

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Saddle Hill Community Board will be held on:

Date: Thursday 21 March 2019
Time: 3.30 pm
Venue: Brighton Surf Life Saving Club Rooms, Brighton Road, Brighton, Dunedin

Sue Bidrose
Chief Executive Officer

Saddle Hill Community Board PUBLIC AGENDA

MEMBERSHIP

Chairperson	Scott Weatherall	
Deputy Chairperson	Leanne Stenhouse	
Members	Peter Gouverneur Keith McFadyen Paul Weir	Christina McBratney Cr Conrad Stedman
Senior Officer	David Bainbridge, Group Manager Property Services	
Governance Support Officer	Lynne Adamson	

Lynne Adamson
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Public Forum

Daphne McInnes and Jill Wells from POW (Protect our Wildlife) Brighton/Ocean View would like to address the Board on their work.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
↓ A	Saddle Hill Community Board Register of Interest	7

Saddle Hill Community Board Register of Interest - 12 March 2019				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Scott Weatherall	Executive Member	Dunedin Marine Search & Rescue	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board of Trustees member and parent of pupil	Big Rock Primary School	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Brighton Surf Life Saving Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Medical Responder	Brighton Fire Service	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Paramedic	St John's Ambulance	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Event Organiser	Brighton Gala Day	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Business Owner	Common sense Health&Safety consultancy	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Leanne Stenhouse	Parent of pupil	Big Rock Primary School	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Street Contact	Neighbourhood Support	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Christina McBratney	Owner	Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Employer is key contributor during emergency	Civil Defence	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Keith McFayden	President	Brighton Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Island Park Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Organiser	PSA	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Paul Weir	Parent of pupil	Fairfield School	No conflict identified	Withdraw from discussion and voting and leave the room.
	Vice President and parent of pupil	Green Island Kindergarten	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Peter Gouverneur	Member	Rotary	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Donator of funds	Green Island Soccer Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Conrad Stedman	Owner	Residential Property Ownership in Dunedin and Cromwell	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential rental properties in Dunedin	No conflict identified	interest prior to the meeting.
	Sales Manager	L J Hooker	No conflict identified	Possible Conflict with sale of Council property/land if the Employer is acting on behalf of Council.
	Director/Shareholder	Booman Investments Limited	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	No Regrets Rocking Chair Ltd T/A Dentistry on Musselburgh	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

CONFIRMATION OF MINUTES

SADDLE HILL COMMUNITY BOARD MEETING - 7 FEBRUARY 2019

Item 5.1

RECOMMENDATIONS

That the Board:

Confirms the public part of the minutes of the Saddle Hill Community Board meeting held on 7 February 2019 as a correct record.

Attachments

	Title	Page
A↓	Minutes of Saddle Hill Community Board meeting held on 7 February 2019	10

Saddle Hill Community Board MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Thursday 07 February 2019, commencing at 3.30 pm

PRESENT

Chairperson	Scott Weatherall	
Deputy Chairperson	Leanne Stenhouse	
Members	Peter Gouverneur	Christina McBratney
	Keith McFadyen	Cr Conrad Stedman
	Paul Weir	

IN ATTENDANCE David Bainbridge (Group Manager Property Services);
Scott MacLean (Acting Parks and Cemetery Manager) and
Aidan Battrick (Parks Maintenance Team Leader)

Governance Support Officer Lynne Adamson

1 PUBLIC FORUM

There was no Public Forum.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (SHCB/2019/001)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (SHCB/2019/002)

PART A REPORTS

5 SADDLE HILL COMMUNITY BOARD ACTION LIST

A report from Civic provided an update on the Saddle Hill Community Board Action Lists.

The Acting Parks and Cemetery Manager (Scott MacLean) and Parks Maintenance Team Leader (Aidan Battrick) were in attendance to provide updates on behalf of Parks and Recreation:

Fairplay Street, Installation of Public Toilets – the work was expected to start in February.

Revamp of Toilets at Brighton – the vegetation has been cut back with the repainting out for quotes. They confirmed that the Brighton Rugby Club work would be undertaken at the same time. In response to a question on whether the roof was included in the work for the revamp of the toilets at the Brighton Surf Club Domain, staff were unsure. Members requested that the roof be assessed to be repainted or at the least, waterblasted.

Waldronville Pumping Station – the Chair provided an update on ideas to develop the area for recreational use and proposed that a drive round with staff to various sites in the Board area be undertaken with the inclusion of this site. As more than one Council department was involved in this project, it would enable a greater understanding for the future work.

Sportsfields – the Chair commented on ongoing frustration about level of service and maintenance with sportsfields, noting that the Brighton Domain in particular suffered from significant ponding. Staff advised that there was drainage work programmed for sportsfields 1 and 2 to be undertaken before the end of the financial year. Members raised concerns with the drainage and change rooms not being opened on game days at Walton Park. The Board requested a timeframe for the work to be undertaken, even if it was a 5 year programme, just to enable understanding. They also requested an update on what qualified as regular maintenance.

Reserve, Viscount Road, Waldronville – the Chair advised that there was an area that had sumped and for the past two years, had had orange safety fencing around it. The Board requested an update on whether the safety fencing was still necessary and/or what work needed to be undertaken to remove it. They also requested the installation of a gravel path for walking along the fenceline.

Hancock Park – the Board commented on work undertaken at Hancock Park and requested similar work be carried out at Sunnyvale. Staff advised that an update would come to the next meeting.

In addition, the Board raised the following items:

BBQ at Brighton – the Board requested an updated price for the installation of a new BBQ at the Brighton Domain.

Main Road, Fairfield – the Board commented on the Fairfield Beautification project and the state of the plots along the Main Road. They would like the roadside reserves revisited and tidied up.

Bedford Parade, Brighton – the Board advised that residents were complaining about the state of the lawn in the middle of the road and requested an update on the mowing programme.

Waldronville Reserve – the reserve at the back of the gun club was overgrown and residents also were complaining about this.

Staff advised that they planned to have a drive around of the Board area within the next month and invited members to join them.

Transport Action Items

Sickels Street, Fairfield – it was noted that the signage in Sickels Street advised that there was no parking between 8.30 am and 9.30 am however signage indicating 5 minute parking was mean to have been installed. The Board requested this be rectified.

The Board also requested a drive around with Transport staff.

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

- a) **Amends** the Action Lists as appropriate.

Motion carried (SHCB/2019/003)

6 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provide an update on items of interest which included the discretionary fund and the provision of a nomination for the 2019 New Zealand Community Boards' Conference.

Moved (Keith McFadyen/Leanne Stenhouse):

That the Board:

- a) **Nominates** Peter Gouverneur as the community representative to attend the 2019 New Zealand Community Boards' Conference.

Motion carried (SHCB/2019/004)

Moved (Scott Weatherall/Christina McBratney):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

7 COMMUNITY BOARD REMUNERATION

A report from Civic advised that the Local Government Act 2002 (LGA) gave the Remuneration Authority (the Authority) the responsibility for setting remuneration for local government elected members.

The Authority sought feedback on how Community Boards should be remunerated for the determination to be issued on 1 July 2019. Currently, the Authority sets the amount of remuneration for each chair and member of every Community Board.

Following discussion, the Board agreed that they remained with the status quo and the Remuneration Authority set their remuneration. The Board noted that there was a vast difference in remuneration increases with Board members only receiving a CPI increase as opposed to the increase received by Councillors despite members working for the benefit of the wider community also.

The Board noted that projects undertaken by the Board benefited the wider community and not just the Board area e.g. freedom camping; Christmas on the Domain; the Brighton Surf Club; the Green Island Roundabouts and drainage and roading upgrades and maintenance.

Moved (Keith McFadyen/Paul Weir):

That the Board:

- a) **Notes** the Community Board Remuneration report.
- b) **Agreed** that the setting remuneration for Community Boards should remain status quo whereby the Authority sets the amount of remuneration for each chair and member.

Motion carried (SHCB/2019/006)

8 BOARD UPDATES AND PROJECTS

Board members provided updates on activities including:

Keep Dunedin Beautiful
There was no current update.

OAR Radio

Greater Green Island - Neighbours Day
Christina McBratney commented on that Greater Green Island were planning a Neighbours Day for Waldronville on a Friday night between 5.00pm and 7.00pm with Friday 22 March being discussed as a possibility. It was suggested that the Island Park Golf Club car park would be an ideal venue and that Civil Defence and Neighbourhood Support be invited to participate. Ms McBratney advised that there would also be food trucks, local musicians and Rainbow Rosalind present.

Youth Ambassador Award

The Board expressed their gratitude for Rainbow Rosalind, the last recipient of the Youth Ambassador Award and acknowledged that she had exceeded all expectations with her concerts and support of the Board.

The Board agreed that they would like to review the criteria for the Youth Ambassador Award and change the support to be up to \$2,000 at the discretion of the Board. The applications would open soon and applicants would be advised that they were required

to present to the 9 May 2019 Community Board meeting which would be held at the Fairfield Community Hall.

Community Meetings

There was an update on the community meeting held in Ocean View to discuss the drainage work. The residents were appreciative of the communication and the contractor.

Civil Defence/Community Response Planning

Due to confirmation, it was expected that there would be a mock scenario held at the Brighton Fire Station in April. It would provide the opportunity to go in the roles of civil defence. The Board requested an update from the Emergency Management Officer on the plans for Green Island, Fairfield, Saddle Hill and Chain Hills.

Submissions – Long Term Plan

The Chair had presented the priorities of the Board to the recent Council Annual Plan meeting..

Toy Box Project – Brighton Beach

The toy box was popular with visitors to the beach. Some toys had gone missing however residents were now donating to the toy box also which ensure there was a steady supply of toys. It was queried where the toy box would be stored over the winter months.

Community Pantries

There were currently four community pantries with the Ocean View pantry due to commence operation in the near future.

Moved (Scott Weatherall/Cr Conrad Stedman):

That the Board:

- a) **Notes** the updates.
- b) **Approves** that the Youth Ambassador Award support be increased up to \$2,000.00.

Motion carried (SHCB/2019/007)

9 CHAIRPERSON'S REPORT

The Chairperson (Scott Weatherall) provided a verbal update on matters of interest which included:

Brighton Gala Day – the day had been successful and it was noted that there were requests for the Board to have a dunking stand again next year.

Penguins – there were more penguins in the area with wildlife watch occurring.

Fairplay Street Reserve toilet installation.

Saddle View Pony Club – they would like a lease at Miller Park.

The Chair acknowledged the work and ongoing support from Gareth Jones and Nick Maguire who had recently resigned from the Parks and Recreation team. They had both been extremely good to work with.

Moved (Chairperson Scott Weatherall/Cr Conrad Stedman):

That the Board:

- a) **Notes** the Chairperson's report.

Motion carried (SHCB/2019/008)

10 COUNCIL ACTIVITIES

The Ward Councillor (Councillor Conrad Stedman) provided an update on matters of interest which included:

Annual Plan – Cr Stedman commented that the Chair had spoken well and outlined positive work that had been undertaken but also outline the work that was still required to be completed to benefit the community.

Lime Scooters – A meeting was due to be held on the way forward.

Moved (Cr Conrad Stedman/ Peter Gouverneur):

That the Board:

- a) **Notes** the updates.

Motion carried (SHCB/2019/009)

11 ITEMS FOR CONSIDERATION BY THE CHAIR

The Board requested the following items be included in the agenda for the next meeting:

- Update on Coastal Erosion
- Community Halls update
- Youth Ambassador Award
- Community Projects
- Community acknowledgement evening for volunteers
- Community Garden

It was agreed that the next meeting would be held at the Brighton Surf Club. The Chair would organise access.

The meeting concluded at 4.25 pm.

.....
CHAIRPERSON

PART A REPORTS

COMMUNITY HALLS

Maria Sleeman (Property Officer) and Rory Hibbs (Property Manager) will attend the meeting to introduce themselves and speak to the attached memorandum on Community Halls.

Attachments

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DCC PROPERTY COMMUNITY HALLS

Update for Community Boards

The management and arrangements with the Community Hall Committees for the Community Halls have been reviewed over the last nine months.

In December 2018 a letter was written to each Community Hall Committee. The letter covered a number of points as follows:

- Responsibilities (DCC and Hall Committees)
- Grants
- Bookings
- Fire Evacuation Schemes
- A proposed Hall Committee Management Agreement
- DCC Contact List
- Meeting with each Hall Committee

A response to this letter was required to be received by 31 March 2019 and since the letter was sent a number of responses have been received from the Hall Committees and some Committee meetings attended.

All responses have been met favourably and good relationships and communications with the Hall Committees is being established.

A Hall Committee Service Agreement has been drafted and is with Council In-House Legal presently for review. The Agreement will be generic for each Hall Committee while any specifics relating to the individual Hall Committee's situation will be dealt with by an additional Schedule attached to the Agreement.

Once the Agreement has been reviewed it will be formulated for each individual Hall Committee and a draft sent to each for their consideration and comment.

Maria Sleeman
Property Officer – Community and Civic

COASTAL EROSION

Tom Simons-Smith (Coastal Specialist) will attend the meeting to provide an update on Council work in relation to Coastal Erosion.

Attachments

There are no attachments for this report.

SADDLE HILL COMMUNITY BOARD ACTION LIST

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to provide an update on the Saddle Hill Community Board Action Lists which are attached as Items A and B.
- 2 Staff may be in attendance to respond to questions on the action lists.

RECOMMENDATIONS

That the Board:

- a) **Amends** the Action Lists as appropriate.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

Attachments

	Title	Page
↓ A	Parks and Recreation Action List	21
↓ B	Transport Action List	26

SUMMARY OF CONSIDERATIONS***Fit with purpose of Local Government***

This decision/report/proposal enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There may be financial implications due to the work required.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no known conflicts of interest.

Saddle Hill Community Board Action List Parks and Recreation March 2019		
Topic Date/Item No	Action Requested	Report back to the Board
Waldronville Pumping Station Land 4/5/2017 Item 7	Using the land for recreational activity such as a bike track.	February 2019 – Additional information was provided to staff at the meeting. This would be included in a drive around with staff. March 2019 – There are no plans for Parks to consider this work at this time.
Public Toilets	Installation of a public toilet	Staff are costing the refurbishment of the toilet about to be replaced in Port Chalmers. Note this toilet is not being removed due to its condition/age, but due to increased capacity required due to cruise ship volumes. Port Chalmers new toilet is being installed in November, and so a costing and viability of refurbishment for Fairplay can be undertaken early in 2019. January 2019 -This work is now out to tender with work expected to start in February 2019 and the toilet installed at Fairfield in April/May 2019. February 2019 – Work is expected to begin in February. March 2019 – The Toilet is currently being refurbished off site and consents have been lodged for the installation which is expected to be completed by the end of May
7/6/2018 Fairfield Tavern Reserve	Request to rename the reserve	The reserve renaming process has been completed by staff. A report will be compiled and provided to the Board at the 30 th August 2018 outlining next steps. January 2019 - Awaiting Council Naming Policy, which is likely to go to Council before March 2019 for consideration. This will give direction on approach to be taken. March 2019 – A Report is going to Council on 26 March 2019
Sportsfields 12 July 2018 Item 6	The Board are concerned about the condition and drainage issues of Miller, Sunnyvale, Walton and Brighton Parks. February 2019	Staff will review the request and prioritise this in line with the city wide programme and available budget. Projects prioritised for 2018-2019 year do not include these parks. However routine maintenance will continue. February 2019

Saddle Hill Community Board Action List Parks and Recreation March 2019		
Topic Date/Item No	Action Requested	Report back to the Board
	<p>The Board has requested a timeframe for work to be undertaken on Sportsfields.</p> <p>February 2019 The Board advised that Brighton Domain in particular suffered from significant ponding.</p> <p>February 2019 Concerns were raised over the state of the drainage and change rooms not being open on game days at Walton Park.</p> <p>February 2019 The Board requested an update on what is undertaken for regular maintenance.</p>	<p>Staff advised that drainage work was programmed for sportsfields 1 and 2 to be undertaken before the end of the financial year.</p> <p>March 2019</p> <p>Sunnyvale Park - An area of 300sqm was dug up in spring and the failing subsoil layer replaced with fresh sand and returfing of the top layer field drainage was also jetted at the same time. Also had coring sanding and re-seeding completed in the spring and still has Sportsfield renovation decompaction work approved and programmed for autumn</p> <p>Walton Park Change Rooms not open - When the public or organisations book the toilets and or changing rooms it comes through our sportsbook desk and they are opened by our contractor as per work instruction issued. If they are not opened please ask the public or organization booking the toilets to inform our Sports Book desk</p> <p>Brighton Domain - drain coil to be run through the problem area across in between the two fields and linked in to the existing drainage system which will also be inspected at the time, this project to happen in the next two months. Mole ploughing will then be undertaken to assist with speed of water removal off the ground</p> <p>Regular Maintenance - This is a twice-yearly program set out in august each year in conjunction with issues identified, contractor organisation feedback and budget guidelines</p>
	The Board would like a stocktake/inventory of planned works for sportsfields.	<p>January 2019 – A 2 year plan for sportsfield work currently being prepared</p> <p>March 2019 – This will be in place for the next financial year</p>
14/8/2018 Chairs Request Brighton Surf Club Reserve Toilets	The toilets are in need of a spring clean. The Board would like the roof of the toilets to be assessed with respect to repainting or waterblasting.	A revamp of these toilets is planned in prior to Christmas. This includes shrubbery around the back of the toilets being cut back a full clean and

Saddle Hill Community Board Action List Parks and Recreation March 2019		
Topic Date/Item No	Action Requested	Report back to the Board
		<p>paint of the interior and exterior, new roofing and possibly an external shower.</p> <p>January 2019 – Tender process is now complete and are in the process of selecting a contractor.</p> <p>March 2019 – The contract is still being awarded. Staff are confident this work will be undertaken prior to winter.</p>
Viscount Road, Waldronville	<p>Installation of a gravel path.</p> <p>Why is there an area marked with caution tape.</p> <p>February 2019 There is an area that has sumped and for the past two years, has had orange safety fencing around it. Is this still necessary and what work is required to rectify it.</p> <p>The Board requested an update on the installation date of a gravel path along the fenceline,</p>	<p>Staff have reviewed the request and will advise of a date for the installation of the path.</p> <p>Staff will investigate the area marked off and report back.</p> <p>January 2019 – Update for March 2019 Meeting</p> <p>March 2019 – Contractor resource will be available to undertake the work after the completion of several major projects in the city. Estimated May / June.</p>
Braids Hill Reserve 20/11/2018	<p>The Chair has requested an onsite meeting early 2019 to discuss the planning to native and fruit trees.</p> <p>It was noted that the residents wanted the old church to remain as a focal point in the community and as such they were interested in the establishment of a community garden.</p>	<p>November 2018 update</p> <p>At the meeting staff advised that the project would need to be community driven with Council providing assistance.</p> <p>January 2019 – As above. If Community Board provide contact details for community group, Parks can meet with group to determine advice and support available</p> <p>March 2019 A meeting has been arranged with Mr Shanks to be held on 14 March.</p>
Sunnyvale 7/2/2019	<p>February 2019 The Board would like an update on Sunnyvale.</p>	<p>March 2019 - Sunnyvale is overall very level. It gets cored , sanded and seeded every year for minor levelling work for post winter repairs. Football South recently praised Council for the quality of the playing</p>

Saddle Hill Community Board Action List Parks and Recreation March 2019		
Topic Date/Item No	Action Requested	Report back to the Board
		surface at Sunnyvale and the quality of the renovation work that has taken place
COMMUNITY BOARD PROJECTS		
	<p>Brighton BBQ – the Board would like the BBQ moved from alongside the main road to the Brighton Domain to allow more use.</p> <p>February 2019 The Board would like a price and information re installation costs and requirements for a new BBQ to be installed at Brighton Domain.</p>	<p>The age of the BBQ precludes the cost effectiveness of it being moved. Therefore, purchase and installation of a new BBQ would be required. This is not a priority for Council. The Community Board are to discuss the possibility of a partnership with the Green Island Lions to complete this project.</p> <p>November 2018 update Staff advised that it was not feasible to move the existing BBQ and there was no budget for an additional one to be installed. It was suggested that the Board contact the Green Islands Lions to suggest a partnership to raise funds and install a BBQ at the Domain.</p> <p>March 2019 – Staff are currently investigating prices and consent requirements to assist the board to fundraise for the BBQ.</p>
Main Road Fairfield Beautification 7/2/2019	February 2019 The Board would like the roadside vegetation and garden plots installed under the Fairfield Beautification Project on Main Road, Fairfield to be updated.	<p>March 2019 – The garden plots and roadside vegetation are maintained as part of Parks maintenance contracts.</p> <p>There are no plans for Parks to consider any updating at this time.</p>
Waldronville Reserve 7/2/2019	February 2019 Residents are complaining about the state of the reserve at the back of the gun club which is overgrown.	March 2019 – Staff will undertake a site visit to ascertain what work, if any needs to be carried out.
NOT IN PARKS WORKPLAN FOR 2019		
Sunnyvale Sports Ground	Car park is in need of repair	January 2019 – This is not on the Parks workplan for 2018-2019 Will review against other repairs as part of 19-20 workplan.

Saddle Hill Community Board Action List Parks and Recreation March 2019		
Topic Date/Item No	Action Requested	Report back to the Board
4/5/2017 and October 2018 Kaikorai Estuary	<p>Extension of the car park area</p> <p>Formalisation of the walking tracks over the sand dunes to the beach.</p>	<p>This is not on the Parks workplan for 2018-2019.</p> <p>The Board is to speak to the Gun Club regarding access to additional land for car parking.</p> <p>November 2018 update The Chair spoke to the Pistol Club about the lack of parking spaces for visitors to the beach and estuary and the possibility of utilising additional parking on the start of their land. He advised that the club was agreeable to this.</p>

Saddle Hill Community Board Action List Transport March 2019		
Topic Date/ Item No	Action Requested	Report back to the Board
Queen Street, Brighton	Footpath installation	<p>Concept designs are being developed and will be shared with the board for initial comment before moving on to public consultation in the new year. March 2019 The aim is to have a concept plan by the end of the month.</p>
28/6/2018 Chair Fairfield School Road Safety	An onsite meeting was held with Hjarne Poulsen, Fairfield School Principal, Paul Weir and Scott Weatherall – is there an update please	<p>The Road Safety Team are working with Fairfield School to implement minor changes to parking and pick up/drop off area on Sickels Street, and changing the parallel parks on Main Road to angle parking spaces. The proposed changes will be going through the Council Parking Subcommittee for approval in December, pending approval, the changes will be installed before the new school year in 2019.</p> <p>January 2019 Minor changes to parking and pick up/drop off area on Sickels Street, were approved by Council in December 2018. Changing the parallel parks on Main Road to angle parking spaces will not proceed. Instead, several P5 spaces including a painted roundabout, flush median and pick up/drop off zone will be implemented before the new school year in 2019 and a wider review Main Road conducted to align with the approved variable speed changes near the school.</p> <p>March 2019 Two engineers from the Transport Road Safety team discussed concept designs for the new 40km/h variable speed zone around the school with Fairfield School Principal today (4/3/2019). The school zone will consist of threshold treatments and variable speed signage. Concept designs should be completed by the end of March, with construction to begin in the next financial year.</p>
20/11/2018 Brighton Road	The Board has requested clearer demarcation be installed to differentiate between the road and walkway e.g. concrete blocks.	<p>November 2018 This will be investigated and reported back to the next meeting. Investigated by Safety team, currently working through best options for improvement.</p> <p>March 2019 Staff will progress putting down approximately 1.5km of concrete blocks to delineate the space between path and road. Concrete blocks</p>

Saddle Hill Community Board Action List Transport March 2019		
Topic Date/ Item No	Action Requested	Report back to the Board
		from the Otago Peninsula widening project are going to be re-used for this – the team are currently waiting for these blocks before commencing construction. Expecting to be undertaken in 2019.
PROJECTS		
Blackhead Road walking path 9/2/2017 Item 7 4/5/2017	An update on the installation of a walking path on Blackhead Road from the top of Concord to the Tunnel Beach road	Negotiations with land owners ongoing, currently looking at alternative options for less land take. This will add additional time to the project. Tendering not expected till earliest March 2019.
Saddle Hill Community Board Action List 3 Waters March 2019		
November 2018 Ocean View Drainage	Communication plans – the Chair has requested an update on the project and what communication will be undertaken with residents	

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Saddle Hill Community Board of activities relevant to the Board area including:
 - a) Discretionary Fund
 - b) New Zealand Community Boards' 2019 Conference
 - c) Neighbours Day

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Ratifies** the payment of \$250 to Greater Green Island in support of Neighbours Day.

Discretionary Fund

- 1 \$8,084.59 remains in the Board's Discretionary Fund for the 2018/19 year following a payment to Greater Green Island for Neighbours Day. Please note that as the June meeting is very close to the end of the financial year, any decisions regarding community projects would need to be finalised at the May meeting for payment in June, before the end of the financial year.

Meeting Date	Amount	Recipient
30 August 2018	\$208.68	Oar Access Radio – 2017/18 membership
	\$80.00	Mitre 10 – Fairfield Park mural project
	\$71.73	Food for Volunteers for clean up day
3 October 2018	\$200.00	Hall Hire for Fairfield Fitness Group
	\$500.00	Green Island Shed – community pantries
	\$80.00	Gift Basket
	\$25.00	Greater Green Island website
	\$500.00	Christmas on the Domain Funding
21 March 2019	\$250.00	Greater Green Island – to be ratified
Total	\$1,915.41	

New Zealand Community Boards' Conference

- 2 The two successful Board members drawn to attend the conference were Mandy Mayhem-Bullock (Waikouaiti Coast) and Francisca Griffin (West Harbour).

Neighbours Day

- 3 The Board agreed in principle to support the Greater Green Island Neighbours Day to be held in Waldronville with a payment of \$250.00 from the Project Fund which now needs to be ratified.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known impacts for tangata whenua

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no implications for Community Boards except to provide information on activities in or relevant to the Board area.

BOARD UPDATES AND PROJECTS

Department: Civic

EXECUTIVE SUMMARY

1 Board members will provide updates on activities including:

- Keep Dunedin Beautiful
- OAR Radio
- Community Meetings
- Toy Box Project – Brighton Beach
- Community Pantries
- Civil Defence/Community Response Planning
- Submissions
- Long Term Plan – Community Engagement Plan
- Community Volunteer Event
- Youth Ambassador Award

RECOMMENDATIONS

That the Board:

- a) **Notes** the updates.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

The Chairperson (Scott Weatherall) will provide a verbal update on matters of interest.

Attachments

There are no attachments for this report.

COUNCIL ACTIVITIES

Department: Civic

EXECUTIVE SUMMARY

The Ward Councillor (Councillor Conrad Stedman) will provide an update on matters of interest.

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIR

Any items for consideration by the Chair.

Attachments

There are no attachments for this report.