DUNEDIN CITY COUNCIL | kaunihera a-rohe o Ōtepoti

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

Date:	**Wednesday 2 December 2026**
Time:	**5:30 p.m.**
Venue:	**John Brown Room, East Otago Events Centre, Waikouaiti**

Richard Briggs
Chief Executive Officer

Waikouaiti Coast Community Board

PUBLIC AGENDA

MEMBERSHIP

Chairperson	Mr Alasdair Morrison	
Deputy Chairperson	Ms Anna Knight	
Members	Mr Andy Barratt	Mrs Sonya Billyard
	Cr John Chambers	Mr Danny Hailes
	Ms Geraldine Tait	
Senior Officer	Mike Cartwright, Manager City Growth and Advisory Services	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
governance.support@dcc.govt.nz
www.dunedin.govt.nz

Note: *Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.*

ITEM TABLE OF CONTENTS **PAGE**

1	Public Forum	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	8
	5.1 Waikouaiti Coast Community Board meeting - 28 October 2026	9
PART A REPORTS (Waikouaiti Coast Community Board has power to decide these matters)		
6	Public Transport Update (Otago Regional Council)	16
7	Board Discretionary Fund Update	17
8	Governance Support Officer's Report	18
9	Chairperson's Report	27
10	Councillor Update	28
11	Board Representation and Roles	29
12	Community Plan	30
13	Items for Consideration by the Chair	31

1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

Public Forum registrations close at 5.30 pm on Tuesday 1 December 2026. Members of the public wishing to speak to the Waikouaiti Coast Community Board please contact the Governance Support Team at governance.support@dcc.govt.nz or altneratively phone 03 477 4000.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and

b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
⇩A	Waikouaiti Coast Community Board Interest Register	6

Waikouaiti Coast Community Board Register of Interest - 2025-2028 Triennium				
Name	**Responsibility (ie: Chairperson etc)**	**Declaration of Interests**	**Nature of Potential Interest**	**Proposed Management Plan**
Alasdair Morrison (Chairperson)	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Secretary	Waitati Hall Society Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Anna Knight (Deputy Chairperson)	Owner	Vacant Land, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property, Warrington	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Knight Family Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Halo Project	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Green Hut Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin and Coast Catchment Action Plan (as part of the ORC Integrated Catchment Programme)	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Candidate for Taieri	Alliance Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Executive Committee of Unions Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Andy Barratt	Owner	Residential Property Merton	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Moana Gow Pool Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sonya Billyard	Owner	Residential Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Commercial Property Waikouaiti	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Employee	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	East Otago Blokes Shed	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Danny Hailes	Board Member	Presbyterian Support Otago	Possible conflict	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	PSO Retirement Villages Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Danny Hailes (cont)	Council Member	ACC Motorcycle Safety Advisory Council	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	Two Residential Properties, Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	24ha Forestry Farm Block, Blueskin Bay	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner/Trustee	8ha Residential Lifestyle Property, Blueskin Bay	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	The Moana Tennis Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	Waikouaiti District Museum Society Incorporated	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin A&P Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Hut Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	Belleknowes Golf Club Men's Club Committee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Hut Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Geraldine Tait	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	Grey Power Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	East Otago Catchment Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr John Chambers	Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ōtākou Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Opera Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WAIKOUAITI COAST COMMUNITY BOARD MEETING - 28 OCTOBER 2026

RECOMMENDATIONS

That the Board:

a) **Confirms** the Waikouaiti Coast Community Board meeting held on 28 October 2026 as a correct record.

Attachments

	Title	Page
A⇩	Minutes of Waikouaiti Coast Community Board meeting held on 28 October 2026	9

DUNEDIN CITY COUNCIL | kaunihera a-rohe o Ōtepoti

Waikouaiti Coast Community Board

MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Meeting Room, Blueskin Library, Waitati on Wednesday 28 October 2026, commencing at 5:30pm

PRESENT

Chairperson	Mr Alasdair Morrison	
Deputy Chairperson	Ms Anna Knight	
Members	Mr Andy Barratt	Mrs Sonya Billyard
	Cr John Chambers	Mr Danny Hailes
	Ms Geraldine Tait	

IN ATTENDANCE Heath Ellis (Group Manager Parks and Recreation) and Zane Unverferth (Parks and Recreation Tree Officer)

Governance Support Officer Rebecca Murray

Ms Geraldine Tait entered the meeting at 5.32pm

1 PUBLIC FORUM

1.1 Warrington Mail Boxes

Chris Skellett spoke to his written submission regarding concerns with the Warrington Community Mail Box (CMB) system, outlining ongoing issues with addressing requirements, postcode confusion, returned mail, and the reliability of postal services for Warrington residents. He noted that these issues have resulted in delays and uncertainty in the delivery of important correspondence and expressed concern that the current system is no longer fit for purpose for a growing community.

Cr John Chambers entered the meeting at 5.37pm.

Mr Skellett advocated for greater community engagement on the matter, including consideration of alternative postal delivery options and Board advocacy with NZ Post. Mr Skellett responded to questions from members regarding the issues raised in his submission and the potential options for addressing community concerns.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Mrs Sonya Billyard/Mr Andy Barratt):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WCCB/2026/053)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Mr Alasdair Morrison/Mrs Sonya Billyard):

That the Board:

a) **Notes** the Elected Members' Interest Register; and

b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WCCB/2026/054)

5 CONFIRMATION OF MINUTES

5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 12 AUGUST 2026

Moved (Mrs Sonya Billyard/Ms Anna Knight):

That the Board:

Confirms the minutes of the Waikouaiti Coast Community Board meeting held on 12 August 2026 as a correct record.

Motion carried (WCCB/2026/055)

PART A REPORTS

6 WAIKOUAITI MAIN STREET TREES UPDATE

The Board received an update from Zane Unverferth (DCC Tree Officer – Parks and Recreation) on the proposed removal and replacement of street trees at the southern entrance to Waikouaiti. Preliminary planting options were discussed, including the use of kōwhai and silver birch trees. The proposed works are currently scheduled for the next financial year. Board members agreed to seek community feedback on replacement planting options and provide their views to Council staff by March 2027.

7 BOARD DISCRETIONARY FUND UPDATE AND FUNDING APPLICATIONS

This report from Governance presented a funding application for the Board's consideration and provided an update on the balance of the Board's Discretionary Fund.

One funding application has been received for the Board's consideration:
The East Otago Catchment Group has requested $860.00 towards five DOC200 traps, potting mix, and seed-raising mix to support students at Waikouaiti Primary School growing native plants.

Moved (Mr Andy Barratt/Mrs Sonya Billyard):

That the Board:

a) **Approves** the funding request from the East Otago Catchment Group for $860.00 towards five DOC200 traps, potting mix, and seed-raising mix to support students at Waikouaiti Primary School growing native plants.

Motion carried (WCCB/2026/056)

Moved (Mr Alasdair Morrison/Mrs Sonya Billyard):

That the Board:

b) **Notes** the Discretionary Fund update.

c) **Notes** the thank-you letter received from Warrington School for the funding received to help refurbish the swimming pool.

Motion carried (WCCB/2026/057)

8 GOVERNANCE SUPPORT OFFICER'S REPORT

This report from Governance informed the Board of activities relevant to the Board area.

Moved (Mr Danny Hailes/Ms Anna Knight):

That the Board:

Writes to the Dunedin City Council requesting installation of an appropriate memorial at Waitati Cemetery to acknowledge the unmarked graves of former patients of Seacliff Asylum as part of the unmarked graves project.

Motion carried (WCCB/2026/058)

Moved (Mr Alasdair Morrison/Mrs Sonya Billyard):

That the Board:

a) **Notes** the Governance Support Officer's Report.

b) **Agrees** the Board will write a letter of support for the Waikouaiti Coast Heritage Centre.

c) **Retrospectively ratifies** the Board's submission to the SH1 Waitati – Proposed Speed Limit Change – 100kph to 80kph.

d) **Decides** not to prepare a submission to the Hereweka Harbour Cone Management Plan Stage 2.

e) **Decides** not to prepare a submission to the review of Alcohol (Control of Alcohol in Public Places) Bylaw.

f) **Decides** not to prepare a submission to the Proposed Speed Limit Change consultation.

g) **Decides** not to prepare a submission to the Proposed Parking Changes consultation.

h) **Decides** not to prepare a submission to the NZTA/Waka Kotahi Heavy Over-Dimension Vehicles and Load.

Motion carried (WCCB/2026/059)

9 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update on items of interest, which included:

Dust suppression on rural roads
Water main works on Drs Point Road
NZ Postal service delivery in Board area
Hawksbury Lagoon
ORC buses
Karitāne Wharf update
New CEO
Three monthly CEO/Mayor/Board Chairs/Senior Officers catch up
Letter of support from the Board process
Mount Street corner

Doctors Point Road pedestrian access
Discussion on the proposed letter to FENZ and next steps

Moved (Mr Alasdair Morrison/Mrs Sonya Billyard):

That the Board:

Notes the Chairperson's update.

Motion carried (WCCB/2026/060)

10 COUNCILLOR UPDATE

Cr John Chambers provided a verbal update on items of interest for the Board area, which included:

New CEO Richard Briggs
Headstart process
10 year plan process
Council meeting reports since the last Board meeting

Moved (Cr John Chambers/Mr Alasdair Morrison):

That the Board:

Notes the update from Cr Chambers.

Motion carried (WCCB/2026/061)

11 BOARD REPRESENTATION AND ROLES

Board members provided an update on activities, which included:

Community Resilience Groups (CRGs)
Waikouaiti - Sonya Billyard advised the list of supplies for the CRG previously endorsed by the Board was currently being purchased.
Karitāne - Andy Barratt advised a meeting was set up in the near future and the group was currently drafting their plan.
Waitati - Danny Hailes advised their plan was finalised and next steps were training and supplies.
Warrington – Geraldine Tait advised a list of required gear was being reviewed.

Community Engagement - Andy Barratt advised that funding for the newsletter was from the Board's discretionary fund and asked Board members to provide a list of significant news items to update the community.

Cycleways – Anna Knight advised the Dunedin Tracks and Trails AGM was scheduled for 18 November and that the Ōtepoti Pathways consultation had recently closed.

East Otago Catchment Group – Danny Hailes spoke about their application for funding and that he and Anna Knight attended the recently held Farm Land Day hosted by the East Otago Catchment Group.

Freedom Camping - Alasdair Morrison noted that the gates at Warrington Domain were now open.

Keep Dunedin Beautiful – Anna Knight noted the AGM was held on 15 September and that Anna would shadow the Treasurer.

Karitāne Foreshore – Andy Barratt advised there was a draft plan for the area which was waiting for input and next steps. It was noted a local resident wished to put funding into this area. It was also noted there were still funds available for a brochure to go out to residents. Thoughts were still being considered around protected amenity area vs sufficient parking in the area.

Moana Gow Swimming Pool Committee - Andy Barratt advised there was a meeting scheduled to be held in the near future.

OneCoast Recycling - Geraldine Tait provided an update on the extended hours and that there was a lot of energy and drive.

Truby King Recreation Reserve Management Committee - Andy Barratt advised following discussion it was decided not to go ahead with the event in January 2027 due to the uncertainty of obtaining funding for the event. Andy would provide an update on next steps at the next Board meeting.

Waikouaiti Main Street Beautification Project – Sonya Billyard advised it is hoped that a report would be provided in December 2026. Sonya also advised she had written a 30-page concept plan.

Warrington Spit – Anna Knight noted no new track damage.

Moved (Mr Alasdair Morrison/Ms Anna Knight):

That the Board:

a) **Notes** the Board updates.

b) **Adds** the Unmarked Graves Project to the list of Board representation and roles, with Danny Hailes as the lead representative.

Motion carried (WCCB/2026/062)

12 COMMUNITY PLAN

The Community Board Plan was tabled for discussion, no amendments were made.

13 ITEMS FOR CONSIDERATION BY THE CHAIR

Items for consideration by the Chair:

Sonya Billyard – raised concerns about vegetation and trees causing damage to graves at the Waikouaiti Cemetery.

Danny Hailes – requested an update on the Warrington Domain kiosk and whether there were any issues with its use.

Andy Barratt – requested an update on the extent of the wilding pine issue along Waikouaiti Beach.

Sonya Billyard – raised concern with the trees that back onto the rodeo grounds all the way along to Matanaka Drive as some appear unstable.

Geraldine Tait – advised the lack of road signage for OneCoast needed to be addressed.

The meeting concluded at 8.26pm.

.....
CHAIRPERSON

PART A REPORTS

PUBLIC TRANSPORT UPDATE (OTAGO REGIONAL COUNCIL)

Julian Phillips, Implementation Lead – Transport, Otago Regional Council will be in attendance to address the bus and timetable changes as of 1 October 2026, impacting the Waikouaiti Coast area.

BOARD DISCRETIONARY FUND UPDATE

Department: Civic

EXECUTIVE SUMMARY

1 This report provides an update on the balance of the Board's Discretionary Fund.

2 As this is an administrative report, a Summary of Considerations is not required.

3 No funding applications were received for consideration by the Community Board during this period. Consequently, no funding recommendations are presented in this report.

RECOMMENDATIONS

That the Board:

a) **Notes** the Discretionary Fund update.

DISCRETIONARY FUND

4 The Board has been allocated $10,000.00 for the 2026/27 financial year. Following allocations made to date, the balance of discretionary funding available for distribution is $7,265.00.

5 Allocations made to date for the financial year 2026/27 are as follows:

Meeting Date	Amount	Recipient/Purpose
10 June 2026	$375.00	Board project – production of a sign by Speed Signs Dunedin to advise of restricted parking at the Evansdale bus stop area.
12 August 2026	$1,500.00	Waitati Volunteer Fire Brigade - towards the purchase of a LifeTec training mannequin.
28 October 2026	$860.00	East Otago Catchment Group – towards five DOC200 traps, potting, and seed-raising mix to support students at Waikouaiti Primary School growing native plants.
Total	**$2,735.00**	

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Heath Ellis - Group Manager Parks and Recreation

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

1 This report is to inform the Waikouaiti Coast Community Board with updates on activities, consultations, and matters of interest relevant to the Board area, and seeks decisions on several items requiring Board consideration:

- First Board Meeting Date for February 2027
- Seacliff Asylum and Cherry Farm Asylum Unmarked Graves Project Feedback (*contains sensitive subject matter)*
- Letter of Support – Waikouaiti Coast Heritage Centre
- DCC Walking Track Online Directory
- What Dunedin City Council is Currently Consulting On
  - Cat Requirements – Keeping of Animals Bylaw Review 2026
  - Coastal Dune Reserves Management Plan Review
- What Otago Regional Council is Currently Consulting On
  - Dunedin Coastal Catchments Action Plan Community Survey
- Dunedin City Council and Waka Kotahi NZTA Roadworks Schedule
- Dunedin City Council Updates

2 As this is an administrative report, no options or summary of considerations are required.

RECOMMENDATIONS

That the Board:

a) **Notes** the Governance Support Officer's Report.

b) **Retrospectively ratifies** the Board's feedback on the Seacliff Asylum and Cherry Farm Asylum Unmarked Graves Project.

c) **Confirms** the first Board meeting date and venue of 2027 as Thursday 18 February 2027.

d) **Notes** that the Board's meeting schedule will be presented to the Board at its 18 February 2027 meeting for approval.

e) **Retrospectively ratifies** the letter of support provided to the Waikouaiti District Museum Society Incorporated in support of the restoration of the former 1869 Bank of New Zealand building at the Waikouaiti Coast Heritage Centre.

f) **Approves** the Board's submission to the Cat Requirements – Keeping of Animals Bylaw Review 2026.

g) **Retrospectively ratifies** the submission lodged on the Coastal Dune Reserves Management Plan Review.

h) **Decides** whether the Board will provide feedback on the ORC Dunedin Coastal Catchments Action Plan Community survey, noting that any feedback lodged will be presented for ratification at its next meeting.

First Board Meeting Date for February 2027

3 The Board is requested to confirm the date and venue of its first meeting in 2027. It is proposed that the meeting be held on Thursday 18 February 2027 at 5.30 pm. A meeting schedule for the remainder of 2027 will be presented to the Board for approval at that meeting.

Seacliff Asylum and Cherry Farm Asylum Unmarked Graves Project (*contains sensitive subject matter)*

4 Following information provided to the Board at its previous meeting regarding the Dunedin City Council's Seacliff Asylum and Cherry Farm Asylum Unmarked Graves Project, the Waikouaiti Coast Community Board submitted feedback to the project prior to the close of the consultation period on 26 November 2026.

5 The Board's feedback supports the establishment of a memorial within Waitati Cemetery to acknowledge former patients of Seacliff Asylum and Cherry Farm Hospital who are believed to be buried there in unmarked graves. The feedback also notes that this initiative aligns with an action identified in the current Waikouaiti Coast Community Board Plan.

6 A copy of the Board's feedback is attached for information (Attachment A).

Letter of Support – Waikouaiti Coast Heritage Centre

7 At its meeting on 28 October 2026, the Waikouaiti Coast Community Board resolved to provide a letter of support to the Waikouaiti District Museum Society Incorporated for funding applications associated with the restoration of the former 1869 Bank of New Zealand building. The letter of support is attached for the Board's retrospective approval (Attachment B).

DCC Walking Track Online Directory

8 The Dunedin City Council (DCC) has launched an updated online Track Directory, providing a central source of information on walking, running, cycling and mountain biking tracks across the Dunedin district.

9 The directory includes track descriptions, distances, accessibility information, dog access rules, public transport availability, track status updates, and information on whether tracks are managed by the DCC or the Department of Conservation. Users can also search and filter tracks by activity type, accessibility requirements, dog access, public transport availability, and track status.

10 A number of tracks within or near the Waikouaiti Coast area are included in the directory, including Hawksbury Lagoon Walk, Huriawa Pā, Karitāne, Long Beach, and Warrington Reserve. The directory aims to make it easier for residents and visitors to access information about local recreational opportunities and outdoor destinations throughout the district.

11 Further information and access to the Track Directory are available on the DCC website at the following link: https://www.dunedin.govt.nz/community-facilities/walking-tracks/track-directory

What Dunedin City Council is Currently Consulting On

12 The Board may wish to note the following Dunedin City Council consultation opportunities currently open for public feedback. Details of these and other active consultations are available on the Council website: https://www.dunedin.govt.nz/council/currently-consulting-on.

Cat Requirements – Keeping of Animals Bylaw Review 2026

13 The DCC Hearing Committee's recommendations for the Review of the Keeping of Animals Bylaw were adopted by Council on 29 October 2026.

14 Council approved a revised draft of the Bylaw and is now undertaking further consultation about a proposal to require owners to have cats over four months old microchipped and de-sexed, with some exceptions. A second option is to promote responsible cat ownership.

15 Consultation on the proposal is currently open and closes at 5.00 pm on Friday 11 December 2026. Further information and the online submission form are available on the DCC website at the link below: https://www.dunedin.govt.nz/do-it-online/have-your-say/current-consultations/cat-requirements

16 The Board's submission to the Cat Requirements – Keeping of Animals Bylaw Review 2026 is attached for approval (Attachment C). Following approval, the submission will be submitted before the consultation closes.

Coastal Dune Reserves Management Plan Review

17 The Dunedin City Council (DCC) is undertaking a review of the Coastal Dune Reserves Management Plan 2010, which guides the protection, management, and use of the city's coastal dune reserves. Community feedback is being sought to help inform the development of an updated management plan.

18 The review focuses on how these reserves are used and valued by the community, including recreation, public access, environmental restoration, facilities, cultural values, and the long-term management of coastal environments. Feedback will assist Council staff in preparing a draft management plan for further public consultation in 2027.

19 The review includes several reserves within the Waikouaiti Coast Community Board area, including Waikouaiti Domain (beachfront), Karitāne Spit, Karitāne Esplanade Reserves, and Warrington Reserve.

20 Community consultation is open until 5.00 pm on Friday 27 November 2026. The Waikouaiti Coast Community Board, along with other affected Community Boards, will have opportunities to participate throughout the review process.

21 Further information, including the Statement of Proposal and online feedback form, is available on the DCC website at the following link: https://www.dunedin.govt.nz/community-

facilities/parks-and-reserves/management-plan-reviews/coastal-dune-reserves-management-plan-review

22 As the consultation closes on 27 November 2026 and before the Board's next meeting on 2 December 2026, the submission will be lodged on behalf of the Board prior to the close of the consultation period and presented to the Board for retrospective ratification.

What Otago Regional Council is Currently Consulting On

Dunedin Coastal Action Plan Community Survey

23 The Otago Regional Council (ORC) is seeking community feedback on the proposed Dunedin Coastal Catchments Action Plan 2026-2036, with submissions open until 7 December 2026. The Action Plan has been developed by the Dunedin Coastal Integrated Catchment Group and outlines practical, non-regulatory actions to improve and protect the region's land, water, and biodiversity.

24 Community members are invited to provide feedback on proposed priorities, identify any gaps in the draft plan, and suggest changes to ensure local knowledge and community aspirations are reflected. Following the consultation period, feedback will be analysed and considered before the final Action Plan is presented to ORC for endorsement in early 2027.

25 Once endorsed, an Expression of Interest process will be undertaken to establish a Governance and Delivery Group to support implementation of the Action Plan across the Dunedin coastal catchments.

26 The Community Board may wish to encourage interested residents, landowners, community groups, and stakeholders to participate in the survey and provide feedback on matters affecting the Waikouaiti Coast area.

27 Further information, including access to the online survey, is available at the following link: https://www.orc.govt.nz/environment/water-care/integrated-catchment-management/dunedin-coastal-catchments-action-plan/dunedin-coastal-catchments-action-plan-community-survey

Have Your Say (online)

28 Members of the public can submit their views, objections to applications or general feedback to Council via the "Have Your Say" page on the DCC website: https://www.dunedin.govt.nz/do-it-online/have-your-say.

Roadworks Schedule

29 Information on current roadworks, road closures, and travel disruptions affecting both Council-maintained roads and state highways is available on the Dunedin City Council and NZ Transport Agency Waka Kotahi websites via the links below:

DCC Roadworks Schedule:

https://www.dunedin.govt.nz/news-and-events/public-notices/roadworks-schedule
DCC Notified Road Closures:
https://www.dunedin.govt.nz/news-and-events/public-notices/notified-road-closures
NZTA Highway Conditions and Roadworks (Otago):
https://www.journeys.nzta.govt.nz/highway-conditions/otago/warnings/523989

Dunedin City Council Updates

30 Board members and members of the public are encouraged to report operational issues or service requests, such as potholes, overgrown vegetation, damaged infrastructure, or water leaks, to the Dunedin City Council Customer Services Centre on 03 477 4000 or via email at dcc@dcc.govt.nz.

31 Non-urgent service requests can also be lodged online using Council's Fix It form: https://www.dunedin.govt.nz/do-it-online/report/fix-it-form.

32 Where Board members consider that a reported issue has not been addressed within an appropriate timeframe, they are encouraged to raise the matter with the Governance Support Officer or the Senior Staff Member appointed to the Board for follow-up.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Heath Ellis - Group Manager Parks and Recreation

Attachments

	Title	Page
⇩A	Seacliff Asylum and Cherry Farm Asylum Unmarked Graves Project Feedback Submitted 26 November 2026	23
⇩B	Letter of Support - Waikouaiti Museum Society	24
⇩C	Cat Requirements - Keeping of Animals Bylaw Review 2026 Submission	25

Seacliff Asylum and Cherry Farm Asylum Unmarked Graves Project Feedback Submitted 26 November 2026

Dear John

We would like to acknowledge and thank you for the important work being undertaken by the DCC in respect of unmarked graves.

It is well known that there are unmarked graves of former patients of the Seacliff Lunatic Asylum (as it was formerly known) and possibly Cherry Farm Hospital, in the Waitati Cemetery.

The following project is identified in the current Waikouaiti Coast Community Board Plan:

"Establish some form of acknowledgement of unmarked burials of former Seacliff Lunatic Asylum patients buried in the Waitati Cemetery."

We request on behalf of the Waikouaiti Coast Community that the acknowledgement stated in the plan occur as soon as possible.

Alongside the research currently being undertaken to identify the number and location of unmarked graves in the Waitati cemetery and regardless of that progress, we request that

1. An acknowledgement in the form of a stone and plaque memorial be erected.

2. That some of the central government funding given to the DCC for the unmarked graves project, be set aside to pay for a stone and plaque memorial to be erected in an appropriate location within the Waitati Cemetery recording that former patients are laid to rest in that cemetery

We note that the names of those interred do not necessarily need to be recorded on the stone memorial; however, a plaque with such additional information when confirmed, could be added at a later date if requested by families and whanau.

The Waikouaiti Coast Community Board is available to assist with any further information required to establish such a memorial in the Waitati Cemetery.

Please acknowledge receipt of this request and advise next steps.

In appreciation.

Danny Hailes

Waikouaiti Coast Community Board

WAIKOUAITI COAST COMMUNITY BOARD
50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9058 | New Zealand
E dcc@dcc.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

Letter of Support for Waikouaiti District Museum Society Incorporated

To Whom it May Concern:

I write in support of the major project being undertaken by the above Society to fully restore the 1869 BNZ Bank Building located beside State Highway 1 at the southern end of Waikouaiti, a town which is located around 40 kilometres north of Dunedin.

We have been pleased to support the Society over the past few years as they completed the impressive Waikouaiti Heritage Centre in 2021. This building is located beside the BNZ bank building and is a fine example of what this Society can achieve when they undertake a major project.

A walk through the BNZ building is a step back in time, with much of the original structure and furnishings still in place. The Society has spent the past few years concentrating on developing the restoration plan and they are now ready for the next phase – getting on with the job of producing a completed structure of which the population of Waikouaiti and surrounding districts can be proud.

I thoroughly commend this restoration project to you, and I would be happy to amplify these comments at any time.

Regards,



Alasdair Morrison
Chairman
Waikouaiti Coast Community Board
0274 354 384
info@calmarine.co.nz
20/11/2026

WAIKOUAITI COAST COMMUNITY BOARD
50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9058 | New Zealand
E dcc@dcc.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

Cat requirements - Keeping of Animals Bylaw Review 2026

We are pleased to have this opportunity to make comment on the addition to the Keeping of Animals Bylaw Review with regard to Cats.

1. We fully endorse Option 1, and we would like to encourage the Council to enact changes to the Keeping of Animals Bylaw as soon as possible, to require cat owners to desex pet cats (unless a registered breeder) and also to require that all cats are micro chipped.

2. We are very supportive of a number of groups and organisations in our area which are leaders in conservation, native restoration and pest management. Among these are Orokonui Ecosanctuary, The Halo Project, Hikaroroa Mt Watkin Conservation Group, Kati Huirapa Ki Puketeraki and the East Otago Catchment Group.

3. We are aware of the challenges that pest animals pose to the success of conservation programmes. It has become clear that not only possums, rats, hedgehogs and mustelids are major challenge to native birds and lizards, but cats are also significant predators. Feral cats may pose the major threat, but it is not a big step for unwanted, dumped pets to become wild and join the feral population.

4. We support this extension of the Keeping of Animals Bylaw because we see it as an important step in helping to reduce the population of unwanted kittens, which either get cruelly put down, dumped or handed to overloaded animal welfare groups such as the SPCA.

5. We also think that it will help members of our community to become more aware of their responsibility as pet owners to stop the production of unwanted kittens. The proposed change to the bylaw is not overly onerous and still allows people to keep pet cats. Having all cats micro chipped will help lost cats to be returned to their owners. In cases where live trapping is occurring, it will also help to preserve pet cats and differentiate them from feral or wild cats. For people on low incomes who may struggle to pay the cost of desexing a pet cat, there are a number of organisations which offer subsidised operations.

6. We would be keen to hear from the appropriate Dunedin City Council department about exactly how they would go about addressing our issues above. We had an issue a few years ago whereby a local resident, living next to a primary school, was feeding twelve cats. Many of these animals were pooping nightly in the school sandpit. What would your suggestion be in such instances?

7. As the Wildlife Capital of New Zealand, we hope that Dunedin City Council will support and implement our suggestions above.

8. We would like to appear at any upcoming hearing which addresses this topic.

Regards,



Alasdair Morrison
Chairman
Waikouaiti Coast Community Board
0274 354 384
info@calmarine.co.nz
20/11/2026

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

The Chairperson will provide a verbal update on items of interest at the meeting, including:

- NZTA/Waka Kotahi SH1 Waitati Proposed Speed Change Update
- Main Road, Waikouaiti – Steep Kerb Safety Issue
- Hawksbury Lagoon Culverts
- Karitāne Wharf Update
- Doctors Point Road Pedestrian Access
- Mount Street corner, Waikouaiti Safety

RECOMMENDATIONS

That the Board:

a) **Notes** the Chairperson's update.

Signatories

Author:	Rebecca Murray - Governance Support Officer

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

1 Councillor John Chambers will provide a verbal update on items of interest for the Board area.

RECOMMENDATIONS

That the Board:

a) **Notes** the update from Cr Chambers.

Signatories

Author:	Rebecca Murray - Governance Support Officer

BOARD REPRESENTATION AND ROLES

Department: Civic

EXECUTIVE SUMMARY

1 Board members may provide an update on activities including:

Civil Defence Emergency Management (CDEM) – Alasdair Morrison

Community Resilience Groups (CRG) Waikouaiti, Karitāne, Waitati, Warrington – Sonya Billyard, Andy Barratt, Danny Hailes, Geraldine Tait

Community Engagement - Andy Barratt

Cycleways – Anna Knight

East Otago Catchment Group – Danny Hailes

Freedom Camping - Alasdair Morrison

Keep Dunedin Beautiful – Anna Knight

Liaison with Funding Applicants - Alasdair Morrison

Matanaka Drive Replanting Project – Alasdair Morrison

Karitāne Foreshore – Andy Barratt

Moana Gow Swimming Pool Committee - Andy Barratt

North Coast Promotion – Sony Billyard

OneCoast Recycling - Geraldine Tait

Truby King Recreation Reserve Management Committee - Andy Barratt

Unmarked Graves Project – Danny Hailes

Waikouaiti Main Street Beautification Project – Sonya Billyard

Warrington Spit – Anna Knight

2 As this is an administration report the Summary of Consideration is not required.

RECOMMENDATIONS

That the Board:

a) **Notes** the Board updates.

Signatories

Author:	Rebecca Murray - Governance Support Officer

COMMUNITY PLAN

Department: Civic

EXECUTIVE SUMMARY

1 The Community Board Plan is tabled for discussion at each meeting for the purpose of review and update as required by the Board.

2 The Board's Community Plan assists to contribute to the Council's Annual Plan, and the 10 year plan 2027-2037 with focus on:

3 **new and current priorities** (in order of importance with justification and estimated costs for each) for inclusion in the DCC 9 year plan 2025-2034 and the 10 year plan 2027-2037.

4 **items the Board would like for delivery to the community** (for items that would not require support or funding from the DCC, over and above the Community Board funding).

5 The Board adopted the Community Plan for 2026-2027 at the 12 June meeting. The Community Plan is available via the following link:

https://www.dunedin.govt.nz/__data/assets/pdf_file/0011/916607/WCCB-Community-Plan-2025-2034.pdf

RECOMMENDATIONS

That the Board:

a) **Considers** any updates to the Waikouaiti Coast Board's Community Plan 2026-27.

Signatories

Author:	Rebecca Murray - Governance Support Officer

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.