southland Pipe Band Competition which is held over two days. We would like assistance with the running costs such as road closure costs, equipment hire, PA system hire, consumables, advertising, and sundry incidental expenses associated with running this event	13/02/2027	$ 19,537.00	$ 7,224.00
4	Dunedin Super League	Dunedin Super League	Dunedin Super League	To organize the Dunedin Super League, a cricket Event	26/12/2026	$ 12,650.00	$ 4,000.00
5	Otago Secondary Schools Sports Association Inc	Otago Secondary Schools Sports Association Inc	South Island Secondary Schools Athletics Championships 2027	Assistance towards the major expenses of the event - Venue/Caledonian Hire, First Aid, Athletics Otago Event delivery fees & Race Numbers	04/02/2027	$ 69,706.73	$ 9,321.73
6	Aotearoa NZ Folk Alliance	Aotearoa NZ Folk Alliance	Ballads to Blues '27 & Folk Music Awards	Technical facilities and hall hire. The established venue for this event is Hanover Hall (last four years) and we have an established relationship with Strawberry Sound for sound and lighting	01/03/2027	$ 6,759.00	$ 2,000.00
7	Otago Kennel Association	Otago Kennel Association	Otago Kennel Association 75th Anniversary Championship Dog Shows	We are seeking funding to support the delivery of the Otago Kennel Association's 75th Jubilee celebration, a two-day community event centred around a programme of public activities and engagement, incorporating four canine championship shows as part of the wider celebration. The 75th Jubilee celebration will be delivered in partnership with SPCA, providing an opportunity to promote animal welfare, responsible pet ownership and positive relationships between people and animals. We are applying for grant to support the development and delivery of public engagement activities associated with our event. Funding will be used to create public information materials, children's activity resources, a club history display, and printed educational and promotional materials. It will also contribute towards equipment and venue hire, as well as advertising and promotional activities to help maximise community participation and awareness.	20/03/2027	$ 24,468.00	$ 4,300.00
8	Hope Church Dunedin	Hope Church Dunedin	Christmas Festival 2026	Funding of $5,792.50 is requested towards essential event infrastructure, including generator hire, chairs and portable toilets, as well as inflatable attractions for the Christmas Festival.	19/12/2026	$ 37,151.40	$ 5,792.50
9	Dunedin Theatre Reviewers Collective	Dunedin Theatre Reviewers Collective	Dunedin Theatre Awards 2027	Event delivery, incl venue hire, technical expenses, event management, printing and koha/gifts for VIPs	15/02/2027	$ 6,180.00	$ 2,135.00
10	Seafarers Sevens Rugby	Seafarers Sevens Rugby	Seafarers Rugby 7's	Venue hire, Medical Staff, Ambulance services, Sound equipment, Marketing and promotion	02/06/2027	$ 26,069.46	$ 4,419.18
11	Dunedin Concerto Competition	Dunedin Concerto Competition	Dunedin Concerto Competition 2027	The Dunedin Concerto Competition 2027, particularly the delivery of the public Finalists' Concert at Dunedin Town Hall on Saturday 1 May 2027. The competition provides young classical musicians with an opportunity to perform concerto repertoire, receive professional adjudication and feedback, and progress to a major public performance with orchestral accompaniment. DCC funding of $10,000 is sought towards eligible event delivery costs associated with presenting the Finalists' Concert, including professional orchestral and production requirements. The concert will feature three finalists performing as concerto soloists with the Dunedin Symphony Orchestra in association with the Dunedin Youth Orchestra.	03/05/2027	$ 158,050.00	$ 10,000.00
12	Brighton Gala Experience	Brighton Gala Experience	Brighton Gala Experience	Brighton Gala Day 2027 Held on Brighton Domain BRIGHTON on Sunday 17th Jan 2027 being year 31 of continuous presentation to our wider community of Dunedin City as FREE to ENTRY for all patrons	16/01/2027	$ 21,560.00	$ 1,500.00
13	Dunedin Christmas Charitable Trust	Dunedin Christmas Charitable Trust	Dunedin Charitable Christmas Lunch	We are seeking funding to cover general overhead expenses associated with our event, for items that are not already adequately funded.	25/12/2026	$ 62,300.00	$ 10,000.00
14	Dunedin Poultry, Pigeon & Cage Bird Club	Dunedin Poultry, Pigeon & Cage Bird Club	Dunedin Poultry, Pigeon & Cage Bird Club's 50th Anniversary show	To cover venue costs of Forrester Park Pavillion	29/05/2027	$ 20,273.00	$ 1,750.00
15	Dunedin Tamil Society	Dunedin Tamil Society	Thamizh Puthaandu Kalai Vizha (Tamil New Year Cultural Celebration) 2027	Venue hire & Decoration $1000 PA & Sound System hire $1000 Photo/Video coverage $700 Stationery/photocopying $125	17/04/2027	$ 5,565.00	$ 2,825.00
16	Dunedin Sri Lankan Society Inc	Dunedin Sri Lankan Society Inc	DSLS Sri Lankan New Year Festival 2027	Dunedin Sri Lankan Society Inc. is seeking grant support to deliver the Sri Lankan Traditional New Year celebration in April 2027. Funding will help cover marketing and advertising, venue hire, planning meetings, decorations, stationery, traditional sports equipment, sound and lighting, staging, Paper plates, cups and cutleries, and traditional food. This event is the Society's main annual cultural celebration and an important opportunity for people of Sri Lankan origin in Dunedin to reconnect with their traditions. Many families live far from relatives and cultural networks in Sri Lanka, making it harder to pass language, customs, food, games, and community practices to younger generations. The event has been successfully delivered in previous years, with Dunedin City Council providing part funding last year and Deputy Mayors and Councilors attending in support. This event is also included in the Dunedin City Council annual event list.	02/01/2027	$ 12,725.00	$ 5,000.00
17	Pakistani Community of Otago Inc	Pakistani Community of Otago Inc	Eid ul Fitr Funding	Pakistani Community of Otago (PCO) is seeking $9,450 to deliver an Eid ul Fitr Community Celebration in Dunedin for approximately 100 to 150 people. Funding will support venue hire, a shared halal meal and refreshments, cultural activities, children's and youth participation, and essential event costs. Eid ul Fitr marks the completion of Ramadan and is an important occasion for gratitude, generosity and family connection. The celebration will help families living far from relatives maintain cultural traditions and give children opportunities to learn about their heritage. Sharing food is central to Eid and Pakistani hospitality. Free participation and a shared meal will bring families, students and new migrants together, helping strengthen belonging, reduce isolation and support mental wellbeing.	13/03/2027	$ 9,450.00	$ 5,000.00
				Total Cost of All Applicants Projects		**$ 514,866.29**	
				Total requested			**$ 81,802.66**
				Total available for distribution			**$ 41,605.00**

WASTE MINIMISATION COMMERCIAL AND COMMUNITY GRANTS

Department: Waste and Environmental Solutions

EXECUTIVE SUMMARY

1 This report provides details of the Waste Minimisation Grants that were applied for in the September 2026 round, and the Waste Minimisation Small Project grants awarded under the Chief Executive Officer's delegation from June - September 2026. The report also provides recommendations for allocating funding for the Waste Minimisation Community and Commercial Grants, for the grants subcommittee to decide upon.

RECOMMENDATIONS

That the Subcommittee:

a) **Approves** the allocation of any remaining unspent funds from the Waste Minimisation Commercial Grants to the Waste Minimisation Community Grants in this funding round.

b) **Decides** the amount of funding allocated to applicants in the Waste Minimisation Commercial Grants.

c) **Decides** the amount of funding allocated to applicants in the Waste Minimisation Community Grants.

d) **Notes** the approved Waste Minimisation Small Project grants allocated to community organisations.

e) **Notes** That as part of the draft 10 year plan 2027-37 process, Council will be presented with an options report regarding proposed changes to waste minimisation grants funding. This includes seeking approval to set up Long Term Service Level Agreements, to create longer term funding security for organisations delivering enduring waste minimisation outcomes and 'Deeds of Funding' for Community Resource Recovery Centres.

f) **Notes** that the Waste Minimisation Grants are funded by Waste Disposal Levy provided by the Ministry for the Environment and are not rates funded.

BACKGROUND

2 On 12 February 2026, Council granted the Chief Executive delegated authority to allocate small grants of $5,000 or less. Decisions made under this delegation must be reported to the next Grants Subcommittee for noting.

Moved (Cr Cherry Lucas/Mayor Sophie Barker):

That the Council:

*e) **Confirms** its preferred Governance Structure for Grant Decisions is a Grants Subcommittee + Staff Delegations + Council Oversight where:*

i) Staff allocate small grants under delegation.

ii) A Grants Subcommittee (which include community representatives) allocates mid-tier grants, multi-year and large grants.

Division

The Council voted by division

For:	*Crs John Chambers, Christine Garey, Doug Hall, Marie Laufiso, Mandy Mayhem, Andrew Simms, Mickey Treadwell and Steve Walker (8).*
Against:	*Crs Cherry Lucas, Russell Lund, Benedict Ong, Lee Vandervis, Brent Weatherall and Mayor Sophie Barker (6).*
Abstained:	*Nil*

The division was declared CARRIED by 8 votes to 6

Motion carried (CNL/2026/023)

3 This September round of Waste Minimisation Community Grants has been larger than usual and is over subscribed. The Waste Minimisation Commercial Grants round was smaller than usual and has un-used funding remaining. To fund more of the community projects, staff recommend moving the un-used funding from the waste minimisation commercial grants to the community grants pool of funding.

4 The Grants Subcommittee has resolved to move funding between Waste Minimisation Community and Commercial pools of funding in the past. This was done in the September 2019 and March 2021 funding rounds.

DISCUSSION

5 In the September funding round, $30,000 was available for Waste Minimisation Community Grants. In the financial year 2026/27, $10,000 is available for Waste Minimisation Small Project Grants.

6 The Waste Management and Minimisation Plan 2025 sets out the framework for waste minimisation grant funding (Attachment A).

7 The Waste Minimisation Community and Waste Minimisation Commercial grant applications are outlined in the attached tables (Attachment B) and (Attachment C) for the Grants Subcommittee to decide upon.

8 Waste Minimisation Small Project grants are outlined in the table provided (Attachment D).

OPTIONS

Option One – Recommended Option

9 Unused funding from the Waste Minimisation Commercial Grants pool is added to the funding pool for Waste Minimisation Community Grants for the September 2026 funding round.

Advantages

- This will increase the funding pool for community groups from $30,000 to $54,964.20, enabling a higher percentage of the requested amounts by community groups to be funded.

Disadvantages

- No disadvantages identified.

Option Two – Status Quo

10 Unused funding from the funding pool for Waste Minimisation Commercial Grants is not added to the funding pool for Waste Minimisation Community Grants.

Advantages

- No advantages identified.

Disadvantages

- The amount of funding available for community groups remains at $30,000, meaning smaller amounts must be allocated per applicant.
- $24,964.20 of Waste Minimisation funding remains un-used this funding round.

NEXT STEPS

11 Staff will take the Grants Subcommittee's decisions and progress funding for applicants accordingly.

Signatories

Author:	Leigh McKenzie - Waste Minimisation Officer, Waste and Environmental Solutions
Authoriser:	Chris Henderson - Group Manager Waste and Environmental Solutions Scott MacLean - General Manager, City Services

Attachments

	Title	Page
⇩A	Attachment A - Waste Minimisation Grants Framework	94
⇩B	Attachment B - Waste Minimisation Community Grants, September 2026	95
⇩C	Attachment C - Waste Minimisation Commercial Grants, September 2026	96
⇩D	Attachment D - Waste Minimisation Small Project Grants, June - October 2026.	97

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social, economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	☐	☐
Economic Development Strategy	✓	☐	☐
Environment Strategy	✓	☐	☐
Arts and Culture Strategy	✓	☐	☐
3 Waters Strategy	☐	☐	✓
Future Development Strategy	☐	☐	✓
Integrated Transport Strategy	☐	☐	✓
Parks and Recreation Strategy	☐	☐	✓
Other strategic projects/policies/plans	✓	☐	☐

This report supports the Council's Waste Management and Minimisation Plan 2025 and Zero Carbon Plan 2030.

Māori Impact Statement

Staff are working to develop relationships with the Māori community and ensure DCC grants are accessible and supportive of the needs of the Māori community.

Sustainability

Waste Minimisation Grants provide community with a funding opportunity for new waste minimisation projects and initiatives.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Budget is set aside from Waste Levy revenue for waste minimisation grants in accordance with the Dunedin City Council Waste Management and Minimisation Plan 2025. This money is received from the Ministry for the Environment and has been approved to use for grants funding in accordance with section 47 of the Waste Minimisation Act.

Financial considerations

Grants will be expended from the Waste Minimisation Funds within approved budgets.

Significance

This decision is considered to be of low significance in terms of Council's Significance and Engagement Policy.

Engagement – external

A variety of newsletters, social media, Otago Access Radio, as well as advertising in local media were used to promote these grants.

SUMMARY OF CONSIDERATIONS
Engagement - internal Internal engagement was carried out with other grant funding departments to check applicants were not doubling up on applications. Departments relevant to the organisations applying for funding were also engaged to check on the best fits in funding criteria for applicants.
Risks: Legal / Health and Safety etc. By funding consenting costs for applicants, the risk of funding non-compliant activity can be managed.
Conflict of Interest No conflict of interests have been identified.
Community Boards Funded waste minimisation projects may develop in community board areas.

Attachment A

Waste Management and Minimisation Plan 2025 (WMMP)

Waste Minimisation Grants Framework

Te Aka Pieta Tautoko o te Whakamōkito Para

1 Under the Waste Minimisation Act, Territorial Authorities can provide grants using waste levy money, to encourage and enable waste minimisation in accordance with their WMMP. If the Territorial Authority wishes to, the WMMP must provide the framework for doing so (s43 (2d) WMA).

2 This following section gives a framework to outline the structure and guidelines for distributing contestable and non-contestable grants to organisations and projects. It ensures transparency, fairness, and effective allocation of grants.

3 These grants are to enable waste minimisation action by external organisations, in accordance with the guiding principles, vision, goals, objectives, and actions in the WMMP.

4 Decisions on the award of grants will be based on the following priorities:

a) Top of the waste hierarchy - enable residents or businesses to avoid waste, reuse, or repair items.
b) Waste streams - alignment with the material diversion targets in this Plan and the Zero Carbon Plan 2030 (organics – food, garden, timber, paper, and textiles).
c) Delivery - the applicant's ability to deliver their project, expand local capability, and achieve strong waste minimisation outcomes.
d) Expand opportunities for diversion – increase the variety of sustainable waste minimisation solutions available and develop new capabilities in Ōtepoti Dunedin.
e) Scale - The quantity and volume of material that will be minimised from reaching landfill by an applicant's project.

5 The DCC's Grants Management Policy also applies to the management of waste minimisation grants.

6 **Other considerations could include** collaborative and joint applications (i.e., between businesses or between community organisations), whether the organisation is local, creates equity for Māori, Pacifica, and new migrant communities, and whether the project contributes towards social, economic, environmental, and cultural outcomes. Also, health and safety planning will be required where appropriate, such as public events.

Waste Minimisation Community Grants September 2026

No.	Name of Organisation	Bank Account Name	Name of service/project	Purpose of Funding	Waste Minimised	Project start date	Total costs	Amount requested
1	BIAS Charitable Trust	BIAS Charitable Trust	Brockville Reuse & Reimagine – Giving Unwanted Items a New Life	Physical materials, Promotional materials, Expert assistance	Textiles	01/12/2026	$19,268.25	$5,000.00
2	Community Communications Technology Trust	Community Communications Technology Trust	Full Circle E-Waste Ōtepoti: Community Collection and Zero-Landfill Recovery	Wages and rent for e-waste collection, refurbishing, rehoming, and recycling service.	E-waste	02/12/2026	$86,961.54	$5,000.00
3	Corstorphine Kindergarten	Corstorphine Head Teacher Account	Deepening our sustainability through composting	Physical materials and expert assistance for chicken coop	Food, organic waste	25/01/2027	$5,000.00	$3,982.40
4	Dunedin Bedding Bank	Dunedin Bedding Bank	Rethinking Bedding: Reuse, Repurpose, Recover	To purchase materials, equipment and storage	Textiles	18/01/2027	$7,554.84	$5,000.00
5	Dunedin Curtain Bank	Dunedin Curtain Bank Trust	Dunedin Curtain Bank Trust	Wages for Coordinator/lead Machinist	Textiles	07/12/2027	$182,620.00	$5,000.00
6	Dunedin Midwinter Celebrations Trust	Dunedin Midwinter Celebrations Trust	Dunedin Midwinter Carnival 2027	Physical materials, Promotional materials, Expert assistance	Packaging and food waste	01/03/2027	$7,134.00	$4,984.00
7	iD Dunedin Fashion Charitable Trust	iD Dunedin Fashion Charitable Trust	iD Dunedin Fashion Week 2027	Expert assistance	Packaging and food waste	15/03/2027	$5,400.00	$3,780.00
8	OneCoast Incorporated	OneCoast Incorporated	OneCoast Repair Café, Bike Repairs and Fabric Waste Workshops at School	Wages for workshop leaders.	Textiles, bikes, and household items	01/12/2027	$3,442.00	$2,754.00
9	Our Food Network	Our Food Network Dunedin	Community Fruit Harvest Otepoti	contribute to paying the CFH coordinator	Food waste	07/12/2026	$38,960.00	$5,000.00
10	South Dunedin Street Festival*	The South Dunedin Community Network Incorporated	South Dunedin Street Festival	Physical materials, Promotional materials, Expert assistance	Recycling, food waste, packaging, and household items	01/02/2027	$6,495.00	$5,000.00
11	SuperGrans Dunedin Charitable Trust	SuperGrans Dunedin Charitable Trust	SuperGrans Dunedin Charitable Trust - Special focus on Connect with Food	To reduce food and textile waste through community cooking sessions and sewing classes.	Food and textiles	26/01/2027	$15,087.68	$5,000.00
12	Te Hou Ora Whanau Services	Te Hou Ora Whanau Services Ltd	Aroha Bikes	Expert assistance	Bicycles	01/12/2026	$8,300.00	$4,750.00
13	Te Runanga Otakou	Te Rūnanga o Ōtākou	Ōtākou Marae Compost and Circular Food System Creation	Physical materials, Expert assistance, Other	Food waste	10/02/2027	$10,815.00	$5,000.00
14	TechCollect NZ Limited	TechCollect NZ Limited	Campaign for e-waste recycling	A contribution to help cover the costs to transport and process the e-waste expected to be collected through the project over a 12-month period.	E-waste	02/12/2026	$21,374.14	$5,000.00
15	Ukrainian Association of New Zealand – Southern Regions	Ukrainian Association of New Zealand – Southern Regions	Wound through times	Physical materials, Promotional materials, Expert assistance, venue costs.	Textiles	05/07/2027	$64,146.05	$5,000.00
				Total Cost of All Applicants Projects			$482,558.50	
				Total requested				$78,450.40
				Total available for distribution				$30,000.00
				Total available for distribution if un-used funding from Waste Min. Commercial Grants is moved to the Waste Minimisation Community Grants funding for the Sepetmber 2026 round:				$54,964.20

Waste Minimisation Commercial Grants September 2026

No.	Name of Organisation	Bank Account Name	Name of service/project	Purpose of Funding	Waste Minimised	Project start date	Total costs	Amount requested
1	Rescued Limited	Rescued Limited	Prevention First	Expert assistance - stakeholder participation costs for running the feasibility study.	Food waste	01/02/2027	$60,000.00	$42,000.00
2	Whakaari View Ltd	Whakaari View Ltd	Whakaari View ltd	Physical materials	Organics - food waste and avoided material consumption of toilet paper.	02/12/2026	$4,336.86	$3,035.80

Total Cost of All Applicants Projects			$64,336.86	
Total requested				$45,035.80
Total available for distribution				$70,000.00

Waste Minimisation Small Project Grants								
Grants Approved under Chief Executive's Delegated Authority from June 2026								
No.	**Date received**	**Organisation**	**Project**	**Purpose of Grant**	**Project Cost**	**Amount requested**		**Amount Paid**
1	23/06/2026	Sew On Periodcare	Sewing workshops for zero-waste periods	To fund materials for information kits	$1,100	$500		$500
2	30/06/2006	Pioneers Koputai Early Learning Centre	Reuse workshops for pupils	To fund physical materials	$217	$177		$177
3	16/07/2026	Methodist Mission Southern	Kaitiaki in Action | Waste Wise Challenge	To fund materials for reuse and repair packs.	$1,300	$500		$500
							Total	**$1,177**
					Total amount remaining for distribution in financial year 2026/27		**$8,300**	
					Total of WM Small Project grants spent in financial year 2026/27			**$1,700**

KARAKIA WHAKAMUTUNGA

The meeting will close with a Karakia Whakamutunga.