

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

**Date:** Wednesday 21 August 2019  
**Time:** 5.30 pm  
**Venue:** Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sue Bidrose  
Chief Executive Officer

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**West Harbour Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Steve Walker	
<b>Deputy Chairperson</b>	Trevor Johnson	
<b>Members</b>	Francisca Griffin	Cr Aaron Hawkins
	Ryan Jones	Ange McErlane
	Jan Tucker	
<b>Senior Officer</b>	Kristy Rusher, Chief Legal Officer	
<b>Governance Support Officer</b>	Jenny Lapham	

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Jenny Lapham  
Governance Support Officer

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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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## **1 PUBLIC FORUM**

### **1.1 Public Forum - Kyra Xavia**

Kyra Xavia will be in attendance to speak on LED street lighting.

### **1.2 Public Forum - Stephen Stedman**

Stephen Stedman, Chairperson of the TS Nimrod, Navy Cadet Support Committee on the Cadet's use of the former Port Chalmers Borough Council Depot site.

### **1.3 Public Forum - Kristine Smith**

Kristin Smith will be in attendance to speak on the Stevenson Cook Building on Macandrew Road and the recent formation of a group of locals who share an interest in the preservation of historic buildings in our area.

## **2 APOLOGIES**

At the close of the agenda no apologies had been received.

## **3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Register of Interest	7



**WEST HARBOUR COMMUNITY BOARD - INTEREST REGISTER CURRENT AS AT 21 AUGUST 2019**

<b>Name</b>	<b>Responsibility (i.e.: Chairperson of group, owner, trustee, director etc)</b>	<b>Declaration of Interest</b>	<b>Nature of Potential Interest</b>	<b>Proposed Management Plan</b>
Stephen Walker (Chairperson)	Director	Thankyou Payroll	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Thankyou Charitable Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Possible conflict should WHBT apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Golf Club	Possible conflict should PCGC apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Orokonui Ecosanctuary	Possible conflict should Orokonui Ecosanctuary apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep New Zealand Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Keep Dunedin Beautiful	Possible conflict should KDB apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	NZX Ltd; Thankyou Payroll; Pledge Me Ltd; Parrotdog Beer Ltd; Eat My Lunch Ltd (Bonds), Little Bird Organics	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Dunedin Wildlife Hospital Trust Board	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Trevor Johnson (Deputy Chairperson)	Property Owner	Ravensbourne	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Classic Car Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Francisca Griffin (Member)	Chair	Pioneer Opportunities and Resources Trust	Conflict in respect to group's funding application for May 2017 meeting.	Withdraw from discussion and leave the room when grant is discussed.
	Secretary	West Harbour Beautification Trust	Possible conflict should the Trust apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Ryan Jones (Member)				
Ange McErlane (Member)	Chairperson	Vision Port Chalmers	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trust Member	Pioneer Opportunities and Resources Trust	Conflict in respect to group's funding application for May 2017 meeting.	Withdraw from discussion and leave the room when grant is discussed.

Name	Responsibility (i.e.: Chairperson of group, owner, trustee, director etc)	Declaration of Interest	Nature of Potential Interest	Proposed Management Plan
	Editor	The Rothesay News	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Environment Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Jan Tucker (Member)	Chair	Keep Dunedin Beautiful	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Zone 5 representative	Keep New Zealand Beautiful Board	Possible conflict with development of anti-litter programme.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	<del>Vice President/Chair</del>	<del>Bowls Dunedin</del>	<del>No perceived conflict (apart from DCC leased bowling clubs)</del>	<del>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</del>
	Committee Member	Balmacewen Bowling Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Patron	Port Chalmers Senior Citizens	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer/Co-Signee	Port Chalmers Cruise Ship Volunteers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	<del>Committee Member</del>	<del>Palmerston/Waihemo A&amp;P Society</del>	<del>No conflict identified.</del>	<del>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</del>
	WHCB Representative	Vision Port Chalmers	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	<del>Member</del>	<del>Port Otago proposed mural committee</del>	<del>No conflict identified.</del>	<del>Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.</del>
	Member	Dunedin Rotary Club	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Janet Tucker Family Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Aaron Hawkins (Council Representative)	Chairperson	Dunedin Fringe Festival	Trust is recipient of DCC grants and a tenant of City Property Management Plan	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Commissioner	The Dunedin 2GP Hearings Panel - Te Paepae Kaiwawao Motuhake O Te 2GP	Duties may conflict with duties of Council Office.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	West Harbour Beautification Trust	Potential conflict - WHBT works with Parks and Reserves to co-ordinate volunteer activities.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property, Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Aaron Hawkins (Council Representative) (Continued)	Member	Creative Dunedin Partnership (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	Dunedin Refugee Steering Group (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.



Name	Responsibility (i.e.: Chairperson of group, owner, trustee, director etc)	Declaration of Interest	Nature of Potential Interest	Proposed Management Plan
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Shareholder	ThankYou Payroll	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Board Member	Otago Museum Trust Board (Council Appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council Funding	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Green party	Green Party	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	District Licensing Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Contractor	Freelance copywriting and performance contracts	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest arises. If the meeting is in confidential leave the room. Seek advice prior to the meeting.



## **CONFIRMATION OF MINUTES**

### **WEST HARBOUR COMMUNITY BOARD MEETING - 26 JUNE 2019**


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#### **RECOMMENDATIONS**

That the Board:

**Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 26 June 2019 as a correct record.

#### **Attachments**

<b>Title</b>		<b>Page</b>
<a href="#">A</a> 	Minutes of West Harbour Community Board meeting held on 26 June 2019	12

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## **West Harbour Community Board**

### **MINUTES**

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**Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 26 June 2019, commencing at 5.30 pm**

#### **PRESENT**

<b>Chairperson</b>	Steve Walker	
<b>Deputy Chairperson</b>	Trevor Johnson	
<b>Members</b>	Francisca Griffin	Cr Aaron Hawkins
	Ryan Jones	Ange McErlane
	Jan Tucker	

**IN ATTENDANCE** Kristy Rusher (Chief Legal Officer), Richard Saunders (Group Manager Transport) and Peter Brown (NZTA)

**Governance Support Officer** Jennifer Lapham

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#### **1 PUBLIC FORUM**

##### **1.1 Public Forum – Andrena Patterson (Via Phone)**

Andrena Patterson spoke to the Board regarding the Harbour Rugby Club's use of Moller Park. She advised that they are seeking the Boards support on the matter. Ms Patterson advised that Ravensdown Fertiliser had advised the Club that they could no longer use the land. She advised that the land had always been used for recreational purposes and was the only green space in the area.

In response to a question regarding the requirement from Ravensdown for a Traffic Management plan to meet Health and Safety requirements, Ms Patterson advised that the club had undertaken a survey of heavy vehicles using the road when junior games were played.

Clarification was provided to Ms Patterson that the land was zoned industrial not recreational.

Ms Patterson responded to questions relating to health and safety matters. She advised that they were seeking the boards help in supporting the campaign to retain Moller Park as a community green space.

**1.1 Public Forum - Mike Broughton**

Mr Broughton did not attend the meeting.

**1.2 Public Forum - Bill Brown**

Bill Brown advised that he had not received a response to his request for a letter of support to retain the Sims Building.

**2 APOLOGIES**

There were no apologies.

**3 CONFIRMATION OF AGENDA**

Moved (Steve Walker/Ange McErlane):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried (WHCB/2019/033)**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Jan Tucker advised that she was no longer the Vice President of Bowls Dunedin, a Committee member on the Palmerston/Waihemo AMP Society or member of the Proposed Mural Committee

Moved (Steve Walker/Trevor Johnson):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WHCB/2019/034)**

**5 CONFIRMATION OF MINUTES**

**5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 8 MAY 2019**

Moved (Steve Walker/Trevor Johnson):

That the Board:

**Confirms** the public and non-public part of the minutes of the West Harbour Community Board meeting held on 8 May 2019 be confirmed as a correct record.

**Motion carried (WHCB/2019/035)**

**PART A REPORTS**

**6 PROJECT FUND COMPLETION FORM**

In a report the Governance Support Officer advised that a completion form from Purakaunui School had been received.

Moved (Steve Walker/Ange McErlane):

That the Board:

- a) **Notes** the completion form from Purakaunui School.

**Motion carried (WHCB/2019/036)**

**7 GOVERNANCE SUPPORT OFFICER'S REPORT**

In a report the Governance Support Officer provided an update on matters of interest including:

- Project Fund
- Playground Upgrades
- Rothesay News
- Community Board Zone Meeting
- Action List

Richard Saunders, Group Manager Transport, and Peter Brown, Journey Manager – NZTA provided an update on transport matters.

Mr Brown advised that the speed limit review would go out to stake holders from comment in the first week of July, with public consultation to take place in August. It was hoped that any change to the speed limit would be in place in November. Mr Saunders advised that the Council would also be undertaking a review and a report will go to Council, but will focus on Port Chalmers only.

Mr Brown advised that negotiations were still taking place with Kiwi rail and they are now at the stage that the documents can be executed and signed.

Discussion took place on the placement of a fence by NZTA at Curles Point. Mr Brown advised that the fence had been put in place to prevent fly tipping and will be removed at the completion of the cycle way. Board members commented that they were concerned there was no consultation on the matter and that the area was used by people to watch ships and launch kayaks etc. It was also the only safe place to pull off the State Highway.

It was also noted that the pedestrian crossing are being reviewed and it is possible some will be moved.

Moved (Trevor Johnson/Ange McErlane):

That the Board:

- a) **Write** a letter to NZTA requesting that the fence at Curles Point on State Highway 88 be removed.

**Motion carried (WHCB/2019/037)**

Moved (Steve Walker/Trevor Johnson):

That the Board:

- a) **Notes** the Governance Support Officers Report;
- b) **Approves** to renew its commitment to Rothesay News advertising for the next financial year (2019/20) at a cost of \$116.70 per month.
- c) **Amends** the Action List as appropriate

**Motion carried (WHCB/2019/038)**

## **8 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY**

- a) Port Environment Liaison Committee

Ange McErlane advised that a meeting was being held after the Community Board Meeting.

- b) Ravensdown Community Liaison Group

Trevor Johnson advised that the issues had already been discussed in the meeting.

- c) Keep Dunedin Beautiful – Steve Walker

The Keep Dunedin Beautiful Awards were being held on Thursday 27 June. He commended the work of the Keep Dunedin Beautiful Co-ordinator in clearing the graffiti from the West Harbour area.

d) Communications/Facebook – Ryan Jones

Ryan Jones advised that a number of messages had been received relating to Moller Park.

e) West Harbour Beautification Trust

Steve Walker advised that they are in the process of trying to recruit new members to the Committee.

f) Policing Issues

Jan Tucker advised that she has not yet had an opportunity to catch up with the local Police Officer.

g) Vision Port Chalmers

Jan Tucker advised that the next meeting would be held the following week.

h) Access Radio

Francisca Griffin advised that the last session she had provided an update on Albertson Avenue and encouraged people to stand for the Board. She commented that the slot was now up for renewal. She had contacted the other Boards but had not had a response.

j) Community Awards

Ryan Jones that he was in the process of organising the Awards evening.

k) Albertson Avenue Beautification Project

Francisca Griffin advised that a working bee had been held on the 19 May and 50 trees had been planted.

## **9 CHAIRPERSON'S REPORT**

The Chairperson advised that he had meeting with Paul Allen regarding Civil Defence and they were currently in the process of developing pamphlets for the Board area.



**10 COUNCIL ACTIVITIES**

Cr Aaron Hawkins provided an update on Council activities including receiving a petition from members of the community relating to the noise from ships, the central city upgrade, that the Remuneration Authority agreed that childcare costs could be added to the list of expenses that can be claimed for and that Council had declared a climate emergency.

**11 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

There were no items notified.

The meeting concluded at 7.05 pm .

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**CHAIRPERSON**

## **PART A REPORTS**

### **LIBRARY ACTIVITY REPORT**

Department: Arts and Culture

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#### **EXECUTIVE SUMMARY**

- 1 This report provides a summary of the activities of the Dunedin Public Libraries during 2018/19, with a focus on the Port Chalmers Library and Service Centre.
- 2 The report provides an overview and comment on library usage for 2018/19.

#### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Library Activity Report

#### **BACKGROUND**

- 3 Not applicable

#### **DISCUSSION**

##### **Operational and Project Activities**

##### *Statistics*

- 4 Total loans for the period 1 July 2018 to 30 June 2019 were 1,218,133 representing a decrease of 20,013 loans or -1.6% compared to the same period in 2017/18. Decreased loans were recorded at the City and Mosgiel Libraries and on the Bookbuses while increased loans were recorded at the Blueskin Bay, Port Chalmers, South Dunedin and Waikouaiti Libraries.
- 5 Visitation to Libraries was relatively stable in 2018/19 with a total of 1,148,380 visits, down by 5,858 visits or -0.5% compared to 2017/18. Visitation to the Port Chalmers Library reflected this trend with an increase of 156 visits or 0.2%.
- 6 A total of 111,014 reference enquiries were received by Libraries during 2018/19 representing a decrease of 8,883 enquiries or -7.4% compared to the same period in 2017/18. Reference enquiries at the Port Chalmers Library also followed this trend with a decrease of 905 enquiries or -13.6%.

- 7 The total number of public programmes and participants at events across the Dunedin Public Libraries increased to 2,329 programmes and 53,368 participants in 2018/19, up by 389 programmes (20.1%) and 8,382 participants (18.6%). The number of events and participants at the Port Chalmers Library followed this trend with a total of 311 events (up by 57.9%) and 2,782 participants (up by 115.5%).
- 8 All Dunedin Public Libraries provide free access to the Internet through a partnership with the Aotearoa People's Network Kaharoa (APNK) using computers in libraries and wifi. In addition to APNK, four libraries (City, Mosgiel, Port Chalmers and South Dunedin) are GigCity Wifi Hotspots. Due to a change in provider, statistics are not available for the APNK wifi network, but for the GigCity wifi, there was an increase of 14.4% in total wifi sessions to a total of 2,540,043 for 2018/19, despite a decrease in the number of active users by 3.5%. The number of GigWifi sessions at the Port Chalmers Library increased to a total of 269,979 in 2018/19 (up by 20.9%).

#### *Service Centre*

- 9 Usage of the Port Chalmers Service Centre increased in 2018/19 to a total of 1,418 transactions, up by 25 transactions or 1.8%, with animal registrations, rubbish bag sales, parking ticket payments and rates being the busiest areas of activity.

#### *Citywide Activities*

##### *Fine Free for Children Trial*

- 10 From 1 July 2019, the Dunedin Public Libraries will be trialling 'Fine Free' for child and youth members of the library. While there are already no overdue or holds charges for children, the trial will evaluate the removal of \$2.50 per item account fee on items borrowed by children and then returned after an account has been sent. These charges represent a significant financial barrier and disincentive for some families. The replacement cost and associated charges will still apply for items not returned, lost or damaged. The anticipated reduction in revenue from the waiver of the \$2.50 account fee will be offset by cost reductions achieved by debt follow up process efficiencies.

##### *Babytime Sessions Commence in City Library*

- 11 A new literacy-based programme for babies was launched in the City Library. The Babytime programme is a 30-minute introduction to storytime for children under two and their caregivers where a librarian will share stories, music, finger plays and nursery rhymes to promote early literacy with activities and strategies that can be used at home. The community response to initial sessions has been very positive.

##### *Around the World in Eighty Tales*

- 12 The *Around the World in Eighty Tales* storytelling festival has grown in popularity and has now become an annual event with storytelling in Burundi, Hindi, French, German, Italian, Turkish, Nepalese, NZSL, te Reo Māori and Portuguese in the City Library on 30 March 2019. The festival has become a family day with stories suitable for all ages. All stories were retold in English. The festival this year also included performances by Kadodo West African drummers, dancers from India and Kiribati, Rudolph Steiner's puppetry, and Braille stories by That Blind Woman, Julie Woods.

*2018 National Poetry Day*

- 13 National Poetry Day was celebrated on 24 August 2018 with an evening event featuring Owen Marshall and Graeme Sydney which was attended by a total of 252 people.

*Manjushri Sand Mandala*

- 14 During April 2019, Geshe from the Dhargyey Buddhist Centre in Dunedin were in the City Library on a daily basis to create a beautiful Manjushri sand mandala, to speak to members of the public on its philosophical importance, and to support an educational programme by Libraries staff for a total of 240 students from eight schools across the city over a three week period, in addition to approximately 100 people who attended the commencement and dissolution ceremonies.

*2018 New Zealand International Science Festival*

- 15 The Dunedin City Library and the South Dunedin Community Pop Up were key venues for the 2018 New Zealand International Science Festival held in Dunedin from 6-15 July 2018, with a total of 1,054 participants at library venues.

*Voices and Votes: A Tribute to Women's Suffrage*

- 16 An exhibition titled *Voices and Votes* paying tribute to 125 years of New Zealand women's suffrage was launched in August 2018. The exhibition showcases early women writers and other creative women of the times to complement the story of the women's suffrage movement.

*2019 UNESCO Dunedin City of Literature Robert Burns Poetry Competition*

- 17 The prize winners of the 2019 Robert Burns Poetry Competition were announced on 25 January 2019, with a total of 66 entries across all three sections (Published Poet, Unpublished Poet and Youth Poet). There was a dramatic increase in the number of entries in the Youth Poet Section to a total of 36, resulting from a series of workshops conducted by two Dunedin poets with secondary schools on Burns work and writing in Scots.

*2018/19 City of Readers Programme*

- 18 The 2018/19 Dunedin City of Literature Summer Reading Programme on the theme of City of Readers concluded in February 2019 with a total of 733 registrations for the programme, up from 498 registrations for the 2017/18 Summer Reading Programme.

*Port Chalmers Library Activities*

- 19 The Port Chalmers Library offers a broad range of regular public programmes including Pre-School Storytime sessions, Children's Book Club, Book Share group, Lego Club, Children's Chess Club, Nautical Knitters and Justice of the Peace sessions.
- 20 In addition to its regular public programmes, the Port Chalmers Library offered a range of one-off programmes including J & K Rolling on 14 March 2019 featuring Dunedin poets Jenny Powell and Kay McKenzie Cooke; Celebration of the recently published book Tony Williams Goldsmith on 29 November 2018; Workshop for junior writers hosted by Ella West on 3 October 2018 and a talk by Kate Fitzharris titled the *Library of Things* on her 2018 ceramics residency in Wanganui in 2018 .

### *Mobile Libraries*

#### *Mobile Library Review Implementation*

- 21 A project to refresh the mobile library service offered by the Dunedin Public Libraries is in progress with plans to replace the current two bus style vehicles, now over 28 years old and requiring increased maintenance, with one bus style vehicle and a smaller van style vehicle, as well as revamping the service timetable. The Council has applied to the Energy Efficiency and Conservation Authority (EECA) for a grant to enable both vehicles to be fully electric, in alignment with Council's sustainability agenda and will learn the outcome of this funding application on 31 July 2019. It is anticipated that the new timetable and vehicles will be in place by the first quarter of 2020.

#### *Hunt for the Wilderbus*

- 22 In January 2019, a special one-week programme titled 'Hunt for the Wilderbus' was conducted where the Bookbus was parked in a different holiday destination for the whole day. Destinations included outside the Otago Museum, outside Toitu Otago Settlers Museum, at Brighton, Macandrew Bay, Marlow Park and at the Gardens in North Dunedin. Over the six days, more than 1,700 people visited the Bookbus at its various locations. The objective of the week-long programme was to promote the Bookbus service and explore the community response to the Bookbus attending special events and programmes.

### *Library Buildings*

#### *Mosgiel Library Re-Roofing Project*

- 23 A project to replace the roof and improve the thermal stability of the Mosgiel Library commenced in June with anticipated completion by December 2019. Then project will involve the construction of a new roof over the top of the existing structure with the replacement of some skylights and the installation of insulation and heat pumps to stabilise temperatures during winter and summer. Associated with this project, the installation of exterior lighting for the Library car park is being investigated.

#### *South Dunedin Library and Community Complex*

- 24 The South Dunedin Library and Community Complex project has progressed significantly in 2018/19 with Council securing a site for the development in March 2019. Purchased for \$4.75M, the 4,581m<sup>2</sup> property (land and buildings) on the corner of King Edward Street and Macandrew Road has good carparking, is close to bus services, is earthquake strengthened and provides a street frontage on King Edward Street. It is planned to use existing buildings on about 1,200m<sup>2</sup> of the site for the library and community complex and retain the tenants in the remainder of the building. A budget of \$5.25 million was provided in 10 year plan and additional funding to complete the project will be considered in the 2020/21 Annual Plan process. Work is underway on a preliminary design concept with \$1M allocated for design, planning and initial work in in 2019/20.

#### *Library Facilities Upgrade Projects*

- 25 In addition to its involvement in the South Dunedin Library and Community Complex and the Mosgiel Library Re-Roofing Projects, the Council Property Services department is coordinating a number of maintenance projects to improve the City Library. A major maintenance project to

seal all roof and balcony areas while also repairing damaged areas on the concrete exterior in progress with anticipated completion by August 2019.

- 26 In addition, projects to ensure compliance with building consent and disability access will be undertaken. Simultaneously, a project to upgrade the three lifts in the City Library building is in progress, with anticipated completion by December 2019.
- 27 Planning is also underway to identify the priorities and key areas of focus for a refurbishment within the City Library in 2020/21, with funding of \$1.9M in the Annual Plan. It is planned to develop a functional brief for this refurbishment by December 2019 to enable more detailed project planning before 2020/21.

## OPTIONS

- 28 There are no options as this report is for information only.

## NEXT STEPS

- 29 There are no next steps as this report is for information only.

## Signatories

Author:	Bernie Hawke - Library Services Manager
Authoriser:	Simon Pickford - General Manager Community Services

## Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Library and Service Centre Statistics - Activity Report	25

## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision promotes the cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The information in this report supports the Social Wellbeing Strategy by the role of libraries in promoting 'Connected People' and 'Vibrant and Cohesive Communities'; the Economic Development Strategy by providing library resources and services that support 'Business Vitality' and 'Alliances for Innovation' as well as providing the library collection resources and public programmes that support the Arts and Culture Strategy.

### ***Māori Impact Statement***

There are no known impacts for tangata whenua.

### ***Sustainability***

There are no implications for sustainability

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no LTP, Annual Plan of Financial Strategy implications

### ***Financial considerations***

There are no financial implications

### ***Significance***

The matters raised in this report are considered low significance in terms of the Council's Significance and Engagement Policy

### ***Engagement – external***

There has been no external engagement

### ***Engagement - internal***

There has been no internal engagement

### ***Risks: Legal / Health and Safety etc.***

There are no identified legal or health and safety risks

### ***Conflict of Interest***

There are no known conflicts of interest

## **SUMMARY OF CONSIDERATIONS**

### ***Community Boards***

The purpose of this report is to provide information to the Community Board



**ATTACHMENT A: LIBRARY AND SERVICE CENTRE ACTIVITY**
**LIBRARY USAGE INDICATORS – 1 July 2018 to 30 June 2019**

	2017/18	2018/19	Change	% Change
<b>Blueskin Bay</b>				
Issues	22,759	25,223	2,464	10.8%
Reference Enquiries	3,765	4,779	1,014	26.9%
Visitors	30,431	34,803	4,372	14.4%
Events - Programmes	236	296	60	25.4%
Events - Participants	2,197	2,798	601	27.4%
<b>Bookbus</b>				
Issues	93,066	85,462	-7,604	-8.2%
Reference Enquiries	20,462	20,583	121	0.6%
Visitors	67,517	61,494	-6,023	-8.9%
Events - Programmes	7	8	1	14.3%
Events - Participants	1,181	2,896	1,715	145.2%
<b>City Library</b>				
Issues	755,658	738,990	-16,668	-2.2%
Reference Enquiries	70,213	61,735	-8,478	-12.1%
Visitors	783,622	782,994	-628	-0.1%
Events - Programmes	747	769	22	2.9%
Events - Participants	30,728	30,927	199	0.6%
Gig Wifi - Active Users	163,173	148,889	-14,284	-8.8%
Gig Wifi - Sessions	1,527,909	1,688,109	160,200	10.5%
<b>Mosgiel</b>				
Issues	206,675	201,198	-5,477	-2.7%
Reference Enquiries	10,574	8,979	-1,595	-15.1%
Visitors	143,990	146,009	2,019	1.4%
Events - Programmes	381	420	39	10.2%
Events - Participants	6,589	8,264	1,675	25.4%
Gig Wifi - Active Users	44,123	43,458	-665	-1.5%
Gig Wifi - Sessions	422,459	523,948	101,489	24.0%
<b>Port Chalmers</b>				
Issues	59,849	60,458	609	1.0%
Reference Enquiries	6,667	5,762	-905	-13.6%
Visitors	65,886	66,042	156	0.2%
Events - Programmes	197	311	114	57.9%
Events - Participants	1,291	2,782	1,491	115.5%
Gig Wifi - Active Users	37,925	42,284	4,359	11.5%
Gig Wifi - Sessions	223,363	269,979	46,616	20.9%

	2017/18	2018/19	Change	% Change
<b>South Dunedin</b>				
Issues	8,639	16,156	7,517	87.0%
Reference Enquiries	3,991	4,815	824	20.6%
Visitors	31,659	26,326	-5,333	-16.8%
Events - Programmes	115	214	99	86.1%
Events - Participants	753	3,051	2,298	305.2%
Gig Wifi - Active Users	10,814	12,396	1,582	14.6%
Gig Wifi - Sessions	52,705	58,007	5,302	10.1%
<b>Waikouaiti</b>				
Issues	37,449	38,683	1,234	3.3%
Reference Enquiries	2,450	2,302	-148	-6.0%
Visitors	31,133	30,712	-421	-1.4%
Events - Programmes	257	311	54	21.0%
Events - Participants	2,247	2,650	403	17.9%
<b>Dunedin Public Libraries</b>				
Issues #	1,238,126	1,218,113	-20,013	-1.6%
Reference Enquiries	119,897	111,014	-8,883	-7.4%
Visitors	1,154,238	1,148,380	-5,858	-0.5%
Events - Programmes	1,940	2,329	389	20.1%
Events - Participants	44,986	53,368	8,382	18.6%
Gig Wifi - Active Users	256,035	247,027	-9,008	-3.5%
Gig Wifi - Sessions	2,226,436	2,540,043	313,607	14.1%

# Includes eBook & eAudio loans not recorded elsewhere

**PORT CHALMERS SERVICE CENTRE ACTIVITY - 1 July 2018 to 30 June 2019**

	<i>2017/18</i>	<i>2018/19</i>	<i>Change</i>
10 Litre Bokashi Bucket	0	1	1
15 Litre Bokashi Bucket	3	4	1
Animal Registration	178	179	1
Blue Bins	23	23	0
Compost Zing	11	16	5
Debtors Receipt	19	19	0
Dog Kennel Licences	5	4	-1
Dog Registration Selected Owner Policy Visit	3	2	-1
Impounded Dogs	0	2	2
Large Rubbish Bags	270	297	27
LIM Residential	1	0	-1
Parking Tickets	102	95	-7
Rates	526	507	-19
Refuse PC Tip Revenue Commercial	0	2	2
Rolf Room	37	53	16
Sale of Pooh Bags	5	3	-2
Small Rubbish Bags	191	196	5
Water Rates	14	11	-3
Yellow Bins	5	4	-1
	<b>1393</b>	<b>1418</b>	<b>25</b>

## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report is to inform the West Harbour Community Board of activities relevant to the Board area including:
  - Project Fund
  - Action List

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officers Report;
- b) **Amends** the Action List as appropriate

### Project Fund

- 2 \$10,000 is available in the Project Fund for the 2019/20 financial year.

### Action List

- 3 An update on outstanding matters is provided in

### Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

### Attachments

Title		Page
<a href="#">A</a>	Action List	31

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution to the Strategic Framework

***Māori Impact Statement***

There are no known impacts for tangata whenua.

***Sustainability***

There are no implications for sustainability

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications

***Financial considerations***

There are no financial implications

***Significance***

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

There has been no external engagement

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***

There are no risks.

***Conflict of Interest***

There is no known conflict of interest

## **SUMMARY OF CONSIDERATIONS**

### ***Community Boards***

There are no implications for Community Boards except to provide information on activities in or relevant to the Board area.

**WEST HARBOUR COMMUNITY BOARD ACTION LIST**  
**21 August 2019**

Topic	Date of Meeting/ Resolution	Action Requested	Department Update	Department	Status
Aramoana Wharf - restoration		Staff to investigate the proposal from the Aramoana League  <b>March 2019</b> What are the conditions of access and environmental concessions	January 2019 – Parks trying to coordinate a meeting with all parties – DCC Planning, DoC, ORC and Trust to ensure steps and pathway is correct. This will then allow Trust to move forward with an agreed workplan  <b>May 2019</b> A meeting has been scheduled for late May  <b>June 2019</b> May meeting was rescheduled to 26 June 2019 at the request of the Aramoana Wharf Trust.	Parks and Recreation	Ongoing
Vegetation Ravensbourne			January 2019 –. The Parks Maintenance Team Leader (Aidan Batrick) is willing to arrange a time to meet relevant Board Members  <b>May 2019</b> It has been established that the vegetation is on private land. Letters will be sent as required.  <b>June 2019</b>	Parks and Recreation	Ongoing

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West Harbour Community Board Action List – 21 August 2019

**WEST HARBOUR COMMUNITY BOARD ACTION LIST**  
**21 August 2019**

Topic	Date of Meeting/ Resolution	Action Requested	Department Update	Department	Status
<b>Drainage Issue</b>  Drain at Back of Bowling Club  Drainage at 61 Wickliffe Terrace  Harrington Street	14 March 2018		May 2018  This and the Bowling Club issue are linked. Draft report completed. Significant pipe renewal work required. Physical works to be programmed but unlikely to commence in 2018/19. Minor works being carried out by Transport on Harrington St in July should alleviate the problem in the interim.  August 2018  Investigation completed. Significant physical works required (\$950k). Work programmed for 2018/19 subject to approval of additional funding.  <b>May 2019</b>  An engineering consultant has been engaged to develop a design that alleviates flooding in the area. To date, a topographical and drone survey has been completed and the consultant continues to advance the initial phases of the design. The development of the design is challenging due to several factors	3 Waters	

West Harbour Community Board Action List – 21 August 2019

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**WEST HARBOUR COMMUNITY BOARD ACTION LIST**  
**21 August 2019**

Topic	Date of Meeting/ Resolution	Action Requested	Department Update	Department	Status
			including multiple stakeholders, constrictions due to existing buildings and sloping land and the requirements of a new ocean outfall. On the basis that all goes well, we are targeting a design completion date of around August 2019. A resource consent will be required for the new outfall.		
Fencing on SH 88	9 March 2016 Item 12 (h)	Improvement of fencing	<p>4 October 2017 This is being undertaken in conjunction with the cycleways and road safety project.</p> <p>Awaiting decision on cycleway network.</p> <p><b>May 2019</b></p> <p>Awaiting tender process for project.</p> <p><b>June 2019</b></p> <p>In anticipation of the SH88 tender staff have met NZTA to confirm the locations for replacement fencing. This will form part of the contract.</p>	Transport	Ongoing
State Highway 88	14 March 2018	Road at Ravensbourne is dangerous due to uneven	This has been passed on to NZTA to action. Initial work has been carried out.	Transport	Ongoing

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West Harbour Community Board Action List – 21 August 2019

**WEST HARBOUR COMMUNITY BOARD ACTION LIST**  
**21 August 2019**

Topic	Date of Meeting/ Resolution	Action Requested	Department Update	Department	Status
		surface. Seek Staff and NZTA to attend next meeting <b>January 2019</b> Slumping is occurring again. Still a problem in several areas.	<b>March 2019</b> NZTA to provide an update		
Level Crossing	14 March 2018	The signals at the level crossing do not start going until train is at the crossing. The is a safety issue, is there any regulation that can be actioned.  <b>March 2019</b> Chairperson to write to Minister of Transport expressing concern no response has been received regarding this safety issue.	This matter was raised with the South Island Manager and an initial response was emailed to the Chair. A further follow up will be undertaken by Kiwirail and any additional updates will be provided to the board.  <b>March 2019</b> Chairperson has written to the Minister for Transport.  <b>May 2019</b> Letter has been received from the Minister of Transport – refer to GSO report.	Transport	Group Manager Transport
Wickliffe Terrace Footpath	11 July 2018	Footpath between Currie Street and Mary Street (Bernicia Street – Laing Street) needs repaired in time for the cruise ship season as passengers use this footpath to do the Peninsula Beach Walk	<b>March 2019:</b> Maintenance inspected the path and it is generally fine (apart from it looking a bit tired). There are no safety concerns with it from a technical perspective. It has been agreed that it stay in the normal process of being validated and then prioritised with all the other footpaths as to when it will be renewed.	Transport	

**WEST HARBOUR COMMUNITY BOARD ACTION LIST**  
**21 August 2019**

Topic	Date of Meeting/ Resolution	Action Requested	Department Update	Department	Status
Sawyers Bay Footpath	30 January 2019	<ul style="list-style-type: none"> <li>Rusty wire on Corner of Station Road is dangerous</li> <li>Vehicles are parked half on the footpath</li> <li>Shrubs and overhanging trees</li> <li>Speeding is an issue</li> <li>Speed limit on station Road should be reduced</li> </ul>	<p><b>May 2019</b></p> <p>Speeds on Station Road – the NZTA Risk management tool is only showing Mean Operating Speeds as 35-39km/h for this section of the road. A new speed survey can however be done to verify and then determine the 85<sup>th</sup> percentile speeds.</p> <p>Speeding issue – Safety engineers would like to know where else around there speeding is an issue, so they know what locations to look into.</p> <p>Shrubs overhanging – the team follow up on specific complaints of overhanging trees/shrubs from private properties. If a more specific location is provided, someone can go and check these areas out.</p> <p><b>June 2019</b></p> <p>The wire fence is on State Highway 88, this has been passed on to NZTA.</p>	Transport /Parks and Recreation	
Sims Building		<p>Community Engagement regarding the future of the Building.</p> <p><b>January 2019</b></p>	<p><b>August 2019</b></p> <p>The Group Manager Property Services advises that the feasibility report from WSP Opus has now been received. Staff are reviewing</p>	Property	

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West Harbour Community Board Action List – 21 August 2019

**WEST HARBOUR COMMUNITY BOARD ACTION LIST**  
**21 August 2019**

Topic	Date of Meeting/ Resolution	Action Requested	Department Update	Department	Status
		<p>Board would like an update for the March Meeting</p> <p><b>May 2019</b></p> <p>Request that the City Property Manager attend the June meeting to provide an update and in particular comment on the deterioration, if any, of the building.</p>	<p>the report and will make a recommendation to Council in due course. At this stage a viable option for the use of the has not been identified. There is no funding allocated in the budget.</p> <p>Staff will also meet with the newly formed action group to discuss their plans.</p>		
Renewal of Careys Bay Watermain	26 June 2019	Update on action taken to ensure supply of water at Careys Bay		3 Waters	<p>Refer to <a href="https://www.odt.co.nz/news/dunedin/careys-bay-water-fix-moves-list">https://www.odt.co.nz/news/dunedin/careys-bay-water-fix-moves-list</a></p> <p>3 Waters is currently preparing a report for Senior Management outlining the long-term plan for renewal of the Carey's Bay water and wastewater assets. Condition assessment of the wastewater network will be undertaken through CCTV by City Care. This will inform decision making about the renewals in the area as the wastewater network in tandem with any watermain renewals.</p>

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West Harbour Community Board Action List – 21 August 2019

**WEST HARBOUR COMMUNITY BOARD ACTION LIST**  
**21 August 2019**

Topic	Date of Meeting/ Resolution	Action Requested	Department Update	Department	Status
					A renewal of the worst affected section of watermain along Macandrew Road (outside the Carey's Bay Hotel) is being reviewed.

Reviews					
Gorse on Private Land	9 March 2016 Item 8	Removal of gorse  Write to land owners requesting them to remove the gorse due to the risk to other properties.  <b>March 2019</b> Group Manager Customer and Reg Services to discuss issue with Trevor Johnson	23 August 2018 The Group Manager Customer and Regulatory Services has referred the matter to the Fire and Emergency NZ for them to follow up. They will do an assessment of the property and follow up.	Group Manager Customer and Regulatory Services	Ongoing
Public Toilet – St Leonards	11 July 2018	Request for Public toilet near the northern end of the West Harbour walking/cycling track and Burkes St Leonards Boating Club	October 2018: Parks have the development of a Toilet Asset Management Plan as a priority work project for 2018/19. Once this is completed, all requests for new toilets and / or upgrade of existing toilets will be prioritised as per the plan	Parks and Recreation	

**WEST HARBOUR COMMUNITY BOARD ACTION LIST**  
**21 August 2019**

Harbour Rugby Club - Moller Park	26 June 2019	To be updated as required.		Parks and Recreation	
Dog Park		Offer for the establishment of a Dog Park. Looking for suitable site in the West Harbour Area.	<b>May 2019</b> Site visits have been undertaken. Issues include suitable land and suitable vehicle access therefore there are no suitable areas to be used as a dog park at this time.  <b>June 2019</b> Parks will come back to the Community Board when an appropriate site has been identified.	Parks and Recreation	
Speed Limits Te Ngaru	29 August 2018	Seeking an update	<b>March 2019:</b> consultation letters are to be delivered this month to residents of Te Ngaru and Aramoana.  Construction/installation of speed humps is planned for late March/early April.  <b>May 2019</b> Speed humps have not yet been installed as the Safety team are still waiting on delivery of a few of the rubber speed humps.  <b>June 2019</b> Speed humps are installed and staff will monitor the change and seek community feedback.	Transport	

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West Harbour Community Board Action List – 21 August 2019

**WEST HARBOUR COMMUNITY BOARD ACTION LIST**  
**21 August 2019**

<b>Completed</b>					

## PROJECT FUND COMPLETION FORM

Department: Civic

### EXECUTIVE SUMMARY

- 1 A completion form has been received from Purakaunui Amenities Society Inc.

### RECOMMENDATIONS

That the Board:

- a) **Notes** the completion form from Purakaunui Amenities Society Inc.

### Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

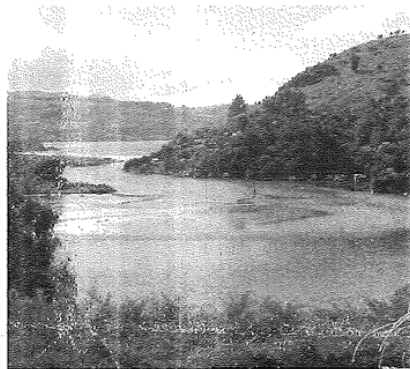
### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Project Completion Form - Purakaunui Amenities Society Inc	41



Purakaunui Amenities Society Inc,  
C/o Jude Newton,  
29 Hill Street,  
Purakaunui RD1,  
Port Chalmers 9081.

Email: jubey1949@gmail.com  
Phone: 03 482 1014



23rd July 2019

West Harbour Community Board

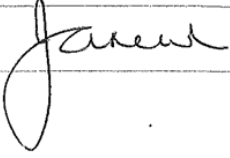
Dear Sir/Madam

The Society would like to thank you for your contribution towards funding for the community Defibrillator. This has now been put on the garage wall in an outside housing and is registered with St John.

Kind regards

  
Jude Newton  
(President)

<b>West Harbour Community Board</b>									
<b>Funding Assistance Project Completion Form</b>									
<p>Please complete and return this form within three months of the project's completion. Return completed form to:</p> <p>The Governance Support Officer West Harbour Community Board Dunedin City Council PO Box 5045 Dunedin 9058</p> <p>or email <a href="mailto:governance.support@dcc.govt.nz">governance.support@dcc.govt.nz</a></p>									
Name of recipient organisation	Purakauunui Amenities Soc Inc.								
Contact person	Jude Newton								
Phone Landline	4821014								
Cell	0276734630								
Email	jvbey1949@gmail.com								
Date of grant									
Project name	Installation of AED in Purakauunui								
Project completion date	22nd July 2019								
Actual project cost (Please include detailed breakdown of expenditure)	<table> <tbody> <tr> <td>AED locked box</td> <td>\$ 390.40</td> </tr> <tr> <td>FRX Defibrillator</td> <td>2995.00</td> </tr> <tr> <td>GST</td> <td>507.81</td> </tr> <tr> <td><b>total cost</b></td> <td><b>\$ 3893.21</b></td> </tr> </tbody> </table>	AED locked box	\$ 390.40	FRX Defibrillator	2995.00	GST	507.81	<b>total cost</b>	<b>\$ 3893.21</b>
AED locked box	\$ 390.40								
FRX Defibrillator	2995.00								
GST	507.81								
<b>total cost</b>	<b>\$ 3893.21</b>								

Comments	It is great after so long to get this up & running. We also have insured it.
Signature	

---

## **BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY**

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- a) Port Environment Liaison Committee – Ange McErlane
- b) Ravensdown Community Liaison Group – Trevor Johnson
- c) Keep Dunedin Beautiful – Steve Walker
- d) Communications/Facebook – Ryan Jones
- e) West Harbour Beautification Trust – Steve Walker
- f) Policing Issues – Jan Tucker
- g) Vision Port Chalmers – Jan Tucker
- h) Access Radio – Francisca Griffin
- j) Community Awards – Ryan Jones
- k) Albertson Avenue Beautification Project – Francisca Griffin

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## **CHAIRPERSON'S REPORT**

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The Chairperson will provide an update on matters of interest.

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## **COUNCIL ACTIVITIES**

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Cr Aaron Hawkins will provide an update on matters of interest.

## **ACKNOWLEDGEMENT OF RETIRING MEMBERS**

Department: Civic

- 1 In acknowledgement of retiring members Ryan Jones and Steve Walker.

### **RECOMMENDATIONS**

That the Board:

- a) **Records** its sincere thanks to Ryan Jones for the loyal and conscientious service given to the City of Dunedin as a member of the West Harbour Community Board for the 3 year period 2016 to 2019.
- b) **Extends** sincere its appreciation for the services rendered and every good wish for the future.
- c) **Records** its sincere thanks to Steve Walker for the loyal and conscientious service given to the City of Dunedin as a member of the West Harbour Community Board for the 12 year period 2007 to 2019.
- d) **Extends** sincere its appreciation for the services rendered and every good wish for the future.

### **Signatories**

Authoriser:	Jenny Lapham - Governance Support Officer
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### **Attachments**

There are no attachments for this report.