

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

Date: Thursday 20 June 2019
Time: 10.00 am
Venue: Portobello Bowling Club, Sherwood Street, Portobello

Sue Bidrose
Chief Executive Officer

Otago Peninsula Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Graham McArthur
	Christine Neill	Edna Stevenson
	Cr Andrew Whiley	
Senior Officer	Chris Henderson, Group Manager Waste and Environmental Solutions	
Governance Support Officer	Lauren McDonald	

Lauren McDonald
Governance Support Officer

Telephone: 03 477 4000
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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 OPENING

Edna Stevenson will open the meeting with a reflection.

2 PUBLIC FORUM

2.1 Public Forum

ORbus – Frederique Gulcher, Brand leader – Public Transport; Julian Phillips, Team Leader Transport, Bon Kellas, Transport Officer will be in attendance to speak on public transport services to the Otago Peninsula.

2.2 Fulton Hogan - Peninsula Connection Project update

Paul Jamieson, Construction Divisional Manager and Lydia Perkins, Site/Environmental Engineer will provide an update on the Peninsula Connection Project works.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTERESTS

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
↓A	Register of Interests as at 13 June 2019	7

Otago Peninsula Community Board Register of Interest - 22 January 2019				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Pope (Chairperson)	Director	Spiralis Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Dunedin Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Wild Dunedin Organising Committee 2017/18	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Consultant	Upfront Environmental	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoani Langsbury (Deputy Chairperson)	Manager	Otago Peninsula Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	TBA	Dark Skies Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Yellow-eyed Penguin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Otago Peninsula Biodiversity Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	External Issues Committee Member	Te Runanga o Otakou	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	TBA	Te Runanga o Otakou-Tangata Tiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Otakou Alternate	Te Runanga o Ngai Tahu	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	DoC Te Roopu Kaitiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Ariki Athletics Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Otago Technical Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Peninsula Biodiversity Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	RMA Commissioner	Environment Canterbury	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Lox Kellas (Member)	Trustee	Wild Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Dunedin RSA	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	RSA Representative	Dunedin RSA Welfare Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Coastguard Dunedin	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Graham McArthur (Member)	Owner	Residential Property	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Managing Director (co-owner)	The Video Factory Ltd (video production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	Speargrass Films Ltd (production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	Multi Stream Media Ltd (shelf company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Rental property, Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Desalination and Offsetting Water right at Tairoa Head	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Portobello Boat Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Caselberg Trust	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Member	Hereweka-Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.	
Christine Neill (Member)	Director	Allans Beach Holdings	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin City Elim Church	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Coronation Hall Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Treasurer	Portobello Community Inc	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Edna Stevenson (Member)	Vice Chairperson	Te Rauone Beach Coast Care Committee	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Portobello Public Library	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Andrew Whiley (Council Representative)	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Spokes Person	Pro Gas Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteering Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otago Sister City Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puketapu Residential Centre Liaison Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Otaru Room, 2nd Floor, Civic Centre on Thursday 02 May 2019, commencing at 10.00 am

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Graham McArthur
	Christine Neill	Edna Stevenson
	Cr Andrew Whiley	

IN ATTENDANCE

Andrea Barker (Engagement Co-ordinator Property),
Maria Sleeman (Property Officer, Community and Civic)

Governance Support Officer Lauren McDonald

1 OPENING

OPENING REFLECTION

Lox Kellas opened the meeting with a reflection on the 100th year anniversary marking the end of hostilities for World War I.

2 PUBLIC FORUM

2.1 Public Forum

Lloyd McGinty – Freedom camping at Smaills Beach

Mr McGinty referenced his pre-circulated email. He summarised his concerns and those of other local property owners to freedom campers behaviour at Smaills Beach, including: the environmental impact at the beach due to the major increase in freedom camping; vehicles being parked at the beach carparks displaying self-contained certification stickers, which were clearly not self-contained; toileting - freedom campers having been observed by residents toileting in the native planting areas of the carparks. Mr McGinty considered this was a public health issue. He advised that the issues with freedom camping had been documented and reported to Council.

Mr McGinty advised the local community wanted to see more proactive steps taken to stop freedom campers abusing the environment at Smaills Beach. He sought support

from the Board to have Smaills Beach included in the prohibited zone for freedom camping.

Mr McGinty responded to questions including: the number of vehicles using the car parking at the beach; the effectiveness of monitoring patrols by staff; failure of vehicles to comply with the self-contained vehicle registration; signage in place at the car parks; public health concerns; access points to the beach through privately owned land, and inclusion of Smaills Beach in the prohibited areas for Freedom Camping.

Discussion was held on banning freedom camping in the peninsula area. Mr McGinty confirmed residents sought inclusion of Smaills Beach in the prohibited area for freedom camping, due to the health concerns with toileting.

The Chair advised the inclusion of Smaills Beach in the prohibited area would require an amendment to the Camping Control Bylaw.

Action: The Chair to speak with Group Manager Parks and Recreation, Robert West regarding the onsite issues and to request monitoring remain in place until the end of May each year.

Action: The Chair to check with staff to verify status of privately-owned land and conditions for public access to Smaills Beach.

Moved (Cr Andrew Whiley/Member Graham McArthur):

That the Community Board:

Request the DCC to move the current boundary for freedom camping to the intersection of Tomahawk Road and Tahuna Road.

Motion carried (OPCB/2019/020)

3 APOLOGIES

The apology from Senior Officer, Chris Henderson (Group Manager Waste and Environmental Solutions) was noted by the Chair.

4 CONFIRMATION OF AGENDA

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

Confirms the agenda without addition or alteration

Motion carried (OPCB/2019/021)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

No declarations of interest were advised.

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

- a) **Notes** Elected Members' Interest Register.
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (OPCB/2019/022)

6 CONFIRMATION OF MINUTES

6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 14 MARCH 2019

Corrections to the minutes were noted as – page 14, Members' Area updates, the minutes should read improvement of the turn left into Highcliff Road rather than into Camp Road as stated, also the road sealing was referenced to Allans Beach Road not Cape Saunders Road, as stated.

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

Confirms the public part of the minutes of the Otago Peninsula Community Board meeting held on 14 March 2019, with the corrections as noted, as a correct record.

Motion carried (OPCB/2019/023)

PART A REPORTS

7 GOVERNANCE SUPPORT OFFICER'S REPORT

Fulton Hogan staff provided updates on project work. Winston Smith introduced Paul Jamieson as the new project manager overseeing the peninsula work programme. Mr Jamieson advised he was the liaison and main contact point between the Community Board the Fulton Hogan.

Fulton Hogan staff responded to questions regarding: road surface conditions, expected delays and traffic management on the section from Vauxhaull to Glenfalloch; site re-establishment on removal of portable accommodation buildings (portacombs) at Portobello; time frame for repair to the rock wall at Bacon Street and low sunlight/visibility issues.

Board members requested that the barriers be re-established at the Fulton Hogan project site and for the Park and Recreation, and Property staff to be involved in discussion for re-establishment of the site.

The Board saw value in Fulton Hogan providing community updates via community newsletters and Facebook on the work programme and safe driving tips for the Peninsula Road.

Board members thanked Winston Smith, Fulton Hogan Project Manager for his involvement since the commencement of the Peninsula Connection project and for the staffs' work to date. They wished him well in his new role.

Tomahawk School (Ocean Grove) site

Engagement Co-ordinator Property, Andrea Barker and Property Officer, Community and Civic, Maria Sleeman provided an update on the Ocean Grove recreational hall meetings held with the community over the past few months.

Ms Barker advised that the project manager for the refurbishment of the hall was introduced to the community group. A community 'wish list' for hall had been provided, which staff were currently working through the costings for. She advised that staff have requested that the community group form a hall committee to facilitate the progression of the community 'wish list'.

Ms Barker advised that no discussion had taken place with the community regarding the Domain Hall but that the community were made aware that no Council funding was available for maintenance. She advised that further discussion would be held with the community on future plans for the hall, including possible demolition and redevelopment of the site, as a reserve and access point to the Tomahawk Lagoon.

Ms Sleeman outlined her role as Property Officer. She responded to questions from board members on community hall issues in the Peninsula area, such as: maintenance; site management; public toilet upgrades (and new installations required) and community hall service agreements.

Action: Ms Sleeman to investigate transfer of title for the land adjacent to the hall (as part of the Scott Reserve land) from the Department of Conservation to the Dunedin City Council.

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Amends** the Action Lists as appropriate.

Motion carried (OPCB/2019/024)

8 FUNDING APPLICATION - CASELBERG TRUST

The Chair outlined the application and advised that the Trust were seeking funding support of \$3,000. \$1,553.60 remained in the project fund, with one further meeting (20 June 2019) to be held for the 2018/2019 financial year. He advised that he had referred the applicant to contact the Cleveland Trust, as another possible funding source.

Discussion was held on the level of funding already provided to the Caselberg Trust by the Board and the current application's inclusion of landscape work for funding.

Members agreed for the application to be held over for discussion until the last meeting of the 2018/2019 financial year.

Moved (Chairperson Paul Pope/Deputy Chairperson Hoani Langsbury):

That the Board:

- a) **That the** funding application from the Caselberg Trust be held over until the 20 June 2019 meeting.
- b) **That the** GSO report be noted.

Motion carried (OPCB/2019/025)

9 WORKING PARTIES/BOARD AREA LIAISON UPDATES

Board Members provided updates on:

- Keep Dunedin Beautiful - Graham advised the next meeting was 8 May 2019 and that he would not be available to attend.
Action: Graham to email Richard Saunders (Group Manager, Transport) and Ellie van Dommelen (Property Services) to advise that the replacement of the bus shelter at end of Beaconsfield Road needed to be on a 'like for like' basis. Graham to advise that Keep Dunedin Beautiful funding was available from for the painting of a mural on the replacement bus shelter
- Rural Roads – Lox provided an update on the road conditions (corrugations and slumping), particularly for Allans Beach, Weir and Cape Saunders roads.

Action: Lox to contact Richard Saunders (Group Manager, Transport) if grading work had not been undertaken on these roads by mid-May.

- c) Te Rauone – Edna advised a meeting to be held the week of 6 May. She confirmed that a planning and environment design was underway, and community funding application was still in progress.

Port Otago Ltd noise – The Chair summarised his communications with the Port Otago Ltd CEO, Kevin Winders on progress addressing the noise issues. He advised he would publish the contents of his email to Mr Winders onto the Community Board's Facebook page.

Action: The Chair to confirm with Mr Winders (Port Otago Ltd) the work underway to address the noise issues raised by the community and to provide an update to the OPCB Facebook page.

- d) Emergency Response Plan - Lox Kellas advised a meeting was scheduled for the Otago Civil Defence Emergency Management (Otago CDEM) to meet with the Broad Bay, Portobello and Macandrew Bay communities to develop a community response plan. He suggested the Otago CDEM could provide a presentation to the Community Board on the expectations of the community in an emergency event.

Action: Lox Kellas to provide the meeting details out to members.

Action: Lauren (GSO) to obtain copies of the CDEM response plans.

- e) Te Umu Kuri (Wellers Rock) – Edna Stevenson advised the group was making progress with resolving parking issues and discussion was held re boat launch.

- f) Members' Area Updates

Edna:
Ongoing drainage issues.

Action: Request staff advice on what issues each department deal with to ensure enquiries are made to the correct department.

It was agreed for the following seepage issues to be added to the Transport Team's Action list:

- Bayne Terrace (No. 22)
 - Cnr Seaton and Beaconsfield Road – ongoing problem
 - St Ronans Road (outside 403 Portobello Road) seepage down onto Portobello Road.
 - Wharfdale Street
 - Moss Street (No. 2)
-
- Rock wall repairs, from quarry entrance on Papanui inlet around to intersection of Cape Saunders Road as the cones have been in place for a long period of time and rock wall needs repair.

Hoani: Work at the wall underway and that he requested that the minutes from Wellers Rock (Te Umu kuri) meetings be provided to the Community Board.

Hoani Langsbury left the meeting at 11:33 am.

10 CHAIRPERSON'S REPORT

The Chair provided a verbal update on:

- a) Annual Plan Submission – as circulated to members with the agenda.
- b) Freedom Camping at Smaills Beach – addressed during the Public Forum
- c) Port Otago Ltd – Port noise. The Chair advised he had spoken with the Port Otago Ltd CEO, Kevin Winders and that he was satisfied with the response from the CEO, that the matter is being addressed. The Chair will provide the email response from the CEO to members (once approval given by Mr Winders) will provide a community update to the Board's Facebook page.
- d) Official Road opening (Broad Bay to Portobello) celebration to be held on Sunday 12 May 2019. The Chair encouraged board members' attendance at the event.
- e) Tomahawk School – update provided as part of the GSO Report (Item 7).
- f) Soldiers Memorial – The Chair expressed his concern of the condition of the handrails to the memorial on Highcliff Road. He advised he has made the Property Services team aware of the issue.
- g) Provincial Growth Fund (funding process) – The Chair advised he was seeking more information on the fund and the ability for community boards to access funding. Cr Whiley suggested the Chair contact Fraser Liggett to discuss fund eligibility details.
- h) Community fundraiser requests for the felled trees held at A&P Showgrounds.

Action: Lauren (GSO) to provide information funding eligibility for the Provincial Growth Fund to the Chairperson.

Moved (Chairperson Paul Pope/Member Christine Neill):

That the Board:

- a) **Notes** the Chairperson's Report.

Motion carried (OPCB/2019/026)

11 COUNCILLOR'S UPDATE

Councillor Andrew Whiley provided an update on matters of interest from the Council meeting held on 30 April 2019 to the Board, including:

- Positive feedback received on the TRENZ Conference held in Dunedin with tourism and activity bookings coming through for the peninsula as a result.
- DCC submission to central government on the vocational education (retention of Otago Polytechnic).
- Order of candidate names for the electoral voting will be placed in random order

Moved (Member Lox Kellas/Member Edna Stevenson):

That the Board:

- a) **Notes** the report.

Motion carried (OPCB/2019/027)

12 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration.

Members were requested to provide any additional amendments to the 2019-2020 Community Plan to Lauren McDonald (GSO), by the end of May, to allow for the updated Community Plan to be ratified at the June board meeting.

Date of the next meeting - Thursday 20 June 2019, commencing at 10:00am.
Venue: Portobello Bowling Club, Sherwood Street, Portobello.

The meeting concluded at 12:01 pm.

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CHAIRPERSON

PART A REPORTS

SCHOLARSHIP GRANT FEEDBACK

A presentation by Hannah Cross on the Otago Peninsula Community Board scholarship grant she received to support her attendance at the 2019 International Ice Hockey Federation Women's World Championships tournament.

Attachments

There are no attachments for this report.

OTAGO CIVIL DEFENCE EMERGENCY MANAGEMENT - PRESENTATION

Paul Allen, Emergency Management Officer will provide an update on progress with community response plans, communications materials available and expectations of the community in an emergency event.

Attachments

There are no attachments for this report.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:
 - a) Project Fund
 - b) Correspondence
 - c) Action Lists

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Amends** the Action Lists as appropriate

PROJECT FUND

- 2 \$1,553.60 remains in the Project Fund after taking into account expenditure made on grants to date.
- 3 The following expenditure has been made so far, this financial year:

Meeting Date	Amount	Recipient/Purpose
23 August 2018	\$848.40	Otago Peninsula Trust – Glenfalloch Night Garden Project
	\$1,500.00	Scott Hall Committee – new oven
	\$75.00	Flowers
27 September 2018	\$500.00	The Caselberg Trust – towards materials to complete the landscaping
15 November 2018	\$320.00	Broad Bay Community Centre – towards newsletter
	\$1,776.00	Portobello School – replacement of faulty chemical dosing system at pool.
31 January 2019	\$320.00	Scholarship funding for Tasman Charteris-Wright
14 March 2019	\$300.00	Scholarship funding for Hannah Cross
	\$2,617.00	Broad Bay Boating Club – grant funding

	\$190.00	ANZAC Day wreath for Macandrew Bay
2 May 2019		<i>No funding was allocated</i>
TOTAL	\$8,446.40	

PLAYGROUND UPGRADE INFORMATION

DCC Parks and Recreation have embarked on a \$1 million capital programme through to June 2020 to upgrade playground equipment and playground soft fall across the city. Work is prioritised according to the recent playground audit condition assessment that was completed in September 2018, and is focused on equipment and soft fall that is in a very poor condition.

Attached is a list of playground equipment and soft fall that will be upgraded in the Otago Peninsula Community Board area in the next 12 months. Please note that the attached Gantt chart for the proposed work is subject to change, due to the uncertainty of the weather over the winter months, e.g. the soft fall surface cannot be poured when it is raining or predicted to rain within 12 hours after pouring the soft fall surface. (Attachment A)

Estimated dates for upgrades to each site are not shown, as the dates are likely to move around slightly as Parks and Recreation work through the list. However, notices informing the community will be placed just prior to the work commencing, informing them of what is being done and when. This information will also be posted onto the DCC website, and the department will do its best to inform Community Boards about each site (as this will allow you to put information onto your social media).

Parks and Recreation are also commencing work on a Play Spaces strategic plan, and when completed, this will inform DCC investment in playgrounds in the future. This project is being led by Parks and Recreation Senior Planner, Claire Swift. Claire will be contacting Community Boards later in the year to talk about her work and seek input. However, if Boards wish to contact Claire, please feel free to do so on Claire.swift@dcc.govt.nz.

CORRESPONDENCE

Incoming:

- Thank you card from scholarship application Tasman Charteris-Wright (Attachment B)
- Thank you letter from Spirit of Adventure NZ for funding support to Tasman Charteris-Wright (Attachment C)

ACTION LISTS

- 4 An update on outstanding matters is provided in Attachments D and E.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

SUMMARY OF CONSIDERATIONS			
<i>Fit with purpose of Local Government</i>			
This decision enables democratic local decision making and action by, and on behalf of communities.			
<i>Fit with strategic framework</i>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Māori Impact Statement</i>			
There are no known implications for tangata whenua			
<i>Sustainability</i>			
There are no implications for sustainability.			
<i>LTP/Annual Plan / Financial Strategy /Infrastructure Strategy</i>			
There are no implications.			
<i>Financial considerations</i>			
There are no financial implications.			
<i>Significance</i>			
This decision is considered low significance in terms of the Council’s Significance and Engagement Policy.			
<i>Engagement – external</i>			
There has been no external engagement.			
<i>Engagement - internal</i>			
Internal engagement has occurred with appropriate staff members.			
<i>Risks: Legal / Health and Safety etc.</i>			
There are no risks.			
<i>Conflict of Interest</i>			
There are no known conflicts of interest.			
<i>Community Boards</i>			
There are no implications for Community Boards except to provide information on activities in or relevant to the Board area.			

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names	Actual Completion date	24 Feb '19	3 Mar '19
1		Start	370 days	Mon 25/02/19	Wed 15/04/20					S	S
194		<New Task>	1 day?	Mon 25/02/19	Mon 25/02/19					M	M
2		A_Surfacing Gantt	88 days?	Wed 27/02/19	Tue 2/07/19					T	T
1		Anzac Park	7 days?	Wed 27/02/19	Tue 5/03/19				4 3 2019	W	W
15		Doctor Park	6.5 days?	Fri 1/03/19	Thu 7/03/19				5 3 2019	T	T
84		Sproule Park	7 days?	Fri 1/03/19	Thu 7/03/19				Mosgiel-Taieri	F	F
98		Walton Park	8 days?	Thu 7/03/19	Thu 14/03/19				Saddle Hill	S	S
22		Emerson Park	8 days?	Fri 8/03/19	Fri 15/03/19						
91		Mosgiel Memorial Gardens (Surfacing)	9 days	Mon 11/03/19	Tue 19/03/19				Mosgiel-Taieri		
8		Matthew Street Playground	4 days?	Tue 19/03/19	Fri 22/03/19				Saddle Hill		
29		Fairfield Recreation Reserve	6 days?	Tue 19/03/19	Mon 25/03/19				Saddle Hill		
36		Navy Park	7 days?	Tue 19/03/19	Tue 26/03/19						
77		Riselaw Road Playground	8 days?	Tue 26/03/19	Thu 4/04/19						
70		Marlow Park Playground	11 days?	Mon 1/04/19	Mon 15/04/19						
43		Latham Park	14 days?	Tue 4/06/19	Fri 21/06/19				Peninsula		
61		Ralph Ham Park	14 days?	Thu 13/06/19	Tue 2/07/19				Peninsula		
52		Broad Bay Beach Reserve	1 day?	Mon 17/06/19	Mon 17/06/19				Peninsula		
4		B_Equipment Gantt	132.44 days?	Wed 17/04/19	Mon 11/11/19						
3		C_Bark Gantt	25.78 days?	Mon 24/06/19	Thu 1/08/19						
1		Murray Street Playground	2 days?	Mon 24/06/19	Tue 25/06/19				Mosgiel-Taieri		
10		Wilkinson Street Playground	3 days?	Wed 26/06/19	Fri 28/06/19				City		
28		Opoho Park	2 days?	Mon 1/07/19	Tue 2/07/19				City		
37		Malvern Street Playground	2 days?	Wed 3/07/19	Thu 4/07/19				City		
19		Ellis Park	2 days?	Fri 5/07/19	Mon 8/07/19				City		
55		Lachlan Avenue Playground	2 days?	Tue 9/07/19	Wed 10/07/19				City		
64		Kirriemuir Street Playground	2 days?	Thu 11/07/19	Fri 12/07/19				City		
73		Halfway Bush Park	2 days?	Mon 15/07/19	Tue 16/07/19				City		
82		Clifford Street Playground	3 days?	Wed 17/07/19	Fri 19/07/19				City		
91		Chingford Park	2 days?	Mon 22/07/19	Tue 23/07/19				City		
100		Aramoana Domain	4 days?	Wed 24/07/19	Mon 29/07/19				Chalmers		
46		Manuka Street Playground	2 days?	Wed 31/07/19	Thu 1/08/19				Chalmers		
14		Malvern Street Playground	3 days?	Wed 3/07/19	Fri 5/07/19				City		
77		Ellis Park	4 days?	Fri 5/07/19	Wed 24/07/19				City		
122		Lachlan Avenue Playground	1.89 days?	Tue 9/07/19	Fri 12/07/19				City		
158		Kirriemuir Street Playground	4 days?	Thu 11/07/19	Wed 24/07/19				City		
32		Aramoana Domain	4 days?	Wed 24/07/19	Sat 27/07/19				Chalmers		
68		Manuka Street Playground	3 days?	Wed 31/07/19	Fri 2/08/19				Chalmers		
5		Braeburn street Playground	0.89 days?	Mon 5/08/19	Mon 5/08/19				City		
23		Brockville Playground	0.89 days?	Mon 5/08/19	Mon 5/08/19				City		
41		Mayfield Reserve	2 days?	Mon 5/08/19	Tue 6/08/19				City		
50		Cairnhill Street Playground	0.89 days?	Mon 5/08/19	Mon 5/08/19				City		

Project: Programme Gantt Date: Wed 29/05/19	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			



Otago Peninsula
Community Board

Dear Otago Peninsula Community Board, thank you so much for the opportunity to go on the spirit of adventure, it has been amazing and an experience I will never forget. It has taught me many skills and given me many memories.
Kia ora thanks Tasman C-W



NAME: Tasman Charles-Cwright
VOYAGE NO: 782
DATE: 15-25 May

The Maritime Room | Princes Wharf | Corner Quay and Hobson Streets | Auckland
PO Box 2276 | Shortland Street | Auckland 1140
P +64 9 373 2060 | M +64 21 278 1611 | W spiritofadventure.org.nz



Empowering
youth to create
brighter futures

28 May 2019

The Funding Committee
Otago Peninsula Community Board
C/- Dunedin City Council
P O Box 5045
Dunedin 9054

Dear Committee,

I have enclosed a thank you card written by Tasman Charteris-Wright, a trainee that you have supported to undertake the 10 Day Youth Development program on board Spirit of New Zealand.

On behalf of the Spirit of Adventure Trust please accept our sincere thanks for helping towards the voyage fee for those youth wishing to attend who would otherwise not been able to, due to their financial circumstances.

Your support is appreciated and is a vital factor ensuring we get the diversity of youth and affording the opportunity for their personal growth and development.

We love what we do, and with your support together we can continue to make a difference to young Kiwis' lives.

Thank you for helping us!

Yours sincerely,



Dean Lawrence
Chief Executive Officer

PRINCIPAL SPONSOR



SUPPORTERS



CHARITY NUMBER: CC22151

Otago Peninsula Community Board Action List – Transport/3 Waters 20 June 2019		
Topic Date/Item No	Action Requested	Report Back to the Board
Peninsula Connection Project Vauxhaull – Macandrew Bay (SP2)	Install of guardrail in area where trees removed. 14/3/19 Still awaiting signage for the boardwalk at Otakou – staff to provide an update.	6/6/19 Ongoing. 6/6/19 On hold pending completion of works. To enable consistent signage.
Peninsula Connection Project Wellers Rock Completed areas needing change (on-going 2016-18)	Investigation requested into parking, boat trailers and the boat ramp in relation to the Peninsula Connection reclamation. -Otakou -Weir Road Protection of Wellers Rock Area Richard Saunders will check paths below the road for suitability for armourails. Allans Beach Road still in need of repair. Hoopers Inlet Road needs a tidy up. (Lox Kellas to make contact with Scott MacLean) 14 March - Request for the bollards to be moved left of current placement to allow more leeway for vehicles to navigate on the road. 2 May 2019 – Update on progress for the separators at Weir Road and around Otakou.	Working party being established. Rob West is sending invitations for the first meeting of this group. Transport representation will be included. 6/6/19 The working group is working through options for Wellers Rock. No firm date for changes. 18/4/19 – Assessment of the road layout in this location is being undertaken as part of the Wellers Rock project. Changes will be made if it is deemed safe to do so. 6/6/19 Gravel sections have been tidied up. 6/6/19 Bollards will be checked however the install has been made to ensure adequate widths for path. We do not envisage relocation is possible. We will provide final update in next meeting. 6/6/19 To be assessed enlight of recent funding decision. There is no current programme to shift separators, but the intention is to complete this work.
Peninsula Connection Project Broad Bay – Portobello (SP8)	Portobello boat shed/ramp Back Bay roads	For regular updates, please check the website – http://www.dunedin.govt.nz/your-council/council-projects/peninsula-connection/progress-updates . 6/6/19 Ongoing.

Peninsula Connection Project Broad Bay – Portobello (SP8)	14/3/19 – Make contact with Broad Bay and Portobello communities to advise how the opening celebration will be run on 12 May 2019.	Official opening of the Broad Bay/Portobello widening section Section two is progressing well. Regular updates are available on the DCC website.
Peninsula Connection Project (felled trees)	Request for felled trees to be provided to the community as a firewood fundraising project. 31/1/19 - Peter McGrouther to investigate a site for the felled cabbage trees to be delivered to. (A&P Show grounds a possibility) 14 March 2019 Further consideration to be given to the feasibility of utilising felled trees as a community fundraiser. Paul Pope and Richard Saunders to discuss further and report back. (Moved from Parks & Recreation Action List)	March 2019 – felled trees will be relocated to the A&P showgrounds
Highcliff Road Directional Arrows	Directional arrows. Will these be installed? 31/1/19 – Direction arrows and signage. Christine Neill requested that directional arrows be painted at both ends of the pull over areas on Highcliff Road as a reminder for tourists. Traffic pull over signs required too (with distance to area shown). Action – Christine to email the details to Richard Saunders. 2 May 2019 – Request report back by staff to 20 June 2019 meeting.	Transport have received the list from Christine and these will be reviewed by the Transport Safety team. A report back to the board can be expected later in the year. 6/6/19 No further signs to be installed at this stage. Group manager of transport to provide an update on road safety funding.
Centre line markings on sealed peninsula roads	14/3/19 Centre lines requested on both Highcliff and Portobello Roads and other sealed rural roads on the peninsula where there is feasible space to do so (for safety reasons)	6/6/19 We find the existing installed centrelines appropriate and no further centrelines are required.

Wall repair (Harington Point Road)	<p>March 2019 - Staff requested to provide a date for the wall repairs on Harington Point Road adjacent to Otakou Fisheries.</p> <p>2 May 2019 – Hoani to email Richard Saunders to request timeline for wall repair.</p>	6/6/19 Wall repair has been completed.
Rock Wall repairs (Quarry Entrance, Papanui Inlet to intersection of Cape Saunders Road)	<p>2 May 2019 Staff to advice when work will be completed (as cones have been on site for a long period of time, without work being undertaken)</p>	6/6/19 This work is now completed.
Transport/3 Waters		
Conway Street culvert, Macandrew Bay	<p>Regular updates requested.</p> <p>Progress to date?</p> <p>31/1/19 - Richard Saunders will provide an update on 3 Waters to the community board's March meeting.</p> <p>2 May 2019 – 3 Waters Update still to be provided. Staff to advise when update will be provided.</p> <p>Staff to advise if the February 2019 stakeholder meeting was held and outcomes.</p>	<p>Not a significant amount of progress in reporting period. The ability to continue with the improvements largely rest on a decision at the next Infrastructure Services Committee Meeting on the 11th of February in which adoption of watercourses (and funding to do so) will be determined.</p> <p>On the expected basis that the decision is favourable, the immediate next step will be to reconvene with the Stakeholders and discuss the options for improvement and future of the project. This next Stakeholder meeting is expected to be held late February.</p> <p>13/6/19 - Progress on site in the last reporting period includes preparation of the site, which is located upstream of the intake structure on Conway street, for planting. This work has included securing a resource consent, spraying of weeds in the planting area and mechanical removal of vegetation within water channel. Planting of this area with approximately 1,700 native plant species is planned for late June / early July.</p> <p>The intention of the planting is to minimise the potential of water cress growth, which in the past has sloughed off in mats and contributed to blocking of the intake structure. The planting is also intended to partially strain out larger debris that can get washed down from upstream.</p> <p>Separately, the DCC has been developing a strategy for managing the flooding and watercourse related projects within its service area. A meeting with the stakeholders will be scheduled for around July to discuss this strategy and the implications for Conway Street.</p>
Project Update	<p>14/3/19 - Update on requested from Tom Dyer on project actions completed since February 2019 (including Castlewood Road).</p>	An update will be provided at the 20 June meeting via the GSO.

	2 May 2019 – awaiting update from Tom Dyer.	
Water Seepage: (Moerangi St and Solar Terrace)	<p>March 2019 Staff to advise on work undertaken to address to the water seepage issue.</p> <p>2 May 2019. Staff to advise work undertaken to address water seepage issues.</p>	An update will be provided at the 20 June meeting via the GSO.
Drainage/Water Seepage: <ul style="list-style-type: none"> • Bayne Terrace (No.22) • Cnr Seaton and Beaconsfield Road • St Ronans Road (outside 403 Portobello Rd) • Wharfdale Street • Moss Street (No. 2) 	2 May 2019. Staff to advise work undertaken for water seepage issues at the addresses.	An update will be provided at the 20 June meeting via the GSO.
Highcliff Road culvert	14 March 2019 Public Forum request from resident for blocked culvert #3237 to be cleared	This job has been logged for action by Contractors.
Review		
Completed		
Highcliff slip	Open to two lanes	<p>Temporary traffic lights will be installed soon while works continue, which will reduce traffic to single lane. The vegetation will be trimmed once works completed due to access.</p> <p>31/1/19 – no completion date as yet, issue to continue to be monitored.</p>

Otago Peninsula Community Board Action List – Parks and Recreation, & Property 20 June 2019		
Topic Date/Item No	Action Requested	Report Back to the Board
Peninsula tracks (2016-17)	Advise on intern options that were discussed with the Chair. 31/1/19 - Intern will provide a report to be tabled at the March meeting of the community board.	October 2018 – Intern role has been offered and will start in late November. January 2019 - Intern has completed baseline audit of all Peninsula tracks. March 2019 - Otago Peninsula Track and Trail condition report completed May 2019 - No change at this time June 2019 – Chairperson requested to view report. This offer is still open.
Peninsula toilets	Priority list requested 31/1/19 -Upgrade of public toilets will be raised at Annual Plan hearings 14/3/19 – Staff to provide update on the project (as last update was September 2018)	There is no new capital in the recently approved LTP for new toilet facilities. There is money in the budget for upgrading current facilities. Priority for upgrade will be determined once the Built Assets Valuation and Condition Assessment has been completed toward the end of September. Chair to advise. September 2018 – Toilets – level of provision project is a Parks and Recreation prioritised project to start in 2018-19 year. Its aim is "Establishing future provision (supply/demand) for toilets to inform 10-year investment programme". The Parks and Recreation priority workplan was recently approved by ELT, and work is now underway to allocate project leads and pull together a project team for all projects. All public toilets, including those in the OPCB area, will be part of this project. October 2018 – No update as per September report January 2019 – no update as per previous March 2019 – No update as per previous. May 2019 – No update as per previous. May 2019 – Chair included in Annual Plan Submission for OPCB. June 2019 – No update required.

Otago Peninsula Community Board Action List – Parks and Recreation, & Property 20 June 2019		
Topic Date/Item No	Action Requested	Report Back to the Board
Te Rauone Reserve Upgrade (1 February 2018)	Preliminary plan needed by Easter to take to the community for input. Chair to meet with Council's CEO and Cr Whiley to discuss Council's commitment to project. 31/1/19 - Paul Pope to attend the working party meeting to learn more on the timeframes.	Work continues on the development of a concept plan for the Te Rauone Reserve upgrade. January 2019 – Initial design concept and costings presented to the working party in December. Detailed costings to be undertaken by Surveyor and presented for discussion at the next working party meeting (no date set at time of report writing) March 2019 – Working party met on 4/3/19 to discuss costings May 2019 – Staging plan to be developed with alignment to annual budgets. May 2019 – Chair advised awaiting on Port Otago Ltd, meeting to be held in May. June 2019 – Meeting held late May, Progress being made on costing and phasing of project.
Harbour recreational assets Broad Bay Pontoon	Copy of recent report requested. Broad Bay pontoon refurbishment Progress to date? Wider discussion of harbour assets programme required. 31/1/19 Peter McGrouther and Edna Stevenson to meet with the club to ensure clarity is sought as to who owns what. 14/3/19 Edna Stevenson to meet with Macandrew Bay Yacht Club and staff in relation to the assets.	September 2018 - DCC Parks Harbour asset plan is still draft. Once completed work plan will be prioritised for future to align with available budget. The pontoon and ramp will be removed early July 2018, wharf access will be blocked off and the pontoon will return early August 2018. September 2018 - Pontoon and walkway ramp back in place, small linkway pontoon broke away during install so needs touch-ups paid for by contractor and will be all finished to be finished off in the next week or so. September 2018 - DCC Parks Harbour asset plan is still draft. Once completed work plan will be prioritised for future to align with available budget. October 2018 – No update from September report. January 2019 - Broad Bay Pontoon is now complete and is being utilized by Coastguard March 2019 – As per above

Otago Peninsula Community Board Action List – Parks and Recreation, & Property 20 June 2019		
Topic Date/Item No	Action Requested	Report Back to the Board
		<p>May 2019 – As above DCC does not currently own any of the wharf assets in MacAndrew Bay (just slipway) and are currently working on this ownership changeover with the Regional Council following the gifting of the structures by the boat club. We will then install pontoon as one becomes available from around the harbour in the next year or so</p> <p>May 2019 – Staff have met with the Commodore of the Yacht Club and discussed options for the future</p> <p>June 2019 – Awaiting resource consent for existing structures on the harbour</p>
Harbour recreational assets Wellers Rock		<p>New Wellers Rock steel pontoon under construction, completion March 2019 with install after summer season</p> <p>May 2019 – As per above</p> <p>DCC Parks Harbour asset plan is still draft. Once completed work plan will be prioritised for future to align with available budget and included in the harbour management plan and wider Parks and Recreation Asset Management plan.</p> <p>May 2019 - As per above</p> <p>June 2019 – Welding complete and currently getting painted</p>
Harbour recreational assets Portobello Ramp	<p>There is confusion over the club ramp and the building of a public ramp. This needs clarification.</p> <p>14/3/19 – Discussion to be sought with relevant staff and community on the public boat ramp</p> <p>Request staff to advise of the meeting date set with the community and DCC staff to discuss a partnership project for the ramp.</p>	<p>January 2019 - Club Ramp and Facility at Portobello being constructed as per the signed agreement between Portobello Boat Club and DCC Transport</p> <p>March 2019 - As per above</p> <p>May 2019 – As per above</p> <p>June 2019 - As per above</p>

Otago Peninsula Community Board Action List – Parks and Recreation, & Property 20 June 2019		
Topic Date/Item No	Action Requested	Report Back to the Board
	2/5/19 – Staff to provide Chairperson and update on process with meeting with the community.	
Freedom camping	Update on summer issues to date. 14/3/19 Paul Pope to speak with Robert West re freedom camping issues to prepare for the next summer season. 14/3/19 Update to be provided by staff to 2 May 2019 meeting. 2/5/19 – Update not received – follow up and request staff to provide update.	January 2019 – Freedom Camping season going well, and monthly report being developed by Parks to ensure Council and Community Boards received regular updates through the season. The report will give data on volumes, complaints, and infringements. Where possible this will be broken down by site March 2019 Monthly reporting in place and being distributed. Completed June 2019 – Parks requested from Community Board on 18/19 season for inclusion in to the report to the Planning and Environment Committee. Community Board feedback will be incorporated in to this report.
Highcliff Road Trees	Liaison with Hereweka Harbour Cone Trust	To be discussed with staff. January 2019 – Staff and Trust working on an overall proposal. Trees will be included as part of this March 2019 - Parks Arborist position has been vacant since early December. We are currently recruiting into this position and hope to be able to make contact with the Trust in April/May. May 2019 – Position has been filled and will make contact in May/June June 2019 – New arborist to make contact with trust.
Peninsula Connection Project (re-establishment of Fulton Hogan project site back to reserve, at Portobello)	2/5/19 – Request that staff be involved in discussion with Fulton Hogan on re-establishment of the reserve site. Board requested the reinstatement of the barriers at the reserve.	June 2019 – have had a site meeting with FH, some drainage to be done by them to rectify site prior to sowing seed, barriers around the access drive have been put back and the one on the roadside is also to be replaced by FH
Freedom Camping (Smaills Beach) Monitoring/Patrols	May 2019 – The Chair (Paul Pope) to speak with Robert West regarding onsite issues and to request monitoring remain in place	June 2019 – Noted. See freedom camping response above

Otago Peninsula Community Board Action List – Parks and Recreation, & Property 20 June 2019		
Topic Date/Item No	Action Requested	Report Back to the Board
	for the site through until the end of May each year.	
Prohibited freedom camping boundary – Smaills Beach	May 2019 – Request that the DCC move the current boundary for freedom camping out to the intersection of Tomahawk Road and Tahuna Road (as part of the Camping Control Bylaw)	June 2019 – Noted. See freedom camping response above

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 Caselberg Trust – Artist’s Studio and related landscaping. A reconsideration of the funding application “left to lie on the table” from the 2 May 2019 meeting. Funding request of \$3,000.00.
- 2 Otago Peninsula Museum and Historical Society. A request for funding for the restoration, maintenance and display of the Krupp Field Gun, originally presented to the Portobello Community in 1919. Funding request of \$500 (original request was \$1,000) due to Bendigo Trust grant received.
- 3 New Zealand Sea Lion Trust – A funding request in support of recording an oral history of the first-person account of the discovery of “Mum” the sea lion by George McIntosh in 1993. Funding request of \$750.00.
- 4 Scholarship Application from Phoebe Whittam to attend the 10 Day Development Voyage on board the Spirit of New Zealand, 27 December 2019 to 6 January 2020. Funding request of \$300.00

RECOMMENDATIONS

That the Board:

Grants/Declines the funding applications for:

1. Caselberg Trust for the Artist’s Studio
2. Otago Peninsula Museum and Historical Society for the restoration, maintenance and display of the Krupp Field Gun
3. New Zealand Sea Lion Trust for the Seal Lion Oral History Project
4. Scholarship for Phoebe Whittam in support of the Spirit of New Zealand Voyage, December 2019.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

**Application for Funding from the
Otago Peninsula Community Board**

Name of group applying for funds: THE ANNA & JOHN CASELBERG TRUST

Contact person: BARBARA WILKINS

Address: [REDACTED]

Phone Number: [REDACTED] Email: [REDACTED]

Position held: COMMITTEE MEMBER

Has your group made an application to the Board for funding support within the last five years? Yes No

If granted, what was that money used for? ARTIST'S STUDIO'S RELATED LANDSCAPING

How much assistance has your group received previously from the Otago Peninsula Community Board? \$ 4000.00 (since 2015)

Short description of present project: COMPLETION OF LANDSCAPING REQUIRED AT THE TRUST'S ARTIST'S IN RESIDENCE FOLLOWING COMPLETION OF THE CHARLES BRASCH ARTIST'S STUDIO IN 2018

Please attach any additional information which may be useful in explaining the project.

Total cost of project: \$ 7,741.18

Amount already raised: \$ 4,500.00

Amount sought from Otago Peninsula Community Board: \$ 3,000.00 (or as the Board is able to provide)

Amount sought from any other Dunedin City Council source: \$ —

How will the rest of the project cost be covered? FURTHER FUND RAISING AND GRANT APPLICATIONS AS REQUIRED.

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received.

What is the timeframe for completing the project? [OR the date of your event/project?] MAY 2019

Is your project a one-off, annual or biennial event? ONE OFF

How will the project benefit your organisation/club? What are the benefits to the wider community of your project? THIS FINAL LANDSCAPING IS REQUIRED TO BRING THE WHOLE ARTIST'S IN RESIDENCE UP TO A tidy & RESPECTABLE PROPERTY. MANY VOLUNTEERS HAVE HELPED

NOTES: Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren McDonald (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.

* FUNDS TO COMPLETE WILL ENABLE THE TRUST TO USE ITS RESOURCES TO SUPPORT ART & CULTURE ON THE OTAGO PENINSULA & BEYOND.

**Application for Funding from the
Otago Peninsula Community Board**

Name of group applying for funds: The Otago Peninsula Museum Historical Soc

Contact person: Warren Morris

Address: (Museum) 17 Harington Pt Rd Portobello
[REDACTED]

Phone Number: [REDACTED] Email: theotagopeninsulamuseum@gmail.com

Position held: President

Has your group made an application to the Board for funding support within the last five years? Yes No

If granted, what was that money used for? To purchase 2 Gazebos for ANZAC Day e community use

How much assistance has your group received previously from the Otago Peninsula Community Board? \$ 750

Short description of present project: Krupp Gun was presented to the Portobello Community in 1919. In 1970 the Museum did some restoration on it, but it now needs 2 new wheels and further maintenance. The gun does not belong to the Museum but has decided to get it restored.

Please attach any additional information which may be useful in explaining the project.

Total cost of project: \$ 4,500.00

Amount already raised: \$ —

Amount sought from Otago Peninsula Community Board: \$ 1,000.00.

Amount sought from any other Dunedin City Council source: \$ —

How will the rest of the project cost be covered? We have asked the Bendigo Trust for \$4,500 but don't expect to get the full amount.

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received.

What is the timeframe for completing the project? [OR the date of your event/project?] When the wheelwright does it.

Is your project a one-off, annual or biennial event? one-off

How will the project benefit your organisation/club? What are the benefits to the wider community of your project? The gun on display will benefit anyone who wants to look at it, read about it. It's been around since 1919.

NOTES: Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren McDonald (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.

Gun wheels

2 messages

Wed, Nov 14, 2018 at
4:10 PM

Museum Peninsula <theotagopeninsulamuseum@gmail.com>
[REDACTED]

Hi from the Portobello Museum (Otago Peninsula). I was wondering if you can give us a quote for the fixing of the gun wheels as we may be able to get some funding but before we do so we need a quote. You can do it via email or send us an invoice/quote to The Otago Peninsula Museum, 17 Harington Point Road, Portobello, Dunedin 98014.

Thanks
Laurel
Museum Secretary

Thu, Mar 28, 2019 at 9:50 PM

[REDACTED] <[REDACTED]@ultra.co.nz>
To: Museum Peninsula <theotagopeninsulamuseum@gmail.com>

Hello Laurel

I have looked at the 2 wheels and estimate the cost of repairing them would be no more than \$4,500.00 (no GST)

This includes rebuilding by way of replacing all timber components and refitting metal rims.

Kind regards,

Ken Macklan

Portobello Krupp Gun



Krupp Field Gun

A WW1 German 77 mm standard seal of 1909 vintage.

The gun is situated on the little rocky outcrop opposite the Coronation Hall

Anzac troops returned to New Zealand in 1919 with a number of the captured German guns, which were distributed around the country.

**Application for Funding from the
Otago Peninsula Community Board**

Name of group applying for funds: New Zealand Sea Lion Trust

Contact person: Jordana Whyte

Address: [REDACTED]

Phone: [REDACTED] Email: info@sealiontrust.org.nz

Position held: Chairperson

Has your group made an application to the Board for funding support within the last five years? Yes No

If granted, what was that money used for? NA

How much assistance has your group received previously from the Otago Peninsula Community Board? \$ NA

Short description of present project: The Trust wishes to preserve the first-person account of the discovery of Mum the sea lion, and her first pup, Katya, by George McIntosh on his coastal Dunedin property in 1993. Mr. McIntosh is now in his 80s, and his full story has never been recorded. Mum was the first sea lion to breed on the mainland in 250+ years, and is the matriarch of the entire Otago Peninsula/greater Dunedin sea lion population. We are eager to preserve Mr. McIntosh's story for future generations, students, researchers and documentary filmmakers. The Trust will retain the services of Helen Frizell, a respected local historian with knowledge of the sea lion story.

Please attach any additional information which may be useful in explaining the project.

Total cost of project: \$ 2825

Amount already raised: \$ 500

Amount sought from Otago Peninsula Community Board: \$ 750

Amount sought from any other Dunedin City Council source: \$ 750 (Saddle Hill Cmnty Board)

How will the rest of the project cost be covered? The Trust has raised \$500 through a quiz night; we have applied also to Saddle Hill Community Board for \$750, and to the Bendigo Foundation for the balance.

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received.

What is the timeframe for completing the project? [OR the date of your event/project?] August 2019

Is your project a one-off, annual or biennial event? One-off

How will the project benefit your organisation/club? What are the benefits to the wider community of your project?

The recording will be available to the community. It will be stored at the Hocken Collection for public use. This is an important conservation success story, and one which we think will be of future interest and use by researchers, students, science communicators, and members of the community.

NOTES: Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren McDonald (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.



Helen Frizzell
Freelance Oral Historian

681 Portobello Road
Broad Bay
Dunedin

NZ SEA LION TRUST: 'Mum' - The Sea Lion Oral History Project

Re: provide a quote for an oral history interview with George MacIntosh

Description	Unit (hrs)	Single unit price	Price
Research, preliminary meeting with interviewee, preparation of questions	15	\$60.00	\$900.00
4 hour Interview (2 recording sessions)	7	\$60.00	\$420.00
Preparation & finalisation of interview abstract	16	\$60.00	\$960.00
Administration - file management, preparing material for archival deposit etc	5	\$60.00	\$300.00
Travel time Dunedin-Taieri Mouth rtn X 3	3	\$60.00	\$180.00
Photocopying / binding, digital media <u>(NB estimate only)</u>			\$65.00
		Total	<u>\$2,825.00</u>

NB: This information is valid until 30 July 2019.

Additional Pricing Information

Mileage (if transport unavailable): charged at \$51 per return trip Dunedin- Taieri.

Additional work: (e.g meetings with / reports to commissioners, editing sound files, dealing with archives) not expected but will be charged at my hourly rate of \$60.00 in the event it arises.

Additional recordings to original quote: if arises after consultation with commissioner, the fee for every additional hour recorded and processed will be charged at \$400-500 or part thereof.

In instances where an interview does not proceed due to unforeseen circumstances (e.g. research and interview preparation done but interviewee unable to continue due to poor health), all work done to date will be charged at my hourly rate.

Recording Information

The oral history interview will be recorded in WAV stereo at 48KHz 24 bit using high quality professional digital equipment (Sound Devices 722 digital recorder and Cos-11sBP lapel microphones). The sound files can be delivered in two file formats (.wav and .mp3) on a USB stick.

My oral history business follows the National Oral History Association of NZ Code of Ethical & Technical Practice.

Helen Frizzell
29 March 2019

H E L E N F R I Z Z E L L
P: 03 478 0349 M: 021 108 0413 E: helen.frizzell@gmail.com

**Application for Scholarship from the
Otago Peninsula Community Board**

Name: Phoebe Whittam

Address: [REDACTED]

9014.

Phone Number: [REDACTED]

Email: [REDACTED]

School Attended: Year 1-8 Broad Bay; Year 9-12 (present) Bayfield HS

Short description of leadership opportunity/course/event: 10 Day Development Voyage on board the Spirit of New Zealand: the course includes activities on the ship, on water, and on land designed to improve communication and leadership skills, alongside 39 other young people between the ages of 16-18.

Please attach any additional information which may be useful in explaining the leadership opportunity/course/event.

Total cost of leadership opportunity/course/event: \$ 2500

Amount already raised: \$ 250

Amount sought from Otago Peninsula Community Board: \$ 300

How will the rest of the cost be covered? Earnings from a part-time job at Larnach Castle, at weekends and during school holidays

What is the date of your leadership opportunity/course/event? 27th December 2019 - 6th January 2020
(sailing in and out of Nelson)

What do you expect to learn from this experience? I will experience living and sailing on a tall ship for 10 days, while becoming a more confident leader through facing new challenges, making new friends and learning new skills.

How will you share this experience with your community eg your school/local community? I will offer to give presentations at Broad Bay School and Bayfield High School about my experience.

Please remember to attach a covering letter, resumé and two references.

NOTES: Applicants should refer to the 'Otago Peninsula Community Board Scholarships' information attached to this form and contained in the Board's Community Plan for guidance. Applications will be considered on their merits. This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Edna Stevenson (Board member) telephone 478 0543 or Pam Jordan (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.

Dear Board Members,

I would like to apply for a scholarship from the Otago Peninsula Community Board to take part in a 10 Day Development Voyage on the STS Spirit of New Zealand. The voyage I have chosen sails in and out of Nelson, leaving on the 27th of December and returning on the 6th of January.

Earlier this year I was lucky enough to spend some time on the Spirit when the ship was in Dunedin for a day and this inspired me to go on the full 10 Day voyage, where I will share the experience with other young people from around the country. I hope the experience of sailing a tall ship will teach me a lot about myself as well as my ability to work with others and help prepare me for possible leadership roles in the future.

I have been working part-time during school holidays and at weekends to save up as much as possible towards the cost of the trip. It would make a big difference if the Board could sponsor me as well and help me to achieve my goal.

When I come back, I hope to be able to go to Broad Bay School and share the amazing experience I will have had with some of the younger members of the community.

I hope you will consider my application favourably and I look forward to hearing from you.

Yours sincerely,

Phoebe Whittam

Referees:

[Redacted referee names and contact information]

Attachments:

Curriculum Vitae
Application Form

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

A verbal update will be provided by the Chairperson at the meeting, including:

- 1 Ocean Grove Recreation Hall (Tomahawk School) site
- 2 Sea Lion Forum
- 3 Annual Plan
- 4 Sister City Relationship opportunity
- 5 Feedback on Peninsula Connection (Broad Bay to Portobello) road opening celebration
- 6 2019 Local Body Elections

RECOMMENDATIONS

That the Board:

- a) **Notes** the update from the Chairperson.

Signatories

Author:	Lauren McDonald - Governance Support Officer
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Attachments

There are no attachments for this report.

