

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

Date: Wednesday 22 January 2020
Time: 5.30 pm
Venue: Blueskin Library, Harvey Street, Waitati

Sue Bidrose
Chief Executive Officer

Waikouaiti Coast Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Alasdair Morrison	
Deputy Chairperson	Geraldine Tait	
Members	Andy Barratt	Sonya Billyard
	Mark Brown	Mandy Mayhem-Bullock
	Cr Jim O'Malley	

Senior Officer Nick Dixon, Group Manager Ara Toi

Governance Support Officer Lauren McDonald

Lauren McDonald
Governance Support Officer

Telephone: 477-4000
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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM	TABLE OF CONTENTS	PAGE
1	Public Forum	4
1.1	Public Forum	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	9
5.1	Waikouaiti Coast Community Board meeting - 20 November 2019	9
PART A REPORTS (Waikouaiti Coast Community Board has power to decide these matters)		
6	Governance Support Officer's Report	17
7	Funding Applications	42
8	Meeting Schedule for 2020	51
9	Community Board - Community Plans	54
10	Board Updates	67
11	Council Activities	69
12	Chairperson's Report	70
13	Items for Consideration by the Chairperson	71

1 PUBLIC FORUM

1.1 Public Forum

Chris Linsell wishes to address the meeting concerning Shortcut Road

Michael Fay wishes to address the meeting concerning the speed of traffic on Doctors Point Road.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Waikouaiti Coast Community Board Register of Interest	7

Waikouaiti Coast Community Board Register of Interest - January 2020					
Name	Date of Entry	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	January 2017	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Secretary	Waitati Hall Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Geraldine Tait (Deputy Chairperson)	November 2016	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mark Brown	February 2017	President	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director and Shareholder	Blueskin Nurseries Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	April 2017	Director and Shareholder	St Brigids Estate Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Founding member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	November 2018	Director	W M Brown and Sons	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mandy Mayhem-Bullock	November 2016	Committee Member	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Waitati Hall Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		President	Blueskin Toy Library	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waitati Youth and Amenities Society Member	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt	November 2019	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Co-chair	River-Estuary Care Waikouaiti-Karitane	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Sonya Billyard	November 2019	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Commercial Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Committee Member	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	OneCoast	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Youth Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	East Otago Events Centre	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jim O'Malley	07/11/2016	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
		Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WAIKOUAITI COAST COMMUNITY BOARD MEETING - 20 NOVEMBER 2019

RECOMMENDATIONS

That the Board:

Confirms the Waikouaiti Coast Community Board meeting held on 20 November 2019 as a correct record.

Attachments

	Title	Page
A 	Minutes of Waikouaiti Coast Community Board meeting held on 20 November 2019	10

Waikouaiti Coast Community Board

MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the East Otago Events Centre, Main Road, Waikouaiti on Wednesday 20 November 2019, commencing at 5.30 pm

PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Geraldine Tait	
Members	Andy Barratt	Sonya Billyard
	Mark Brown	Mandy Mayhem-Bullock
	Cr Jim O'Malley	

IN ATTENDANCE David Bainbridge (Group Manager Property Services)

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

1.1 Public Forum - Waitati Volunteer Fire Brigade

Charles Abraham from the Waitati Volunteer Fire Brigade addressed the meeting about its funding application. He provided an update to Board members regarding a verbal approval from FENZ for a utility to be operational, and be able to travel under lights and siren. This means it will be a proper emergency services vehicle and will have its own sign call.

Geraldine Tait entered the meeting at 5.36 pm.

He responded to members' questions, which included the area covered by this vehicle and, if granted the money, would there be room for a sponsor's board to show that the Waikouaiti Coast Community Board provided funds.

1.2 Public Forum - 5g Free Dunedin

John Benthom and Christopher Le Brenton from 5g Free Dunedin addressed the meeting about the safety measures for the 5g rollout. They represented residents who reside in areas within the Community Board area, and wanted to raise the awareness and concerns of the health and safety with the pending 5g upgrade. They responded to members' questions.

Moved (Alasdair Morrison/Mandy Mayhem-Bullock):

That the Board:

- a) **Extends** the Public Forum.

Motion carried (WC/2019/062)

The 5g Free Dunedin representatives requested that the Community Board and Council invoke the cautionary principle of the roll out in Dunedin until vigorous health and safety testing had been undertaken.

2 APOLOGIES

An apology for lateness was received from Cr Jim O'Malley.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Accepts** the apology for lateness from Cr Jim O'Malley.

Motion carried (WC/2019/063)

3 CONFIRMATION OF AGENDA

Moved (Alasdair Morrison/Sonya Billyard):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WC/2019/064)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WC/2019/065)

5 CONFIRMATION OF MINUTES

5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 7 NOVEMBER 2019

Moved (Mark Brown/Sonya Billyard):

That the Board:

Confirms the Waikouaiti Coast Community Board meeting held on 07 November 2019 as a correct record.

Motion carried (WC/2019/066)

PART A REPORTS

6 OTAGO REGIONAL COUNCIL UPDATE

Julian Phillips, Team Leader Public Transport and Garry Maloney, Manager Transport, attended the meeting to provide an update to the Board on bus services and bus shelters, which included:

- Bus services for the area,
- Regional Public Transport Plan and Land Transport Plan – Consultation scheduled for around end of 2020 beginning 2021. The Waikouaiti Coast Community Board will provide a written submission to ORC on bus services,
- Small budget is available to support events. A bus will be provided for the Waitati Music Festival going from Dunedin to Palmerston Return, and
- School bus services.

Cr Jim O'Malley entered the meeting at 6.20 pm.

They responded to members questions, which included:

- The removal of leaning rails from bus shelters and replacing with seating,
- If a midnight bus could be reintroduced,
- Recheck the dates for the consultation of the Land Transport and Regional Transport Plans,
- Researching and pricing a possible local supplier for bus shelters,
- Hawksbury bus shelter issue,
- Why Coast Road is not used for the bus route,
- Why the public and school services cannot be combined, and
- Why the Gold Card cannot be used for all services.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Notes** the Otago Regional Council update.

Motion carried (WC/2019/067)

The meeting adjourned at 6.34 pm and reconvened at 6.36 pm.

7 WAIKOUAITI COAST COMMUNITY BOARD ACTION LIST REPORT

The report provided an update to the Waikouaiti Coast Community Board on its Action List, which included:

- Matanaka Drive Planting Project – Mark Brown advised that the planting has been completed for this season and will commence again at the start of Autumn.
- Shortcut Road – Road is currently closed as the top 200 metres is being sealed as part of the conditions approved for the subdivision resource consent issued.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Amends** the Action List as appropriate.

Motion carried (WC/2019/068)

8 GOVERNANCE SUPPORT OFFICER'S REPORT

In a report from the Governance Support Officer, an update was provided on matters of interest, including:

- a) Project Fund
- b) Nomination Community Board Executive Committee
- c) Remuneration
- d) Community Hall Management Agreement
- e) Round the Boards – OAR FM programme
- f) Meeting Schedule
- g) Correspondence Inwards - Funding Report Back

Moved (Mark Brown/Geraldine Tait):

That the Board:

- a) **Nominates** Mandy Mayhem-Bullock as a representative to the Community Board Executive Committee.

Motion carried (WC/2019/069)

Moved (Chairperson Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Notes** the remuneration update.
- d) **Notes** the Community Hall Management Agreement update.
- e) **Requests** further information to support the proposed OAR FM programme for Community Boards.
- f) **Agrees** the first meeting for 2020 will be held on 22 January at 5.30 pm at Waitati.

- g) **Notes** the funding reports.

Motion carried (WC/2019/070)

9 FUNDING APPLICATIONS

The report provided a copy of three funding applications that had been received for the Board's consideration.

Te Hau Kāika requested \$500.00 to assist with artist fees and exhibition costs including marketing and technical support for a weeklong multimedia exhibition to be held at the Gallery on Blueskin, Waitati.

Waitati Music Festival requested \$700.00 for toilet hire at the 2020 festival.

Waitati Volunteer Fire Brigade requested \$2,000.00 to assist with the fitout of the rapid response utility vehicle.

Rural post contractor, Marja, requested payment of \$69.00 for delivering 600 flyers in and around the Waitati Area.

Moved (Andy Barratt/Mark Brown):

That the Board:

- a) **Declines** the funding application from Te Hau Kāika.

Motion carried (WC/2019/071)

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Lays** the funding application on the table from Waitati Music Festival and requests more definitive financial information.

Motion carried (WC/2019/072)

Moved (Andy Barratt/Alasdair Morrison):

That the Board:

- a) **Approves** the funding of \$2,000.00 from Waitati Volunteer Fire Brigade to assist with the fitout of the rapid response utility vehicle.

Motion carried (WC/2019/073)

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Approves** the payment of \$69.00 to the Rural Post Contractor Leith Valley Enterprises Ltd for delivering 600 flyers subject to an invoice being submitted.

Motion carried (WC/2019/074)

10 CHAIRPERSON'S REPORT

The Chairperson provided a verbal update at the meeting, which included:

- Thank you card received from Gwen Pullar.
- 5G – The Board Chair to contact the Planning and Environment Committee and the Dunedin City Council regarding this matter. In the meantime the Board area would like to be left out of the upgrade until further notice.

Sonya Billyard left the meeting at 7.46 pm and re-entered at 7.48 pm.

- Waitati curve speed limit – The Board Chair will write a letter to NZTA requesting a 80km speed limit and also request the Dunedin City Council to write a letter to the Regional Transport Committee.

Moved (Cr Jim O'Malley/Mark Brown):

That the Board:

- a) **Notes** the Chairperson's report.

Motion carried (WC/2019/075)

11 BOARD REPRESENTATION AND OTHER RESPONSIBILITIES

The Chairperson advised that the Board needed to appoint representatives to various organisations and other responsibilities.

Moved (Alasdair Morrison/Mandy Mayhem-Bullock):

That the Board:

- a) **Appoints**
 - I. Mark Brown to Matanaka Drive dune replanting
 - II. Geraldine Tait to Waikouaiti transfer station and recycling
 - III. Mandy Mayhem-Bullock to Keep Dunedin Beautiful Committee
 - IV. Geraldine Tait, Mandy Mayhem-Bullock, Alasdair Morrison and Sonya Billyard to improving bus services
 - V. Sonya Billyard, Mark Brown, Mandy Mayhem-Bullock and Alasdair Morrison to Emergency Management
 - VI. Sonya Billyard (Social Media), Andy Barratt, Alasdair Morrison and Mandy Mayhem-Bullock regarding Communication with the community
 - VII. Mark Brown to Blueskin Recreational Access Group (BRAG)
 - VIII. Alasdair Morrison and Sonya Billyard to Waikouaiti BMX Track project
 - IX. Mandy Mayhem-Bullock, Mark Brown, Andy Barratt (with a focus on Oamaru-Dunedin cycleway) and Geraldine Tait (activities for older children) regarding recreational activities
 - X. Andy Barratt to Truby King Reserve committee

- XI. Alasdair Morrison as Liaison with grant applicants
- XII. Alasdair Morrison and Geraldine Tait to Freedom camping
- XIII. Alasdair Morrison to Reserves and Beaches Bylaw working group
- XIV. Alasdair Morrison to Waikouaiti Horse Trainers
- XV. Mark Brown and Andy Barratt to disposal of green waste
- XVI. Sonya Billyard and Alasdair Morrison to Road Safety
- XVII. Alasdair Morrison and Geraldine Tait to Reserves and Beaches management
- XVIII. All board members to Community plan

Motion carried (WC/2019/076)

12 COUNCIL ACTIVITIES

Councillor Jim O'Malley provided an update on matters of interest to the Board, which included:

- Elections
- MPI meeting and the billion trees project
- Community plan

Moved (Cr Jim O'Malley/Mandy Mayhem-Bullock):

That the Board:

- a) **Notes** the update.

Motion carried (WC/2019/077)

13 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

There were no items for consideration.

The meeting concluded at 8.32 pm.

.....
CHAIRPERSON

PART A REPORTS

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board's area including:
 - a) Project Fund
 - b) Correspondence
 - c) Parks and Reserves/Transport/3Waters and Property Action Updates
 - d) Round the Boards – OAR FM programme
 - e) Playground upgrade information
 - f) DCC Annual Plan Submission

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Considers** the proposed OAR FM programme for Community Boards.
- c) **Votes** on the CBEC Zone 6 representative

Project Fund

- 2 \$5,761.00 remains in the Project Fund after taking into account grants made to date, as follows:

Meeting Date	Amount	Recipient/Purpose
29 July 2019	\$100.00	Flowers
7 August 2019	\$900.00	Warrington School – purchase a new oven
7 August 2019	\$1,000.00	Waikouaiti RDA – towards seating from the Mosgiel ITM and \$300.00 towards purchasing a cart
20 November 2019	\$2,000.00	Waitati Volunteer Fire Brigade – to assist with the fit out of the rapid response utility vehicle
20 November 2019	\$69.00	Leithvalley Enterprises Ltd – to deliver 600 community guides to emergencies
8 January 2020	\$85.00	Flowers
8 January 2020	\$85.00	Flowers
Total	\$4,239.00	

Correspondence

Please find attached an email from Group Manager Parks and Recreation Services and a copy of STAR article on compliance with the Reserves and Beaches Bylaws for the summer. (Attachments A and B).

Memorandum and voting paper for the Elections of the Community Boards' Executive Committee's (CBEC) Zone 6 representative (Attachment G)

Parks and Reserves/Transport/3 Waters/Property Action Updates

- Waikouaiti Wastewater Treatment Plant – 3 Waters and Parks staff are working on this and will report back to the community Board at a future date.
- Firefighting water tanks for Waitati and Warrington – Concept design completed, approximate costs for the water tanks are estimated at \$80,000. Install in the next financial year.
- Suggested BMX park at Waikouaiti – to be included in the WCCB Community Plan for proposed 10 year plan (LTP) funding.
- Waitati School (road safety) signs – Variable speed signs are expected to be installed during February 2020.
- Shortcut Road – proposed sealing of upper part of the road – A new development required the top section to be sealed (which was done before Christmas 2019). After a meeting with residents in late December 2019, DCC staff put the Otta seal work on hold as residents were seeking a midblock closure, effectively making the road a no exit road.
 - 1 DCC staff member Hjarne Poulsen, Road Safety Team Leader will be in attendance for discussion of this update.
- Truby King Recreation Reserve Committee – Parks and Recreation staff have commenced the review of the reserve management plan. Planning consultant "4Sight" has been engaged to assist with the review and is undertaking a site visit on 16 January 2020.

Freedom Camping

- 3 Parks and Reserves will be circulating monthly reports on Freedom Camping again this summer season. These reports give an overview of the volume of freedom campers, infringements, and complaints. Much of the data is broken down by sites across the city. Attached is the December 2019 report (Attachment C), which shows that overall volumes are 12% higher compared with December 2018, but that infringement volumes have dropped. This is likely due to better compliance due to increased ranger presence, increased security, and more information available to freedom campers about the Dunedin Freedom Camping Bylaw. A report will be going to Council on 31 January regarding a review of the Bylaw. There will be public consultation on changes to the bylaw in the first half of 2020, and Parks will be able to update Community Boards on this at the next round of community Board meetings.

Things of note for the Freedom Camping Monthly Report for December 2019 –

1. Overall volumes up 13% on December 2018. Note – table 1 shows volumes for main sites (3,203 in December 2019), not total vehicles city wide (3,527 in table 2)
2. Thomas Burns trial site continues to be the most popular site, but Warrington numbers have increased 28% on December 2018
3. Total infringements down by 74% - likely due to improved education and information (Rangers and Camper app information)
4. Complaints received – consistent with December 2018

5. Infringements paid year to date – please understand that % paid increases as we go through the season. There is always a time lag in infringements served and infringements paid
6. Infringements waived/voided – we are currently working with IT services on the potential for security to have hand held infringement printers to allow for more accurate and efficient serving of infringements. At present they are hand written, and some are voided due to transcription errors.

Reserves and Beaches Bylaw

- 4 Joint DoC/DCC Rangers are now patrolling Beaches and Reserves across the city. Information regarding vehicles on beaches and reserves has been updated for the 2019-2020 season (Attachment D) which the Rangers are using to discuss with visitors to our beaches and reserves. Members of the public wanting to make a complaint to the DCC about vehicles on beaches or reserves can go to the DCC website, where it gives information on how to do this and what information we require to follow up on complaints- <https://www.dunedin.govt.nz/community-facilities/parks-and-reserves/driving-on-the-beach>. A group of Council staff (Parks, Marketing, Community Development) and Community Board representative Alasdair Morrison are prioritising improvements on beaches where we receive a high number of complaints – Tomahawk, Long Beach, Warrington, etc, and will be focusing on improved signage, improved information/education to community, and in some instances improved car parking and installation of barriers to reduce vehicle access to beaches and reserves.
- 5 Parks will continue to notify Community Boards about work planned or about to take place on beaches and reserves in their areas. This will be a long-term programme of work as we work through all beaches and reserves in coming years.

Two Parks and Recreation flyers have been produced for respect of rules regarding wildlife and driving ban in place on beaches. Copies of flyers are attached to this report.

Board or members of the public wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on dcc@dcc.govt.nz. For non-urgent matters contact Council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

Round the Boards – OAR FM programme

- 6 At the Board meeting held on 20 November 2019 it was agreed to request further information in support of the proposed OAR FM programme for Community Boards to enable it to make an informed decision (Attachment E).
- 7 OAR FM has extended an invitation to the Board to take part in ‘Round the Boards’ feature segment. A number of Community Boards took part in this programme last term. It is now proposed to hold the feature on Tuesdays at 8.40 am.
- 8 This is a 10-15-minute weekly segment which provides each participating Board with the opportunity to promote events, issues and people. The segment is hosted by Mr Harford, with Boards sending a representative for an on-air chat on their allocated day.
- 9 It is proposed to start on Tuesday 4 February 2020. The cost for participating is \$240 for 12 session plus \$30 for an annual membership fee for Otago Community Broadcasters Society.

Playground upgrade information

- 10 Parks and Recreation are commencing with the next phase of its two year \$1.6m capital programme to upgrade playground equipment and playground soft fall across the city. Work was recently completed on upgrading all Condition 5 (Condition 1 = best condition and Condition 5 = worst condition) playground equipment and soft fall in the past 6 months, and work will now commence on Condition 4 equipment. The bulk of the condition 4 upgrades will be soft fall rather than equipment. This represents a total spend of \$850k on playgrounds across the city and will be completed by 30 June 2020.
- 11 Work is prioritised according to the playground audit condition assessment that was completed in September 2018 and is focused on equipment and soft fall that is in very poor condition.
- 12 There is no Condition 4 equipment spend for the Waikouaiti Coast Community Board area but structural assessments are to be completed on the timber fort at the Seacliff Recreation Reserve and playground.
- 13 Some of the work in your area may already have been completed or underway. Notices informing the community will be placed on site just prior to the work commencing, informing them what is being done and when. This information will also be posted onto the DCC website, and the department will do its best to inform Community Boards regarding each site as work gets underway (this will allow you to put information onto your social media).
- 14 Parks and Recreation is continuing to work on a Play Spaces Plan, and when completed, this will inform the Parks and Recreation levels of service for playgrounds and skateparks in the future. This project is being led by Parks and Recreation Senior Planner Claire Swift, and we expect it will be completed by mid 2020. If Boards wish to contact Claire, please feel free to do so. Her email is claire.swift@dcc.govt.nz.

DCC Annual Plan Submission

The Chairperson will be presenting the Waikouaiti Coast Community Board Annual Plan submission to the Council meeting on Thursday 30 January 2020.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

Attachments

	Title	Page
↓A	Reserves and beaches email from GM Parks and Recreation	22
↓B	STAR article - Enjoying Dunedin beaches	25
↓C	Freedom Camping - December 2019 report	27
↓D	Beaches flyer - driving and wildlife info	33
↓E	OAR Round the Boards listenership	35
↓F	OAR Round the Boards programme	37
↓G	Memorandum and Voting paper for CBEC Zone 6 representative	39

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no conflicts of interest.

Community Boards

There are no implications for Community Board except to provide information on activities in or relevant to the Board's area.

From: [Robert West](#)
To: [Community Board Chairs 2019-2022](#)
Cc: [Sharon Bodeker](#)
Subject: Reserves and Beaches - Star one page Thursday 21 November
Date: Wednesday, 20 November 2019 11:31:47 a.m.
Attachments: [Enjoying & Protecting Dunedin Beaches this Summer Nov 2019-STAR Feature ROP 7colx38cm.pdf](#)

Dear Community Board Chairs – I am writing to inform you about work Parks has been doing with DoC in the past few months to improve compliance with the Reserves and Beaches Bylaw this coming summer. As part of the work programme we have a one page article in the Star this week (published tomorrow) and I have attached this for you.

There are a variety of initiatives we are working on this summer –

- Increased ranger numbers – focus will be on providing education to people using our beaches

- Encourage members of the public to report vehicles on beaches – information in the Star article plus on our website

- Improved signage – ensuring clarity around beach and reserve use

- Defining where vehicles can go- limited installation of bollards and natural barriers

- Improved car parking – focus on Tomahawk for this summer

The approach this summer is focused on education and information to our community and visitors to the city.

Our focus is on key beaches and reserves where we have most reported issues – Tomahawk, Warrington, Long Beach, Purakaunui, Brighton, and possibly Drs Point. We have already undertaken work at Long Beach, and work at Tomahawk will get underway very soon.

Where work is already underway and planned (Long Beach, Tomahawk, Warrington) we have worked collaboratively with Community Board Chairs and DoC as part of the planned work. As we move forward with each site we will include you in proposed plans if the beach and reserve is in your Community Board area.

Happy to take any questions or queries from you

Kind regards

[Robert West](#)

GROUP MANAGER

PARKS AND RECREATION SERVICES

P 03 4774000 | **DD** 03 474 3695 | **M** 021 538826 | **E** robert.west@DCC.govt.nz

Dunedin City Council, 50 The Octagon, Dunedin

PO Box 5045, Dunedin 9054

New Zealand

www.dunedin.govt.nz

 Please consider the environment before printing this e-mail



Tomahawk Beach has the largest number of reported vehicles on Dunedin beaches

ENJOYING AND PROTECTING DUNEDIN BEACHES THIS SUMMER

Summer's coming and we want you to safely enjoy and help protect Dunedin's beautiful beaches and coastal wildlife this season.

Our beaches are great for activities such as walking, swimming, sunbathing, fishing, surfing, playing sports, picnicking, rock climbing and shell collecting.

The DCC is working with the Department of Conservation (DOC) and local community boards on initiatives to keep our beaches beautiful, safe for everyone and rich in wildlife.

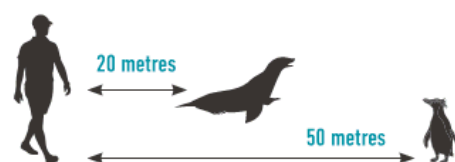


Our beaches are home to some special species, such as NZ sea lions and yellow-eyed penguins. Photos DunedinNZ

How you can help us protect our beach environments and coastal wildlife by:

Sending information to the DCC when you see vehicles on beaches (including parked vehicles, motor bikes and quad bikes). Please include a photo of the vehicle and its number plate.

Go to www.dcc.govt.nz/beach-driving if you want to tell us about someone driving on the beach.



Keeping your distance from wildlife – 20m from sea lions/rāpoka and 50m from yellow-eyed penguins/hoiho.

Keeping your dog on a leash within 20m of wildlife.

Why you can't drive on our beaches

The Reserves and Beaches Bylaw 2017 banned vehicles from all our beaches and reserves to:

- prevent damage to our treasured beaches and reserves
- reduce the risk of injuries to beach users
- protect our valued wildlife.

The only exceptions to this are emergency service and surf lifesaving access and specific points on some beaches for launching boats.

Driving on our beaches could result in conviction and a fine of up to \$5000.

Who is driving on our beaches?

Data collected last summer on people who drive on beaches showed:

- 70% were local Dunedin residents
- 30% were visitors to our city
- 60% of reported offences happened on Tomahawk Beach.

Initiatives to help everyone enjoy our beaches

More community rangers

This summer, DCC and DOC have employed four community rangers to patrol Dunedin beaches and reserves seven days a week.

The rangers will be patrolling beaches and reserves daily from December until the end of April, distributing information, undertaking surveys and checking facilities.

Better signs

You will see improved signs at beaches this summer – they will be clearer and more visible.



Example of new sign at Tomahawk Beach

Defining where vehicles can go

We are installing bollards and natural barriers such as rocks to more clearly define where vehicles can and can't go. We are committed to keeping this type of intervention to a minimum, but believe it is the best solution in some areas.



The plan for improvements to the Tomahawk Beach carpark

Tomahawk Beach

This beach has the largest number of reported vehicles on Dunedin beaches, reflected by the number of complaints the DCC receives. Therefore, the DCC will soon begin some work on this spot, including improving the carpark by resurfacing, new signs, planting and more rubbish bins.

Monitoring beaches

We're going to be monitoring the behaviour of vehicles around beaches this season and hope our efforts and your help will make a big difference.

The DCC Group Manager Parks and Recreation Robert West says, "We want to make our beaches better for our communities so we're asking people to change their behaviour and respect the rights of others to enjoy our coastline."

DOC's Acting Dunedin Operations Manager Mike Hopkins says, "Dunedin is very fortunate to have such a wide variety of wildlife living and breeding on our beaches. It is critical that we all work together to make sure they continue to use our beaches as their home so we can all enjoy being part of their lives as well."

For more information see www.dcc.govt.nz/beach-driving

For more information about controlling dogs around wildlife, see www.doc.govt.nz/our-work/lead-the-way



The Otago Peninsula Community Board chairman Paul Pope says:

"Like everyone, I'm looking forward to the summer and enjoying our local beaches. However, there is a need to ensure everyone uses those areas responsibly. I'm looking forward to seeing these new initiatives implemented as Tomahawk has become a major visitor area for people and wildlife."

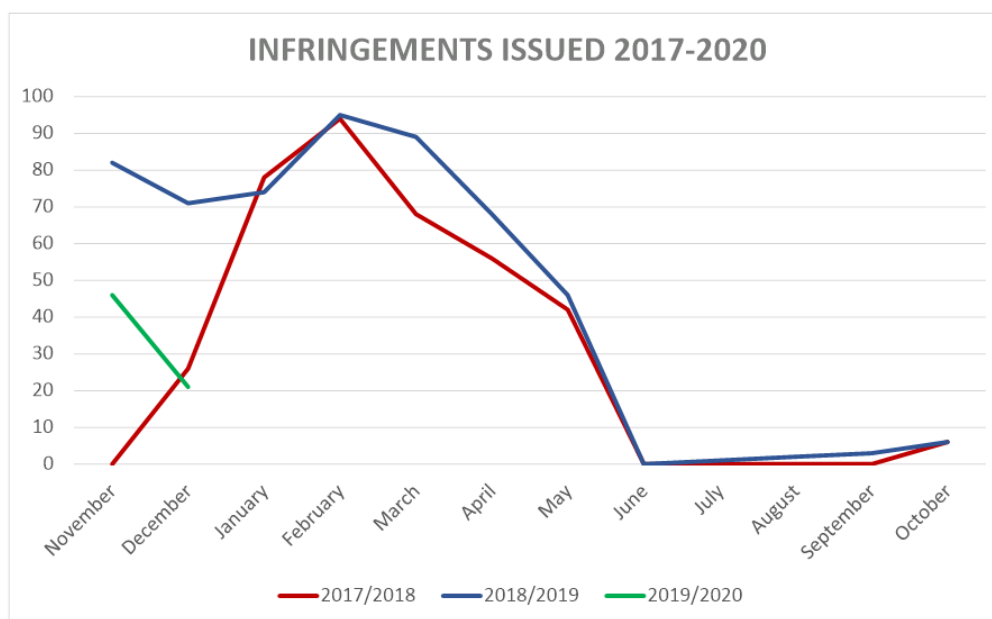
Freedom Camping Report December 2019

FREEDOM CAMPING VEHICLES COUNTED DECEMBER 2019

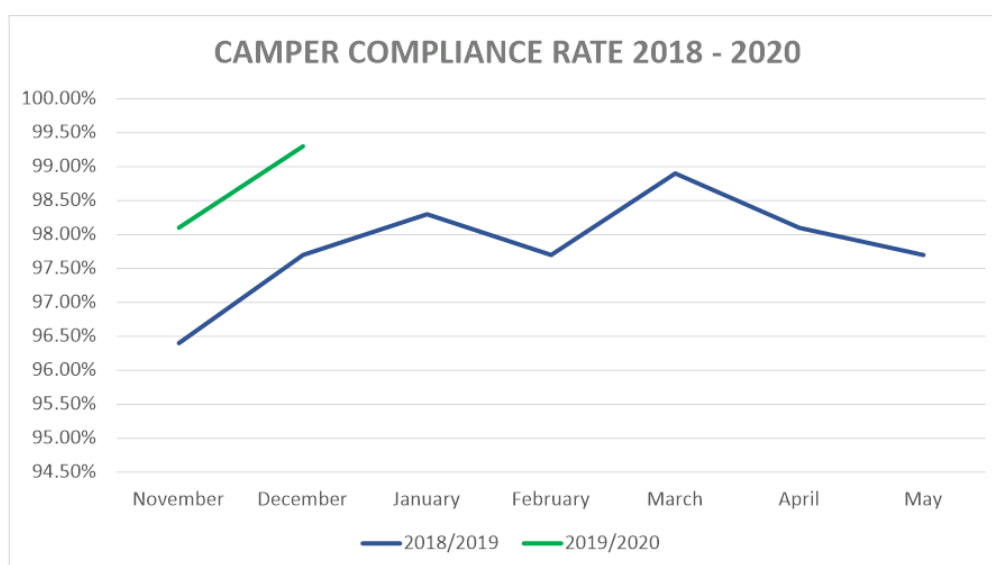
Location	Average Daily Vehicles		Maximum Daily Vehicles		Minimum Daily Vehicles		Total Monthly Vehicles	
Warrington Domain	23	30	43	64	10	3	724	927
Thomas Burns Trial Site	31	36	48	62	16	20	968	1111
Ocean View Reserve	13	11	25	21	8	4	391	356
Kensington Oval	7	6	18	14	1	1	217	199
St Clair Esplanade	3	4	8	12	0	1	84	117
Brighton Domain	16	16	29	39	9	6	495	493
<div> <div></div> December 2018 <div></div> December 2019 </div>							TOTAL:	
							2879	3203

Data source Armourguard Security Ltd

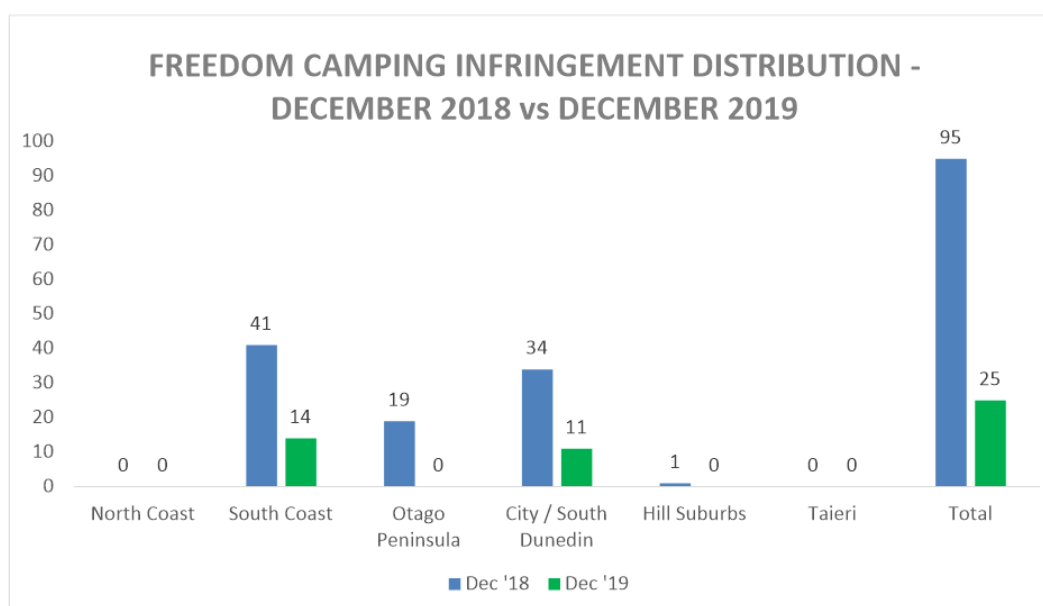
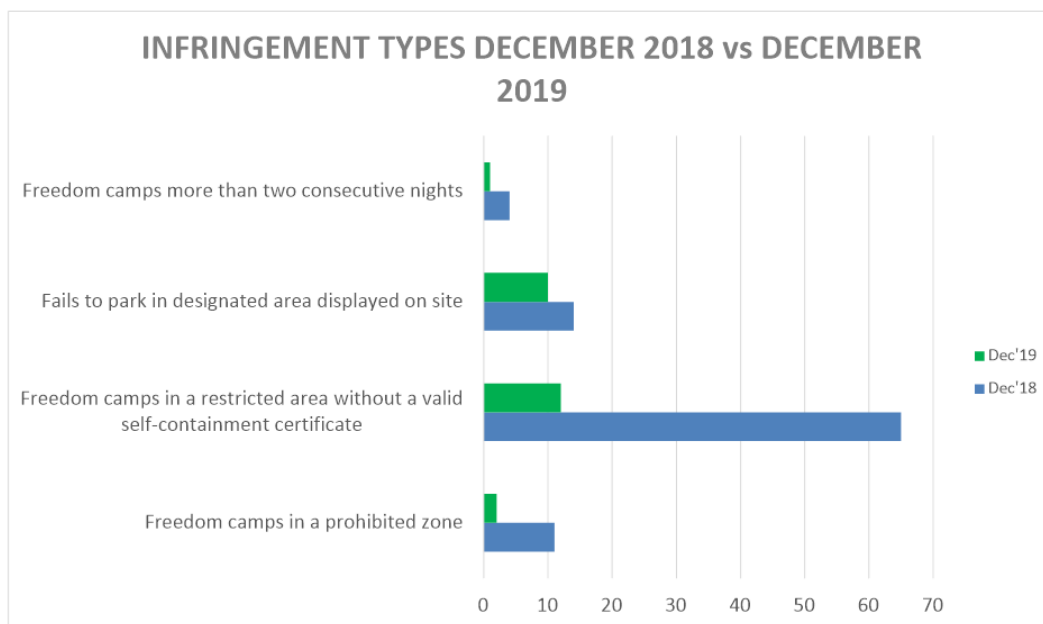
	December 2018	December 2019	Change
Total Camping Vehicles Counted (citywide)	3124	3527	+13%
Total Infringements Issued	95	25	-74%
Infringements Waived	24	4	-83%
Infringements Upheld	71	21	-70%
Complaints received by DCC	11	12	+9%
% of vehicles that are self-contained	67	65	-3%

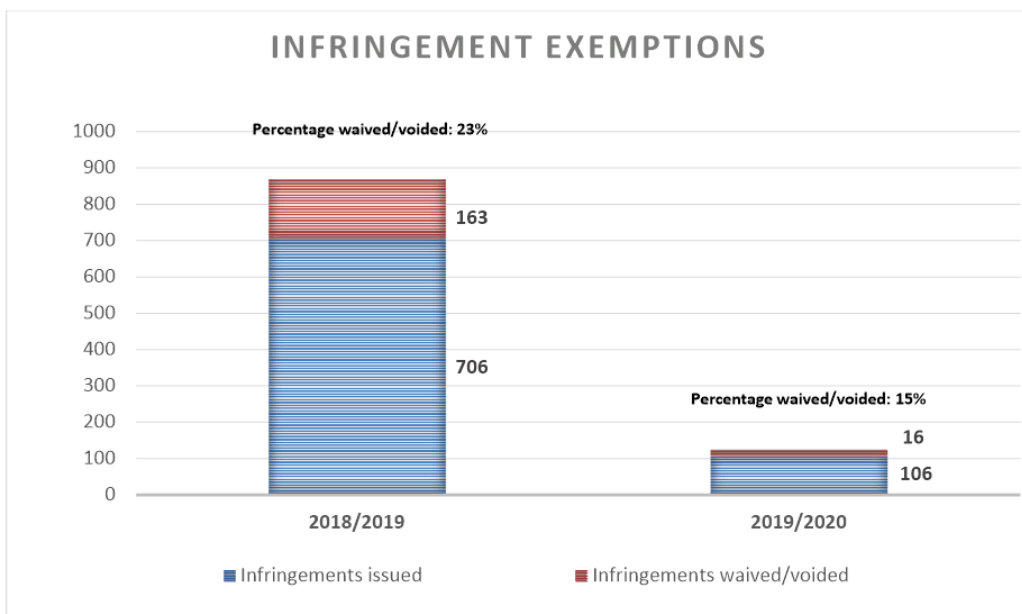
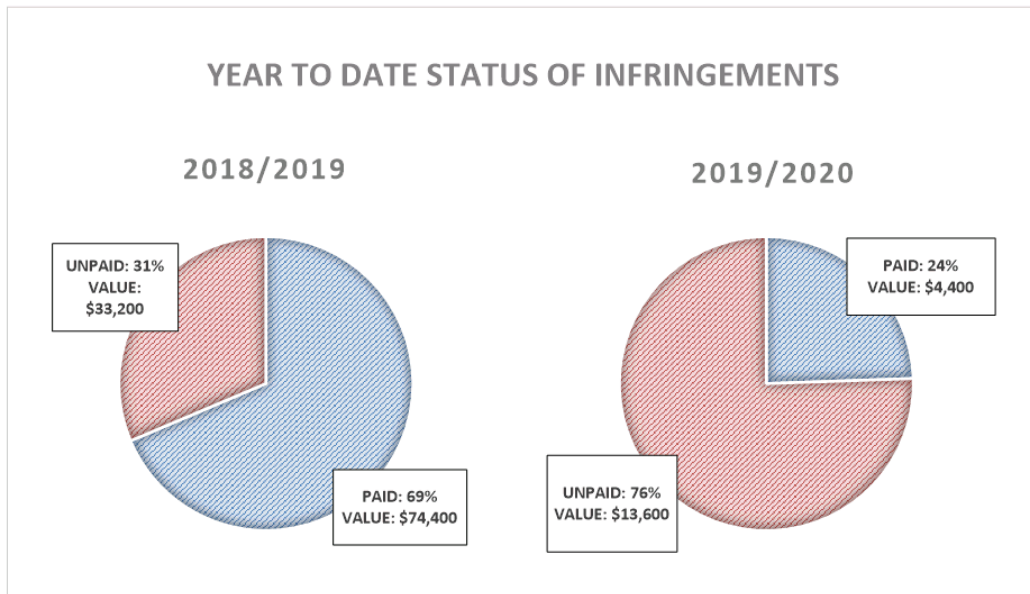


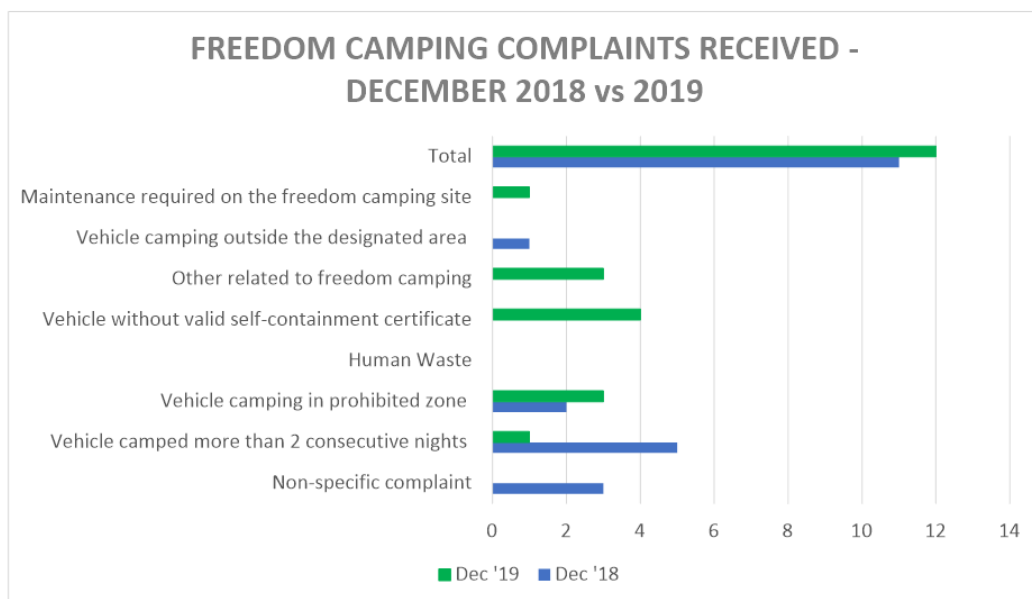
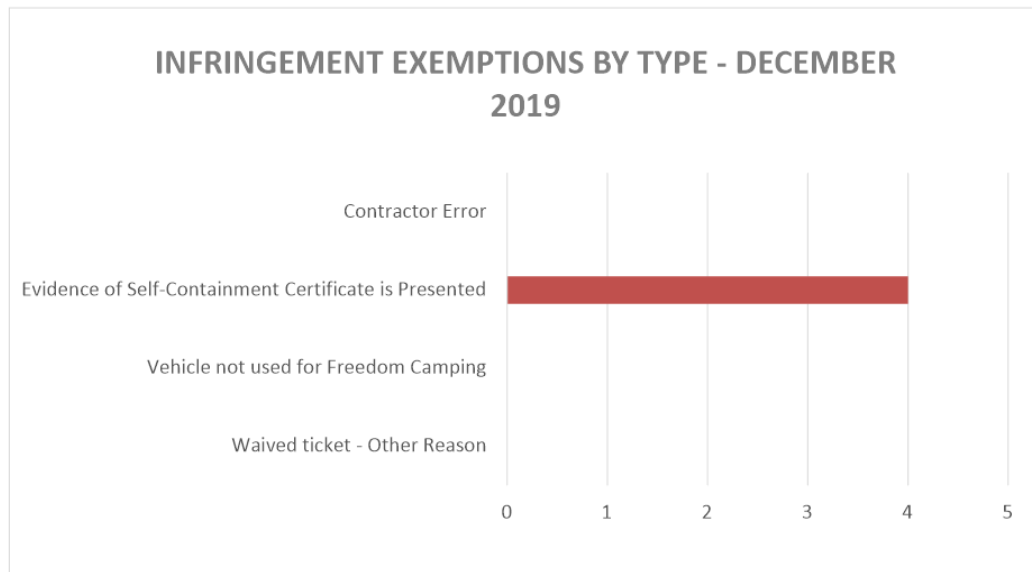
**This graph does not include infringements that have been waived*



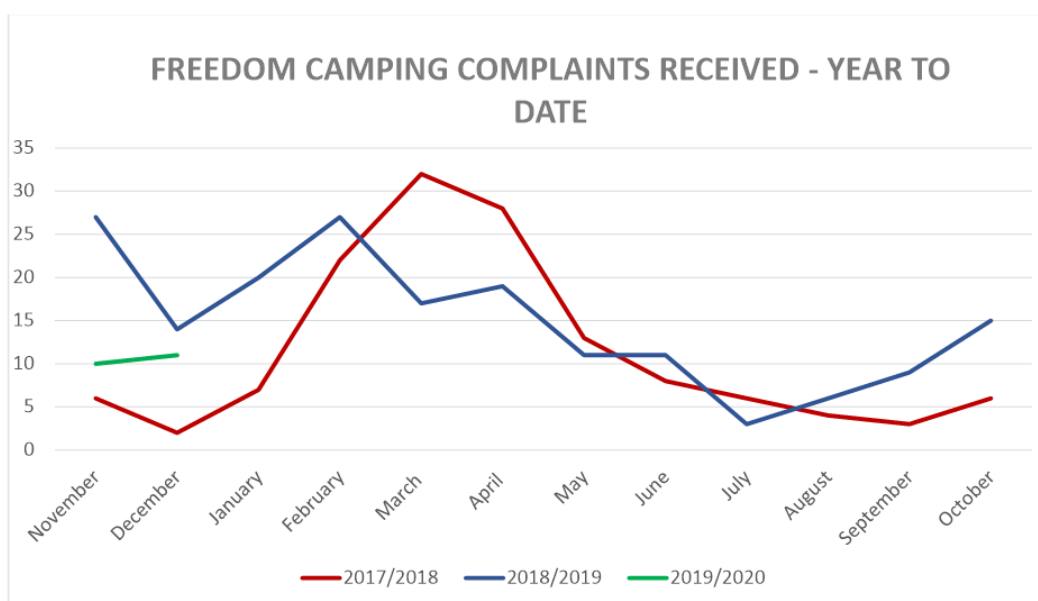
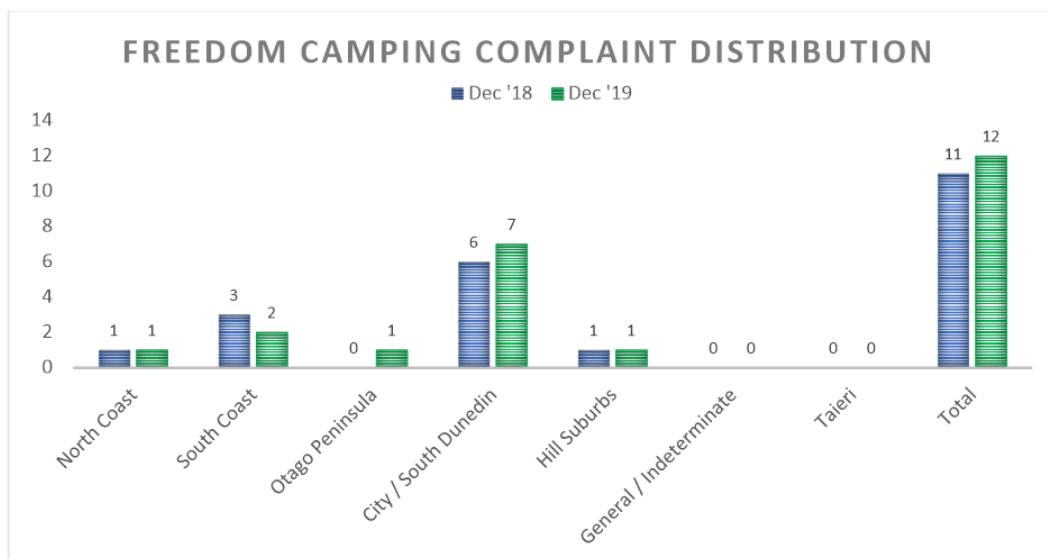
**Camper compliance rate indicates the percentage of vehicles counted that are non-infringing*







**Freedom camping complaints received by DCC CSA and PARS departments*



**Freedom camping complaints received by DCC CSA and PARS departments*

RESPECT AND ENJOY OUR BEACHES

Dunedin has some of the best beaches and coastal scenery in New Zealand. Most have beautiful white sand and abundant wildlife.

Our beaches are great for activities such as walking, swimming, sunbathing, fishing, surfing, playing sports, picnicking, rock climbing and shell collecting. The dunes are fun to slide down and some have dark caves and rocky cliffs to explore. Many have calm creeks perfect for paddling toddlers.

Some beaches have surf patrols for safer swimming during the summer.

Please enjoy using our beaches, but also respect them by –

1. Protecting our wildlife

Our beaches are home to some special species such as the rare and endangered yellow-eyed penguin/hoiho and New Zealand sea lion/rāpoka. Other wildlife around our beaches includes blue penguins, red-billed gulls, shags, terns and NZ fur seals. The beaches provide our wildlife with a safe place for rest and breeding. Vehicle, dog and human interaction can endanger these animals.

Please keep your distance from wildlife. You should stay at least 20m from sea lions and 50m from yellow-eyed penguins.



Please report any sick or injured wildlife by calling: 0800 DOC HOT (0800 362 468).

2. Monitoring your dogs

Dogs can pose a risk to *any* wildlife: they can quickly disturb sunbathing sea lions or sniff out vulnerable penguins. Some beaches allow dogs off leash, but you must keep them under control. There are other beaches where dogs are not allowed. See www.dunedin.govt.nz/dog-exercise-areas for places you can exercise your dog in Dunedin.

Dogs must be on a leash within 20 metres of protected wildlife

Did you know you can become a wildlife certified dog owner? **Lead the Way** is a DOC led initiative which promotes responsible dog ownership to reduce the risk to our coastal wildlife. To find out more information visit: www.doc.govt.nz/our-work/lead-the-way

3. Leaving no litter

Don't forget to clean up all droppings and take them with you.

4. Be mindful of others using the beach



DRIVING ON BEACHES IS NOT ALLOWED

Driving is not allowed on Dunedin beaches

Help us protect our treasured beaches by not driving on them. Vehicle use on beaches poses a risk to other users, wildlife and can damage our coastal environment.

You may only use a vehicle on this beach to launch or retrieve a boat.

Please respect the rights of others to enjoy a natural quiet experience while visiting our coastline

Driving on this beach breaches the Reserves and Beaches Bylaw. This is an offence under the Reserves Act and may result in a conviction and fine up to \$5000.

Further information

Talk to our Community Rangers who patrol this beach on 03 4774000,
www.dunedin.govt.nz/beach-driving

From: [Wendy Collard](#)
To: [Wendy Collard](#)
Subject: FW: "Round the Boards on OAR FM"
Date: Wednesday, 15 January 2020 01:22:29 p.m.
Attachments: [image001.png](#)

From: Jeff Harford <community@oar.org.nz>
Sent: Tuesday, 10 December 2019 9:36 a.m.
To: Joy Davis <joy.davis@xtra.co.nz>
Cc: Wendy Collard <Wendy.Collard@dcc.govt.nz>; Lesley Paris Otago Access Radio Manager <manager@oar.org.nz>
Subject: Re: 'Round the Boards on OAR FM'

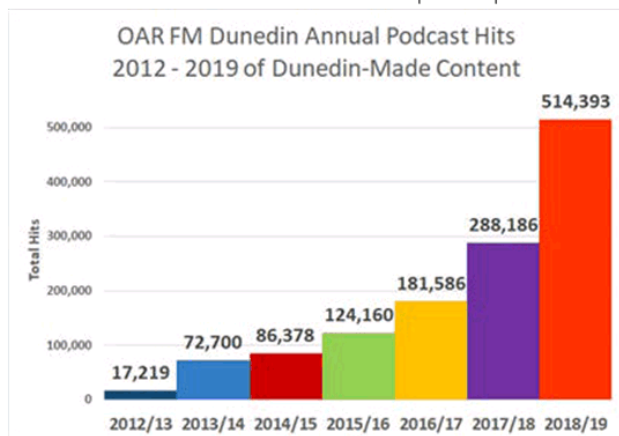
Kia ora Joy and Wendy,

I hope this information will be of assistance to you:

Listenership:

The short answer to the question of listenership numbers is that we cannot give accurate data on audiences for the 1575AM and 105.4FM broadcasts, as we do not take part in commercial surveying. However, we can point to very significant growth in online audiences to live streaming and podcasts, reflecting a growing and significant engagement with our diverse audiences. The station's increasing relevance to a tech-savvy listenership is being reflected in a massive surge in numbers of listeners choosing to 'catch the digital wave' by connecting with niche programming on smartphones, tablets and computers.

In the 12 months to June 2019, OAR FM reached a significant milestone with half-a-million podcasts hits (streams and downloads) on Dunedin-made content. That's an 88% increase on the previous year, positioning OAR FM as the leading provider of digital content among the 10 New Zealand access media stations on the shared podcast platform.



In addition to this clear and growing support from our own communities, OAR FM gained beneficial insights in 2018 through the NZ On Air-commissioned, independent review of the Access Radio Sector by Dr Matt Mollgaard. The review identified Access Radio as "core public broadcasting connecting, reflecting our nation and our people". Further findings from the review support our work:

“Access Radio in New Zealand continues to successfully provide broadcast space for groups targeted by the Broadcasting Act 1989”.

“Access Radio is valuable, unique and delivering the required bespoke [s36(1)(c)] programming to its targeted audiences on multiple platforms as well as meeting the challenges and opportunities of the digital age with enthusiasm and innovation”.

OAR FM’s local research conducted as part of the review project found that:

- a) OAR FM listeners value most that the station features local voices and stories, is independent and locally owned, and hosts a diverse range of programming.
- b) Dunedin community organisations similarly valued OAR FM’s local voices and stories also, and its broadcasts of community information.

I look forward to hearing from you. Please let me know if I can provide anything further.

Nga mihi,

----- Original Message -----

Subject: 'Round the Boards' on OAR FM 2020

From: Jeff Harford

To: Alasdair Morrison ,Francisca Griffin ,Joy Davis ,Scott Weatherall ,Paul Pope ,barryw@sfml.co.nz

CC: Lesley Paris

'ROUND THE BOARDS' on OAR FM Dunedin
Tuesdays at 8.40am on the *OARsome Morning Show*
Replays Sundays at 7.30pm
Podcast from oar.org.nz

Kia ora,

Firstly, congratulations on your appointments to our city's Community Boards.

OAR FM is delighted to once again extend an invitation for your Board to be part of the 'Round the Boards' feature segment.

Most of you will be familiar with the series that has been a regular feature of the OARsome Morning Show on OAR FM Dunedin. We believe our community access station is an excellent platform for raising the profile of Community Boards and for publicising your activities, and we would be delighted to see this series continue with your involvement.

Please note the proposed change of time for this feature – now **8.40am Tuesdays** (previously 9.10am). With the OARsome Morning Show now airing 8am-9.30am weekdays, we're now catching more at-home listeners and those on the morning commute.

By way of a reminder - this 10-15min weekly segment provides each participating Board with the opportunity to promote its events, issues and people. The segment is hosted by me, with Boards sending along a representative for an on-air chat on their allocated day. We run on a rotating roster of Boards, the frequency being dependent on the number of Boards confirming their involvement. Telephone interviews are possible if you can't make it in.

Last year, each Board's segment was 5 weeks apart (five Boards included).

As we believe this content is of great interest to our listeners, and of value to each Board, we are proposing to again repeat each episode free of charge on Sundays at 7.30pm. Podcast links are available for you to share with your own networks.

PROPOSED START DATE is Tuesday 4 February 2020 at 8.40am.

COST:

We are asking each participating Board to commit to 12 episodes at just \$20 incl GST per episode. So that's **\$240 incl GST** with each Board being invoiced separately.

There is also an annual membership fee for Otago Community Broadcasters Society of **\$30** (GST exempt) for each board.

These items will be separately invoiced on confirmation of your involvement.

ACTION POINT:

Can you please take this to your Boards and let me know **ON OR BEFORE Friday 6 December** if your Board wishes to take up this opportunity.

We will roster dates for participating Boards dependent on who confirms. We can run it with at least four Boards as part of the roster.

Please don't hesitate to give me a call with any questions.

I look forward to hearing from you all by 6 December.

Ngā mihi,

--



Jeff Harford
Community Liaison
OAR 105.4 FM Dunedin
T: 03 471 6161
E: community@oar.org.nz | W: www.oar.org.nz





Local Community Events

MEMORANDUM

**We are.
LGNZ.**

Date: 13 December 2019
To: All Zone Six Community Board Chairs
From: Malcolm Alexander, Chief Executive, Local Government New Zealand
Subject: **Elections of the Community Boards' Executive Committee's (CBEC) Zone Six Representative**

As more than one nomination was received for the position of the Zone Six CBEC representative an election is required.

The election will be conducted by postal ballot. Should any matter arise with the election that is not specifically provided for in the Rules, as Returning Officer, I will use my discretion to determine the matter. If there is an equality of votes, then the successful candidate will be determined by the drawing of lots.

Listed below (alphabetically by last name) are the candidates for the Zone Six Representative election:

- Mandy Mayhem-Bullock, Waikouaiti Coast Community Board, Dunedin City Council
- Jacque Ruston, West Harbour Community Board, Dunedin City Council
- Robin Thomas, Strath Taieri Community Board, Dunedin City Council

All Community Boards in the following Zone Six local authorities are entitled to vote:

Central Otago District Council	Clutha District Council	Dunedin City Council
Environment Southland	Gore District Council	Invercargill City Council
Otago Regional Council	Queenstown-Lakes District Council	Southland District Council
Waitaki District Council		

MEMORANDUM

**We are.
LGNZ.**

Before voting please read this memorandum and the instructions on your Voting Paper carefully. A biography for each candidate will be distributed separately ahead of the meeting once they are to hand.

The outcome will be notified as soon as possible after the election. The appointments will take effect on the day that the result is notified.

Please contact the Returning Officer if you have any queries.



Malcolm Alexander
Chief Executive
Local Government New Zealand

DIRECTIONS FOR VOTING
(Read Carefully Before Voting)

1. Each Community Board is entitled to exercise one vote. Please mark, with a tick or cross, the box of the candidate you wish to vote for.
2. The voting paper must be signed by the Community Board Chair, or in their absence, by an alternative who has been formally authorised to do so. If using an alternative, a copy of the authority needs to be included with the voting paper when it is returned.
3. The signed voting paper must be **received by** the Returning Officer, or any scrutineers appointed by him, for counting no later than the close of voting at **5.00pm Friday 7 February 2020**
4. The voting paper can be returned by electronic mail in .pdf format to leanne.brockelbank@lgz.co.nz. The signed original must follow by conventional mail to the following address:

Leanne Brockelbank
LGNZ
PO Box 1214
Wellington 6140

VOTING PAPER

Election of CBEC Zone
Six Representative 2019

Mandy Mayhem-Bullock ☐

Jacque Ruston ☐

Robin Thomas ☐

Signed: _____

Signatory's Name: _____

Community Board Name: _____

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a copy of the funding application received for the Board's consideration. As this is an administrative report only, the Summary of Considerations is not required.
- 2 Waikouaiti Community Garden has requested \$1,300.00 for trellis fencing to aid in wind protection for their fledging garden (Attachment A).
- 3 At the Board meeting held on 20 November 2019 the Board lay the funding application from the Waitati Music Festival for \$700 for toilet hire at the 2020 festival, on the table pending further information. It has now provided the information requested and this is at Attachment B. The funding application is at Attachment C.
- 4 \$5,761.00 remains in the Project Fund after taking into account grants made to date.

RECOMMENDATIONS

That the Board:

- a) **Approves/declines** the funding application from the Waikouaiti Community Garden.
- b) **Uplifts** the funding application from Waitati Music Festival from the table.
- c) **Approves/declines** the funding application from Waitati Music Festival.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

Attachments

	Title	Page
↓A	Waikouaiti Community Garden Funding Application	43
↓B	Waitati Music Festival Funding Application	49

**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 17 Dec 2019

Name of group applying for funds: Waikouaiti Community Garden

Contact person: Shelley St James Position held: Driving Force

Address: [REDACTED]

Post Code: 9510

Contact Phone Number [REDACTED] Email [REDACTED]

Short description of the project you are seeking funding for: Trellis fence
to aid wind protection to our fledgling
garden \$1200 (8x150)
and contribution towards Public Liability Insurance
for 2020-2021 year \$100

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 1300.00

Total cost of project: \$ 1424.00

Amount already raised: \$ 224.00

How will the rest of the project cost be funded? Donated fence posts.

What is the timeframe for completing the project? [OR What is the date of your even/project?] When resources allow - preferably before April 2020

Is your project a one-off, annual or biennial event? One off fence

Detail the benefits to your organisation and/or the wider community which will result from this project.
Our beautiful Community Garden will not
only have shelter from the wind, but enable
us to grow more vegetables - such as beans - up
the trellis.

Has your group made an application to the Board for funding within the last five years?
☐ Yes ☒ No

If granted, how much and what was that money used for? As above.
\$1200 for Trellis fence, \$100 towards Insurance.

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

12/17/2019

Williams Trellis 1800 x 1200mm Natural Oriental Privacy Framed Screen Panel



[Home](#) › [Our Range](#) › [Garden](#) › [Landscaping](#) › [Garden Screens](#) › [Timber Trellis](#)



\$150

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Dunedin

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 In stock

https://www.bunnings.co.nz/williams-trellis-1800-x-1200mm-natural-oriental-privacy-framed-screen-panel_p00323638

1/5

Community Garden Report December 2019

It has been a busy few months. We have really moved ahead. As you know the two Macrocarpa Garden Beds and additional Macrocarpa Bed (that the Community Garden Sign has been attached to) are in place.

A Security Camera and Sign have been installed.

We have been very fortunate to have been donated seeds, seedlings and plants. I bumped into the Rep from Trents Nursery when I was in Bunnings getting potting mix for the Community Garden and she kindly donated the flowers for the Sign Garden. This has now had some Allysum added to it.



The Herb Spiral working bee was set for Saturday 17th November and moved to Sunday 18th November due to predicted rain. However, work was carried out on both days and at the end of Sunday we had constructed a very lovely looking Herb Spiral from all donated items. We also decided to use some old tyres and added three separate garden beds attached to the herb spiral. These are for three different types of Mint that may have otherwise got out of control if not planted separately.



The Sharing Shed is now on site. This was once a child's sandpit. It has had a base and legs added to it and has a lovely blue and white stripe canopy. We just have to work out our harvest and sharing plan. Other than that we have already harvested a few lettuces.



We have had a visit from Hung, Maria & Robbie from the DCC and they are very impressed with our progress.

The Tool Storage for under the Events Centre deck is almost been finished. It is just waiting for us to have pallets available so we can break them down and use the timber for cladding. We were going to get pallets from the Chicken Farm, however due to the virus they are unable to release them to us. I have three other options available for pallet supply, however it is just a case of waiting for them to be available. Another sheet of ply has been purchased and will be used for the roof. The Tool storage has been constructed in a modular form so that it can be broken down and reconstructed under the back deck. Meanwhile we have put the hose, attachments and watering can on the ground behind the shed so we can water and it has been a case of BYO tools.



The DCC have replaced the corrugated fence between the Skatepark and the Community Garden with a lovely timber fence.

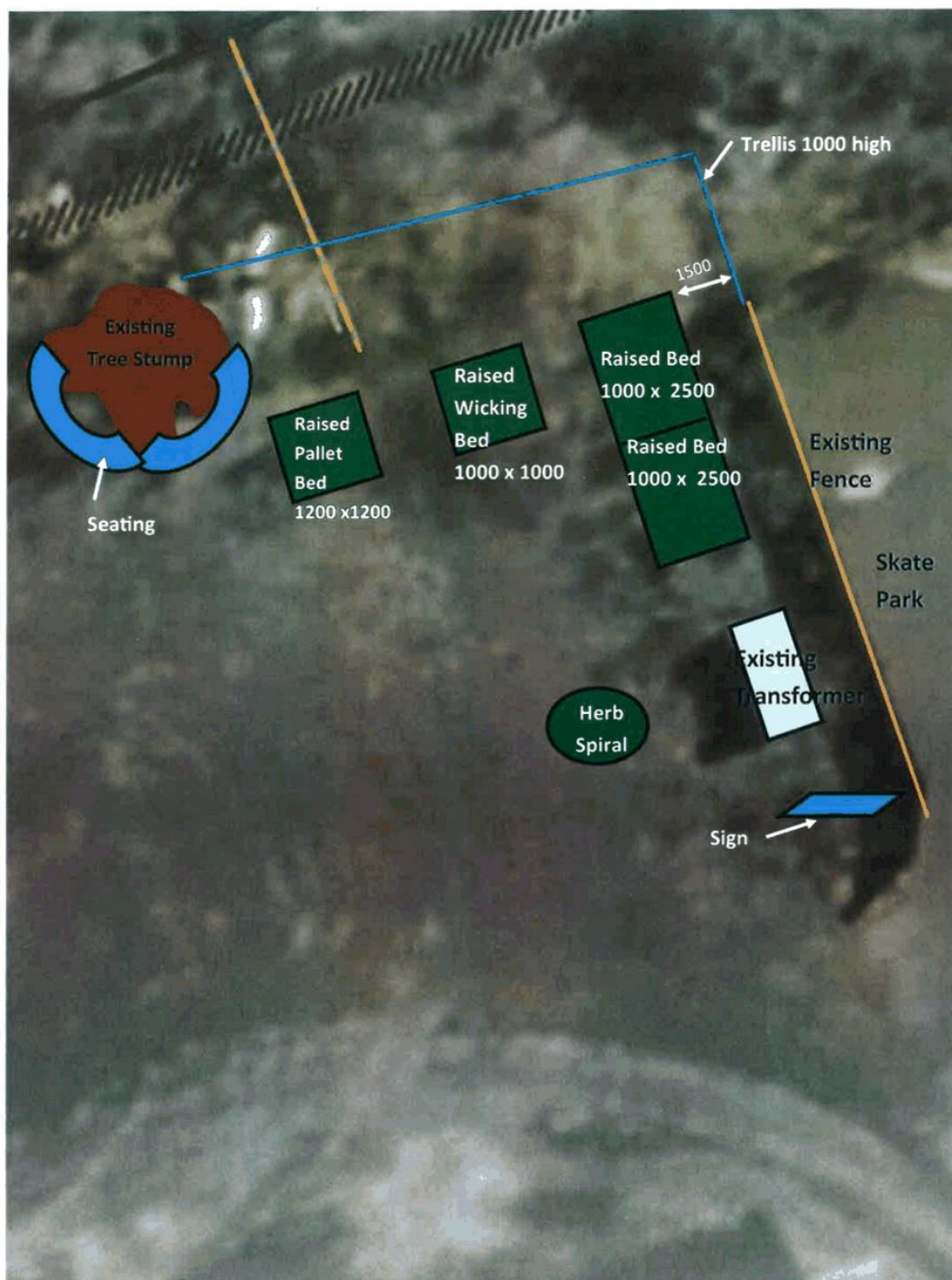
We have \$355 remaining for our budget. The Pallet Raised Garden Bed, Wicking Bed and Seat around the tree stump are yet to be completed.

There will be very little spending involved in these items, as once again we are using the timber from pallets as our resource. The only exception is the Wicking bed which will require a few metres of drainage pipe at a cost of approximately \$80 for 15 metres. We already have most other items required to complete. If the Pallets arrive and we have enough, I hope to have the Pallet Bed installed over Christmas and New Year. Anne van der Salm will be leading the build of the Wicking bed in February/March. All going well I would like to see the seating installed some time in January. With most of the infrastructure in place we can now focus on growing and sharing vegetables with the Community.

There is now a core Committee of approximately eight. We had a meeting on the 4th of December. We instigated a watering programme and we will apply to the Community Board for funding towards the trellis fence and Public Liability Insurance for next year. We will meet again sometime at the end of January or beginning of February to instigate a planting programme and to review where we are at. Hung Lam from the DCC would like to attend our next meeting.

Shelley St James
14 December 2019

Proposed Waikouaiti Community Garden Plan



**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 27 September 2019

Name of group applying for funds: Waitati Music Festival

Contact person: Marissa George Position held: Committee member

Address: [REDACTED]

Post Code: 9085

Contact Phone Number: [REDACTED] Email: [REDACTED]

Short description of the project you are seeking funding for: We are seeking funding to help us with the cost of having enough ablutions at our local music festival. As we have grown a lot over the last nine years we are needing to hire 15 portaloos. We are expecting 1500 on Bland Park for the 12 hour duration of the festival and good clean amenities are vital.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 700.00

Total cost of project: \$ 2035.50

Amount already raised: \$ 0.00

How will the rest of the project cost be funded? Through Gate sales.

What is the timeframe for completing the project? [OR What is the date of your even/project?] 22nd February 2020

Is your project a one-off, annual or biennial event? Annual

Detail the benefits to your organisation and/or the wider community which will result from this project.
As we expect to have 1500 people on site we want to preserve our community park and provide enough facilities to give easy and convenient access to amenities for all ages.

Has your group made an application to the Board for funding within the last five years?
☒ Yes ☐ No

If granted, how much and what was that money used for? We were granted \$700.00 in 2017 and \$700.00 in 2018, this was used to hire Portaloos.

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved **MUST** be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384



Waitati Music Festival

14/8/19

QUOTE FOR EVENT 22/2/20

Thank you for the opportunity to price this job for you. Please find attached pricing as requested.

Weekend hire of x 15 units	\$ 1170.00 + gst
Delivery	\$ 300.00 + gst
Pickup	\$ 300.00 + gst
<hr/>	
Sub total	\$1770.00 + gst
GST	\$ 265.50
<hr/>	
Total	\$2035.50

This price is valid for 6 months from date of this quote.

If you have any queries regarding this quote you could call Allan on 0274 352 441 or call 4792 437.

Look forward to hearing from you soon.

Regards

Allan Sparks
 Manager
 B J Dakin Dunedin

MEETING SCHEDULE FOR 2020

Department: Civic

EXECUTIVE SUMMARY

- 1 A schedule of meetings for the period from March 2020 through to the end of the year is attached for your consideration.
- 2 As this is an administrative report, no summary of considerations is required.

RECOMMENDATIONS

That the Board:

- a) **Decides** on option 1 or option 2 for the meetings to be held on 29 April and 17 June 2020.
- b) **Approves** the meeting schedule for 2020.

DISCUSSION

- 3 The proposed meeting schedule, appended as Attachment A, covers the period from March 2020 through to 18 November 2020.
- 4 Traditionally, all meetings for the Waikouaiti Coast Community Board commence at 5.30 pm throughout the year, and often run through to 8.30 pm or later. For the 2020 year, three meetings are scheduled to be held outside of the daylight-saving months (winter meetings). One meeting is to be held in Warrington, one in Waitati, and one in Dunedin.
- 5 In 2019, the Community Board was asked to consider holding the winter meetings at an earlier time of 2 pm, for health and safety reasons. By way of comparison, the Strath Taieri Community Board holds its meetings in Middlesmarch. Daylight saving months meetings commence at 5 pm, with meetings between April and September starting at 2 pm. This proposal was not supported by the Waikouaiti Coast Community Board, and so DCC staff support was not provided for two of the winter meetings.
- 6 The Community Board is now asked to consider the option of starting the 29 April Warrington meeting and the 17 June Waitati meetings at 4.30 pm, rather than the traditional time of 5.30 pm. If this option is approved, then DCC staff will provide support for those meetings. The Community Board may also wish to consider a 4.30 pm start for the meeting to be held in Dunedin on 12 August 2020, which would allow Board members to travel home earlier during this winter period.

- 7 If the Community Board decides to continue with the 5.30 pm. start for the meetings at Warrington and Waitati, then DCC staff will not be able to provide support for those two meetings.

OPTIONS

- 8 Option 1 – change the start time of the meetings to be held on 29 April in Warrington, and 17 June in Waitati to a start time of 4.30 pm.
- 9 Option 2 – continue to hold the meeting on 29 April in Warrington, and 17 June in Waitati, with both commencing at 5.30 pm, but acknowledge that DCC staff will not be in attendance.

NEXT STEPS

- 10 The meeting schedule, as approved will be put on the DCC website and advertised as required.

Signatories

Author:	Sharon Bodeker - Team Leader Civic
Authoriser:	

Attachments

	Title	Page
A	Meeting Schedule for 2020	53

WAIKOUAITI COAST COMMUNITY BOARD

MEETING SCHEDULE FOR 2020

Wednesday 18 March - Karitane

Wednesday 29 April - Warrington

Wednesday 17 June – Waitati

Wednesday 12 August – Dunedin

Wednesday 30 September – Waikouaiti

Wednesday 18 November - Warrington

Meetings commence at 5.30 pm (September – March)

Meetings commence at 4.30 pm (April – August) – (to be considered)

The venue for each Board meeting is as follows:

Waikouaiti – East Otago Events Centre, Main Road, Waikouaiti

Karitane – Karitane Hall, Coast Road

Waitati – Blueskin Library, Harvey Street, Waitati

Warrington – Surf Club Social Rooms

Dunedin – Otaru Room, Second Floor, Civic Centre

Any meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times and on the Dunedin City Council Website.

COMMUNITY BOARD - COMMUNITY PLANS

Department: Civic

EXECUTIVE SUMMARY

- 1 A Community Board workshop was held on 19 December 2019, to consider how Community Boards could develop community plans for each of the Community Board areas, and how those plans may contribute to the DCC's next 10 year plan. As discussed, Council staff have developed a draft template for use by each Community Board, and this template is at Attachment A.
- 2 As this is an administrative report, there are no options, or summary of considerations.

RECOMMENDATIONS

That the Board:

- a) **Notes** the process for the development of Community Board Community Plans.

DISCUSSION

- 3 Representatives from all Community Boards attended a workshop with DCC staff on 19 December 2019 to discuss how Community Boards might progress the priorities that they have identified for their Board area into the DCC's 10 year plan. A process for developing those priorities and then feeding them back to the DCC was discussed.
- 4 This would be done through the development of a community plan for each board, and DCC staff would prepare a new template plan for each board to complete. The template has been developed, and some information has been put into the template for each community board's consideration. The use of a template would ensure a consistent approach across all Boards, in planning for their areas.
- 5 The template Community Plan provides key information about community boards generally, and more specific information about your community board area.
- 6 Sections 3 of the template plan focuses on detailing those items that the Board considers are new priorities and current priorities it may have for its area and would like to see included in the DCC's next 10 year plan. Boards are asked to provide details of each item, what the estimated cost may be to complete (where known), when the Board would like to see it scheduled in the 10 year period (2021-31), the justification for including it in the priorities, and the order of importance of those priorities. Examples of these are provided in the template plan.

- 7 Section 4 of the template plan sets out those items that your Board would like to deliver to your community. These are items that would not require support or funding from the DCC, over and above your current community board funding.
- 8 It is proposed that section 3 and 4 of your plan become standing items on agendas so that at each meeting there is the opportunity for discussion and further development of the plan, adding to or amending the plan as agreed.
- 9 Community Board priorities will be a workstream in the 10 year plan process. More details will be provided on how Community Boards may pre-engage in advance of the Councillors receiving their draft 10 year plan budgets.

NEXT STEPS

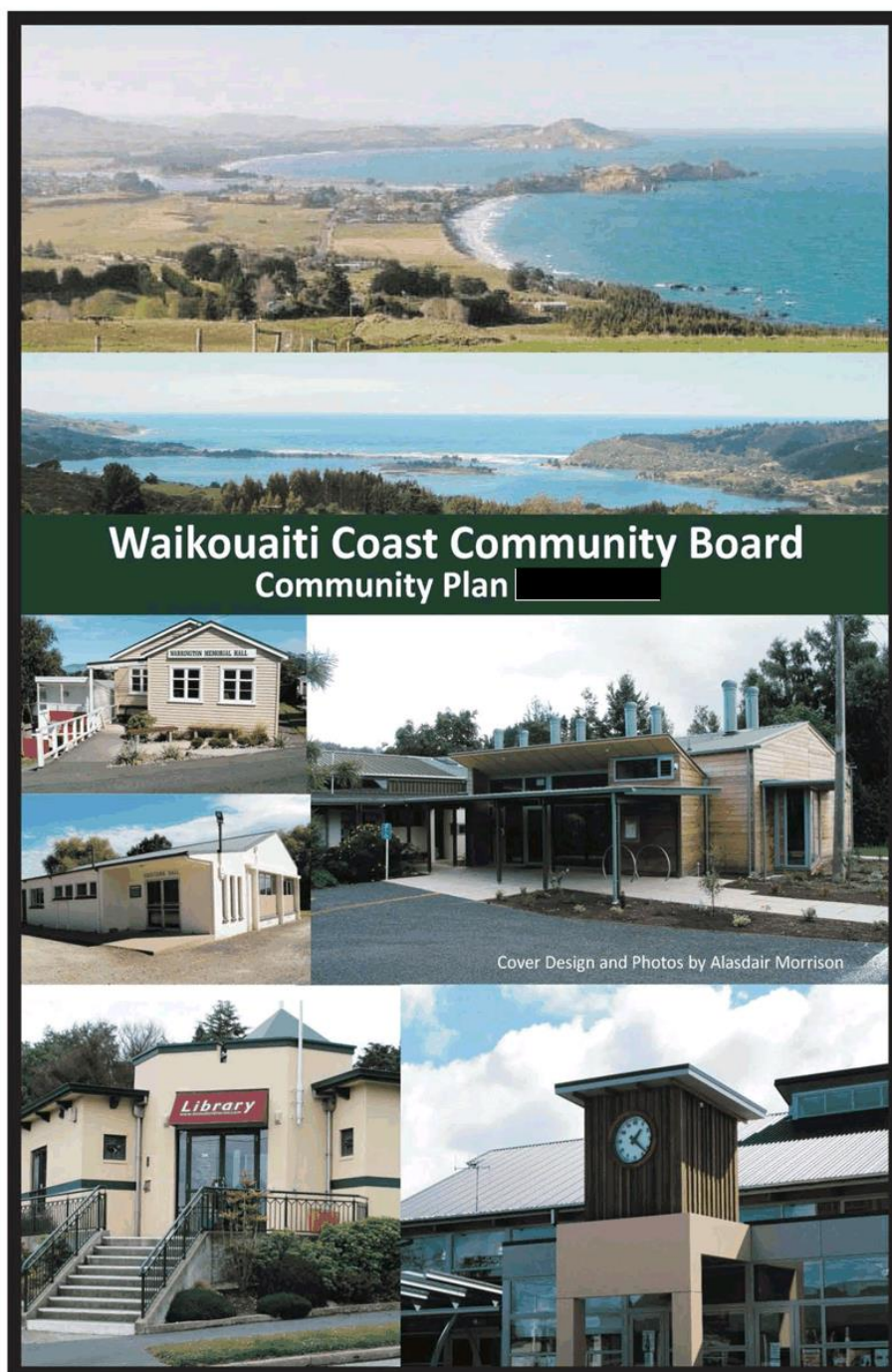
- 10 Each Community Board will develop its Community Plan.

Signatories

Author:	Sharon Bodeker - Team Leader Civic
Authoriser:	Sandy Graham - General Manager City Services

Attachments

	Title	Page
⬇️A	Draft WCCB Community Plan 2020/21	56



CONTENTS

	Page No.
SECTION ONE	
Introduction	2
SECTION TWO: KEY INFORMATION	
2.1 Background	3
2.2 Board Members and their Contact Details	4
2.3 Map of Community Board Area	5
2.4 Our Community	5
SECTION THREE: PRIORITIES FOR OUR COMMUNITY	
3.1 New Priorities	6
3.2 Current Priorities	7
SECTION FOUR: COMMUNITY BOARD PROPOSED ACTIVITIES	8
SECTION FIVE: PLANS	
5.1 Emergency Plan – Community Board Response Plan	9
5.2 Roadwork Schedule	9
5.3 Other plans	9
5.4 Community Engagement Plan	9
SECTION SIX: COMMUNITY BOARD MEETING SCHEDULE	11

1 INTRODUCTION

This Community Board's Community Plan summarises the needs and priorities of the communities within the Waikouaiti Coast Community Board area for the 2019/2020 and 2020/21 financial years, and the Dunedin City Council's (DCC) 2021-31 10 year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10 year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

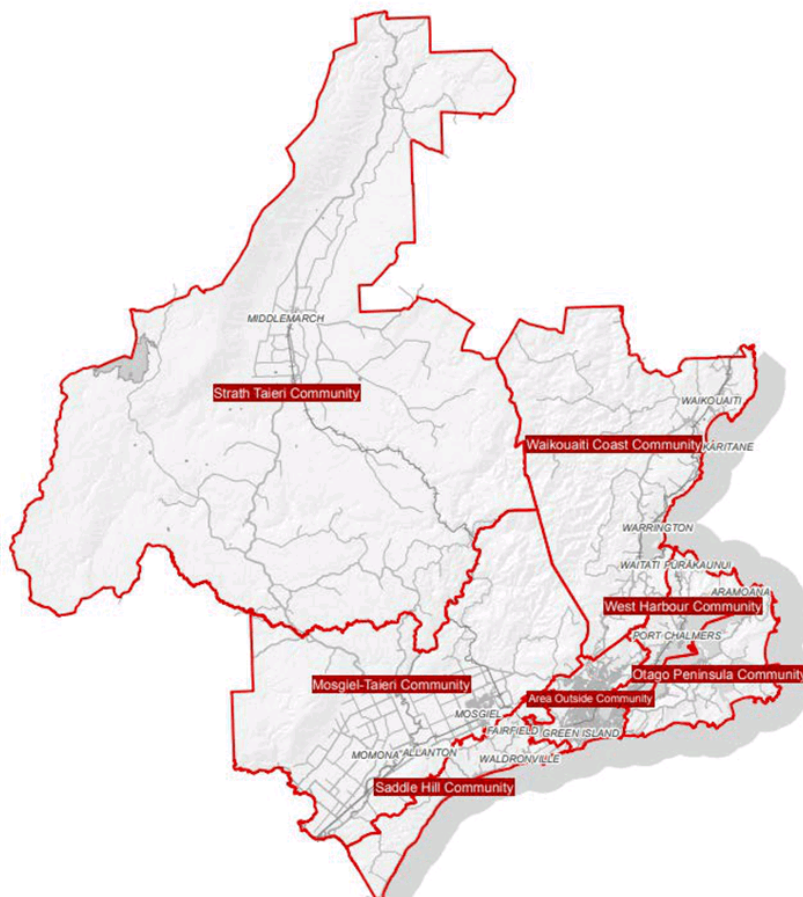
This Plan also includes activities that we, the Community Board plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

2 KEY INFORMATION

2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10 year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC's 477 4000 phone number, and do not form part of the Community Board's priorities.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2020 calendar year is provided in Section 6 of this plan. The agenda's and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at governance.support@dcc.govt.nz.

2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2019-2022 triennium are as follows:

Name	Cell phone	Email
(Chair) Alasdair Morrison	027 435 4384	info@calmarine.co.nz
(Deputy Chair) Geraldine Tait	021 217 5492	gersftait@gmail.com
Andy Barratt		asbarratt@gmail.com
Mark Brown	021 169 2303	blueskin@xtra.co.nz
Sonya Billyard		powa.ed@gmail.com
Mandy Mayhem-Bullock	021 919 555	mayhem2U@yahoo.co.nz
Cr Jim O'Malley (Councillor representative)	021 525 547	jim.omalley@dcc.govt.nz



2.3 MAP OF THE WAIKOUAITI COAST COMMUNITY BOARD AREA



2.4 OUR COMMUNITY

The Waikouaiti Coast community is made up of seven settlements, including from the south (e.g. Dunedin) to the north: Waitati, Evansdale, Warrington, Seacliff, Hawkesbury, Karitane and Waikouaiti (see map below). Between each settlement, the landscape is mainly rural, consisting of farming, forestry, and stands of native bush. The population of the area in the 2013 census was 3261.

Information may include:

- Population Statistics
- Households
- Schools
- Demographics
- Geography
- Hazards

3 PRIORITIES FOR OUR COMMUNITY

3.1 New Priorities

We have identified the following new priorities for our community that we would like to see included in the Council's 2021-31 10 year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Waikouaiti Domain/Matanaka Drive – formation of a horse track		Year 3 of LTP e.g. (2023/24)	Community feedback through x public forums, x submissions received requesting this.	3
BMX park at Waikouaiti			Parks and Recreation staff are currently working on project	

3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2018-28), and are priorities that are to be carried forward into the new 2021-31 10 year plan.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
e.g. Waste Collection Provide recycling and waste collection facilities in x area Waikouaiti Transfer Centre.		Included in year 4 of current LTP – 2021-22	# of incidents of rubbish dumping in the area.	1
Item 2				
Item 3				
Item 4				
Item 5				

4 COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
<i>e.g. Explore options for Beautification such as murals</i>	
<i>Host a Civil Defence expo to highlight issues and ways to collaborate</i>	
<i>Support efforts to host the xx event in yy</i>	
<i>Advocate for priorities to be included in the DCC 10 year plan.</i>	
<i>Advocate for increase in bus services to the local community</i>	<i>Submission to the Regional Public Transport Plan</i>

5 PLANS

The Community Board has a number of plans supporting its activities. Our key planning documents are discussed below:

5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN

Introduction

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the Waikouaiti Coast Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

5.2 ANY OTHER PLANS?

5.4 COMMUNITY ENGAGEMENT PLAN

Ways to have your say on the Community Board's Community Plan

The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback;

- *Verbally... by contacting a board member directly, anytime*
- *Written... addressed to the board, postal or email addresses below*
- *In person... to the board at public events*

Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.

Please send written communication to:

The Chairperson
Waikouaiti Coast Community Board
c/- Dunedin City Council
PO Box 5045
Dunedin 9058

Email: info@calmarine.co.nz

6. COMMUNITY BOARD MEETING SCHEDULE

The table below provides details of our Community Board meetings through to December 2020.

Insert meeting schedule.

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

Board members to provide updates on activities including:

- 1 **Keep Dunedin Beautiful (KDB)**
Mandy Mayhem-Bullock (Board Representative) will provide a verbal update.
- 2 **Waikouaiti Recycling Centre Project**
Geraldine Tait will provide a verbal update.
- 3 **Waikouaiti Plantation Replanting Project**
An update may be provided at the meeting.
- 4 **Assist Fund Recipients with Reporting Back**
Rose Stringer-Wright will provide a verbal update.
- 5 **BRAG Walking Group**
Mark Brown will provide a verbal update.
- 6 **Truby King Recreation Reserve Committee**
Andy Barratt will provide a verbal update.

RECOMMENDATIONS

That the Board:

- a) **Notes** the updates

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

Attachments

	Title	Page
⬇️A	WCCB members roles and responsibilities 2019-2022 triennium	68

Waikouaiti Coast Community Board

Board representation and other responsibilities for the triennium 2019-2022

WHAT	WHO
Matanaka Drive dune replanting	Mark Brown
Waikouaiti transfer station and recycling	Geraldine Tait
Keep Dunedin Beautiful Committee	Mandy Mayhem-Bullock
Advocacy for improving of bus services	Geraldine Tait, Mandy Mayhem-Bullock, Alasdair Morrison and Sonya Billyard
Emergency Management	Sonya Billyard, Mark Brown, Mandy Mayhem-Bullock and Alasdair Morrison
Communication with the community (social media)	Andy Barratt, Alasdair Morrison and Mandy Mayhem-Bullock Sonya Billyard
Blueskin Recreational Access Group (BRAG)	Mark Brown
Waikouaiti BMX Track project	Alasdair Morrison and Sonya Billyard
Recreational activities (with a focus on Oamaru-Dunedin cycleway) (activities for older children)	Mandy Mayhem-Bullock, Mark Brown and Andy Barratt Geraldine Tait
Truby King Reserve committee	Andy Barratt
Liaison with grant applicants	Alasdair Morrison
Freedom camping	Alasdair Morrison and Geraldine Tait
Reserves and Beaches Bylaw working group	Alasdair Morrison
Waikouaiti Horse Trainers	Alasdair Morrison
disposal of green waste	Mark Brown and Andy Barratt
Road Safety	Sonya Billyard and Alasdair Morrison
Reserves and Beaches management	Alasdair Morrison and Geraldine Tait
WCCB Community plan	ALL members

COUNCIL ACTIVITIES

Councillor Jim O'Malley will provide an update on matters of interest to the Board.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 A verbal report from the Chairperson will be provided at the meeting. As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's report.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	

Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Items for consideration by the Chairperson.