

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

Date: Wednesday 19 June 2019
Time: 5.30 pm
Venue: Surf Club Social Rooms, Warrington Domain

Sue Bidrose
Chief Executive Officer

Waikouaiti Coast Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Alasdair Morrison	
Deputy Chairperson	Geraldine Tait	
Members	Mark Brown	Mandy Mayhem-Bullock
	Cr Jim O'Malley	Richard Russell
	Rose Stringer-Wright	
Senior Officer	Nick Dixon, Group Manager Ara Toi	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

Telephone:
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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Blueskin Recreational Access Group

Nathan Parker, Blueskin Recreational Access Group wishes to address the meeting to provide an update.

1.2 Blueskin Bay Watch Update

Sue Hensley, Blueskin Bay Watch wishes to address the meeting to provide an update.

1.3 Traffic Concerns in Warrington

Ralph Lawrence wishes to address the meeting regarding traffic concerns in Warrington.

2 APOLOGIES

An apology has been received from Mark Brown.

That the Board:

Accepts the apology from Mark Brown.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Declaration of Interest	7

Waikouaiti Coast Community Board Register of Interest - 13 June 2019					
Name	Date of Entry	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	January 2017	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Secretary	Waitati Hall Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Geraldine Tait (Deputy Chairperson)	November 2016	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mark Brown	February 2017	President	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director and Shareholder	Blueskin Nurseries Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	April 2017	Director and Shareholder	St Brigids Estate Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Founding member	Orokonui Eco Sanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	November 2018	Director	W M Brown and Sons	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mandy Mayham-Bullock	November 2016	Committee Member	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Waitati Hall Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		President	Blueskin Toy Library	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waitati Youth and Amenities Society Member	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Richard Russell	February 2017	Committee member	Waikouaiti Racing Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chairperson	Karitane Hall Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Committee member	Moana Govt Swimming Pool	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Employee	QBE Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Rose Stringer-Wright	November 2016	Founding Committee Member	Matariki at the Marae Wearable Arts	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	May 2017	Member	Waikouaiti Rivercare	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	October 2017	Owner	Biocentrix Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Mosgiel Association Football Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Okia Reserve Management Committee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	Ocho Newco Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Road Safety Action Plan (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Ayrmed Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Tertiary Precinct Planning Group (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Ice Sports Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Regional Transport Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Manufacturing Holdings	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WAIKOUAITI COAST COMMUNITY BOARD MEETING - 1 MAY 2019

RECOMMENDATIONS

That the Board:

Confirms the minutes of the Waikouaiti Coast Community Board meeting held on 1 May 2019 as a correct record.

Attachments

Title	Page
 Minutes of Waikouaiti Coast Community Board meeting held on 1 May 2019	10



Waikouaiti Coast Community Board MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Blueskin Library, Harvey Street, Waitati on Wednesday 01 May 2019, commencing at 5.30 pm

PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Geraldine Tait	
Members	Mark Brown	Mandy Mayhem-Bullock
	Cr Jim O'Malley	Rose Stringer-Wright

IN ATTENDANCE

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

1.1 Public Forum - John Ransley

John Ransley, a local resident, spoke of his concerns about an unregulated and unsecured rifle range on Miller Road (off Waitati Valley Road). He presented a written submission and asked the Board to investigate what could be done to have this place closed down for firearms use. He was also concerned about lead contamination finding its way into Blueskin Bay via Semple Creek and Waitati River. The Board Chairman and Cr. O'Malley advised that they would check out all aspects of Mr Ransley's concerns. Paul Smale from Forest & Bird also attended with Mr Ransley and provided some clarity about the ownership of the land in question.

1.2 Public Forum - Diana Struthers

Diana Struthers, a member of the Waitati Beach Reserve Society Inc. spoke of the Society's desire to have better signage to provide clarity for visitors about what is, and is not, permitted in the area around Doctors Point Beach. The Board Chairman advised that this is an issue being discussed by the Reserves & Beaches Bylaw Working Group, of which he is a member. He offered to meet with the Society to bring them up to date with progress on the issue. The Society will be holding 100th Birthday celebrations towards the end of the year.

2 APOLOGIES

Moved (Mark Brown/Mandy Mayhem-Bullock):

That the Board:

Accepts the apology from Richard Russell.

Motion carried (WC/2019/024)

3 CONFIRMATION OF AGENDA

Moved (Mark Brown/Mandy Mayhem-Bullock):

That the Board:

Confirms the agenda without addition or alteration

Motion carried (WC/2019/025)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Mandy Mayhem-Bullock declared an interest in Blueskin News Committee as a member.

Moved (Geraldine Tait/Cr Jim O'Malley):

That the Board:

- a) **Amends** the Elected Members' Interest Register.
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WC/2019/026)

5 CONFIRMATION OF MINUTES

5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 13 MARCH 2019

Moved (Geraldine Tait/Cr Jim O'Malley):

That the Board:

Confirms the Waikouaiti Coast Community Board meeting held on 13 March 2019 as a correct record.

Motion carried (WC/2019/027)

PART A REPORTS

6 UPDATE ON POLICING MATTERS

The Area Commander Otago Coastal, Inspector Matenga (Marty) Gray, was in attendance to provide an update on Policing matters in the north coast area.

He was very interested in the remarks made by John Ransley and advised that he would look into the issue.

He gave a broad description of how the police prioritise items and advised that, while crime in general is not a big issue in the area, driving habits on the highway between Dunedin and Oamaru are a cause for concern. Police resources were deployed accordingly.

He provided an update on the fatal attack on the small horse in Waitati. Police were waiting for some evidential test results to come back, but this process had been slowed by the recent tragic events in Christchurch.

He advised that Senior Constable Lesley Eason from the Waikouaiti Station was unwell and her position is being covered by Constable Olivia Winbush from Oamaru.

7 UPDATE ON BUS SERVICES AND BUS SHELTERS

Julian Phillips from the Otago Regional Council was in attendance to discuss the provision of bus shelters in the area and bus services in general.

He agreed to look into improving the bus shelter in Fell Street, Waikouaiti; providing a bus shelter in the area of the general store in Karitane; providing a safe and practicable solution for bus stops and shelters on the main highway by the entrance to Hawkesbury.

There was discussion regarding bus services, both for school children and for the general public and how the Board could advocate for more frequent services.

8 WAIKOUAITI COAST COMMUNITY BOARD ACTION LIST

A report provided an update to the Waikouaiti Coast Community Board on their Action List, which included:

- Waikouaiti Wastewater Treatment Plant - maintenance of the spray area. The Board requests some definitive information regarding the maintenance of this area.

- Sourcing water for firefighting at Michies Crossing and Warrington - the Board requests definitive information about the timeline for implementing this.
- Coastal Erosion/Karitane Spit - the Board discussed the emailed report provided by Coastal Specialist and agreed that Option 3 would be their preferred option.
- Waikouaiti planting project along Matanaka Drive in Waikouaiti - Mark Brown provided an update regarding the project. Questions were asked ; a) Has funding been provided for the Maintenance of the Matariki trees which have been planted, and for the 1500 extrees still to be planted? b) Can the Government's 'Billion Tree Fund' provide some funding for this project?
- Waitati Public Toilet - the Chairman advised that a revised Building Consent had been approved for the toilet facility, now that the entrance will be at the northern end. It is hoped to have the facility complete before the end of June.
- Overhanging vegetation on roads and footpaths - disappointment was expressed that no definitive information has been provided regarding the programme for having this work carried out.
- Bus Services - there was discussion with Julian Philips from ORC who attended the meeting regarding the process for advocating for improved bus services in the North Coast Area.
- Shortcut Road - it was noted that work has not yet started on sealing the road, and that corrugations on the upper part of the road were becoming problematic again.
- Condition of Coast Road between Warrington and Karitane - it was noted that recent remedial work had improved the condition of the road where recent sharp bumps had appeared. Sealing of the large slump area south of Puketeraki Lookout has not yet been completed.
- Waikouaiti Transfer Centre - concern was expressed about the delays with this project. Cr. O'Malley suggested that he and the Chairman meet with the General Manager Infrastructure to discuss the matter.
- Truby King Recreation Reserve - Ashley Reid (Parks & Reserves) had advised that the review of the Management Plan will be advertised shortly. Geraldine Tait and Rose Stringer-Wright will be invited to the next Seacliff committee meeting to discuss feedback.
- Reserves & Beaches Bylaw - the Chairman advised that the working party is scheduled to meet monthly to establish the best signage methods for reserves and beaches.
- Freedom Camping - the Thomas Burns Freedom Camping area trial concluded at the end of April. It was agreed that this has been a success. The Board would like to see it repeated next season, and also add other sites within the wider city area - with a preference expressed for the parking area between Ward Street and St. Andrews Street railway crossing. Warrington freedom camping area will remain open for the time being. Visitor numbers are being monitored daily.
- Blueskin Recreational Access Group (BRAG) - Mark Brown requested that a letter from the Board should be sent to Nathan Parker of BRAG to seek clarification of comments which appeared in the recent edition of Blueskin News.
- Bus shelters & Bus Stops in Waikouaiti and Karitane - the Chairman will liaise with Julian Phillips from ORC Regarding this.

The Board would like the following topics added to the Action List:

- a) Report from Transportation and 3 Waters to alleviate concerns about increase in Warrington population with the current and imminent construction of more than thirty new houses.

- b) Contact NZTA regarding poor tree maintenance along SH1 between Waikouaiti and Dunedin.
- c) Liaise with ORC and NZTA regarding bus shelters and bus stops on SH1 by Hawksbury Village
- d) Have Parks & Recreation include Doctors Point Beach as site for DCC signage

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Amends** the Action List as appropriate.

Motion carried (WC/2019/028)

9 FUNDING APPLICATIONS

Two funding applications were received for the Board's consideration, as follows:

The Hawksbury Lagoon Inc requested \$570.00 to assist with the purchase of tree guards and bamboo stakes supplies for planting days.

POWA (Progress of Waikouaiti Area) was wishing to distribute an annual Information, Services and Amenities Directory with the POWA newsletter. It was seeking funding of \$622.61.

Moved (Geraldine Tait/Cr Jim O'Malley):

That the Board:

- a) **Approves** the funding application from the Hawksbury Lagoon Inc for \$400.00 towards the purchase of tree guards and bamboo stakes supplies for planting days.
- b) **Assistance** offered by Mark Brown on technical support.

Motion carried (WC/2019/029)

Moved (Geraldine Tait/Cr Jim O'Malley):

That the Board:

- a) **Lays** the funding application on the table for \$622.61 from POWA (Progress of Waikouaiti Area) with more information being sought to support the application.

Motion carried (WC/2019/030)

10 GOVERNANCE SUPPORT OFFICER'S REPORT

In a report from the Governance Support Officer, an update was provided on matters of interest, including:

- a) Project Fund.
- b) DCC Property Community Halls.
- c) Karitane Bowling Club Funding Report.

Moved (Geraldine Tait/Mark Brown):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Notes** the DCC Property Community Halls Update.
- c) **Notes** the funding report received from Karitane Bowling Club.
- d) **Retrospectively** approves the payment of \$103.50 for the flowers sent to Mandy Mayhem-Bullock.

Motion carried (WC/2019/031)

11 BOARD UPDATES

An update was provided on activities, which included:

Keep Dunedin Beautiful (KDB)

Mandy Mayhem-Bullock (Board Representative) provided a verbal update. A suggestion was made that Kati Huirapa Ecotours could be nominated for an award.

Community Board Conference

Mandy Mayhem-Bullock provided a written report on her attendance at the Community Boards Conference in New Plymouth in April. She felt that it was most worthwhile.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the report.

Motion carried (WC/2019/032)

12 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update at the meeting of topics which had been discussed with the Action List.

An email had been received from the Remuneration Authority (via Team Leader Civic) about a proposed Childcare Allowance Policy.

Non-attendance of DCC Staff at Board meeting was discussed. The Chairman discussed his meeting with the CEO and Team Leader Civic, and his email correspondence with Team Leader Civic. Board members do not agree with the DCC position on this.

The Chairman discussed a letter he had received from Stephanie McConnon regarding her somewhat negative impressions of attending the previous Board Meeting in support of a funding application.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Notes** the report

Motion carried (WC/2019/033)

Moved (Geraldine Tait/Rose Stringer-Wright):

That the Board:

- a) **Supports** the proposed Remuneration Authority's Childcare Allowance Policy.

Motion carried (WC/2019/034)

13 COUNCIL ACTIVITIES

Councillor Jim O'Malley gave a general update of happenings within Council and gave some detail about the Waikouaiti Landfill delay issue. He suggested that he and the Chairman seek a meeting with Simon Drew to discuss this. He suggested that Mark Brown and Brendan Flack from Kati Huirapa should seek a meeting with Sandy Graham to discuss the possibility of obtaining some funding from the Government's Billion Trees Project.

14 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration.

The meeting concluded at 7.46 pm.

.....
CHAIRPERSON

PART A REPORTS

WAIKOUAITI COAST COMMUNITY BOARD ACTION LIST REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides an update to the Waikouaiti Coast Community Board on its Action List (Attachment A).

RECOMMENDATIONS

That the Board:

- a) **Amends** the Action List as appropriate

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

Attachments

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↗A	Waikouaiti Coast Community Board Action List	18

Waikouaiti Coast Community Board Action List Meeting Date 19 June 2019					
Topic	Meeting/ Resolution Date	Action Requested	Report Back to the Board	Department	Status
Waikouaiti Wastewater Treatment Plant -Planting Maintenance Spray Area	July 2018	Planted area now overgrown, 3 Waters to advise when this will be cleared and if now part of an ongoing maintenance plan. Maintenance of the spray area. The Board requests some definitive information regarding the maintenance of this area.	A meeting is set up between 3 Waters and Parks and Recreation to discuss this matter and get a plan going forward. January 2019 - 3 Waters in discussion with an external contractor to undertake this work. March 2019 – 3 Waters and Parks and Recreation now meeting to discuss this matter and get a plan going forward.	3 Waters	
Sourcing water for fire-fighting at Michies Crossing and Warrington	February 2017	The Board has requested that staff look into the issue of insufficient water available for fire-fighting at Michies Crossing, half way along Doctors Point Road and Warrington. The Board requests definitive information about the timeline for implementing this.	Location at Michie's Crossing agreed with Kiwirail, awaiting agreement from DCC Transport (location is in road reserve). Warrington location being discussed between DCC Depts. Site visit required. March 2019 – Conceptual designs for consultation with the Fire Service and Community Board are in development. May/June 2019 - Project has been added to 3 Waters Capital Programme and will be prioritised amongst other projects.	3 Waters	
Coastal Erosion/Karitane Spit		The Board would like an update on the Coastal Erosion Investigation to include the terms of reference, project milestones and timelines.	January 2019 - The Coastal Specialist attended the meeting and advised that the design is almost complete and researching types of materials to use was underway. It was advised that this project will be completed in phases. There will be a camera mounted once complete to monitor the spit.	3 Waters	

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Waikouaiti Coast Community Board Action List – 19 June 2019

Waikouaiti Coast Community Board Action List Meeting Date 19 June 2019					
Topic	Meeting/ Resolution Date	Action Requested	Report Back to the Board	Department	Status
		<p>The Board discussed the emailed report provided by Coastal Specialist and agreed that Option 3 would be their preferred option.</p>	<p>March 2019 – DCC now has the sand retention fence design and will be looking to engage with several groups to seek feedback and comments.</p> <p>May 2019 – DCC and the local Runaka (as Treaty Partners) have been meeting to evaluate the sand fencing options. As a result of these meetings DCC Coastal Specialist has developed a new (low-impact) and natural sand trapping option which will now be included in discussion.</p> <p>DCC Coastal Specialist attended a hui with the local Taiapure management group on April 9th to present and seek feedback on the full range of options. A preferred option shall be developed by the end of April (2019).</p> <p>June 2019 – DCC will be working with the local community to implement Option 3 (driftwood fence) in July 2019. This option is less robust than the others, but an opportunity exists to test this low-impact, more environmentally friendly option and to stage any further works based on its successfulness. There will be opportunities for the local community to be involved in construction and monitoring of the structure.</p>		
Warrington Population Increase	May 2019	<p>Report from 3 Waters and Transport to alleviate concerns about increase in Warrington Population with the current and imminent construction of more than thirty new houses.</p>		3 Waters and Transport	

Waikouaiti Coast Community Board Action List Meeting Date 19 June 2019					
Topic	Meeting/ Resolution Date	Action Requested	Report Back to the Board	Department	Status
Tree Maintenance Along State Highway 1	May 2019	Tree maintenance along SH 1 between Waikouaiti and Dunedin.	June 2019 – Chairperson contacting NZTA.	NZTA	
Bus Shelters and Bus Stops on State Highway 1	May 2019	Liase with NZTA and ORC regarding bus shelters and bus stops on SH 1 by Hawksbury Village.	June 2019 – Chairperson to attend a meeting organised with ORC.	NZTA and ORC	
Doctors Point Beach	May 2019	Include Doctors Point Beach as a location fo DCC signage.	June 2019 – Chair has raised as part of the Reserves and Beaches working group. This will be considered as part of that work.	Parks and Recreation	
Waikouaiti Domain/Matanaka Drive -Main Planting Project	February 2017	Update requested in regards to status of contracts, plant supply, planting, maintenance and track forming – A Parks and Recreation member will be at the meeting to provide an update. Is there a maintenance program for the Matanaka Drive plantings? Questions were asked ; a) Has funding been provided for the <u>Maintenance</u> of the Matariki trees which have been planted,	January 2019 No action or update required at this time. March 2019 – A contract was drawn up with Puketeraki in 2018 for ongoing multi year plantings and maintenance work. This includes supply of plants by Karitane Maeae/Puketeraki. The tract has been formed and the track will be maintained. There is a maintenance plan for Matanaka Drive plantings that will be inforce for up to 3 years after the last planting. Matariki/MPI provided (and thus funded) 1500 plants in 2018, planted in August/September 2018 by the Waikouaiti School and others. DCC have again been successful in receiving Matariki/MPI funding for the purchase of 1500 trees in 2019. May 2019 – No change at this time.	Parks and Recreation	

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Waikouaiti Coast Community Board Action List – 19 June 2019

Waikouaiti Coast Community Board Action List Meeting Date 19 June 2019					
Topic	Meeting/ Resolution Date	Action Requested	Report Back to the Board	Department	Status
		and for the 1500 extrees still to be planted? b) Can the Government's 'Billion Tree Fund' provide some funding for this project?	June 2019 – The update is provided in the Board Updates section of the agenda.		
Waitati Public Toilets	May 2017	New public toilets at Waitati.	<p>January 2019 - Funding has been approved and it is hoped to complete prior to end of March.</p> <p>March 2019 – Contract has been awarded and is currently under construction. Rosource and Building consents have been issued. Toilet and tank associated are under construction and will be installed once complete. On track to be open in May.</p> <p>Notification of raffle is in Blueskin News.</p> <p>May 2019 – Building plants have been changed and resubmitted for approval. Awaiting revised building consent approval.</p> <p>June 2019 – Revised building consent has been received, project due to be completed within six weeks, issue with building consent has been resolved.</p>	Parks and Recreation	
Suggested BMX park at Waikouaiti	May 2017	Suitability of suggested site on land between the race course and Hawkesbury Lagoon to be investigated.	<p>Basic design has been completed. Community are now looking at budgets and time frame.</p> <p>September 2018 – Parks and Recreation awaiting further update from community.</p> <p>January 2019 – Alasdair met with Shirley McKewen and DCC staff. The land belongs to Department of Conervation but is managed by DCC. It can have recreational use. An</p>	Parks and Recreation	

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Waikouaiti Coast Community Board Action List – 19 June 2019

Waikouaiti Coast Community Board Action List Meeting Date 19 June 2019					
Topic	Meeting/ Resolution Date	Action Requested	Report Back to the Board	Department	Status
			<p>expert will carry out site test (for contamination) as it is in the HAIL register.</p> <p>March 2019 – Parks planning will provide a complete process map for Shirley McKewen that will describe the processes and estimated costs for her to consider to enable her progress this project.</p> <p>May 2019 – No change at this time.</p> <p>June 2019 – Name of consultant has been provided to undertake contaminated land assessment. A quote from the consultant has been received re: soil analysis.</p>		
Waikouaiti Domain/Matanaka Drive -Formation of a horse track	July 2018	To be discussed.	<p>January 2019 – As per December 2018 meeting, Parks are not supportive of this plan, and have advised Club to contact Transport department regarding road concerns.</p> <p>March/May 2019 - Awaiting a reply from Trotting Club.</p>	Transport	
Waitati School –Road Safety	July 2018	Clearing of vegetation on sides of road by the school, could this be assisted with in anyway	<p>Static school signs and markings have been installed. No further update on the speed restrictions project, it is still pending Council approval and funding.</p> <p>March 2019 – Clearing of vegetation was carried out before Christmas after consultation with the school.</p> <p>May 2019 – Clearing of vegetation on Parks areas has been completed.</p> <p>June 2019 – Vegetation trimming has been completed by Parks and Recreation. Still work to be carried out on school property</p>	Transport & Parks and Recreation	

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Waikouaiti Coast Community Board Action List – 19 June 2019

Waikouaiti Coast Community Board Action List Meeting Date 19 June 2019					
Topic	Meeting/ Resolution Date	Action Requested	Report Back to the Board	Department	Status
Overhanging vegetation on roads and footpath maintenance – Warrington, Karitane and Waikouaiti	March 2019	Follow up on drive around carried out please. Disappointment was expressed that no definitive information has been provided regarding the programme for having this work carried out.	March 2019 – After the drive around, maintenance team showed Downer the footpath areas that needed to be looked at. Downer will programme this work into the April/May programmes. May 2019 – The Flail schedule is yet to be published. Urgent queries for roadside vegetation should be reported as per usual process. June 2019 – Footpath work is still being completed this month. Parks and Recreation are dealing with the vegetation issues, site visit being undertaken this week.	Transport & Parks and Recreation	
Bus Services	January 2019	Bus issues. Increase in bus services.	June 2019 – Issue to be discussed in organised meeting with ORC	ORC	
Shortcut Road		Update required regarding proposed sealing of upper part of the road. Richard Saunders to advise further on Resource Consent condition. Update on timeframe for sealing. It was noted that work has not yet started on sealing the road, and that corrugations on the upper part of the road were becoming problematic again.	An update was provided to the Chair of WCCB after meeting on site. March 2019 – Planning to start the reseal in late March/April. May 2019 – Contractor hopes to have seal completed before 20 May. June 2019 – Due to contractor availability and now colder weath, this work will be undertaken later this calendar year.	Transport	

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Waikouaiti Coast Community Board Action List – 19 June 2019

Waikouaiti Coast Community Board Action List Meeting Date 19 June 2019					
Topic	Meeting/ Resolution Date	Action Requested	Report Back to the Board	Department	Status
Coast Road – between Evansdale and Karitane	March 2019	Update on progress on slumping and other repairs required. It was noted that recent remedial work had improved the condition of the road where recent sharp bumps had appeared. Sealing of the large slump area south of Puketeraki Lookout has not yet been completed.	Downers to schedule repair works. It is still unsealed as land movement is being monitored due to the flood works site around number 925 Coast Road (between Seacliff and Karitane). The road should be sealed start of April, schedule under the April 2019 programme. May 2019 – Reseal is booked in for beginning of May. June 2019 – The slip area has been resealed.	Transport	
Waikouaiti Transfer Centre	June 2016 Item 11	The Board has requested updates to each meeting. Concern was expressed about the delays with this project. Cr. O'Malley suggested that he and the Chairman meet with the General Manager Infrastructure to discuss the matter.	Octa Associates Limited have been engaged to provide Project Management Services for this work. The requirement for Resource Consents covering land use (for cover material) and discharges (from composting operation) have delayed this project - Assessment of Environmental Effects and Geo-tech investigations are now required. The community has provided a design concept for the site which will allow for the community to develop waste minimisation facilities and activities. Provision for this concept will be made during tendering of Civil Works for final capping of the landfill in the last half of 2019. All waste collection services provided by Council will be reviewed as part of the Waste Management and Minimisation Plan review which is currently underway, and the revised plan will be consulted on in 2019. June 2019 – No update.	Waste and Environmental Solutions	

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Waikouaiti Coast Community Board Action List – 19 June 2019

Waikouaiti Coast Community Board Action List Meeting Date 19 June 2019					
Topic	Meeting/ Resolution Date	Action Requested	Report Back to the Board	Department	Status
Emergency Management Community Response Plan -Tsunami Alert	October 2016	The Board would like to update the Community Response Plan and respond to community concerns regarding tsunami warnings.	Otago CDEM has produced Evacuation Zone flyers for Waikouaiti, Karitane & Blueskin Bay. General CDEM information will be included in upcoming Blueskin Bay telephone directory.	Otago CDEM	
Review					
Truby King Recreation Reserve Committee	March 2018	The Reserve Management Plan has been reviewed, update on the proposed meeting the Truby King Recreation Reserve Committee meeting. Update requested	The status of the Truby King Recreation Reserve management plan (1998) and the Committee will be reviewed as part of the Parks and Recreation departments' review of all reserve management plans and policies which is currently underway. Staff have met with Alex McAlpine from the Committee updated him on management plan review project and provided Partnership and Programme Coordinator details for future contact with Council. October 2018 – Complete. Contact details for Partnership and Programme Coordinator have been provided and Parks staff have met with Alex. June 2019 – Reserve Management plan underway. First meeting held in June.	Truby King Recreation Reserve Committee	March 2018
Beaches & Reserves Bylaw		Update requested	January 2019 A workshop was held on 12 December 2018 to discuss a strategy for improving compliance to the Reserves and Beaches Bylaw; this was attended by Alisdair Morrison, DoC and DCC staff. A sign has been installed at the beach access at Warrington Beach which states that only boat launching vehicles are permitted beyond this point. This	Parks and Recreation	

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Waikouaiti Coast Community Board Action List – 19 June 2019

Waikouaiti Coast Community Board Action List Meeting Date 19 June 2019					
Topic	Meeting/ Resolution Date	Action Requested	Report Back to the Board	Department	Status
			<p>sign is a temporary measure while DCC work on a wider signage plan. DCC / DoC Community Rangers have begun patrols at Warrington Domain and Warrington Beach. Part of their role involves speaking to the campers and beach users distributing bylaw information. These patrols started on 19 December 2018 and have been running on a regular basis.</p> <p>A working party has been formed and will meet monthly. Priority beaches include Waikouaiti, Warrington, Tomahawk and Long Beach.</p> <p>March 2019 – First working party meeting has been held. This is an ongoing project.</p> <p>May 2019 – Warrington Beach No Vehicle sign has disappeared. Replacement sign to be installed.</p> <p>June 2019 – Chair person is on the working party and can update the community board on progress.</p>		
Freedom Camping	November 2018	<p>Keen to compare numbers between Warrington and Thomas Burns freedom camping sites.</p> <p>The Thomas Burns Freedom Camping area trial has concluded at the end of April. It was agreed that this has been a success. The Board would like to see it repeated next season, and also add other sites within the</p>	<p>January 2019 - Community Board are reporting reduced volumes of campers at Warrington, and this appears due to trial city centre site. Parks working on developing a monthly freedom camping report to be available to Council and community Boards through the season.</p> <p>March/May 2019 – Monthly report being compiled and sent to community boards.</p> <p>June 2019 – Comments noted and will be included in Planning and Environment committee report.</p>	Parks and Recreation	

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Waikouaiti Coast Community Board Action List – 19 June 2019

Waikouaiti Coast Community Board Action List Meeting Date 19 June 2019					
Topic	Meeting/ Resolution Date	Action Requested	Report Back to the Board	Department	Status
		wider city area - with a preference expressed for the parking area between Ward Street and St. Andrews Street railway crossing. Warrington freedom camping area will remain open for the time being. Visitor numbers are being monitored daily.			
Blueskin Recreational Access Group	January 2018	BRAG asked the Board to notify the Council about its intentions to open up Blueskin ULR's, notify adjacent land owners of ULR's along Coast and Meadow road, and assist resolving fence and obstruction issues from Meadow/Station Road.	No action requested from Parks and Recreation at this stage. January/March/May/June 2019 – No action at this time for Parks.	Parks and Recreation	
Bus shelters and bus stops in Waikouaiti	May 2017	New bus shelters and bus stops in Waikouaiti to be built before the end of winter if possible.	Final Shelter installed week of 29 October. June 2019 – Discussions ongoing with ORC	ORC	

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board's area including:
 - a) Project Fund
 - b) Playground Strategic Planning Update
 - c) Blueskin Bay Watch final update report

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report

Project Fund

- 2 \$567.19 remains in the Project Fund in the 2018/2019 year. The following grants have been made in the current financial year:

Meeting Date	Amount	Recipient/Purpose
04 July 2018	\$2,000.00	Waikouaiti Riding for the Disabled – Feed, minerals and electric fencing.
22 August 2018	\$1,500.00	Waikouaiti District Museum – additional shelving for storage of heritage items not on display.
14 November 2018	\$700.00	Waitati Music Festival – toilet hire
	\$1,000.00	Blueskin History Steering Committee – contribution towards creating an exhibit of historical photographs
29 January 2019	\$951.91	Karitane Bowling Club - towards reinstating the driveway at the Karitane Bowling Club
	\$662.40	Blueskin News - towards printing costs
	\$850.00	Waikouaiti Wastebusters (OneCoast) – towards items including Hi-Vis vests for volunteers, signage for the shop, and creation of a logo.
21 February 2019	\$103.50	Flowers
13 March 2019	\$1265.00	Blueskin Youth & Community Amenities Association – towards an interpretation panel at the start of Mopanui Ridgeline Track

01 May 2019	\$400.00	Hawksbury Lagoon Inc – towards tree guards and bamboo stakes supplies for planting days
Total	\$9,432.81	

Playground Strategic Planning Update

- 3 Parks and Recreation has commenced work on a Play Spaces Levels of service strategic plan which will inform DCC investment in playgrounds in the future. This project is being led by Parks and Recreation Senior Planner Claire Swift, and we expect it will be completed by early 2020. Claire will be contacting Community Boards later this year to talk about her work and seek input. However, if the Board wishes to contact Claire, please feel free to do so. Her email is Claire.swift@dcc.govt.nz.

Blueskin Bay Watch final report update

- 4 A report from Sue Hensley of Blueskin Bay Watch has been received, providing an update on a data research project. The report is provided as Attachment A.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

Attachments

	Title	Page
↓ A	Blueskin Bay Watch final report update	31

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no conflicts of interest.

Community Boards

There are no implications for Community Board except to provide information on activities in or relevant to the Board's area.

WCCB final update on data search concerning the Blueskin Bay Estuary.

The database work compiled by Dominique Harrison and supervised by Marc Schallenberg is now complete and we aim to put the summaries on our BBW website (blueskinbaywatch.wordpress.com) within the next month or so.

For ease of public access the database has been divided into 13 sometimes overlapping topics (Algae – Ulva, Archaeology, Clams, Birds, Crabs, Hard copy theses, Hector's dolphins, Macrozooplankton, Sediment – dredging, Southern Clams Ltd, Trace metals, Waitati-Carey's Creek, Warrington).

The Blueskin Library is happy to store the associated pdfs but we still need to decide on the best format for public access and there are also some copyright issues to work through. We also would like to see it as a living database and will be talking to various groups to see if we can make that happen.

Thank you,
Sue Hensley, June 2019

FUNDING APPLICATION

Department: Civic

EXECUTIVE SUMMARY

- 1 At the Board meeting held 1 May 2019 the Board lay the funding application from POWA (Progress of Waikouaiti Area) on the table pending further information.
- 2 Following the meeting, the Chairperson has obtained further information through discussions with POWA (Progress of Waikouaiti Area), and this will be presented at the meeting.

RECOMMENDATIONS

That the Board:

- a) **Uplifts** the funding application from POWA (Progress of Waikouaiti Area).
- b) **Approves/declines** the funding application from the POWA (Progress of Waikouaiti Area).

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

Board members to provide updates on activities including:

- 1 **Keep Dunedin Beautiful (KDB)**
Mandy Mayhem-Bullock (Board Representative) will provide a verbal update.
- 2 **Waikouaiti Recycling Centre Project**
Geraldine Tait will provide a verbal update.
- 3 **Waikouaiti Plantation Replanting Project – Written report provided by Mark Brown**
 Matanaka Drive (Waikouaiti Beach) Forest Revegetation
Clearing and planting have begun for the second stage of the sandhill restoration planting. Approximately 5000 plants were planted last year, and the team are planning on planting a further 7000 this year. Last year approximately half of the plants were produced at the community nursery at the Kati Huirapa headquarters. This was achieved by staff and volunteers from the community as well as university students on their community week volunteering programme. It is hoped that half of this year's target will be produced in the community nursery. The drought has affected a few of last year's plantings but even with those stresses it appears to have achieved a 95% survival rate. This is something that we can be extremely proud of and hopefully the 'Powers that Be' recognise what great value is being achieved by using the expertise that exists in our community. We have had some great feedback from the propagation demonstrations we gave at the Karitane and Waikouaiti Schools. They also have had good success rates with their propagation and are growing their plants to the next stage ready for planting next year. Karitane School has also been helping out at the community nursery.
- 4 **Assist Fund Recipients with Reporting Back**
Rose Stringer-Wright will provide a verbal update.
- 5 **BRAG Walking Group**
An update may be provided at the meeting.
- 6 **Truby King Recreation Reserve Committee**
Geraldine Tait and Rose Stringer-Wright will provide a verbal update.

RECOMMENDATIONS

That the Board:

- a) **Notes** the updates

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 A verbal report from the Chairperson will be provided at the meeting. As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's report.

Attachments

There are no attachments for this report.

COUNCIL ACTIVITIES

Councillor Jim O'Malley will provide an update on matters of interest to the Board.

ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Items for consideration by the Chairperson