

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

**Date:** Wednesday 5 February 2020  
**Time:** 5.30 pm  
**Venue:** Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sue Bidrose  
Chief Executive Officer

---

**West Harbour Community Board**  
**PUBLIC AGENDA**

---

**MEMBERSHIP**

<b>Chairperson</b>	Francisca Griffin	
<b>Deputy Chairperson</b>	Trevor Johnson	
<b>Members</b>	Duncan Eddy	Angela McErlane
	Jacqueline Ruston	Jan Tucker
	Cr Steve Walker	
<b>Senior Officer</b>	Adrian Blair, Group Manager Customer and Regulatory Services	
<b>Governance Support Officer</b>	Jennifer Lapham	

---

Jennifer Lapham  
Governance Support Officer

Telephone: 03 477 4000  
jenny.lapham@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



<b>ITEM</b>	<b>TABLE OF CONTENTS</b>	<b>PAGE</b>
1	Public Forum	4
1.1	Public Forum - Long Beach Amenities Society	4
1.2	Public Forum - Aramoana League	4
1.3	Public Forum - Aramoana Conservation Trust	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	9
5.1	West Harbour Community Board meeting - 27 November 2019	9
<b>PART A REPORTS (West Harbour Community Board has power to decide these matters)</b>		
6	Port Otago Ltd Update	17
7	Project Fund Application	18
8	Governance Support Officers Report	28
9	Community Board - Community Plans	42
10	Meeting Schedule	54
11	Board Representation and Areas of Responsibility	56
12	Chairperson's Report	57
13	Council Activities	58
14	Notification of Items for Consideration by the Chairperson	59

## **1 PUBLIC FORUM**

### **1.1 Public Forum - Long Beach Amenities Society**

Kim Rommerill will be in attendance to discuss access to the Long Beach Domain.

### **1.2 Public Forum - Aramoana League**

Vicki Wilson and John Davis, on behalf of the Aramoana League, will be in attendance to provide an update on Aramoana League 2020.

### **1.3 Public Forum - Aramoana Conservation Trust**

Bradley Curnow, on behalf of the Aramoana Conservation Trust will be in attendance to discuss conservations matters at Aramoana.

## **2 APOLOGIES**

At the close of the agenda no apologies had been received.

## **3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## **DECLARATION OF INTEREST**

---

### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### **Attachments**

<b>Title</b>		<b>Page</b>
<a href="#">↓A</a>	Register of Interest	7



**WEST HARBOUR COMMUNITY BOARD - INTEREST REGISTER CURRENT AS AT 5 FEBRUARY 2020**

Name	Responsibility (i.e.: Chairperson of group, owner, trustee, director etc)	Declaration of Interest	Nature of Potential Interest	Proposed Management Plan
<b>Francisca Griffin (Chairperson)</b>	Chair	Pioneer Opportunities and Resources Trust	No conflict identified.	Withdraw from discussion and leave the room when grant is discussed.
	Secretary	West Harbour Beautification Trust	Possible conflict should the Trust apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
<b>Trevor Johnson (Deputy Chairperson)</b>	Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Property Owner	Various Properties Dunedin/Mosgiel	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Classic Car Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	Upper Rothesay Investments Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Club Captain	Otago Classic Motoring Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Otago Southland Area Organiser	Hudson Essex Terraplane Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Autospectacular Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Johnson Family Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
<b>Duncan Eddy</b>	Member	Otago Property Investors Association	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Leaseholder	Purakaunui Block	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
<b>Ange McErlane (Member)</b>	Board Representative	Keep Dunedin Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Vision Port Chalmers	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trust Member	Pioneer Opportunities and Resources Trust	Conflict in respect to group's funding application for May 2017 meeting.	Withdraw from discussion and leave the room when grant is discussed.
<b>Jacque Ruston</b>	Editor	The Rothesay News	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Co-ordinator	Port Chalmers Community Market	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
<b>Jan Tucker</b>	Owner	Residential Property, Ravensbourne	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chair	Keep Dunedin Beautiful	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Vice President	Bowls New Zealand		
	Vice President	Balmacewen Bowling Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Bowls Dunedin		

<b>Name</b>	<b>Responsibility</b> <i>(i.e.: Chairperson of group, owner, trustee, director etc)</i>	<b>Declaration of Interest</b>	<b>Nature of Potential Interest</b>	<b>Proposed Management Plan</b>
	Patron	Port Chalmers Senior Citizens	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Volunteer/Co-Signee	Port Chalmers Cruise Ship Volunteers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	WHCB Representative	Vision Port Chalmers	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin Rotary Club	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Janet Tucker Family Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep Dunedin Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
<b>Stephen Walker (Council Representative)</b>	Director	Thankyou Payroll	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Thankyou Charitable Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Possible conflict should WHBT apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Golf Club	Possible conflict should PCGC apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Orokonui Ecosanctuary	Possible conflict should Orokonui Ecosanctuary apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep New Zealand Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Keep Dunedin Beautiful	Possible conflict should KDB apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	NZX Ltd;Thankyou Payroll; Pledge Me Ltd; ParrotDog Beer Ltd; Eat My Lunch Ltd (Bonds), Little Bird Organics	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Dunedin Wildlife Hospital Trust Board	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Historical Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	New Zealand Labour Party	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.



## **CONFIRMATION OF MINUTES**

### **WEST HARBOUR COMMUNITY BOARD MEETING - 27 NOVEMBER 2019**


---

#### **RECOMMENDATIONS**

That the Board:

**Confirms** the minutes of the West Harbour Community Board meeting held on 27 November 2019 as a correct record.

#### **Attachments**

Title	Page
A  Minutes of West Harbour Community Board meeting held on 27 November 2019	10

**West Harbour Community Board****MINUTES**

**Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 27 November 2019, commencing at 5.30 pm**

**PRESENT**

<b>Chairperson</b>	Francisca Griffin	
<b>Deputy Chairperson</b>	Trevor Johnson	
<b>Members</b>	Duncan Eddy	Angela McErlane
	Jacqueline Ruston	Jan Tucker
	Cr Steve Walker	

**IN ATTENDANCE** Adrian Blair, Group Manager Customer and Regulatory Services

**Governance Support Officer** Jennifer Lapham

**DECLARATION BY MEMBER – ANGELA MCERLANE**

Angela McErlane made and attested her declaration as required by Schedule 7, Clause 14 of the Local Government Act 2002.

**1 PUBLIC FORUM****1.1 Public Forum - Bill Brown**

Bill Brown spoke regarding parking in Port Chalmers. He suggested that the former Borough Yard area could be used as additional parking. He advised that the area was close to the centre of the township and would help resolve the congestion issues at busy times.

It was noted that the yard was on the State Highway and NZTA have strict rules regarding entry and exit from the State Highway. Comment was also made that the site was currently leased by the Sea Cadets.

**1.2 Public Forum - Sims Action Group**

Lana Oranje spoke on behalf of the Sims Action Group. She advised that group had begun to set up a trust which will be known as the 'Port Chalmers Foundry Trust'. The new industrial community multi-purpose facility will be known as 'The Foundry.'

The Group was seeking the ongoing support of the Board, and also that the Board request the Council to send the Opus Report to them after the meeting on 10 December and that nothing happens to the Sims/Stevenson Cook Building until the process has been worked through.

## **2 APOLOGIES**

There were no apologies.

## **3 CONFIRMATION OF AGENDA**

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried (WHCB/2019/069)**

## **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Angela McErlane advised that she was no longer a member of the Pioneer Opportunities and Resources Trust.

Jacqueline Ruston advised that she owned residential property in District Road, Roseneath.

Jan Tucker advised she was a Life Member of Bowls Dunedin, not Bowls New Zealand and she was a member of Keep Dunedin Beautiful.

Moved (Francisca Griffin/Steve Walker):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WHCB/2019/070)**

## **5 CONFIRMATION OF MINUTES**

### **5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 7 NOVEMBER 2019**

Moved (Trevor Johnson/Steve Walker):

That the Board:

**Confirms** the minutes of the West Harbour Community Board meeting held on 07 November 2019 as a correct record.

**Motion carried (WHCB/2019/071)**

## **PART A REPORTS**

## **6 PROJECT FUND**

Consideration was given to an updated application form for the Project Fund. It was noted that a review was being undertaken of the guidelines for community grants and scholarship grants.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Approves** the updated Application Form for the Project Fund noting that the guidelines would also be reviewed.

**Motion carried (WHCB/2019/072)**

## **7 GOVERNANCE SUPPORT OFFICERS REPORT**

In report the Governance Support Officer provided an update on matters of interest including.

- Project Fund
- Nomination Community Board Executive Committee
- Meeting Schedule
- Round the Boards – OAR FM programme
- Remuneration
- Correspondence – Port Chalmers Historical Society
- Action List

Moved (Trevor Johnson/Steve Walker):

That the Board:

- a) **Nominates** Jacqueline Ruston as the Zone 6 representative to the Community Board Executive Committee

**Motion carried (WHCB/2019/073)**

Moved (Francisca Griffin/Duncan Eddy):

That the Board:

- b) **Agrees** the first meeting for 2020 will be held on 5 February at 5.30 pm in the Rolfe Room.

**Motion carried (WHCB/2019/074)**

Moved (Trevor Johnson/Steve Walker):

That the Board:

- c) **Agrees** to participate in the OAR FM programme for Community Boards and allocates \$270 for this project.

**Motion carried (WHCB/2019/075)**

Consideration was given to the letter from the Port Historical Society setting out details of the proposal to reinstate the time-ball that previously operated on the Flagstaff above Port Chalmers. The group were seeking the Boards support for the project.

Cr Steve Walker withdrew from this item.

Moved (Trevor Johnson/Duncan Eddy):

That the Board:

- d) **Agrees** to support the project by the Port Historical Society to reinstate the time-ball.

**Motion carried (WHCB/2019/076)**

Discussion took place on the Action List with a number of amendments being made. Comment was made regarding the presentation in the public forum on the future of the Sims Building.

Cr Walker withdrew from the discussion on the Sims building.

Moved (Trevor Johnson/Duncan Eddy):

That the Board:

- e) **Request** that the Council do not undertake any demolition work on the Sims Building until a feasibility study to restore the building has been undertaken. to support the project by the Port Historical Society to reinstate the time-ball.

**Motion carried (WHCB/2019/077)**

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- f) **Notes** the Governance Support Officers Report.
- g) **Amends** the Action List as appropriate

**Motion carried (WHCB/2019/078)**

## **8 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY**

Consideration was given to the recommendation from the Chairperson to appoints to various outside organisations and areas of responsibility.

- a) Port Environment Liaison Committee – Jacque Ruston and Francisca Griffin as alternate
- b) Ravensdown Community Liaison Group – Trevor Johnson
- c) Keep Dunedin Beautiful – Duncan Eddy
- d) Communications/Facebook – Jacque Ruston
- e) West Harbour Beautification Trust – Francisca Griffin
- f) Policing Issues – Jan Tucker
- g) Vision Port Chalmers – Jan Tucker
- h) Access Radio – Francisca Griffin
- i) Social Media – Francisca Griffin
- j) Community Awards – Ange McErlane
- k) Albertson Avenue Beautification Project – Francisca Griffin

Moved (Francisca Griffin/Steve Walker):

That the Board:

- a) **Approves** the Board Representation and Areas of Responsibility.

**Motion carried (WHCB/2019/079)**

## **9 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest including:

- Reserves and Beaches Bylaw 2017- Long Beach Domain (Attachment A)

- Emergency Response Guide and West Harbour Working Group
- FENZ Otago – Local Advisory Committee (Attachment B)
- Flagpole

Discussion took place on the removal of access to the Long Beach Domain. Members expressed concern regarding the lack of consultation. Comment was also made that the loss of access to the domain would make it difficult for some users to access the picnic area. It was also noted that there was limited carparking available in the area.

Moved (Trevor Johnson/Jan Tucker):

That the Board:

- a) **Requests** that the Council stop any further work on the Long Beach Domain and that access remains for this summer.

**Motion carried (WHCB/2019/080)**

The Chairperson advised that David Loughrey, reporter for the Otago Daily Times, had recently passed away. His last story had been a satire about vampires and had referred to the Pioneer Hall and the Board. She would like to respond in kind as the Chairperson of the Board and Pioneer Hall committee.

There was general agreement to this.

Moved (Trevor Johnson/Steve Walker):

That the Board:

- a) **Notes** the Chairperson's Report.

**Motion carried (WHCB/2019/081)**

## **10 COUNCIL ACTIVITIES**

Cr Walker provided an update on matters of interest including councillor induction sessions, the Provincial Growth Fund allocation and trial Octagon closure. He also advised that work would start on the cycleway on 17 December.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Notes** the Council Activities Report.

**Motion carried (WHCB/2019/082)**

## **11 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

Jan Tucker requested that the Board give consideration to replacing the tree in Grey Street to commemorate 15 years since the upgrade of the Town Hall.

Jacqueline Ruston requested that the Board consider asking the Council to provide assistance for rain water collection systems.

Angela McErlane requested that the Council install additional signage on Peninsula Beach Road to indicate that pedestrians and cyclists are also using the road.

The meeting concluded at 6.51 pm.

.....  
**CHAIRPERSON**



---

## **PART A REPORTS**

### **PORT OTAGO LTD UPDATE**

---

Kevin Winders, CEO of Port Otago Ltd, will be in attendance to provide an update on matters of interest.

## PROJECT FUND APPLICATION

Department: Civic

### EXECUTIVE SUMMARY

- 1 Long Beach Amenities Society has applied for \$1070 towards the purchase of an AED to be installed at the hall.
- 2 Attached is a copy of the revised Scholarship Application and Criteria for consideration.
- 3 Note is made that \$9,730.00 remains in the fund.

### RECOMMENDATIONS

That the Board:

- a) **Approves/declines** the funding application from Long Beach Amenities Society.
- b) **Approves** the Scholarship Application Form and Criteria.

### Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

### Attachments

	Title	Page
<a href="#">A</a>	Project Fund Application - Long Beach Amenities Society	19
<a href="#">B</a>	Scholarship Application Form and Criteria	25



23 November 2019

Chairperson and Members  
West Harbour Community Board

**West Harbour Community Board Funding Application – Supplemental  
Information**

Tena koutou nga mema o te Kaunihera Hapori o Te Hau-a-uru

I am writing to you to consider the application made by the Long Beach Amenities Society (LBAS) to contribute towards the cost of the purchase of an AED and secure cabinet through the West Harbour Community Board funding pool. This letter provides additional supplemental information to support the Society's application. The Society owns and manages the Long Beach Community Hall.

The Long Beach community hall is an incredibly valuable community asset. Frequently used by community groups such as the Port Chalmers Brownies, Steady As You Go, Otago Girls High School, the Christchurch Alpine Club, and the Dunedin Fire and Circus Club, the hall is also used for a variety of public and private functions.

The LBAS holds regular community engagement events such as community dinners, quiz nights, open mic nights, and housie, to provide opportunities for permanent residents and holiday home occupiers to connect and form positive relationships within the community. In addition to the activities held at the hall, the Long Beach community is a bustling and vibrant settlement during the warmer summer months and over the Christmas and New Year period. The community sees a surge in resident population upon the arrival of holiday home occupiers and is especially popular with families who visit the beach and community grounds regularly.

Due to the variety of activities held in the hall across with a wide spectrum and population groups, and the popularity of the area over the holiday periods, the LBAS believes that the

### Application for Funding from the West Harbour Community Board

Name of group/individual applying for funds: Long Beach Amenities Society (LBAS)

Contact person: Kimberly Romeril

Address: [REDACTED]

Position held: Secretary Phone number: [REDACTED]

**Short description of project:** The LBAS is seeking funds to contribute towards the purchase of an AED to be installed at the hall. The Society is seeking to obtain funding for the shortfall after a successful funding application to the Port Chalmers Lions Club awarded the Society \$1000.00. The funding received from a successful application to the West Harbour Community Board would see an important contribution to the community's emergency preparedness initiatives through the purchase of an AED. This project consists of the cost of the AED and a secure cabinet.

Total cost of project: \$ 2070.00

Amount already raised: \$ 1000.00

Amount sought from West Harbour Community Board: \$ 1070.00

**How will the rest of the project cost be covered?** Any shortfall will be funded through the Societies fundraising activities and further grant applications to other philanthropic organisations.

- Please provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received and any additional information which may be useful in explaining the project.

**What is the timeframe for completing the project? [OR What is the date of your event/project?]**  
The Society would like to complete this project within a calendar month.

**Is your project a one-off, annual or biennial event?** This is a one-off project.

**How will the project benefit your organisation/club? What are the benefits to the wider community of your project?**  
Please refer to attached supplemental information sheet.

**Has your group made an application to the Board for funding support within the last five years?** Yes ☐ No ☒

**If granted, what was that money used for?** \_\_\_\_\_

**How much assistance has your group received previously from the West Harbour Community Board?** \$ 0.00

**NOTES:** Please refer to the 'Discretionary Funding Guidelines' contained on the reverse of this form for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on the [www.dunedin.govt.nz](http://www.dunedin.govt.nz).

**Contact:** Governance Support Office, telephone: 477 4000 email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz), or Steve Walker (Board Chairperson), telephone 472 8409 with any questions.

**Return completed form to:** West Harbour Community Board,  
c/o Dunedin City Council, PO Box 5045, Dunedin 9058

## THIS DEVICE COULD SAVE YOUR LIFE

An Automated External Defibrillator (AED) is a safe and easy-to-use machine that is used to treat sudden cardiac arrest (SCA).

- FACT 1:** SCA is the leading cause of death in adults, killing 1500 New Zealanders every year – 5x that of the annual national road toll.
- FACT 2:** Your chance of surviving a cardiac arrest reduces by 10-15% every minute defibrillation is delayed.
- FACT 3:** It takes emergency services about 7 minutes to respond to a call – can you wait?

### The Heart Saver AED7000 Includes:

- Five-year warranty
- Set of adult electrode pads
- 1 x battery (5-year standby life)
- Sturdy canvas carrybag
- DRSABCD Reference Guide
- Rescue Kit

### SPECIAL PRICE FOR LIONS CLUB NETWORK

\$1,495 + GST. (Normally \$1,895 + GST)  
Email Tofiq Khan at [tofiq@heartsaver.co.nz](mailto:tofiq@heartsaver.co.nz) to purchase today  
(offer valid till 31/12/19)

Info@heartsaver.co.nz • 0800 233 342 • [www.heartsaver.co.nz](http://www.heartsaver.co.nz)



## ARE YOU WILLING TO TAKE THE RISK?

Are you doing everything you can to provide a safe environment for yourself, your family and your community?

What would you do if someone suffered a cardiac arrest?



The best chance of surviving a sudden cardiac arrest is the immediate availability of an AED. I implore you to consider very carefully getting one.

— Dr John Mayhew, ex-All Blacks doctor, current Warriors doctor and AED fan.

**HeartSaver**  
AED | FIRST AID | MONITORING | REPAIRS



## Outdoor AED cabinet with Key Lock

\$575.00 +GST

The perfect tamper-proof cabinet for secure storage of your AED outdoors. Opens with a key.

**Please note:** This cabinet can also be supplied with a key "smash" box which is to be placed next to the cabinet and works in the same way as a manual fire alarm call point. Costs an additional \$45 +GST.

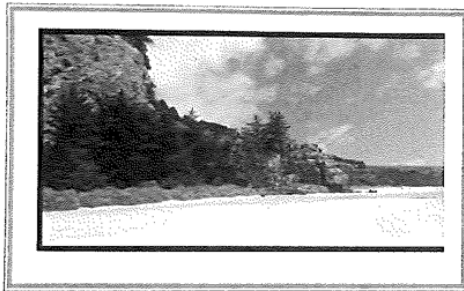
### Description

- Dimensions: 48x38x24cm
- Made of 1.5mm cold roll steel
- Alarm inside – when the door is opened the alarm will sound

## LONG BEACH AMENITIES SOCIETY

### NEWSLETTER OCTOBER 2019

We need to fundraise like most organisations. This helps with further projects to enhance our hall. Hall costs includes maintenance, insurance,



rates and electricity. This year's project is finding suitable heating for the hall as our Gas heaters are out of date and are not compliant. A new barbeque is also on our wish list. We are looking to landscape outside and freshen up inside as well.

A defibrillator has been spoken about for Long Beach for a few years. Congratulations to

Purakanui Amenities for achieving one for their area we would like to prioritise this too.

Hall bookings have been steady during the year, local bookings, the wider community and even national. The hall is particularly popular with campers and rock climbers as we allow tents on the hall grounds.

Two community groups use the hall regularly, "STEADY AS YOU GO" and Yoga. Hall hire is reasonable for these groups. Would you like to support our hall and become a financial member \$20 per family or \$10.00 for a single person per year. Financial members enjoy a discount on Hall hire. Contact Diane Bent

482 2425 to find out more.

Please support us with fund-raising events over the page:

Spring has sprung so come support us by attending the following events at the Long Beach Hall

Scanned by CamScanner

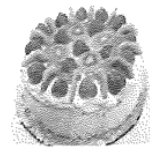
## Pot luck Quiz, Puzzle & Pudding Night



Saturday 5<sup>th</sup> October

7'00 pm

Cost \$5 per person



A children's chocolate wheel will provide fun for the kids



## Garage Sale

Sunday 27<sup>th</sup> October 2019

11am – 2pm



Donations of goods welcome, except for mattresses and electrical goods due to health and safety regulations. The hall will be open on Saturday the 26<sup>th</sup> October between 11am – 2pm for dropping off donations. Any queries ring Gail Young 482 2663.

Scanned by CamScanner



### **Application for Scholarship Grant from the West Harbour Community Board**

*In February 2014, the West Harbour Community Board (WHCB) established two scholarships each of \$500. These are available to young people no older than 21 years of age who live within Dunedin's West Harbour Community Board area. The funding for these comes from the WHCB's discretionary fund and is designed to encourage young people within our community to embrace and pursue opportunities that enrich them and their community*

Name: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

funding sources	requested/raised	received/raised
West Harbour Community Board		
<b>total cost</b>		

- Please provide an itemised budget for your project/course etc on a separate sheet, along with your bank account details

Applications should be sent to:

**West Harbour Community Board, c/o Dunedin City Council, PO Box 5045, Dunedin 9058**

### **Scholarship Criteria**

Two scholarships each to the value of \$500\* are available to assist young people living in the WHCB area to participate in leadership opportunities. These opportunities may include, but are not limited to, representing sporting codes in NZ or overseas, Outward Bound courses and overseas school study trips. The Board would also consider other appropriate courses or opportunities on a case-by-case basis.

1. Applicants must be aged 21 or under at the time of application.
2. The applicant's primary residence must be in the area of the WHCB (refer to the DCC website for the map of the area)
3. The applicant shall apply with a covering letter detailing the project and **MUST** include
  - two written references; one may be from their school/sports coach etc and one from somebody who knows the applicant personally, but is not from their immediate family.
  - a description of the project/course etc
  - the timeframe for completing the project/course etc
  - how the project/course etc will benefit you
  - how the project/course etc will benefit our wider community
  - any other information you feel is relevant
4. Applicants will be interviewed by the WHCB prior to or after one of their regular meetings.
5. Successful applicants will also be expected to attend one of the WHCB's regular meetings to give an informal presentation on what they gained from the course/sporting event etc.
6. Please note that there are two funding periods per year; July–December and January–June. Applications for the July–December funding round should be submitted no later than 15 November and for the January–June round no later than 15 May.

\*In certain circumstances the \$500 may be split in order to fund more than one applicant.



## GOVERNANCE SUPPORT OFFICERS REPORT

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report is to inform the West Harbour Community Board of activities relevant to the Board area including:
- Project Fund
  - Parks and Recreation Update
  - Te Ngaru Speed Humps
  - Hall Road – Speeding
  - Sims Building
  - Community Board Executive Committee Representation
  - Updates/Actions

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officers Report.
- b) **Votes** for the Community Boards' Executive Committee's (CBEC) Zone Six Representative

### Project Fund

- 2 The Board has \$9,730.00 available for the 2019/20 year. Spending to date is as follows:

Meeting Date	Amount	Recipient
27 November 2019	\$270.00	OAR FM

## Parks and Recreation Update

### *Playground Condition 4 upgrades for period through to 30 June 2020*

- 3 Parks and Recreation are commencing with the next phase of its two year \$1.6m capital programme to upgrade playground equipment and playground soft fall across the city. Work was recently completed on upgrading all Condition 5 (Condition 1 = best condition and Condition 5 = worst condition) playground equipment and soft fall in the past 6 months, and work will now commence on Condition 4 equipment. The bulk of the condition 4 upgrades will be soft fall rather than equipment. This represents a total spend of \$850,000 on playgrounds across the city and will be completed by 30 June 2020.
- 4 Work is prioritised according to the playground audit condition assessment that was completed in September 2018 and is focused on equipment and soft fall that is in a very poor condition. Below is a list of Condition 4 playground equipment and soft fall that will be upgraded in the Board's area in the next 6 months. This is a spend of \$57,877.

Park	Asset Description	Replacement / Requirement
District Road Playground	Safety Surfacing Under Seesaw.	Replace with bark softfall
Hudson Park	Safety Surfacing Under Roundabout in junior play area	Replace with new bark softfall and scuff pads
	Safety Surfacing Under the Adult Swing Set.	Replace with Pour n Play surfacing
Monowai Road Playground	Slide.	Replace with 1800 high tube slide
	Safety Surface Under Slide.	Pour n Play the exit of the new tube slide
	Safety Surface Under Swing Set.	Replace with Pour n Play surfacing
Watson Park	Safety Surface Under Swing Set.	Replace with Pour n Play surfacing

- 5 Some of the work in your area may already have been completed or underway. Notices informing the community will be placed on site just prior to the work commencing informing them of what is being done and when. This information will also be posted onto the DCC website, and the department will do its best to inform Community Boards regarding each site as work gets underway (this will allow you to put information onto your social media).
- 6 Parks and Recreation are continuing work on a Play Spaces Plan, and when completed, this will inform Parks levels of service for playgrounds and skateparks in the future. This project is being led by Parks and Recreation Senior Planner Claire Swift, and we expect it will be completed by mid-2020. If Boards wish to contact Claire, please feel free to do so. Her email is [claire.swift@dcc.govt.nz](mailto:claire.swift@dcc.govt.nz).

### **Freedom Camping**

- 7 Parks and Reserves will be circulating monthly reports on Freedom Camping again this season. These reports give an overview of the volume of freedom campers, infringements, and

complaints. Much of the data is broken down by sites across the city. Attached is the December 2019 report, which shows that overall volumes are 12% higher compared with December 2018, but that infringement volumes have dropped. This is likely due to better compliance due to increased ranger presence, increased security, and more information available to freedom campers about the Dunedin Freedom Camping Bylaw. A report will be going to Council on 31 January regarding a review of the Bylaw. There will be public consultation on changes to the bylaw in the first half of 2020, and Parks will be able to update Community Boards on this at the next round of community Board meetings.

### ***Reserves and Beaches Bylaw***

- 8 Joint DoC/DCC Rangers are now patrolling Beaches and Reserves across the city. Information regarding vehicles on beaches and reserves has been updated for 2019-2020 season (attached) which the Rangers are using to discuss with visitors to our beaches and reserves. Members of the public wanting to make a complaint to the DCC about vehicles on beaches or reserves can go to the DCC website, where it gives information on how to do this and what information we require to follow up on complaints - <https://www.dunedin.govt.nz/community-facilities/parks-and-reserves/driving-on-the-beach>. A group of Council staff (Parks, Marketing, Community Development) and Community Board representative Alasdair Morrison are prioritising on improvements on beaches where we receive a high number of complaints – Tomahawk, Long Beach, Warrington, etc, and will be focusing on improved signage, improved information/education to community, and in some instances improved car parking and installation of barriers to reduce vehicle access to beaches and reserves.

### **Te Ngaru Speed Humps**

- 9 In early 2019, as a result of a number of requests from residents in the area DCC installed 6 temporary speedhumps, as a trial, to slow down speeds through the Te Ngaru settlement.
- 10 Following this the DCC have monitored the operation and been in contact with residents. Based on the monitoring and feedback DCC recommends that the trial speedhumps are removed. The trial speedhumps are not considered appropriate for this environment, with many complaints referring to them as being too harsh and causing vibration.
- 11 There may be a need to revisit traffic calming but this would need to be a permanent treatment, such as speedhumps designed to the speed limit or gateways. Currently there is no budgets set aside for this. The Community Board may wish to put this in its Community Plan.

### **Hall Road - Speeding**

- 12 Improved raised crossings points on Hall Road are being installed at either side of the Stevenson Avenue roundabout. No further raised crossings or speedhumps are considered at this stage.

### **Sims Building**

- 13 The Board requested that Council does not undertake any demolition on the Sims Building until a feasibility study has been undertaken.
- 14 The Council will not make any decision on the future of the site until after the Annual Plan to allow the community time to find a viable use for the building.

### **Community Board Executive Committee – Zone 6 Representative**

- 15 Voting for the Zone 6 Community Board Executive Committee closes at 5 pm on Friday 7 February 2020.
- 16 There are 3 candidates for the Zone Six Representative:
- Mandy Mayhem-Bullock, Waikouati Coast Community Board
  - Jacque Ruston, West Harbour Community Board
  - Robin Thomas, Strath Taieri Community Board

#### Updates/Actions

- 17 Board or members of the public wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For non-urgent matters contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>
- 18 If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

#### Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

#### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Flyer Driving on Beachease 2019-2020	34
<a href="#">B</a>	Freedom Camping Monthly Report December	36

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution to the Strategic Framework.

***Māori Impact Statement***

There are no known impacts for tangata whenua.

***Sustainability***

There are no implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

***Financial considerations***

There are no implications.

***Significance***

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

There has been no external engagement.

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***

There are no risks.

***Conflict of Interest***

There is no known conflict of interest.



## **SUMMARY OF CONSIDERATIONS**

### ***Community Boards***

There are no implications for Community Boards except to provide information on activities in or relevant to the Board area.

## RESPECT AND ENJOY OUR BEACHES

Dunedin has some of the best beaches and coastal scenery in New Zealand. Most have beautiful white sand and abundant wildlife.

Our beaches are great for activities such as walking, swimming, sunbathing, fishing, surfing, playing sports, picnicking, rock climbing and shell collecting. The dunes are fun to slide down and some have dark caves and rocky cliffs to explore. Many have calm creeks perfect for paddling toddlers.

Some beaches have surf patrols for safer swimming during the summer.

**Please enjoy using our beaches, but also respect them by –**

### 1. Protecting our wildlife

Our beaches are home to some special species such as the rare and endangered yellow-eyed penguin/hoiho and New Zealand sea lion/rāpoka. Other wildlife around our beaches includes blue penguins, red-billed gulls, shags, terns and NZ fur seals. The beaches provide our wildlife with a safe place for rest and breeding. Vehicle, dog and human interaction can endanger these animals.

Please keep your distance from wildlife. You should stay at least 20m from sea lions and 50m from yellow-eyed penguins.



Please report any sick or injured wildlife by calling: 0800 DOC HOT (0800 362 468).

### 2. Monitoring your dogs

Dogs can pose a risk to *any* wildlife: they can quickly disturb sunbathing sea lions or sniff out vulnerable penguins. Some beaches allow dogs off leash, but you must keep them under control. There are other beaches where dogs are not allowed. See [www.dunedin.govt.nz/dog-exercise-areas](http://www.dunedin.govt.nz/dog-exercise-areas) for places you can exercise your dog in Dunedin.

**Dogs must be on a leash within 20 metres of protected wildlife**

Did you know you can become a wildlife certified dog owner? **Lead the Way** is a DOC led initiative which promotes responsible dog ownership to reduce the risk to our coastal wildlife. To find out more information visit: [www.doc.govt.nz/our-work/lead-the-way](http://www.doc.govt.nz/our-work/lead-the-way)

### 3. Leaving no litter

Don't forget to clean up all droppings and take them with you.

### 4. Be mindful of others using the beach



## DRIVING ON BEACHES IS NOT ALLOWED

### Driving is not allowed on Dunedin beaches

Help us protect our treasured beaches by not driving on them. Vehicle use on beaches poses a risk to other users, wildlife and can damage our coastal environment.

**You may only use a vehicle on this beach to launch or retrieve a boat.**

Please respect the rights of others to enjoy a natural quiet experience while visiting our coastline

Driving on this beach breaches the Reserves and Beaches Bylaw. This is an offence under the Reserves Act and may result in a conviction and fine up to \$5000.

### Further information

Talk to our Community Rangers who patrol this beach on 03 4774000,  
[www.dunedin.govt.nz/beach-driving](http://www.dunedin.govt.nz/beach-driving)

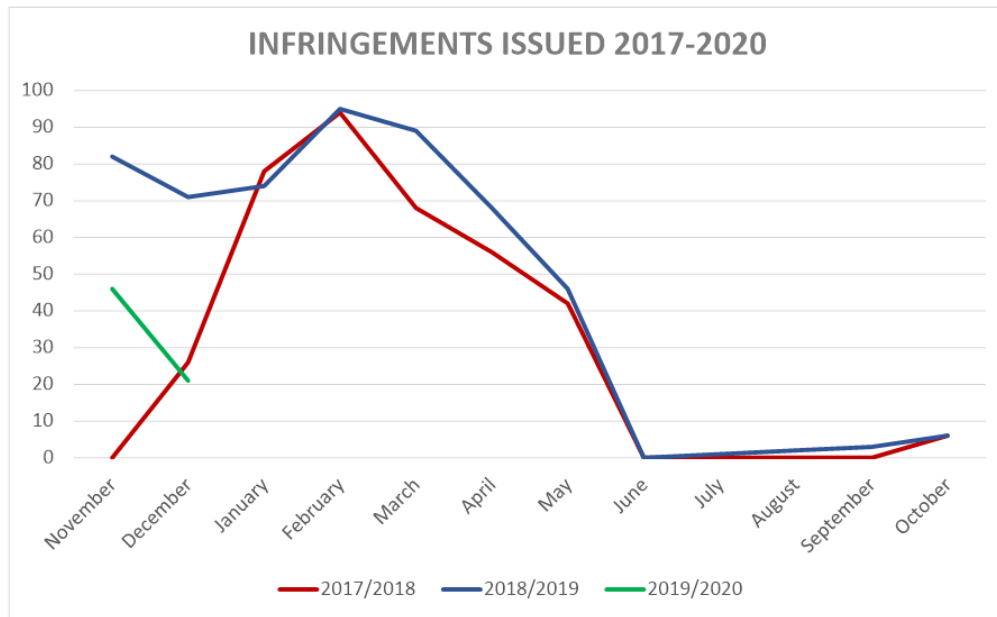
## Freedom Camping Report December 2019

### FREEDOM CAMPING VEHICLES COUNTED DECEMBER 2019

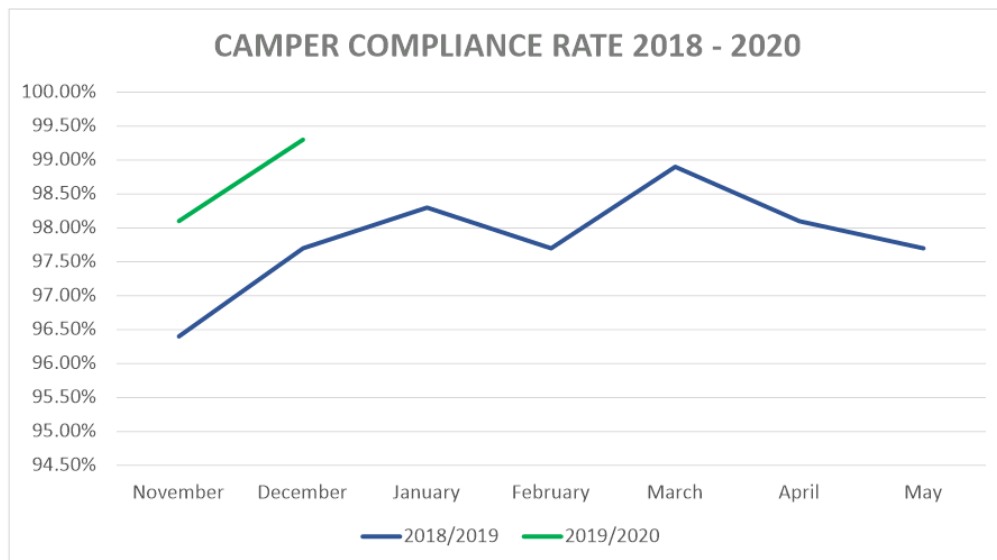
Location	Average Daily Vehicles		Maximum Daily Vehicles		Minimum Daily Vehicles		Total Monthly Vehicles	
Warrington Domain	23	30	43	64	10	3	724	927
Thomas Burns Trial Site	31	36	48	62	16	20	968	1111
Ocean View Reserve	13	11	25	21	8	4	391	356
Kensington Oval	7	6	18	14	1	1	217	199
St Clair Esplanade	3	4	8	12	0	1	84	117
Brighton Domain	16	16	29	39	9	6	495	493
<div> <div></div> December 2018           <div></div> December 2019         </div>							TOTAL:	
							2879	3203

Data source Armourguard Security Ltd

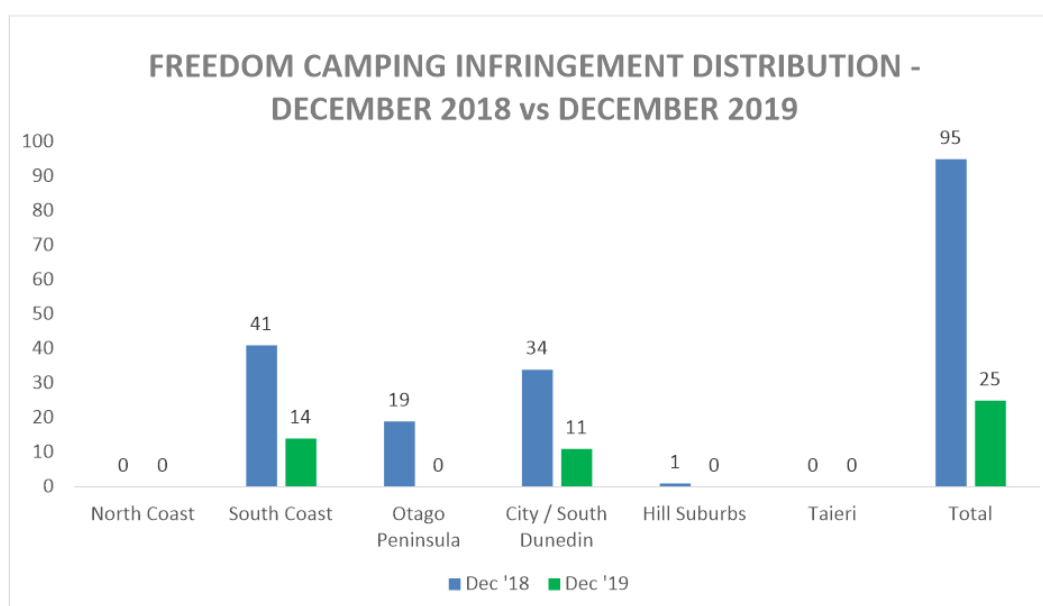
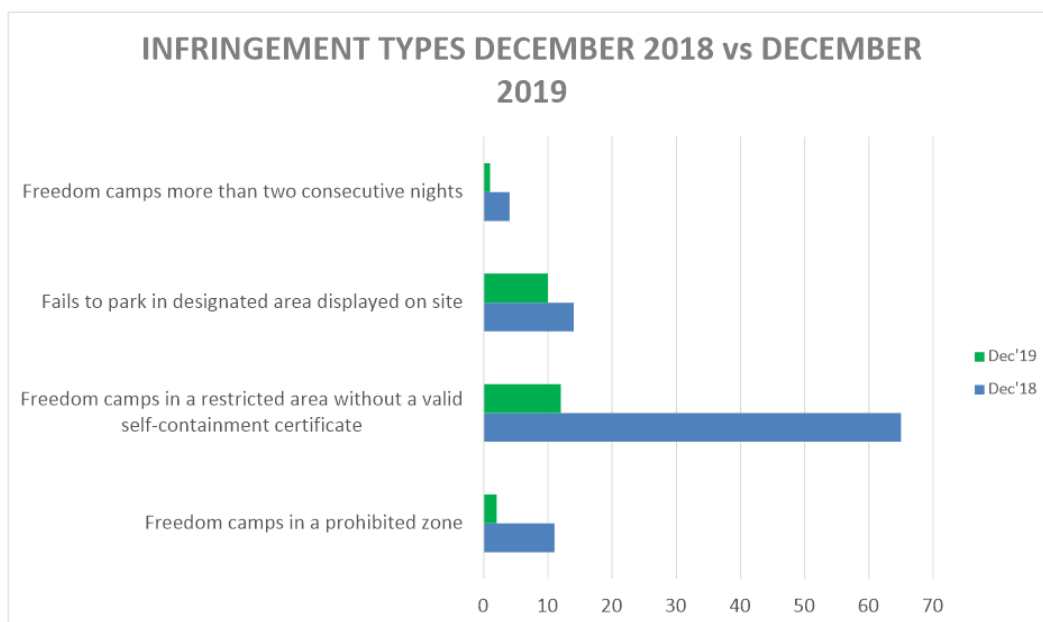
	December 2018	December 2019	Change
<b>Total Camping Vehicles Counted (citywide)</b>	3124	3527	+13%
<b>Total Infringements Issued</b>	95	25	-74%
<b>Infringements Waived</b>	24	4	-83%
<b>Infringements Upheld</b>	71	21	-70%
<b>Complaints received by DCC</b>	11	12	+9%
<b>% of vehicles that are self-contained</b>	67	65	-3%

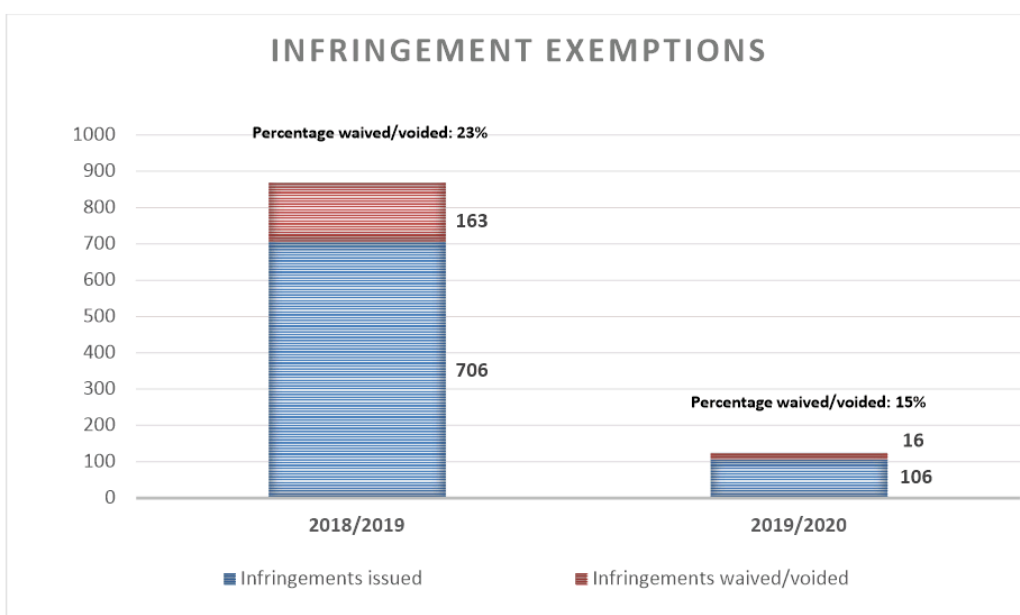
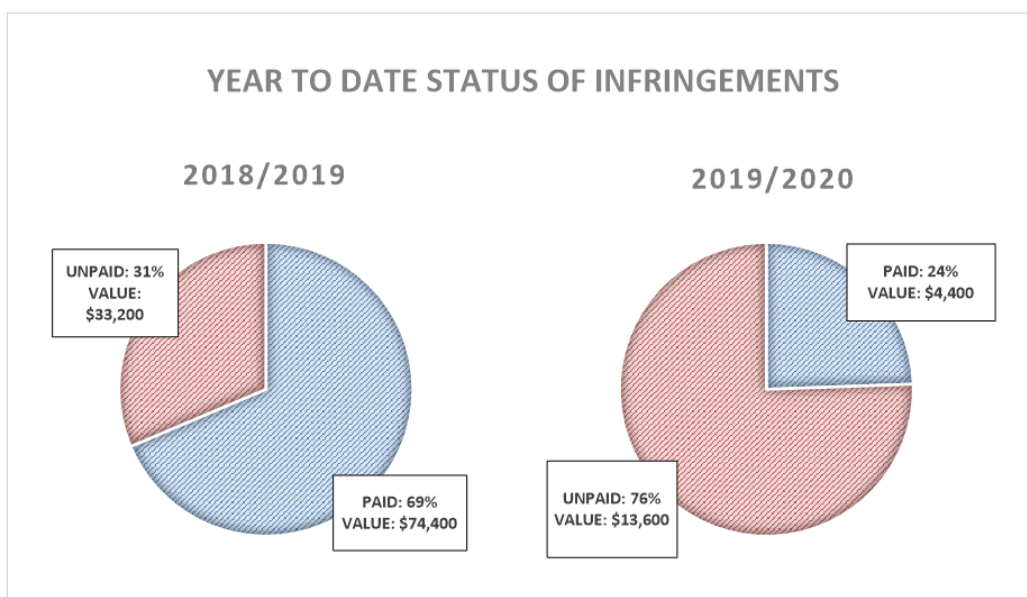


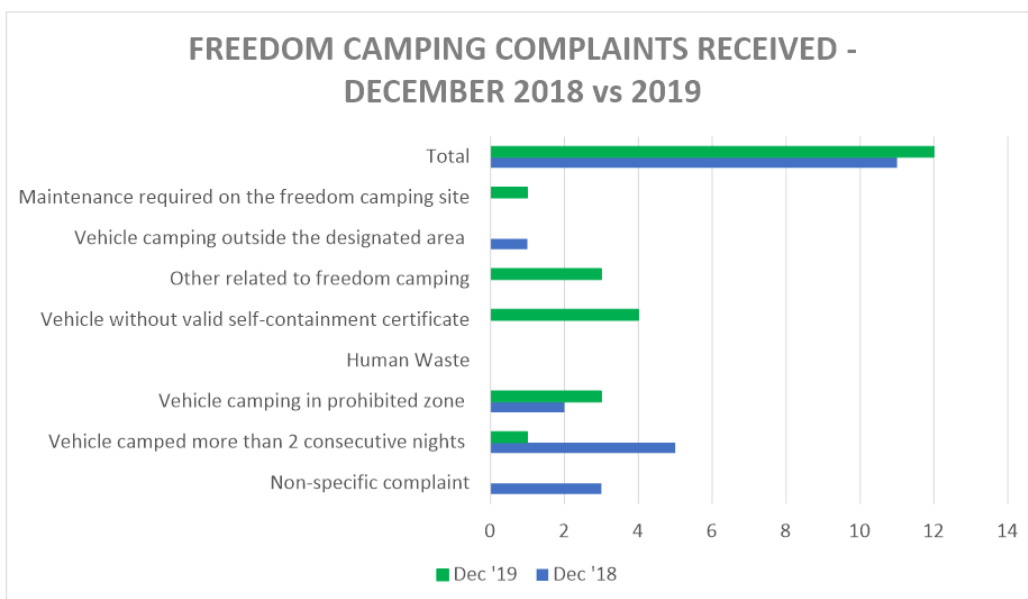
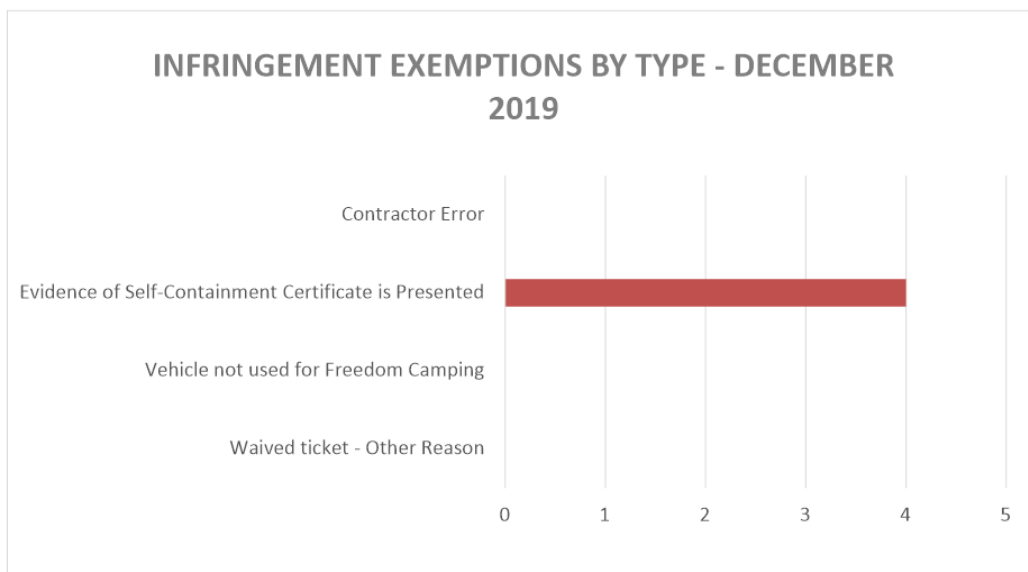
*\*This graph does not include infringements that have been waived*



*\*Camper compliance rate indicates the percentage of vehicles counted that are non-infringing*

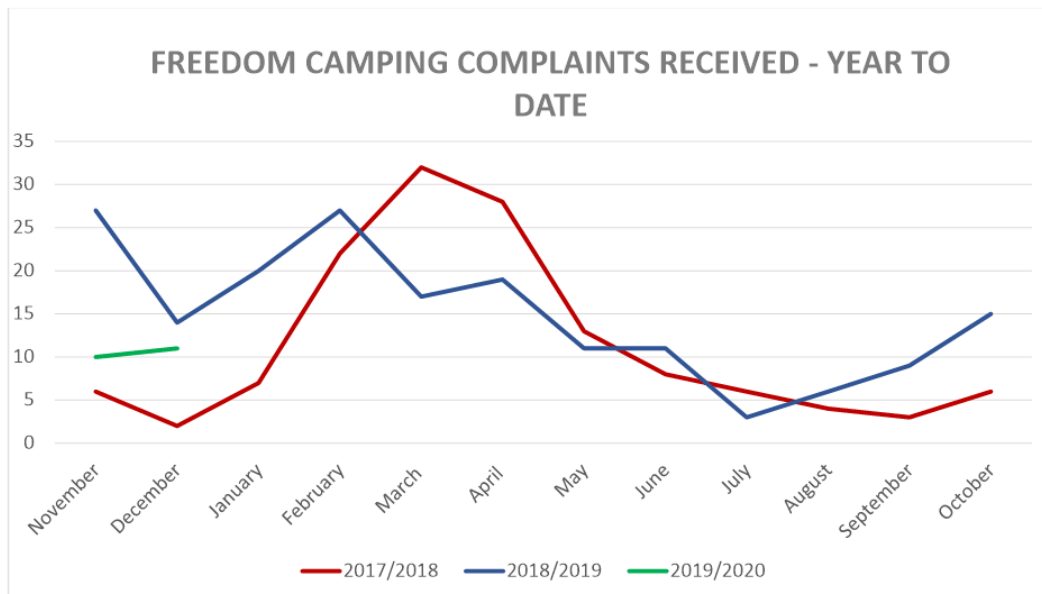
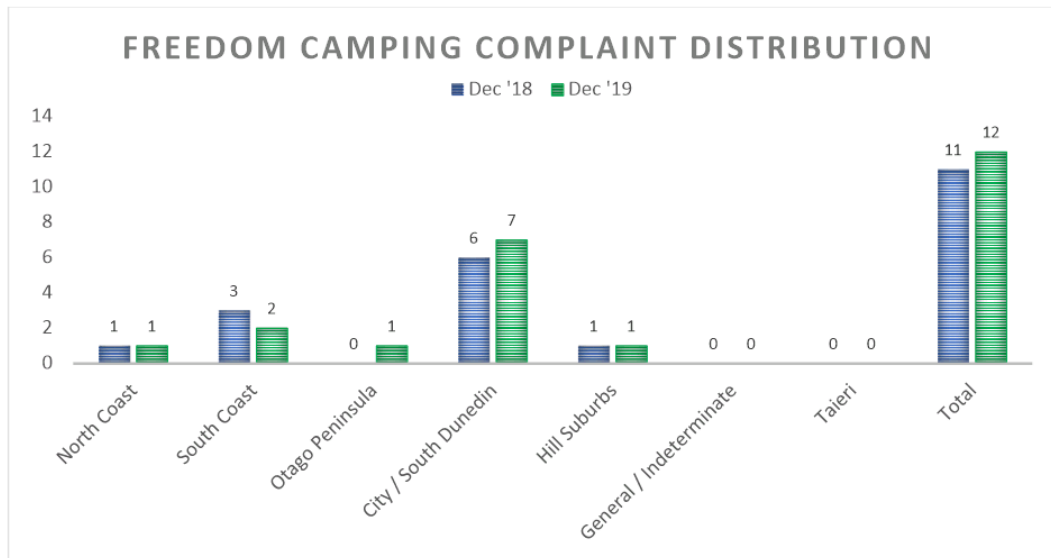






*\*Freedom camping complaints received by DCC CSA and PARS departments*





*\*Freedom camping complaints received by DCC CSA and PARS departments*

## **COMMUNITY BOARD - COMMUNITY PLANS**

Department: Civic

---

### **EXECUTIVE SUMMARY**

- 1 A Community Board workshop was held on 19 December 2019, to consider how Community Boards could develop community plans for each of the Community Board areas, and how those plans may contribute to the DCC's next 10 year plan. As discussed, Council staff have developed a draft template for use by each Community Board, and this template is at Attachment A.
- 2 As this is an administrative report, there are no options, or summary of considerations.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the process for the development of Community Board Community Plans.

### **DISCUSSION**

- 3 Representatives from all Community Boards attended a workshop with DCC staff on 19 December 2019 to discuss how Community Boards might progress the priorities that they have identified for their Board area into the DCC's 10 year plan. A process for developing those priorities and then feeding them back to the DCC was discussed.
- 4 This would be done through the development of a community plan for each board, and DCC staff would prepare a new template plan for each board to complete. The template has been developed, and some information has been put into the template for each community board's consideration. The use of a template would ensure a consistent approach across all Boards, in planning for their areas.
- 5 The template Community Plan provides key information about community boards generally, and more specific information about your community board area.
- 6 Sections 3 of the template plan focuses on detailing those items that the Board considers are new priorities and current priorities it may have for its area and would like to see included in the DCC's next 10 year plan. Boards are asked to provide details of each item, what the estimated cost may be to complete (where known), when the Board would like to see it scheduled in the 10 year period (2021-31), the justification for including it in the priorities, and the order of importance of those priorities. Examples of these are provided in the template plan.

- 7 Section 4 of the template plan sets out those items that your Board would like to deliver to your community. These are items that would not require support or funding from the DCC, over and above your current community board funding.
- 8 It is proposed that section 3 and 4 of your plan become standing items on agendas so that at each meeting there is the opportunity for discussion and further development of the plan, adding to or amending the plan as agreed.
- 9 Community Board priorities will be a workstream in the 10 year plan process. More details will be provided on how Community Boards may pre-engage in advance of the Councillors receiving their draft 10 year plan budgets.

## **NEXT STEPS**

- 10 Each Community Board will develop its Community Plan.

## **Signatories**

Author:	Sharon Bodeker - Team Leader Civic
Authoriser:	Sandy Graham - General Manager City Services

## **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">Download</a>	Draft Community Plan	44

## CONTENTS

	Page No.
<b>SECTION ONE</b>	
Introduction	2
<b>SECTION TWO: KEY INFORMATION</b>	
2.1 Background	3
2.2 Board Members and their Contact Details	4
2.3 Map of Community Board Area	5
2.4 Our Community	5
<b>SECTION THREE: PRIORITIES FOR OUR COMMUNITY</b>	
3.1 New Priorities	6
3.2 Current Priorities	7
<b>SECTION FOUR: COMMUNITY BOARD PROPOSED ACTIVITIES</b>	8
<b>SECTION FIVE: PLANS</b>	
5.1 Emergency Plan – Community Board Response Plan	9
5.2 Roadwork Schedule	9
5.3 Other plans	9
5.4 Community Engagement Plan	9
<b>SECTION SIX: COMMUNITY BOARD MEETING SCHEDULE</b>	11

## **1 INTRODUCTION**

This Community Board Community Plan summarises the needs and priorities of the communities within the [Name] Board area for the 2019/2020 and 2020/21 financial years, and the Dunedin City Council's (DCC) 2021-31 10 year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10 year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

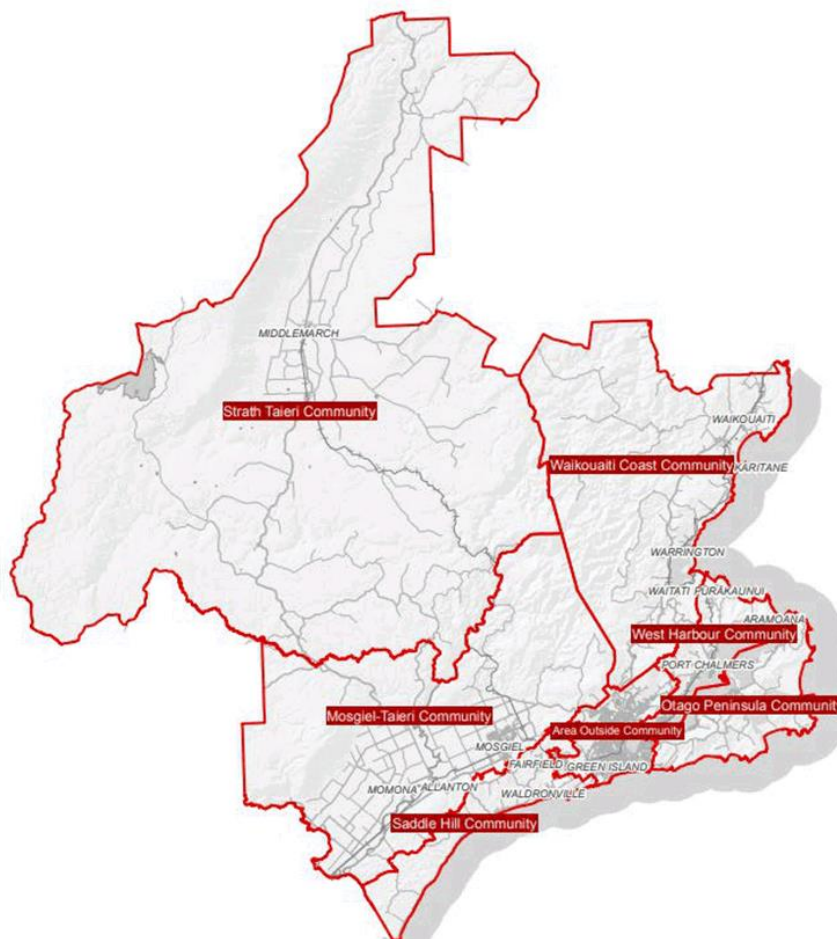
This Plan also includes activities that we, the Community Board plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

## 2 KEY INFORMATION

### 2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10 year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC's 477 4000 phone number, and do not form part of the Community Board's priorities.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2020 calendar year is provided in Section 6 of this plan. The agenda's and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz).

## 2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2019-2022 triennium are as follows:

Name	Cell phone	Email
Francisca Griffin (Chair)	027 483 4707	francisca@beinghealthy.co.nz
Trevor Johnson (Deputy Chair)	027 284 8611	trevor.dotjohnson@xtra.co.nz
Duncan Eddy	021 174 04001	duncaneddy@yahoo.com
Ange McErlane	027 438 0601	ange@angemc.nz
Jacque Ruston	027 247 90901	jacqueruston@gmial.com
Jan Tucker	021 140 8890	Jgtollie9@gmail.com
Steve Walker (Councillor representative)	027 850 5603	Steve.Walker@dcc.govt.nz

### 2.3 MAP OF WEST HARBOUR COMMUNITY BOARD AREA



### 2.4 OUR COMMUNITY

May include:

- Population Statistics
- Households
- Schools
- Demographics
- Geography
- Hazards
-



### 3 PRIORITIES FOR OUR COMMUNITY

#### 3.1 New Priorities

We have identified the following new priorities for our community that we would like to see included in the Council's 2021-31 10 year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
<b>Port Chalmers Main Street Upgrade</b> <i>Upgrade the streetscape/urban outlook of the historical centre (George Street) in Port Chalmers. This project would not only recognise the immense historical significance of Port Chalmers and its built environment but will significantly enhance the visitor experience of our cruise ship market and increasing numbers of other international and domestic tourists.</i>		Year 3 of LTP (2023/24)	Community feedback through x public forums, x submissions received requesting this.	3
<b>Public Toilet – St Leonards</b> <i>Provision of a toilet at St Leonards for this section of the cycleway. With the completion of the shared path now confirmed toilet facilities are required.</i>		Year 2 of LTP (2022/23)		2
<b>Control of Noxious Weeds</b> <i>Control of noxious weeds (such as sycamore) and mustelids in the area. The sycamore clearance/control/native replanting have been met with community wide support. There is, however, significant work still to be carried out and the programme needs to be continue.</i>				
Item 4				
Item 5				

### 3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2018-28), and are priorities that are to be carried forward into the new 2021-31 10 year plan.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
<b>Waste Collection</b> Provide recycling and waste collection facilities in x area.		Included in year 4 of current LTP – 2021-22	# of incidents of rubbish dumping in the area.	1
Item 2				
Item 3				
Item 4				
Item 5				

#### 4 COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
<i>Albertson Avenue Beautification Project</i>	
<i>Advocate for priorities to be included in the DCC 10 year plan.</i>	

## **5 PLANS**

The Community Board has a number of plans supporting its activities. Our key planning documents are discussed below:

### **5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN**

#### **Introduction**

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the [Name] Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

*Our communities have a reasonable level of risk of flooding, fire, tsunami resulting in community isolation so pre-planning and management of a specific event will be managed by the Saddle Hill Community Board on behalf of Civil Defence. This role is supported by authorisations and delegations in the Dunedin City Council Civil Defence Emergency Management Plan.*

### **5.3 ANY OTHER PLANS?....**

#### **Ways to have your say on the Community Board's Community Plan**

*The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback;*

- *Verbally... by contacting a board member directly, anytime*
- *Written... addressed to the board, postal or email addresses below*
- *In person... to the board at public events such as Community Cuppa and Conversation*

*Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.*

Please send written communication to:

The Chairperson  
West Harbour Community Board  
c/- Dunedin City Council  
PO Box 5045  
Dunedin 9058

**Email:** francisca@beinghealthy.co.nz

## **6. COMMUNITY BOARD MEETING SCHEDULE**

The table below provides details of our Community Board meetings through to December 2020.

*Insert meeting schedule.*

## MEETING SCHEDULE

Department: Civic

## EXECUTIVE SUMMARY

- 1 A schedule of meetings for 2020 is attached for your consideration. As this is an administrative report, no summary of considerations is required.

## RECOMMENDATIONS

That the Board:

- a) **Approves** the meeting schedule for 2020.

## Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Sharon Bodeker - Team Leader Civic

## Attachments

	Title	Page
<a href="#">⬇A</a>	Meeting Schedule 2020	55

---

**WEST HARBOUR COMMUNITY BOARD**

**MEETING SCHEDULE**

**FOR 2020**

---

**Wednesday 5 February**

**Wednesday 18 March**

**Wednesday 29 April**

**Wednesday 24 June**

**Wednesday 12 August**

**Wednesday 30 September**

**Wednesday 18 November**

Meetings commence at 5.30 pm and will be held in the Rolfe Meeting room, Port Chalmers Hall and Service Centre unless otherwise advised.

All meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times and on the Dunedin City Council Website.

---

## **BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY**

---

- a) Port Environment Liaison Committee – Jacque Ruston and Francisca Griffin as alternate
- b) Ravensdown Community Liaison Group – Trevor Johnson
- c) Keep Dunedin Beautiful – Duncan Eddy
- d) Communications/Facebook – Jacque Ruston
- e) West Harbour Beautification Trust – Francisca Griffin
- f) Policing Issues – Jan Tucker
- g) Vision Port Chalmers – Jan Tucker
- h) Access Radio – Francisca Griffin
- i) Social Media – Francisca Griffin
- j) Community Awards – Ange McErlane
- k) Albertson Avenue Beautification Project – Francisca Griffin



## **CHAIRPERSON'S REPORT**

Department: Civic

---

### **EXECUTIVE SUMMARY**

1 The Chairperson will provide an update on matters of interest including:

- FYI – March
- Buses on Aramoana Road
- Annual Plan 2020/21 Budgets presentation
- Merchant Navy Service at Iona Church, 9 February at 10.00 am.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Chairperson's Report.

### **Signatories**

Authoriser:	Sharon Bodeker - Team Leader Civic
-------------	------------------------------------

### **Attachments**

There are no attachments for this report.

---

## **COUNCIL ACTIVITIES**

---

Cr Steve Walker will provide an update on matters of interest.

## **NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**