

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Grants Subcommittee will be held on:

Date: Wednesday 2 October 2019
Time: 9.00 am
Venue: Edinburgh Room, Municipal Chambers, The Octagon, Dunedin

Sue Bidrose
Chief Executive Officer

Grants Subcommittee
Place-Based Community
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr Aaron Hawkins	
Deputy Chairperson	Cr Andrew Whiley	
Members	Carolyn Campbell	Amanda Dyer
	Cr Christine Garey	Cr Marie Laufiso
	Hannah Molloy	Lois Scott
	Desiree Williams	
Senior Officer	Joy Gunn, Manager Community Development and Events	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 APOLOGIES

At the close of the agenda no apologies had been received.

2 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Committee:

- a) **Notes/Amends** if necessary the Elected or Independent Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected or Independent Members' Interests.

Attachments

	Title	Page
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Grants Subcommittee - Register of Interest - current as at September 2019				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Aaron Hawkins	Chairperson	Dunedin Fringe Festival	Trust is recipient of DCC grants and a tenant of City Property Management Plan	Withdraw for all Dunedin Fringe Festival Trust and DCC discussions involving this relationship.
	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Owner	Residential Property Owner - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Creative Dunedin Partnership (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Governance and Strategy Advisory Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-Chair	Young Elected Members' Committee	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Refugee Steering Group (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitū Otago Settlers Museum Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council Appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Contractor	Freelance copywriting and performance contracts	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Board Member	New Zealand Professional Golfers Assn	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Spokes Person	Pro Gas Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteering Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Marie Laufiso	Trustee	Ivala Laufiso Family Trust – Property ownership, Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Mental Health Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Trustee	Brockville Community Support Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Age Concern (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Social Well-Being Advisory Group (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Secretary	Pacifica Incorporated	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Secretary	Arai Te Uru Marae Council	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Committee member	Dunedin Multi-Ethnic Council	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Christine Garey	Owner	Residential Property Ownership - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Submitter	ZGP	Interest as submitter may conflict with Council responsibilities.	Withdraw from discussion and leave the table. If in confidential leave the room.
	Shareholder	G.T. Gillies Group Limited	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Edinburgh Sister City Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Theomin Gallery Management Committee (Council Appointment)	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
Desiree Williams	Chief Executive	Malcam Charitable Trust	Duties to Trust may conflict with duties as grants subcommittee member.	If appropriate would withdraw from discussion and leave the table. If the meeting is in confidential, leave the room.
	Trustee	Trades Trust	No conflict identified.	Seek advise prior to the meeting.
	Mediator	Dunedin Community Mediation	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Te Hou Ora Whana Services	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Supervising Solicitor	Ngai Tahu Maori Law Centre	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puaka Matariki Festival	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Amanda Dyer	Employee	Sport Otago	Duties to employer may conflict with duties as grants subcommittee member.	If appropriate would withdraw from discussion and leave the table. If the meeting is in confidential, leave the room.
	Member	Roslyn Bowling Club	No conflict identified.	Seek advise prior to the meeting.
	Member	West Taieri Ladies Hockey Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	Hill City - University Athletic Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Summer member	St Clair Golf Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisory Committee member	Otago Polytechnic School of Sport and Adventure	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family member involved	John McGlashan College and Kaikorai Primary School	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family member involved	Roslyn Wakari AFC	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family member involved	Ngai Tahu	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Hannah Molloy	Employee	Otago Museum	Duties to Trust may conflict with duties as a grants subcommittee member	Withdraw from discussion and leave the table. If in confidential leave the room.
	Family member involved/home is emergency evacuation place	Abbeyfield		Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Stage South Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fringe Arts Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Writer	Theatreview	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Lois Scott	Employee	Otago Neighbourhood Support Charitable Trust	Duties to organisation may conflict with duties as grants subcommittee member.	Withdraw from discussion and leave the table. If in confidential leave the room.
	Member	East Taieri Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater Green Island Community Network	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	North East Valley Community Development Project	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Ex Staff Member	The Malcam Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Carolyn Campbell	Member	Kati Huirapa Runaka Ki Puketeraki	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Runanga o Otakou	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer Advisor	Dunedin Budget Advisory Service	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	100 Trees Project	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	Grey Power Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Kati Huirapa Runaka Ki Puketeraki Representative	Te Roopu Kaitiaki I Arai Te Uru	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee member	Te Roopu Weka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Ngai Tahu Representative	Taonga Species Weka Recovery Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Affiliate, Trustee Shareholder	Habitat for Humanity, Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Volunteer	Regent Theatre Trust of Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Combined Otago Runanga Representative	Hocken Collections Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Kati Huirapa Runaka Ki Puketeraki Representative on Committee	Predator Free Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

PART A REPORTS

2018-19 PLACED BASED COMMUNITY GRANTS REPORT

Department: Events and Community Development

EXECUTIVE SUMMARY

- 1 This report provides a summary of grants allocated in the 2018-19 year to seven Place Based Community Groups (PBCGs). The Grants Subcommittee is asked to consider the information provided and to make a decision as to whether grant funding not yet utilised by one group can be retained for community activity in the 2019-20 year.

RECOMMENDATIONS

That the Committee:

- a) **Decides** the portion of the 2018 grant not yet utilised by the Caversham Valley group can be retained by them for place based community activity in the 2019-20 year, or whether some / all of this grant should be returned for re-allocation to other groups.

BACKGROUND

- 2 The Place-Based Community Grants scheme was established as part of the Council's 10 Year Plan in July 2018. The grant scheme is additional to existing Community Grants and was created to invest in place-based groups with an overall goal of establishing thriving and connected communities across Dunedin. It recognises the value of place-based groups generating solutions to local issues in line with the DCC's strategic city framework.
- 3 The Place-Based Community Grant Scheme is an annual grant process available for three years (2018 – 2021). Seven Place Based Community Groups (PBCGs) received funding in the first year; North East Valley (the Valley Project), South Dunedin Community Network, Caversham Valley Group, Blueskin Resilient Communities Trust (BRCT), Saddle Hill Foundation Trust partnering with Neighbourhood Support (Mosgiel), Progress of Waikouaiti (POWA) and Greater Green Island Community Network (GGICN).
- 4 North East Valley (the Valley Project) and Saddle Hill Foundation Trust (Mosgiel) were successful in applying for multi-year funding in 2018-2019, meaning they are eligible to receive the level of funding allocated for 2019 and 2020 should the Grants Subcommittee confirm this. The maximum amount these two groups are able to receive in this round (pending their accountability report being satisfactory) is the same amount they received the previous year.

- 5 A Community Advisor within the Community Development and Events team has been meeting regularly with Place-Based Community Groups across the city; including those allocated grants in 2018, emerging groups and those which didn't apply.

DISCUSSION

- 6 Community development work is long-term and relationships / engagement with community can take considerable time and activity.
- 7 The table below sets out the position of each group allocated grants in 2018 (as at June 30 2019). Staff anticipated that by 30 June 2019, around 50 - 60% of DCC grant funding would have been spent by groups. Three groups had spent close to this; North East Valley, BRCT and POWA. It is acknowledged that new groups (Mosgiel and South Dunedin) spent less and this was expected due to them getting established. Both groups had to recruit staff.
- 8 The Caversham Valley group had not spent any grant funding by 30 June. It is comprised of volunteers and does not have a paid worker. The group has requested to retain this funding for 2019-20 so that it can continue its projects. It has not applied for a further Place-Based Community Grant in 2019-20.

Place-Based Community Group	DCC Grant 2018/2019	Estimated amount of DCC funding spent Oct 2018 – June 2019	Estimated grant remaining at 30 June 2019	What does the PBC Group plan to do next?
North East valley (NEV Project)	\$55,0000	\$29,095 (52.9%)	\$14,800 (47.1%)	<p>The group intends to review strategic plans and methods for community engagement and include this in their next community action plan.</p> <p>Continue support to the community and provide resourcing and facilitation solutions as required by the community.</p>

Blueskin Resilient Communities Trust (BRCT)	\$31, 406	\$18, 171.11 (57.4%)	\$13, 485.89 (42.6%)	<p>Continue to pursue community resilience and engagement and community-based projects.</p> <p>Mihiwaka Walking Track – continue planning with stakeholders with a view to track work starting in the new year.</p> <p>Continue to engage widely community via social media, but also directly via office and at events with plans for a ‘connections’ event to draw together community groups, artists and professionals working on waterways and eco system health.</p> <p>Continue advocating for their community locally, nationally and internationally.</p> <p>Exploring alternative options for home emergency water storage in consultation with local authorities and launching ‘Our place, Our People’ Facebook campaign.</p>
South Dunedin Community Network	\$64, 715	\$20, 384.91(68.5%)	\$44, 329.09 (32.6%)	<p>Plan to stabilise the employment of both community development workers.</p> <p>Continue conversations with groups that are not accessible for traditional community consultation such as e.g. young people, Maori, Pasifika, people with disabilities, older people etc.</p> <p>Continuation of the bi annual South Dunedin Community Hui</p> <p>Further connecting people to services and clubs to further engage people with their community.</p> <p>Training community members in communication and facilitation skills.</p>
Caversham Valley Group	\$22, 274	\$22, 274 (0%)	\$22, 274 (100%)	<p>Continue on with projects (some have altered course), investigate new opportunities presented to group and to see these projects to fruition in the near future.</p> <p>Caversham Reserve – continue work with the DCC Parks & Reserves on stage 3 of the plan.</p>

				<p>Caversham communication – through the publication of the community newsletter.</p> <p>Community Event – advance plans to host the “weaving” event at Kew Park in late spring/early summer. Use the completion of stages at Caversham Reserve as a good time to invite community residents to come along.</p> <p>Community Survey – increase the number of bumping points to host survey questions and gain feedback from the community.</p>
Saddle Hill Foundation Trust partnering with Neighbourhood Support.	\$34, 605	\$26, 403 (76.3%)	\$8, 202 (23.7%)	<p>Undertake thorough research to identify community needs or gaps, along with local resources available to meet these needs.</p> <p>Work alongside the DCC Safer Accessways teams.</p> <p>Continue to build neighbourhood support and to enhance neighbourhood events, including ‘Neighbour’s Day’ & ‘Scam Savvy’, summer songs at Chatsford.</p> <p>Upskilling and training of our project leaders.</p>
Progress of Waikouaiti – POWA	\$22, 000	\$10, 296 (46.8%)	\$11, 704 (53.2%)	<p>Umbrella group OneCoast will continue with promotion, investigation, education around waste minimisation and development of a transfer station.</p> <p>Community garden has received approval with ‘plan b location’ to erect some raised garden beds at the back of the East Otago Events Centre.</p> <p>POWA is looking for additional resourcing in this current round of PBCG funding. This will help fund the youth initiative requested from a recent survey.</p>
Greater Green Island Community Network. GGICN	\$70, 000	\$46 666 (66.6%)	\$23, 333 (33.3%)	<p>Continuation of stage two of the Green Island Recreational area including fundraising and installing a community BBQ, stage area and flagpole for the Anzac Day service.</p> <p>The extensive Greater Green Island Survey will take place this year.</p> <p>The Runciman Street Tunnel Mural project is planned for later this year. Jonathan Waters</p>

				<p>(Local artist) will work with 21 local youths to redesign the mural. Approval has been granted by DCC, NZTA and Keep Dunedin Beautiful.</p> <p>A mural at the Emerson Street playgrounds is also planned in 2020 after request from community residents.</p> <p>Advocacy for further road safety improvements and urban design will continue with their communities through partnerships with the DCC Transport team.</p> <p>Continuation of current projects as well as new projects as dictated by the needs of the community through the survey.</p>
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OPTIONS

- 9 The Caversham Valley place based group has requested to retain the DCC grant approved in 2018, although unspent. The group plans to progress projects in the 2019-20 financial year.

Option One – Retention of Place Based Grant for 2019-20

- 10 Under this option, the Grants Subcommittee would approve retention of all the grant funding allocated to the Caversham Valley group in the 2018 Place-Based Community Grant round. The grant would be used to progress planned projects. Any grant funding not spent by 30 June 2020 would be returned to the DCC by 15 July for re-allocation.

Advantages

- The grant was allocated to support community development for this place based area. Retaining the grant would allow the group to progress its planned work.

Disadvantages

- There is a significant call of grant funding for the 2019-20 year from other place based groups. The grant funding not spent could contribute to work in other communities.

Option Two – DCC request any unspent funding be returned by the Caversham Valley group and re-distribute this to other groups.

- 11 Under this option, the Grants Subcommittee would make an assessment at its October meeting of how this underspend would be re-distributed.

Advantages

- Other place based groups would be provided additional support in 2019-20.

Disadvantages

- The Caversham Valley group would not have the funding required to continue supporting or engaging with its community.

NEXT STEPS

- 12 Staff will advise the Caversham Valley group of the Grant Subcommittee's decision and follow through with any actions related to this matter requested by the Subcommittee.

Signatories

Author:	Hung Lam - Community Advisor
Authoriser:	Paul Coffey - Community Advisor Nicola Pinfold - Group Manager Community and Planning

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities and promotes the social, economic, environmental and cultural well being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Grant funds covered within this report reflect the Council's Social Wellbeing, Ara Toi Arts and Culture and, the Parks and Recreation Strategies. In addition, applications reflect the goals of the Dunedin Festival and Events Plan 2018 – 2023 to support the work carried out by the seven community groups

Māori Impact Statement

A number of the grant recipients support celebration / learning opportunities for and from Maori within the community. There is no identified adverse impact for Maori within the applications.

Sustainability

Accountabilities considered in this report can be considered to contribute positively to the long-term sustainability of the social, economic, cultural and natural environment of Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications for levels of service or performance measures.

Financial considerations

There are no financial implications.

Significance

This decision is considered to be of low significance under the Council's Significance and Engagement Policy.

Engagement – external

There has been considerable engagement with grant applicants (emails, face to face discussions and phone conversations).

Engagement - internal

Work has been undertaken with Governance Support Officers and the Finance Team. Community Development and Events staff.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no identified conflicts of interest

Community Boards

A number of the grant applications were for events and activities within Community Board areas. It was not a requirement that applicants engage with Community Boards on projects / activities within these areas, but a number do make connections.

PLACE-BASED COMMUNITY GRANTS AUGUST 2019

Department: Events and Community Development

EXECUTIVE SUMMARY

- 1 This report summarises applications received for the 2019-20 Place-Based Community Grants round. All five new applications are for multi-year funding.
- 2 The Grants Subcommittee is requested to decide on the funding allocation for all grant applications received, with the exception of withdrawn applications.

RECOMMENDATIONS

That the Committee:

- a) **Confirms** the 2019-20 grants for multi-year funding approved in 2018-19 for the North East Valley and Mosgiel Place Based Community Groups (Attachments A & B).
- b) **Decides** the grants to be allocated to Place-Based Community Groups in the 2019-2020 and 2020-21 years and any criteria to be met.

BACKGROUND

- 3 The Place-based Community Grants Scheme was established as part of the Council's 10 Year Plan in July 2018. The grant scheme is additional to existing Community Grants and was created to invest in place-based groups with an overall goal of establishing thriving and connected communities across Dunedin. It recognises the value of place-based groups generating solutions to local issues in line with the DCC's strategic city framework.
- 4 The Place-based Community Grant Scheme is an annual grant process available for three years (2018 – 2021). Seven Place Based Community Groups (PBCGs) received funding in the first year: North East Valley (NEV Project), South Dunedin Community Network, Caversham Valley Group, Blueskin Resilient Communities Trust (BRCT), Saddle Hill Foundation Trust partnering with Neighbourhood Support (Mosgiel), Progress of Waikouaiti (POWA) and Greater Green Island Community Network (GGICN).
- 5 North East Valley (the Valley Project) and Saddle Hill Foundation Trust (Mosgiel) were successful in applying for multi-year funding in 2018-2021. This means they are eligible to receive the level of funding allocated for 2019 and 2020 should the Grants Subcommittee consider their accountability report to be satisfactory. The maximum amount these two groups are able to receive in this round (pending the satisfactory report) is the same amount they received in the previous year. Mosgiel will receive less as the capital purchase of a computer was a one off.

DISCUSSION

- 6 The Grants Subcommittee has been provided with applications from five PBCGs; the South Dunedin Community Network, Blueskin Resilient Communities Trust (BRCT), Progress of Waikouaiti (POWA), Greater Green Island Community Network (GGICN) and Corstorphine Hub. The Hub did not apply in 2018.
- 7 The Mosgiel and North East Valley PBCGs were not required to reapply. However, their grant reports are included (Attachment A and Attachment B).
- 8 A summary of applications for the 2019-20 and 2020-21 years is provided (Attachment C).

OPTIONS 9 With all applicants requesting multi-year grant funding, consideration needs to be given to how the DCC supports new / emerging groups in 2020-21. The Community Advisor working with Place-based Community Groups has advised a number of new groups could apply for funding as they become more coordinated. Staff therefore propose options for allocating funds over the next two years.

- 10 Additional funding is not provided as an option, as the Grants Subcommittee does not have the delegation to approve an increase in the Place-based Community Grants pool.
- 11 The Grants Subcommittee has approved, in principle, multi-year grants for the Mosgiel and North East Valley groups for 2019 and 2020. However, the grant pool is already over-subscribed by more than \$100,000 this year. It is anticipated new applicants are likely to apply in 2020.
- 12 The five new groups seeking multi-year funding could be advised funding for 2020-21 is not available to them. However, if this was decided, staff would suggest groups were exempt from a reapplication; with staff and the Subcommittee utilising already provided information to make decisions in 2020. This would reduce the work on applications for the existing groups. Annual reporting grant funding for 2019 only would be required.

Option One (Recommended) – Grants for 2019 are awarded to the Mosgiel and North East Valley Place-based Groups as per the Subcommittee’s decision in 2018. Remaining funding for 2019 is allocated by the Grants Subcommittee.

- 13 Decisions on grants to be allocated from the 2020-21 budget for the five applicants newly applying for multi-year funding are considered by the new Grants Subcommittee in October 2020. The five applicants would not have to reapply for funding.

Advantages

- Funding is fully allocated this year, supporting PBCGs.
- PBCGs do not have to apply for funding in 2020, with this year’s application taken into the new round. This will reduce work for each group.
- Applications from new groups can be considered.

Disadvantages

- Groups do not have enough reassurance with “provisional grant funding” to be able to continue to plan and implement projects.

Option Two – Multi-year funding is approved but at a lower level in 2020 than 2019 to allow some funding for new applicants. Confirmation of “provisional multi-year grants” would be confirmed in 2020 following receipt of a satisfactory report on activity prior to the 2020 grant round closing.

Advantages

- Applicants awarded provisional multi-year funding do not have to reapply.
- Applicants can plan better beyond one financial year with provisional grant funding.
- There is some grant funding available for new groups in 2020.

Disadvantages

- Groups do not have enough reassurance with “provisional grant funding” to be able to continue to plan and implement projects.
- There may be no new applicants in 2020. If this is the case, the Grants Subcommittee could confirm higher amounts of funding for multi-year applicants when it makes decisions.
- Multi-year funding has generally been awarded at the same level each year. Reducing the level in 2020 to applicants could be perceived as a negative and inconsistent move by Council.

Option Three – All multi-year applicants are allocated “provisional multi-year funding” for the 2019-20 and 2020-21 years. Confirmation of “provisional multi-year grants” would be made following receipt of a satisfactory report on activity prior to the 2020 grant round closing.

Advantages

- Current applicants have confidence in relation to funding for the next two years.

Disadvantages

- New groups emerging within the community and needing financial support will miss out as the fund will already have been fully committed.

NEXT STEPS

- 14 Following the Subcommittee’s decisions, staff will notify each applicant of the outcome. Successful applicants will be provided funding by 30 October 2019. Unsuccessful applicants will be advised by telephone and then in writing.

Signatories

Author:	Hung Lam - Community Advisor
Authoriser:	Paul Coffey - Community Advisor

	Nicola Pinfold - Group Manager Community and Planning
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Attachments

	Title	Page
A	Place Based Grant 2018/19 Report Back - Saddle Hill Foundation Trust	25
B	Place Based Grant 2018/19 Report Back - The North East Valley Community Project	32
C	Summary of Place Based Grants	77

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities and promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Grant funds covered within this report reflect the Council's Social Wellbeing, Ara Toi Arts and Culture and, the Parks and Recreation Strategies. In addition, applications reflected the goals of the Dunedin Festival and Events Plan 2018 – 2023 to support the work carried out by the seven community groups.

Māori Impact Statement

A number of grant applications support celebration / learning opportunities for and from Maori within the community. There are no identified adverse impacts within the applications for Maori.

Sustainability

Applications considered in this report contribute positively to the long-term sustainability of the social, economic, cultural and natural environment of Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Grant funding is budgeted within the current 10 Year and Annual Plan.

Financial considerations

Grants will be expended from the funds within approved budgets.

Significance

This decision is considered to be of low significance under the Council's Significance and Engagement Policy.

Engagement – external

There has been considerable engagement with grant applicants (emails, face to face discussions and phone conversations).

Engagement - internal

Work has been undertaken with Governance Support Officers and the Finance Team. Community Development and Events staff have also liaised regarding projects which seek funding for the same projects / events, but from different funding pools, to ensure transparency and reduce any duplication of funding.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

There are no known risks to funding of projects / activities applied for.

Conflict of Interest

There are no identified conflicts of interest.

Community Boards

A number of the grant applications are for events and activities within Community Board areas. It is not a requirement that applicants engage with Community Boards on projects / activities within these areas, but a number do make connections. It is noted where funds have been provided to the organisation from Community Boards.

Janine Hunt-Ross

From: joy@etchurch.co.nz
Sent: Thursday, 25 July 2019 10:52 a.m.
To: Grant Reports
Subject: Grants Report Back Form submitted - Community Grant (725715)
Attachments: DCC-accountability-Financials3.pdf

Type of grant received
Community Grant

When did you receive your grant funding?
26th October 2018

Organisation name
Saddle Hill Foundation Trust

Project/event name
'ESP Project' - Encouraging Safety Project - Mosgiel/Taieri

Contact name
Joy Davis

Postal address
East Taieri Church, 12a Cemetery Road Mosgiel Dunedin 9024

Contact phone number
03.489.6308 Extension 1703

Email address
joy@etchurch.co.nz

1. Purpose for which you received the grant?

To build community connectedness, safety and resilience through the introduction of a community safety and development role, partnering with Otago Neighbourhood Support, NZ Police, Mosgiel/Taieri Community Board and the Saddle Hill Foundation Trust. This grant enabled us to utilise local resources and address issues around community engagement, ensuring stronger, safer community spaces, accessible to all. To facilitate this, two roles have been created. Community Coordinator (20 hours) and Community Facilitator (10 hrs). The aim of this project was also to strengthen our partnership with emergency response groups, enhance existing community events and develop new ones.

2. Amount granted by Dunedin City Council?

October 2018 - \$34,605.00 and then to provide \$33,405.00 in each of the two following financial years.

3. Total cost of the project

\$428,960.00

Financial Statements and Report

DCC-accountability-Financials3.pdf, type application/pdf, 331.8 KB

4. Describe where other funding came from so you could proceed with the project/event/activity.

COGS, Southern Trust, Community Trust of Otago, Neighbourhood Support NZ, Lottery Community Fund, Mosgiel/Taieri Community Board.

4b. Volunteers labour/in kind supported contributed by other organisations?

Local Schools and local businesses, ANZ Bank, Mosgiel Resource Group, Taieri Bowling Club, Street Contacts, Neighbourhood Support NZ, NZ Police, Mosgiel Library, Chatsford and Brooklands Retirement Villages, Age Concern, Otago Polytechnic, Community Patrols, Fire & Emergency, East Taieri Church.

5. Is your project / event / activity completed? If not, please explain why

On going - DCC funding granted for 3 years.

6. How did the wider organisation benefit from the DCC grant?

We grew membership numbers and upskilled them with training workshops. Updated and improved the Neighbourhood Support database. Increased capacity to organise and stage community events, and respond to community need. Allowed key partnership leaders to attend Conferences. Saddle Hill Foundation Trust is expanding in its community engagement. Neighbourhood Support is similarly growing its connections in the community and with emergency services.

7. How many people benefited from your project/event or activity?

5000 – 10,000

8. How did the wider community benefit from the DCC grant?

Increased access to information as well as provision of updated resources. Increase in community events - enabling neighbours to connect, including events organised in response to community needs. Existing partnerships between key organisations on the Taieri, have been strengthened, allowing for increased preparedness in times of emergency. The Neighbourhood Support network is expanding providing greater reassurance and support to our residents. There is increased participation by members of our community in community groups, events and activities.

9. What DCC strategy themes/outcomes did your organisation meet through this grant?

Our project aligns with DCC Social Wellbeing Strategy: 1. Connected People: Are included in their local communities. 1.1 People feel connected in their communities. 1.3 People participate in community affairs. Vibrant & Cohesive Communities: 2.1 Residents are part of strong, vibrant neighbourhoods and communities. 2.2 Residents celebrate identity and cultural diversity. 2.3 Our residents have access to good information and resources. Healthy and Safe People: 3.2 High levels of participation in recreation and leisure activities. 3.3 People feel safe in their homes, neighbourhoods and public places. A reasonable standard of living for all: 4.3 Taieri residents enjoy a better work/life balance. Manaakitanga: All events and activities endeavour to show care, respect, kindness and hospitality.

10. How did your organisation acknowledge the support of the Council grant?

At every event. Through emails, letters of thanks, public presentation at Community Board and other community groups and at National and Australasian forums.

11. Tell us what went well? And what didn't go well?

The new roles dove-tail extremely well together - each individual bringing particular strengths, and abilities to the project. The work we are doing has attracted attention city-wide and now at a national level. Our community has embraced the opportunities offered by this project. New projects have been developed, responding to requests by the public including 'Scam Savvy'. Networks have been expanded as we work with new partners. As we progress, we intend to refine, expand and improve.

12. What do you plan to do next?

Having established a presence in our community, our next aim is to undertake thorough research to identify any community needs and/or gaps, along with local resources available to meet these needs. Work alongside the DCC Safer Accessways team. We will continue to build Neighbourhood Support and to enhance neighbourhood events, including 'Neighbours Day' & 'Scam Savvy', also Summer Songs at Chatsford. We will continue to upskill and train our project leaders. (file name)

Additional information (1)

No file uploaded (file name)

Additional information (2)

No file uploaded (file name)

OTAGO NEIGHBOURHOOD SUPPORT
CHARITABLE TRUST
Income Statement
30 June 2019

	Actual Jun-19	Budget Jun-19	Estimate to Jun-19	Budget Jun-19
	\$	\$	\$	\$
REVENUE				
Grant - DCC	14,500	12,000	14,500	12,000
Grant - DCC (Place based)	23,070	-	23,070	-
Grant - COGS	3,000	4,000	3,000	4,000
Grant - NSNZ	3,342	3,000	3,342	3,000
Grant - NZ Lottery Grants Board	20,000	25,000	20,000	25,000
Grant - NZFGW	-	1,500	-	1,500
Grant - Otago Community Trust	-	4,000	-	4,000
Grant - Southern Trust	4,500	2,500	4,500	2,500
Grant - Southern Victorian Trust	-	1,500	-	1,500
Grant - Other	-	4,000	-	4,000
Grant - Bendigo Valley	-	1,500	-	1,500
Grant Income sub-total	68,412	59,000	68,412	-
Donations	5,500	-	5,500	-
Other Income	-	-	-	-
Interest Received	1,428	240	1,428	240
	75,341	59,240	75,340	59,240
LESS EXPENSES				
ACC	191	554	191	554
Conference costs	1,517	-	1,517	-
Audit Fees	1,706	1,750	1,706	1,750
Bank Charges	31	-	31	-
General Expenses	180	100	180	100
Insurance	1,493	1,850	1,493	1,850
Motor Vehicle Expenses	1,869	2,800	1,869	2,800
Function costs	1,465	-	1,465	-
Petty Cash	1,612	750	1,612	750
Printing, Stamps & Stationery	3,313	3,800	3,313	3,800
Southern Promotional costs	1,829	2,000	1,829	2,000
Subscriptions & Fees	-	132	-	132
Repairs & Maintenance	-	-	-	-
Telephone, Tolls & Internet	80	400	80	400
Training	-	400	-	400
Travel	-	-	-	-
Uniforms	-	120	-	120
Volunteer Expenses & Reimbursements	669	2,980	669	2,980
Wages & Salaries	57,506	46,176	57,506	46,176
TOTAL	73,463	63,812	73,463	63,812
SURPLUS / (DEFICIT) FOR YEAR	1,878	(4,572)	1,878	(4,572)

Resources as at 30 June 2019

	Financial Year 2019	2018
	\$	\$
CURRENT ASSETS		
SBS Bank	3,237	3,237
Kiwibank Current Account	10,906	5,700
Kiwibank Savings Account	31,091	35,724
GST Refund/(Payment) Due	485	242
Accounts Receivable	-	-
	45,719	39,204
Investments		
SBS Term Investment	33,190	32,129
Total Current Assets	78,909	77,031
TOTAL TRUSTEES FUNDS	78,909	77,031

Current Transactions - Inclusive of GST

Date	Payee/Payer	Detail	Amount
7-Jun-19	Jacqui Hyde	Expenses	-136.49
7-Jun-19	Lois Scott	Expenses	-98.96
7-Jun-19	Ricoh	Printing	-92.96
12-Jun-19	Z Energy	Fuel	-89.45
14-Jun-19	Thankyou Payroll	Wages	-2,806.00
26-Jun-19	Rotary Club	Donation	500.00
27-Jun-19	Z Energy	Fuel	-91.52
28-Jun-19	Transfer ex 01	Transfer	10,000.00
28-Jun-19	Jill McInnes	Expenses	-209.00
28-Jun-19	Lois Scott	Expenses	-47.50
28-Jun-19	NSNZ	Conference costs	-1,744.96
28-Jun-19	Thankyou Payroll	Wages	-2,806.00
30-Jun-19	Kiwibank	Bank fees	-1.00
Total Net Inc/(Exp) in month			2,376.16

Joy Davis commenced 22 January 2019
Annual Salary \$56,386 - 40 hours per week

Salary Payments

Pay Date	Gross Salary
27/01/2019	1084.33
10/02/2019	2168.65
24/02/2019	2168.65
10/03/2019	2168.65
24/03/2019	2168.65
7/04/2019	2168.65
21/04/2019	2168.65
5/05/2019	2168.65
19/05/2019	2168.65
2/06/2019	2168.65
16/06/2019	2168.65
30/06/2019	2168.65
	\$ 24,939.48

10 hrs per week \$ 6,234.87

Portion of DCC grant \$ 11,535.00

Balance still to use **\$ 5,300.13**

OTAGO NEIGHBOURHOOD SUPPORT
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30/06/2019	2168.65
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10 hrs per week \$ 6,234.87

Portion of DCC grant \$ 11,535.00

Balance still to use \$ 5,300.13

Janine Hunt-Ross

From: tess@northeastvalley.org
Sent: Thursday, 1 August 2019 04:46 p.m.
To: Grant Reports
Subject: Grants Report Back Form submitted - Community Grant (726478)
Attachments: North-East-Valley-Community-Development-Project-Incorporated-DRAFT-Performance-Report-1.pdf; Valley-Project-2019-20-Action-Plan.pdf; Valley-Project-Annual-Report-.pdf

Type of grant received
Community Grant

When did you receive your grant funding?
02/11/2018

Organisation name
The North East Valley Community Development Project

Project/event name
The Valley Project

Contact name
Tess Trotter

Postal address
PO Box. 8118 Dunedin Dunedin 9010

Contact phone number
[REDACTED]

Email address
tess@northeastvalley.org

1. Purpose for which you received the grant?

To build community connections and promote the well being of local families and whānau in our geographical community of the North East Valley and surrounds. We do this by being a genuinely community-led, place-based project that builds upon our community's assets and strengths. Our activities and projects are initiated, designed and implemented by our community for and within our community, supported by our staff and an extensive network of volunteers. This grant was received as an investment into our community, towards the operating expenses of the project to help us maintain our support to the vibrant and connected community the Valley is widely known to be.

2. Amount granted by Dunedin City Council?
\$55,000

3. Total cost of the project
\$221,670

Financial Statements and Report

North-East-Valley-Community-Development-Project-Incorporated-DRAFT-Performance-Report-1.pdf, type application/pdf, 106.3 KB

4. Describe where other funding came from so you could proceed with the project/event/activity.

A variety of funding sources, including: DIA, Lotteries, COGs, MSD, Synod of Otago and Southland, Sargood, OCT, PSP. These funders include those specifically funding the Open VUE project. Income streams: Valley Voice advertising, rent received Fundraising: Crush the Cargill, voluntary subscriptions, koha collected

4b. Volunteers labour/in kind supported contributed by other organisations?

Volunteers are the predominant labour and ideas force in our community. We have had support in kind from the following organisations: TV473 The Valley Community Workspace The North Dunedin Shed Cosy Homes charitable Trust NEV community Gardens Local schools University of Otago Orokonui Ecoscantury

5. Is your project / event / activity completed? If not, please explain why

No. Our work in community-led development is an ongoing project. Some initiatives become less of a focus for the community, as new priorities are identified and the community aspirations develop and change.

6. How did the wider organisation benefit from the DCC grant?

The most significant benefit to the organisation as a whole is the reduction in time spent fundraising for core operating expenses and wages. This has enabled our staff to be more available to community champions and our hardworking and dedicated volunteer base.

7. How many people benefited from your project/event or activity?

10,000 plus

8. How did the wider community benefit from the DCC grant?

The investment into our core operating costs allows us to utilize more staff time to support community members, which in turn benefits the wider community. This grant helps us to support community groups as an umbrella for funding, utilizing our existing administrative framework. This provides simplicity and a focus on where energy is (Often in "doing") for smaller groups.

9. What DCC strategy themes/outcomes did your organisation meet through this grant?

Biodiversity strategy - Open VUE Disability Strategy - review of accessibility in the Valley conducted by a temporary staff member with lived experience Social Wellbeing strategy - Manaakitanga, Better homes and Stronger communities Te Ao Turoa - Open VUE and other community environmental initiatives

10. How did your organisation acknowledge the support of the Council grant?

The DCC was acknowledged in our publications (Valley Voice and Facebook), annual report, annual accounts and on the wall of our Community Hub. We have also tried to acknowledge our partnership through strengthening relationships with DCC staff, counselors and stakeholders.

11. Tell us what went well? And what didn't go well?

Our successes this year have been varied and numerous. A key area of organisational growth has been measuring and meeting the level of paid staff and the organisation's infrastructure needs to be to meet the needs of community-led-development in this community. Our annual report articulates this journey well, and is added as an attachment. This has resulted in an overall increase in our annual budget. One area that did not go so well for us was in supporting a staff member with complex disabilities. We learned that an organisation of our size was spending a disproportionate amount of time supporting this person, to the detriment of benefits to the wider community.

12. What do you plan to do next?

We elect a new voluntary executive at our AGM in June/July each year. This group will now have an opportunity to review and reflect on our mahi, our strategic plan and our achievements. They will affirm a strategic plan and methods for community engagement for our next community action plan. We plan to continue to support our community to develop, grow, learn and feel safe and included through resourcing and facilitating solutions as articulated by the community. (file name)

Additional information (1)

Valley-Project-2019-20-Action-Plan.pdf, type application/pdf, 205.1 KB (file name)

Additional information (2)

Valley-Project-Annual-Report-.pdf, type application/pdf, 1.2 MB (file name)

DRAFT Performance Report

North East Valley Community Development Project
Incorporated
For the year ended 31 March 2019

Prepared by Better Business Accountants

Contents

3	Entity Information
5	Statement of Service Performance
7	Statement of Financial Performance
8	Statement of Financial Position
9	Statement of Cash Flows
10	Notes to the Performance Report
15	Independent Auditor's Report

Entity Information

North East Valley Community Development Project Incorporated For the year ended 31 March 2019

Legal Name

North East Valley Community Development Project Incorporated

Entity Type

Charitable Society operating in accordance with its constitution and governed by the requirements of the Incorporated Societies Act 1908

Registration Number

CC45702

Main Purpose

To enhance the life of the community, in particular to promote the wellbeing of local children and their whanau. In particular, to support local organisations and community members to promote, coordinate and collaborate activities in education, health and care, environment, community action and promotion, as well as establish new charitable activities when deemed appropriate by the community.

Entity Structure

Society governed by an executive board with 12 volunteer members

Main Sources of Cash

Funded by a variety of Grants

Main Methods Used to Raise Funds

Rental income from community rooms and vehicles, advertising income from the publication of a community newsletter (The Valley Voice), fundraising from organising community events and donations from the public

Reliance on Volunteers

The Society relies on gifts of volunteer time and expertise to complete work in many essential roles such as governance, fundraising, administration, accounting and their support services. Total voluntary hours per year are estimated to be approximately 3,500 hours.

Physical Address

248 North Road, North East Valley, Dunedin 9010

Postal Address

PO Box 8118, Gardens, Dunedin 9041

Auditors

Audit Professionals, Level 6, Burns House, 10 George Street, Dunedin 9054

Entity Information

Bankers

Westpac NZ Ltd

Solicitors

Downie Stewart Lawyers, Level 8, 265 Princes Street, Dunedin 9016

Accountants

Better Business Accountants, 462 Moray Place, Dunedin 9016

Statement of Service Performance

North East Valley Community Development Project Incorporated For the year ended 31 March 2019

Outcomes that the Society is seeking to achieve

The Society aims to create a process to identify local needs, establish priorities, evaluate resources, facilitate activities and publicise them. The Society intends to build strong community ties and improve the well being of local families in the North East Valley area.

The current initiatives developed by the Society include:

- Cosy Homes, a programme to help create warmer, drier, healthier homes in the North East Valley
- Provides food boxes for families and people in need, in conjunction with Food share Dunedin
- Publish and distribute the monthly community newsletter, The Valley Voice

Output Measures

1) Cosy Homes

Performance Measure	Target	Outcome	Description
To provide subsidised secondary glazing and other resources to reduce electricity costs to people in the community and to run workshops on how to get warm and dryer homes.	To provide local households with 50 boxes of secondary glazing as well as other resources to reduce fuel poverty and hold at least 2 workshops	Achieved	As at 31 March 2018, we provided 50 boxes of subsidised secondary glazing and 300 energy-saving LED bulbs to local homes and held 2 workshops (2017: installed in 43 homes and held 3 workshops)

2) Kai Share

Performance Measure	Target	Outcome	Description
To have a minimum number of Kai share parcel deliveries	To have at least 20 parcels per week	Achieved	As at 31 March 2018, there were at least 20 parcels per week collected from Kiwi Harvest, Dunedin premises (2017: 20 parcels)

3) The Valley Voice

Performance Measure	Target	Outcome	Description
To increase the production and delivery of The Valley Voice	To deliver to 3,600 mailboxes	Achieved	As at 31 March 2018, we delivered the Valley Voice to 3,600 Mailboxes and commenced sending the Valley Voice online to some residents and businesses (2017: 3,400 deliveries to mailboxes)

Statement of Service Performance

4) Love the Lindsay Group

Performance Measure	Target	Outcome	Description
Awareness and information relating to cleaning up the Lindsay Creek as a valuable resource to the Community	1 Annual event with community to involve them in awareness and education of Lindsay Creek	Achieved	1 event was held (2017 1: event)

Statement of Financial Performance

North East Valley Community Development Project Incorporated For the year ended 31 March 2019

	NOTES	2019	2018
Revenue			
Donations, grants, fundraising and other similar revenue	2	204,955	167,235
Revenue from providing goods or services	2	37,117	25,218
Interest revenue	2	6,952	6,584
Other revenue	2	2,046	3,961
Total Revenue		251,071	202,997
Expenses			
Volunteer and employee related costs	3	132,876	95,305
Costs related to providing goods or service	3	77,443	69,613
Other expenses	3	11,351	11,814
Total Expenses		221,670	176,732
Surplus for the Year		29,400	26,266

Statement of Financial Position

North East Valley Community Development Project Incorporated As at 31 March 2019

	NOTES	31 MAR 2019	31 MAR 2018
Assets			
Current Assets			
Cash and Cash Equivalents	4	163,734	144,877
Debtors	4	4,831	5,919
Investment - Westpac Bank Deposit		177,873	170,000
Total Current Assets		346,438	320,796
Non-Current Assets			
Property, Plant and Equipment		405,788	401,061
Total Non-Current Assets		405,788	401,061
Total Assets		752,226	721,858
Liabilities			
Current Liabilities			
Creditors and accrued expenses		9,979	12,551
GST Payable		10,304	1,134
Employee costs payable		6,111	7,293
Grants received in advance	6	134,668	139,115
Total Current Liabilities		161,062	160,094
Total Liabilities		161,062	160,094
Total Assets less Total Liabilities (Net Assets)		591,164	561,764
Accumulated Funds			
Accumulated surpluses	7	591,164	561,764
Total Accumulated Funds		591,164	561,764

For and on behalf of the Executive Committee

..... Committee Member 2019

Statement of Cash Flows

North East Valley Community Development Project Incorporated For the year ended 31 March 2019

	NOTES	2019	2018
Cash Flows from Operating Activities			
Cash was received from:			
Donations, grants, fundraising and other similar receipts		207,737	130,756
Interest receipts		9,070	3,795
Other receipts		52,341	26,015
Total Cash was received from:		269,148	160,567
Cash was disbursed to:			
Payment to Suppliers and employees		230,696	164,295
GST paid		1,710	5,948
Total Cash was disbursed to:		232,406	170,243
Total Cash Flows from (to) Operating Activities		36,742	(9,676)
Cash Flows from Investing Activities			
Cash was received from:			
Proceeds from sale of property, plant and equipment		-	870
Cash was distributed to:			
Payment for property, plant and equipment		10,013	28,180
Westpac Term Deposit		7,873	170,000
Petty Cash		250	-
Total Cash Flows from (to) Investing Activities		(18,136)	(197,310)
Net decrease in cash and cash equivalents		18,607	(206,987)
Cash Balances			
Cash and cash equivalents at beginning of period		144,877	351,864
Cash and cash equivalents at end of period	4	163,484	144,877

Note that the above Cash and Cash Equivalents balance does not include a \$170,000 Westpac Term Deposit which is for 8 Months at 3.5% interest per annum.

Notes to the Performance Report

North East Valley Community Development Project Incorporated For the year ended 31 March 2019

1. Statement of Accounting Policies

Basis of Preparation

As the Society is a registered Charity, it is required to comply with the new financial reporting framework for financial statements which has been developed by the External Reporting Board (The XRB). The Society has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) (Tier 3) on the basis that it does not have a public accountability and its annual operating expenses do not exceed \$2,000,000 for the last two annual reporting periods.

Transactions in the financial and other statements are reported using the accrual basis and historical cost basis on the assumption that the Society will continue to operate in the foreseeable future.

These financial and other statements are presented in New Zealand dollars.

Revenue and Expenses

All income items are recorded in the Statement of Financial Performance in the year that it is earned. All revenue and all expenses from all sources are recorded in the Statement of Financial Performance.

Cash and Bank Balances

Cash and bank balances in the Statement of Cash Flows comprise cash held and bank balances with original maturities of 90 days or less.

Debtors

Debtors are recorded at estimated net realisable value.

Taxation

The Society is a charitable organisation registered with Charities Services and provides services for the advancement of education within New Zealand. The Society has an exemption from Inland Revenue for Income Tax and Resident Withholding Tax.

Gifts to the Society are deductible by the donor as donations for tax purposes. Any surplus of income over expenditure is not taxable.

Property, Plant and Equipment

All property, plant and equipment are stated at cost less accumulated depreciation and impairment losses.

Goods and Services Tax (GST)

The Society is registered for GST.

The figures in the financial and other statements have been prepared on a GST exclusive basis with the exception of Accounts Payable and Accounts Receivable which are stated GST inclusive. Any GST refund due at balance date is shown as an asset and any GST owing by the Society at balance date is shown as a liability.

Grants Received in Advance

Notes to the Performance Report

Grants received in advance comprise grants received from grantors where the conditions relating to the grants have not been fulfilled at balance date. The grants are recorded as revenue as the conditions are fulfilled.

Changes in Accounting Policies

There have been no changes in Accounting Policies. All policies have been applied on a basis consistent with those used in the last year.

	2019	2018
2. Analysis of Revenue		
Donations, grants, fundraising and other similar revenue		
Donations Received	6,410	6,248
Fundraising	1,863	-
Grants Received		
Grants Received - Department of Internal Affairs	46,857	69,744
Grants Received - Rotary	-	216
Grants Received - DCC	42,997	7,895
Grants Received - NZ Lotteries	51,028	20,000
Grants Received - Community Organisations Grant Scheme	2,000	1,000
Grants Received - Ministry of Social Development	16,048	6,522
Grants Received - Ministry Development Trust	-	1,130
Grants Received - Callis Charitable Trust	-	3,000
Grants Received - Miscellaneous	1,575	935
Grants Received - Synod of Otago & Southland	5,000	5,000
Grants Received - United Way	7,000	6,000
Grants Received - Otago Community Trust	6,335	14,335
Grants Received - Vodafone NZ	-	4,275
Grants Received - Sargood Bequest	1,042	935
Grants Received - Otago Museum Trust	16,800	20,000
Total Donations, grants, fundraising and other similar revenue	204,955	167,235
Revenue from providing goods or services		
Advertising Revenue	16,037	12,461
Community Garden	(57)	-
Rent Received	21,137	12,757
Total Revenue from providing goods or services	37,117	25,218
Interest revenue		
Interest Revenue	6,952	6,584
Total Interest revenue	6,952	6,584
Other revenue		
Depreciation Recovered	-	33
Sundry Revenue	2,046	3,928
Total Other revenue	2,046	3,961

Notes to the Performance Report

	2019	2018
3. Analysis of Expenses		
Volunteer and employee related costs		
Travel - National	591	83
Wages & Salaries	132,286	95,222
Total Volunteer and employee related costs	132,876	95,305
Costs related to providing goods or services		
Accident Compensation Levy	314	129
Advertising & Marketing	792	2,522
Cleaning	1,825	1,013
Computer Expenses	930	-
Contractor	2,425	5,888
Donations	1,550	1,100
Event/ Activity Supplies	283	6,479
Entertainment	462	-
Event Entertainment - Creekfest	695	3,125
Expensed Equipment	3,261	622
Funded Community Projects	376	409
General Expenses	1,171	1,105
Housing - Home Performance Assessments	1,080	2,840
Insurance	3,819	3,602
Newsletter Production & Delivery	4,285	2,750
Office Expenses	1,533	652
Orokonui Expenditure	18,736	9,933
Postage	436	165
Printing, Photocopying & Stationery	8,918	14,662
Rates (net of recoveries and DCC rebate \$1,210)	(39)	(2,448)
Rent - Plant & Equipment	1,952	1,980
Rents	-	230
Repairs and Maintenance	10,563	291
Supervision Fees	408	1,087
Supplies	4,694	3,978
Supplies - Volunteers	3,855	2,262
Telephone & Internet	1,717	2,155
Training & Seminars	1,402	3,082
Total Costs related to providing goods or services	77,443	69,613
Other expenses		
Accounting Fees	3,158	3,040
Audit Fee	2,700	2,588
Bank Fees	207	140
Depreciation	5,016	5,477
Interest Expense	-	4
IRD Penalties	-	85
Legal Expenses	-	480
Loss on Disposal	269	-
Total Other expenses	11,351	11,814

Notes to the Performance Report

	2019	2018
4. Analysis of Assets		
Cash and Cash equivalents		
Cheque Account	125,091	62,740
Online Bonus Saver	38,074	81,818
Online Savings Account	319	319
Total Cash and Cash equivalents	163,484	144,877
Debtors		
Accrued Interest	671	2,788
Accounts Receivable	4,160	3,130
Total Debtors	4,831	5,919

5. Property, Plant and Equipment

	2019	2018
	\$	\$
Land		
Land at cost - 11 Allen Street	130,221	130,221
Total Land	130,221	130,221
Depreciation for the year	-	-
Buildings		
Buildings at cost - 11 Allen Street	175,987	167,959
Building Development at cost - 248 North Road	118,762	118,762
Accumulated depreciation - Buildings	(23,020)	(19,432)
Total Buildings	271,728	267,289
Depreciation for the year	3,588	3,764
Furniture and Fittings		
Furniture and fittings owned	6,122	6,122
Accumulated depreciation - Furniture and fittings owned	(5,164)	(4,871)
Total Furniture and Fittings	957	1,251
Depreciation for the year	294	425
Office Equipment		
Office Equipment owned	18,869	16,884
Accumulated depreciation - Office equipment owned	(15,137)	(14,584)
Total Office Equipment Owned	2,882	2,300
Depreciation for the year	1,134	1,288
Total Plant, Property and Equipment	405,788	401,061
Total Depreciation for the year	5,016	5,477

Notes to the Performance Report

The 11 Allen Street, North East Valley property's MOH recent rateable value is \$200,000. Its book value of \$298,180 will be recovered from future use. In the year ended 31 March 2017 two vehicles were sold to Carisbrook School for \$56,087 (excl GST).

	2019	2018
6. Grants Received in Advance		
Dunedin City Council	27,500	-
Department of Internal Affairs	41,993	85,850
Otago Community Trust	-	2,500
NZ Lottery Board	58,972	40,000
Sargood Bequest	5,003	4,065
Ministry of Social Development	-	5,700
Otago Museum Trust	1,200	-
Quaker Local Peace	-	1,000
Total Grants Received in Advance	134,668	139,115

	2019	2018
7. Accumulated Funds		
Accumulated Funds		
Opening Balance	561,764	535,498
Surplus for the year	29,400	26,266
Total Accumulated Funds	591,164	561,764
Total Accumulated Funds	591,164	561,764

8. Operating Lease Commitments

There is a commitment to Canon Finance for the rental of the photocopier over a term of 48 months from July 2018 at a rental of \$170.17 (GST exclusive) per month. The remaining commitment is as follows:

Commitment (less than 1 year)	\$2,042	(2018: \$1,532)
Commitment (Between 1 to 5 years)	\$4,595	(2018: \$2,553)

9. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2019. (2018: Nil)

10. Related Parties

The following related parties received remuneration for various duties they performed for the Society:

Rob Thomson (executive member) - Nil (2018: \$2,940) For Valley Card Development
 Rob Thomson (executive member) - Nil (2018: \$2,125) For MSD Accreditation
 Steve O'Connor (executive member) - Nil (2018: \$280) For Be Community Led Workshop
 Rachel O'Kane (Daughter of executive member) \$305 (2018: \$250) For delivery of Valley Voice Magazine

11. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report.

Independent Auditor's Report

North East Valley Community Development Project Incorporated
For the year ended 31 March 2019

Action Plan

The Valley Project 2019-2020

Overview & Purpose

This is a high-level action plan for Valley Project activities based on community priorities. This outline will be used to plan community-led development activities. This plan has been developed by the Valley Project executive and staff, based on feedback from the community. Feedback mechanisms include liaison with groups, liaison with umbrella projects/groups, through community meetings and conversation, and a survey conducted in February and March 2019.

Our vision is an inclusive, strongly connected, healthy, sustainable community.

Aroha ki te tangata, Manaaki ki te tangata, Ahakoa ko wai, Ahakoa no hea

Our mission is to sustain processes which mobilise our community's strengths and resources in locally-led action

to enhance the life of the North East Valley Community - its residents, families/whanau and environment.

Our strategic goals 2018-2020 (to be reviewed by our new executive in late 2019)

1. NURTURING COMMUNITY LEADERSHIP

Focus energy on supporting people with ideas/energy to take action and grow their leadership confidence/competence

Maintain relationships with the successful community initiatives like the Garden, Workspace, Choir, Northern Artery, Lilliput libraries which are largely self-managing and invest in their development as mentors with new people wanting to take initiatives

Keep noticing areas, groups that are isolated and may need more proactive support (e.g. Pine Hill, migrant families) - and listen for people and generative opportunities to engage, within the resources available

Keep communicating to the community that it's all about working "with" and supporting the community to "do", not about the project "doing for"

2. NURTURING SUSTAINABLE STAFF & VOLUNTEER WORK

Be proactive about roles, tasks, opportunities, we need help with – including on the Board itself. Advertise with clear job outlines and encourage specific people to step up as well

Work on efficiency/effectiveness of meetings, including through consolidating use of Loomio and prioritising use of meeting time for discussions, decisions and action planning around key questions/issues raised by staff and Board sub-committees for deliberation

Attend to the needs of governance members e.g. through social connection time, access to mentors, PD opportunities

Establish/maintain regular cycle of policy review at Board meetings

Maintain and support strong Board sub-committees which may include non-Board members as well

3. NURTURING SUSTAINABLE GOVERNANCE

Coordinators have clear contracts in place, regular meetings with a designated contact person on the Board, and access to PD opportunities including external supervision.

Staff and volunteers have team meetings offsite for support, planning and learning

Board and coordinators work on rigorous decision making around priorities that focus less on 'doing' and more on connecting, communicating, collaborating, facilitating and enabling emergent local leaders in the 'doing'

Board and staff develop a regular culture of checking in on how things are going, recognizing/celebrating success, identifying priorities and what else is needed to sustain energy, momentum and realistic workload

4. INVESTING IN FUTURE FINANCIAL SUSTAINABILITY

Find a suitable entrepreneur willing to help us drive this (e.g. check out community intern options, Masters student, OP or OU staff member, Chamber of Commerce networks)

Take an implementation focus and get some "safe to fail" experiments underway (e.g.

Valley Card)

Build in clear disciplines of learning from the experiments as you implement

Develop a strategic funding strategy as you go, building on current strengths in relationships, reputation, physical spaces and assets, and people skills.

5. CONSOLIDATING POLICIES AND SYSTEMS

Review policies in place, especially on staff and volunteer management; budget management & delegations; event management; and health & safety

Set up clear funding calendar to support grant applications and reporting

Develop clear induction process for new staff/volunteers/Board members to find key documents, build relationships and feel confident in their roles

Work on using and refining some powerful questions that help prioritise what you do and don't do – and to keep reflecting on what you are learning, and where energy needs to go next

Participation

People participate in the project in a wide range of ways.

- ❖ Use of the community rooms - 25+ groups per week
- ❖ Participation in our Kai share food programme - 20 Adults + 50 Children per week
- ❖ Cosy Homes programmes and events - free LED light bulbs, discount window film, seminars, cosy homes assessments and access to information and support for healthy homes
- ❖ Participation in events - Creekfest; Matariki; Spring Clean; Community Dinners etc.
- ❖ Office drop-in - community members seeking support, conversation, participation, information, printing or IT help
- ❖ Involvement in groups and classes - Women's multicultural group, young mothers group, computer classes, support and special interest groups etc.
- ❖ Participation in one of many projects or groups we umbrella

Our community is very diverse. We have both affluent and low-income households. Our housing health also varies widely. We have a large number of whanau living in the

Valley, made up from people of many cultures.

We are privileged to have diversity as a strength in our community. Each month we publish the iconic Valley Voice newsletter - which is delivered to 3,600 households - with a readership of 14,000. The Valley Voice tells local stories and promotes community events and initiatives. It is a powerful community-led development tool, allowing people in our community to make their ideas happen.

Key Learnings from Feedback 2019

Community members were asked to score the value of existing initiatives, on a scale of “highly valuable” (1) to least valuable (5). The below show the total percentages of 1 and 2 scores on each project area:

Project name	Score
Community Dinners	49.1%
Community Gardens	74.7%
Community Rooms	80.2%
Printing and reception services	37.7%
Creekfest	74.5%
Matariki event	61.5%
Spring Clean event	80%
Healthy Homes - practical resources	75.9%
Healthy Homes - information	74.8%
Liaison with schools and ECH	65.5%
Communication - VP facebook page	88%
Communication - The Valley Voice	86.8%
Open Urban Ecosanctuary	70%

Community members were asked to give feedback on some new community initiatives. These initiatives were identified through prior feedback mechanisms.

1. A Valley Community Market - 95.7% supported the project investing resources to support the development of a local market
2. Health Homes Clinics 72.8% supported the establishment of a weekly drop-in clinic
3. Weedbusters - 91.3% supported formalising agreement with the DCC to have greater community ownership of improvements to public spaces, and the establishment of a group to facilitate this and other weedbusting/re-planting activities. 75% indicated they would like to participate.
4. Community fruit and veggie stand. 76.7% supported establishing a pilot community fruit and veggie stand

Key action areas 2019-2020

Community Collaboration

1. Community Rooms – as hub and centre for community activity
2. Community Rooms - accessible printing and IT support
3. Building tools, resources and process for community-led development, and share these with other emerging place-based groups
4. A calendar of regular community conversations/ feedback and consultation
5. Facilitation/Activation/Support for community-initiated activities

Connecting our community

1. The Valley Voice
2. Facebook Page
3. Noticeboards
4. Community Dinners
5. Supporting new migrants
6. Investigating additional online communication streams

Education and Lifelong Learning

1. Facilitating/coordinating community education opportunities
2. Scoping community education need for teachers and learners through establishment of summer school and other mechanisms
3. Building on local strengths and initiatives
4. Supporting existing learning opportunities at the Community hub
5. Developing peer support education opportunities (i.e. to support volunteers with disabilities, matching skill needs with education opportunities, summer school)

Environment

Open VUE

1. Community engagement and education programme
2. Collaboration with like-minded groups and individuals across the city
3. Partnership with Predator Free Dunedin
4. Establishing criteria based on best practice for backyard urban eco-sanctuaries
5. Successful negotiating a community plan for public spaces with DCC
6. Establishing native tree propagation in the valley for distribution in the Valley

Celebrating our Awa - the life blood of the valley

1. Creekfest 2019 - celebrating, connecting and learning with our environment
2. Valley Spring Clean September 2019, including workshops and additional waste minimisation/disposal methods
3. Stakeholder dialogues, connecting to other organisations, especially local runaka
4. Integrating community art/creativity celebrating the creek into events

Sustainability in action

1. Support and promote the Valley Community Workspace
2. Encourage alternative transportation methods
3. A sustainable Summer School

Heat seekers - Healthy Homes in the Valley (formerly Cosy Homes)

1. Healthy Homes clinics - a weekly drop-in clinic to provide one to one support and advice to connect to service providers and resources
2. Resources and equipment e.g. Window Film, Light Bulbs

3. Facilitation of flash mobs/volunteers/time banking
4. Education workshops - tenants and landlords, new Warm up NZ scheme information
5. Community advocacy

Social Inclusion

Food Security

1. Food mapping – building community capacity
2. Kai Share - distribution of food to families, led by volunteers
3. Community gardens support
4. Networking and relationship building amongst businesses and stakeholders
5. Support for community food harvesting - Apple Press days, community orchards etc.
6. Implementing a pilot community fruit and veg stand
7. Improving resources to store kai for Kai Share

Supporting groups

1. Fathers/men's group
2. Young parents group
3. Multicultural women's group
4. Multicultural women's art and craft group

Cultural Development

1. Building relationships with Mana Whenua
2. Capability building - developing our bi-cultural practices
3. Multicultural Women's Group
4. Multicultural Computer class
5. Supporting Matariki celebrations and understanding
6. Supporting Te reo Maori in the Valley - learning, sharing and developing language use as a pathway to cultural discovery

Economic Development

1. Valley Workspace - Maintain building to be fit for purpose

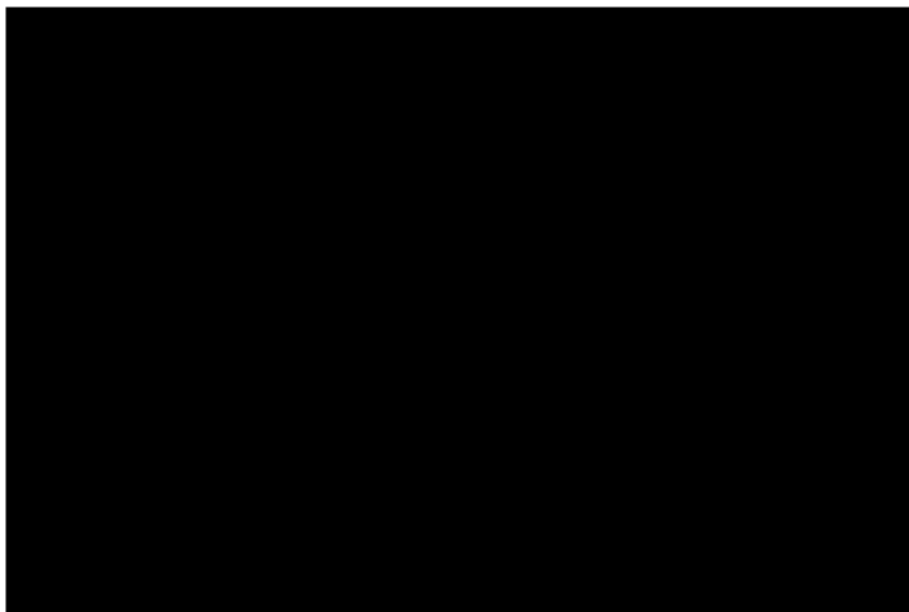
2. Supporting and collaborating with local businesses
3. Establish voluntary subscription as Valley Voice income Stream
4. Establish a valley community market
5. Review and scope other income generating projects



This past year has been a year of consolidation for the Valley Project, in which we successfully completed our transition as an organisation from long-time uncertainty to long-term sustainability.

We have consolidated our staffing structure, finances, activities, relationships and governance, so we can confidently back the North East Valley community to develop and deepen for many years to come.

Finding our right size



Valley Project intern Erin Silver helps set up a Bags for Good stand in the new Valley Project reception area.

Three years ago, when the government funding as one of four nationwide community-led development pilot programmes finished, we cut our cloth radically to reduce spending, halving our staffing and trying to scale the whole organisation down.

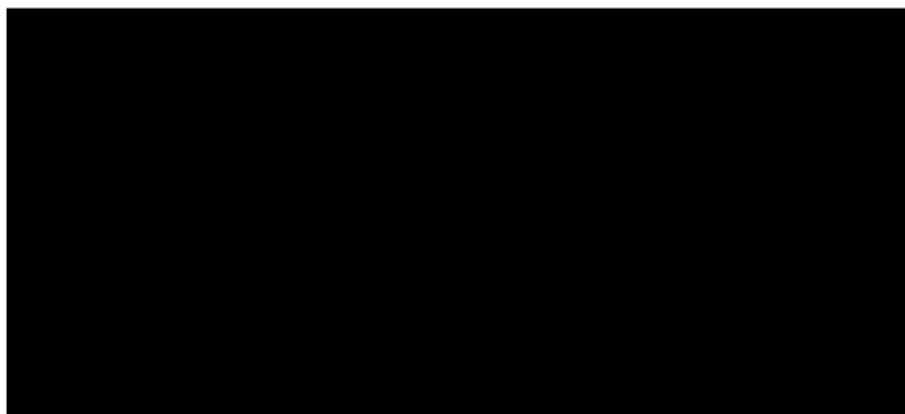
We tried this for a couple of years, but it did not really work, because the expectations and activity of this community kept growing as our capacity shrank, and an unfair load fell on our staff and volunteers.

Having had the experience of community-led development, the valley had more ideas, dreamed larger, wanted more.

In response, and following a staffing review eighteen months ago, the Valley Project has restructured and grown its core staffing again, back to the equivalent of about two full-time workers.

This is a level the executive committee believes is sustainable, and the right size to support our community.

Back in the black



Community events, such as this Open VUE celebration, happen with the help of our many funders and donations

Another large part of the consolidation effort has been on the finances. Over the past three years the staff and executive have put in major work to secure new income for the Project.

From a situation of almost no funding in 2016, we set ourselves a two-year goal to balance the budget by this year, and we have achieved that.

Through significant fundraising and tight grip on spending, we are confident that we can manage our income to match our expenses in 2019/20.

The key to this has been to secure two main backers, the Dunedin City Council (place-based communities funding) and the NZ Lotteries community fund, on top of our advertising income and rent from the Valley Community Workspace.

There are many other philanthropic trusts, church funds and community organisations and people who are also supporting us:

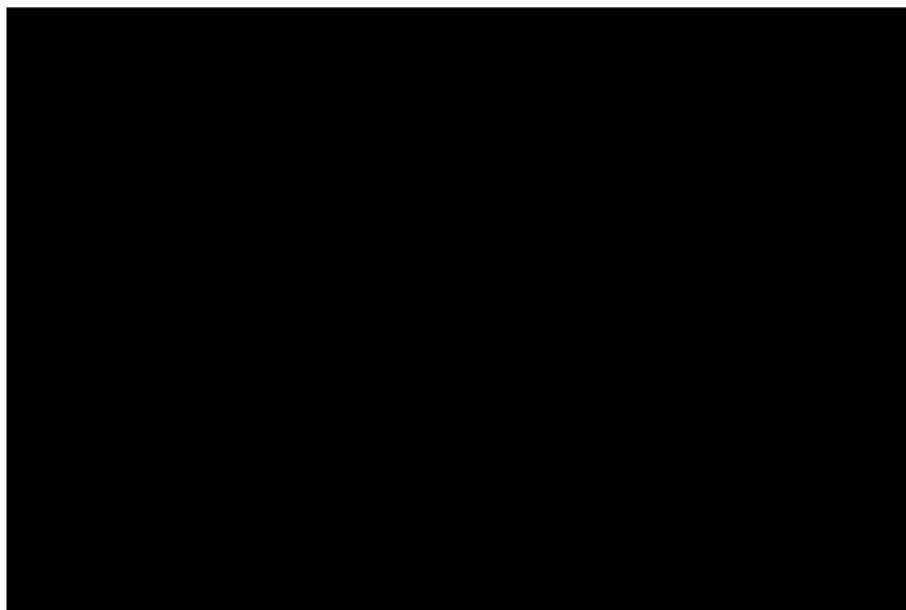
- United Way
- The Sargood Trust
- Alexander McMillan Trust
- Ethnic Communities Fund
- Dunedin City Council - Puaka Matariki Festival
- Dunedin City Council Events fund
- Community Organisation Grants Scheme (COGS)

In addition the following funders have supported the Open VUE project:

- The Dunedin City Council environment strategy - Te Ao Turoa
- Lotteries Environment and Heritage Fund
- Curious Minds
- Speights

Together they make the Project viable, so they have our sincere thanks and admiration.

A pumping heart - our staff and volunteers



Student volunteers help out with re-planting the area behind the community rooms.

At the heart of the Project we now have five wonderful part-time staff: project leader Tess Trotter, community worker Charlotte Wilson, editor and communications coordinator Edith Leigh, administrator Tessa Petley, and housekeeper Emily Peterson.

As a key partner of the Open VUE (Valley Urban Ecosanctuary) project we also host terrific educator Clare Cross. We have been lucky enough to

have a social work intern, Erin Silver, who has stayed on as a youth activator and social enterprise coordinator.

We want to acknowledge and thank them for all the intense efforts and wisdom they have put in this past year, every one of them, and for the things they have achieved as a strong team working together.

The challenges keep coming, and they keep rising to meet them!

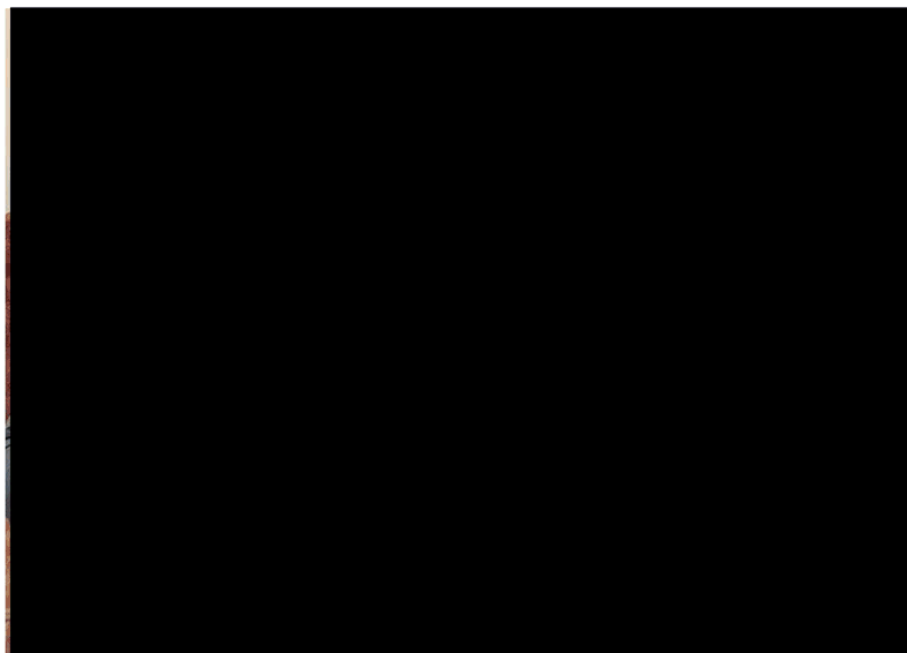
In the past year we also farewelled receptionist Rorie White, and established a new, separate reception area in the community rooms.

We have had great support from a roster of volunteers to staff our front-of-house though we could always do with more. We'd also love feedback on how this can work best to support the community, so please don't be shy if you have any ideas.

We have recently made an application to the Support for Volunteering fund to support a project to strengthen our support for volunteers in the community.

Thanks particularly to Mark Dyer, who left recently for the UK. As neighbour, driver, Mr Fix-it and all-round friend for many years, Mark has been a pillar who has held up the Project, and we will miss him greatly.

Community-building, every day



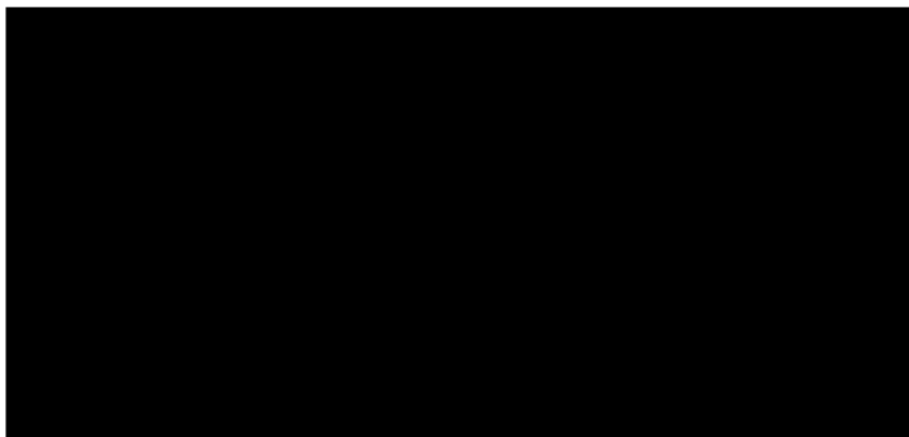
Our first local resident seek advice about creating a warmer home at our new weekly HeatSeekers: Healthy Homes in the Valley drop-in clinics.

Some consolidation has been necessary in our events and projects too, though the amount and range of our activities are still extraordinary for a community of our size.

Some highlights from our main projects:

- The Community rooms were all repainted and refreshed by the staff and volunteers in January. The working spaces were also reorganised creating more welcoming and functional spaces.

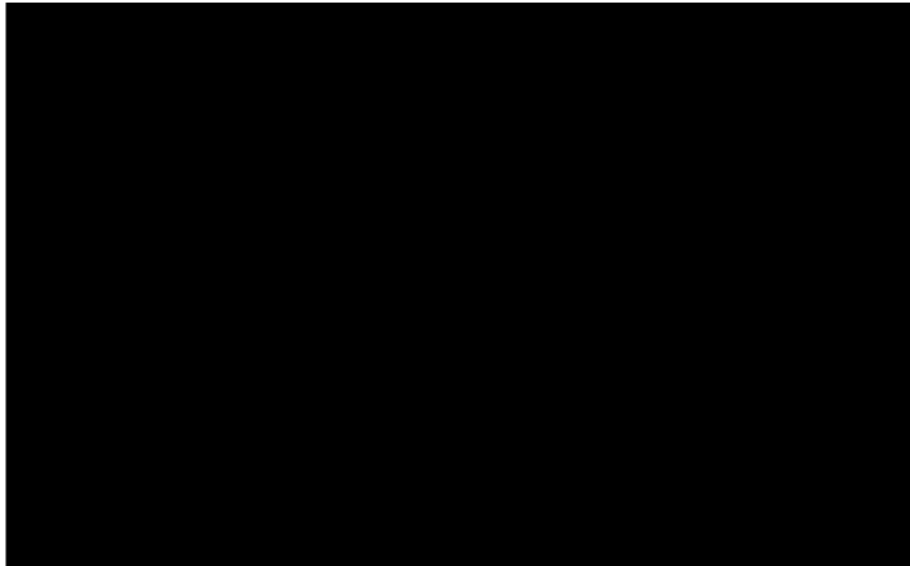
- Kai share has a new shed, and now feeds approximately 125 people a week with fresh food through our partnership with KiwiHarvest.
- Healthy Homes programme has revved up again with new Heat Seekers drop-in clinics connecting Valley Residents with insulation subsidies, services and information.
- The Valley Voice, our community's monthly newsletter, reaches all 3,600 households - new initiatives include a supporters donation scheme, review of advertising, new columns and a recent focus on the migrant housing crisis.
- Love the Lindsay - now gearing up for Creekfest 2019 in Spring.
- Open VUE has completed its second year of in schools education. The project is now planning for the next phase, with a focus on backyards and overall biodiversity enhancements.
- We have developed great relationships with our tertiary community. This has seen a number of students conduct projects, contribute volunteer time or intern with us over the past year, as well as student clubs contributing to events and initiatives. In turn, staff have been invited to give lectures and presentations to students on a variety of topics related to community-led development.



Community members enjoyed a pot-luck dinner and cultural performances at a Multicultural Pot Luck.

This year our events included:

- Valley Spring Clean day
- Matariki Hangi & Kapa Haka
- Multicultural Pot Luck
- Crush the Cargill
- Seedy Sunday
- Two Open VUE community hui
- The Loved, but not Lavish garden tour (huge thanks to Mary Waymouth and Diane Dixon for organising)



The Transition Valley 473 group get together for pruning in the community orchards

The many community projects we support are mostly going strong too.
They include:

- Valley Community Workspace
- Open Valley Urban Ecosanctuary (OpenVUE)
- NEV Community Garden
- Dalmore Community Garden
- Transition Valley 473
- Love the Lindsay

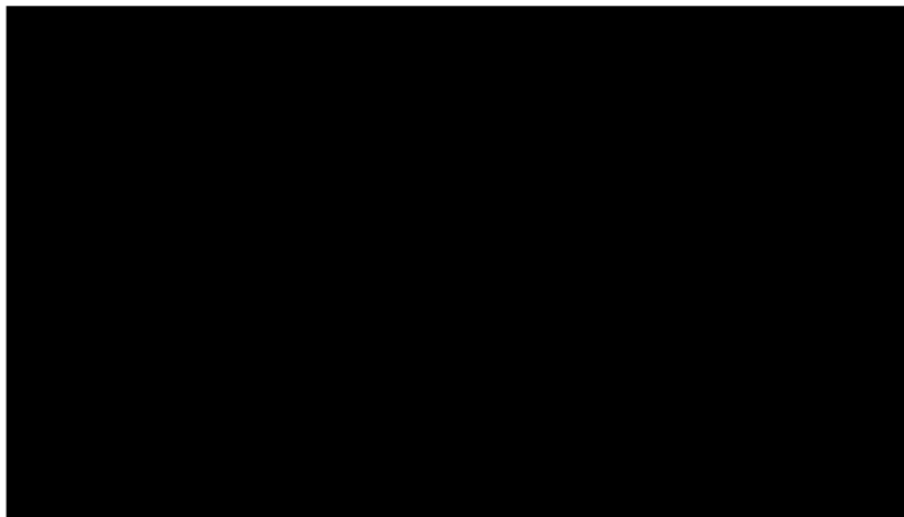
Things we have let go:

- The Valley Card - we could not get enough take up and business buy-in to be viable
- Halloween Party

New things we are investigating and/or supporting:

- Trial of a Valley community market
- A possible short course series modelled on Oamaru's Sustainability Summer School
- An initiative to recycle plastic from the Valley for reuse

Housing crisis



The plight of some former refugee families living in North East Valley highlighted the issue of poor quality housing stock in the area.

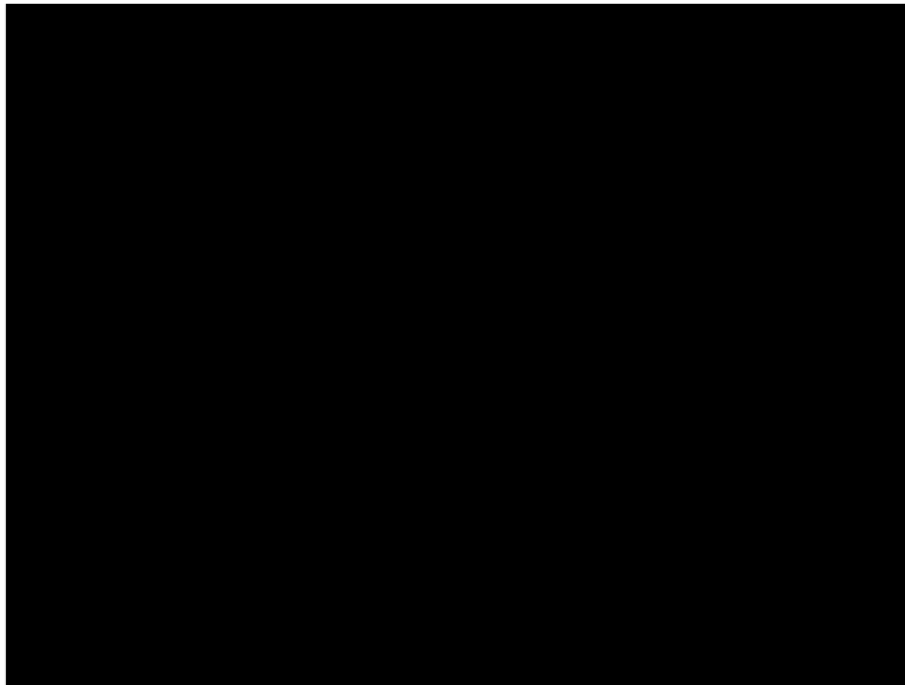
In the past few months a new challenge arose in the wake of the Christchurch mosque attacks, to support three recent migrant families to find healthy homes to rent in the Valley.

We have been delighted to welcome new families from the Middle East, especially Syria, Iraq and Palestine. However, they have struggled to get decent housing at a time when the city is suffering from a squeeze on supply and rapidly rising costs.

This has been tremendously difficult work, which has taken us somewhat outside of our normal brief and stretched our staff. However, negotiating the way that we support the community through the worsening shortage of healthy and affordable housing has been a valuable learning experience.

We have also established working relationships with organisations including Work and Income New Zealand, Ministry of Social Development, Red Cross, Immigration NZ, news media and David Clark MP's electorate office, who are all working on the problem.

Showing a new way



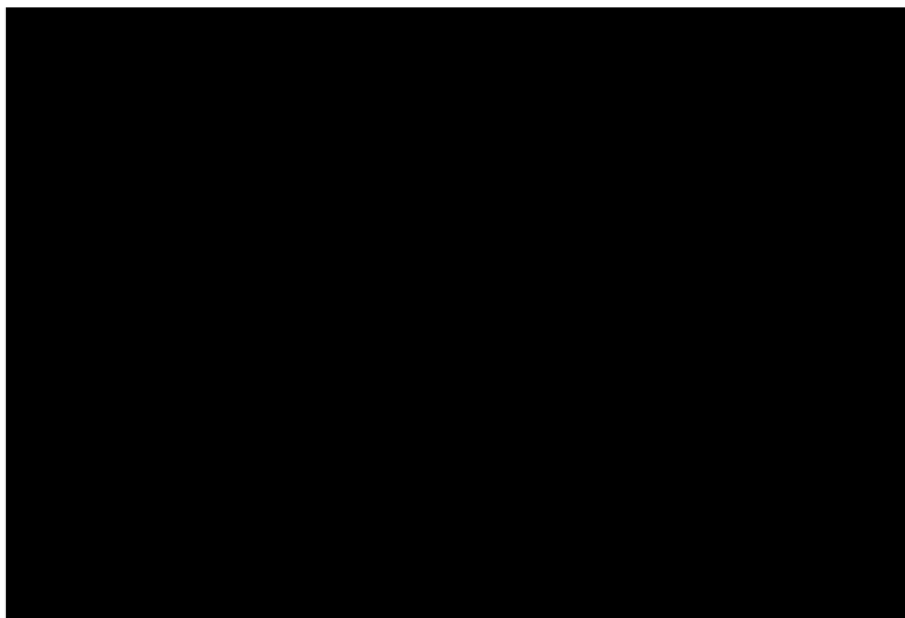
Volunteer receptionist Yoko Kurata with some sweet treats for National Volunteer Week

Since our time as one of five Department of Internal Affairs pilot projects, the Valley Project has continued to be a model for community development in New Zealand.

This year we were shortlisted (top 10) for NZ Community of the Year in recognition of this.

Articles from the Valley Voice have been picked up and developed by mainstream local and national media.

Landlord to the stars



Valley Community Workspace members demonstrate some of their projects during a visit by the Cuban ambassador.

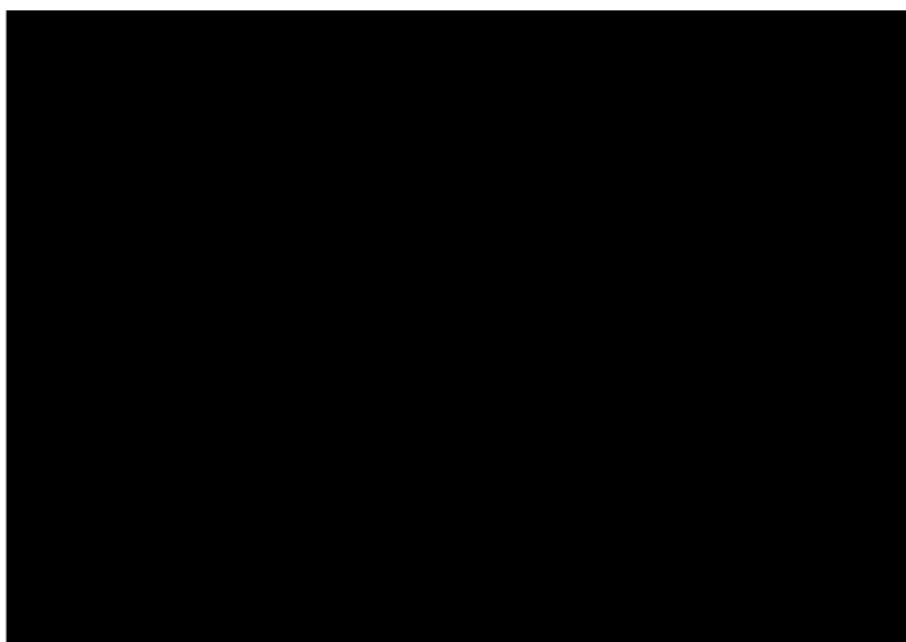
As landlord and partner of the Valley Community Workspace in Allen Street, we have done a great deal of work to make the property more safe, functional and weathertight. The buildings are now close to getting council sign-off for a Code of Compliance certificate, which will be a major milestone.

Huge thanks to Nolan Hill who has liaised with VCW and coordinated all the building work, earthquake strengthening, run the budgets and kept everyone on the same page.

One unwelcome challenge this year was the discovery of two underground tanks under the middle of the building, containing a flammable and potentially hazardous liquid. It has turned out to be old diesel, but there will still be considerable cost (up to \$15,000) to have it made safe and filled with concrete.

Our thanks for all the understanding and help the VCW collective and tenants have given us. We hope to have this work finished and the central space fully usable again in the next few months.

Lifting our sights



Valley Project manager Tess Trotter helps volunteers sort apples for an upcoming apple press day.

When the decision was made three years ago to run the Valley Project without a manager, the executive committee became by necessity more of a committee of management, involved in the day-to-day affairs of running the operation.

However, now Tess as Project Leader is able to manage the staff and office, the exec has been able to move back into its core function of governance.

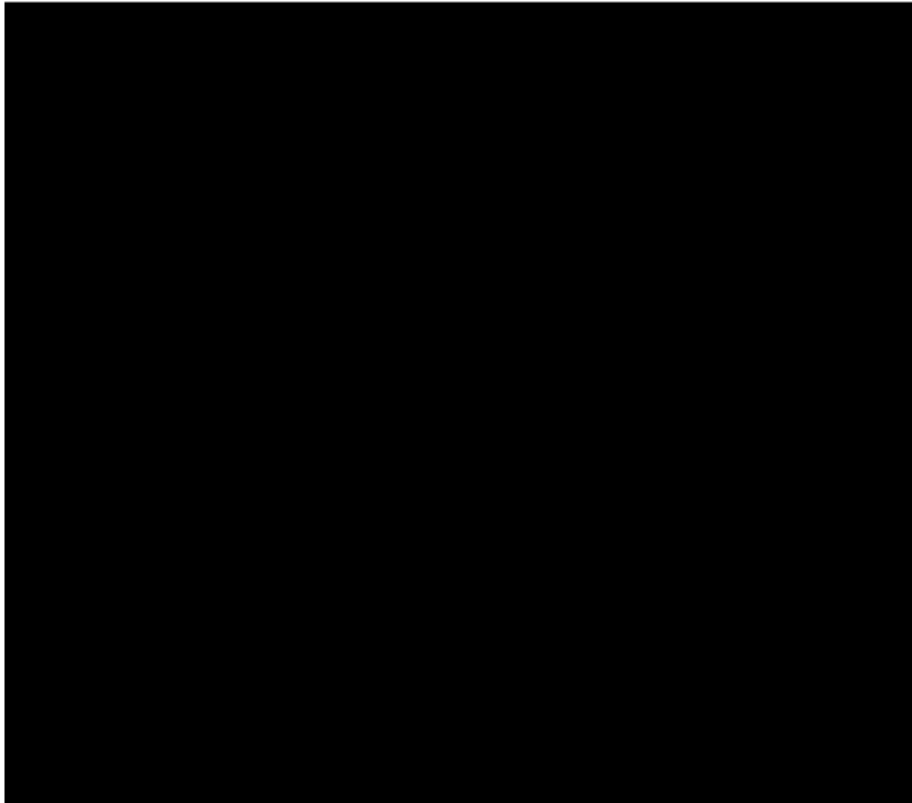
Over the past year the exec has reviewed and simplified the organisation's vision and mission, updated many of the policies and procedures, led the financial direction, and overseen the staff and office reorganisations.

We continue to use a framework we have developed called CARES (Community, Aims, Resources, Empowerment, Sustainability) to evaluate our activities and decisions.

We want to acknowledge the service of a number of board members who have stepped down during the year or are finishing up their time on the executive. To Rosa Rhiannon, Pete Abey, Fraser Hunter (who has ably served in the Treasurer hotseat), Megan Turnbull, Joe Flaherty, Nolan Hill - thank you for all that you have given.

We have done great things together, but now it is time to lift our sights again...

Final comment from Steve



Crush the Cargill is an annual extreme challenge that Steve Tripp, bottom right, has organised as a fundraiser for the Valley Project

I'm also standing down after four years on the executive, including two years as chairperson.

I want to thank the staff and volunteers for the incredible work they put into keeping this Project running for the good of the community.

I want to personally give my thanks to all the exec members for the way they have contributed to make my job easier and work together for the good of the Valley Project.

As committed and passionate volunteers by definition you are busy people and yet you have still managed to find the time to do this work.

It's been a privilege watching and being a part of it.

Steve Tripp, Chairperson of the Valley Project Executive Committee

June 2019

Place Based Grants 2019/20										
No	Name of your organisation	Project Name	What are you seeking funding for?	Funding Received in 2017/18	Funding Received in 2018/19	When does your project start?	Total Costs	How much are you applying for? 2019/20	How much are you applying for? 2020/21	Amount Approved
1	Greater Green Island Community Network (GGICN)	Greater Green Island Community Network	For help with wages for the Community Development worker and 2019/20 projects.		\$7,000 Place Based Grant	01/11/2019	\$ 125,422.51	\$ 78,772.51	\$ 78,772.51	
2	South Dunedin Community Network (SDCN)	Community Worker and Community Planning	Wages for two staff members, operational costs.		\$64,715 Placed Based Grant	14/01/2019	\$ 120,908.75	\$ 85,808.50	\$ 85,808.50	
3	POWA (Progress of Waikouaiti Area)	Better Communities	Community Worker wages and to help with project costs.	\$3,400 community grant sept round,	\$22,000 Place Based Grant	01/09/2019	\$ 99,912.00	\$ 39,920.00	\$ 39,920.00	
4	Blueskin Resilient Communities Trust	Building Community Resilience	Place based operational support	\$12,000 - City Service	\$31,406 Place Based Grant \$14,302.50 Te Ao Turoa Grant	01/10/2019	\$ 147,228.00	\$ 50,000.00	\$ 50,000.00	
5	Corstorphine Community Hub	Corstorphine Community Hub	Operational support for Place Based Coordinator, Cleaner wages, Outdoors supervisor wages.			01/11/2013	\$ 181,996.50	\$ 61,000.00	\$ 61,000.00	
Multi Year Funded Placed Based Grants										
6	The North East Valley Community Development Project	The Valley Project	Running costs: This application is seeking investment in the community, towards the operating expenses of the project.	\$3,400 Community Grant Sept round	\$55,000 Place Based Grant \$3,536.70 Waste Minimisation Grant \$15,000 Te Ao Turoa Grant \$400 Puaka Matariki Grant \$2,350 Events Grant		\$ 163,832.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00
7	Saddle Hill Foundation Trust (partnering with Otago Neighbourhood Support Charitable Trust)	ESP - Encouraging Safety Project Mosgiel/Taieri	To help with salary and overhead costs.	\$3,400 - Community Grant Sept round	\$34,605 Place Based Grant		\$ 428,960.00	\$ 33,405.00	\$ 33,405.00	\$ 33,405.00
					Total cost of all applicants projects		\$ 1,268,259.76			\$ 88,405.00
					Total requested			\$ 403,906.01	\$ 403,906.01	
					Total available for distribution				\$ 300,000.00	
					Total recommended for distribution					
					Total funds remaining for distribution					