

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

Date: Thursday 23 January 2020
Time: 10:00am
Venue: Portobello Bowling Club, Sherwood Street, Portobello

Sue Bidrose
Chief Executive Officer

Otago Peninsula Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Pope	
Deputy Chairperson	Chairperson Hoani Langsbury	
Members	Lox Kellas	Graham McArthur
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	
Senior Officer	Chris Henderson, Group Manager Waste and Environmental Solutions	
Governance Support Officer	Lauren McDonald	

Lauren McDonald
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 OPENING

Paul Pope will open the meeting with a reflection.

2 PUBLIC FORUM**2.1 Public Forum**

Warren Chambers wishes to address the meeting concerning a pedestrian crossing point at Macandrew Bay.

3 APOLOGIES

At the close of the agenda no apologies had been received.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTERESTS

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	OPCB Register of Interest January 2020	7

Otago Peninsula Community Board Register of Interest - 21 November 2019				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Pope (Chairperson)	Director	Spiralis Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Herewaka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Dunedin Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Wild Dunedin Organising Committee 2017/18	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Consultant	Uphont Environmental	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoeni Langsbury (Deputy Chairperson)	Manager	Otago Peninsula Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	TBA	Dark Slits Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Yellow-eyed Penguin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Otago Peninsula Biodiversity Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	External issues Committee Member	Te Runanga o Otaioi	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	TBA	Te Runanga o Otaioi-Tangata Tiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Otaioi Alternate	Te Runanga o Ngai Tahu	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	DoC Te Roopu Kaihaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Araki Athletics Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Otago Technical Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Peninsula Biodiversity Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	RMA Commissioner	Environment Canterbury	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Wild Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Predator Free Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Lox Kelles (Member)	President	Dunedin RSA	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	RSA Representative	Dunedin RSA Welfare Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Member	Coastguard Dunedin	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Graham McArthur (Member)	Managing Director (co-owner)	The Video Factory Ltd (video production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	Speargrass Films Ltd (production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	Mull Stream Media Ltd (print company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Rental property, Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Portobello Boat Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Herewaka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cheryl Heili (Member)	Teacher	Portobello School	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shop worker	Portobello Dairy	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Edna Stevenson (Member)	Vice Chairperson	Te Rauone Beach Coast Care Committee	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Portobello Public Library	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	Owner	Residential Property	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Andrew Whitley (Council Representative)	Owner/Operator	Whitley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Spokes Person	Pro Gas Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteering Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Puketāi Residential Centre Liaison Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

OTAGO PENINSULA COMMUNITY BOARD MEETING - 21 NOVEMBER 2019

RECOMMENDATIONS

That the Board:

Confirms the public part of the minutes of the Otago Peninsula Community Board meeting held on 21 November 2019 as a correct record.

Attachments

	Title	Page
A 	Minutes of Otago Peninsula Community Board meeting held on 21 November 2019	10

Otago Peninsula Community Board**MINUTES**

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 21 November 2019, commencing at 10:00am

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Graham McArthur
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	

IN ATTENDANCE Tracey Saunders, Chief Information Officer

Governance Support Officer Lauren McDonald

1 OPENING

Lox Kellas made his member declaration to the Board (as required by Schedule 7, Clause 14 of the Local Government Act 2002). Paul Pope, Chairman witnessed the signing of his declaration.

2 PUBLIC FORUM**2.1 Public Forum****Fulton Hogan – update on the Peninsula Connection Project**

Lydia Perkins and Brett Paterson provided an update on works including:

- Completion of the stonewall in the Glenfalloch to Vauxhaull section on target for 21 November 2019;
- 1.4km of road surface sealed, with section 2 on target to be sealed by end of December 2019 as is the completion of the boardwalk.
- Sealing work to begin from the Vauxhall/Cove end of the project (as the last section) which will run throughout the Christmas period to early January 2020.

They responded to questions from Board Members on management of surface water on the roadway, use of Armco barriers, and mitigation measures for rough gravel surface on vehicles.

Action: Paul Pope to:

1. Follow up with DCC on changing of bollard locations on Portobello to Harwood section, signage for use of the boardwalk for fishing and mooring of small boats.

2. Discuss with Fulton Hogan communication of safety information in relation to the work site after hours and over weekends.

ORC Public Transport (ORBus)

ORBus Brand leader - Public Transport, Frederique Gulcher and Transport Officer – Total Mobility, Bon Kellas provided a update on the peninsula bus services, showed an example of a solar powered real-time display monitor to be trialled at Macandrew Bay, the University area and Queenstown airport.

Ms Gulcher spoke on the features of the new national “Beecard” bus ticket tag on/tag off system roll out, scheduled for November 2019 (over 9 regions in New Zealand). She advised the online system would allow for users to manage their cards for discounts, fare top-ups etc.

Regional Public Transport Plan (RPTP) – Ms Gulcher outlined the review process (including feedback submission) for the draft RPTP. She encouraged the Board to provide a submission in June 2020.

Board members expressed their concern for buses using the high road on the peninsula and enquired if smaller buses could be provided by ORC public transport contractors. Ms Gulcher confirmed she would raise the issue at ORC, as the matter would require discussion with the contractor providers.

Ms Kellas provided information on the proposed changes to the afternoon bus service to Harington Point. The proposed change to the service was advised as:

1. 2:38pm departing the Bus Hub and terminating at Harington Point
2. 3:08pm service (via Musselburgh) terminating at Harington Point
3. 3:38pm service terminating at Portobello.

She requested the Board decide on whether the new timetable should proceed, to allow for promotion of the change to the timetable on the website and with bus users for the first school term of 2020.

Board members confirmed their support for the proposed changes. Paul Pope (as Chair) agreed that the Community Board would circulate the information as provided to the meeting, to the community for feedback via the community newsletters.

Ms Gulcher advised that the ORC was also providing a chartered bus service to the Otakou Marae for the Waitangi Day celebrations on 6 February 2020.

2.2 Declarations by Members

The declaration for Lox Kellas was completed at the opening of the meeting.

3 APOLOGIES

There were no apologies.

4 CONFIRMATION OF AGENDA

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

Confirms the agenda without addition or alteration
Motion carried (OPCB/2019/062)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Lox Kellas advised he is a Trustee of the Dunedin RSA Welfare Trust and for the register to be updated to reflect this.

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried (OPCB/2019/063)

6 CONFIRMATION OF MINUTES

6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 31 OCTOBER 2019

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

Confirms the public part of the minutes of the inaugural Otago Peninsula Community Board meeting held on 31 October 2019 as a correct record.

Motion carried (OPCB/2019/064)

PART A REPORTS**7 SCHOLARSHIP GRANT FEEDBACK – TASMAN CHARTERIS-WRIGHT**

Tasman Charteris-Wright spoke about her Spirit of Adventure 10-day development voyage experience in May of this year. The voyage departed from Auckland and travelled around the Hauraki Gulf and Great Barrier Island. Participants were 16-18 years of age, with 40 trainees per voyage. She outlined the daily routine, including team building activities, sailing experience on board the ship and on smaller vessels. She advised that on a selected day the trainees crewed the ship, which tested leaderships skills. Her take away experience from the voyage was improved confidence, a network of new friends, teamwork, leadership and sailing skills. Tasman thanked the Board for their funding support.

Board members wished Tasman well for her future studies at university.

8 GOVERNANCE SUPPORT OFFICER'S REPORT

The report informed the Board of activities relevant to the area including:

- a) Project Fund
- b) Correspondence
- c) Action Lists
- d) Remuneration
- e) Community Hall Management
- f) Meeting schedule for 2020

a) Project Fund

Balance of project funds confirmed as \$4,969.13. No applications had been received for consideration at the meeting.

- c) Action Lists - Review and update of the Transport/3 Waters and the Parks and Recreation actions lists were addressed at the meeting.

Transport/3 Waters:

Highcliff Road safety and speed issues.

Action: Paul Pope to contact the Transport Team and outline the concerns of the residents and the community of traffic speed on the Highcliff Road and through the Pukehiki Village.

Action – request for parking area signage at entrance to the Harbour Cone track, and for road markings to remind traffic to keep left.

Parks and Recreation:

Otago Peninsula Track and Trail condition report 2016-2017–

Action: Lauren McDonald (GSO) to arrange an appointment time for Paul Pope and Lox Kellas to access the report at the DCC offices.

Harbour recreational assess (Portobello ramp). Paul Pope advise he was yet to meet with General Manager Parks and Recreation. Rob West.

Action: Lox Kellas to make contact to arrange a meeting with Robert West prior to 30 December 2019, to reassert the partnership approach sought by the community with Council for a public ramp.

Rabbit control (Portobello cemetery and domain) – Paul Pope confirmed there had been an increase in the number of rabbits, noting that the cemetery staff had undertaken night shooting of rabbits. It was acknowledged that property owners needed to involve themselves in pest control in the area

Memorial Bench seat and plaque (Taiaroa Head).

Action: Lauren McDonald (GSO) to follow up on progress with Parks and Recreation as well as Te Poari a Pukekura Trust Management Board.

Te Rauone Reserve Upgrade – Paul Pope advised that a resource consent to be lodged on 9 December 2019.

Community Board Executive Committee (CBEC) nominations – discussion was held on the role of an executive member. There were no nominations made for the Otago Peninsula Community Board.

e) Community Hall Management

Maria Sleeman, Property Officer Community and Civic spoke to the Board and provided an update on the agreement for the management of community halls and the feedback received on the new Community Hall agreement. She advised that communication from hall committees had been a bit slow to date and requested the Board's assistance in getting the hall committees "up and running" and progression of the hall agreements. She commented that the Macandrew Bay Hall required additional committee membership and needed to provide their accounting information. Harwood Community Hall committee required to review and confirm their status as an incorporated society back to DCC.

Actions:

Marie Sleeman will provide the agreement information for the two halls in the peninsula area still to complete an agreement (Harwood and Macandrew Bay)

Edna Stevenson to assist Marie Sleeman with the Macandrew Hall agreement and Cheryl Neill to assist with the Harwood Hall agreement.

The Board members thanked Maria Sleeman for the work she had done in completing the hall agreement and schedules.

Maria Sleeman left the meeting at 11:05 am.

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Notes** the remuneration update.
- c) **Notes** the Community Hall Management Agreement update.

Motion carried (OPCB/2019/065)

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

Amends the Action Lists as appropriate

Motion carried (OPCB/2019/066)

Moved (Chairperson Paul Pope/Deputy Chairperson Hoani Langsbury):

That the Board:

Considers nominating a representative to the Community Board Executive Committee

.Motion carried (OPCB/2019/067)

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

Agrees the first meeting for 2020 will be held on 23 January at 10:00am

Motion carried (OPCB/2019/068)

9 BOARD UPDATES

Board members provided updates on activities for:

Keep Dunedin Beautiful - Graham McArthur advised that the NZ Keep Dunedin Beautiful Awards were held in Dunedin in October.

Rural Roads – Lox Kellas advised that the Beach Road, Hoopers Inlet Road, Cape Saunders Road and Sandymount Road surface conditions needed addressing.

Action: Lox Kellas contact with Terry Taylor (DCC contractor) on the surface conditions.

Action: Paul to request that Council provide a schedule of works for the Back Bay areas of the peninsula to assist the Board with understanding the work programme.

Discussion was held on the lighting requirement as part of the consent for the carpark area at Otakou Marae. The Board re-affirm their position as not want a proliferation of lights on the peninsula.

Moved (Deputy Chairperson Hoani Langsbury/Member Graham McArthur):

That the Board:

Request Council to work with the Te Rūnanga ō Ōtakou on the issue of lighting of the carparks in front of the Ōtakou Marae.

Motion carried (OPCB/2019/069)

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

Request that Council install LED speed indicator signs in the peninsula areas of Macandrew Bay, Broad Bay, Portobello Road and the Pukehiki township.

Motion carried (OPCB/2019/070)

Moved (Member Lox Kellas/Member Cheryl Neill):

That the Board:

a) **Notes** the Board Updates.

Motion carried (OPCB/2019/071)

10 COUNCILLOR'S UPDATE

Cr Whiley provided an update on matters of interest to the Board as:

- Extending an invitation to Mayor Hawkins to attend a Board meeting
- That new DCC councillors toured the Otago Peninsula on 6 November (as part of the councillor induction programme) to see the Council work programme on the peninsula

Cr Whiley requested that the Board consider holding two of the 2020 meetings at the Civic Centre, which would assist the ability for staff to be in attendance.

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

- a) **Notes** the report from Cr Whiley.

Motion carried (OPCB/2019/072)

Cr Whiley left the meeting at 11:08am.

11 BOARD REPRESENTATION AND OTHER RESPONSIBILITIES

The Chair outlined the roles and responsibilities for board members for the triennium with the addition of:

- Graham McArthur to have responsibility for the Harington Point Battery Project
- Cheryl Neill to liaise with the peninsula schools for a group of school pupils to attend a community board meeting (on an annual basis) to provide comment, from their perspective, on issues affecting them, such as safety getting to school, road conditions, footpaths etc.

Paul Pope advised that the intent was to provide an opportunity for children to interact with the community board on an annual basis.

- Paul Pope as Chair to continue with the responsibility of social media for the Board.

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

- a) **Endorses** the Board Member's responsibilities and roles as allocated by the Chairperson
- b) **Appoints** Board Member representatives to the various roles and other responsibilities.

Motion carried (OPCB/2019/073)

12 CHAIRPERSON'S REPORT

Paul Pope advised his intent to extend an invitation to the Mayor to attend a board meeting during 2020, and that for two board meetings a year to be held at DCC to assist in the attendance of staff members for report back.

Other matters discussed:

- Smaills Beach – a portable toilet has been set aside for use at the site, if required over the summer period.
- Community forums
Action: Board members to co-ordinate a forum for their area; promote the meeting as an opportunity for the community to interact with board members to raise issues for discussion by the full Community Board.
- Annual Plan submissions to ORC and DCC. Paul Pope advised that as the Chairperson, he would speak to the OPCB submission to the Annual Plan meetings scheduled for end of January 2020.
Action: Board members give consideration, in advance of the next board meeting, for work they would like considered as part of the Annual Plan. Members supported the continuation of the Otago Access radio segment “Round the Boards” and to pay the subscription and segment fees, totalling \$270.00.
- Otago Peninsula Community Board tentative meeting dates for 2020 were advised as Thursday, 10:00am on: 23 January, 12 March, 30 April, 18 June, 6 August, 24 September, and 12 November 2020. The schedule was unable to be confirmed until Council adopted the meeting schedule for the 2020 at the 12 December 2019 meeting. It was agreed to discuss the 2020 meeting schedule at the 23 January 2020 meeting.

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

- a) **Approves** the subscription payment of \$270.00 for the continued Otago Access Radio membership of the Otago Peninsula Community Board.
- b) **Endorses** the continued participation of the Otago Peninsula Community Board to the Otago Access Radio “Round the Boards” programme.

Motion carried (OPCB/2019/074)

Moved (Chairperson Paul Pope/Member Cheryl Neill):

That the Board:

- a) **Notes** the update from the Chairperson.
- b) **Endorses** the Board Member’s responsibilities and roles as allocated by the Chairperson

Motion carried (OPCB/2019/075)

13 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

There were no items for consideration raised.

The meeting was declared closed at 12:08 pm.

.....
CHAIRPERSON

PART A REPORTS

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:
 - a) Project Fund
 - b) Correspondence
 - c) Parks and Reserves/Transport/3 Waters/Property Action Updates
 - d) Freedom Camping
 - e) Reserves and Beaches Bylaw
 - f) OPCB meeting dates for 2020
 - g) Playground upgrade information
 - h) DCC Annual Plan Submission

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Agrees** the meeting dates for 2020
- c) **Votes** for the Community Boards' Executive Committee's (CBEC) Zone Six Representative

PROJECT FUND

- 2 The balance of funds for the current financial year is \$4,699.15. Feedback from the Broad Bay Community Centre for the 2018 grant received for the community newsletter is attached to this report (Attachment C).

The following expenditure made to date for this financial year (2019-2020):

Meeting Date	Amount	Recipient/Purpose
20 June 2019	\$1,000.00	Caselburg Trust – Artist Studio (final grant contribution)
8 August 2019	\$477.25	Hereweka Panthers 12 th Grade football team (tournament entry fee)
8 August 2019	\$1,200.00	Otago Peninsula Trust for the Glenfalloch Night Garden Event
8 August 2019	\$350.00	Broad Bay Community Centre for the Youth Club
8 August 2019	\$450.00	Peninsula Playcentre to assist for first aid training for 3 members.
8 August 2019	\$403.62	Portobello Public Library for the production of bookmarks in celebration of the library's 150 th anniversary.
8 August 2019	\$1,150.00	Harington Point Battery Working Group for clearing of vegetation on the access track
21 Nov 2019	\$239.98	OAR FM Radio – Round the Boards segment (12 segments)
21 Nov 2019	\$30.00	Otago Community Broadcasters Society subscription
TOTAL	\$5,300.85	

CORRESPONDENCE

3 Incoming:

Email confirmation of Council approval for rename of Desert Road to Moepuku Road
Invoices for OAR FM Radio and Otago Community Broadcasters Society
Elections of the Community Boards' Executive Committee's (CBEC) Zone Six Representative voting paper. (Attachment D)

4 Outgoing:

Letter of support for Te Raoune Beach Care Committee (Attachment A)
Letter to Dunedin South Electorate re proposed boundary changes (Attachment B)
Parks and reserves/transport/3 waters/property ACTION updates

5 An update on outstanding matters for Transport/3Waters, Parks and Recreation is provided below:

- Portobello Ramp – *no update is available at this time.*
- Memorial bench (with plaque) Taiaroa – *the request was forwarded to the Te Poari a Pukekura Management Trust Committee for the meeting held on 28/11/19 for their consideration / approval. No response has been received to date.*
- Macandrew Bay Yacht Club wharf structures – *No update available as staff member is on leave. Update will be provided for the 12 March board meeting.*
- Highcliff Road Trees – *The DCC Arborist has made contact with the Hereweka Harbour Cone Trust. The trees were reviewed over an extended period and a tree risk assessment completed. A further update will be provided to the March 2020 meeting.*
- Smalls Beach - *ongoing monitoring patrols are in place over the summer season.*
- Back Bays (transport/roading work programme) – *Transport staff, Andrew Lord and Kieran Trainor will address this request for work programme details.*
- Harbour Cone signage (parking) and road markings – *No road markings or signs will be installed as not in the budgeted works.*

- h) Wellers Rock – Positive response received from the Otakou runuka on the proposed design, on site meeting with Parks and Recreation staff re placement of rocks, work to be carried out mid-January 2020.

Wellers Rock (update from working party)

- 6 No update available, last meeting was held in May 2019, a meeting is scheduled for early 2020

Te Rauone Beach working party update (Meeting of 3 December 2019)

- Redesign of the reserve carpark to eliminate bus turning option.
- Stormwater design near completion
- Resource consent application to be lodged by Port Otago Ltd in December 2019.
- Pine tree stumps to be removed from site

Ocean Grove Recreation Hall

- 7 Volunteers have now come forward from the Tomahawk community to form the new hall committee to look after the Ocean Grove Recreation Hall.
- 8 Staff will support the committee members on the process required to become formally established. Assistance and advice will be given on any of the practical aspects of running a hall when needed including the Community Hall Management Agreement with Council.

Freedom Camping

- 9 Parks and Reserves will be circulating monthly reports on Freedom Camping again this season. These reports give an overview of volume of freedom campers, infringements, complaints. Much of the data is broken down by sites across the city. Attached is the December 2019 report (Attachment E), which shows that overall volumes are 12% higher compared with December 2018, but that infringement volumes have dropped. This is likely due to better compliance due to increased ranger presence, increased security, and more information available to freedom campers about Dunedin Freedom Camping Bylaw. A report will be going to Council on 31 January 2020 regarding a review of the Bylaw. There will be public consultation on changes to the bylaw in the first half of 2020, and staff will be able to update Community Boards on this at the next round of community Board meetings.
- 10 Things of note for the Freedom Camping Monthly Report for December 2019 –
- a) Overall volumes up 13% on December 2018. Note – table 1 shows volumes for main sites (3203 in December 2019) not total vehicles city wide (3527 in table 2)
 - b) Thomas Burns trial site continues to be the most popular site, but Warrington numbers have increased 28% on December 2018
 - c) Total infringements down by 74% - likely due to improved education and information (Rangers and Camper app information)
 - d) Complaints received – consistent with December 2018

- e) Infringements paid year to date – please understand that % paid increases as we go through the season. There is always a time lag in infringement served and infringement paid
- f) Infringement waived/voided – we are currently working with IT services on potential for security to have hand held infringement printers to allow for more accurate and efficient serving of infringements. At present they are hand written, and some are voided due to transcription errors.

Reserves and Beaches Bylaw

- 11 Joint DoC/DCC Rangers are now patrolling Beaches and Reserves across the city. Information regarding vehicles on beaches and reserves has been updated for 2019-2020 season (attached) which the Rangers are using to discuss with visitors to our beaches and reserves. Members of the public wanting to make a complaint to the DCC about vehicles on beaches or reserves can go to the DCC website, where it gives information on how to do this and what information we require to follow up on complaints - <https://www.dunedin.govt.nz/community-facilities/parks-and-reserves/driving-on-the-beach>. A group of Council staff (Parks, Marketing, Community Development) and Community Board representative Alasdair Morrison are prioritising on improvements on beaches where we receive a high number of complaints – Tomahawk, Long Beach, Warrington, etc, and will be focusing on improved signage, improved information/education to community, and in some instances improved car parking and installation of barriers to reduce vehicle access to beaches and reserves.
- 12 Parks will continue to notify Community Boards about work planned or about to take place on beaches and reserves in their areas. This will be a long-term programme of work as we work through all beaches and reserves in coming years.
- 13 Two flyers Parks and Recreation flyers produced for respect of rules in regard to wildlife and also driving ban in place on beaches. Copies of flyers are attached to this report (Attachment F).

Board or members of the public wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on dcc@dcc.govt.nz. For non-urgent matters contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

Meeting dates for 2020

- 14 The meeting dates for the Otago Peninsula Community Board for the 2020 to be endorsed as follows:
- 15 Thursdays, commencing at 10:00am for 23 January, 12 March, 30 April, 18 June, 6 August, 24 September and 12 November 2020.

Playground upgrade information

- 16 Parks and Recreation are commencing with the next phase of its two year \$1.6m capital programme to upgrade playground equipment and playground soft fall across the city. Work was recently completed on upgrading all Condition 5 (Condition 1 = best condition and Condition 5 = worst condition) playground equipment and soft fall in the past 6 months, and work will now commence on Condition 4 equipment. The bulk of the condition 4 upgrades will be soft fall rather than equipment. This represents a total spend of \$850k on playgrounds across the city and will be completed by 30 June 2020.
- 17 Work is prioritised according to the playground audit condition assessment that was completed in September 2018 and is focused on equipment and soft fall that is in a very poor condition.
- 18 Below is the Condition 4 playground equipment and soft fall that will be upgraded in the Otago Peninsula Community Board area in the next 6 months. This is a spend of \$6,965.00.
- 19 Harwood Park
Rubber safety surface under seesaws - replace with new bark soft fall
Rubber safety surface under swing set – replace with new bark soft fall and scuff pads.
- 20 Some of the work in your area may already have been completed or underway. Notices informing the community will be placed on site just prior to the work commencing, informing them what is being done and when. This information will also be posted onto the DCC website, and the department will do its best to inform Community Boards regarding each site as work gets underway (this will allow you to put information onto your social media).
- 21 Parks and Recreation are continuing work on a Play Spaces Plan, and when completed, this will inform the Parks and Recreation levels of service for playgrounds and skateparks in the future. This project is being led by Parks and Recreation Senior Planner Claire Swift, and we expect it will be completed by mid 2020. If Boards wish to contact Claire, please feel free to do so. Her email is claire.swift@dcc.govt.nz.

DCC Annual Plan Submission

- 22 The Chairperson will be presenting the Otago Peninsula Community Board Annual Plan submission to the Council meeting on Thursday 30 January 2020.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

Attachments

	Title	Page
⬇A	Letter of Support for Te Raoune Beach Care Committee	24
⬇B	Letter to MP Clare Curran re Dunedin South Electorate proposed boundary change	25
⬇C	2018 Broad Bay Community Centre grant feedback	26
⬇D	Zone 6 Community Board Executive Committee Elections	27
⬇E	Freedom Camping Monthly Report - December 2019	30
⬇F	Flyer re driving and wildlife on beaches	36

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known implications for tangata whenua

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no implications for Community Boards except to provide information on activities in or relevant to the Board area.



**OTAGO PENINSULA
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9054 | New Zealand
E dcc@dcc.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

20 November 2019

To Whom It May Concern

LETTER OF SUPPORT - TE RAUONE GROVNE AND BEACH RENOURISHMENT PROJECT, OTAGO PENINSULA

On behalf of the Otago Peninsula Community Board, this letter is in support of the Te Rauone Beach Coast Care Committee and Port Otago for the Te Rauone Beach renourishment project.

This project has been a very long time in the planning, the community and the Beach Care Committee have worked tirelessly with Port Otago to see it to fruition. The Otago Peninsula Community Board has supported all stakeholders in the consultation and development process of this project.

The Board commends the hard work and dedication of all concerned in this venture and look forward to the beginning of this major project in our community.

Yours sincerely



Paul Pope
Chairperson
Otago Peninsula Community Board



**OTAGO PENINSULA
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9054 | New Zealand
E dec@dec.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

12 December 2019

Clare Curran
PO Box 2084
South Dunedin 9044

Dear Clare

Proposed Boundary Changes to Dunedin South Electorate

I'm writing to you regarding the proposed boundary changes to the Dunedin South Electorate. These changes will see the Otago Peninsula removed from the Dunedin South electorate and included in a revised Dunedin North area. These changes are contrary to the needs and current position of the Peninsula community and will disadvantage our area quite significantly.

The Otago Peninsula is a broad area of diverse communities running from Tomahawk to Taiaroa Head. Our area has always been traditionally recognised politically, economically and socially as a unique regional entity. As Dunedin City has developed and travel has changed, our community has become more reliant on the services, economy, recreation and social connections within the Dunedin South area. Peninsula intermediate and secondary school children all mainly attend schools within the Dunedin South area, and this too is a major part of the social connection our community has in this area. It seems completely counterintuitive to move the people who shop, bank, undertake business, play sport and educate their children in the Dunedin South electorate to one that they have no connection too.

One part of the Peninsula community particularly at risk from these proposed electorate changes is the community of Tomahawk. Tucked between the beginning of South Dunedin and the southern end of the Otago Peninsula this community has fiercely fought electorate reform before so as to continue to be considered part of the Otago Peninsula Community Board area. These electorate changes will disenfranchise this community from effective representation by placing them in an electorate that has no connection to them geographically or socially.

As the Otago Peninsula Community Board Chairman, I oppose these proposed electorate changes most strongly. We rely heavily on the Dunedin South area as our natural link with Dunedin City and more importantly as a part of that community. Common-sense must prevail here, and rather than have lines drawn on maps in Wellington, genuine representatives of the community must be listened to for the good of our community.

Yours sincerely



Paul Pope
Otago Peninsula Community Board Chairman

BROAD BAY COMMUNITY CENTRE

Report on how the 2018 grant from the Otago Peninsula Community Board was used

Amount received (December 2018): \$320

Purpose: Contribution towards the printing of the BBCC newsletter

How the grant was used: The grant was put towards printing the following newsletters (per receipts attached)

May 2019 (334 copies, 6 pages)	102.00
July 2019 (334 copies, 6 pages)	120.24
Sept 2019 (334 copies, 6 pages)	120.24
November 2019 (<i>proposed – 345 copies, 2 pages</i>)	<u>75.90</u>
Total printing cost	\$418.38

The difference between what we initially planned and the final result:

We initially aimed to produce 4 newsletters of 3 sheets each, double-sided (i.e. 6 pages).

But the cost of photocopying by Warehouse Stationery increased by 20% after the first newsletter (they were still the cheapest option). Hence the smaller size of our last newsletter.

Jane Ashman
Treasurer
Broad Bay Community Centre
8 December 2019

MEMORANDUM

**We are.
LGNZ.**

Date: 13 December 2019
To: All Zone Six Community Board Chairs
From: Malcolm Alexander, Chief Executive, Local Government New Zealand
Subject: **Elections of the Community Boards' Executive Committee's (CBEC) Zone Six Representative**

As more than one nomination was received for the position of the Zone Six CBEC representative an election is required.

The election will be conducted by postal ballot. Should any matter arise with the election that is not specifically provided for in the Rules, as Returning Officer, I will use my discretion to determine the matter. If there is an equality of votes, then the successful candidate will be determined by the drawing of lots.

Listed below (alphabetically by last name) are the candidates for the Zone Six Representative election:

- Mandy Mayhem-Bullock, Waikouaiti Coast Community Board, Dunedin City Council
- Jacque Ruston, West Harbour Community Board, Dunedin City Council
- Robin Thomas, Strath Taieri Community Board, Dunedin City Council

All Community Boards in the following Zone Six local authorities are entitled to vote:

Central Otago District Council	Clutha District Council	Dunedin City Council
Environment Southland	Gore District Council	Invercargill City Council
Otago Regional Council	Queenstown-Lakes District Council	Southland District Council
Waitaki District Council		

MEMORANDUM

**We are.
LGNZ.**

Before voting please read this memorandum and the instructions on your Voting Paper carefully. A biography for each candidate will be distributed separately ahead of the meeting once they are to hand.

The outcome will be notified as soon as possible after the election. The appointments will take effect on the day that the result is notified.

Please contact the Returning Officer if you have any queries.



Malcolm Alexander
Chief Executive
Local Government New Zealand

DIRECTIONS FOR VOTING
(Read Carefully Before Voting)

1. Each Community Board is entitled to exercise one vote. Please mark, with a tick or cross, the box of the candidate you wish to vote for.
2. The voting paper must be signed by the Community Board Chair, or in their absence, by an alternative who has been formally authorised to do so. If using an alternative, a copy of the authority needs to be included with the voting paper when it is returned.
3. The signed voting paper must be **received by** the Returning Officer, or any scrutineers appointed by him, for counting no later than the close of voting at **5.00pm Friday 7 February 2020**
4. The voting paper can be returned by electronic mail in .pdf format to leanne.brockelbank@lgz.co.nz. The signed original must follow by conventional mail to the following address:

Leanne Brockelbank
LGNZ
PO Box 1214
Wellington 6140

VOTING PAPER

Election of CBEC Zone
Six Representative 2019

Mandy Mayhem-Bullock ☐

Jacque Ruston ☐

Robin Thomas ☐

Signed: _____

Signatory's Name: _____

Community Board Name: _____

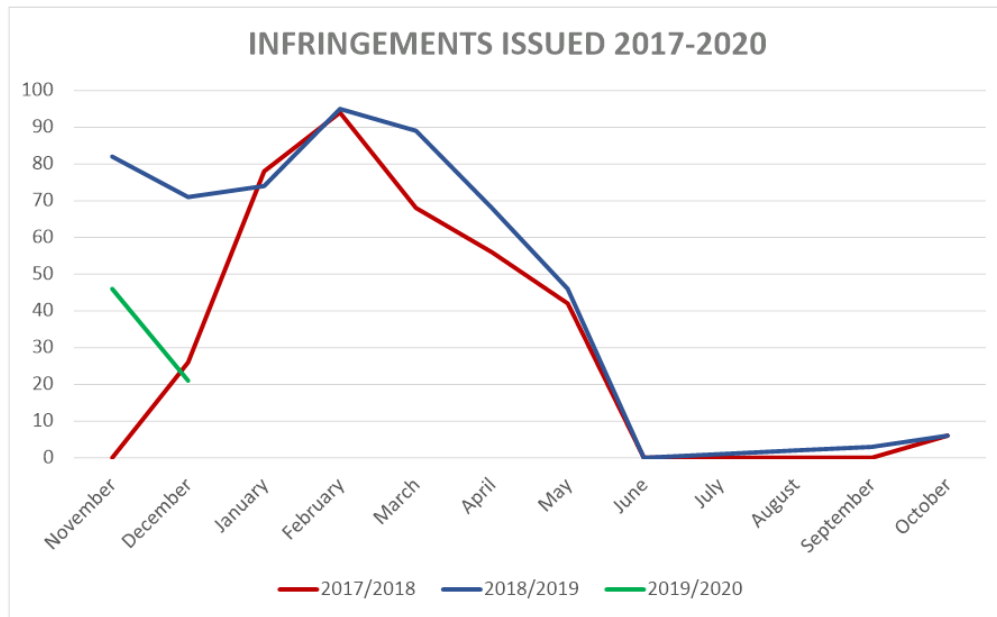
Freedom Camping Report December 2019

FREEDOM CAMPING VEHICLES COUNTED DECEMBER 2019

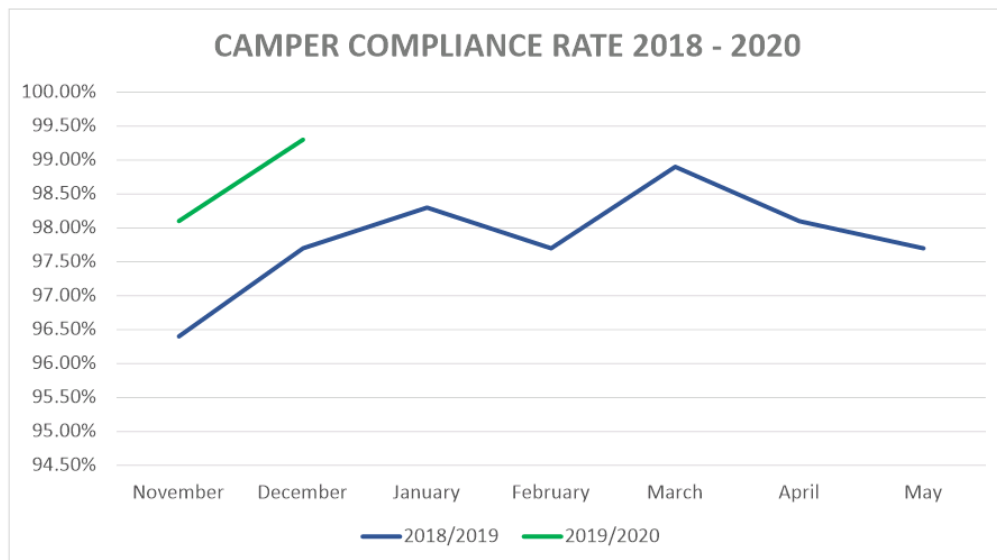
Location	Average Daily Vehicles		Maximum Daily Vehicles		Minimum Daily Vehicles		Total Monthly Vehicles	
Warrington Domain	23	30	43	64	10	3	724	927
Thomas Burns Trial Site	31	36	48	62	16	20	968	1111
Ocean View Reserve	13	11	25	21	8	4	391	356
Kensington Oval	7	6	18	14	1	1	217	199
St Clair Esplanade	3	4	8	12	0	1	84	117
Brighton Domain	16	16	29	39	9	6	495	493
<div> <div></div> December 2018 <div></div> December 2019 </div>							TOTAL:	
							2879	3203

Data source Armourguard Security Ltd

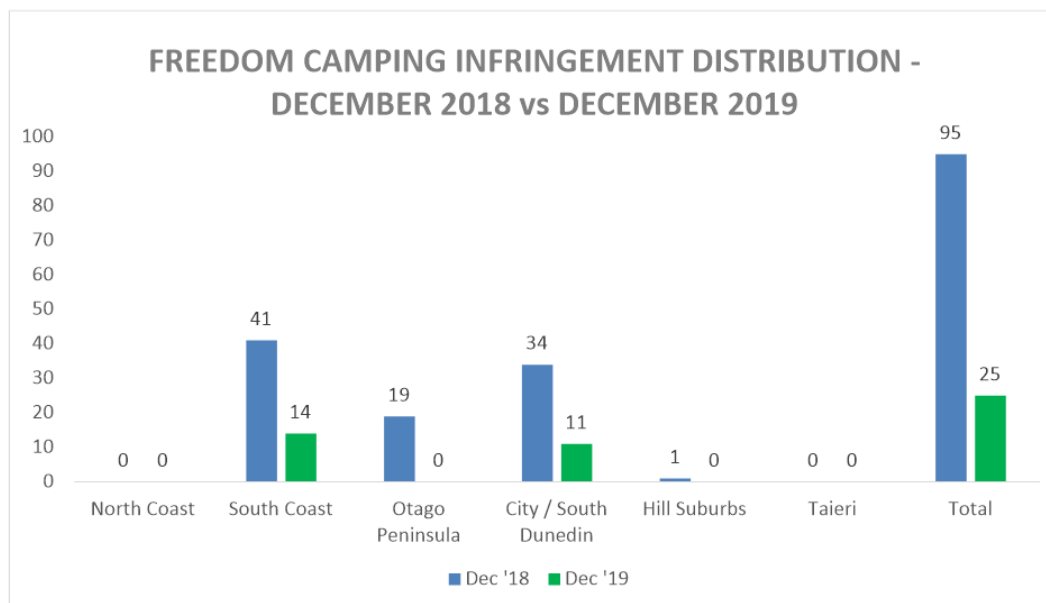
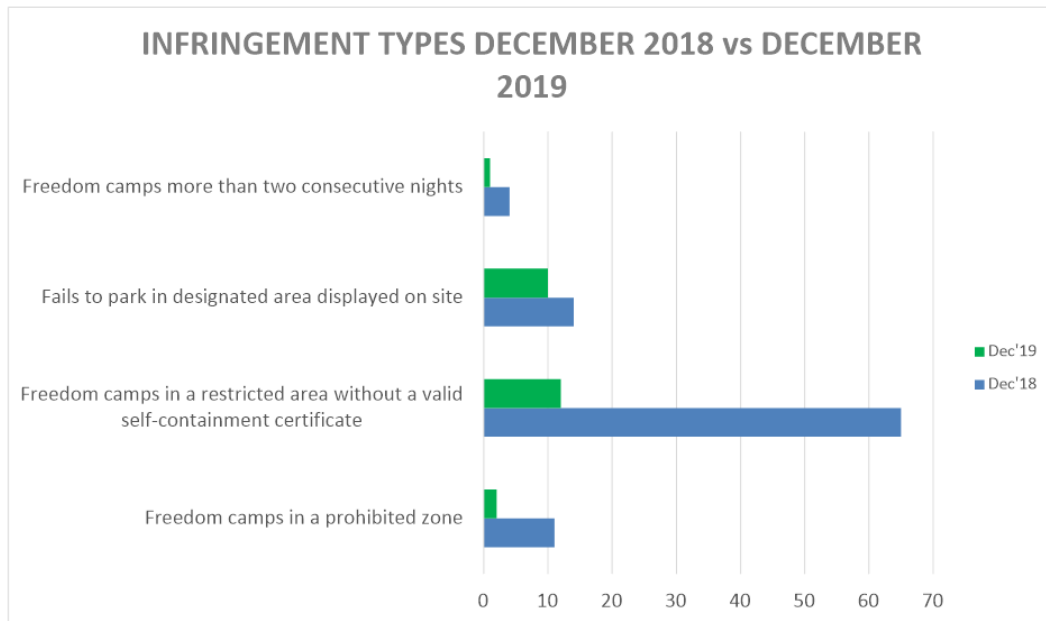
	December 2018	December 2019	Change
Total Camping Vehicles Counted (citywide)	3124	3527	+13%
Total Infringements Issued	95	25	-74%
Infringements Waived	24	4	-83%
Infringements Upheld	71	21	-70%
Complaints received by DCC	11	12	+9%
% of vehicles that are self-contained	67	65	-3%

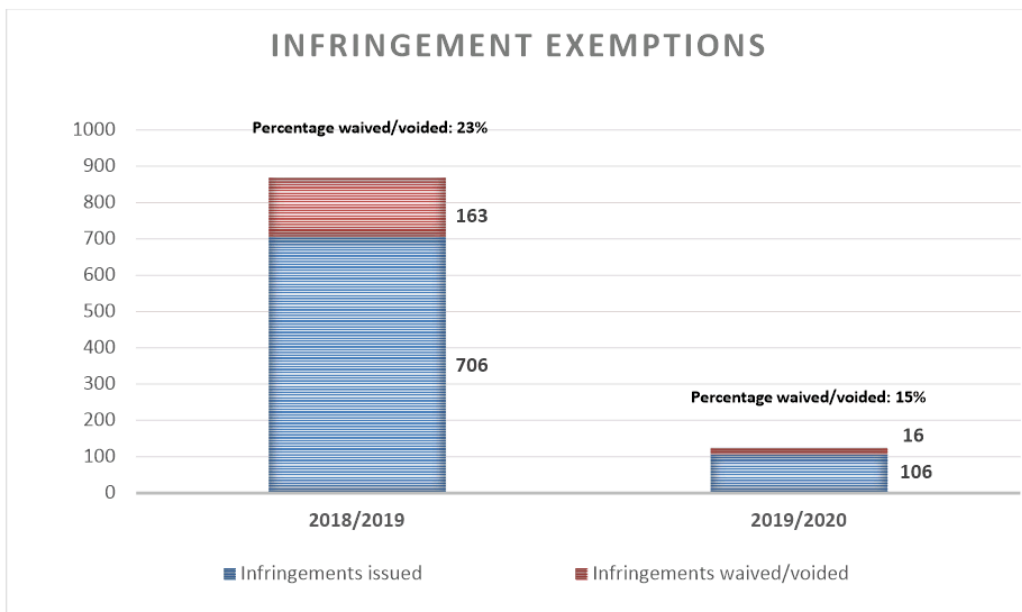
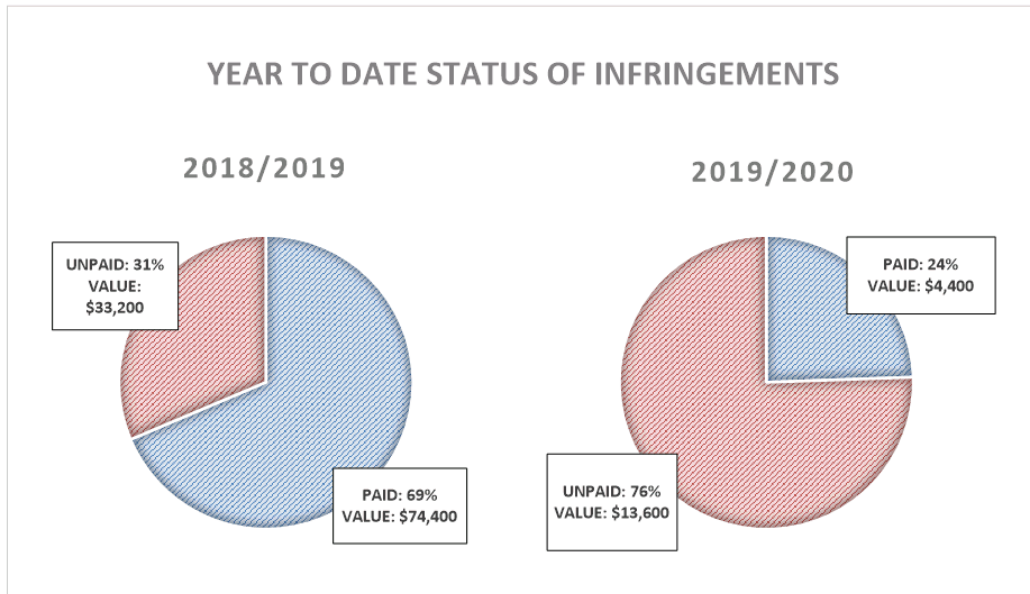


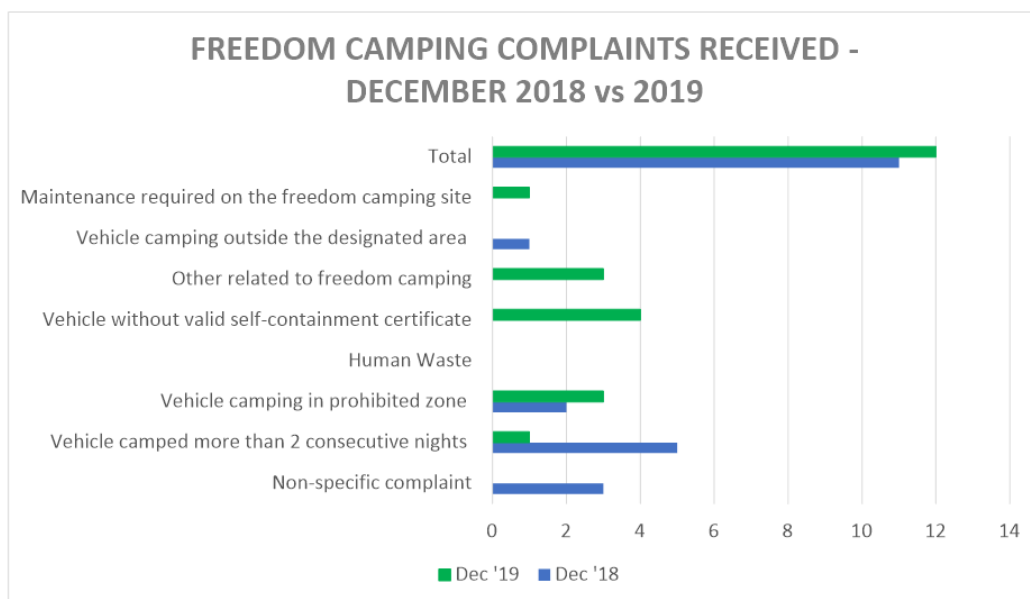
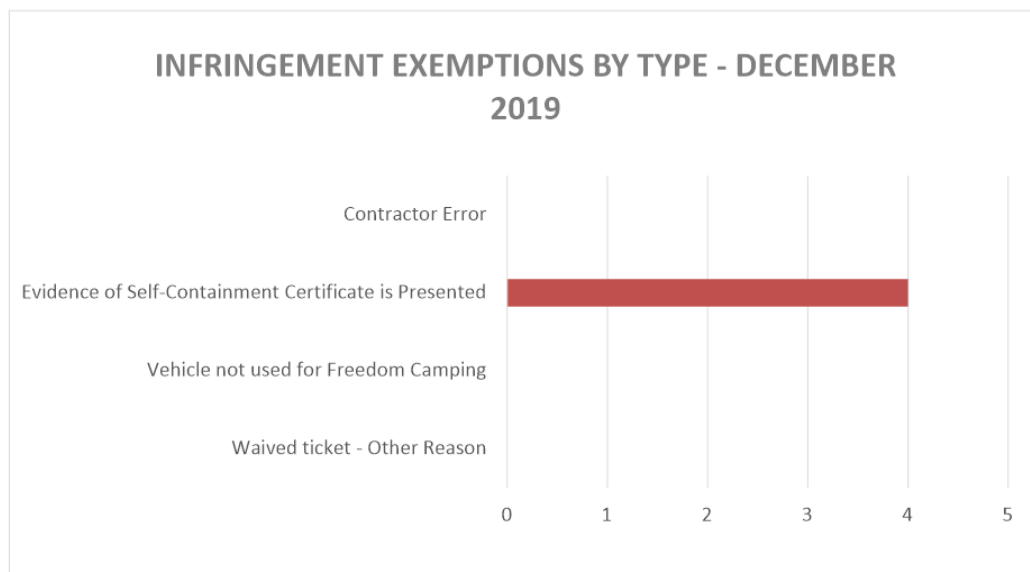
**This graph does not include infringements that have been waived*



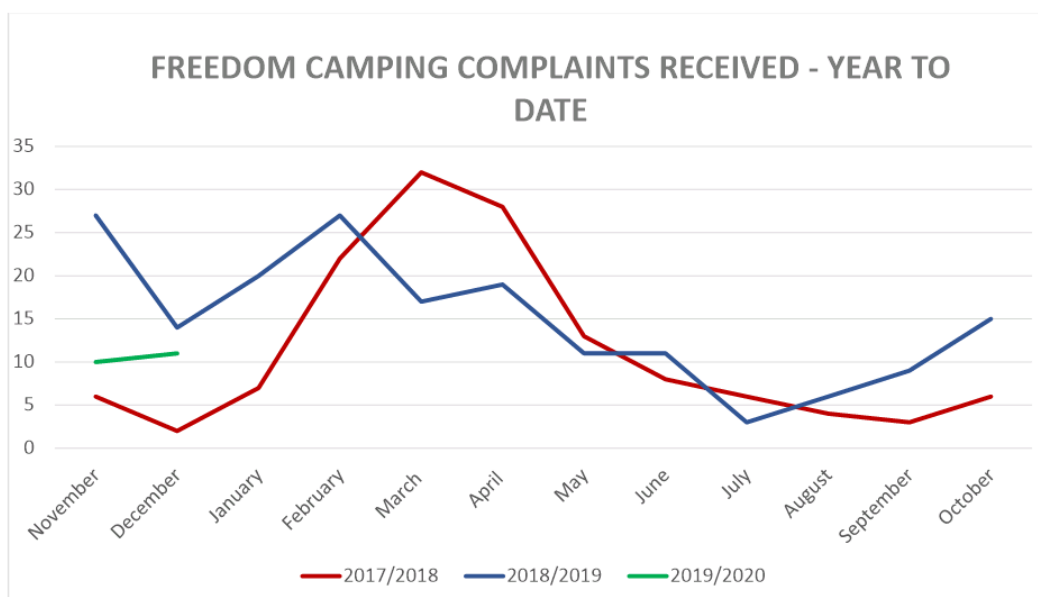
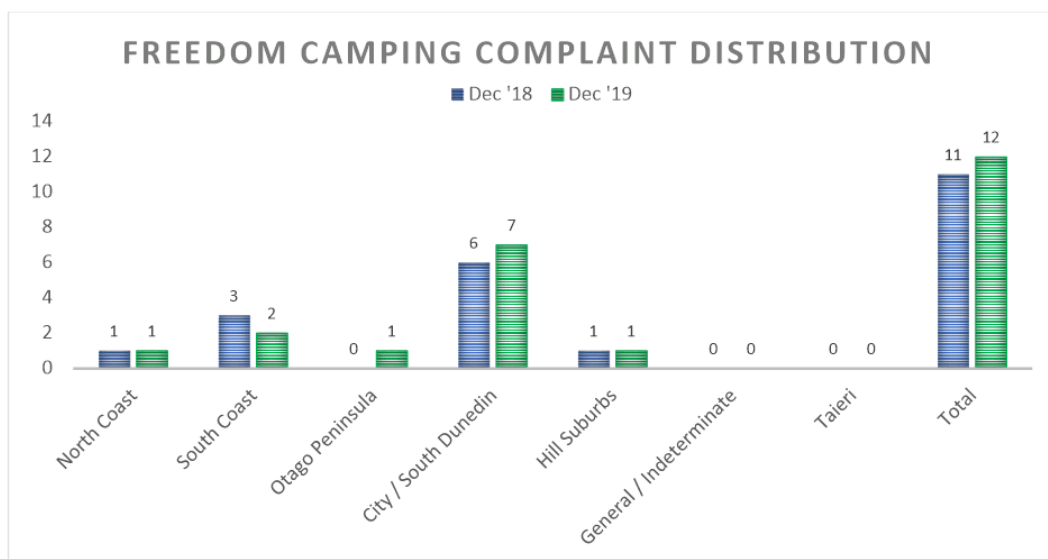
**Camper compliance rate indicates the percentage of vehicles counted that are non-infringing*







**Freedom camping complaints received by DCC CSA and PARS departments*



**Freedom camping complaints received by DCC CSA and PARS departments*

RESPECT AND ENJOY OUR BEACHES

Dunedin has some of the best beaches and coastal scenery in New Zealand. Most have beautiful white sand and abundant wildlife.

Our beaches are great for activities such as walking, swimming, sunbathing, fishing, surfing, playing sports, picnicking, rock climbing and shell collecting. The dunes are fun to slide down and some have dark caves and rocky cliffs to explore. Many have calm creeks perfect for paddling toddlers.

Some beaches have surf patrols for safer swimming during the summer.

Please enjoy using our beaches, but also respect them by –

1. Protecting our wildlife

Our beaches are home to some special species such as the rare and endangered yellow-eyed penguin/hoiho and New Zealand sea lion/rāpoka. Other wildlife around our beaches includes blue penguins, red-billed gulls, shags, terns and NZ fur seals. The beaches provide our wildlife with a safe place for rest and breeding. Vehicle, dog and human interaction can endanger these animals.

Please keep your distance from wildlife. You should stay at least 20m from sea lions and 50m from yellow-eyed penguins.



Please report any sick or injured wildlife by calling: 0800 DOC HOT (0800 362 468).

2. Monitoring your dogs

Dogs can pose a risk to *any* wildlife: they can quickly disturb sunbathing sea lions or sniff out vulnerable penguins. Some beaches allow dogs off leash, but you must keep them under control. There are other beaches where dogs are not allowed. See www.dunedin.govt.nz/dog-exercise-areas for places you can exercise your dog in Dunedin.

Dogs must be on a leash within 20 metres of protected wildlife

Did you know you can become a wildlife certified dog owner? **Lead the Way** is a DOC led initiative which promotes responsible dog ownership to reduce the risk to our coastal wildlife. To find out more information visit: www.doc.govt.nz/our-work/lead-the-way

3. Leaving no litter

Don't forget to clean up all droppings and take them with you.

4. Be mindful of others using the beach



DRIVING ON BEACHES IS NOT ALLOWED

Driving is not allowed on Dunedin beaches

Help us protect our treasured beaches by not driving on them. Vehicle use on beaches poses a risk to other users, wildlife and can damage our coastal environment.

You may only use a vehicle on this beach to launch or retrieve a boat.

Please respect the rights of others to enjoy a natural quiet experience while visiting our coastline

Driving on this beach breaches the Reserves and Beaches Bylaw. This is an offence under the Reserves Act and may result in a conviction and fine up to \$5000.

Further information

Talk to our Community Rangers who patrol this beach on 03 4774000,
www.dunedin.govt.nz/beach-driving

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

RECOMMENDATIONS

That the Board:

Grants/Declines/Ratifies the funding applications for:

1. **Grants** the amount of \$500.00 to the Pukehiki District Hall Society for the purchase of a kerosene/diesel heater for the hall.
2. **Grants** the amount of \$400.00 to the Broad Bay Community Centre for the production of a quarterly community newsletter for Broad Bay.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

Attachments

	Title	Page
A	Funding Application - Pukehiki District Hall Society	39
B	Funding Application - Broad Bay Community Centre	45

**Application for Funding from the
Otago Peninsula Community Board**

Name of group applying for funds: Pukehiki District Hall Society
Contact person: Lynn Samuels
Address: [REDACTED] Dunedin 9077

Phone Number: [REDACTED] Email: [REDACTED]

Position held: Co-chairperson

Has your group made an application to the Board for funding support within the last five years?

Yes ☐

No ☒

If granted, what was that money used for? N/A

How much assistance has your group received previously from the Otago Peninsula Community Board?

\$ NIL

Short description of present project: see attached

Please attach any additional information which may be useful in explaining the project.

Total cost of project: \$ 1125 + gst

Amount already raised: \$ NIL

Amount sought from Otago Peninsula Community Board: \$ 500

Amount sought from any other Dunedin City Council source: \$ NIL

How will the rest of the project cost be covered? Own reserves - income from annual subscriptions and hall hire

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received.

What is the timeframe for completing the project? [OR the date of your event/project?] by winter

Is your project a one-off, annual or biennial event? one-off

How will the project benefit your organisation/club? What are the benefits to the wider community of your project? a warm hall at community events + makes it more appealing for hall hire, which is your main source of income.

for the ongoing maintenance of the hall. 250 volunteer hours in 19/20 financial year done.

NOTES: Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren McDonald (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.

The Pukehiki District Hall Society wishes to replace our aged kerosene/diesel space heater currently used to heat the Pukehiki District Hall.

This heater was donated to us second hand and we know it was new 1982.

The Hall Committee now has difficulty in obtaining the fuel mix and it requires a skilled operator to start the heater which has been a health and safety concern at times. Due to its age we now have ongoing maintenance issues and have problems repairing the heater as parts are not always available.

The Hall Committee has agreed that the time has come to replace our current heater.

After consultation with several heating suppliers and reviewing replacement options, the advice we have received is that the best option for our situation is the Remington Power forced air heater fuelled by diesel. (Information sheet attached)



1982 Kerosene/diesel space heater

40kw Portable Forced Air Diesel Heater - LPG & Diesel Heaters - TopmaQ

9/12/19 6:25 pm

Shop > Heating & Ventilation > LPG & Diesel Heaters > 40kw Portable Forced Air Diesel Heater



ACCOUNT

0

SHOP

BRANDS

DEALS

I'm looking for ...



SKU HEHE1000

40kw Portable Forced Air Diesel Heater

[Write the first review](#)

\$849.90

✓ In Stock [Check Stock Instore](#)

<https://www.topmaq.co.nz/heating-ventilation/lpg-diesel-heaters/40kw-portable-forced-air-diesel-heater-hehe1000>

Page 1 of 5

40kw Portable Powerplant - 10000 BTU/hr. - 120V/240V - 10000 BTU/hr. - 120V/240V

2012/19 8:25 pm

 [Lafayette Community School District](#) [Learn More](#)



♥ [Add to Wishlist](#)

ESTIMATED SHIPPING \$66.35

Based on standard shipping to Wigram



— Product Summary

A powerful industrial heating tool, this Heat Boss Forced Air Diesel Heater is a perfect tool for effectively heating a wide array of industrial and commercial worksites.

— Product Features

Features:

- Plugs into 10A wall socket.
- Fuel consumption 3.64L/h.
- Output 1050u m/h. - 35300 Kcal/h.
- 250W 1ph motor.
- IPX4D rated.
- 46L Fuel tank
- Includes s/steel combustion chamber, with cooling fan, flame sensor, thermostat, heat overload & cut-off protection.
- Ventilation of heated area required.

+ Shipping Information

<https://www.topmag.co.nz/heating-ventilation/1pg-dictor/heaters/10kw-permittable-forced-air-direct-heater-type1000>

Page 2 of 5

12/9/2019

The Best Industrial Heaters in NZ - Remington Power

INDUSTRIAL HEATING SOLUTIONS



RPH75R

\$925 +gst



RPH700KFA

\$715 +gst



RPH1250KFA

\$925 +gst



RPH2150KFA

\$1125 +gst

REMINGTON POWER

70K BTU Silent Drive Radiant Heater

Ultra Portable - Only 13kg!

21kW - 162m2 heating

15 litre tank for up to 6 hrs heating

Built in thermostat

Multi fuel capable

Only 71dBA @ 1m

1 Year Warranty

REMINGTON POWER

70,000 Btu Forced Air Heater

Ultra Portable - Only 13kg!

21kW - 158m2 heating

19 litre tank for up to 9 hrs heating

Built in thermostat

Multi fuel capable

80dBA @ 1m

1 Year Warranty

REMINGTON POWER

125,000 Btu Forced Air Heater

Ultra Portable - 24kg with solid wheels

37kW - 288m2 heating

38 litre tank for up to 10 hrs heating

Built in thermostat

Multi fuel capable

82dBA @ 1m

1 Year Warranty

REMINGTON POWER

215,000 Btu Forced Air Heater. Powerful 63KW Multi fuel heater for heating spaces up to 492M2

Equipped with thermostat for precise temp control.

Ultra Portable - 30kg with Pneumatic Wheels

Solid wheels (not Pneumatic Wheels)

63kW - 492m2 Heating power

49 Litre Tank for up to 8 hours of heating

86dBA @ 1m

1 Year Warranty

[Download Remington Power Brochure](#)

HEAR WHAT OUR CLIENTS HAVE TO SAY

https://www.remingtonpower.co.nz/?gclid=EAlaIqobChMlxSckwsWn5glVToePCh3zJA3aEAAYASAAEglS_D_BwE

3/5

**Application for Funding from the
Otago Peninsula Community Board**

Name of group applying for funds: BROAD BAY COMMUNITY CENTRE _____

Contact person: JANE ASHMAN _____

Address: _____ DUNEDIN, 9014 _____

Phone Number: _____

Email: _____

Position held: TREASURER _____

Has your group made an application to the Board for funding support within the last five years? Yes ☒ No ☐

If granted, what was that money used for? NEWSLETTER & YOUTH GROUP _____

How much assistance has your group received previously from the Otago Peninsula Community Board? \$1,000+320+320+350 \$ 1,990 _____

Short description of present project: A community newsletter to be delivered to all households in Broad Bay (approximately 291 households). The application is for the next 4 newsletters (i.e. approximately quarterly during 2020). _____

Please attach any additional information which may be useful in explaining the project.

Total cost of project: \$1,500 _____

Amount already raised: \$1,100 _____

Amount sought from Otago Peninsula Community Board: \$400 _____

Amount sought from any other Dunedin City Council source: \$- _____

How will the rest of the project cost be covered? n/a _____

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received.

What is the timeframe for completing the project? [OR the date of your event/project?] 2020 _____

Is your project a one-off, annual or biennial event? Quarterly newsletter for 2020 _____

How will the project benefit your organisation/club? What are the benefits to the wider community of your project? _____

The newsletter benefits the BBCC by advertising what is happening at the centre for the locals to join in on, and what facilities are available. As per the attached letters of support, the newsletter helps to create a feeling of community for the residents, updating them with news from the other local organisations as well, including the Otago Peninsula Community Board. _____

Broad Bay Community Centre (BBCC)

November 2019, Funding application for newsletter

Summary of costings

The below costings are for a 3 sheet, double spaced, newsletter (i.e. 6 sides/pages), to be produced 4 times (approximately quarterly), and delivered to approximately 291 Broad Bay households. The actual timing and size of the newsletter may change, depending on what news or activities need to be conveyed to the local residents.

The photocopying prices below are as per details from Warehouse Stationery, which has offered the least costly product/service - see three quotations attached. Because of Warehouse Stationery's lower rate for larger quantities (they have a price break at 1,000 pages), it would be cheaper for us to produce 334 newsletters (1,000 pages) for \$120.24, than 291 or 300 newsletters at \$148.41 and \$153 respectively. The extra copies are dropped off at Macandrew Bay and Portobello shops. Hence the costing below is for 334 copies.

Typically, the contributions we receive for the newsletter total more than 6 pages, but we edit it down to 6 pages because feedback from locals is that if bigger than that it becomes too onerous to read.

The volunteer hourly rate below of \$17 is based on the minimum wage, rounded down.

Total cost of project (gst inclusive):

334 copies, 3 sheets, double sided, A4, black and white:

\$120.24 x 4	\$ 480.96
Plus preparation & delivery volunteer hours required	<u>1,020.00</u>
	1,500.96

Contribution from BBCC

Volunteers' hours:

Preparing newsletter 8 hours @ \$17 x 4	\$544.00
Delivering newsletter 7 hours @ \$17 x 4	476.00

Cash contribution \$20 x 4 80.00

Total BBCC contribution **(1,100.00)**

Funding applied for from Otago Peninsula Community Board	\$400.96
Rounded to	\$400.00

Quote from Warehouse Stationery for November 2019 newsletter funding application, OPCB

From: WSL Dunedin Copy Centre <Dunedin@wsprint.co.nz>
Sent: Tuesday, November 19, 2019 10:47 AM
To: Jane Ashman
Subject: RE: quote for Broad Bay Community Centre newsletter

Hi Jane,

For 291 copies it cost \$148.41
For 300 copies it cost \$153.00
For 334 copies it cost \$120.24

Print & Copy Centre
Warehouse Stationery Dunedin
398 Cumberland Street, City Centre

From: Jane Ashman [REDACTED]
Sent: Monday, 18 November 2019 5:07 PM
To: WSL Dunedin Copy Centre <Dunedin@wsprint.co.nz>
Subject: quote for Broad Bay Community Centre newsletter

Attention Ashley

Hi Ashley

Could you please give me a quote for the following newsletter printing. We only need 291 copies if going for exact numbers, but I understand that if we go for 334 copies we will reach the next price bracket (1000 copies) and so I've included that in the range too as a comparison (let me know if I've got that wrong, or if you have any other tips to reduce costs etc).

A4 portrait
B&W
PDF file supplied
stapled top left corner
6 pages (i.e. 3 sheets double-sided)

Quantities for quote please: 291, 300, & 334 newsletters.

Thanks
Jane Ashman
[REDACTED]



161 Albany Street
PO Box 56
Dunedin 9054
New Zealand
Phone 03 479 8043



Broad Bay Community Centre

Date: 19/11/19
Quotation No: 38373
Customer Code: B
Phone Number: 478 0440

Attention: Jane Ashman

Dear Jane

Thank you for the opportunity to submit the following quotation for your consideration:

Job Title: A4 Newsletter (Broad Bay Community Centre)
Details: TBC x Copies
B/W Digital Print, 2 sides on A4 White Bond 80gsm
Collate & Staple Left Top
Files Supplied to Copy Centre
Materials: 80.0 GSM White Copy 80 A4

Flat Size: A4 Portrait

Quantities:	291	300	335
Printing Price:	146.00	150.00	165.00
Unit Price:	0.50	0.50	0.49
GST:	21.90	22.50	24.75
Total Price:	167.90	172.50	189.75

We hope that the above quotation is to your satisfaction and assure you that your order will receive our utmost attention.

Yours faithfully,

Ryan Hiko
Client Services Representative

Any alterations to the specifications of this quote may incur additional costs.
Freight charges are additional.

Quote from Speedprint shop for Nov 2019 application for BBCC newsletter funding - OPCB

Quote

Speedprint Shop <Print@speedprint.co.nz>

Mon 11/18/2019 4:57 PM

Inbox

To:

Jane Ashman;

You replied on 11/18/2019 5:10 PM.

Hi Jane, please see price below.

Specifications :

Black and white

Double sided

Stapled top left

6 pages = 3 sheets

Size: A4

Stock: 80gsm copy paper

Print ready file to be supplied (PDF file)

291= \$134.76

300= \$138.00

335= \$150.60

340= \$152.40

Kind Regards

Georgia Customer Services

271 Princes Street | PO Box 84, Dunedin 9054

P. 03 477 1238 | DDI. 03 477 1399| Ext. 301

www.speedprint.co.nz

Save The Otago Peninsula (STOP) Inc Soc
C/- The Secretary
62 Oxley Cres
Broad Bay
DUNEDIN
New Zealand, 9014

Email: stopincsoc@gmail.com

18 November 2019

Attn: The Secretary
Otago Peninsula Community Board
C/- DCC
P O Box 5045
Dunedin 9054



Dear Sir/Madam

Support for funding for Broad Bay Community Centre

Save The Otago Peninsula (STOP) Inc Soc would like to add its support to the application by the Broad Bay Community Centre for funding to produce a local newsletter.

This newsletter is essential for STOP to disseminate news on what it is doing locally. The fact that it is delivered to all the households in Broad Bay, Turnbolls Bay and Marumoana means that not only do locals hear about any achievements but also any events. In particular it has proved to be a good source of volunteers, particularly for the work being carried out in the Smiths Creek Catchment on the Hereweka Harbour Cone Block. We note that newcomers to the Bay, who are unlikely to be on any mail lists, often find out about our activities from the local newsletter.

As well, we learn about what activities other groups are involved in, and what is happening locally. This includes the local Community Board. Because the newsletter comes in the letterbox it is easy to catch up with local events, rather than having many facebook pages or blogs with which to keep up to date.

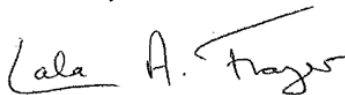
As an organisation that relies on grants, we need to publicise those benefactors, and publishing news items that acknowledges and thanks such donors in local newsletters, is an effective way of doing this. We are able to pass on the newsletters as evidence of fulfilling any media requirements of grant organisations.

Occasionally we receive a letter or message of appreciation that references reading an item in the newsletter.

A local newsletter gives a sense of community, of belonging, and participation to the people who live in the area.

Save The Otago Peninsula would therefore like to support the application for funding for its newsletter from the Broad Bay Community Centre.

Yours faithfully



Lala Frazer
Project Co-ordinator

Alternative Contact: Secretary, Jenny Winter, [REDACTED]

O. Bradfield letter of support for the 2019 newsletter application by Broad Bay Community Centre

From: Orma Bradfield [REDACTED]
Sent: Monday, November 18, 2019 10:16 PM
To: Jane Ashman
Subject: Re: Broad Bay Community Centre newsletter funding application

I find the Broad Bay Community Centre newsletter a wonderful asset to the Community. It reminds me that I am a part of a super diverse community that includes a range of skills and opportunities. It keeps me informed about local activities that I can enjoy, and other activities available to those with different interests. As an old woman I find the newsletter promotes inclusion, and prevents a sense of isolation.
Orma

On Mon, Nov 18, 2019 at 4:09 PM Jane Ashman [REDACTED] wrote:
I'm about to put in our next application for newsletter funding to the Otago Peninsula Community Board.

As always, we need to provide letters (or emails) of support from the community - would you feel comfortable providing us with one? That is if you think we should continue with the newsletter. If not, do let us know.

Cheers
Jane

F. Bolgar's letter of support for November 2019 BBCC funding application for newsletter - OPCB

From: Francesca Bolgar [REDACTED]
Sent: Tuesday, November 19, 2019 5:19 PM
To: Jane Ashman
Subject: Re: p.s. Re: Broad Bay Community Centre newsletter funding application

To the Otago Peninsula Community Board

This letter is in support of continued funding for the Broad Bay newsletter.

As a resident in the area for over 30 years, I find our newsletter invaluable for notification of local news & events.

While Facebook pages such as the OP Community Noticeboard are also a valuable aid to locals, our newsletter is both specific to Broad Bay & a hardcopy reference which can be easier to mark & use. We also have older (& other) members of the community who do not use Facebook.

Another valuable use of our newsletter is to remind people about existing groups and contacts. Online group posts tend to focus on specific events & don't provide a comprehensive resource list of what happens in Broad Bay. Having a newsletter in every house in Broad Bay remains the best communication & information we have available to us.

I hope you will decide to continue your support for this valuable community service.

Fran Bolgar

COMMUNITY BOARD - COMMUNITY PLANS

Department: Civic

EXECUTIVE SUMMARY

- 1 A Community Board workshop was held on 19 December 2019, to consider how Community Boards could develop community plans for each of the Community Board areas, and how those plans may contribute to the DCC's next 10 year plan. As discussed, Council staff have developed a draft template for use by each Community Board, and this template is at Attachment A.
- 2 As this is an administrative report, there are no options, or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the process for the development of Community Board Community Plans.

DISCUSSION

- 3 Representatives from all Community Boards attended a workshop with DCC staff on 19 December 2019 to discuss how Community Boards might progress the priorities that they have identified for their Board area into the DCC's 10 year plan. A process for developing those priorities and then feeding them back to the DCC was discussed.
- 4 This would be done through the development of a community plan for each board, and DCC staff would prepare a new template plan for each board to complete. The template has been developed, and some information has been put into the template for each community board's consideration. The use of a template would ensure a consistent approach across all Boards, in planning for their areas.
- 5 The template Community Plan provides key information about community boards generally, and more specific information about your community board area.
- 6 Sections 3 of the template plan focuses on detailing those items that the Board considers are new priorities and current priorities it may have for its area and would like to see included in the DCC's next 10 year plan. Boards are asked to provide details of each item, what the estimated cost may be to complete (where known), when the Board would like to see it scheduled in the 10 year period (2021-31), the justification for including it in the priorities, and the order of importance of those priorities. Examples of these are provided in the template plan.

- 7 Section 4 of the template plan sets out those items that your Board would like to deliver to your community. These are items that would not require support or funding from the DCC, over and above your current community board funding.
- 8 It is proposed that section 3 and 4 of your plan become standing items on agendas so that at each meeting there is the opportunity for discussion and further development of the plan, adding to or amending the plan as agreed.
- 9 Community Board priorities will be a workstream in the 10 year plan process. More details will be provided on how Community Boards may pre-engage in advance of the Councillors receiving their draft 10 year plan budgets.

NEXT STEPS

- 10 Each Community Board will develop its Community Plan.

Signatories

Author:	Sharon Bodeker - Team Leader Civic
Authoriser:	Sandy Graham - General Manager City Services

Attachments

	Title	Page
↓A	OPCB Community Plan 2020/21 working copy	55



OTAGO PENINSULA COMMUNITY BOARD



COMMUNITY PLAN

2020 – 2021

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1 INTRODUCTION

This Community Board Community Plan summarises the needs and priorities of the communities within the [Name] Board area for the 2019/2020 and 2020/21 financial years, and the Dunedin City Council's (DCC) 2021-31 10 year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10 year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

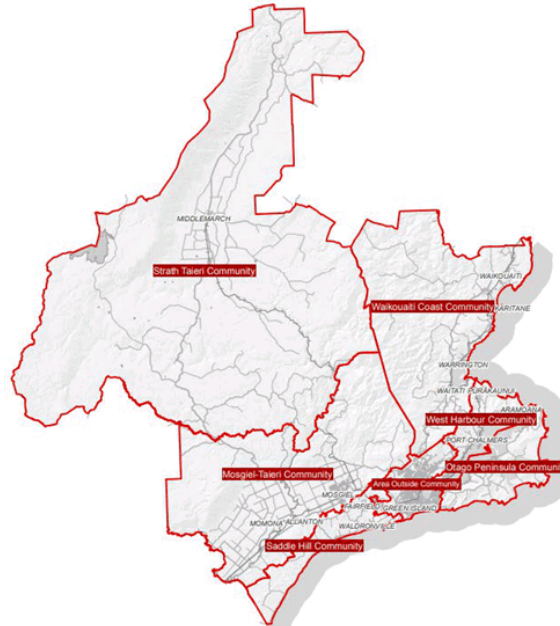
This Plan also includes activities that we, the Community Board plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

2 KEY INFORMATION

2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10 year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC's 477 4000 phone number, and do not form part of the Community Board's priorities.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2020 calendar year is provided in Section 6 of this plan. The agenda's and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at governance.support@dcc.govt.nz.

2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2019-2022 triennium are as follows:

Name	Cell phone	Email
(Chair) Paul Pope	0274 668446	paul.peninsula@xtra.co.nz
(Deputy Chair) Hoani Langsbury	0272 522876	hoani.langsbury@xtra.co.nz
Lox Kellas	0279 680583	lox.kellas@xtra.co.nz
Cheryl Neill	027 603 3451	cherylmayneill@yahoo.com
Edna Stevenson	0274 780543	ednastevenson1@gmail.com
Graham McArthur	021 477009	grahamm@southnet.co.nz
Cr Andrew Whiley (Councillor representative)	0274 653222	Andrew.Whiley@dcc.govt.nz

2.3 MAP OF THE OTAGO PENINSULA COMMUNITY BOARD AREA



2.4 OUR COMMUNITY

Peninsula Statistics

Population: 4,330

Households: 1,665

Schools: 3 Primary Schools
1 Kindergarten
3 Preschool facilities

Visitors: Approximately 600,000 per annum (Source: 2011 Regional Visitor Monitor)

Other details may include demographics, geography, hazards

3 PRIORITIES FOR OUR COMMUNITY

3.1 New Priorities

We have identified the following new priorities for our community that we would like to see included in the Council's 2021-31 10 year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Peninsula Connection Transport Project Completion of roading and landscaping. Footpath creation and upgrades Sealing of gravel roads of Back Bays		Year 3 of LTP (2023/24)	Community feedback through x public forums, x submissions received requesting this.	3
Public Toilet – Location More toilet facilities are needed to support freedom camping in this area.		Year 2 of LTP (2022/23)	Freedom camping numbers continue to increase in this area.	2
Te Rauone Beach and Reserve Beach protection project in conjunction with the community, Port Otago Ltd, Council. Coastal erosion, loss of reserve and adjacent properties.		Year _ of LTP		
e.g. Road Safety Improvements Advocate in conjunction with other Community Boards for improvement through signage and road markings.				
Item 5				
Item 6				

3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2018-28), and are priorities that are to be carried forward into the new 2021-31 10 year plan.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Waste Collection Provide recycling and waste collection facilities in x area.		Included in year 4 of current LTP – 2021-22	# of incidents of rubbish dumping in the area.	1
Item 2				
Item 3				
Item 4				
Item 5				

4 COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
<i>Explore options for Beautification such as murals</i>	
<i>Host a Civil Defence expo to highlight issues and ways to collaborate</i>	
<i>Support efforts to host the xx event in yy</i>	
<i>Advocate for priorities to be included in the DCC 10 year plan.</i>	

5 PLANS

The Community Board has a number of plans supporting its activities. Our key planning documents are discussed below:

5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN

Introduction

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the Otago Peninsula Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

Provide a link to the plan if on website.

5.2 ANY OTHER PLANS?....

5.3 COMMUNITY ENGAGEMENT PLAN

Introduction

Members of the community are invited to make a comment on the Board's Community Plan at any time. You may have a view on the Board's prioritised actions or may require the Board's assistance to progress an issue with the Dunedin City Council. You are welcome to comment on the entire plan, certain sections or a particular project.

We utilise Social Media, Taieri Times and the Star.

Ways to have your say on the Community Board's Community Plan

The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback;

- *Verbally... by contacting a board member directly, anytime*
- *Written... addressed to the board, postal or email addresses below*
- *In person... to the board at public events such as Community Cuppa and Conversation*

Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.

Please send written communication to:

The Chairperson
Otago Peninsula Community Board
c/- Dunedin City Council
PO Box 5045
Dunedin 9058

Email: paul.peninsula@xtra.co.nz

6. COMMUNITY BOARD MEETING SCHEDULE

The Otago Peninsula Community Board meetings through to December 2020.

Meetings are held on a Thursday, commencing at 10:00am, the venue is the Portobello Bowling Club, Sherwood Street, Portobello.

23 January 2020

30 April 2020

18 June 2020 (to be held in the DCC Civic Centre, Otaru Room)

06 August 2020

24 September 2020

12 November 2020

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members will provide updates on activities including:
 - Keep Dunedin Beautiful
 - Rural Roads
 - Community Meetings
 - Civil Defence/Community Response Planning

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	

Attachments

	Title	Page
↓A	OPCB members roles and responsibilities 2019-2022	67

Otago Peninsula Community Board

Board Member	Assigned District	Roles	Projects	Newsletters
Paul Pope	<ul style="list-style-type: none"> Peninsula Tomahawk 	<ul style="list-style-type: none"> Chair All District Representation All District Forums 	<ul style="list-style-type: none"> Te Rauone Wellers Rock Tomahawk Facilities Tomahawk Lagoon Runaka Liaison Public Transport 	<ul style="list-style-type: none"> Contributes to all Portobello Hawk Talk
Hoani Langsbury	<ul style="list-style-type: none"> Harington Point Otakou 	<ul style="list-style-type: none"> Deputy Chair District Representation Annual District Forum 	<ul style="list-style-type: none"> Annual Tourism Forum Runaka Liaison 	<ul style="list-style-type: none"> E-Panui
Edna Stevenson	<ul style="list-style-type: none"> Macandrew Bay 	<ul style="list-style-type: none"> District Representation Annual District Forum 	<ul style="list-style-type: none"> Te Rauone Wellers Rock Tomahawk Facilities 	<ul style="list-style-type: none"> Macandrew Bay
Lox Kellas	<ul style="list-style-type: none"> Back Bays Highcliff 	<ul style="list-style-type: none"> District Representation Annual District Forum 	<ul style="list-style-type: none"> Rural Roads Emergency Response Otago Harbour Matters Harington Pt Project 	
Cheryl Neill	<ul style="list-style-type: none"> Harwood 	<ul style="list-style-type: none"> District Representation Annual District Forum 	<ul style="list-style-type: none"> Scholarships Schools Programme Back Bays Recycling 	
Graham McArthur	<ul style="list-style-type: none"> Broad Bay 	<ul style="list-style-type: none"> District Representation Annual District Forum 	<ul style="list-style-type: none"> Keep Dunedin Beautiful Rural Cell-phone Coverage Annual Biodiversity Forum Harington Pt Project 	<ul style="list-style-type: none"> Broad Bay

COUNCILLOR'S UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Andrew Whiley will provide an update on matters of interest to the Board.

RECOMMENDATIONS

That the Board:

- a) **Notes** the report from Cr Whiley.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

A verbal update will be provided by the Chairperson at the meeting. As this is an administrative report only, the Summary of Considerations is not required.

- Annual Plan and Long Term Plan submissions to DCC and ORC
- Provision of proposed changes by ORC to the Harington Point bus services for 2:38pm, 3:08pm and 3:38pm.

RECOMMENDATIONS

That the Board:

- a) **Notes** the update from the Chairperson.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic Sue Bidrose - Chief Executive Officer

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Items for consideration by the Chairperson