

Notice of Meeting:

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

Date: **Wednesday 30 January 2019**
Time: **5.30 pm**
Venue: **Rolfe Room, Port Chalmers Town Hall, Port Chalmers**

Sue Bidrose
Chief Executive Officer

West Harbour Community Board PUBLIC AGENDA

MEMBERSHIP

Chairperson	Steve Walker	
Deputy Chairperson	Trevor Johnson	
Members	Francisca Griffin	Cr Aaron Hawkins
	Ryan Jones	Ange McErlane
	Jan Tucker	
Senior Officer	Kristy Rusher (Chief Legal Officer)	
Governance Support Officer	Jenny Lapham	

Jenny Lapham
Governance Support Officer

Telephone: 03 477 4000
jenny.lapham@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Public Forum - St Leonards School

Margaret Ryan will be in attendance to speak to the funding application from St Leonards School.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
↓ A	Declaration of Interest - 30 January 2019	7

WEST HARBOUR COMMUNITY BOARD - INTEREST REGISTER CURRENT AS AT 31 JANUARY 2019

Name	Responsibility (i.e.: Chairperson of group, owner, trustee, director etc)	Declaration of Interest	Nature of Potential Interest	Proposed Management Plan
Stephen Walker (Chairperson)	Director	Thankyou Payroll	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chair	Thankyou Charitable Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Possible conflict should WHBT apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee member	Port Chalmers Golf Club	Possible conflict should PCGC apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	The Institute of Directors	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	The Rothesay News	Possible conflict should The Rothesay News apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Orokonui Ecosanctuary	Possible conflict should Orokonui Ecosanctuary apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep New Zealand Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Keep Dunedin Beautiful	Possible conflict should KDB apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	NZX Ltd; Snakk Media Ltd; Thankyou Payroll; Pledge Me Ltd; ParrotDog Beer Ltd; Eat My Lunch Ltd (Bonds), Little Bird Organics	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Co-Chair	Dunedin Wildlife Hospital Trust Board	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Historical Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Trevor Johnson (Deputy Chairperson)	Property Owner	Ravensbourne	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Classic Car Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Francisca Griffin (Member)	Chair	Pioneer Opportunities and Resources Trust	Conflict in respect to group's funding application for May 2017 meeting.	Withdraw from discussion and leave the room when grant is discussed.
	Secretary	West Harbour Beautification Trust	Possible conflict should the Trust apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Ryan Jones (Member)				

Name	Responsibility (i.e.: Chairperson of group, owner, trustee, director etc)	Declaration of Interest	Nature of Potential Interest	Proposed Management Plan
Ange McErlane (Member)	Chairperson	Vision Port Chalmers	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trust Member	Pioneer Opportunities and Resources Trust	Conflict in respect to group's funding application for May 2017 meeting.	Withdraw from discussion and leave the room when grant is discussed.
	Editor	The Rothesay News	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Environment Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Jan Tucker (Member)	Chair	Keep Dunedin Beautiful	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Zone 5 representative	Keep New Zealand Beautiful Board	Possible conflict with development of anti-litter programme.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Vice President/Chair	Bowls Dunedin	No perceived conflict (apart from DCC leased bowling clubs)	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Balmacewen Bowling Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Patron	Port Chalmers Senior Citizens	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer/Co-Signee	Port Chalmers Cruise Ship Volunteers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Palmerston/Waihemo A&P Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	WHCB Representative	Vision Port Chalmers	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Otago proposed mural committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin Rotary Club	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Aaron Hawkins (Council Representative)		Janet Tucker Family Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Dunedin Fringe Festival	Trust is recipient of DCC grants and a tenant of City Property Management Plan	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Commissioner	The Dunedin 2GP Hearings Panel - Te Paepae Kaiwawao Motuhake O Te 2GP	Duties may conflict with duties of Council Office.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	West Harbour Beautification Trust	Potential conflict - WHBT works with Parks and Reserves to co-ordinate volunteer activities.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property, Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.

Name	Responsibility <i>(i.e.: Chairperson of group, owner, trustee, director etc)</i>	Declaration of Interest	Nature of Potential Interest	Proposed Management Plan
Aaron Hawkins (Council Representative) <i>(Continued)</i>	Member	Creative Dunedin Partnership (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	Dunedin Refugee Steering Group (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Shareholder	ThankYou Payroll	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Board Member	Otago Museum Trust Board (Council Appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council Funding	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Green party	Green Party	No conflict Identified	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	District Licensing Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Freelance copywriting and performance contracts	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.

CONFIRMATION OF MINUTES

WEST HARBOUR COMMUNITY BOARD MEETING - 21 NOVEMBER 2018

RECOMMENDATIONS

That the Board:

Confirms the minutes of the West Harbour Community Board meeting held on 21 November 2018 as a correct record.

Attachments

	Title	Page
A↓	Minutes of West Harbour Community Board meeting held on 21 November 2018	12

West Harbour Community Board MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 21 November 2018, commencing at 5.30 pm

PRESENT

Chairperson
Deputy Chairperson
Members

Steve Walker
Trevor Johnson
Francisca Griffin
Ryan Jones
Jan Tucker

Cr Aaron Hawkins
Ange McErlane

IN ATTENDANCE

Graham McKerracher (Communications and Marketing Manager), David Bainbridge (Group Manager Property Services), Merrin McCrory (Asset and Funding Manager) and Peter Brown (NZTA)

Governance Support Officer Jennifer Lapham

1 PUBLIC FORUM

1.1 Public Forum - Purakaunui Amenities Society

Jude Newton and Peter Laing spoke to the funding application from the Purakaunui Amenities Society. They were seeking funding towards the purchase of a Local Automated External Defibrillator. Mr Laing advised that they had received a grant from the Port Chalmers Lions Club of \$1000 and had also applied to the Community Trust.

Ms Newton advised that the defibrillator would be available for use by all the community and visitors.

1.2 Public Forum - Graeme Wall

Mr Wall spoke to the Board in regards to Back Beach and the cruise ship buses using the public carpark as a turning bay and to park. He advised that the buses were also parking on the road and blocking access to the boat ramp. He commented that the carpark was provided to allow access to the boat ramp.

He would like the Board to put pressure on the Port Company and the Bus companies to resolve the matter.

Mr Wall asked why the toilets at Back Beach were not open 24 hours a day. An automated message came on after 10 pm saying that the toilets were closed and

the police have been notified they are being used outside hours.

1.3 Public Forum - Up Your Act

Antionette O'Flannagan spoke to her funding application for assistance with putting on a play. She advised that should the Board grant funding it would be used to pay for the performance rights. In response to a question she advised that her last play and been staged in the Town Hall and performed to approximately 200 people.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Trevor Johnson/Jan Tucker):

That the Board:

Confirms the agenda with the addition of the parking of buses at Back Beach.

Motion carried (WHCB/2018/063)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Steve Walker/Ange McErlane):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WHCB/2018/064)

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 3 OCTOBER 2018

Moved (Steve Walker/Angie McLane):

That the Board:

Confirms the minutes of the West Harbour Community Board meeting held on 3 October 2018 as a correct record.

Motion carried (WHCB/2018/065)

PART A REPORTS

6 NZTA UPDATE

Peter Brown was in attendance and provided an update on matters relating to State Highway 88.

Mr Brown advised that the State Highway would be resealed in four parts commencing January/February 2019.

In regards to the safety works and shared path he advised that the safety works had been deferred as they had only received one tender. The project would now be undertaken with the shared path which should make it more competitive. It was hoped construction would begin in 2019.

A Speed Limit Review of Port Chalmers would be initiated prior to Christmas and discussion will be held with the Council.

7 REPORT ON THE OUTCOME OF PUBLIC CONSULTATION SIMS BUILDING, PORT CHALMERS

In a report the Group Manager Property provided an update on the outcome of the consultation for the future use of the Building at 2 Beach Street, Port Chalmers, known as 'The Sims Building'.

He advised that 13 formal pieces of feedback were received via the website or in letter format, with 75 informal feedback comments collected during engagement events.

Moved (Steve Walker/Aaron Hawkins):

That the Board:

- a) **Notes** that further analysis and feasibility studies will be done, prior to a further report to the Community Board in 2019.

Motion carried (WHCB/2018/066)

8 FUNDING APPLICATIONS

Consideration was given to the applications for funding:

- a) Up Your Act applied for funding of \$497.20 to help cover performance fees for a

play to be staged.

- b) West Harbour Pony Club applied for \$1,000.00 towards the stabilization and resurfacing of the West Harbour Pony Club horse ride arena.
- c) Purakaunui Amenities Society Inc applied for \$1,000.00 towards the purchase of a local Automated External Defibrillator.

Jan Tucker withdrew from the discussion on the Purakaunui Amenities Society application.

Moved (Ange McErlane/Steve Walker):

That the Board:

- a) **Approves** the funding application for \$497.20 for Up Your Act

Motion carried (WHCB/2018/067) with Trevor Johnson recording his vote against.

Moved (Trevor Johnson/Ange McErlane):

That the Board:

- a) **Approves** the funding application for \$1,000.00 for West Harbour Pony Club.

Motion carried (WHCB/2018/068)

Moved (Trevor Johnson/Steve Walker):

That the Board:

- b) **Approves** the funding application for \$1,000.00 for Purakaunui Amenities Society.

Motion carried (WHCB/2018/069)

8A BACK BEACH CARPARK

Trevor Johnson commented on the issue raised in the public forum regarding cruise ship buses parking at Back Beach. It was noted that the problem is worse in the weekends as people try to access the boat ramp and facilities at Back Beach.

Moved (Trevor Johnson/Aaron Hawkins):

That the Board:

- a) **Writes** to Ritchies and other known operators, copying in affected parties, expressing the Boards concern at the disruption bus operators are causing in area of Back Beach and other areas.

Motion carried (WHCB/2018/070)

9 GOVERNANCE SUPPORT OFFICERS REPORT

In a report the Governance Support Officer provided an update on matters of interest including:

- Project Fund
- Action List

In discussing the Action List it was noted that Kiwi Rail had made comment regarding people respecting the level crossings. It was suggested that the Board follow up the issue of the signals at the level crossing not starting until the train was crossing.

Moved (Steve Walker/Aaron Hawkins):

That the Board:

- a) **Notes** the Governance Support Officers Report;
- b) **Amends** the Action List as appropriate

Motion carried (WHCB/2018/071)

10 MEETING SCHEDULE FOR 2019

In a report a schedule of meetings for 2019 was attached. The Chairperson advised that he would like the August meeting to be held on Wednesday 21 August to enable him to attend the last meeting of the Board.

Moved (Chairperson Steve Walker/Aaron Hawkins):

That the Board:

- a) **Approves** the meeting schedule for 2019, noting the August meeting would be held on 21 August.

Motion carried (WHCB/2018/072)

11 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY

- a) Port Environment Liaison Committee

Ange McErlane provided an update on matters of interest from the meeting of the Port Environment Liaison Committee. She advised that the Fishing Wharf would be available for use in the near future.

- b) Ravensdown Community Liaison Group

Trevor Johnson commented on matters of interest from the meeting and advised that work was continuing on monitoring the run off after rain events.

- c) Keep Dunedin Beautiful

Steve Walker commented that the meeting had focussed on the award Dunedin had received for being The Most Beautiful City. An events strategy was being developed for 2018.

- d) Funding Applications Report Back

Francisca Griffin advised she had received one report back from the Port Chalmers Kindergarten.

e) West Harbour Beautification Trust

Steve Walker advised that on 4 and 5 December there will be low scale sycamore removal.

f) Policing Issues

Jan Tucker expressed concern about the eroding police presence in Port Chalmers.

g) Vision Port Chalmers

Jan Tucker advised that the Christmas Tree would be put up in December along with other Christmas decorations.

h) Access Radio

Francisca Griffin advised that at the previous session she had spoken on the Beautification Project. Jan Tucker would join her for the next one.

i) CBEC Update

Ryan Jones provided an update and advised the Conference would be held next year.

j) Albertson Avenue Beautification Project

Francisca Griffin provided an update on the project. She advised that 9 fruit trees had been planted.

12 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest including:

- Potential dog park – that he was in discussions with staff regarding the siting of the dog park.
- New public toilet – work was commencing.
- Flooding Event – that Facebook had proved to be valuable. It was agreed that a letter of thanks be sent to Phil and Robert Laing who cleared the road to Aramoana.

13 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

There were no items notified.

14 COUNCIL ACTIVITIES

Cr Hawkins provided an update on matters of interest including the release of the 2GP,

the Mayors Taskforce for Housing, Provincial Growth Fund, Central City Project and Annual Plan meetings.

The meeting concluded at 6.50 pm.

.....
CHAIRPERSON

PART A REPORTS

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a copy of the funding applications which has been received for the West Harbour Community Board's consideration. As this is an administrative report only, the Summary of Considerations is not required.
- 2 St Leonards School have requested a change in the use of grant allocated by the Board.

RECOMMENDATIONS

That the Board:

- a) **Consider** the request from St Leonards School.

Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

Attachments

	Title	Page
 A	Request from St Leonards School	20



21/01/19

To the West Harbour community board members,

We received a grant in aid of \$2,000 from the West Harbour community board in June 2018 to upgrade our outdoor sports court. These costs, however do not include an upgrade of the court fencing which is also in disrepair and will cost an estimated \$12,000 (see attached quote from Kim Rapley Fencing). In a recent Board of Trustee meeting, the board was informed by the principal Jo Wilson that due to funding changes from the Ministry of Education the cost of the court resurfacing will now be covered (under our new ten-year property plan).

With regard to your email requesting funding changes documents from the Ministry, preferably with the dates of the changes. Also evidence, from the Ministry that they will not fund the fencing. In your minutes there is no mention of the changes to Ministry funding, or your intent to request a change of use from us.

I have attached the relevant pages from our new ten-year property plan that was developed through School Support (this company provides strategic asset management, property and project management services for schools) and was accepted by the ministry and the board in 2018. In this, the Executive Summary includes the tennis court upgrade in 2023/24. I have also included the project description in this property plan, which has no reference to fence replacement.

We request that we use the grant in aid of \$2,000 from the West Harbour community board to replace the court fencing. We will replace the fencing and add a pair of gates which will increase the access and utility of the sports court. I have spoken to Kim Rapley and he expects to complete this project in the first half of this year.

We have received \$4000 from Benidgo Valley to fund the fence (see bank deposit slip attached) and Alexander McMillan Trust have accepted our request to use their previous funding of the tennis court surface to support the cost of the fence (see attached email).

Kind regards

Margaret Ryan



St Leonards School Board of Trustee Member

Item 6

Attachment A



Attachment A **Item 6**

School Property Development Plan - School Property Investment Strategic Objectives
(School input required)

 MINISTRY OF EDUCATION <i>Te Tihahu o te Mātauranga</i>		School # 3829	
		Name St Leonard's School (Dunedin)	
		Date 25-Sep-2017	Version 1.0
		SYA Renewal Yr 2017/18	

Complete all white boxes

10YPP Consultant Company Address	Kelvin Lewis School Support Ltd 709 Great King Street Dunedin 9016	Date Signed 10YPP Consultant Board of Trustees	
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The Ministry of Education's objectives for school property are that it is well managed, fit for purpose and represents a high-performing portfolio of schools.

Executive Summary: Strategic vision and key property challenges

Ensuring all areas of the school meet safety standards as required by various statutes, codes and the Board's Health and Safety Policy. Maintaining a property plan for the school. Ensuring buildings and site in the school meet curriculum for a modern primary school. The school's plan is to implement various capital works projects to maintain the school to its current high standard. This work will include but is not limited to: An electrical upgrade as specified on the Specialist Electrical Report, an ILE upgrade/outdoor decking area, a Tennis court upgrade including drainage elements, Library floor covering replacement, Library Weatherboard replacement, Library Heatpump Replacement, Library repile and subfloor ventilation, and replacement heatpumps and carpet to Main Block.


Total Roll in		To be completed by the Principal Four-Year Projection			
Jul-15	63				
Total Roll in	Jul-16	Roll	Roll	Roll	Roll
	54	Jul-17	Jul-18	Jul-19	Jul-20
Entitlement TS	3	Predicted TS	Predicted TS	Predicted TS	Predicted TS
Actual TS	3	Jul-17	Jul-18	Jul-19	Jul-20
Surplus/(Deficit)	0	Surplus / Deficit	Surplus / Deficit	Surplus / Deficit	Surplus / Deficit
		Jul-17	Jul-18	Jul-19	Jul-20

Please enter your four year projection figures for Roll, Teaching Space and Surplus / Deficit

v2016.2

10/02/2018

Project Description

 MINISTRY OF EDUCATION <i>Te Tāhuhu o te Mātauranga</i>				School #	3829		
				Name	St Leonard's School (Dunedin)		
				Date	25-Sep-2017		
				Plan Version	1		

Complete white boxes where applicable

Update Summary Sheet: Yes

Funding Source	Original Budget	Budget Remaining	\$	70,000
Years 6-10 Funding	-	151,000		70,000
	-	-		
	-	-		
	-	-		
Total MoE Funding:				70,000
Total BoT Funding:				-
Total Other Contribution:				-
Total Project Funding:				70,000

Balance to allocate: \$ -

Project Name Tennis Court - Upgrade including drainage

Ref	3829-05	Tennis Court - Upgrade including drainage
-----	---------	---

Project Type: 3. School (Prof. PM)

☒ P2 - Essential Infrastructure
☐ P3 - ILE
☐ P4 - Discretionary

Milestones (MMM-YY)

Initiation: Aug-23

Construction: Sep-23

Practical Completion: Dec-23

Fees Release

Construction: 63,000

Retention: 7,000

Total 70,000

Check -

[Help Me](#)

MoE Bk Ref	Site/Block/s PM's Name	Permit/Reloc	Room Details if known	Teaching Spaces	Community Maintained %	Change in area			MoE Amount \$	BoT Contribution \$	Other Contribution \$
						Existing Net	New Net	Existing Gross			
3829-052	ST LEONARD'S SCHOOL	0		3	0%	0		12039		\$ 70,000.00	

Condition Assessment: Please identify the records that will be addressed	Value	ILE Ref	ILE Description
Tennis Court - Asphalt is cracked, and incorrectly installed mud tank causes pooling of water.	\$ 70,000		

Scope of Work

The current Asphalt in the tennis court area cracked is areas as a result of tree roots that are growing beneath it. There is also a problem with a low installation of a mud tank (As per drainage report) which is causing water to pool and not drain properly. The current asphalt will be removed and new asphalt will be applied to the area to create a smooth and safe outdoor area for the students to attend sport. Trees and roots that are causing problems will be addressed, and removed or trimmed to reduce this happening again in the near future. The mud tank will be removed and reinstalled if possible, otherwise it will be replaced. The original/new mud tank will be fitted at the correct level so water is able to drain away correctly.

If project is a block upgrade, will it meet the DGL's for teaching

Acoustics	N/A
Ventilation & Indoor Air Quality	N/A
Heating	N/A
Insulation	N/A
Lighting	N/A

Please explain why it won't if you answered "no"

5 YEAR AGREEMENT SUMMARY SHEET

SCHOOL NAME **St Leonards School**PROFILE NUMBER **3829**

Budgets Available

 5YA BUDGET -
 PREVIOUS 5YA -
 MLE Top Up -
 OTHER MOE -

Date Created -

Sep-2017

\$0

Unallocated

-151000.00

Financial Year Work Planned - 1 July to 30 June		2022/23	2023/24	2024/25	2025/26	2026/27	Total
		\$	\$	\$	\$	\$	\$
Project Description	Priority						
1 Tennis court- Upgrade including Drainage	2		70,000.00				70,000.00
2 Library- Replace Floor coverings	3	15,000.00					15,000.00
3 Library- Replacement Weather boards	2	10,000.00					10,000.00
4 Library- Heatpump Replacement	2		6,000.00				6,000.00
5 Library- Reple and subfloor Ventilation	2		20,000.00				20,000.00
6 Main Block- Heatpump Replacement	2	10,000.00					10,000.00
7 Main Block- Carpet Replacement	3	20,000.00					20,000.00
8 H&S Contingency							
Total Cost of Projects for Year		55,000.00	96,000.00	0.00	0.00	0.00	151,000.00
MOE Contribution (Current 5YA)							0.00
MOE Contribution (Misc)							0.00
Board Contribution							0.00

Minutes St Leonards School Board of Trustees
held 1730 Monday, 24 September, 2018, in the school staff room.

Present: John Threlfall (Chairman), Margaret Ryan, Nic Leigh, Cheryl Adams, Sebastian Clar, Jo Wilson (Principal), Jilena Hastings (Staff Rep), Jennifer Henderson (minute taker)

Minutes of previous meeting signed as a true & accurate record
Moved John; Seconded Cheryl.

3 Strategic Discussions & Decisions:

New, updated quote supplied to funders indicating that preference be for fence to be replaced Fencing contractors would be able to be completed before end of year.
Resurfacing contractors unable to supply this year.
“That substitution be actioned”. Moved Margaret, Seconded John

8 Meeting Closure 1951

Next meeting Monday 29 October 2018 @ 1730

Minutes St Leonards School Board of Trustees
held 1730 Monday, 10 December, 2018, in the school staff room.

Present: John Threlfall (Chairman), Margaret Ryan, Nic Leigh, Cheryl Adams, Sebastian Clar, Jo Wilson (Principal), Jilena Hastings (Staff Rep), Jennifer Henderson (minute taker)

Minutes of previous meeting signed as a true & accurate record
Moved John; Seconded Jo.

3 Strategic Discussions & Decisions:

3.1 Margaret reported she is expecting notification from the Alexander McMillan Trust this Friday (14 December); West Harbour Community Board may grant \$2,000 after receipt of the requested paper trail; Bendigo Valley have granted \$4,000; Kim from Rapley Fencing has not come back to her yet.
Moved Margaret, Seconded Jo that we proceed as soon as the fencing contractor comes back to her.

NB Ministry priority has not included fences. Fences have not been seen as a Health & Safety issue by any condition assessors only by us.

1/21/2019

ANZ Internet Banking



ST LEONARDS SCHOOL BOARD OF
TRUSTEES

Current time 21 Jan 2019 17:19 NZT

Working Account 

\$36,810.88

06-0942-0249264-00 | School Current Account

Available \$36,810.88

Showing transactions on 29/11/2018

Date ↓	Type	Details	Deposits	Withdrawals	Balance
29 Nov 2018	Direct Credit	Bendigo Valley Bendigo Vall Grant	\$4,000.00		\$30,045.91
29 Nov 2018	EFTPOS	41112900 29/11 Card number: unavailable	\$63.00		\$26,045.91
29 Nov 2018	Direct Credit	Kearns J A & Mc Mcmillan K Raffle Money	\$10.00		\$25,982.91

Totals for period

Deposits	+\$4,073.00
Withdrawals	\$0.00
Difference	+\$4,073.00

<https://secure.anz.co.nz/IBCS/service/account#/U1p4jiqb/transactions>

1/1

From: **Linda van Turnhout** Linda.vanTurnhout@gallawaycookallan.co.nz
Subject: Alexander McMillan Trust
Date: 18 December 2018 10:39 am
To: margaret.ryan@otago.ac.nz

LV

Hi Margaret

The Trustees considered your request for a change of use at their recent meeting.

We advise that the Trustees have agreed to you using the \$5,000 grant towards the replacement of the fence around the court.

Kind regards, Linda

Linda van Turnhout
Registered Legal Executive

DDI 03 474 9779 | linda.vanturnhout@gallawaycookallan.co.nz

GALLAWAY COOK ALLAN LAWYERS
Level 2, 123 Vogel Street | P O Box 143, Dunedin 9054, NZ | Ph 03 477 7312 | Fax: 03 477 5564

www.gallawaycookallan.co.nz

We wish you a very Merry Christmas and a safe and happy New Year. Our offices will close at 5.00pm on Friday 21st of December 2018. Our offices will re-open at 8.30am on Wednesday 9th of January 2019.

New **Anti-Money Laundering (AML)** legislation takes effect on July 1st 2018 and will apply to all law firms. This requires us to obtain certain personal information from you before proceeding with any work on your behalf. [Read more here](#).

This email and any attachments are confidential and may be legally privileged. Gallaway Cook Allan accepts no responsibility for changes made to this email or to any attachments after transmission from its offices. If you are not the intended recipient please tell us immediately and then delete this email. Thank you

Kim Rapley Fencing Ltd

Quote

PO Box 13237
Green Island
DUNEDIN 9052

kimrapleyfencing@actrix.co.nz
p 03 4811 519
f 03 4811 513

St Leonards School
Attention: Jo

Quote No. 2017/925
Date 24/09/2018
PO number

DESCRIPTION	Excl GST
St Leonards School Attention: Jo Quote updated to 24/9/18 Tennis Court Upgrade Fencing	
1. Pair of gates to span 4m x3m high 25mm nb galv main frame 50x3.15 galv chainmesh infill	\$988.00
2. Remove existing fencing at ground level and re concrete with new 50mm nb galv posts then add 3mx3.15x50 galv chain link all appropriately strained and secured using propriety galv industrial fittings. (Cut back shrubs to allow previous) 28 metres across front including the gates 1.2 gap b/s the 2x 19 metres return 62 metres total fence @ \$155.20	\$9,622.40
Thank you for the opportunity to quote. This quote is valid for 10 days from the above date. Please contact Kim 0274-325 857 or Jason 027 4300 702 for any queries to this quote. Materials remain the property of Kim Rapley Fencing Ltd until paid for in full.	Total Excl GST: \$10,610.40
	GST: \$1,591.56
GST Reg. 99-446-544	Quote Total: \$12,201.96

Item 6

Attachment A

COMMUNITY BOARD REMUNERATION

Department: Civic

EXECUTIVE SUMMARY

- 1 The Local Government Act 2002 (LGA) gives the Remuneration Authority (the Authority) the responsibility for setting remuneration for local government elected members.
- 2 The Authority is seeking feedback on how Community Boards should be remunerated for the determination it will issue on 1 July 2019. Currently, the Authority sets the amount of remuneration for each chair and member of every Community Board.
- 3 The Authority is now seeking feedback on whether or not Community Boards should be funded from a "governance pool". Regardless of how they are funded, the Authority is also asking if remuneration should reflect the number of residents represented by the whole board, or the number of residents represented by each member.
- 4 As this is an administrative report, the summary of considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Community Board Remuneration report.
- b) **Considers** the Remuneration Authority request and provides feedback as appropriate.

BACKGROUND

- 5 Over the past two years, the Authority has been undertaking a review of how it sets remuneration for councillors of local authorities. It has decided to change the current system of allocating a base pay for each councillor, along with a pool for remunerating additional responsibilities, to a system of allocating a governance pool to each council, with each council then determining how the governance pool is to be allocated to councillors. The Authority will continue to determine the remuneration paid to each Mayor.

DISCUSSION

- 6 The Authority is now asking for feedback on whether the governance pool being introduced should include remuneration for Community Boards, and if so, how should it account for the impact of the relativities between Councils with Community Boards and those that do not have Community Boards.

- 7 The Authority also notes that there appears to be big variations in member numbers of Community Boards, even between Boards with similar populations. Regardless of how Community Boards are remunerated, the Authority would also like feedback on whether Community Board remuneration should reflect the number of residents represented by the whole board or the number of residents represented by each member
- 8 Key statistics are provided by the Authority in Attachment A to C for information purposes, along with the request for feedback from the Authority at Attachment D.

OPTIONS

- 9 There are no options for this report.

NEXT STEPS

- 10 Feedback received from the Community Board will be provided to the Council for information at the 19 February Council meeting, and then forwarded with the Council's comments to the Remuneration Authority on 20 February 2019.


Signatories

Author:	Sharon Bodeker - Team Leader Civic
Authoriser:	Sue Bidrose - Chief Executive Officer

Attachments

	Title	Page
↓ A	CB Key Statistics	31
↓ B	CB Remuneration 2019 - Sorted by Governance Cost Per Capita	33
↓ C	CB Remuneration 2019 - Sorted by Population	35
↓ D	Email from the Remuneration Authority	37

Community Boards Remuneration 2019 - Sorted by Governance Cost Per Capita (largest to smallest)




			Population as at 30 June 2018	Number of Community Board Members (incl Chair)	Population per Community Board Member	Annual Remuneration from 1 July 2018 Community Board Chair \$	Community Board Member \$	Total Community Board Governance Cost to Council \$	Community Board Governance Cost per Capita \$
1	Dunedin	Strath Taieri	670	6	112	14,669	7,334	51,338	76.62
2	Wellington	Makara-Ohariu	900	6	150	9,429	4,716	33,012	36.68
3	Rangitikei	Ratana	340	4	85	4,253	2,126	10,630	31.26
4	Waitaki	Ahuriri	1,310	5	262	11,639	5,820	34,920	26.66
5	Otorohanga	Kawhia	400	4	100	3,828	1,914	9,570	23.93
6	Mackenzie	Tekapo	410	4	103	3,828	1,914	9,570	23.34
7	Southland	Stewart Island/Rakiura	430	6	72	2,751	1,376	9,632	22.40
8	Hurunui	Hanmer Springs	1,250	5	250	7,868	3,934	23,604	18.88
9	Waikato	Taupiri	510	6	85	2,737	1,369	9,583	18.79
10	Southland	Otautau	1,380	6	230	7,406	3,704	25,928	18.79
11	Opotiki	Coast	1,610	5	322	9,782	4,891	29,346	18.23
12	Clutha	Lawrence-Tuapeka	1,150	6	192	5,714	2,857	19,999	17.39
13	Waitaki	Waihemo	2,360	5	472	11,850	5,926	35,556	15.07
14	Thames-Coromandel	Tairua-Pauanui	2,590	4	648	15,406	7,703	38,515	14.87
15	Dunedin	Waikouaiti	3,720	6	620	15,716	7,858	55,006	14.79
16	Southland	Riverton/Aparima	1,580	6	263	6,560	3,280	22,960	14.53
17	Ruapehu	National Park	1,120	4	280	5,742	2,870	14,350	12.81
18	Dunedin	Otago Peninsula	4,540	6	757	15,925	7,963	55,741	12.28
19	Tararua	Eketahuna	1,520	4	380	7,406	3,704	18,520	12.18
20	Thames-Coromandel	Coromandel-Colville	3,170	4	793	15,406	7,703	38,515	12.15
21	Otorohanga	Otorohanga	2,890	4	723	14,034	7,018	35,090	12.14
22	Invercargill	Bluff	2,090	5	418	8,423	4,211	25,266	12.09
23	Western BOP	Maketu	1,190	4	298	5,713	2,857	14,285	12.00
24	Taupo	Turangi-Tongariro	5,000	6	833	16,506	8,253	57,771	11.55
25	New Plymouth	Clifton	2,790	4	698	12,213	6,107	30,535	10.94
26	Mackenzie	Fairlie	910	4	228	3,828	1,914	9,570	10.52
27	Rotorua	Rotorua Lakes	4,010	4	1,003	16,468	8,235	41,175	10.27
28	Clutha	West Otago	2,330	6	388	6,772	3,386	23,702	10.17
29	Southland	Tuatapere	1,530	6	255	4,444	2,223	15,561	10.17
30	Southland	Te Anau	3,730	6	622	10,580	5,290	37,030	9.93
31	Dunedin	West Harbour	5,710	6	952	16,135	8,068	56,476	9.89
32	Central Otago	Teviot Valley	1,750	4	438	6,772	3,386	16,930	9.67
33	Whakatane	Murupara	3,250	7	464	7,830	3,915	31,320	9.64
34	Southland	Wallacetown	1,000	6	167	2,751	1,376	9,632	9.63
35	Southland	Winton	3,340	6	557	9,099	4,550	31,850	9.54
36	Thames-Coromandel	Whangamata	4,450	4	1,113	16,781	8,390	41,950	9.43
37	Central Otago	Maniototo	1,820	4	455	6,772	3,386	16,930	9.30
38	Tasman	Golden Bay	3,500	4	875	12,846	6,423	32,115	9.18
39	Buller	Inangahua	1,960	4	490	7,018	3,509	17,545	8.95
40	Christchurch	Banks Peninsula	8,710	7	1,244	19,342	9,670	77,360	8.88
41	Dunedin	Saddle Hill	6,630	6	1,105	16,135	8,068	56,476	8.52
42	Ashburton	Methven	1,880	5	376	5,290	2,646	15,876	8.44
43	Mackenzie	Twizel	1,460	4	365	4,891	2,445	12,225	8.37
44	Kapiti Coast	Paekakariki	1,900	3	633	7,791	3,896	15,584	8.20
45	Timaru	Pleasant Point	3,110	5	622	8,464	4,233	25,398	8.17
46	Hutt	Eastbourne	5,030	5	1,006	13,266	6,633	39,798	7.91
47	Horowhenua	Foxton	4,720	5	944	12,273	6,137	36,822	7.80
48	Whanganui	Whanganui Rural	5,830	7	833	11,004	5,502	44,016	7.55
49	Gore	Mataura	1,610	5	322	4,041	2,020	12,120	7.53
50	Whakatane	Taneatua	3,740	6	623	7,830	3,915	27,405	7.33
51	South Waikato	Tirau	2,360	4	590	6,560	3,280	16,400	6.95
52	South Taranaki	Eltham	4,190	4	1,048	11,639	5,820	29,100	6.95
53	South Taranaki	Patea	3,980	4	995	10,792	5,397	26,985	6.78
54	Waikato	Raglan	4,490	6	748	8,634	4,317	30,219	6.73

	Council	Community Board	Population as at 30 June 2018	Board Members (incl Chair)	Community Board Member	Community Board Chair \$	Community Board Member \$	Board Governance Cost to Council \$	Governance Cost per Capita \$
55	Timaru	Geraldine	5,790	6	965	10,792	5,397	37,779	6.52
56	Western BOP	Omokoroa	3,010	4	753	7,830	3,915	19,575	6.50
57	Southland	Edendale-Wyndham	2,580	6	430	4,656	2,327	16,289	6.31
58	Western BOP	Waihi Beach	3,550	4	888	8,887	4,444	22,220	6.26
59	New Plymouth	Kaitake	5,350	4	1,338	13,056	6,528	32,640	6.10
60	Queenstown Lakes	Wanaka	12,150	5	2,430	23,489	11,745	70,470	5.80
61	Rangitikei	Taihape	3,670	4	918	8,506	4,253	21,265	5.79
62	Selwyn	Malvern	9,510	5	1,902	17,373	8,686	52,116	5.48
63	Thames-Coromandel	Mercury Bay	8,430	4	2,108	18,432	9,216	46,080	5.47
64	Rotorua	Rotorua Rural	8,600	4	2,150	18,405	9,203	46,015	5.35
65	Waimakariri	Woodend-Sefton	7,940	5	1,588	14,158	7,080	42,480	5.35
66	Timaru	Temuka	6,490	5	1,298	11,004	5,502	33,012	5.09
67	South Wairarapa	Featherston	3,260	4	815	6,379	3,190	15,950	4.89
68	Far North	Kaikohe-Hokianga	14,950	6	2,492	26,280	10,107	70,749	4.73
69	Ruapehu	Waimarino-Waiouru	4,540	4	1,135	8,506	4,253	21,265	4.68
70	Central Otago	Vincent	9,790	5	1,958	15,025	7,513	45,078	4.60
71	Waimakariri	Oxford-Ohoka	12,300	6	2,050	16,145	8,072	56,504	4.59
72	Central Otago	Cromwell	7,680	4	1,920	13,966	6,983	34,915	4.55
73	South Wairarapa	Greytown	3,520	4	880	6,379	3,190	15,950	4.53
74	Thames-Coromandel	Thames	11,100	4	2,775	19,533	9,766	48,830	4.40
75	Waikato	Ngaruawahia	8,210	6	1,368	10,318	5,159	36,113	4.40
76	Waikato	Huntly	8,220	6	1,370	10,318	5,159	36,113	4.39
77	South Taranaki	Egmont Plains	6,870	4	1,718	12,062	6,030	30,150	4.39
78	South Wairarapa	Martinborough	3,690	4	923	6,379	3,190	15,950	4.32
79	Waimakariri	Rangiora-Ashley	25,600	9	2,844	22,105	11,052	110,520	4.32
80	Wellington	Tawa	15,350	6	2,558	18,441	9,220	64,540	4.20
81	Kapiti Coast	Otaki	8,890	4	2,223	14,951	7,475	37,375	4.20
82	New Plymouth	Waitara	8,690	4	2,173	14,530	7,265	36,325	4.18
83	New Plymouth	Inglewood	8,830	4	2,208	14,530	7,265	36,325	4.11
84	Whakatane	Whakatane-Ohope	18,600	8	2,325	16,981	8,490	76,410	4.11
85	Hutt	Petone	14,150	6	2,358	15,793	7,897	55,279	3.91
86	Dunedin	Mosgiel-Taieri	17,250	6	2,875	18,860	9,429	66,003	3.83
87	Waikato	Onewhero-Tuakau	10,400	6	1,733	10,740	5,369	37,583	3.61
88	Far North	Te Hiku	20,200	6	3,367	26,828	10,318	72,226	3.58
89	Whakatane	Rangitaiki	10,100	6	1,683	10,157	5,079	35,553	3.52
90	Waimakariri	Kaipoi-Tuahiwiri	14,850	5	2,970	17,137	8,569	51,414	3.46
91	Far North	Bay of Islands-Whangaroa	29,300	7	4,186	30,660	11,792	94,336	3.22
92	Hutt	Wainuiomata	18,700	6	3,117	16,636	8,318	58,226	3.11
93	Kapiti Coast	Waikanae	12,850	4	3,213	16,005	8,002	40,010	3.11
94	Hastings	Hastings District Rural	12,150	4	3,038	14,741	7,370	36,850	3.03
95	Tararua	Dannevirke	9,840	4	2,460	11,427	5,713	28,565	2.90
96	Tasman	Motueka	12,500	4	3,125	14,320	7,160	35,800	2.86
97	Western BOP	Katikati	9,900	4	2,475	10,792	5,397	26,985	2.73
98	Waipa	Te Awamutu	20,100	5	4,020	17,776	8,887	53,322	2.65
99	South Taranaki	Hawera-Tangahoe	13,300	4	3,325	13,755	6,878	34,390	2.59
100	Western BOP	Te Puke	10,750	4	2,688	10,792	5,397	26,985	2.51
101	Christchurch	Spreydon-Cashmere	48,700	4	12,175	46,310	23,155	115,775	2.38
102	Christchurch	Papanui-Innes	49,800	4	12,450	46,310	23,155	115,775	2.32
103	Christchurch	Fendalton-Waimari-Harewood	71,600	6	11,933	45,681	22,841	159,887	2.23
104	Waipa	Cambridge	24,900	5	4,980	18,410	9,206	55,236	2.22
105	Christchurch	Coastal-Burwood	52,300	4	13,075	46,310	23,155	115,775	2.21
106	Christchurch	Linwood-Central-Heathcote	77,800	6	12,967	48,196	24,098	168,686	2.17
107	Christchurch	Halswell-Hornby-Riccarton	79,600	6	13,267	48,196	24,098	168,686	2.12
108	Kapiti Coast	Paraparaumu-Raumati	29,500	4	7,375	19,584	9,792	48,960	1.66

Notes: Number of CB members includes all elected members to the CB including the chair but does not include appointed members to the CB such as councillors representing a ward.
CB governance cost = CB chair + CB elected members annual remuneration as at 1 July 2018.

Community Boards Remuneration 2019 - Sorted by Governance Cost Per Capita (largest to smallest)





			Population as at 30 June 2018	Number of Community Board Members (incl Chair)	Population per Community Board Member	Annual Remuneration from 1 July 2018 Community Board Chair \$	Community Board Member \$	Total Community Board Governance Cost to Council \$	Community Board Governance Cost per Capita \$
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16	Southland	Riverton/Aparima	1,580	6	263	6,560	3,280	22,960	14.53
17	Ruapehu	National Park	1,120	4	280	5,742	2,870	14,350	12.81
18	Dunedin	Otago Peninsula	4,540	6	757	15,925	7,963	55,741	12.28
19	Tararua	Eketahuna	1,520	4	380	7,406	3,704	18,520	12.18
20	Thames-Coromandel	Coromandel-Colville	3,170	4	793	15,406	7,703	38,515	12.15
21	Otorohanga	Otorohanga	2,890	4	723	14,034	7,018	35,090	12.14
22	Invercargill	Bluff	2,090	5	418	8,423	4,211	25,266	12.09
23	Western BOP	Maketu	1,190	4	298	5,713	2,857	14,285	12.00
24	Taupo	Turangi-Tongariro	5,000	6	833	16,506	8,253	57,771	11.55
25	New Plymouth	Clifton	2,790	4	698	12,213	6,107	30,535	10.94
26	Mackenzie	Fairlie	910	4	228	3,828	1,914	9,570	10.52
27	Rotorua	Rotorua Lakes	4,010	4	1,003	16,468	8,235	41,175	10.27
28	Clutha	West Otago	2,330	6	388	6,772	3,386	23,702	10.17
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32	Central Otago	Teviot Valley	1,750	4	438	6,772	3,386	16,930	9.67
33	Whakatane	Murupara	3,250	7	464	7,830	3,915	31,320	9.64
34	Southland	Wallacetown	1,000	6	167	2,751	1,376	9,632	9.63
35	Southland	Winton	3,340	6	557	9,099	4,550	31,850	9.54
36	Thames-Coromandel	Whangamata	4,450	4	1,113	16,781	8,390	41,950	9.43
37	Central Otago	Maniototo	1,820	4	455	6,772	3,386	16,930	9.30
38	Tasman	Golden Bay	3,500	4	875	12,846	6,423	32,115	9.18
39	Buller	Inangahua	1,960	4	490	7,018	3,509	17,545	8.95
40	Christchurch	Banks Peninsula	8,710	7	1,244	19,342	9,670	77,360	8.88
41	Dunedin	Saddle Hill	6,630	6	1,105	16,135	8,068	56,476	8.52
42	Ashburton	Methven	1,880	5	376	5,290	2,646	15,876	8.44
43	Mackenzie	Twizel	1,460	4	365	4,891	2,445	12,225	8.37
44	Kapiti Coast	Paekakariki	1,900	3	633	7,791	3,896	15,584	8.20
45	Timaru	Pleasant Point	3,110	5	622	8,464	4,233	25,398	8.17
46	Hutt	Eastbourne	5,030	5	1,006	13,266	6,633	39,798	7.91
47	Horowhenua	Foxton	4,720	5	944	12,273	6,137	36,822	7.80
48	Whanganui	Whanganui Rural	5,830	7	833	11,004	5,502	44,016	7.55
49	Gore	Mataura	1,610	5	322	4,041	2,020	12,120	7.53
50	Whakatane	Taneatua	3,740	6	623	7,830	3,915	27,405	7.33
51	South Waikato	Tirau	2,360	4	590	6,560	3,280	16,400	6.95
52	South Taranaki	Eltham	4,190	4	1,048	11,639	5,820	29,100	6.95
53	South Taranaki	Patea	3,980	4	995	10,792	5,397	26,985	6.78
54	Waikato	Raglan	4,490	6	748	8,634	4,317	30,219	6.73

	Council	Community Board	Population as at 30 June 2018	Board Members (incl Chair)	Community Board Member	Community Board Chair \$	Community Board Member \$	Board Governance Cost to Council \$	Governance Cost per Capita \$
55	Timaru	Geraldine	5,790	6	965	10,792	5,397	37,779	6.52
56	Western BOP	Omokoroa	3,010	4	753	7,830	3,915	19,575	6.50
57	Southland	Edendale-Wyndham	2,580	6	430	4,656	2,327	16,289	6.31
58	Western BOP	Waihi Beach	3,550	4	888	8,887	4,444	22,220	6.26
59	New Plymouth	Kaitake	5,350	4	1,338	13,056	6,528	32,640	6.10
60	Queenstown Lakes	Wanaka	12,150	5	2,430	23,489	11,745	70,470	5.80
61	Rangitikei	Taihape	3,670	4	918	8,506	4,253	21,265	5.79
62	Selwyn	Malvern	9,510	5	1,902	17,373	8,686	52,116	5.48
63	Thames-Coromandel	Mercury Bay	8,430	4	2,108	18,432	9,216	46,080	5.47
64	Rotorua	Rotorua Rural	8,600	4	2,150	18,405	9,203	46,015	5.35
65	Waimakariri	Woodend-Sefton	7,940	5	1,588	14,158	7,080	42,480	5.35
66	Timaru	Temuka	6,490	5	1,298	11,004	5,502	33,012	5.09
67	South Wairarapa	Featherston	3,260	4	815	6,379	3,190	15,950	4.89
68	Far North	Kaikohe-Hokianga	14,950	6	2,492	26,280	10,107	70,749	4.73
69	Ruapehu	Waimarino-Waiouru	4,540	4	1,135	8,506	4,253	21,265	4.68
70	Central Otago	Vincent	9,790	5	1,958	15,025	7,513	45,078	4.60
71	Waimakariri	Oxford-Ohoka	12,300	6	2,050	16,145	8,072	56,504	4.59
72	Central Otago	Cromwell	7,680	4	1,920	13,966	6,983	34,915	4.55
73	South Wairarapa	Greytown	3,520	4	880	6,379	3,190	15,950	4.53
74	Thames-Coromandel	Thames	11,100	4	2,775	19,533	9,766	48,830	4.40
75	Waikato	Ngaruawahia	8,210	6	1,368	10,318	5,159	36,113	4.40
76	Waikato	Huntly	8,220	6	1,370	10,318	5,159	36,113	4.39
77	South Taranaki	Egmont Plains	6,870	4	1,718	12,062	6,030	30,150	4.39
78	South Wairarapa	Martinborough	3,690	4	923	6,379	3,190	15,950	4.32
79	Waimakariri	Rangiora-Ashley	25,600	9	2,844	22,105	11,052	110,520	4.32
80	Wellington	Tawa	15,350	6	2,558	18,441	9,220	64,540	4.20
81	Kapiti Coast	Otaki	8,890	4	2,223	14,951	7,475	37,375	4.20
82	New Plymouth	Waitara	8,690	4	2,173	14,530	7,265	36,325	4.18
83	New Plymouth	Inglewood	8,830	4	2,208	14,530	7,265	36,325	4.11
84	Whakatane	Whakatane-Ohope	18,600	8	2,325	16,981	8,490	76,410	4.11
85	Hutt	Petone	14,150	6	2,358	15,793	7,897	55,279	3.91
86	Dunedin	Mosgiel-Taieri	17,250	6	2,875	18,860	9,429	66,003	3.83
87	Waikato	Onewhero-Tuakau	10,400	6	1,733	10,740	5,369	37,583	3.61
88	Far North	Te Hiku	20,200	6	3,367	26,828	10,318	72,226	3.58
89	Whakatane	Rangitaiki	10,100	6	1,683	10,157	5,079	35,553	3.52
90	Waimakariri	Kaipoi-Tuahiki	14,850	5	2,970	17,137	8,569	51,414	3.46
91	Far North	Bay of Islands-Whangaroa	29,300	7	4,186	30,660	11,792	94,336	3.22
92	Hutt	Wainuiomata	18,700	6	3,117	16,636	8,318	58,226	3.11
93	Kapiti Coast	Waikanae	12,850	4	3,213	16,005	8,002	40,010	3.11
94	Hastings	Hastings District Rural	12,150	4	3,038	14,741	7,370	36,850	3.03
95	Taranaki	Dannevirke	9,840	4	2,460	11,427	5,713	28,565	2.90
96	Tasman	Motueka	12,500	4	3,125	14,320	7,160	35,800	2.86
97	Western BOP	Katikati	9,900	4	2,475	10,792	5,397	26,985	2.73
98	Waipa	Te Awamutu	20,100	5	4,020	17,776	8,887	53,322	2.65
99	South Taranaki	Hawera-Tangahoe	13,300	4	3,325	13,755	6,878	34,390	2.59
100	Western BOP	Te Puke	10,750	4	2,688	10,792	5,397	26,985	2.51
101	Christchurch	Spreydon-Cashmere	48,700	4	12,175	46,310	23,155	115,775	2.38
102	Christchurch	Papanui-Innes	49,800	4	12,450	46,310	23,155	115,775	2.32
103	Christchurch	Fendalton-Waimari-Harewood	71,600	6	11,933	45,681	22,841	159,887	2.23
104	Waipa	Cambridge	24,900	5	4,980	18,410	9,206	55,236	2.22
105	Christchurch	Coastal-Burwood	52,300	4	13,075	46,310	23,155	115,775	2.21
106	Christchurch	Linwood-Central-Heathcote	77,800	6	12,967	48,196	24,098	168,686	2.17
107	Christchurch	Halswell-Hornby-Riccarton	79,600	6	13,267	48,196	24,098	168,686	2.12
108	Kapiti Coast	Paraparaumu-Raumati	29,500	4	7,375	19,584	9,792	48,960	1.66

Notes: Number of CB members includes all elected members to the CB including the chair but does not include appointed members to the CB such as councillors representing a ward.
CB governance cost = CB chair + CB elected members annual remuneration as at 1 July 2018.

Community Boards Remuneration 2019 - Sorted by Population (largest to smallest)

									
	Council	Community Board	Population as at 30 June 2018	Number of Community Board Members (incl Chair)	Population per Community Board Member	Annual Remuneration from 1 July 2018 Community Board Chair \$	Community Board Member \$	Total Community Board Governance Cost to Council \$	Community Board Governance Cost per Capita \$
1	Christchurch	Halswell-Hornby-Riccarton	79,600	6	13,267	48,196	24,098	168,686	2.12
2	Christchurch	Linwood-Central-Heathcote	77,800	6	12,967	48,196	24,098	168,686	2.17
3	Christchurch	Fendalton-Waimari-Harewood	71,600	6	11,933	45,681	22,841	159,887	2.23
4	Christchurch	Coastal-Burwood	52,300	4	13,075	46,310	23,155	115,775	2.21
5	Christchurch	Papanui-Innes	49,800	4	12,450	46,310	23,155	115,775	2.32
6	Christchurch	Spreydon-Cashmere	48,700	4	12,175	46,310	23,155	115,775	2.38
7	Kapiti Coast	Paraparaumu-Raumati	29,500	4	7,375	19,584	9,792	48,960	1.66
8	Far North	Bay of Islands-Whangaroa	29,300	7	4,186	30,660	11,792	94,336	3.22
9	Waimakariri	Rangiora-Ashley	25,600	9	2,844	22,105	11,052	110,520	4.32
10	Waipa	Cambridge	24,900	5	4,980	18,410	9,206	55,236	2.22
11	Far North	Te Hiku	20,200	6	3,367	26,828	10,318	72,226	3.58
12	Waipa	Te Awamutu	20,100	5	4,020	17,776	8,887	53,322	2.65
13	Hutt	Wainuiomata	18,700	6	3,117	16,636	8,318	58,226	3.11
14	Whakatane	Whakatane-Ohope	18,600	8	2,325	16,981	8,490	76,410	4.11
15	Dunedin	Mosgiel-Taieri	17,250	6	2,875	18,860	9,429	66,003	3.83
16	Wellington	Tawa	15,350	6	2,558	18,441	9,220	64,540	4.20
17	Far North	Kaikohe-Hokianga	14,950	6	2,492	26,280	10,107	70,749	4.73
18	Waimakariri	Kaiapoi-Tuahiwi	14,850	5	2,970	17,137	8,569	51,414	3.46
19	Hutt	Petone	14,150	6	2,358	15,793	7,897	55,279	3.91
20	South Taranaki	Hawera-Tangahoe	13,300	4	3,325	13,755	6,878	34,390	2.59
21	Kapiti Coast	Waikanae	12,850	4	3,213	16,005	8,002	40,010	3.11
22	Tasman	Motueka	12,500	4	3,125	14,320	7,160	35,800	2.86
23	Waimakariri	Oxford-Ohoka	12,300	6	2,050	16,145	8,072	56,504	4.59
24	Hastings	Hastings District Rural	12,150	4	3,038	14,741	7,370	36,850	3.03
25	Queenstown Lakes	Wanaka	12,150	5	2,430	23,489	11,745	70,470	5.80
26	Thames-Coromandel	Thames	11,100	4	2,775	19,533	9,766	48,830	4.40
27	Western BOP	Te Puke	10,750	4	2,688	10,792	5,397	26,985	2.51
28	Waikato	Onewhero-Tuakau	10,400	6	1,733	10,740	5,369	37,583	3.61
29	Whakatane	Rangitaiki	10,100	6	1,683	10,157	5,079	35,553	3.52
30	Western BOP	Katikati	9,900	4	2,475	10,792	5,397	26,985	2.73
31	Taranua	Dannevirke	9,840	4	2,460	11,427	5,713	28,565	2.90
32	Central Otago	Vincent	9,790	5	1,958	15,025	7,513	45,078	4.60
33	Selwyn	Malvern	9,510	5	1,902	17,373	8,686	52,116	5.48
34	Kapiti Coast	Otaki	8,890	4	2,223	14,951	7,475	37,375	4.20
35	New Plymouth	Inglewood	8,830	4	2,208	14,530	7,265	36,325	4.11
36	Christchurch	Banks Peninsula	8,710	7	1,244	19,342	9,670	77,360	8.88
37	New Plymouth	Waitara	8,690	4	2,173	14,530	7,265	36,325	4.18
38	Rotorua	Rotorua Rural	8,600	4	2,150	18,405	9,203	46,015	5.35
39	Thames-Coromandel	Mercury Bay	8,430	4	2,108	18,432	9,216	46,080	5.47
40	Waikato	Huntly	8,220	6	1,370	10,318	5,159	36,113	4.39
41	Waikato	Ngaruawahia	8,210	6	1,368	10,318	5,159	36,113	4.40
42	Waimakariri	Woodend-Sefton	7,940	5	1,588	14,158	7,080	42,480	5.35
43	Central Otago	Cromwell	7,680	4	1,920	13,966	6,983	34,915	4.55
44	South Taranaki	Egmont Plains	6,870	4	1,718	12,062	6,030	30,150	4.39
45	Dunedin	Saddle Hill	6,630	6	1,105	16,135	8,068	56,476	8.52
46	Timaru	Temuka	6,490	5	1,298	11,004	5,502	33,012	5.09
47	Whanganui	Whanganui Rural	5,830	7	833	11,004	5,502	44,016	7.55
48	Timaru	Geraldine	5,790	6	965	10,792	5,397	37,779	6.52
49	Dunedin	West Harbour	5,710	6	952	16,135	8,068	56,476	9.89
50	New Plymouth	Kaitake	5,350	4	1,338	13,056	6,528	32,640	6.10
51	Hutt	Eastbourne	5,030	5	1,006	13,266	6,633	39,798	7.91
52	Taupo	Turangi-Tongariro	5,000	6	833	16,506	8,253	57,771	11.55
53	Horowhenua	Foxton	4,720	5	944	12,273	6,137	36,822	7.80
54	Dunedin	Otago Peninsula	4,540	6	757	15,925	7,963	55,741	12.28
55	Ruapehu	Waimarino-Waiouru	4,540	4	1,135	8,506	4,253	21,265	4.68

									
	Council	Community Board	Population as at 30 June 2018	Number of Community Board Members (incl Chair)	Population per Community Board Member	Annual Remuneration from 1 July 2018		Total Community Board Governance Cost to Council	Community Board Governance Cost per Capita
						Community Board Chair	Community Board Member		
						\$	\$	\$	\$
56	Waikato	Raglan	4,490	6	748	8,634	4,317	30,219	6.73
57	Thames-Coromandel	Whangamata	4,450	4	1,113	16,781	8,390	41,950	9.43
58	South Taranaki	Eltham	4,190	4	1,048	11,639	5,820	29,100	6.95
59	Rotorua	Rotorua Lakes	4,010	4	1,003	16,468	8,235	41,175	10.27
60	South Taranaki	Patea	3,980	4	995	10,792	5,397	26,985	6.78
61	Whakatane	Taneatua	3,740	6	623	7,830	3,915	27,405	7.33
62	Southland	Te Anau	3,730	6	622	10,580	5,290	37,030	9.93
63	Dunedin	Waikouaiti	3,720	6	620	15,716	7,858	55,006	14.79
64	South Wairarapa	Martinborough	3,690	4	923	6,379	3,190	15,950	4.32
65	Rangitikei	Taihape	3,670	4	918	8,506	4,253	21,265	5.79
66	Western BOP	Waihi Beach	3,550	4	888	8,887	4,444	22,220	6.26
67	South Wairarapa	Greytown	3,520	4	880	6,379	3,190	15,950	4.53
68	Tasman	Golden Bay	3,500	4	875	12,846	6,423	32,115	9.18
69	Southland	Winton	3,340	6	557	9,099	4,550	31,850	9.54
70	South Wairarapa	Featherston	3,260	4	815	6,379	3,190	15,950	4.89
71	Whakatane	Murupara	3,250	7	464	7,830	3,915	31,320	9.64
72	Thames-Coromandel	Coromandel-Colville	3,170	4	793	15,406	7,703	38,515	12.15
73	Timaru	Pleasant Point	3,110	5	622	8,464	4,233	25,398	8.17
74	Western BOP	Omokoroa	3,010	4	753	7,830	3,915	19,575	6.50
75	Otorohanga	Otorohanga	2,890	4	723	14,034	7,018	35,090	12.14
76	New Plymouth	Clifton	2,790	4	698	12,213	6,107	30,535	10.94
77	Thames-Coromandel	Tairua-Pauanui	2,590	4	648	15,406	7,703	38,515	14.87
78	Southland	Edendale-Wyndham	2,580	6	430	4,656	2,327	16,289	6.31
79	South Waikato	Tirau	2,360	4	590	6,560	3,280	16,400	6.95
80	Waitaki	Waihemo	2,360	5	472	11,850	5,926	35,556	15.07
81	Clutha	West Otago	2,330	6	388	6,772	3,386	23,702	10.17
82	Invercargill	Bluff	2,090	5	418	8,423	4,211	25,266	12.09
83	Buller	Inangahua	1,960	4	490	7,018	3,509	17,545	8.95
84	Kapiti Coast	Paekakariki	1,900	3	633	7,791	3,896	15,584	8.20
85	Ashburton	Methven	1,880	5	376	5,290	2,646	15,876	8.44
86	Central Otago	Maniototo	1,820	4	455	6,772	3,386	16,930	9.30
87	Central Otago	Teviot Valley	1,750	4	438	6,772	3,386	16,930	9.67
88	Gore	Mataura	1,610	5	322	4,041	2,020	12,120	7.53
89	Opotiki	Coast	1,610	5	322	9,782	4,891	29,346	18.23
90	Southland	Riverton/Aparima	1,580	6	263	6,560	3,280	22,960	14.53
91	Southland	Tuatapere	1,530	6	255	4,444	2,223	15,561	10.17
92	Tararua	Eketahuna	1,520	4	380	7,406	3,704	18,520	12.18
93	Mackenzie	Twizel	1,460	4	365	4,891	2,445	12,225	8.37
94	Southland	Otautau	1,380	6	230	7,406	3,704	25,928	18.79
95	Waitaki	Ahuriri	1,310	5	262	11,639	5,820	34,920	26.66
96	Hurunui	Hanmer Springs	1,250	5	250	7,868	3,934	23,604	18.88
97	Western BOP	Maketu	1,190	4	298	5,713	2,857	14,285	12.00
98	Clutha	Lawrence-Tuapeka	1,150	6	192	5,714	2,857	19,999	17.39
99	Ruapehu	National Park	1,120	4	280	5,742	2,870	14,350	12.81
100	Southland	Wallacetown	1,000	6	167	2,751	1,376	9,632	9.63
101	Mackenzie	Fairlie	910	4	228	3,828	1,914	9,570	10.52
102	Wellington	Makara-Ohariu	900	6	150	9,429	4,716	33,012	36.68
103	Dunedin	Strath Taieri	670	6	112	14,669	7,334	51,338	76.62
104	Waikato	Taupiri	510	6	85	2,737	1,369	9,583	18.79
105	Southland	Stewart Island/Rakiura	430	6	72	2,751	1,376	9,632	22.40
106	Mackenzie	Tekapo	410	4	103	3,828	1,914	9,570	23.34
107	Otorohanga	Kawhia	400	4	100	3,828	1,914	9,570	23.93
108	Rangitikei	Ratana	340	4	85	4,253	2,126	10,630	31.26

Notes: Number of CB members includes all elected members to the CB including the chair but does not include appointed members to the CB such as councillors representing a ward.
 CB governance cost = CB chair + CB elected members annual remuneration as at 1 July 2018.

Sharon Bodeker

From: Sharon Bodeker
Sent: Thursday, 17 January 2019 11:36 a.m.
To: Community Board - Otago Peninsula 2016-2019; Community Board - Strath Taieri 2016-2019; Community Board - Saddle Hill 2016-2019; Community Board - Waikouaiti Coast 2016-2019; Community Board - West Harbour 2016-2019; Community Board - Mosgiel Taieri 2016-2019
Subject: FW: Community Board Remuneration [UNCLASSIFIED]
Attachments: CB Key Statistics.pdf; CB Remuneration 2019 - Sorted by Governance Cost Per Capita.pdf; CB Remuneration 2019 - Sorted by Population.pdf

Dear Community Board members

The email below received from the Remuneration Authority, is seeking feedback on how community boards should be remunerated. You will be aware that currently Community Board remuneration is set by the Authority, however the Authority is now asking for our view on two questions as follows:

1. The Remuneration Authority is introducing a pool system under which there will be a "governance pool" for each Council reflecting the size of each Council's total responsibilities. Should this governance pool include remuneration for Community Boards and, if so, how should it account for the impact on the relativities between Councils with Community Boards and those without?
2. There appear to be big variations in member numbers of Community Boards, even between Boards with similar populations. Regardless of your answer to (1) above, should Community Board remuneration reflect the number of residents represented by the whole board or the number of residents represented by each member?

We will include this matter on the agenda of your next community board meeting for discussion and to receive any feedback you may have on these two questions. I will then prepare a report for council on 19 February, with a view to providing feedback to the Remuneration Authority on 20 February.

Many thanks for your help with this.

Kind regards

Sharon Bodeker
 Team Leader Civic
 Dunedin City Council

50 The Octagon, Dunedin 9016; PO Box, 5045 Moray Place, Dunedin 9058, New Zealand
 Telephone: 03 477 4000; ext: 3231 | Mobile: 021 178 5337
 Email: Sharon.bodeker@dcc.govt.nz | www.dunedin.govt.nz

From: Fran WILDE [<mailto:Fran.Wilde@remauthority.govt.nz>]
Sent: 11 December 2018 1:20 PM
Subject: Community Board Remuneration [UNCLASSIFIED]

Greetings

Re: Community Board Remuneration

This letter is going to all mayors and CEOs of Territorial and Unitary Authorities, except Auckland. The Remuneration Authority is currently looking at remuneration for Community Board members, in preparation for the Determination to be issued on 1 July 2019. As you know, we have now instituted a new size index for Councils,

reflecting the size of the relative role of each Council, then setting up an individual "governance pool" for each, from which elected members will be remunerated. This system is being introduced progressively between 1 July 2019 and late 2019, following the local government election.

In our major review of local government which resulted in these changes, we focussed our decisions on Councils. Although we also asked about your views on Community Board remuneration, only 29 of the responses we received addressed this issue. Generally it was addressed by those Councils with Community Boards, while those without tended to remain silent. Of those Councils which did mention the issue, 14 suggested that the Community Board members should be paid out of the new governance pool we are currently introducing.

We would like opinions on this issue from more Councils and would appreciate it if you could let us know your views on the following two issues:

3. The Remuneration Authority is introducing a pool system under which there will be a "governance pool" for each Council reflecting the size of each Council's total responsibilities. Should this governance pool include remuneration for Community Boards and, if so, how should it account for the impact on the relativities between Councils with Community Boards and those without?
4. There appear to be big variations in member numbers of Community Boards, even between Boards with similar populations. Regardless of your answer to (1) above, should Community Board remuneration reflect the number of residents represented by the whole board or the number of residents represented by each member?

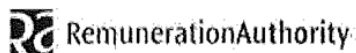
Forty out of the 66 territorial and unitary councils (not counting Auckland) have Community Boards. Attached are three spreadsheets which we have prepared to help clarify our thinking on the issues before us. Please note they do not indicate which Community Boards might have an extra delegated authority in addition to the basic representational responsibilities that are provided for under the law. In summary, they show that the constituent populations of Community Boards range from 340 residents to 78,600. The number of members on each board also varies and appears to bear no relation to the size of the population represented. Not counting Community Board chairs, who receive twice what a member, reeves the annual remuneration per member ranges from \$1,369 up to \$24,098. Again this does not appear to reflect population.

We would appreciate hearing your views on these issues (even if your Council does not have Community Boards) by **Friday 15 February 2019**. Any other views or information on Community Boards that you may wish to send us would be most welcome.

Meantime, may I take this opportunity to wish you and your colleagues and families all the best for a happy and safe summer break. The Remuneration Authority has very much appreciated your collaboration and assistance in 2018.

Regards,
Fran

Fran Wilde
CHAIR



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GOVERNANCE SUPPORT OFFICERS REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the West Harbour Community Board of activities relevant to the Board area including:
 - Project Fund
 - 2019 New Zealand Community Boards' Conference
 - Correspondence
 - Action List

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officers Report;
- b) **Considers** nominating a Board Member as the community representative to attend the 2019 New Zealand Community Boards' Conference.
- c) **Amends** the Action List as appropriate

Project Fund

- 2 \$2,280.87 remains in the Project Fund. The following grants/scholarships/other expenditure has been made so to date this financial year:

Meeting Date	Amount	Recipient
Project Fund		
11 July 2019	\$1,283.70	Rothsay News advertisement 11 x \$116.70
	\$1,601.25	Albertson Avenue/Wickliffe Terrace Road Reserve Beautification Project
August 2018	\$239.98	Hills Radio (Community Access Programme)
29 August 2018	\$300.00	Port Chalmers Golf Club
	\$1,500.00	Punakaiki Productions
3 October 2018	\$82.00	Flowers – P Jordan
	\$215.00	Sign – Dion's Place
21 November 2018	\$497.20	Up Your Act
	\$1000.00	West Harbour Pony Club
	\$1000.00	Purakaunui Amenities Society

Meeting Date	Amount	Recipient
Scholarship Fund		
Total	\$7,719.13	

New Zealand Community Boards' Conference Attendance

- 3 The 2019 New Zealand Community Boards' Conference is being held at the Devon Hotel, New Plymouth from 11 – 13 April 2019. Early bird registrations (\$755.00 including GST) close on 1 March 2019 and standard registrations (\$855.00 including GST) are available following that. The Council's policy on attendance at this conference is as follows:
- a) Council will cover the accommodation, travel and registration costs for one Community Board member (per Community Board) to attend the biennial Community Boards Conference when it is held in the South Island, and two Community Board members IN TOTAL to attend the conference when it is held in the North Island.
 - b) Individual Community Boards are responsible for covering the costs of any additional delegates they wish to send to the Conference over and above the representatives for whom costs will be met by the Council.
- 4 If the Board wishes to nominate a member to go into the draw for one of the two Council-funded places, please advise Sharon Bodeker of the name by **15 February 2019**. Any additional members the Board wishes to attend (or those unsuccessful in the draw) can be paid for from the Board's project fund

Correspondence

- 5 Letter from Jill Balfour-Smith regarding Sawyers Bay (Attachment A)

Action List

- 6 An update on outstanding matters is provided in Attachment B.

Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

Attachments

	Title	Page
A	Letter regarding Sawyers Bay	43
B	Action List	44

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution to the Strategic Framework.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications for sustainability

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There is no known conflict of interest

Community Boards

There are no implications for Community Boards except to provide information on activities in or relevant to the Board area.

Sawyers Bay Footpath Access

After speaking to Pam Reynolds and seeing various obstacles for myself I would relate what Pam has said about dangers to footpath users in Sawyers Bay. Pam uses a mobility vehicle often to take her dog for walks round Sawyers Bay.

1. The rusty wire netting from the corner of Station Road to the Salmon Hatchery is a death trap for Pam. She said that if the mobility vehicle caught on the wire she'd be tipped out. At places the vehicles on the highway are less than 50 cm from the pedestrians. I recently walked along there myself and tripped on that wire. It needs ripped out – as it is unsightly and some is lying on the ground anyway.
2. Pam said about vehicles parked half way or more on the footpath. Pam can't get down the side of the curb and up again, it's dangerous for her to be forced onto the road, and since the footpaths are for pedestrians, she shouldn't have to go on the road. It's especially bad in various places on Reservoir Road at several properties. I recently watched a young woman with a pushchair and a dog on a lead stopping on the bottom half of Reservoir Road deciding whether to try a push the chair through the wet ground on the inside of the vehicle parked over the footpath or risk going on the road – she took the road as her footwear wasn't up to the wet ground. Many cars speed up and down Reservoir Road, some at around 80 ks.
3. There are shrubs and overhanging trees which mean Pam cannot stay on the footpath and these are in several places in Sawyers Bay. There should be room for a mobility vehicle and a dog on a lead alongside, or a couple should be able to walk shoulder to shoulder without one having to leave the footpath. Shrubs need cut back about 30 cm from the edge of the path. Brushing under shrubs in a mobility scooter after the rain means getting soaked even if there is room to stay on the footpath.

Pam would be grateful if these hazards were to be eliminated and I know others who find the same problems, especially with regard to the vehicles.

Speeding and cars being thrashed

I have spoken to the local policeman months ago about the vehicles speeding round Sawyers Bay and several others have spoken to me about the same thing. The police wanted me to supply them with a rego. I want a speed camera as getting the rego is unlikely to be possible. Although polite and concerned, the police response is why I am now asking the West Harbour Community Board for help in this matter.

Speed limit from Station Road

Another help for pedestrians would be reducing the speed limit to 50 k from Station Road to Port. Heavy adults get blown about by trucks and children must be more affected. It's an extremely unpleasant walk.

Jill Balfour-Smith

Jbalfour-smith@hotmail.com 472 8012

21 January 2019

**WEST HARBOUR COMMUNITY BOARD ACTION LIST
30 January 2019**

Topic	Date of Meeting/ Resolution	Action Requested	Department Update	Department	Status
Aramoana Wharf - restoration		Staff to investigate the proposal from the Aramoana League	<p>August 2018</p> <p>Following the meeting with the Trust and subsequently with DOC regarding the need for a concession, staff have sort further legal and planning advice. This advice is being used to develop a work plan which establishes a process and timeline for the project.</p> <p>Staff have also undertaken an initial review of the wharf design being developed by the trust. Further work needs to be done on the design and this will be done in collaboration with the Trust.</p> <p>Staff are scheduling a follow-up meeting with the Trust.</p> <p>October: Staff met with the Trust on 18 September 2018 to share the planning and legal advice and provide feedback on the design. The planning and legal advice is with the Trust for consideration and a follow up meeting is scheduled for 24 October 2018.</p> <p>January 2019 – Parks trying to coordinate a meeting with all parties – DCC Planning, DoC, ORC</p>	Parks and Recreation	Ongoing

**WEST HARBOUR COMMUNITY BOARD ACTION LIST
30 January 2019**

Topic	Date of Meeting/ Resolution	Action Requested	Department Update	Department	Status
			and Trust to ensure steps and pathway is correct. This will then allow Trust to move forward with an agreed workplan		
Vegetation Ravensbourne			<p>July 2018 Gareth Jones conducted a drive around with Trevor Johnstone and have identified DCC vegetation and it has been cut back under contract.</p> <p>Residents letters have been sent where privately owned vegetation is encroaching parks or roads. DCC will follow up with residents to ensure vegetation has been cut back as requested.</p> <p>October 2018 Parks have recently recruited an assistant parks officer, due to start early November. This role will actively manage the transportation contract. Parks will arrange a time to meet with relevant board members and look to identify vegetation issues in the Ravensbourne area.</p>	Parks and Recreation	Ongoing

**WEST HARBOUR COMMUNITY BOARD ACTION LIST
30 January 2019**

Topic	Date of Meeting/ Resolution	Action Requested	Department Update	Department	Status
			January 2019 – Asst Parks Officer now in Parks. The Parks Maintenance Team Leader(Aidan Battrick) is willing t to arrange a time to meet relevant Board Members		
Public Toilet – St Leonards	11 July 2018	Request for Public toilet near the northern end of the West Harbour walking/cycling track and Burkes St Leonards Boating Club	October 2018: Parks have the development of a Toilet Asset Management Plan as a priority work project for 2018/19. Once this is completed, all requests for new toilets and / or upgrade of existing toilets will be prioritised as per the plan	Parks and Recreation	
Drainage Issue Drain at Back of Bowling Club Drainage at 61 Wickliffe Terrace Harrington Street	14 March 2018		May 2018 This and the Bowling Club issue are linked. Draft report completed. Significant pipe renewal work required. Physical works to be programmed but unlikely to commence in 2018/19. Minor works being carried out by Transport on Harrington St in July should alleviate the problem in the interim. August 2018 Investigation completed. Significant physical works required (\$950k). Work programmed for 2018/19 subject to approval of additional funding.	3 Waters	In progress – update in October

**WEST HARBOUR COMMUNITY BOARD ACTION LIST
30 January 2019**

Topic	Date of Meeting/ Resolution	Action Requested	Department Update	Department	Status
Fencing on SH 88	9 March 2016 Item 12 (h)	Improvement of fencing	4 October 2017 This is being undertaken in conjunction with the cycleways and road safety project. Awaiting decision on cycleway network.	Transport	Ongoing
State Highway 88	14 March 2018	Road at Ravensbourne is dangerous due to uneven surface. Seek Staff and NZTA to attend next meeting	This has been passed on to NZTA to action. Initial work has been carried out.	Transport	Ongoing
Level Crossing	14 March 2018	The signals at the level crossing do not start going until train is at the crossing. There is a safety issue, is there any regulation that can be actioned.	This matter was raised with the South Island Manager and an initial response was emailed to the Chair. A further follow up will be undertaken by Kiwirail and any additional updates will be provided to the board.	Transport	Group Manager Transport to follow up
Aramoana Sea Wall	11 July 2018	Maintenance and upgrade	Section around 749 Aramoana Road will be repaired under the Capital Renewals budget this year.	Transport	
Wickliffe Terrace Footpath	11 July 2018	Footpath between Currie Street and Mary Street needs repaired in time for the cruise ship as passengers use this footpath to do the Peninsula Beach Walk	This site was checked. The issue is being looked into and we are coming up with a plan of action. Vegetation also an issue there so will contact someone regarding this.	Transport	
Speed Limits Te Ngaru	29 August 2018	Seeking an update	Letters are being prepared for residents and we will be contacting the board to discuss the best way to let people know of the speed hump trial. The		

**WEST HARBOUR COMMUNITY BOARD ACTION LIST
30 January 2019**

Topic	Date of Meeting/ Resolution	Action Requested	Department Update	Department	Status
			speedhumps have been ordered, and currently awaiting feedback on timeframes for installation. Expecting installation to be between mid Feb to March.		
Albertson Ave/Wickliffe Tce Road Reserve Beautification Project				Board	
Sims Building		Community Engagement regarding the future of the Building.	Report will be presented at 21 November 2018 meeting	Parks and Recreation and Property	

Reviews					
Gorse on Private Land	9 March 2016 Item 8	Removal of gorse Write to land owners requesting them to remove the gorse due to the risk to other properties.	23 August 2018 The Group Manager Customer and Regulatory Services has referred the matter to the Fire and Emergency NZ for them to follow up. They will do an assessment of the property and follow up.	Group Manager Customer and Regulatory Services	Ongoing
St Leonards	12 July 2017	Trees collapsed into the first inlet past the bus stop at St Leonards, Pukeko Street on end and St Leonards Drive on the other	This is part of the floodwork issues and funding has been obtained	Transport	
Completed					

BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY

- a) Port Environment Liaison Committee – Ange McErlane
- b) Ravensdown Community Liaison Group – Trevor Johnson
- c) Keep Dunedin Beautiful – Steve Walker
- d) Communications/Facebook – Ryan Jones
- e) Funding Applications Report Back – Francisca Griffin
- f) West Harbour Beautification Trust – Steve Walker
- g) Policing Issues – Jan Tucker
- h) Vision Port Chalmers – Jan Tucker
- i) Access Radio – Francisca Griffin
- j) CBEC/LGNZ Conference update – Ryan Jones
- k) Community Awards – Ryan Jones
- l) Albertson Avenue Beautification Project – Francisca Griffin

CHAIRPERSON'S REPORT

The Chairperson will provide an update on matters of interest including:

- Scott Memorial Lookout – Improvements
- Dion Ombler Signage Update

COUNCIL ACTIVITIES

Cr Hawkins will provide an update on matters of interest.

ITEMS FOR CONSIDERATION BY THE CHAIR

Item 12