DUNEDIN CITY COUNCIL | kaunihera a-rohe o Ōtepoti

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

Date:	**Tuesday 1 December 2026**
Time:	**10:00 am**
Venue:	**Portobello Bowling Club, Sherwood Street, Portobello**

Richard Briggs
Chief Executive Officer

Otago Peninsula Community Board

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Stacey Kokaua-Balfour	Cheryl Neill
	Hugh O'Neill	Emma Strybosch
	Cr Mickey Treadwell	
Senior Officer	Sian Sutton, Dunedin Destination Manager	
Governance Support Officer	Lauren Riddle	

Lauren Riddle
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: *Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.*

ITEM TABLE OF CONTENTS **PAGE**

1	Opening	4
2	Public Forum	4
	2.1 Public Forum	4
3	Apologies	4
4	Confirmation of Agenda	4
5	Declaration of Interest	5
6	Confirmation of Minutes	11
	6.1 Otago Peninsula Community Board meeting - 20 October 2026	11
PART A REPORTS (Otago Peninsula Community Board has power to decide these matters)		
7	Governance Support Officer's Report	19
8	Board Discretionary Fund Update and Funding Application	22
9	Meeting Schedule 2027	33
10	Community Plan	34
11	Climate Adaptation and Resilience	35
12	Board Representation and Roles	36
13	Councillor Update	37
14	Chairperson's Report	38
15	Items for Consideration by the Chair	40

1 OPENING

Paul Pope will open the meeting with a reflection.

2 PUBLIC FORUM

2.1 Public Forum

At the realease of the agenda no public forum requests had been received.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and

b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
⇩A	OPCB Register of Interests - December 2026	7

Otago Peninsula Community Board Register of Interest - December 2026

Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Pope (Chairperson)	Board Chairperson/Director	Spiralis Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Taieri Catchment Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Environmental Advisor	McConnell Dowell	Possible conflict as company undertakes work as DCC contractor for 3Waters work.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Contractor	Aukaha Ltd (for photography of marine reserves)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	OPCB representative	Portobello Hall (liaison)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoani Langsbury (Deputy Chairperson)	Manager (Employee)	Otago Peninsula Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Yellow-eyed Penguin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee (Chairperson)	Otago Peninsula Biodiversity Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	External Issues Komiti	Te Runanga o Otakou (TRO)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Gazetted Takata Tiaki	TRO - Tangata Tiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Te Runanga o Ngai Tahu - Climate Tautoko Komiti	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	DoC Te Roopu Kaitiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Otago Technical Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Commissioner	Waitaki District Council	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	RMA Commissioner	Environment Canterbury	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	RMA Commissioner	Christchurch City Council	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Independent Commissioner	Dunedin City Council	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoani Langsbury (Deputy Chairperson) (cont)	Trustee (Chairperson)	Te Rauone Incorporation	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Research Director	TRO - Ko Takaroa Rau - Enabling Ōtākou Kaitiaki Practices	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Environmental Protection Authority (EPA) - Te Herenga	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Expert Panelist	EPA - Fast Track	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee(Co-Chairperson)	Wild Dunedin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Ōtepoti Dunedin Cruise Action Group	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	DCC - Ōtepoti Dunedin Destination Management Advisory Panel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member (Co-Chairperson)	ORC - Regional Pest Management Advisory Panel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Regional Council - Site Led Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	ORC - Dunedin & Coast Integrated Catchment Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member (Chairperson)	TRO - Marine Kaupapa	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Manawhenua Representative	DCC Finance and Performance Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Ōtākou Marae Reserve	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

Stacey Kokaua-Balfour	Member	Te Vaka Cook Islands of Dunedin Incorporated	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	External Pacific Advisory Committee for Otago Polytechnic (te Pūkenga)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cheryl Neill	Teacher	Portobello School	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	OPCB representative	Harwood Hall (liaison)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hugh O'Neill	Owner	Residential Property, Pukehiki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Pukehiki Church	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Visitor Accommodation	Residential Property, Pukehiki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Emma Strybosch				
Cr Mickey Treadwell	Director	Atawhai Interactive Tapui Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Otago Polytechnic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtepoti Dunedin Live Music Advisory Panel (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Tūroa Partnership (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

OTAGO PENINSULA COMMUNITY BOARD MEETING - 20 OCTOBER 2026

RECOMMENDATIONS

That the Board:

a) **Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 20 October 2026 as a correct record.

Attachments

	Title	Page
A⇩	Minutes of Otago Peninsula Community Board meeting held on 20 October 2026	12

DUNEDIN CITY COUNCIL | kaunihera a-rohe o Ōtepoti

Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Tuesday 20 October 2026, commencing at 10:00 a.m.

PRESENT

Chairperson	Paul Pope	
Members	Cheryl Neill	Hugh O'Neill
		Cr Mickey Treadwell

IN ATTENDANCE Senior Officer - Sian Sutton (Manager Enterprise Dunedin), Jonathan Rowe (Manager Climate Adaptation and Resilience) and Brandy Saxton (Senior Advisor Climate Adaptation and Resilience)

Governance Support Officer Lauren Riddle

1 OPENING

Hugh O'Neill opened the meeting with a reflection on his family's choice to move to from the UK twenty years ago to settle on the Otago Peninsula. He shared that New Zealanders had made them welcome and the kindness and decency of the people remains the greatest asset.

Paul Pope welcomed representatives from the Otago Regional Council - Richard Saunders, CEO; Julian Phillips, Implementation Lead – Public Transport and Councillor Alan Somerville to the meeting and thanked them for taking the time to hear from the community on the impact of the 1 October 2026 changes to the bus services.

2 PUBLIC FORUM

Complaint – bus route down Nicholas Street, Portobello

Mrs Sutherland raised ongoing concerns about damage to her property, which she attributed to vibrations from the frequency of buses travelling along Nicholas Street. She advised that the issue had been raised with the Board and with the Otago Regional Council in 2024 but remained unresolved and requested a reduction in bus movements on Nicholas Street, with the route returning to Portobello Road.

A copy of Mrs Sutherland's presentation was provided to the Otago Regional Council staff in attendance at the meeting.

ORC bus timetable changes as of 1 October 2026

Mr McPherson spoke of the impact of the Route 18 timetable changes on Peninsula residents. He gave an example of passengers from Harington Point, Ōtākou and Harwood no longer being able to reach the Bus Hub in time for jobs starting 8:00-8:30am, as start the of the service at Harington Point now commences at 7:23am (previously 7:07am). He requested a review of the Route 18 - 1 October timetable changes in consultation with the community.

Mr Pope advised that the Board had received significant community feedback regarding the timetable changes, including service delays, missed stops and route errors by new operators. Mr Pope provided the feedback to the ORC attendees for follow-up.

Moved: (Paul Pope/Cheryl Neill)

That the Board

Extend Public Forum beyond 30 minutes.

Motion carried.

Tomahawk-Smaills Beach Beachcare Trust

Nicole Bezemer, Manager of the Tomahawk-Smaills Beach Beachcare Trust spoke in support of the Trust's funding application for a rabbit and sea lion-proof fence around the nursery, seeking funding to protect nursery plants from damage and enable operations to continue during sea lion pupping season. She noted the fence would support the ongoing production of plants for restoration and wildlife habitat enhancement.

3 APOLOGIES

Moved (Paul Pope/Cr Mickey Treadwell):

That the Board:

Accepts the apologies from Hoani Langsbury, Stacey Kokaua-Balfour and Emma Strybosch.

Motion carried (OPCB/2026/053)

4 CONFIRMATION OF AGENDA

Paul Pope requested that Item 10 – Board Discretionary Fund report be taken at the conclusion of Public Forum to allow the Board to deliberate on the funding application of the Tomahawk-Smaills BeachCare Trust while Ms Bezemer was in attendance.

Moved (Paul Pope/ Hugh O'Neill):

That the Board:

Confirms the agenda with the following alteration for Item 10 - Board Discretionary Fund report to be taken at the conclusion of Public Forum.

Motion Carried.

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

There were no updates.

Moved (Paul Pope/Cr Mickey Treadwell):

That the Board:

a) **Notes** the Elected Members' Interest Register; and

b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

PART A REPORTS

10 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATION

The Board considered a funding application from the Tomahawk-Smaills BeachCare Trust seeking funding support of $2,000 for the installation of a rabbit and sea lion proof fencing for the Trust's nursery.

Moved (Paul Pope/ Hugh O'Neill):

That the Board:

a) **Approves** funding of $2,000 to the Tomahawk-Smaills BeachCare Trust to support installation of a rabbit and sea lion fencing for the BeachCare Trust nursery.

b) **Holds** $1,000 in reserve in the Board's Discretionary Fund for the Youth Scholarship Award for 2026-27.

c) **Notes** the discretionary fund update.

Motion carried (OPCB/2026/054)

6 CONFIRMATION OF MINUTES

6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 11 AUGUST 2026

Moved (Paul Pope/ Cheryl Neill):

That the Board:

Confirms the public part of the minutes of the Otago Peninsula Community Board meeting held on 11 August 2026 as a correct record.

Motion carried (OPCB/2026/055)

PART A REPORTS

7 PUBLIC TRANSPORT UPDATE (OTAGO REGIONAL COUNCIL)

Otago Regional Council Richard Saunders (CEO), Julian Phillips (Implementation Lead – Transport) and Alan Somerville (Councillor) responded to community concerns regarding the 1 October public transport timetable changes.

Mr Saunders acknowledged shortcomings in implementing a new contractor and timetable simultaneously and advised that improvements to morning commuter and school bus services would be made in the short term, with a broader review of timetable and service issues to follow.

Board members highlighted concerns regarding school transport, driver familiarity with Peninsula routes and stops, customer service standards, and afternoon services from Portobello for school pupils. Cr Somerville acknowledged the impact on passengers and ORC's commitment to addressing the issues.

Mr Pope provided community correspondence to ORC staff and thanked the representatives for their attendance.

8 CITYWIDE CLIMATE RESILIENCE - CLIMATE ADAPTATION

Dr Jonathan Rowe, Manager Climate Adaptation and Resilience, and Brandy Saxton, Senior Advisor Climate Adaptation and Resilience, presented an update on the Council's climate adaptation and resilience programme, including climate risk assessment and adaptation planning relevant to the Board area, and responded to questions.

The Board agreed to include Climate Adaptation and Resilience as a regular agenda item to facilitate feedback to the DCC on priorities, concerns and local knowledge to help inform future resilience planning.

9 GOVERNANCE SUPPORT OFFICER'S REPORT

The report informed the Otago Peninsula Community Board of activities relevant to the Board area including:

Hereweka Harbour Cone Management Plan review (Submissions close 10 November 2026) – Paul Pope to submit on behalf of the Board.

Draft Ōtepoti Pathways Strategy –Paul Pope summarised the content of the Board submission.

Local Government Representation Review – The review was confirmed as a mandatory process for the Council to review its electoral structure at least once every six years. The review will consider possible changes to the shape of local government in Dunedin, including: the total

number of councillors, whether community boards should be retained or changed, and whether councillors are elected at large or by wards.

Portobello boardwalk – Paul Pope advised that a public drop-in session would be held during the week commencing 2 November for residents to meet with the contractors (Downer) and DCC Transport staff ahead of the commencement of the contract. Date and venue to be advertised on social media.

DCC Homeless Outreach Service – the information has been added to the Board's social media page.

Moved (Paul Pope/Cr Mickey Treadwell):

That the Board:

a) **Retrospectively** ratifies the Otago Peninsula Community Board submission to the DCC Draft Ōtepoti Pathways Strategy.

b) **Authorises** Paul Pope as Chairperson to submit to the Draft Hereweka Harbour Cone Management Plan 2026 on the Board's behalf.

c) **Notes** the Governance Support Officer's Report.

Motion carried (OPCB/2026/056)

11 COMMUNITY PLAN

The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.

There were no updates to the Community Plan.

12 BOARD REPRESENTATION AND ROLES

Board members provided a verbal update on their representative roles and other responsibilities, including:

Harwood and all Back Bays – Cheryl Neill advised that grading work had been completed on the Back Bays gravel roads and that the trees around Harwood Hall had been assessed and trimmed back for safety by Council contractors.

Portobello – Paul Pope advised work is ongoing for the new toilets at the Portobello Hall and the hall is due to reopen by the end of November 2026.

Pukehiki and Broad Bay – Hugh O'Neill provided an update on community projects, advising that refurbishment work had been completed at the Pukehiki Library and was ongoing at the Pukehiki Community Hall. He also noted that the Pukehiki Church was exploring opportunities to host music events following the completion of internal renovations.

Macandrew Bay – Pump station work has been completed and the beach entrance re-opened. Paul Pope spoke on the 3 Waters project being undertaken near Marion Street to install a new wastewater holding tank and pump. The project is expected to take 6 months.

Moved (Paul Pope/Cheryl Neill):

That the Board:

Notes the Board updates.

Motion carried (OPCB/2026/057)

13 COUNCILLOR UPDATE

Cr Mickey Treadwell provided a verbal update on items of interest to the Board area, including:

- **Head Start – Amalgamation** – this has been "paused" by the Local Government Minister.
- **New CEO, Richard Briggs** commenced on 5 October.
- **Te Awa Ōtākou** - Cr Treadwell advised that the debate on Te Awa Ōtākou (as part of the Long-Term Plan budget discussions) will be held on Monday 7 December and reminded the Board to lodge their request to speak at Public Forum regarding the budget for the Te Awa Ōtākou section of the peninsula connection project.
- **RMA Planning Bill (RMA process)** – Cr Treadwell spoke to the replacement of the Resource Management Act 1991 (RMA) with the Planning Act and the National Environment Act and the focus of each Act.

  He spoke on the direct impact of the delay of the Government's Head Start local government reform pathway on Council to enact the Planning Act 2026 and the Natural Environment Act 2026.

Moved (Paul Pope/Hugh O'Neill):

That the Board:

Notes the Council Activities Update.

Motion carried (OPCB/2026/058)

14 CHAIRPERSON'S REPORT

Paul Pope as Chairperson provided a verbal update on items of interest, including:

Sea lions at Macandrew Bay – The Department of Conservation is to install signage about sea lion activity at Macandrew Bay.

Preparation for El Nino weather – Information will put out on the Board's social media to remind the public to prepare themselves for the impact of hot weather over the summer period, including fire risks, water storage etc.

Otago Peninsula display (Andersons Bay Inlet) – Paul spoke to the need for a replacement of the existing display as it is out of date and a re-think is required on 'way finding' map information for the peninsula.

Cycling behaviour signage project – suggestions for improvement:

- Numbered km markers along the Peninsula connection shared pathway to assist emergency services to pinpoint exact locations quickly.

- Signage for dual responsibilities of cyclists and pedestrians along the shared pathway.
- A summer campaign on user behaviour along shared pathways in the city.
- Mandatory use of bells on bicycles along the shared pathways.

Tomahawk playground – Paul advised funding would be sought through the Long-Term Plan 2027-2037.

Portobello boardwalk update. – A public drop-in session is to be held the week commencing 2 November with Downers and the DCC Transport team. Venue to be confirmed and event promoted on social media.

Moved (Paul Pope/Cr Mickey Treadwell):

That the Board:

Notes the Chairperson's update.

Motion carried (OPCB/2026/059)

15 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the Chair.

The meeting concluded at 11:48 a.m.

.....
CHAIRPERSON

PART A REPORTS

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:

- Portobello Boardwalk project update
- Project Fund balance
- Draft Hereweka Harbour Cone Management Plan (Stage 2) Submission
- Online Dunedin walking track directory
- Keeping of Animals Bylaw – proposal for cats to be microchipped and de-sexed
- What Dunedin City Council is Currently Consulting On
- Roadworks Schedule
- Reporting of operational issues or concerns to DCC

2 As this is an administrative report, there are no options or summary of considerations.

RECOMMENDATIONS

That the Board:

a) **Ratifies** the Board submission to the draft Hereweka Harbour Cone Management Plan 2026.

b) **Authorises** Paul Pope as Chairperson to submit to the Keeping of Animals Bylaw proposal on the Board's behalf.

c) **Notes** the Governance Support Officer's Report.

Project Fund balance

3 The balance of the Board's project discretionary fund as at 1 December 2026 is $5,000.

Portobello Boardwalk project

4 Dr Glen Hazelton (Major Projects Director) and representative from Downer (contractor) will provide a verbal update on the Portobello boardwalk and feedback from the recent public "drop in" project information session to the Board

Draft Hereweka Harbour Cone Management Plan (Stage 2) Submission

5 The Board's submission to the draft Hereweka Harbour Cone Management Plan was submitted on 10 November 2026. A copy of the submission is attached for the Board's ratification.

Online Dunedin walking track directory

5 A directory of Dunedin walking tracks is now live on the Dunedin City Council website: https://www.dunedin.govt.nz/community-facilities/walking-tracks/track-directory.It contains key information for walkers about each track.

Keeping of Animals Bylaw – proposal for cats to be microchipped and de-sexed

6 The DCC Hearing Committee's recommendations for the Review of the Keeping of Animals Bylaw were adopted by Council on 29 October 2026.

7 Council approved a revised draft of the Bylaw and is now undertaking further consultation about a proposal to require owners to have cats over four months old microchipped and de-sexed, with some exceptions. This proposal is to help manage cat-related nuisance issues in Dunedin. A second option is to promote responsible cat ownership.

8 The Dunedin City Council (DCC) invites residents and ratepayers to have their say on the introduction of specific cat restrictions under the Keeping of Animals Bylaw, with consultation opening today and submissions closing at 5pm on Friday 11 December 2026

9 Details of the proposal are available at: https://www.dunedin.govt.nz/do-it-online/have-your-say/current-consultations/cat-requirements

10 Consultation will close at **5pm, Friday 11 December 2026**. Submissions can be made via this form: https://www.dunedin.govt.nz/do-it-online/have-your-say/cat-restrictions-feedback

What Dunedin City Council is Currently Consulting On

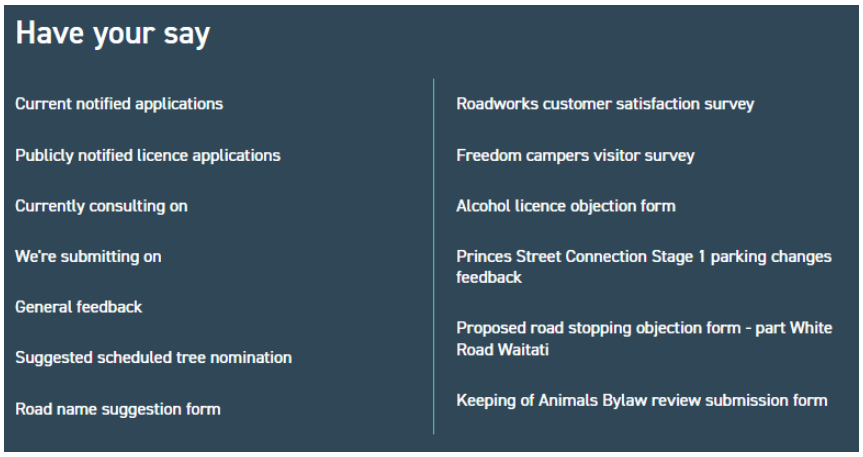
11 For the most up to date information on what DCC is consulting on, please visit https://www.dunedin.govt.nz/council/currently-consulting-on

Roadworks Schedule

12 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links https://www.dunedin.govt.nz/news-and-events/public-notices/roadworks-schedule and https://www.dunedin.govt.nz/news-and-events/public-notices/notified-road-closures.

Have your Say (online)

13 The DCC website provides members of the public the ability to "Have your Say" to submit views, objections to applications or general feedback, online at https://www.dunedin.govt.nz/do-it-online/have-your-say



Reporting of operational issues or concerns to the Dunedin City Council

14 DCC has launched a new online "Fix It" form to make it easier for residents to report non-urgent issues such as potholes, damaged footpaths, graffiti, streetlight faults, blocked drains, and other maintenance concerns.

15 The updated form is designed to simplify the reporting process and help requests reach the appropriate Council team more efficiently. Residents can access the form through the DCC website: DCC Fix It Form

16 Members of the public are reminded to contact the Dunedin City Council Customer Services Agency on 03 477 4000 or email dcc@dcc.govt.nz.

17 If issues and concerns are not dealt with in a timely manner, Board Members should contact the Governance Support Officer (Lauren Riddle), or the Senior Staff Member appointed to the Board (Sian Sutton).

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Sian Sutton - Manager, Enterprise Dunedin

Attachments

There are no attachments for this report.

BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATION

Department: Civic

EXECUTIVE SUMMARY

1 This report provides an update on the amount in the Board's discretionary fund.

2 The balance of funding available is $5,000 for the 2026/27 financial year.

3 No funding applications have been received for the Board's consideration at the December 2026 meeting.

RECOMMENDATIONS

That the Board:

a) **Notes** the discretionary fund update.

DISCRETIONARY FUND

4 The following funds were allocated in the 2026/27 financial year:

Meeting Date	Amount	Recipient/Purpose
11 August 2026	$1,000	The Portobello Public Library to support the installation of new floor covering in the library.
11 August 2026	$1,000	Macandrew Bay School to support the Year 6 chess team attending the Inter-school National Chess Championship in Auckland, September 2026.
20 October 2026	**$2,000**	Tomahawk-Smaills BeachCare Trust to support installation of a rabbit and sea lion proof fencing for the BeachCare Trust nursery
HELD in reserve	**($1,000)**	Youth Scholarship Award 2026-2027 (to be awarded in the 2026-2027 FY)
Total Spend to date	**$5,000**	
Balance available to 30 June 2027	**$5,000**	

Funding applications

5 At the close of the agenda no funding applications have been received for consideration by the Board.

Funding Assistance Project Completion

6 A funding assistance project completion form has been received from the Portobello Public Library. The Board granted $1,000 at the 11 August 2026 meeting for the purchase and laying of new carpet in the new refurbished Portobello Library. See Attachment A.

7 A funding assistance project completion form has been received from the Macandrew Bay School. The Board granted $1,000 at the 11 August 2026 meeting to support the attendance of the Year 6 Chess Team at the Chess Nationals on 25-28 September. See Attachment B.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	Sian Sutton - Manager, Enterprise Dunedin

Attachments

	Title	Page
⇩A	Project Completion form - Portobello Library	24
⇩B	Project Completion Form - Macandrew Bay School	27

Otago Peninsula Community Board

PROJECT COMPLETION REPORT

Organisation: Portobello Public Library

Contact person: Edna Stevenson Position: President.

Email: [redacted] Phone: [redacted]

Project / event name: Renovation & refurbishment.

OPCB grant: $1000 Date of meeting at which grant was awarded: 11th August

Project/event completion date: 15th October 2026

Project / event expenditure:

Please provide a detailed breakdown of expenditure for the OPCB grant (insert extra lines if needed):

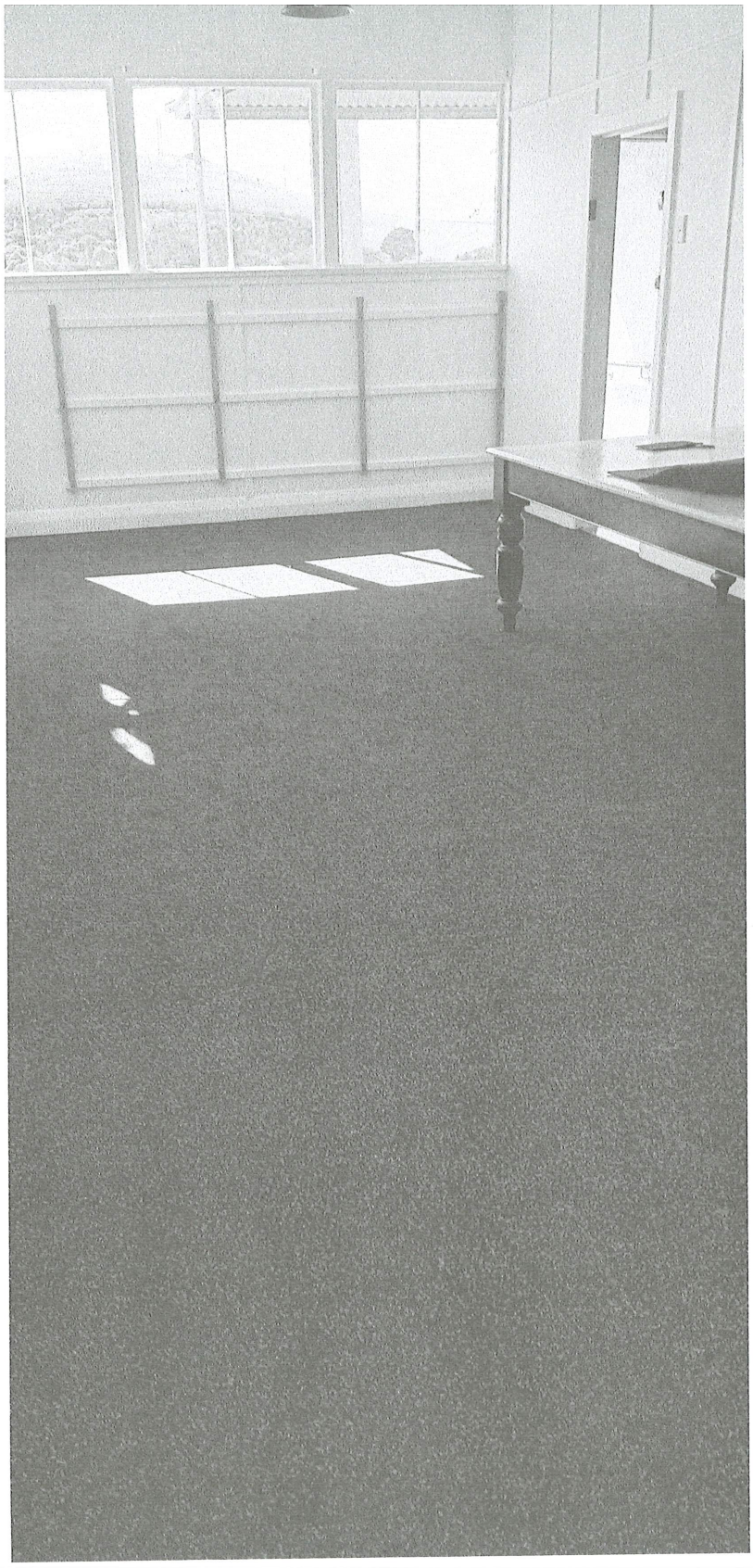
Item	Amount $
Purchase and laying of new carpet. Supplied by Harrisons ($1430).	$1,000

TOTAL EXPENDITURE OF GRANT $1,000

Outcomes and community benefits:

Please describe the outcome of the project or event and how it benefited the Otago Peninsula community.

Created a mid size meeting room within the library. Can be used for groups up to 10 people.



Carpet Laid



Completed with Board Table & Chairs ready for use.

Otago Peninsula Community Board

PROJECT COMPLETION REPORT

Organisation: Macandrew Bay School

Contact person: Nic Brown Position: Tumuaki / Principal

Email: principal@macandrewbay.school.nz Phone: 03 476 1004

Project / event name: Chess Nationals – 25th – 28th September 2026

OPCB grant: $ 1000 Date of meeting at which grant was awarded: _____

Project/event completion date: 28th September 2026

Project / event expenditure:

Please provide a detailed breakdown of expenditure for the OPCB grant (insert extra lines if needed):

Item	Amount $
- Flights	$2962.00
- Accommodation AirBNB	$2434.00
- Car Rental + Petrol	$987.00
- Entry Fee	$1000.00
- Groceries	$358.00

TOTAL EXPENDITURE OF GRANT $7741 –

$1000 Grant

$6741 (Fundraising from families)

Outcomes and community benefits:

Please describe the outcome of the project or event and how it benefited the Otago Peninsula community.

We feel that our project had a positive impact on the community. The fundraising events that we have held have brought people in our community

PTO

together. We were interviewed on RNZ radio and it was great to be able to mention our wonderful geographic location - The beautiful Otago Peninsula. At the NZ Chess Champs we placed 30th overall and finished up third in the South Island. We enjoyed telling people at the competition where our kura was and encouraging people to come down and visit.

At the completion of the project / event (and within 12 months of the meeting at which the grant was awarded). Please note failure to provide a project completion report may result in a 12 month stand down period before a new funding application will be received for consideration.

Please send your project completion report to:

The Governance Support Officer at: gsoteam@dcc.govt.nz

OR

Governance Support Team
Dunedin City Council
PO Box 5045
DUNEDIN 9058

Privacy: Your project completion report, including your name, may be published in agenda papers and meeting minutes available on the DCC website. Contact details are required to communicate with you about the project; however, if these relate to an individual rather than an organisation, they will be removed from publicly available agenda papers.

Macandrew Bay School



Chess Nationals!

Nic Brown — October 14th, 2026

Our incredible and now NZ famous Chess team consisting of Nixsyn Harbrow, Seán van Voornveld, Anne Bertoli and Jack McKee were amazing ambassadors for our kura over the 2 day tournament.

The way the tamariki conducted themselves and showed our school values was impressive and I felt very proud of them. The competition consisted of New Zealand's best Primary, Intermediate and Secondary school chess teams all playing under one roof! The competition was tough and it was an extremely intense environment consisting over 7 rounds of chess over the 2 days. We had no nationally ranked players going into the tournament but we did have manners. The team ended finishing 30th overall and 3rd in the South Island, which is great as our goals were not to come last and be 3rd in the South island. Coming 3rd in the South Island felt GREAT and we also achieved another goal which was to enjoy ourselves.

Other key highlights included a tour of the Dunedin Airport Fire Station, a trip to the Auckland Museum, The Auckland Sky Tower, Duck Island ice cream (we may have visited 2 days in a row) and movie night at our Airbnb! We even got on national radio. Have a listen to the famous team if you haven't already!

https://www.rnz.co.nz/national/programmes/checkpoint/audio/2019053438/team-from-tiny-otago-school-makes-it-to-national-chess-champs

Reflections from the team:

***Jack**-It was a really good experience competing against the best teams in New Zealand. A chess highlight for me was winning my first match in Round 4. I was proud that I did check mate on my opponent. The competition was tough! The sky tower was another highlight.*

***Seán**- There were so many kids and teams when we first got there! The first round was confusing. A highlight for me was in Round 4, all 4 of us won! I won 3 games during the tournament. The sky tower was amazing and Duck Island ice cream was delicious.*

***Anne-** I really liked going up to Auckland. I was happy when we all won our games. I won 3.5 games during the tournament. I did my best! I enjoyed going to the Sky Tower and eating Duck Island ice cream.*

Nixsyn

It was a good trip. The competition was a lot harder than I was expecting. I was Board 1 and that meant I had to record the score. I won 2 games. I loved the dark chocolate and mint Duck Island ice cream.

Thank you to Khyla for all her organisation and to Mary and Elisabeth who accompanied the team with me. Elisabeth's navigational skills were second to none and Mary's ability to locate the best coffee in Ponsonby was appreciated by the accompanying adults.

We would like to thank everyone in our community for all their support of our fundraising efforts to make this trip of a lifetime a reality for us! Special thanks also to **The Otago Peninsula Community Board** for their kind and generous grant and also to our **Whānau and School Committee** for their generous koha.

MACANDREW BAY SCHOOL - CHESS NATIONALS

AUCKLAND 25-28 SEPTEMBER 2026







WE EVEN GOT ON NATIONAL RADIO:
HTTPS://WWW.RNZ.CO.NZ/NATIONAL/PROGRAMMES/CHECKPOINT/AUDIO/2019053438/TEAM-FROM-TINY-OTAGO-SCHOOL-MAKES-IT-TO-NATIONAL-CHESS-CHAMPS

JACK

It was a really good experience competing against the best teams in New Zealand. A chess highlight for me was winning my first match in Round 4. I was proud that I did check mate on my opponent. The competition was tough! The sky tower was another highlight.

SEÁN

There were so many kids and teams when we first got there! The first round was confusing. A highlight for me was in Round 4, all 4 of us won! I won 3 games during the tournament. The sky tower was amazing and Duck Island ice cream was delcious.

ANNE

I really liked going up to Auckland. I was happy when we all won our games. I won 3.5 games during the tournament. I did my best! I enjoyed going to the Sky Tower and eating Duck Island icecream.

NIXSYN

It was a good trip. The competition was a lot harder than I was expecting. I was Board 1 and that meant I had to record the score. I won 2 games. I loved the dark chocolate and mint Duck Island ice cream.



Gallery


















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MEETING SCHEDULE 2027

The Meeting Schedule for 2027 will be considered at the Council meeting on 4 December 2026 for approval.

The first meeting of the Board for the 2027 year will be held on **Tuesday 9 February 2027** when the Meeting Schedule for 2027 will be provided for adoption by the Board,

Attachments

There are no attachments for this report.

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.

2 The Board's Community Plan assists to contribute to the Council's 10-year plan with focus on:

new and current priorities (in order of importance with justification and estimated costs for each) for inclusion in the DCC 10-year Plan.

items the Board would like for delivery to the community (for items that would not require support or funding from the DCC, over and above the Community Board funding).

The Board adopted the 2026-2027 Community Plan at the 2 June 2026 meeting. Link to the plan is: https://www.dunedin.govt.nz/council/community-boards/otago-peninsula

RECOMMENDATIONS

That the Board:

a) **Considers** any updates to the Board's Community Plan for the 2026-27 year.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	

Attachments

There are no attachments for this report.

CLIMATE ADAPTATION AND RESILIENCE

A new regular agenda item to allow board members the opportunity to feedback to the DCC Climate Adaptation and Resilience team on priorities, concerns and local knowledge to assist with informing future resilience and climate risk assessment planning in the Board area.

The feedback may include any priorities, concerns or local knowledge to help inform future resilience planning, such as:

- Flooding and drainage issues
- Coastal erosion and sea-level rise
- Vulnerable roads and access routes
- Water and wastewater resilience
- Emergency preparedness and community resilience
- Impacts on local businesses, tourism and community wellbeing

Attachments

There are no attachments for this report.

BOARD REPRESENTATION AND ROLES

Department: Civic

EXECUTIVE SUMMARY

1 Board members may provide an update on their representative roles and other responsibilities, such as:

Regional overview, Tomahawk, DCC, ORC and DoC – Paul Pope

Ōtakou Marae – Hoani Langsbury
Biodiversity and Tourism – Hoani Langsbury

Harwood and all Back Bays – Cheryl Neill

Pukehiki and Broad Bay – Hugh O'Neill

Portobello – Stacey Kokaua-Balfour
Scholarship 2027 – Stacey Kokaua-Balfour

Macandrew Bay, The Cove and Company Bay – Emma Strybosch

Civil Defence Emergency Management (CDEM) – Paul Pope

2 As this is an administration report the Summary of Consideration is not required.

RECOMMENDATIONS

That the Board:

a) **Notes** the Board updates.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	

Attachments

There are no attachments for this report.

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

1 Councillor Mickey Treadwell will provide an update on items of interest to the Board area.

RECOMMENDATIONS

That the Board:

a) **Notes** the Council Activities Update.

Signatories

Author:	Lauren Riddle - Governance Support Officer
Authoriser:	

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

The Chairperson will provide an update on items of interest, which includes:

- Options for meeting dates/times/venue for 2027
- ORC bus service - update
- Tomahawk speed hump replacements
- 3Waters project – water main upgrade Marion Street/Portobello Road
- Otago Peninsula map display (Portsmouth Drive) – refurbishment.
- Historical sign of shipwreck for display on Portobello Board walk
- Sea Lions signs initiative and temporary signs for sea lions (Macandrew Bay)
- Portobello A&P Showgrounds (ORC submission)
- Letter from the Board to Bellamy family (closure of gallery in Macandrew Bay)

RECOMMENDATIONS

That the Board:

a) **Notes** the Chairperson's update.

Signatories

Authoriser:	

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.

Attachments

There are no attachments for this report.