

## Notice of Meeting:

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

**Date:** Thursday 14 March 2019  
**Time:** 10.00 am  
**Venue:** Portobello Bowling Club, Sherwood Street,  
Portobello

Sue Bidrose  
Chief Executive Officer

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## Otago Peninsula Community Board PUBLIC AGENDA

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### MEMBERSHIP

|                                   |   |                 |
|-----------------------------------|---|-----------------|
| <b>Chairperson</b>                | Paul Pope   |                 |
| <b>Deputy Chairperson</b>         | Hoani Langsbury   |                 |
| <b>Members</b>                    | Lox Kellas  | Graham McArthur |
|                                   | Christine Neill   | Edna Stevenson  |
|                                   | Cr Andrew Whiley  |                 |
| <b>Senior Officer</b>             | Chris Henderson, Group Manager Waste and<br>Environmental Solutions |                 |
| <b>Governance Support Officer</b> | Lauren McDonald   |                 |

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Lauren McDonald  
Governance Support Officer

Telephone: 03 477 4000  
Lauren.McDonald@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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**1 OPENING**

**OPENING REFLECTION**

Christine Neill will open the meeting with a reflection.

**2 PUBLIC FORUM**

At the close of the agenda no requests for public forum had been received.

**3 APOLOGIES**

At the close of the agenda no apologies had been received.

**4 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## DECLARATION OF INTEREST

### EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### Attachments

|                     | <b>Title</b>  | <b>Page</b> |
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| <a href="#">↓</a> A | Otago Peninsula Community Board Declaration of Interest | 7           |



| Otago Peninsula Community Board Register of Interest – 22 January 2019 |                                      |  |   |  |
|--|--------------------------------------|--|---|--|
| Name   | Responsibility (ie: Chairperson etc) | Declaration of Interests                               | Nature of Potential Interest                    | Proposed Management Plan   |
| Paul Pope (Chairperson)  | Director                             | Spiralis Ltd   | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Trustee                              | Hereweka Harbour Cone Trust                            | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | President                            | Dunedin Amenities Society                              | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Owner                                | Residential Property, Portobello                       | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Committee Member                     | Wild Dunedin Organising Committee 2017/18              | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Consultant                           | Upfront Environmental                                  | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| Hoani Langsbury (Deputy Chairperson)                                   | Manager                              | Otago Peninsula Trust                                  | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | TBA                                  | Dark Skies Advisory Group                              | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Trustee                              | Yellow-eyed Penguin Trust                              | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Trustee                              | Otago Peninsula Biodiversity Group                     | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | External Issues Committee Member     | Te Runanga o Otakou                                    | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | TBA                                  | Te Runanga o Otakou-Tangata Tiaki                      | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Otakou Alternate                     | Te Runanga o Ngai Tahu                                 | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Member                               | DoC Te Roopu Kaitiaki                                  | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Committee Member                     | Ariki Athletics Club                                   | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Member                               | Port Otago Technical Committee                         | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Chairperson                          | Peninsula Biodiversity Trust                           | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | RMA Commissioner                     | Environment Canterbury                                 | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| Lox Kellas (Member)  | President                            | Dunedin RSA  | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | RSA Representative                   | Dunedin RSA Welfare Trust                              | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Board Member                         | Coastguard Dunedin                                     | Possible conflict if group applies for funding. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Owner                                | Residential Property                                   | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| Graham McArthur (Member)   | Managing Director (co-owner)         | The Video Factory Ltd (video production company)       | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Director                             | Speargrass Films Ltd (production company)              | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Director                             | Multi Stream Media Ltd (shelf company)                 | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Owner                                | Rental property, Dunedin                               | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Member                               | Desalination and Offsetting Water right at Tairua Head | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Owner                                | Residential Property, Portobello                       | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Member                               | Portobello Boat Club                                   | Possible conflict if group applies for funding. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Member                               | Caselberg Trust  | Possible conflict if group applies for funding. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| Christine Neill (Member)   | Member                               | Hereweka-Harbour Cone Trust                            | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Director                             | Allans Beach Holdings                                  | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Member                               | Dunedin City Elin Church                               | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Member                               | Coronation Hall Society                                | No conflict identified.                         | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Treasurer                            | Portobello Community Inc                               | Possible conflict if group applies for funding. | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |

|  |                                  |  |   |  |
|--|----------------------------------|--|---|--|
|  | Member                           | Portobello Bowling Club  | Possible conflict if group applies for funding.             | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| Edna Stevenson (Member)                | Vice Chairperson                 | Te Rauone Beach Coast Care Committee                               | Possible conflict if group applies for funding.             | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | President                        | Portobello Public Library  | Possible conflict if group applies for funding.             | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
|  | Owner                            | Residential Property   | No conflict identified.                                     | Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting. |
| Andrew Whiley (Council Representative) | Owner/Operator                   | Whiley Golf Inc and New Zealand Golf Travel Ltd                    | No conflict identified.                                     | Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.                                    |
|  | Director/Shareholder 22 May 2017 | Estate of Grace Limited  | No conflict identified.                                     | Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.                                    |
|  | Trustee                          | Japek (Family Trust) - Property Ownership - Dunedin                | Duties to Trust may conflict with duties of Council Office. | Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.                                   |
|  | Member                           | Otago Golf Club  | No conflict identified.                                     | Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.                                    |
|  | Member                           | Dunedin South Rotary Club  | No conflict identified.                                     | Seek advice prior to the meeting if actual or perceived conflict of interest arises.   |
|  | Board Member                     | New Zealand Professional Golfers Assn                              | No conflict identified.                                     | Seek advice prior to the meeting if actual or perceived conflict of interest arises.   |
|  | Member                           | Institute of Directors   | No conflict identified.                                     | Seek advice prior to the meeting if actual or perceived conflict of interest arises.   |
|  | Member                           | National Party   | No conflict identified.                                     | Seek advice prior to the meeting if actual or perceived conflict of interest arises.   |
|  | Chairman                         | Volunteering Otago   | No conflict identified.                                     | Seek advice prior to the meeting if actual or perceived conflict of interest arises.   |
|  | Member                           | Otago Peninsula Community Board                                    | No conflict identified.                                     | Seek advice prior to the meeting if actual or perceived conflict of interest arises.   |
|  | Member                           | Dunedin Otago Sister City Society (Council Appointment)            | No conflict identified.                                     | Seek advice prior to the meeting if actual or perceived conflict of interest arises.   |
|  | Member                           | Dunedin Public Art Gallery Society (Council Appointment)           | No conflict identified.                                     | Seek advice prior to the meeting if actual or perceived conflict of interest arises.   |
|  | Member                           | Puketāi Residential Centre Liaison Committee (Council Appointment) | No conflict identified.                                     | Seek advice prior to the meeting if actual or perceived conflict of interest arises.   |



## CONFIRMATION OF MINUTES

### OTAGO PENINSULA COMMUNITY BOARD MEETING - 31 JANUARY 2019

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Item 6.1

#### RECOMMENDATIONS

That the Board:

**Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 31 January 2019 as a correct record.

#### Attachments

|                    | <b>Title</b>   | <b>Page</b> |
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| <a href="#">A↓</a> | Minutes of Otago Peninsula Community Board meeting held on 31 January 2019 | 10          |

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## **Otago Peninsula Community Board MINUTES**

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**Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday, 31 January 2019, commencing at 10.04 am**

### **PRESENT**

**Chairperson**  
**Deputy Chairperson**  
**Members**

Paul Pope  
Hoani Langsbury  
Lox Kellas  
Christine Neill

Graham McArthur  
Edna Stevenson

### **IN ATTENDANCE**

Chris Henderson (Group Manager Waste and Environmental Solutions; David Bainbridge (Group Manager Property Services, Andrea Barker, Huang Lam Item 7); Richard Saunders (Group Manager Transport), Items 8 and 11; Peter McGrouther (Asset Programme and Project Manager)

**Governance Support Officer**      Lauren McDonald

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## **1      OPENING**

### **OPENING REFLECTION**

Paul Pope opened first meeting of 2019 and outlined the opportunity he saw for the board to contribute to the 2019 Annual Plan.

## **2      PUBLIC FORUM**

### **2.1    Public Forum**

Harington Point Gun Emplacements

Peter Travathern provided the military history to the gun emplacements and tunnels. He advised the project was to restore the gun emplacements and tunnels which has been badly affected by graffiti, overgrown vegetation and rubbish over time. It was expected to take 2 to 3 years to restore the site and he wanted to encourage tourist and locals alike to visit the historical site.

Peter requested the community board's involvement/support as part of the local community. He advised that there were six core community groups involved in the project.

Lox Kellas accepted the request by Paul Pope to be a member of the project

committee on behalf of the community board.

*Hoani Langsbury arrived at the meeting at 10:15am.*

Public Forum concluded at 10:16am.

Moved (Member Christine Neill/Member Edna Stevenson):

That the Board:

**Support** the Harington Point gun emplacement and tunnels restoration venture in which ever way applicable

**Motion carried (OPCB/2019/001)**

### 3 APOLOGIES

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

**Accepts** the apology from Cr Andrew Whiley and for Hoani Langsbury for lateness.

**Motion carried (OPCB/2019/002)**

### 4 CONFIRMATION OF AGENDA

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

**Confirms** the agenda with the following addition of the scholarship application from Tasman Charteris-Wright to Item 12 - Chairperson's Report

**Motion carried (OPCB/2019/003)**

### 5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Hoani Langsbury declared an interest in the Peninsula Biodiversity Trust, as the Chairperson.

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

**Motion carried (OPCB/2019/004)**

## 6 CONFIRMATION OF MINUTES

### 6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 15 NOVEMBER 2018

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

**Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 15 November 2018 as a correct record.

**Motion carried (OPCB/2019/005)**

## PART A REPORTS

### 7 OCEAN GROVE RECREATION HALL INVITATION TO ASSIST WITH FORMATION OF STEERING COMMITTEE

The report sought support from the Otago Peninsula Community Board to help with the establishment of a steering committee for the Ocean Grove Recreation Hall (known as the Grants Braes Football Club).

Group Manager Property Services (David Bainbridge) advised the school was due to be demolished during March /April 2019. The intent is to speak with the community at the end of 2019 regarding the use of the site for a community facility. He advised there are currently 36 community volunteers to be involved with a steering committee.

The first community meeting was scheduled for 15 February, 5:00pm in the Ocean Grove community when community feedback would be sought to advise Council on: what they want; support/guidance that may be needed from the Otago Peninsula Community Board, in establishing a steering committee.

David Bainbridge requested that a community board member attend the first meeting, in a support role.

Discussion was held on:

- the timing for community discussion to be closer to the conclusion of the demolition of the site, rather than towards the end of the year.
- Assistance required around governance (such as a 'community hall' committee approach) and OPCB's role in being a link between the community and Council.
- Use of the steering group to assist in gaining feedback from the community for the use of the land.
- Replanting on the site.
- Integration of other projects underway in the area (waterway work), the ORC project on the Tomahawk Lagoon and the re-engineering of the bridge at the bottom of the carparking area.

Paul Pope suggested a representative from the ORC could be on the steering group.

Moved (Deputy Chairperson Hoani Langsbury/Member Christine Neill):

That the Board:

- a) **Notes** the report
- b) **Decides** for Paul Pope to represent the Otago Peninsula Community Board to assist with the initial set-up of a steering committee for the Ocean Grove

Recreation Hall.

**Motion carried (OPCB/2019/006)**

**8 PROPOSAL TO RENAME DESERT ROAD**

The purpose of the report was to present a proposal for the renaming of Desert Road (which joins Harington Point Road) to Moepuku Road.

It was confirmed that the proposed road name complied with the Dunedin City Council Road Naming Policy (the Policy) and recommended the support by the Otago Peninsula Community Board.

Action: That Edward Ellison be advised that the renaming to be put forward to Council for approval.

Moved (Member Lox Kellas/Member Graham McArthur):

That the Board:

- a) **Supports** renaming "Desert Road" to "Moepuku Road"
- b) **Notes** that this recommendation will be included in the final road naming report to be presented to the Infrastructure Services and Networks Committee.

**Motion carried (OPCB/2019/007)**

**9 COMMUNITY BOARD REMUNERATION**

The report set out the Remuneration Authority (the Authority) request for feedback on how Community Boards should be remunerated for the determination it will issue on 1 July 2019. Feedback to Sharon Bodeker (Team Leader Governance) was requested in advance of the 19 February deadline.

Discussion was held on remaining with the status quo for remuneration or through a "governance pool" via DCC allocation, and representation by population per member. Concerns were expressed over increasing workload for board members.

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

- a) **Notes** the Community Board Remuneration report.
- b) **Considers** the Remuneration Authority request and members provide feedback to Paul Pope, who will prepare a submission back to Sharon Bodeker.

**Motion carried (OPCB/2019/008)**

**10 GOVERNANCE SUPPORT OFFICER'S REPORT**

The report informed the Otago Peninsula Community Board of activities relevant to the Board area including:

- a) Project Fund
- b) New Zealand Community Boards' 2019 Conference

The theme for the New Zealand Community Board's 2019 Conference was confirmed as

"Community Boards in a time of change".

Nominees to attend agreed as Lox Kellas and Edna Stevenson. Christine Neill advised her interest in attending and would pay for herself (excluding the registration cost).

c) Action Lists.

Transport

*Overgrown vegetation* encroaching on roadway between Portobello and the entrance to Harbour Cone. *Action:* Richard Saunders to have staff include this to the programme for grass mowing.

*Tomahawk Road – Safety matters - Speed humps* – Richard Saunders confirmed looking at improvements in road safety. *Action:* The Community Board to receive a copy of the letter before it is issued to the community on feedback re installation of speed humps.

*Highcliff Road* – Direction arrows and signage. Christine Neill requested that directional arrows be painted at both ends of the pull over areas (and signage with a distance to area shown) on Highcliff Road as a reminder for tourists. *Action:* Christine to email the details to Richard Saunders, Group Manager Transport (cc Paul Pope).

*Wellers Rock (Te Umu Kuri)* - Hoani Langsbury, Edna Stevenson and Paul Pope confirmed as part of the working party.

Richard Saunders advised that the existing cabbage trees could not be transplanted and would be removed. Replanting will occur with large specimen trees sympathetic to the environment on the seaward side. The macrocarpa tree would be retained.

*Wellers Rock* – An update to be provided at the next Community Board meeting on the accessibility at Wellers Rock for boating access and protection of historical site. Richard Saunders will check paths below the road for suitability for armourail. A suggestion was made for rails like those installed on Highcliff Road.

*Conway Street culvert, Macandrew Bay* – Paul Pope advised at the 2019 Annual Plan hearings, issues to be raised included: lack of footpaths; curb and channelling; storm water. He noted that watercourse clearance work was still to be completed. *Action:* Richard Saunders will provide an update on 3 Waters to the community board's March meeting.

*Weir Road* – Richard Saunders working with Fulton Hogan on an appropriate completion date and opening date celebration (Otago Peninsula Community Board to take the lead).

*Pineapple Rock* – signage for a pull over area at Pineapple Rock. Committee members agreed overnight parking for freedom campers should not be in place. *Action:* Richard Saunders to speak with Fulton Hogan re options for a pull over area across the road in the reserve area.

*Portobello Ramp* – Richard Saunders to bring the management plan to the Community Board for discussion. The final layout for the site was still being developed.

*Lighting* – Richard Saunders advised that the design team had met and that specific sites had been identified for lighting, such as bus stops and intersections. No lighting to be placed on the seaward side. He confirmed that this would be included as part of the street lighting upgrade.

*Tidewater Drive/Otakou Drainage Issues* – Peter McGrouther confirmed work has finished. Monitoring to continue.

Parks and Recreation

*Peninsula tracks* – The finalised report to be provided to the Chairperson for consideration

*Tomahawk School Options* - Agreed that Paul Pope would represent the Community Board on the steering committee.

*Peninsula Connection Project* – Richard Saunders advised that the existing cabbage trees cannot be transplanted and will be removed.

*Peninsula toilets* - Upgrade of public toilets to be raised at Annual Plan hearings.

*Litter control for pull over areas.* Action: to be added to the routine control checks

*Tomahawk Beach* update on signage programme to be provided to the March (including signage for when access gates open/closed).

*Playgrounds* – to be included in the next round of repairs and upgrades.

*Rock outcrop* – request for broom to be poisoned

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Nominates** Board Members Lox Kellas and Edna Stevenson as the community representatives to attend the 2019 New Zealand Community Boards' Conference
- c) **Amends** the Action Lists as appropriate.

**Motion carried (OPCB/2019/009)**

## 11 WORKING PARTIES/BOARD AREA LIAISON UPDATES

*Fulton Hogan update:*

Water shutdown at Bacon Street for work in the culvert. Letter drops out to the community on 31 January, advising of shutdown 10am to 4pm on Saturday 2 February (Action – electronic version of notice to be provided to Paul Pope by Fulton Hogan)

Curb and channelling at 770 Portobello road – Winston advised the work was a LINZ issue and outlined how the hollowing out of the road was being addressed.

Fletcher House, Broad Bay – Fulton Hogan and DCC water team to locate the source of the water around this address, a possible water leak.

- a) Keep Dunedin Beautiful - Graham McArthur advised he will attend next meeting – 5 February 2019
- b) Rural Roads – Lox Kellas reported:
  - Overgrown vegetation on Highcliff Road had been dealt with
  - Two major potholes (locations details provided) required attention
  - Overgrown vegetation in Latham Bay a traffic hazard.
  - Four major crashes – driver error rather than environment
  - Temporary speed humps in Beaconsfield Road not as effective as hoped due to drivers not using them safely, full speed humps may need to be put in place.
  - Electronic speed signals (request for Council to place on the rotation list)  
Action: Lox Kellas to summarise points and provide to Richard Saunders to

delegate to staff for action.

c) Business Directory

- d) Emergency Response Plan –Lox advised still awaiting a plan from OCDEM – Michele Poole. There is a need for a community meeting.

Action: Lox Kellas to provide a date for a community meeting to the community board's March meeting.

e) Members' Area Updates

Graham – advised the road issues have been dealt with.

Hoani Rank grass an issue at Taiaroa Head carpark  
(Action: Peter McGrouther and Richard Saunders to investigate)  
Blocked culvert at Taiaroa Head  
(Action: Richard Saunders to add to the regular servicing schedule)  
Te Rauone – rabbit numbers still an issue  
Requested an update on the collapsing walkway at the wall just passed the Otaki Fisheries (Action: Paul Pope and Richard Saunders to investigate)

Edna Water seepage issue in Bayne Terrace, Macandrew Bay, which may have been caused by Chorus during install of broadband (which may have disturbed water under-ground). Two instances in Macandrew Bay and Portobello for properties below the Chorus work with water draining through these properties than previously occurred. Edna advised she would attend a meeting on Friday 1 February at Bayne Terrace, Macandrew Bay to look at this. Richard Saunders advised this is inspected by DCC.  
Action: Edna to provide the information to Richard Saunders.

Christine Allans Beach Road and Cape Saunders Road -The conditions of the roads to the beach is worse than it has ever been with potholes. Urgent worked required. Contact with the DCC a fortnight ago and was advised it should have been addressed  
Action: Christine Neill to contact Terry Taylor (contractor) to liaise on progressing action.

Recycling Centre – Christine advised the centre is overloaded with rubbish and needs emptying weekly. She was concerned about general rubbish collection from bins outside of the recycling centre.  
Action: Christine Neill to contact Peter Moroney re rubbish collection.

Lox Wanted electronic speed signals on the peninsula road  
Action: Lox to submit a request to Council to place the peninsula on the list for the speed signals which are placed on rotation around the city.

## 12 CHAIRPERSON'S REPORT

- a) Annual Plans ORC/DCC
- b) External workshops for the community
- c) Community Plan
- d) Scholarship application from Tasman Charteris-Wright



Paul Pope advised he intended to update the Community Board in March and to put notes out to the community seeking their feedback on capital issues raised in the ORC/DCC Annual Plans. He also intended to discuss external workshops at the March meeting.

Clarification was sought on the scholarship funding level able to be granted. Action – GSO to check and advise. Ms Charteris-Wright was considered a worthy candidate by the board.

Moved (Member Lox Kellas/Member Graham McArthur):

That the Board:

- a) **Notes** the Chairperson's Report.
- b) **Allocates** scholarship funding to Tasman Charteris-Wright of \$320.00

**Motion carried (OPCB/2019/010)**

### **13 COUNCILLOR'S UPDATE**

No update was provided as Cr Whiley was an apology for the meeting.

### **14 ITEMS FOR CONSIDERATION BY THE CHAIR**

Mr Pope advised that due to the meeting running over time, no items would be tabled for discussion.

The meeting concluded at 12:11pm.

.....  
CHAIRPERSON

## **PART A REPORTS**

### **INTRODUCTION TO NEW CITY DEVELOPMENT STAFF**

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Richard Ewans (Biodiversity Advisor, City Development) will be in attendance to introduce himself to the Board.

## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:
  - a) Project Fund
  - b) New Zealand Community Boards' 2019 Conference
  - c) Action Lists.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Amends** the Action Lists as appropriate.

### Project Fund

- 2 \$4,660.60 remains in the Project Fund after taking into account expenditure made on grants to date.
- 3 The following expenditure has been made so far, this financial year:

| Meeting Date      | Amount            | Recipient/Purpose   |
|-------------------|-------------------|---|
| 23 August 2018    | \$848.40          | Otago Peninsula Trust – Glenfalloch Night Garden project                  |
|                   | \$1,500.00        | Scott Hall Committee – new oven   |
|                   | \$75.00           | Flowers   |
| 27 September 2018 | \$500.00          | The Caselberg Trust – towards materials to complete the landscaping       |
| 15 November 2018  | \$320.00          | Broad Bay Community Centre – towards newsletter                           |
|                   | \$1,776.00        | Portobello School – replacement of faulty chemical dosing system at pool. |
| 31 January 2019   | \$320.00          | Scholarship funding for Tasman Charteris-Wright                           |
| <b>Total</b>      | <b>\$5,339.40</b> |   |

### **New Zealand Community Boards' Conference 2019 Attendance**

The two successful Board members drawn to attend the conference were Mandy Mayhem-Bullock (Waikouaiti Coast) and Francisca Griffin (West Harbour).

### **Action Lists**

- 4 An update on outstanding matters is provided in Attachments A and B

### **Signatories**

|             |  |
|-------------|--|
| Author:     | Lauren McDonald - Governance Support Officer |
| Authoriser: | Sharon Bodeker - Team Leader Civic           |

### **Attachments**

|                     | <b>Title</b>                     | <b>Page</b> |
|---------------------|----------------------------------|-------------|
| <a href="#">↓</a> A | Transport Action List            | 22          |
| <a href="#">↓</a> B | Parks and Recreation Action List | 27          |

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

### ***Fit with strategic framework***

|   | Contributes                         | Detracts                 | Not applicable                      |
|---|-------------------------------------|--------------------------|-------------------------------------|
| Social Wellbeing Strategy               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Economic Development Strategy           | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Environment Strategy                    | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Arts and Culture Strategy               | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3 Waters Strategy                       | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Spatial Plan                            | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Integrated Transport Strategy           | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Parks and Recreation Strategy           | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Other strategic projects/policies/plans | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

### ***Māori Impact Statement***

There are no known impacts for tangata whenua

### ***Sustainability***

There are no implications for sustainability.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

### ***Financial considerations***

There are no financial implications.

### ***Significance***

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

### ***Engagement – external***

There has been no external engagement.

### ***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

### ***Risks: Legal / Health and Safety etc.***

There are no risks.

### ***Conflict of Interest***

There are no known conflicts of interest.

### ***Community Boards***

There are no implications for Community Boards except to provide information on activities in or relevant to the Board area.

| Otago Peninsula Community Board Action List - Transport<br>14 March 2019                                     |  |  |
|--|--|--|
| Topic<br>Date/Item No  | Action Requested   | Report Back to the Board   |
| Peninsula Connection Project<br><br>Vauxhaull – Macandrew Bay (SP2)  | Signage for<br><br>Media release will advise on options and tree replanting for the removal of the existing cabbage trees as (Richard Saunders)<br><br>Install of armourail in area where trees removed.   | Boardwalk and building of retaining walls progressing.   |
| Bayne Terrace – Macandrew Bay – water seepage due to Chorus broadband install activity.                      | Edna to provide information to Richard Saunders on outcome of meeting with Chorus.   |  |
| Peninsula Connection Project<br>Wellers Rock<br><br>Completed areas needing change<br><br>(on-going 2016-18) | Investigation requested into parking, boat trailers and the boat ramp in relation to the Peninsula Connection reclamation.<br><br>-Otakou<br>-Weir Road<br><br>Protection of Wellers Rock Area<br><br>31/1/19 - Hoani Langsbury, Edna Stevenson and Paul Pope part of the working party.<br>Accessibility at Wellers Rock for boating access and protection of historical site – an update will be provided to next board meeting.<br><br>Richard Saunders will check paths below the road for suitability for armourails. | Working party being established. Rob West is sending invitations for the first meeting of this group. Transport representation will be included.                       |
| Highcliff Road   | Directional arrows. Will these be installed?   | Transport have received the list from Christine and these will be reviewed by the Transport Safety team. A report back to the board can be expected later in the year. |

| Otago Peninsula Community Board Action List - Transport<br>14 March 2019 |   |   |
|--|---|---|
| Topic<br>Date/Item No  | Action Requested  | Report Back to the Board  |
|  | 31/1/19 - Direction arrows and signage. Christine Neill requested that directional arrows be painted at both ends of the pull over areas on Highcliff Road as a reminder for tourists. Traffic pull over signs required too (with distance to area shown). Action – Christine to email the details to Richard Saunders.   |   |
| Tomahawk Road – Safety matters   | <p>1. Hooning on Tomahawk Road, especially at night - from the top of the Road at Andersons Bay Cemetery around to Centre Road is a circuit.</p> <p>2. Residents report issues around the noise of racing vehicles, anti-social behaviour and a number of accidents including damage to parked cars, fences, letterboxes and fences.</p> <p>3. Given also that speed is a factor in the day time and the community has a growing number of visitors to the beach and wider Peninsula environs it does seem time to look seriously at how to make improvements to these issues in this community.</p> <p>31/1/19 - Speed humps – Community Board to receive a copy of the letter before issued to the community on feedback re installation of speed humps. (Action – Richard Saunders).</p> | <p>TEARS assessing and collecting data. Possibility of trailing temporary speed humps. Currently working on options.</p> <p>Plans for this trial were due at the end of January but have been delayed while further consideration of options are considered. Staff are looking at speed humps and chicanes as options to slow speed in this area.</p> <p>Final plans for consultation are now expected by the end of March.</p> |

| Otago Peninsula Community Board Action List - Transport<br>14 March 2019 |  |   |
|--|--|---|
| Topic<br>Date/Item No  | Action Requested   | Report Back to the Board  |
|  | Electronic speed signals (Lox to send request to Council to place the peninsula on the rotation list)  |   |
| Portobello Road – Entrance to Harbour Cone – overgrown vegetation        | 31/1/19 – Staff to include in programme for grass mowing   |   |
| Allans Beach Road and Cape Saunders Road – road condition.               | 31/1/19 – Christine to contact contractor to progress work on filling the potholes.  | There was an unacceptable delay with the DCC contractor undertaking this work. Staff escalated this to senior management and followed up to ensure the job was completed. Further monitoring of the condition of the road will be undertaken.   |
| Taiaroa Head – carpark   | 31/1/19 – rank grass to be cut by entrance to carpark.<br><br>Block culvert to be checked and added to regular servicing schedule                                | Following the last meeting this has been passed to maintenance for review and programming.  |
| <b>Transport/3 Waters</b>  |  |   |
| Conway Street culvert, Macandrew Bay                                     | Regular updates requested.<br><br>Progress to date?<br><br>31/1/19 - Richard Saunders will provide an update on 3 Waters to the community board's March meeting. | Not a significant amount of progress in reporting period. The ability to continue with the improvements largely rest on a decision at the next Infrastructure Services Committee Meeting on the 11 <sup>th</sup> of February in which adoption of watercourses (and funding to do so) will be determined.<br><br>On the expected basis that the decision is favourable, the immediate next step will be to reconvene with the Stakeholders and discuss the options for improvement and future of the project. This next Stakeholder meeting is expected to be held late February. |
| <b>Completed</b>   |  |   |
| Tidewater Drive/Otakou<br>Drainage Issues<br><br>(On-going 2016-18)      | Hoani Langsbury - Otakou.<br><br>Co-operation with the adjacent landowner providing a ditch at the rear of the affected properties.                              | Tidewater Drive - Physical works were completed week of 7 May, reseeding will be undertaken in Spring.<br><br>Otakou – The water level in the ditch might be a bit higher due to sediment built up in the new pipeline from construction, and exposed soils in the ditch. Staff will arrange for the pipe to be jetted, and for some gravel to be placed to level   |



| Otago Peninsula Community Board Action List - Transport<br>14 March 2019 |  |   |
|--|--|---|
| Topic<br>Date/Item No  | Action Requested   | Report Back to the Board  |
|  |  | <p>in the invert of the channel, which may help lower the water level locally. The site will be grassed in the Spring, which will reduce the amount of sediment flowing downstream, and will improve aesthetics. Council staff have been working with affected residents throughout the works. Staff will also look to address the present condition of the driveway crossing. Works are almost complete. Works are now complete.</p> <p>Comments on recent correspondence re Tidewater Drive.</p> <p>31/1/19 - Peter McGrouther confirmed work has finished. Monitoring to continue.</p> |
| Highcliff Road   | <p>Highcliff Road project – Board considers urgent for tourist season. Board requested more urgency to be given to this.</p> <p>Board requests budget provision.</p> <p>Chairperson requested an area near the top of Castlewood Road. More signage in existing areas as well as other areas requested. Highcliff Road and Portobello Road projects to be separated. Safety Team Leader to work with Lox Kellas. Plan of locations of signs to be provided to the Board.</p> | <p>Staff are processing the work order for the sign plan approved by the Board. We expect the signs to be installed in November 2018.</p> <p>31/1/19 - Staff have completed this project with signage placed. If there are further signs expected to be installed please notify the safety team Hjarne Poulsen (DCC Transport Strategy) is the contact person.</p>  |
| Highcliff slip   | Open to two lanes  | <p>Temporary traffic lights will be installed soon while works continue, which will reduce traffic to single lane. The vegetation will be trimmed once works completed due to access.</p> <p>31/1/19 – no completion date as yet, issue to continue to be monitored.</p>  |
| Wharfedale Street  | Flooding in rain events  | <p>During the construction of the dwelling the council engineer advised that the level of the formed-on street drive was to be at least 240mm above the level of the kerb for a length of 2m from the dropped kerb. Most of the runoff issues they are experiencing is likely because the above recommendation was not done. Staff will follow this up with the property owner to discuss options for remediation.</p>  |

| Otago Peninsula Community Board Action List - Transport<br>14 March 2019 |  |  |
|--|--|--|
| Topic<br>Date/Item No  | Action Requested   | Report Back to the Board   |
| Peninsula Connection Project<br><br>Broad Bay – Portobello<br>(SP8)      | Portobello boat shed/ramp<br><br>Back Bay roads                          | <p>Work has commenced on this project. For regular updates, please check the website - <a href="http://www.dunedin.govt.nz/your-council/council-projects/peninsula-connection/progress-updates">http://www.dunedin.govt.nz/your-council/council-projects/peninsula-connection/progress-updates</a></p> <p>Section 8 sealing is underway. Work is expected to be complete before Easter and staff would like to discuss the opportunity for an opening event with the community board.</p> <p>The hall route continues to be used by trucks carting for section 8 of the project. The contractor is monitoring the roads and undertaking maintenance as required.</p> <p>Section two is progressing well. Regular updates are available on the DCC website.</p> |
| Condition of seal at Hatchery Road behind shop.                          | <p>Repair requested.</p> <p>Update requested.</p> <p>Watching brief.</p> | <p>Repairs have been completed on Hatchery Road.</p> <p>No further work is programmed but staff will monitor.</p>  |

| <b>Otago Peninsula Community Board Action List – Parks and Recreation, &amp; Property<br/>14 March 2019</b> |   |   |
|---|---|---|
| <b>Topic<br/>Date/Item No</b>   | <b>Action Requested</b>   | <b>Report Back to the Board</b>   |
| Peninsula tracks<br>(2016-17)   | Advise on intern options that were discussed with the Chair.<br><br>31/1/19 - Intern will provide a report to be tabled at the March meeting of the community board.  | October 2018 – Intern role has been offered and will start in late November.<br><br>January 2019 - Intern has completed baseline audit of all Peninsula tracks.<br><br>March 2019<br>Otago Peninsula Track and Trail condition report completed and to be tabled  |
| Peninsula Connection Project  | Request for felled trees to be provided to the community as a firewood fundraising project.<br><br>31/1/19 - Peter McGrouther to investigate a site for the felled cabbage trees to be delivered to. (A&P Show grounds a possibility) | March 2019 Cabbage Trees will be relocated to the A&P showgrounds   |
| Peninsula toilets   | Priority list requested<br><br>31/1/19 -Upgrade of public toilets will be raised at Annual Plan hearings  | There is no new capital in the recently approved LTP for new toilet facilities. There is money in the budget for upgrading current facilities. Priority for upgrade will be determined once the Built Assets Valuation and Condition Assessment has been completed toward the end of September.<br><br>Chair to advise.<br><br>September 2018 – Toilets – level of provision project is a Parks and Recreation prioritised project to start in 2018-19 year. Its aim is "Establishing future provision (supply/demand) for toilets to inform 10-year investment programme". The Parks and Recreation priority workplan was recently approved by ELT, and work is now underway to allocate project leads and pull together a project team for all projects. All public toilets, including those in the OPCB area, will be part of this project.<br><br>October 2018 – No update as per September report<br><br>January 2019 – no update as per previous<br><br>March 2019 – No update as per previous. |

| Otago Peninsula Community Board Action List – Parks and Recreation, & Property<br>14 March 2019 |  |   |
|---|--|---|
| Topic<br>Date/Item No   | Action Requested   | Report Back to the Board  |
| Te Rauone Reserve Upgrade<br>(1 February 2018)  | <p>Preliminary plan needed by Easter to take to the community for input.</p> <p>Chair to meet with Council's CEO and Cr Whaley to discuss Council's commitment to project.</p> <p>31/1/19 - Paul Pope to attend the working party meeting to learn more on the timeframes.</p> | <p>Work continues on the development of a concept plan for the Te Rauone Reserve upgrade.</p> <p>Ongoing.</p> <p>September 2018 – Second community consultation to be held at the Otakou Marae on the evening of 26 September 2018. The focus will be to show the community how their ideas from the Queen's Birthday consultation has been incorporated into the first reserve design draft, and seek feedback to refine.</p> <p>October 2018 – Final community consultation held on Labour Day. Well attended and overwhelming support for proposed reserve plan. Detailed costings now being developed, and working group to meet again in November.</p> <p>January 2019 – Initial design concept and costings presented to the working party in December. Detailed costings to be undertaken by Surveyor and presented for discussion at the next working party meeting (no date set at time of report writing)</p> <p>March 2019 – Working party met on 4/3/19 to discuss costings</p> |
| Barbecues at Macandrew Bay<br>(1 February 2018)   | <p>Investigate, costs requested.</p> <p>31/1/19 –To go in to the community plan for Annual Plan submission.</p>  | <p>Graham McArthur and Robert West to report back on costs.</p> <p>September 2018 – Awaiting information from Graham Mc Arthur.</p> <p>October 2018 – Graham has sent through information to parks. No progress on this item</p> <p>January 2019 – No progress on this item</p> <p>March 2019 – No progress on this item</p>  |
| Harbour recreational assets   | <p>Copy of recent report requested.</p> <p>Broad Bay pontoon refurbishment</p> <p>Progress to date?</p>  | <p>September 2018 - DCC Parks Harbour asset plan is still draft. Once completed work plan will be prioritised for future to align with available budget.</p> <p>The pontoon and ramp will be removed early July 2018, wharf access will be blocked off and the pontoon will return early August 2018.</p>   |

| Otago Peninsula Community Board Action List – Parks and Recreation, & Property<br>14 March 2019 |   |  |
|---|---|--|
| Topic<br>Date/Item No   | Action Requested  | Report Back to the Board   |
|   | <p>Wider discussion of harbour assets programme required.</p> <p>31/1/19 Peter McGrouther and Edna Stevenson to meet with the club to ensure clarity is sought as to who owns what.</p> | <p>September 2018 - Pontoon and walkway ramp back in place, small linkway pontoon broke away during install so needs touch-ups paid for by contractor and will be all finished to be finished off in the next week or so.</p> <p>September 2018 - DCC Parks Harbour asset plan is still draft. Once completed work plan will be prioritised for future to align with available budget.</p> <p>October 2018 – No update from September report.</p> <p>January 2019 - Broad Bay Pontoon is now complete and is being utilized by Coastguard</p> <p>DCC does not currently own any of the wharf assets in MacAndrew Bay (just slipway) and are currently working on this ownership changeover with the Regional Council following the gifting of the structures by the boat club. We will then install pontoon as one becomes available from around the harbour in the next year or so</p> <p>New Wellers Rock steel pontoon under construction, completion March 2019 with install after summer season</p> <p>DCC Parks Harbour asset plan is still draft. Once completed work plan will be prioritised for future to align with available budget and included in the harbour management plan and wider Parks and Recreation Asset Management plan.</p> <p>March 2019 – No update from above</p> |
| Portobello Ramp   | There is confusion over the club ramp and the building of a public ramp. This needs clarification.  | <p>January 2019 - Club Ramp and Facility at Portobello being constructed as per the signed agreement between Portobello Boat Club and DCC Transport</p> <p>March 2019 - as per above</p>   |
| Freedom camping   | Update on summer issues to date.  | January 2019 – Freedom Camping season going well, and monthly report being developed by Parks to ensure Council and Community Boards received regular updates through the season. The report will give data on volumes,  |

| Otago Peninsula Community Board Action List – Parks and Recreation, & Property<br>14 March 2019 |  |  |
|---|--|--|
| Topic<br>Date/Item No   | Action Requested                               | Report Back to the Board   |
|   |  | complaints, and infringements. Where possible this will be broken down by site<br><br>March 2019 Monthly reporting in place and being distributed. Completed   |
| Vehicles on Tomahawk Beach  | Enforcement of the Beach Bylaw signage update. | September 2018 – Letter regarding Reserves and Beaches Bylaw recently circulated to all Community Board Chairs (end of June). Signage to be in place prior to December 2018 and Parks team to look at current signage on Tomahawk Beach which contradicts new bylaw.<br><br>October 2018 – Meeting between Parks team and Paul Pope on site on Friday 2 November.<br><br>January 2019 – Meeting held with Marketing and Design Team, and DoC prior to Christmas to discuss consistent signage across key Dunedin beaches (one of which is Tomahawk). Rangers now patrolling key beaches and talking with vehicle owners and leaving information on windscreens.<br><br>Reserves and Beaches Bylaw working party to be formed to look at strategies to improvement compliance in the medium to long term.<br><br>March 2019 – First working party meeting held in February and group is developing an action plan for Reserves and Beaches Bylaw enforcement. |
| Oregon Street Reserve   | Access to the Tomahawk Lagoon.                 | Paul Pope to meet with Robert West to discuss further.<br><br>January 2019 – Completed. Gate in situ. Parks arranging to install sign with gate closing and opening times<br><br>March 2019 – Sign should be in place by the end of March  |
| Highcliff Road Trees  | Liaison with Hereweka Harbour Cone Trust       | To be discussed with staff.<br><br>January 2019 – Staff and Trust working on an overall proposal. Trees will be included as part of this<br><br>March 2019 – Parks Arborist position has been vacant since early December. We are currently recruiting into this position, and hope to be able to make contact with the Trust in April/May   |
| <b>COMPLETED</b>  |  |  |

| <b>Otago Peninsula Community Board Action List – Parks and Recreation, &amp; Property<br/>14 March 2019</b> |   |  |
|---|---|--|
| <b>Topic<br/>Date/Item No</b>   | <b>Action Requested</b>   | <b>Report Back to the Board</b>  |
| <b>Property</b>   |   |  |
| Harwood Hall  | Exterior building maintenance.  | January 2019 – Completed. Exterior Maintenance has been completed by PARS. Building has now been handed over to Property.  |
| Overhanging trees, Portobello Road  | Plan requested for dealing with these.<br><br>More to be done on Portobello Road. | September 2018 – As per site visit with Chair on 20 September 2018.<br><br>October 2018 - Tree lifting is 95% completed on Portobello road, the only area left is a few areas from The Cove back to the Vauxhall yacht club.<br><br>January 2019 - Completed |

## FUNDING APPLICATION - BROAD BAY BOATING CLUB

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report provides a copy of a funding application which has been received for the Otago Peninsula Community Board's consideration. As this is an administrative report only, the Summary of Considerations is not required.
- 2 The funding application is from the Broad Bay Boating Club towards safety boat refurbishment as part of the clubs rebuild project.
- 3 \$4,660.60 remains in the Project Fund (before consideration of current applications) should the Board wish to grant the application.

### RECOMMENDATIONS

That the Board:

- a) **Grants/declines** the funding application from Broad Bay Boating Club for \$2,617.00 towards refurbishment of the club's safety boat.

### Signatories

|             |  |
|-------------|--|
| Author:     | Lauren McDonald - Governance Support Officer |
| Authoriser: | Sharon Bodeker - Team Leader Civic           |

### Attachments

|                          | Title  | Page |
|--------------------------|--|------|
| <a href="#">Download</a> | Funding Application - Broad Bay Boating Club | 33   |





## Broad Bay Boating Club

"In the heart of our community"

Paul Pope  
The Chairperson  
Otago Peninsula Community Board

27<sup>th</sup> February 2019

### RE: APPLICATION FOR FUNDING FOR THE BROAD BAY BOATING CLUB REBUILD PROJECT

Dear Paul

I am writing to you on behalf of the Broad Bay Boating Club to ask for support from the Otago Peninsula Community Board towards our major project to rebuild the Broad Bay Boating Club.

The Broad Bay Boating Club has been in the heart of the Broad Bay community for almost 100 years and has members from across the peninsula and wider Dunedin area. The primary goal of our friendly, community club is to support and encourage participation (especially youth) in all water based activities on the Otago Harbour and in our community.

Broad Bay Boating Club is embarking on an exciting project to rebuild our aging facilities. This project will create a functional, versatile, future proofed facility incorporating meeting/training spaces with kitchen facilities, changing rooms with toilet/showers, boat storage and a sunny deck area. As well as effectively supporting our primary function as a boating club, we also envisage the creation of an attractive multipurpose meeting place to be used by numerous community groups from the broader peninsula environment.

Progress on this project so far includes preliminary design work, planning, initial costings, various consultation, resource consent granted, a positive independent feasibility study and our community launch.

We are currently seeking support for Stage 1 of the rebuild which creates the foundations and platform for the whole project and has construction costs of around \$110k. Club funds raised and available towards this stage presently stand at approximately \$15k. We would be very appreciative of support from Otago Peninsula Community Board towards what we feel is an exciting community project. We plan to apply for building consent from the DCC in the coming months and ask the Otago Peninsula Community Board to consider assisting with building consent charges of \$2617. The rest of Stage 1 will be funded by ongoing club fundraising events and further grant applications. We plan to complete the whole rebuild project by 2023 in time for the club's centenary celebrations.

The Otago Peninsula Community Board has supported us previously in 2015 when we refurbished our safety boat. This was a very successful project and resulted in our safety boat being reliable, easier to use for our volunteer safety boat operators and safer for all those we support and provide assistance to on the water including the successful school sailing programme and community sailing on Mondays.

Please find attached our application form, the schedule of charges from DCC building services and additional information about the project. If you have any questions please feel free to contact us.

Thank you for your consideration of this request and we hope you will view it favourably.

Sincerely

Marty Brash, BBBC Secretary

Commodore: Lynn Cooke – 476 1283 / 0224572352  
Treasurer: John Stewart – 0276889330 / 453 0838

Secretary: Marty Brash – 478 0179 / 0274618153  
c/- 679 Portobello Rd, Broad Bay, DUNEDIN 9014  
Email: [BroadBayBoatingClub@gmail.com](mailto:BroadBayBoatingClub@gmail.com)

**Application for Funding from the  
Otago Peninsula Community Board**

Name of group applying for funds: Broad Bay Boating Club  
Contact person: Marty Brash  
Address: 679 Portobello Road, Broad Bay, Dunedin 9014  
Phone Number: 4780179 Email: BroadBayBoatingClub@gmail.com  
Position held: Secretary

Has your group made an application to the Board for funding support within the last five years? Yes ☒ No ☐

If granted, what was that money used for? Safety boat refurbishment

How much assistance has your group received previously from the Otago Peninsula Community Board? \$ 1200

Short description of present project: Broad Bay Boating Club Rebuild Project - \$960k project to rebuild aging club facilities to create multipurpose, functional facility. Seeking support for stage 1 (\$110k) - Specifically DCC building consent charges of \$2617. Please see attached information for more details about the rebuild project.

Please attach any additional information which may be useful in explaining the project.

Total cost of project: \$ 110,000

Amount already raised: \$ 15,000

Amount sought from Otago Peninsula Community Board: \$ 2617

Amount sought from any other Dunedin City Council source: \$ -

How will the rest of the project cost be covered? Further fundraising activities and grant applications

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received.

What is the timeframe for completing the project? [OR the date of your event/project?] 2023 for complete project

Is your project a one-off, annual or biennial event? one off

How will the project benefit your organisation/club? What are the benefits to the wider community of your project? Providing a functional, accessible facility for purpose to support water based activities. Providing a venue able to be used by various community groups on the Peninsula.

**NOTES:** Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. This application form and guidelines are also available on the Dunedin City Council website ([www.dunedin.govt.nz](http://www.dunedin.govt.nz)).

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Pam Jordan (Governance Support Officer) 474 3428 with any questions.

**Deadline for Applications:** Applications must be lodged no less than two weeks prior to each Board meeting.



## Broad Bay Boating Club

"In the heart of our community"

### Broad Bay Boating Club Rebuild Project



#### *Introduction*

The Broad Bay Boating Club is beginning an exciting project to rebuild our clubrooms. Our current building is desperately in need of replacement, not only to address the state of the structure itself but also to deal with issues of functionality and accessibility.

At the 2016 AGM members unanimously voted to develop plans for rebuilding our facilities and since then our Rebuild Committee has been working hard consulting, considering options, developing preliminary designs, gaining resource consent, securing resources and assessing the best approaches to ensure the success of the project to rebuild the club within our community.

#### *Our Club and Community*

Broad Bay is a small community located beside the Otago Harbour on the Otago Peninsula, 13km from the centre of Dunedin.

The Broad Bay Boating Club (BBBC) has been in the heart of the Broad Bay community for almost 100 years and sits alongside the popular beach reserve. Its position within the protected bay make it an ideal location for anyone engaging in a variety of water sports including sailing, fishing, kayaking, motor-boat cruising, paddle-boarding, sea swimming or generally messing about in boats. The primary goal of our friendly, community club is to support and encourage participation in these activities on the Otago Harbour and in our community.

Over the summer months club volunteers organise and run a series of yacht races and events in Broad Bay. We also actively work to introduce and encourage people into the sport of sailing via Monday evening junior and community sailing and through our strong partnership with the Broad Bay School Year 7 and 8 Friday sailing programme. Both of these

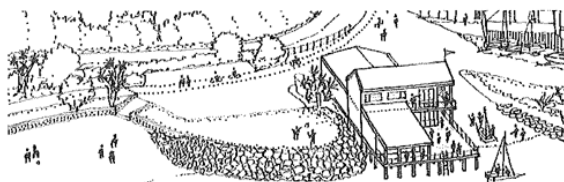
activities are run by club volunteers and use the Broad Bay Boating Club facilities during the school terms from October to April each year.

The club currently has a membership of approximately 130 individuals, with students in the school programme and many participants who attend community sailing additional to this. We have members from throughout the Dunedin area.

We also provide the most easterly permanent launching ramp on the Otago Peninsula. This sheltered, recently upgraded ramp is well used by a wide range of people from kayakers to paddleboards to recreational fishers to sailors (for a minimal donation from non-members). It is also the main launching point for Coastguard Dunedin, who hold their meetings in the clubrooms and use it as a base for training exercises.

#### ***The Project***

Our rebuild project will create a functional, versatile, future proofed facility incorporating meeting/training spaces with kitchen facilities,



changing rooms with toilet/showers, boat storage and a sunny deck area. The building will be located on the existing site over the harbour next to the launching ramp. As well as supporting our primary function as a boating club, we also envisage the creation of an attractive multipurpose meeting place to be used by numerous community groups and users. For example, local schools could use it as a classroom base for beach and water sports or seashore science investigations. The stunning outlook will make a perfect venue for classes of yoga, art, craft, etc or simply a pleasant space for a meeting or gathering. The project has the support of many organisations and community groups including Broad Bay School, Yachting NZ, Macandrew Bay Boating Club, NZ Marine Studies Centre, Broad Bay Community Centre, Quarantine Island Trust, Sport Otago, Otago Regional Council Harbour Master, Coast Guard Dunedin, DCC Parks and Recreation and the Otago Peninsula Community Board.

#### ***Design Objectives***

The design was developed with the desire to respect the heritage values of the site and retain the "iconic" form of a boat shed by keeping similar looks, style and character to the existing structure, but greatly improving its functionality. It had to fit with the character and charm of neighbourhood and be considerate of consultation feedback.

#### ***Funding and Planning Progress***

Progress on this project so far includes having developed preliminary design work, considered planning, obtained initial costings, conducted various consultation and secured resource consent from the Otago Regional Council. A feasibility study was completed by



Impact Consulting in March 2018 and the report provides independent positive assessment of our proposed rebuild, showing it to be achievable, fundable and sustainable.

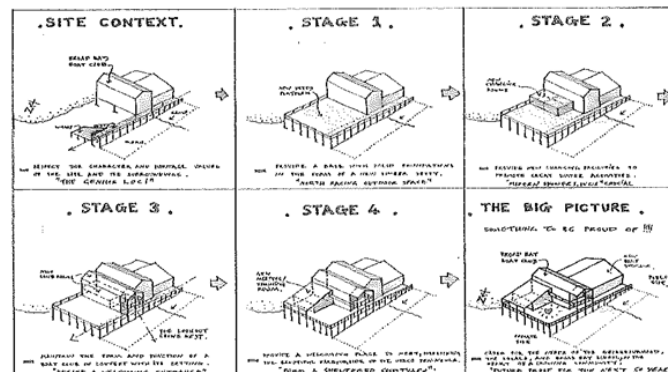
To date there has been ~\$26k invested in the project with ~\$17k spent on necessary consents, engineers report and feasibility study etc. Funding sources and donations so far have included a \$10k grant through Community Matters (Lotteries) for the feasibility study, hundreds of hours of donated preliminary design work, securing a 5 year sponsorship deal with a local real estate agent, hundreds of volunteer hours, the donation of a copper roof and the usual ongoing fundraising events and activities such as quiz nights, raffles, calendar production, give-a-little, rummage sales, etc. In October 2018 we held an official funding launch to share our plans and fundraising objectives with the wider community. The Dunedin city mayor launched the campaign and representatives attending included the local school and Principal, city councillors, Broad Bay Community Centre, Coastguard, Portobello Volunteer Fire Brigade, other Harbour Boat Clubs, Otago Regional Council Harbour Master, Yachting NZ and the Otago Peninsula Community Board.

(<https://old.yachtingnz.org.nz/news/201810/broad-bay-rebuild-gets-underway>)

### Construction Stages

There are 5 stages to this work with the focus on completing stage 1 initially, followed by stages 2-4, then stage 5 (as suggested by feasibility report). This will allow the club to remain functional throughout construction.

- |          |   |
|----------|---|
| Stage 1: | Demolish existing jetty, install new piling/foundations, construct new timber jetty, install 118 m2 new decking |
| Stage 2: | Construct changing room, kitchen and toilet facilities  |
| Stage 3: | Construct new clubroom lounge - forms new 2 story structure (similar dimensions to existing structure)          |
| Stage 4: | Construct new ground floor meeting/training/community room  |
| Stage 5: | Demolish old clubroom facilities, rebuild boat storage area   |



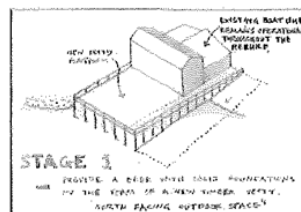
Where practical, voluntary work will be done by club members and others.

The goal is to have this project completed in time to celebrate the clubs centenary in 2023.

### Stage 1

We are currently seeking support for Stage 1 of the rebuild which includes demolishing the existing timber jetty and building a new wider, timber jetty and wharf platform in front of the existing building forming the foundation for the whole rebuild.

Construction cost for stage 1 is around \$110k and includes engineers structural design, detailed plans, quantity surveying, building consent, demolition and pile driving, construction, and materials such as piles, timber and decking. Club funds raised and available towards this stage presently stand at approximately \$15k.



*Model of completed project 2023!*

If you would like any additional information please feel free to contact us or check out our website -

Broad Bay Boating Club, c/- 679 Portobello Road, Broad Bay, Dunedin 9014

Email: [broadbayboatingclub@gmail.com](mailto:broadbayboatingclub@gmail.com)

Website: [www.sporty.co.nz/broadbayboatingclub](http://www.sporty.co.nz/broadbayboatingclub)





## Building Services

# Schedule of Charges - effective 1 July 2018

The following building consent application costs are indicative only and are made up of: the time taken to process the building consent application, an estimated number of inspections and provision for a code compliance certificate upon satisfactory completion of work. Additional charges may apply.

Use the DCC calculator via [www.dunedin.govt.nz/services/building-control/fees-and-charges](http://www.dunedin.govt.nz/services/building-control/fees-and-charges) to estimate your building consent fees for work up to \$700,000.

Refer to the *Guide to Building Consent Charges* for more information on our charges.

For a comprehensive list of charges, refer to the fees and charges section on the Dunedin City Council website [www.dunedin.govt.nz/services/fees-and-charges](http://www.dunedin.govt.nz/services/fees-and-charges)

All fees and charges include GST.

## Residential Building Consent Application Charges

### New Construction – Residential (Indicative Cost Only – Levies Additional)

| Description  | Consent Cost | PIM/PCON Cost | CCC Cost | Combined Cost |
|--|--------------|---------------|----------|---------------|
| Erect Single Level Dwelling                        | \$3,409.00   | \$540.00      | \$264.00 | \$4,213.00    |
| Erect Multiple Level Dwelling (including basement) | \$4,688.00   | \$750.00      | \$352.00 | \$5,790.00    |
| Multi Unit Development (Single Level) per unit     | \$3,425.00   | \$645.00      | \$264.00 | \$4,334.00    |
| Multi Unit Development (> 1 Level) per unit        | \$3,879.00   | \$192.00      | \$352.00 | \$4,423.00    |
| Erect Garage/Carport/Shed (non habitable)          | \$1,158.00   | \$322.00      | \$175.70 | \$1,655.70    |
| Erect Habitable Garage/Sleepout                    | \$2,068.00   | \$322.00      | \$175.70 | \$2,565.70    |
| Relocate Dwelling                                  | \$2,111.00   | \$750.00      | \$175.70 | \$3,036.70    |

### Additions and Alterations – Residential (Indicative Cost Only – Levies Additional)

| Description                          | Consent Cost | PIM/PCON Cost | CCC Cost | Combined Cost |
|--------------------------------------|--------------|---------------|----------|---------------|
| Alter Dwelling less than \$20,000    | \$1,544.00   | \$322.00      | \$175.70 | \$2,041.70    |
| Alter Dwelling \$20,000 to \$50,000  | \$2,388.00   | \$322.00      | \$175.70 | \$2,885.70    |
| Alter Dwelling \$50,000 to \$100,000 | \$2,564.00   | \$322.00      | \$175.70 | \$3,061.70    |
| Alter Dwelling over \$100,000        | \$3,062.00   | \$322.00      | \$175.70 | \$3,559.70    |

### Demolition – Residential (Indicative Costs Only – Levies Additional)

| Description                                  | Consent Cost | PIM/PCON Cost | CCC Cost | Combined Cost   |
|--|--------------|---------------|----------|---|
| Demolish Residential Building (per building) | \$348.00     | \$267.00      | \$88.00  | \$703.00<br>Drainage Seal Off fee of \$213 may be required per each drain to be sealed off. |

### Other – Residential (Indicative Cost Only – Levies Additional)

| Description  | Consent Cost | PIM/PCON Cost | CCC Cost | Combined Cost |
|--|--------------|---------------|----------|---------------|
| Erect Deck   | \$879.00     | \$322.00      | \$88.00  | \$1,289.00    |
| Install Sump   | \$337.00     | N/A           | \$88.00  | \$425.00      |
| Foul/Stormwater Drainage (including Septic Tank)             | \$395.00     | \$107.00      | \$88.00  | \$590.00      |
| Retaining Walls (Specific Design)                            | \$804.00     | \$322.00      | \$88.00  | \$1,214.00    |
| Reclad Existing Building                                     | \$713.00     | N/A           | \$88.00  | \$801.00      |
| Reroof   | \$520.00     | N/A           | \$88.00  | \$608.00      |
| Minor Alteration<\$5000.00 (incl install of wet area shower) | \$577.00     | N/A           | \$88.00  | \$665.00      |
| Remove Internal Wall   | \$451.00     | N/A           | \$88.00  | \$539.00      |
| Heating Appliance (Domestic Only)                            | \$364.00     | N/A           | \$88.00  | \$452.00      |

**Other – Residential (Indicative Cost Only – Levies Additional)**

| Description                                      | Consent Cost | PIM/PCON Cost | CCC Cost | Combined Cost |
|--|--------------|---------------|----------|---------------|
| Swimming Pool Fences                             | \$302.60     | N/A           | \$88.00  | \$390.60      |
| Pole/Verandah Signs                              | \$302.60     | N/A           | \$88.00  | \$390.60      |
| Relocate Hot Water Cylinder                      | \$364.00     | N/A           | \$88.00  | \$452.00      |
| Minor Plumbing, Installation of new fitting only | \$587.60     | N/A           | \$88.00  | \$675.60      |

**Commercial Building Consent Application Charges**
**New Construction – Commercial (Indicative Cost Only – Levies Additional)**

| Description                               | Consent Cost | PIM/PCON Cost | CCC Cost | Combined Cost |
|---|--------------|---------------|----------|---------------|
| New Single Level Commercial Building      | \$4,721.00   | \$750.00      | \$704.00 | \$6,175.00    |
| New Multi Level Commercial Building       | \$9,002.00   | \$750.00      | \$704.00 | \$10,456.00   |
| Erect Garage/Carport/Shed (non habitable) | \$1,158.00   | \$322.00      | \$175.70 | \$1,655.70    |

**Additions and Alterations – Commercial (Indicative Cost Only – Levies Additional)**

| Description   | Consent Cost | PIM/PCON Cost | CCC Cost | Combined Cost |
|---|--------------|---------------|----------|---------------|
| Alterations to Existing Building (Single Floor)                                 | \$1,591.00   | \$322.00      | \$704.00 | \$2,617.00    |
| Alterations to Existing Building (Single Floor) including plumbing and drainage | \$2,604.00   | \$428.00      | \$704.00 | \$3,736.00    |
| Alterations to Existing Building (Multi Level)                                  | \$2,363.00   | \$322.00      | \$704.00 | \$3,389.00    |
| Alterations to Existing Building (Multi Level) including plumbing and drainage  | \$3,799.00   | \$428.00      | \$704.00 | \$4,931.00    |

**Demolition – Commercial (Indicative Cost Only – Levies Additional)**

| Description                                 | Consent Cost | PIM/PCON Cost | CCC Cost | Combined Cost   |
|---|--------------|---------------|----------|---|
| Demolish Commercial Building (per building) | \$347.60     | \$267.00      | \$704.00 | \$1,318.60<br>Drainage Seal Off fee of \$213 may be required per each drain to be sealed off. |

**Other – Commercial (Indicative Cost Only – Levies Additional)**

| Description                                   | Consent Cost | PIM/PCON Cost | CCC Cost | Combined Cost |
|---|--------------|---------------|----------|---------------|
| Retail Fitout                                 | \$1,009.00   | N/A           | \$704.00 | \$1,713.00    |
| Retail Fitout including plumbing and drainage | \$1,669.00   | N/A           | \$704.00 | \$2,373.00    |
| Minor Internal Alteration                     | \$611.50     | N/A           | \$704.00 | \$1,315.50    |
| Minor External Alteration                     | \$611.00     | \$97.00       | \$704.00 | \$1,412.00    |
| Fire Alarm/Sprinkler System                   | \$416.00     | N/A           | \$704.00 | \$1,120.00    |
| Minor Plumbing, Installation of new fitting   | \$587.60     | N/A           | \$704.00 | \$1,291.60    |

**Temporary Structures – Commercial (Indicative Cost Only – Levies Additional)**

| Description | Consent Cost | PIM/PCON Cost | CCC Cost | Combined Cost |
|-------------|--------------|---------------|----------|---------------|
| Marquee     | \$316.00     | \$150.00      | \$704.00 | \$1,170.00    |

**Levies**

Projects valued \$20,000 and over are required to pay the BRANZ Building Research Levy set at \$1.00 per \$1,000 of building work.

Projects valued at \$20,444 and over are required to pay the MBIE Building Levy set at \$2.01 per \$1,000 of building work.

A Building Consent Authority (BCA) Levy is applicable for all work \$0.30 per \$1,000 value, minimum \$6.00.

If the consent is to be staged or amended the levy applies to the total project value.



## SCHOLARSHIP FUNDING APPLICATION - HANNAH CROSS

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report provides a copy of a funding application which has been received for the Otago Peninsula Community Board's consideration. As this is an administrative report only, the Summary of Considerations is not required.
- 2 The scholarship funding application is from Hannah Cross for an amount of \$300.00 to support her attendance at the International Ice Hockey Federation Women's World Championships tournament, representing the Ice Fernz (New Zealand Women's Ice Hockey National Team).
- 3 \$4,660.60 (before consideration of the current applications received) remains in the Project Fund should the Board wish to grant the application.

### RECOMMENDATIONS

That the Board:

- a) **Grants/declines** the funding application from Hannah Cross for \$300.00 to support her attendance at the International Ice Hockey Federation Women's World Championships tournament.

### Signatories

|             |  |
|-------------|--|
| Author:     | Lauren McDonald - Governance Support Officer |
| Authoriser: | Sharon Bodeker - Team Leader Civic           |

### Attachments

|                   | Title                                  | Page |
|-------------------|--|------|
| <a href="#">A</a> | Scholarship Application - Hannah Cross | 42   |



5<sup>th</sup> March 2019

To the members of the Otago Peninsula Community Board

I am a member of the Portobello community and I attended Portobello School. During my time at Portobello School I was given many sporting and leadership opportunities. This gave me confidence to try to new things and I settled into Columba College with ease.

I am enjoying my high school education and I mostly enjoy the science subjects. I have played social basketball, netball, touch rugby and athletics. However my sporting passion is Ice Hockey in which I have dedicated many hours.

I was introduced to Ice Hockey by Janos Kazala and I was hooked on the sport right from the start. I train 3-4 times a week and compete most weekends.

The sport has given me many opportunities including overall fitness and strength, friendships and travel.

In order to pursue my overall goal of playing for the Ice Fernz, I am working to raise money to attend the world competition.

Thank you for taking my application into consideration

Yours Sincerely  
Hannah Cross

Application for Scholarship from the  
Otago Peninsula Community Board

Name: Hannah Cross

Address: [REDACTED]  
9077

Phone Number: [REDACTED] Email: [REDACTED]

School Attended: Columba College

Short description of leadership opportunity/course/event: International Ice Hockey Federation Women's World Championship. Representing the Ice Fernz (New Zealand Women's Ice Hockey National Team). Travel to Vienna for training camp and then to Romania for the tournament.

Please attach any additional information which may be useful in explaining the leadership opportunity/course/event.

Total cost of leadership opportunity/course/event: \$ 3650

Amount already raised: \$ 100

Amount sought from Otago Peninsula Community Board: \$ 300

How will the rest of the cost be covered? I have been working in the school holidays to pay for the remainder.

What is the date of your leadership opportunity/course/event? 22<sup>nd</sup> March - 11<sup>th</sup> April 2019

What do you expect to learn from this experience? My skill level will be enhanced by competing at this tournament. I will learn about other competitors from other countries and the culture of Vienna & Romania.

How will you share this experience with your community eg your school/local community? I

am willing to visit Portobello School to share my experience.

Please remember to attach a covering letter, resumé and two references.

**NOTES:** Applicants should refer to the 'Otago Peninsula Community Board Scholarships' information attached to this form and contained in the Board's Community Plan for guidance. Applications will be considered on their merits. This application form and guidelines are also available on the Dunedin City Council website ([www.dunedin.govt.nz](http://www.dunedin.govt.nz)).

**Contact:** Edna Stevenson (Board member) telephone 478 0543 or [REDACTED] (Governance Support Officer) 474 3428 with any questions.

**Deadline for Applications:** Applications must be lodged no less than two weeks prior to each Board meeting.



## **WORKING PARTIES/BOARD AREA LIAISON UPDATES**

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- a) Keep Dunedin Beautiful
- b) Rural Roads
- c) Te Rauone
- d) Emergency Response Plan
- e) Members' Area Updates

## CHAIRPERSON'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

The Chairperson will provide a verbal update.

### RECOMMENDATION

That the Board:

- a) **Notes** the Chairperson's Report.

### Signatories

|             |  |
|-------------|--|
| Authoriser: |  |
|-------------|--|

### Attachments

There are no attachments for this report.

## COUNCILLOR'S UPDATE

Department: Civic

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### EXECUTIVE SUMMARY

- 1 Councillor Andrew Whiley will provide an update on matters of interest to the Board.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the report.

### Signatories

|             |  |
|-------------|--|
| Authoriser: |  |
|-------------|--|

### Attachments

There are no attachments for this report.



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**ITEMS FOR CONSIDERATION BY THE CHAIR**

**Item 14**