

**Date:** Tuesday 25 August 2020  
**Time:** 10.00 am  
**Venue:** Edinburgh Room, Municipal Chambers, The Octagon, Dunedin

---

**Council**  
**OPEN ATTACHMENTS**  
**UNDER SEPARATE COVER**

---

ITEM	TABLE OF CONTENTS	PAGE
6.1	Ordinary Council meeting - 28 July 2020	
	A Minutes of Ordinary Council meeting held on 28 July 2020	3
7	Economic Development Committee - 15 June 2020	
	A Minutes of Economic Development Committee held on 15 June 2020	15
8	Audit and Risk Subcommittee - 20 May 2020	
	A Minutes of Audit and Risk Subcommittee held on 20 May 2020	21
9	Infrastructure Services Committee - 3 August 2020	
	A Minutes of Infrastructure Services Committee held on 3 August 2020	29
10	Planning and Environment Committee - 4 August 2020	
	A Minutes of Planning and Environment Committee held on 4 August 2020	35
11	Community and Culture Committee - 4 August 2020	
	A Minutes of Community and Culture Committee held on 4 August 2020	39
12	Saddle Hill Community Board - 18 June 2020	
	A Minutes of Saddle Hill Community Board held on 18 June 2020	46
13	Strath Taieri Community Board - 18 June 2020	
	A Minutes of Strath Taieri Community Board held on 18 June 2020	51

---

14	West Harbour Community Board - 24 June 2020	
	A Minutes of West Harbour Community Board held on 24 June 2020	56
15	Otago Peninsula Community Board - 18 June 2020	
	A Minutes of Otago Peninsula Community Board held on 18 June 2020	63
16	Waikouaiti Coast Community Board - 17 June 2020	
	A Minutes of Waikouaiti Coast Community Board held on 17 June 2020	71

## Council MINUTES

Minutes of an ordinary meeting of the Dunedin City Council held in the Council Chamber, Municipal Chambers, The Octagon, Dunedin on Tuesday 28 July 2020, commencing at 10.00 am

### PRESENT

**Mayor** Mayor Aaron Hawkins  
**Deputy Mayor** Cr Christine Garey

<b>Members</b>	Cr Sophie Barker	Cr David Benson-Pope
	Cr Rachel Elder	Cr Doug Hall
	Cr Carmen Houlihan	Cr Marie Laufiso
	Cr Mike Lord	Cr Jim O'Malley
	Cr Jules Radich	Cr Chris Staynes
	Cr Lee Vandervis	Cr Steve Walker
	Cr Andrew Whiley	

### IN ATTENDANCE

Sandy Graham (Acting Chief Executive Officer), Simon Drew (General Manager Infrastructure Services), Simon Pickford (General Manager Community Services), John Christie (Director Enterprise Dunedin), Gavin Logie (Acting General Manager Finance), Nicola Pinfold (Group Manager Community and Planning), Tom Dyer (Group Manager 3 Waters), Rachel Wesley (Kaiwhakamāherehere), Tom Simons-Smith (Coastal Specialist), Jeanine Benson (Group Manager Transport), Michael Tannock (Transport Network Team Leader), Graham McKerracher (Manager, Council Communications and Marketing), Clare Sullivan (Team Leader Civic), Jemma Adams (General Manager Dunedin City Holdings Ltd) and Keith Cooper (Chairperson, Dunedin City Holdings Ltd)

**Governance Support Officer** Lynne Adamson

### 1 OPENING

Sriram Sundaresan and Lux Selvanesan, Hindu Temple Society and Chair of the Dunedin Multi-Ethnic Council opened the meeting with a prayer.

## 2 PUBLIC FORUM

### 2.1 Public Forum – Voting System Change

Peter Barron spoke to his written information in support of the retention of the current STV voting system. He then responded to questions.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

**Extends** the public forum.

**Motion carried**

### 2.2 Public Forum – Elections

Jack Cowie addressed the meeting on elections and the proposed voting system change. He spoke in support of the retention of the current STV voting system and responded to questions.

Cr Carmen Houlahan left the meeting at 10.32 am and returned at 10.34 am.

## 3 APOLOGIES

There were no apologies.

## 4 CONFIRMATION OF AGENDA

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

**Confirms** the agenda with the following amendments:

In regard to Standing Order 21.1, that Standing Order 21.4, that Option C be adopted in relation to moving and seconding and speaking to amendments.

That Item C2 – Property Negotiations – Inner City Site be taken at 2.00 pm to enable external representatives to attend the meeting

**Motion carried (CNL/2020/083)**

## 5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.
- c) **Notes** the proposed management plan for the Executive Leadership Team.

**Motion carried**

## 6 CONFIRMATION OF MINUTES

### 6.1 ORDINARY COUNCIL MEETING - 30 JUNE 2020

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

**Confirms** the public part of the minutes of the Ordinary Council meeting held on 30 June 2020 as a correct record.

**Motion carried**

## 7 MINUTES OF COMMUNITY BOARDS

### MOSGIEL-TAIERI COMMUNITY BOARD - 18 MARCH 2020

Moved (Cr Carmen Houlahan/Cr Andrew Whiley):

That the Council:

**Notes** the minutes of the Mosgiel-Taieri Community Board meeting held on March 2020.

**Motion carried**

## REPORTS

### 8 ADOPTION OF ROADING BYLAW 2020

A report from Transport recommended the adoption of the Roding Bylaw 2020.

The Group Manager Transport (Jeanine Benson) and (Transport Network Team Leader) Michael Tannock spoke to the report and responded to questions.

Moved (Cr Jim O'Malley/Cr Doug Hall):

That the Council:

- a) **Determines** that the Roding Bylaw 2020 was the most appropriate way to regulate the activities of road corridor users and their impact on the roading asset in Dunedin.
- b) **Determines** that the Roding Bylaw 2020 was the most appropriate form of bylaw.
- c) **Determines** that there were no inconsistencies with the New Zealand Bill of Rights Act 1990.
- d) **Adopts** the Roding Bylaw 2020.

**Motion carried (CNL/2020/084)**

### 9 ELECTORAL SYSTEM FOR FUTURE LOCAL AUTHORITY ELECTIONS

A report from Civic noted that Council was required by Section 27 of the Local Electoral Act 2001 (the Act) to make a decision by 12 September 2020 if it wanted to change the electoral system to be used for the 2022 triennial general election.

The Acting Chief Executive Officer (Sandy Graham) and Team Leader Civic (Clare Sullivan) spoke to the report and responded to questions.

Moved (Mayor Aaron Hawkins/Cr Steve Walker):

That the Council:

- a) **Confirms** the present electoral system of Single Transferrable Vote.
- b) **Gives** the statutory public notice of the right of electors to demand a poll.

#### Division

The Council voted by division:

For:	Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Carmen Houlahan, Marie Laufiso, Mike Lord, Jim O'Malley, Jules Radich, Chris Staynes, Steve Walker, Andrew Whiley and Mayor Aaron Hawkins (14).
Against:	Cr Lee Vandervis (1).
Abstained:	Nil

The division was declared CARRIED by 14 votes to 1

**Motion carried (CNL/2020/085)**

Crs Carmen Houlahan, Doug Hall, Rachel Elder and Mike Lord left the meeting at 11.25 am.

Cr Mike Lord returned to the meeting at 11.27 am.

Cr Sophie Barker left the meeting at 11.28 am.

Crs Rachel Elder and Carmen Houlahan returned to the meeting at 11.29 am and Cr Doug Hall returned at 11.30 am.

Cr Christine Garey left the meeting at 11.30 am and returned at 11.32 am.

Cr Sophie Barker returned to the meeting at 11.36 am.

**10 ST CLAIR BEACH - TIMBER GROUYNE, RISK ASSESSMENT**

A report from 3 Waters outlined the feasibility of and options for the reinstatement of the existing timber groyne structure at St Clair Beach as requested by Council on 10 December 2019.

The General Manager Infrastructure Services (Simon Drew), Group Manager 3 Waters (Tom Dyer) and Coastal Specialist (Tom Simons-Smith) spoke to the report and responded to questions.

Moved (Cr Jules Radich/Cr Andrew Whiley):

That the Council:

- a) Approves continuing with the St Clair – St Kilda Coastal Plan engagement process and implementing the resulting investment decisions informed by this work.
- b) Includes a proposal and supporting information for reinstating the St Clair groyne on a 5 year trial basis in its Coastal Plan consultation options.

Following extensive discussion an amendment was moved (Cr David Benson-Pope/Cr Chris Staynes):

That the Council:

- a) Approves continuing with the St Clair- St Kilda Coastal Plan engagement process.

**Motion carried (CNL/2020/086) on a show of hands.**

Following discussion a further amendment was moved (Cr David Benson-Pope/Cr Marie Laufiso):

That the Council:

- b) **Includes** a proposal for reinstating the St Clair Groyne on a 5 year trial basis in its Coastal Plan consultation options.

**Motion carried (CNL/2020/087) on a show of hands.**

It was requested that the substantive motion be taken separately.

Cr Sophie Barker left the meeting at 12.35 pm.

Moved (Cr Jules Radich/Cr Andrew Whiley):

That the Council:

- a) Approves continuing with the St Clair – St Kilda Coastal Plan engagement process.

**Motion carried (CNL/2020/088)**

Moved (Cr Jules Radich/Cr Andrew Whiley):

That the Council:

- b) Includes a proposal for reinstating the St Clair Groyne on a 5 year trial basis in its Coastal Plan consultation options.

**Division**

The Council voted by division:

For:	Crs Rachel Elder, Doug Hall, Carmen Houlahan, Jules Radich, Lee Vandervis and Andrew Whiley (6).
Against:	Crs David Benson-Pope, Christine Garey, Marie Laufiso, Mike Lord, Jim O'Malley, Chris Staynes, Steve Walker and Mayor Aaron Hawkins (8).
Abstained:	Nil

The division was declared **LOST** by 6 votes to 8

Moved (Mayor Aaron Hawkins/Cr Steve Walker):

That the Council:

**Adjourn** the meeting until 2.00 pm.

**Motion carried**

The meeting adjourned at 12.57 pm and reconvened at 2.02 pm.

Moved (Mayor Aaron Hawkins/Cr Chris Staynes):

That the Council:

**RESOLUTION TO EXCLUDE THE PUBLIC**

That the Council:

Pursuant to the provisions of the Local Government Official Information and Meetings Act



1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Ordinary Council meeting - 30 June 2020 - Public Excluded	<p>S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.</p> <p>S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	.	
C2 Property Negotiations - Inner City Site	<p>S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.</p> <p>S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	In particular this report is confidential to protect Council's position in respect of the negotiations for a proposed property sale..
C3 Three Waters Reform Work Programme	<p>S7(2)(h) The withholding of the information is</p>	<p>S48(1)(a) The public conduct of the part of the</p>	

	necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
C4 Three Waters Network Renewals: Proposed Contracts and Procurement Approach	S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item. That members of Ngai Tahu and the local Runaka be permitted to remain in the meeting after the public has been excluded because of their knowledge of Item C2. This knowledge, which will be of assistance is relevant to the matter discussed.

**Motion carried**

The meeting moved into non-public at 2.03 pm and reconvened in public at 4.56 pm.

**11 MANA WHAKAHONO Ā ROHE AGREEMENT WITH MANAWHENUA**

A report from the Office of the Chief Executive updated the Council on progress to date on the drafting of a Mana Whakahono ā Rohe agreement between mana whenua and the Dunedin City Council.

The Acting Chief Executive Officer (Sandy Graham) and Kaiwhakamāherehere (Rachel Wesley) spoke to the report and responded to questions.

The Mayor thanked Ms Wesley and acknowledged all her work to progress the 30 June 2021 date on the drafting of the agreement. He wished her well and looked forward to continuing to work with her in her new role.

Moved (Cr Lee Vandervis/Cr Carmen Houlahan):

That the Council:

- a) **Agrees** to extend the conclusion date for the Mana Whakahono ā Rohe: Iwi Participation Agreement to 30 June 2021.

**Motion carried (CNL/2020/089)**

**12 SUBMISSION ON THE DEPARTMENT OF CONSERVATION AND FISHERIES NEW ZEALAND'S PROPOSED SOUTHEAST MARINE PROTECTED AREAS**

A report from 3 Waters advised that the Department of Conservation (DOC) and Fisheries New Zealand (FNZ) were consulting on the establishment of a proposed network of marine protection areas for New Zealand's South Island South-East Coast. The Dunedin City Council (DCC) made a submission on 15 May during the lockdown for COVID-19.

The report noted that the public consultation process was withdrawn due to the pandemic but had now recommenced. The original DCC submission made on 15 May 2020 was withdrawn and previous submitters had the opportunity to amend an original submission and re-submit on the proposal.

The General Manager Infrastructure Services (Simon Drew) and Group Manager 3 Waters (Tom Dyer) spoke to the report and responded to questions.

Moved (Cr David Benson-Pope/Cr Steve Walker):

That the Council:

- a) **Approves** the amended DCC submission dated 3 July 2020 to the Department of Conservation and Fisheries New Zealand on the proposed southeast coast marine protected areas.

**Motion carried (CNL/2020/090)**

**13 DCC SUBMISSION ON THE ORC VISION STATEMENT**

A report from Corporate Policy and Community and Planning sought retrospective approval of a Dunedin City Council (DCC) submission to the Otago Regional Council (ORC) on its Vision for Otago, via a survey which sought feedback on vision statements and spending priorities.

The Group Manager Community and Planning (Nicola Pinfold) and (Policy Advisor) Hoani Yates spoke to the report and responded to questions.

Moved (Cr David Benson-Pope/Cr Chris Staynes):

That the Council:

- a) **Approves**, in retrospect, the DCC submission to the Otago Regional Council on the Vision for Otago.

**Motion carried (CNL/2020/091)**

**14 COUNCIL FORWARD WORK PROGRAMME**

A report from the Executive Leadership Team provided information on the forward work programme for the 2020-2021 year.

The Acting Chief Executive (Sandy Graham) spoke to the report and responded to questions.

Moved (Cr Steve Walker/Cr Chris Staynes):

That the Council:

- a) **Notes** the Council forward work programme.

**Motion carried (CNL/2020/092)**

## 15 COMMITTEE STRUCTURE AND DELEGATIONS MANUAL CHANGE

Cr David Benson-Pope withdrew from this item.

A report from Civic advised that the Committee Structure and Delegations Manual required a minor change related to the delegation to resolve Second Generation Plan (2GP) appeals.

The Acting Chief Executive Officer (Sandy Graham) and Team Leader Civic (Clare Sullivan) spoke to the report and responded to questions.

Moved (Cr Mike Lord/Cr Steve Walker):

That the Council:

- a) **Authorises** the Chair of the Planning and Environment Committee (or their delegate) to resolve 2GP appeals.
- b) **Updates** the Committee Structure and Delegations Manual 2019 to reflect the change.

There was a discussion on the recommendations.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Council:

**Adjourns** the meeting for three minutes.

**Motion carried**

The meeting adjourned at 5.59 pm and reconvened at 6.02 pm.

The substantive resolution was then put by division.

Moved (Cr Mike Lord/Cr Steve Walker):

That the Council:

- a) **Authorises** the Chair of the Planning and Environment Committee (or their delegate) to resolve 2GP appeals.
- b) **Updates** the Committee Structure and Delegations Manual 2019 to reflect the change.

### Division

The Council voted by division:

For: Crs Rachel Elder, Christine Garey, Marie Laufiso, Mike Lord, Jim O'Malley, Chris Staynes, Steve Walker and Mayor Aaron Hawkins (8).  
Against: Crs Doug Hall, Carmen Houlahan, Jules Radich, Lee Vandervis and Andrew Whiley (5).  
Abstained: Nil

The division was declared CARRIED by 8 votes to 5

**Motion carried (CNL/2020/093)**

#### 16 DISTRICT LICENSING COMMITTEE MEMBERSHIP UPDATE

A report from Community Services provided an update on the process to review the membership of the District Licensing Committee (DLC).

The Chair of the District Licensing Committee Membership Selection Subcommittee (Cr Andrew Whiley) and General Manager Community Services (Simon Pickford) spoke to the report and responded to questions.

Cr Andrew Whiley spoke of the high calibre of the candidates and advised that a report with the recommendations would be presented to the Council August 2020 meeting.

Moved (Cr Andrew Whiley/Cr Rachel Elder):

That the Council:

- a) **Recommends** that the Acting Chief Executive renews Mr Weatherall's appointment as Commissioner to the District Licensing Committee until 30 August 2020.
- b) **Extends** Cr David Benson-Pope as a council representative member of the District Licensing Committee until 30 August 2020.
- c) **Extends** the membership of Mr Lind and Mr Burrows as community representative members of the District Licensing Committee until 30 August 2020

**.Motion carried (CNL/2020/094)**

#### 17 2020/2021 STATEMENTS OF INTENT - DUNEDIN CITY HOLDINGS GROUP COMPANIES

The 2020/2021 Statements of Intent of Dunedin City Holdings Ltd (DCHL) and its subsidiary and associate companies for the year ending 30 June 2021 had been adopted by their respective boards and endorsed by the board of Dunedin City Holdings Limited for presentation to Council.

The Chairperson, Dunedin City Holdings Ltd (Keith Cooper) and Jemma Adams (General Manager DCHL) and Gavin Logie (Acting General Manager Finance) spoke to cover report and responded to questions on the Statement of Intent.

Mr Cooper provided an overview on the Statement of Intent and commented on the impact

of COVID-19 on the forecast performance for Dunedin International Airport Ltd and Dunedin Venues Management Ltd.

Moved (Cr Marie Laufiso/Cr Mike Lord):

That the Council:

- a) **Agrees to** the 2020/21 Statements of Intent of Dunedin City Holdings Ltd and its subsidiary and associate companies.

**Motion carried (CNL/2020/095)**

The meeting concluded at 6.28 pm

.....  
MAYOR

## Economic Development Committee MINUTES

Minutes of an ordinary meeting of the Economic Development Committee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Monday 15 June 2020, commencing at 1.30 pm

### PRESENT

<b>Chairperson</b>	Cr Chris Staynes	
<b>Deputy Chairperson</b>	Cr Rachel Elder	Cr Andrew Whiley
<b>Members</b>	Cr Sophie Barker	Cr David Benson-Pope
	Cr Christine Garey	Cr Doug Hall
	Mayor Aaron Hawkins	Cr Carmen Houlahan
	Cr Marie Laufiso	Cr Mike Lord
	Cr Jim O'Malley	Cr Jules Radich
	Cr Lee Vandervis	Cr Steve Walker

### IN ATTENDANCE

John Christie (Director Enterprise Dunedin), Sandy Graham (General Manager, City Services), Simon Drew (General Manager, Infrastructure Services), Jeanine Benson (Group Manager, Transport), Fraser Liggett (Economic Development Programme Manager), Malcolm Anderson (City Marketing Manager), Des Adamson (Business Relationship Manager) Benje Patterson (Business Analyst), Suzanne Jenkins (Finance and Operations Manager), Louise Van der Vlied (Manager, Visitors Centre), Chanel O'Brien (Business Development Advisor Skills and Entrepreneurship), Annabelle Cullinane (Economic Advisor Coastal), Sanae Herd (Consumer & Brand Marketing Advisor), Sarah Bramhall (Public Relations & Promotions Advisor) and Andrea Jones (Team Leader, Communications)

**Governance Support Officer** Wendy Collard

## 1 PUBLIC FORUM

### 1.1 Startup Dunedin

Rachel Butler (General Manager) and Sarah Ramsay (Chairperson), Startup Dunedin

provided an update on Startup Dunedin Project.

Ms Butler commented on the number and types of programmes, events and the demographics of users of the Ecosystem.

Cr Doug Hall left the meeting at 2.01 pm and returned to the meeting at 2.03 pm.

Ms Ramsay commented on the Startup Dunedin Trust 's strategy and achievements. She commented that the main objective for this year was coaching, creating opportunities for founders to pitch their ideas to potential funders including venture capitalists and angel investors. Ms Ramsay provided a background to the Trust's outcomes; and investment funding such as Mainland Angel Investment (MAI)

Moved: Staynes/Walker

That the Committee:

- a) **Extends** the public forum.  
**Motion carried**

Ms Ramsay and Ms Butler responded to questions from Councillors.

## 2 APOLOGIES

There were no apologies.

## 3 CONFIRMATION OF AGENDA

Moved (Cr Chris Staynes/Cr Mike Lord):

That the Committee:

Confirms the agenda with the following alteration:

In regard to Standing Order 21.1 Options for speaking and moving, that Option C be adopted in relation to moving and seconding and speaking to amendments.

Motion carried (ED/2020/005)



#### 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Chris Staynes/Cr Steve Walker):

That the Committee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (ED/2020/006)**

#### PART A REPORTS

#### 5 STARTUP ECOSYSTEM

A report from Enterprise Dunedin sought approval for a Grow Dunedin Partnership (GDP) funding decision in line with GDP's approvals and delegation.

The report noted that at its meeting held on 28 May 2020, GDP resolved funding of \$150,000 to the Startup Dunedin Trust (SUDT) to support the continued development of the start-up ecosystem for the 2020/21 financial year. The funding was from a proposed \$362,600 2020/21 operating budget for GDP activities.

It also noted that the investment would be supported by an additional \$44,000 from Enterprise Dunedin's 2020/2021 Operational Budget for the delivery of Audacious. The funding built on 2019/2020 activities and would further support the Dunedin start-up ecosystem as part of a post COVID-19 economic response.

The Business Development Programme Manager (Fraser Liggett) and the Business Development Advisor Skills and Entrepreneurship (Chanel O'Brien) spoke to the report and responded to questions.

During discussion Cr Doug Hall left the meeting at 2.48 pm and returned at 2.53 pm.

There was discussion on Callaghan Innovation being encouraged to open an office in Dunedin in recognition of the technology ecosystem in the city.

Moved (Cr Andrew Whiley/Cr Carmen Houlahan):

That the Committee:

- a) **Approves** \$150,000 funding to the Startup Dunedin Trust (SUDT) for the 2020/21 financial year.
- b) **Notes** this investment will be supported:

- i) \$44,000 from Enterprise Dunedin for the 2020/21 delivery of Audacious;
- ii) \$40,000 from the University of Otago for the 2020/21 delivery of Audacious;
- iii) \$20,000 from the Otago Polytechnic for the 2020/21 delivery of Audacious.
- c) **Notes** its appreciation to Nigel Bamford, DCC representative on SUDT who stepped down in March 2020.
- d) **Notes** its appreciation to Donna Hall for her contribution to the SUDT.
- e) **Notes** further advice will be brought back regarding the appointment of a new DCC representative on SUDT

**Motion carried (ED/2020/007)**

Cr Carmen Houlahan left the meeting at 3.04 pm and returned to the meeting at 3.08 pm.

Moved (Cr Jim O'Malley/Cr Rachel Elder):

That the Committee:

- a) **Requests** that Callaghan Innovation be encouraged to open an office in Dunedin in recognition of the technology ecosystem in the city; and
- b) **Authorises** the Mayor to write to the Callaghan Innovation advising them of the request.

**Motion carried (ED/2020/008)**

**6 ENTERPRISE DUNEDIN ACTIVITY REPORT - JUNE 2020**

Cr Mike Lord left the meeting at 03:25 pm and returned to the meeting at 03:27 pm.

A report from Enterprise Dunedin provided an update on the Enterprise Dunedin activities.

During discussion Cr Christine Garey left the meeting at 03:48 pm and returned to the meeting at 03:51 pm.

During discussion Cr Steve Walker left the meeting at 03:51 pm and returned to the meeting at 03:53 pm.

The Business Development Programme Manager (Fraser Liggett), the City Marketing Manager (Malcolm Anderson), the Business Relationship Manager (Des Adamson), the Business Development Advisor Skills and Entrepreneurship (Chanel O'Brien) and the Business Analyst (Benje Patterson) spoke to the report and responded to questions.

During discussion Cr Rachel Elder left the meeting at 03:59 pm. and returned to the meeting at 4.00 pm.

Moved (Cr Andrew Whiley/Cr Christine Garey):

That the Committee:

- a) **Notes** the Enterprise Dunedin Activity Report – June 2020.

**Motion carried (ED/2020/009)**

## 7 OAMARU TO DUNEDIN CYCLE TRAIL FEASIBILITY STUDY

A report from Transport provided a summary of an initial feasibility study for a cycle trail linking Oamaru and Dunedin.

The report noted that the feasibility study found that an off-road, primarily coastal route between Oamaru and Dunedin was technically feasible and would provide economic and social benefits, which included increased visitor expenditure and health benefits to locals and visitors using the trail.

The General Manager Infrastructure Services (Simon Drew) and the Group Manager Transport (Jeanine Benson) spoke to the report and responded to questions.

During discussion, Cr Lee Vandervis left the meeting at 4.16 pm and returned at 4.19 pm.  
During discussion Cr Houlahan left the meeting at 4.28 pm and returned to the meeting at 4.31 pm.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Committee:

- a) **Notes** the findings of the Oamaru to Dunedin Cycle Trail feasibility study.

**Motion carried (ED/2020/010)** with Councillor Vandervis recording his vote against

## 8 ITEMS FOR CONSIDERATION BY THE CHAIR

Mayor Hawkins requested that a process be considered outlining how Council could provide input into the structure and direction of the Start Up Trust that Council funds either via a Service Level Agreement or Board appointments.

The meeting concluded at 4.36 pm

.....  
CHAIRPERSON

## Audit and Risk Subcommittee MINUTES

Minutes of an ordinary meeting of the Audit and Risk Subcommittee held in the Via Audio Visual Link on Wednesday 20 May 2020, commencing at 2.04 pm

### PRESENT

Chairperson	Susie Johnstone	
Deputy Chairperson	Janet Copeland	
Members	Cr Christine Garey	Mayor Aaron Hawkins
	Cr Mike Lord	

### IN ATTENDANCE

Sue Bidrose (Chief Executive Officer), Dave Tombs (General Manager, Finance and Commercial) and Andrew Slater (Risk and Internal Audit Manager)

Governance Support Officer	Wendy Collard
----------------------------	---------------

### 1 APOLOGIES

There were no apologies.

### 2 CONFIRMATION OF AGENDA

Moved (Susie Johnstone/Cr Mike Lord):

That the Subcommittee:

**Confirms** the agenda without addition or alteration

**Motion carried (AR/2020/015)**

### 3 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Mayor Aaron Hawkins and Ms Copeland provided an update to their register of interests.

Moved (Susie Johnstone/Mayor Aaron Hawkins):

That the Subcommittee:

- a) **Amends** the Elected or Independent Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected or Independent Members' Interests.

**Motion carried (AR/2020/016)**

Janet Copeland entered the meeting at 2.10 pm

### 4 CONFIRMATION OF MINUTES

#### 4.1 AUDIT AND RISK SUBCOMMITTEE MEETING MEETING - 13 FEBRUARY 2020

Moved (Cr Mike Lord/Cr Christine Garey):

That the Subcommittee:

**Confirms** the public part of the minutes of the Audit and Risk Subcommittee meeting held on 13 February 2020 as a correct record.

**Motion carried (AR/2020/017)**

### PART A REPORTS

### 5 AUDIT AND RISK SUBCOMMITTEE WORK PLAN 2020

A report from Civic provided the updated Audit and Risk Subcommittee Work Plan 2020 and the Governance and Financial Policies.

Moved (Mayor Aaron Hawkins/Janet Copeland):

That the Subcommittee:

- a) **Notes** the Audit and Risk Subcommittee Work Plan.

**Motion carried (AR/2020/018)**

## RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Janet Copeland/Cr Mike Lord):

That the Subcommittee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Audit and Risk Subcommittee meeting - 13 February 2020 - Public Excluded	<p>S7(2)(c)(i) The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.</p> <p>S7(2)(b)(i) The withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.</p> <p>S7(2)(h) The withholding of the information is necessary to enable the</p>	.	

local authority to carry out, without prejudice or disadvantage, commercial activities.

S7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

S7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

S6(b)

The making available of the information would be likely to endanger the safety of a person.

C2 Audit and Risk  
Subcommittee Action  
List Report

S7(2)(c)(i)

The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in

S48(1)(a)

The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.



C3 DCC Policy Update Report	<p>the public interest that such information should continue to be supplied.</p> <p>S7(2)(c)(i) The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.</p>	<p>S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>
C4 Internal Audit Workplan Update	<p>S7(2)(b)(i) The withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.</p> <p>S7(2)(c)(i) The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar</p>	<p>S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

	information or information from the same source and it is in the public interest that such information should continue to be supplied.		
	S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.		
C5 Annual Plan and 10 year plan Process Update	S7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	
C6 Health and Safety Board Monthly Report for February and March 2020	S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	The information relates to the actions of individual staff who could be identified. This would breach their privacy and potentially prejudice any processes which may need to be managed.
C7 Treasury Risk Management Compliance Report	S7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	
C8 Dunedin City Holdings Ltd - Update on Audit and Risk	S7(2)(b)(ii) The withholding of the information is	S48(1)(a) The public conduct of the part of the	

Activity	necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	
C9 Protected Disclosure Register	<p>S7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>S7(2)(c)(i) The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information from the same source and it is in the public interest that such information should continue to be supplied.</p>	<p>S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	
C10 Investigation Register	<p>S6(b) The making available of the information would be likely to endanger the safety of a person.</p> <p>S7(2)(a) The withholding of the information is necessary to protect</p>	<p>S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section</p>	The matters detailed in this report are subject to investigation and information should remain confidential so not to prejudice the investigation and any possible outcomes of the investigation.

the privacy of natural persons, including that of a deceased person. 6 and 7.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Motion carried (AR/2020/019)

The meeting entered into non-public at 2.12 pm and concluded at 4.53 pm.

.....  
CHAIRPERSON

## Infrastructure Services Committee MINUTES

Minutes of an ordinary meeting of the Infrastructure Services Committee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Monday 3 August 2020, commencing at 1.00 pm

### PRESENT

<b>Chairperson</b>	Cr Jim O'Malley	
<b>Deputy Chairperson</b>	Cr Jules Radich	
<b>Members</b>	Cr Sophie Barker	Cr David Benson-Pope
	Cr Rachel Elder	Cr Christine Garey
	Cr Doug Hall	Mayor Aaron Hawkins
	Cr Carmen Houlihan	Cr Marie Laufiso
	Cr Mike Lord	Cr Chris Staynes
	Cr Lee Vandervis	Cr Steve Walker
	Cr Andrew Whaley	

### IN ATTENDANCE

Sandy Graham (Acting Chief Officer), Simon Drew (General Manager Infrastructure Services), Robert West (Acting General Manager City Services), Scott MacLean (Acting Group Manager Parks and Recreation Services), David Bainbridge-Zafar (Property Services Manager), Jeanine Benson (Group Manager Transport), Chris Henderson (Group Manager Waste and Environmental Solutions), Tom Dyer (Group Manager 3 Waters), Josh Van Pien (Transport Delivery Manager), Graham McKerracher (Communications and Marketing Manager) and Clare Sullivan (Team Leader Civic)

**Governance Support Officer** Jennifer Lapham

## 1 PUBLIC FORUM

### 1.1 Public Forum - Sam and Christine Neill

Sam and Christine Neill spoke to the Committee regarding sealing a 500 metre stretch outside their house on Allans Beach Road. They advised that with the increase in traffic they are having issues with dust being blown towards their home and polluting their water supply.

### 1.2 Public Forum - Paul Cully

The Mayor withdrew from this item.

Mr Paul Cully requested that the Council install some mobility parking around the Arthur Street School area. He advised that he had twin sons who had recently been diagnosed with autism and having a mobility park would enable them to safely pick up and drop off their sibling.

In response to a question staff advised that they were currently working on a this as part of the next consultation process on parking.

Moved (Cr Jim O'Malley/Cr Steve Walker):

That the Committee:

**Extend** the time limit for the public forum beyond 30 minutes.

**Motion carried**

Cr Hall entered the meeting in 1.31 pm.

### 1.3 Public Forum – Lyndon Weggery

Mr Lyndon Weggery spoke to speak on Green Island Landfill and the proposed transfer to Smooth Hill and expressed concerns regarding the management of the landfill.

## 2 APOLOGIES

An apology was received from Cr Doug Hall for lateness.

Moved (Cr Jim O'Malley/Cr Marie Laufiso):

That the Committee:

Accepts the apology for lateness from Cr Hall.

Motion carried

## 3 CONFIRMATION OF AGENDA

Moved (Cr Jim O'Malley/Cr Steve Walker):

That the Committee:

Confirms the agenda with the following addition

In regard to Standing Order 21.1, that 21.4, Option C be adopted in relation to moving

and seconding and speaking to amendments.

Motion carried

#### 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Cr Benson-Pope advised that he been given the delegation to resolve appeals on behalf of Council on behalf of Council for the Second Generation District Plan.

Moved (Cr Jim O'Malley/Cr Chris Staynes):

That the Committee:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried**

#### PART A REPORTS

#### 5 PROPERTY SERVICES ACTIVITY REPORT FOR THE TWO QUARTERS ENDING 30 JUNE 2020

In a report from Property Services an update was provided on operations, maintenance and capital works for the period 1 January to 30 June 2020.

The Property Services Manager, David Bainbridge-Zafar, and Acting General Manager City Services, Robert West were in attendance to speak to the report and respond to questions.

Cr Christine Garey left the meeting at 2:21 p.m..

Moved (Cr Marie Laufiso/Cr Doug Hall):

That the Committee:

- a) **Notes** the Property Services Activity Report for the two quarters ending 30 June 2020.

**Motion carried (ISC/2020/018)**

#### 6 PARKS AND RECREATION ACTIVITY REPORT FOR THE TWO QUARTERS ENDING 30 JUNE 2020

In a report from Parks and Recreation an update was provided on operations, maintenance and capital works, including contracted out services, for the period 1 January to 30 June 2020.

The Acting Group Manager Parks and Recreation, Scott MacLean and Acting General Manager City Services, Robert West were in attendance to speak to the report and respond to questions.

Cr Christine Garey returned to the meeting at 2:22 p.m.

Cr Mike Lord left the meeting at 2:38 p.m.

Moved (Cr Steve Walker/Cr Andrew Whiley):

That the Committee:

- a) **Notes** the Parks and Recreation Activity Report for the two quarters ending 30 June 2020.

**Motion carried (ISC/2020/019)**

## 7 3 WATERS ACTIVITY REPORT FOR THE TWO QUARTERS ENDING 30 JUNE 2020

In a report from 3 Waters an update was provided on operations, maintenance and capital works, including contracted out services, for the period 1 January to 30 June 2020.

Cr Doug Hall left the meeting at 2:42 p.m.

The Group Manager 3 Waters, Tom Dyer, was in attendance to speak to the report and respond to questions.

Cr Doug Hall returned to the meeting at 2:46 p.m.

Cr Mike Lord returned to the meeting at 2:46 p.m.

Moved (Cr Rachel Elder/Cr Mike Lord):

That the Committee:

- a) **Notes** the Three Waters Activity Report for the six months ending 30 June 2020.

**Motion carried (ISC/2020/020)**

Moved (Cr Jim O'Malley/Cr Mike Lord):

That the Committee:

**Adjourn** at 3.11 pm and reconvene at 3.20 pm.

**Motion carried (ISC/2020/021)**

## 8 WASTE AND ENVIRONMENTAL SOLUTIONS ACTIVITY REPORT FOR THE TWO QUARTERS ENDING 30 JUNE 2020

In a report from Waste and Environmental Solutions an update was provided on operations, maintenance and capital works, including contracted out services, for the period 1 January to 30 June 2020.



The Group Manager Waste and Environmental Solutions, Chris Henderson spoke to the report and responded to questions.

Moved (Cr Steve Walker/Cr Doug Hall):

That the Committee:

- a) **Notes** the Waste and Environmental Solutions Activity Report for the six months ending 30 June 2020.

**Motion carried (ISC/2020/022)**

#### 9 TRANSPORT ACTIVITY REPORT FOR THE TWO QUARTERS ENDING 30 JUNE 2020

In a report from Transport an update was provided on operations, maintenance and capital works, including contracted out services, for the period 1 January to 30 June 2020.

The Group Manager Transport, Jeanine Benson and Transport Delivery Manager, Josh Von Pein spoke to report and responded to questions.

Moved (Cr David Benson-Pope/Cr Christine Garey):

That the Committee:

- a) **Notes** the Transport Activity Report for the six months ending 30 June 2020.

**Motion carried (ISC/2020/023)**

#### 10 NAMING OF NEW ROADS AND PRIVATE WAYS

In a report from Transport approval was sought for road names for two private way roads. The road names proposed by the developers have been assessed against the DCC Road Naming Policy, and all the road names comply.

The Team Leader Regulatory Management, Tami Sargeant and Group Manager, Jeanine Benson spoke to the report and responded to questions.

Moved (Cr David Benson-Pope/Cr Mike Lord):

That the Committee:

- a) **Names** a private way off Pembrey Street, Mosgiel as 'Cosgrove Place'.
- b) **Names** a private way off Hill Road, Warrington as 'Okahau Terrace'.

**Motion carried (ISC/2020/024)**

#### 11 ITEMS FOR CONSIDERATION BY THE CHAIR

Cr Hall requested an update on the management of the Bethunes Gully plantation.

The meeting concluded at 4.21 pm.

.....  
CHAIRPERSON

## Planning and Environment Committee MINUTES

Minutes of an ordinary meeting of the Planning and Environment Committee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Tuesday 04 August 2020, commencing at 3:23pm.

### PRESENT

**Chairperson**  
**Deputy Chairperson**  
**Members**

Cr David Benson-Pope	
Cr Sophie Barker	Cr Steve Walker
Cr Rachel Elder	Cr Christine Garey
Cr Doug Hall	Mayor Aaron Hawkins
Cr Carmen Houlahan	Cr Marie Laufiso
Cr Mike Lord	Cr Jim O'Malley
Cr Chris Staynes	Cr Lee Vandervis
Cr Andrew Whiley	

### IN ATTENDANCE

Sandy Graham (Acting Chief Executive Officer), Simon Pickford (General Manager Community Services), Robert West (Acting General Manager City Services), John Christie (Director Enterprise Dunedin), Simon Drew (General Manager Infrastructure Services), Nicola Pinfold (Group Manager Community and Planning), Anna Johnson (Manager City Development), Nathan Stocker (Policy Planner), Clare Sullivan (Team Leader Civic), Adrian Blair (Group Manager Customer and Regulatory Services) and Ros MacGill (Manager Compliance Solutions)

**Governance Support Officer**

Rebecca Murray

### 1 PUBLIC FORUM

There was no Public Forum.

### 2 APOLOGIES

There were no apologies.

### 3 CONFIRMATION OF AGENDA

Moved (Cr David Benson-Pope/Cr Chris Staynes):

That the Committee:

**Confirms** the agenda with the following addition or alteration:

that standing order 21.4 Option C be adopted in relation to moving and seconding and speaking to amendments.

**Motion carried (PLA/2020/016)**

### 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr David Benson-Pope/Cr Steve Walker):

That the Committee:

- a) **Notes** the Elected Members' Interest Register as updated at the Infrastructure Services Committee meeting held on 3 August 2020; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (PLA/2020/017)**

## PART A REPORTS

### 5 DUNEDIN HERITAGE TRUST FUND ACTIVITY REPORT 2019-2020

The report provided an update on the current progress of the Dunedin Heritage Fund (DHF), the results and actions from the recent fund review programme and a summary of the grants allocated in the 2019-2020 financial year.

The Group Manager Community and Planning (Nicola Pinfold) and the Manager City Development (Anna Johnson) spoke to the report and responded to members questions.

Moved (Cr Lee Vandervis/Cr David Benson-Pope):

That the Committee:

- a) **Notes** the Dunedin Heritage Fund Activity Report 2019-2020.

**Motion carried (PLA/2020/018)**

**6 PLANNING AND ENVIRONMENT ACTIVITY REPORT FOR THE TWO QUARTERS ENDING 30 JUNE 2020**

The report updated the Committee on activities including city development, resource consents, building services, alcohol licensing, environmental health, animal control and parking enforcement for the six months ending 30 June 2020.

The Group Manager Community and Planning (Nicola Pinfold), the Group Manager Customer and Regulatory Services (Adrian Blair), the Manager Compliance Solutions (Ros MacGill) and the Policy Planner (Nathan Stocker) and spoke to the report and responded to members questions.

Moved (Cr David Benson-Pope/Cr Christine Garey):

That the Committee:

- a) **Notes** the Planning and Environment Activity Report for the six months ending 30 June 2020.

**Motion carried (PLA/2020/019)**

**7 NATIONAL POLICY STATEMENT ON URBAN DEVELOPMENT**

The report updated councillors on the recently gazetted National Policy Statement on Urban Development 2020 (NPS-UD) which replaced the existing policy.

The Manager City Planning (Anna Johnson) and the Policy Planner (Nathan Stocker) spoke to the report and responded to members questions.

Mayor Aaron Hawkins and Cr Jim O'Malley left the meeting at 3.53 pm.

Cr Andrew Whiley left the meeting at 3.54 pm.

Moved (Cr David Benson-Pope/Cr Mike Lord):

That the Committee:

- a) **Notes** the National Policy Statement on Urban Development 2020 dated July 2020.
- b) **Notes** the next steps and timeframes for meeting requirements under the National Policy Statement on Urban Development (NPS-UD).

**Motion carried (PLA/2020/020)**

**8 ITEMS FOR CONSIDERATION BY THE CHAIR**

Items for consideration by the Chair:

Cr Garey advised that at a previous meeting, research was requested to be undertaken into the numbers of parking spaces available for use in private car park buildings, and she requested an update be provided.

Cr Vandervis noting new developments in Bath Street has requested partial pedestrianisation options for this area.  
Cr Benson-Pope requested an update on design work on Bond Street.

The meeting concluded at 4.07 pm.

.....  
CHAIRPERSON

## Community and Culture Committee MINUTES

Minutes of an ordinary meeting of the Community and Culture Committee held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Tuesday 04 August 2020, commencing at 1.00 pm

### PRESENT

<b>Chairperson</b>	Cr Marie Laufiso	
<b>Deputy Chairperson</b>	Cr Christine Garey	Cr Carmen Houlahan
<b>Members</b>	Cr Sophie Barker	Cr David Benson-Pope
	Cr Rachel Elder	Cr Doug Hall
	Mayor Aaron Hawkins	Cr Mike Lord
	Cr Jim O'Malley	Cr Jules Radich
	Cr Chris Staynes	Cr Lee Vandervis
	Cr Steve Walker	Cr Andrew Whiley

### IN ATTENDANCE

Sandy Graham (Acting Chief Executive Officer), Simon Pickford (General Manager Community Services), Robert West (Acting General Manager City Services), Nick Dixon (Group Manager Ara Toi), Nicola Pinfold (Group Manager Community and Planning), Joy Gunn (Manager Community Development and Events) and Clare Sullivan (Team Leader Civic)

**Governance Support Officer** Rebecca Murray

## 1 PUBLIC FORUM

### 1.1 Public Forum - Tiny Homes

Cyndee Elder addressed the meeting regarding tiny homes.

Cr Benson-Pope entered the meeting at 1.02 pm.

Ms Elder spoke to a submission on a tiny home model and commented that tiny homes could aid in a reduction of current temporary and long term housing shortages for Dunedin now and for future generations, and she requested that Council have a simpler process for these types of resource consents. Ms Elder responded to members questions.

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Committee:

**Extends** the Public Forum.

**Motion carried (COM/2020/012)**

## 1.2 Public Forum - NZ Sports Hall of Fame

Ron Palenski addressed the meeting and spoke of the importance of the NZ Sports Hall of Fame to Dunedin and extended an invitation to the Councillors to visit. He requested assistance from Council in finding a new venue as the current venue would not be fit for purpose once the waiting list of sporting icons are inducted. Mr Palenski advised he would welcome a closer relationship with Council.

Cr Radich left the meeting at 1.44 pm.

He advised that Council provided a rates rebate and would like to see this assistance continue and responded to members questions.

## 2 APOLOGIES

An apology for early departure was received from Cr Jules Radich and an apology for lateness was received from Cr Doug Hall.

Moved (Cr Mike Lord/Cr Steve Walker):

That the Committee:

Accepts the apology for early departure from Cr Radich and the apology for lateness from Cr Hall.

Motion carried (COM/2020/013)

## 3 CONFIRMATION OF AGENDA

Moved (Cr Chris Staynes/Cr Christine Garey):

That the Committee:

Confirms the agenda with the following alteration:

In regards to Standing Order 21.1, that Standing Order 21.4 Option C be adopted in relation to moving and seconding and speaking to amendments.

Motion carried (COM/2020/014)

## 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Cr Carmen Houlihan/Cr Chris Staynes):

That the Committee:

a) **Notes** the Elected Members' Interest Register as updated at the Infrastructure



Services Committee meeting held on 3 August 2020; and

- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (COM/2020/015)**

## MINUTES OF SUBCOMMITTEE

### 5 GRANTS SUBCOMMITTEE - 3 JUNE 2020

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Committee:

**Confirms** the minutes of the Grants Subcommittee held on 3 June 2020 as a correct record with the minor amendment as agreed.

**Motion carried (COM/2020/016)**

### 6 GRANTS SUBCOMMITTEE - 24 JUNE 2020

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Committee:

**Confirms** the minutes of the Grants Subcommittee held on 24 June 2020 as a correct record.

**Motion carried (COM/2020/017)**

### 7 GRANTS SUBCOMMITTEE - 25 JUNE 2020

Moved (Cr Christine Garey/Cr Rachel Elder):

That the Committee:

**Confirms** the minutes of the Grants Subcommittee held on 25 June 2020 as a correct record.

**Motion carried (COM/2020/018)**

## PART A REPORTS

### 8 OTAGO MUSEUM REPORT TO CONTRIBUTING LOCAL AUTHORITIES - JUNE 2020

A report from the Otago Museum provided an update on the key activities to June 2020.

As Dr Ian Griffin was an apology for the meeting, questions from Councillors regarding the report were collated by the Group Manager Ara Toi (Nick Dixon) who forwarded them to Dr Ian Griffin.

Moved (Cr Christine Garey/Cr Mike Lord):

That the Committee:

- a) **Notes** the Otago Museum Report to Contributing Local Authorities to June 2020.

**Motion carried (COM/2020/019)**

**9 COMMUNITY AND CULTURE ACTIVITY REPORT FOR THE TWO QUARTERS ENDING 30 JUNE 2020**

The report from Community and Planning and Ara Toi provided an update on key city, community, arts and culture outcomes for the two quarters ended 30 June 2020.

The Group Manager Ara Toi (Nick Dixon), the Group Manager Community and Planning (Nicola Pinfold) and the Manager Community Development and Events (Joy Gunn) responded to members questions.

Cr Hall entered the meeting at 1.59 pm.

Representatives from the Dunedin Youth Council (Narayan Shastri (Chair) and Nora Paicu (Deputy Chair)) provided a verbal update on Youth Council activities and responded to members questions.

Moved (Cr Christine Garey/Cr Carmen Houlahan):

That the Committee:

- a) **Notes** the Community and Culture Activity Report for the two quarters ending 30 June 2020.

**Motion carried (COM/2020/020)**

**10 COVID-19 RESPONSE FUND UPDATE**

The report outlined the criteria for grants funding to be allocated through the COVID-19 Response Fund, and reporting expected for these grants and other projects / programmes supported through the Fund.

The Group Manager Community and Planning (Nicola Pinfold) and the Manager Community Development and Events (Joy Gunn) spoke to the report and responded to members questions.

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Committee:

**Adjourns** the meeting and reconvenes at 3.03 pm.

**Motion carried (COM/2020/021)**

The meeting was adjourned at 2.57 pm and reconvened at 3.03 pm.

Moved (Mayor Aaron Hawkins/Cr Christine Garey):

That the Committee:

- a) **Notes** the COVID -19 Response Fund Report.
- b) **Endorse** the process for the Maori and Pasifika Innovation & Development Funds, with the following amendments:
  - 1. That where the group applying isn't Maori or Pasifika led, the primary work of that organisation be in serving those communities; and
  - 2. That the selection panel involve senior representatives from those communities.

#### Division

The Committee Voted by Division:

For: Crs Sophie Barker, David Benson-Pope, Rachel Elder, Christine Garey, Doug Hall, Carmen Houlahan, Mike Lord, Jim O'Malley, Chris Staynes, Steve Walker, Marie Laufiso, Andrew Whiley and Mayor Aaron Hawkins (13).  
Against: Cr Lee Vandervis (1).  
Abstained: Nil

The division was declared **CARRIED** by 13 votes to 1

**Motion carried (COM/2020/022)**

#### 11 DISABILITIES ISSUES ADVISORY GROUP (DIAG) - TERMS OF REFERENCE

The report sought the Committee's approval of the proposed Terms of Reference for the DIAG within the current triennium.

The Group Manager Community and Planning (Nicola Pinfold) and the Manager Community Development and Events (Joy Gunn) spoke to the report and responded to members questions.

Moved (Cr Marie Laufiso/Cr Andrew Whiley):

That the Committee:

- a) **Approves** the Terms of Reference for the DCC Disabilities Issues Advisory Group.
- b) **Requests** staff commence the expression of interest process before 10 August 2020.
- c) **Appoints** Cr Rachel Elder as the DCC representative on the Disabilities Issues Advisory Group.

**Motion carried (COM/2020/023)**

## 12 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items for consideration by the chair.

### RESOLUTION TO EXCLUDE THE PUBLIC

Moved (Cr Marie Laufiso/Cr Christine Garey):

That the Committee:

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	Reason for Confidentiality
C1 Grants Subcommittee - 24 June 2020 - Public Excluded	S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

Motion carried (COM/2020/024)

The meeting went into non-public at 3.16 pm, and then concluded at 3.20 pm.

.....  
CHAIRPERSON

## Saddle Hill Community Board MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Thursday 18 June 2020, commencing at 1.00 pm

### PRESENT

**Chairperson**  
**Deputy Chairperson**

Scott Weatherall  
Paul Weir

### Members

Christina McBratney	Keith McFadyen
John Moyle	Cr Jules Radich
Leanne Stenhouse	

### IN ATTENDANCE

David Bainbridge-Zafar, Group Manager Property Services

### Governance Support Officer

Lynne Adamson

## 1 PUBLIC FORUM

There was no Public Forum.

## 2 APOLOGIES

There was an apology from Keith McFadyen for lateness.

Moved (Scott Weatherall/Paul Weir):

That the Board:

**Accepts** the apology for lateness from Keith McFadyen.

**Motion carried (SHCB/2020/001)**

## 3 CONFIRMATION OF AGENDA

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

**Confirms** the agenda with the following alteration:

- That Item 6 – Introduction of the Group Manager Transport be withdrawn.

**Motion carried (SHCB/2020/022)**

#### 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Scott Weatherall/Paul Weir):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (SHCB/2020/023)**

#### 5 CONFIRMATION OF MINUTES

##### 5.1 SADDLE HILL COMMUNITY BOARD MEETING - 12 MARCH 2020

Moved (Scott Weatherall/Cr Jules Radich):

That the Board:

**Confirms** the public part of the minutes of the Saddle Hill Community Board meeting held on 12 March 2020 as a correct record.

**Motion carried (SHCB/2020/024)**

#### PART A REPORTS

#### 7 YOUTH AMBASSADOR AWARD FUNDING APPLICATIONS

There were two applicants for the Youth Ambassador Award. The panel comprising of Leanne Stenhouse and Cr Jules Radich assessed the applicants and recommended Keira Wallace be approved as the successful applicant.

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

- a) **Awards** the Youth Ambassador Scholarship to Keira Wallace.

- b) **Approves** the payment of \$500.00 to Keira Wallace.

**Motion carried (SHCB/2020/025)**

## 8 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided information on activities relevant to the Board's area including:

- a) Project Fund
- b) DCC Annual Plan Submission
- c) ORC Annual Plan Submission
- d) Saddle Hill Community Board Long Term Plan Update
- e) Updates

During discussion Keith McFadyen entered the meeting at 1.10 pm.

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Ratifies** the submission to the Dunedin City Council retrospectively.
- c) **Ratifies** the submission to the Otago Regional Council retrospectively.
- d) **Approves** the Long Term Plan Update June 2020.

**.Motion carried (SHCB/2020/026)**

## 9 BOARD UPDATES

Board members provided updates on activities undertaken on behalf of the Board or items of interest which included:

- Keep Dunedin Beautiful – Christina McBratney advised that the Keep New Zealand Beautiful Awards were open until 5 August 2020. She commented on plastic free July and spoke of minor beautification projects.
- Coastal Dune Regeneration Programme – it was noted that the Coastal Specialist would attend a meeting prior to the end of the year to provide an update.
- Community Response Plan – the document had been completed and would be distributed to the community.
- Kaikorai Estuary car park



- Chain Hills Cycle Tunnel
- Food Forest, Waldronville

Moved (Scott Weatherall/Christina McBratney):

That the Board:

- a) **Notes** the Board updates.

**Motion carried (SHCB/2020/027)**

## 10 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest including:

- CEO resignation – The Chair advised that Dr Sue Bidrose had tendered her resignation, effective Friday 17 July 2020. He acknowledged the work she had undertaken and conveyed thanks on behalf of the Board for all her support. Mr Weatherall commented that he, as Chair, appreciated how supportive she has been.
- Fairplay Street Mural
- Parks and Recreation and Transport drive around – the Chair provided an update on the recent drive around with staff and acknowledged his appreciation.
- Community Clean Ups – the Chair advised of some clean up jobs undertaken for local residents.
- Liam Kernaghan, National MP Taieri Electorate – the Chair had met with Mr Kernaghan to discuss items of interest.
- Westwood Sewer – ongoing challenge with the offensive odour from the sewer. The residents are appreciative of the help from Council staff.
- Rural Roads, McMaster, Creamery and Green Island Bush Road – there were issues with the grading following heavy rainfall. The Chair acknowledged the work undertaken by SouthRoads.
- Big Stone Road – the Chair spoke of issues with many animal carcasses that had been dumped on the side of the road. He acknowledged the quick and efficient work by SouthRoads to remove them.
- Scroggs Hill Road – the frustration of residents with the speed issues on Scroggs Hill Road was discussed. The Chair noted that there would need to be a recommendation from staff about the best mechanism to use to slow speed in the area e.g. speed bumps. Mr McFadyen advised that he would speak to residents and report back to the Board.

Moved (Scott Weatherall/Keith McFadyen):

That the Board:

- a) **Notes** the Chairperson's Report.

**Motion carried (SHCB/2020/028)**

## 11 COUNCILLOR UPDATE

Councillor Jules Radich provided an update on items of interest which included:

- Coastal Plan
- NZTA consultation was now open on the future of the One Way System.
- George Street proposals
- Cycle Trails
- Infometrics
- Dunedin Rail

Moved (Cr Jules Radich/John Moyle):

That the Board:

- a) **Notes** the update from Cr Radich.

**Motion carried (SHCB/2020/029)**

## 12 ITEMS FOR CONSIDERATION BY THE CHAIR

It was noted that the next meeting would be held in the Sunnyvale Clubrooms. Mr Moyle would arrange the booking.

The meeting concluded at 1.57 pm.

.....  
CHAIRPERSON

## Strath Taieri Community Board MINUTES

Minutes of an ordinary meeting of the Strath Taieri Community Board held in the Strath Taieri Community Centre, Middlemarch on Thursday 18 June 2020, commencing at 2.00 pm

### PRESENT

Chairperson	Barry Williams
Deputy Chairperson	Mark O'Neill
Members	David Frew
	Leeann McLew
	Robin Thomas
	Cr Mike Lord

IN ATTENDANCE	Jeanine Benson (Group Manager Transport), Clare Sullivan (Team Leader Civic)
---------------	--

Governance Support Officer	Natalie Savigny
----------------------------	-----------------

### 1 PUBLIC FORUM

#### 1.1 Public Forum - Malcolm Anderson and Central Otago Tourism

Malcolm Anderson spoke on behalf of Central Otago tourism. Discussion was held around developing a touring route from Queenstown to Dunedin.

### 2 APOLOGIES

An apology was received from Blair Dale.

Moved (Cr Mike Lord/Mark O'Neill):

That the Board:

**Accepts** the apology from Blair Dale.

**Motion carried (STCB/2020/020)**

**3 CONFIRMATION OF AGENDA**

Moved (David Frew/Cr Mike Lord):

That the Board:

**Confirms** the agenda without addition or alteration

**Motion carried (STCB/2020/021)**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Cr Lord provided an update to his register of interest.

Moved (David Frew/Cr Mike Lord):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

**Motion carried (STCB/2020/022)**

**5 CONFIRMATION OF MINUTES**

**5.1 STRATH TAIERI COMMUNITY BOARD MEETING - 12 MARCH 2020**

Moved (Robin Thomas/Mark O'Neill):

That the Board:

**Confirms** the minutes of the Strath Taieri Community Board meeting held on 12 March 2020 as a correct record.

**Motion carried (STCB/2020/023)**

PART A REPORTS

6 STRATH TAIERI COMMUNITY BOARD - COMMUNITY PLAN

A discussion took place on the draft Community Plan. It was suggested that a public meeting be held with the wider community the proposed strategic direction of the Board and that Robin Thomas would facilitate the meeting. It was noted that sealing of roads should be considered a priority for the plan.

Moved (Mark O'Neill/David Frew):

That the Board:

**Notes** the draft Community Plan.

**Motion carried (STCB/2020/024)**

7 GOVERNANCE SUPPORT OFFICERS REPORT

In a report the Governance Support Officer provided an update on matters of interest including:

- Project Fund
- Update from Parks and Recreation
- DCC Annual Plan Submission

Moved (David Frew/Robin Thomas):

That the Board:

- a) **Notes** the Governance Support Officers Report.
- b) **Ratifies** the submission to the Dunedin City Council retrospectively.

**Motion carried (STCB/2020/025)**

8 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest including:

- Middlemarch Public Toilets
- Mount Stoker Creek scheduled work has commenced
- Fillieburn Bridge (scheduled maintenance)

- SH87 Hyde township - the side of the roads need to be levelled and maintained.
- Railway tracks from Mold Street (Rail Trail) – suggested that the tracks should be covered or lifted.
- Garthmyl Crossing – stop sign – suggested that this should be removed, but the Group Manager Transport advised that this was not possible.
- Foulenden Maar – a valuation of the land was being sort.

Moved (Barry Williams/Leeann McLew):

That the Board:

- a) **Notes** the Report.

**Motion carried (STCB/2020/026)**

## 9 COUNCIL ACTIVITIES

Cr Mike Lord provided updates on matters of interest including the Annual Plan and proposed rates rise. He also commented on the impacts of Covid-19 on the community. Cr Lord advised that the Chief Executive Officer had resigned her position and was moving to a new role in Christchurch.

Moved (Cr Mike Lord/Member David Frew):

That the Board:

- a) **Notes** the Report.
- b) **Records** it's sincere appreciation of the work undertaken by the Chief Executive Officer and wish her well in her future endeavours.

**Motion carried (STCB/2020/027)**

## 10 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Ask that Council grade the Mount Stoker and 4 Mile Roads.

The meeting concluded at 3.35 pm.

.....  
**CHAIRPERSON**



## West Harbour Community Board MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Pioneer Hall, Port Chalmers on Wednesday 24 June 2020, commencing at 5.30 pm

### PRESENT

<b>Chairperson</b>	Francisca Griffin	
<b>Deputy Chairperson</b>	Trevor Johnson	
<b>Members</b>	Duncan Eddy	Angela McErlane
	Jacqueline Ruston	Jan Tucker
	Cr Steve Walker	

**IN ATTENDANCE** Adrian Blair (Group Manager Customer and Regulatory Services)

**Governance Support Officer** Jennifer Lapham

### TRIBUTE TO MRS KATH MUNRO

The Board acknowledged the passing of Mrs Kath Munro, former Deputy Mayor of Port Chalmers and Chairperson of the Port Chalmers Community Board with a minutes silence.

Jan Tucker then spoke on Mrs Munro's achievements throughout her life and the contribution she made to the Port Chalmers and wider community.

### 1 PUBLIC FORUM

#### 1.1 Public Forum - Blueskin Resilient Community Trust

Camila Cox and Scott Willis spoke to the funding application from the Blueskin Resilient Community Trust. They advised that the Trust is undertaking the Mihiwaka Walking Track which will link the existing walking tracts to create a city to sea walking link from Dunedin to Waitati and Purukaunui over the Mihiwaka.

Ms Cox and Mr Willis responded to questions regarding the maintenance of the track and also the finishing point, which is proposed as Blueskin Road.

#### 1.2 Public Forum - Pioneer Opportunities Trust



The Chairperson withdrew from this presentation.

Mr Jack Austin spoke to the funding application from the Pioneer Opportunities Trust for assistance the operational expenses of the Pioneer Hall. He advised that they had lost income as a result of the lock down as a result of Covid-19 and operational expenses have continued.

### 1.3 Public Forum - Kathryn Van Beek

Ms Kathryn van Beek was in attendance to speak to her funding application for assistance with the publication of a children's book, which has been developed with the children from Port Chalmers School.

## 2 APOLOGIES

There were no apologies.

## 3 CONFIRMATION OF AGENDA

Moved (Francisca Griffin/Jan Tucker):

That the Board:

Confirms the agenda without addition or alteration

Motion carried (WHCB/2020/015)

## 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Francisca Griffin advised she was a member of the Green Party.

Moved (Trevor Johnson/Jan Tucker):

That the Board:

- a) **Amends** the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WHCB/2020/016)**

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING MEETING - 5 FEBRUARY 2020

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

**Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 5 February 2020 as a correct record.

**Motion carried (WHCB/2020/017)**

PART A REPORTS

6 PROJECT FUND APPLICATIONS

Consideration was given to the following funding applications:

- a Kathyryn van Beek for \$1,000.00 of funding towards the publishing of a book.
- b Blueskin Resilient Communities Trust for \$2,864.40 of funding towards the development of the Mihiwaka Walking Track.  
  
Cr Steve Walker withdrew from discussion on the Blueskin Resilient Communities Trust application.
- c The Pioneer Opportunities and Resources Trust for \$1,000.00 towards the running of the Pioneer Hall.  
  
The Chairperson Francisca Griffin withdrew from discussion on the Pioneer Opportunities and Resources Trust application
- d The West Harbour Arts Charitable Trust for \$500.00 towards the art programmes in schools and pre-schools in the West Harbour Area.
- e The Sawyers Bay Playcentre for \$1,177.00 to purchase heaters for the playcentre.

Moved (Trevor Johnson/Cr Steve Walker):

That the Board:

- a) **Declines** the funding application from Kathyryn van Beek  
**.Motion carried (WHCB/2020/018)**

Moved (Trevor Johnson/Jan Tucker):

That the Board:

- b) **Declines** the funding application from the Blueskin Resilient Communities Trust.

**Motion carried (WHCB/2020/019)** Noting that Cr Walker had withdrawn from this item.

The Chairperson withdrew from discussion on this item and the Deputy Chairperson took the Chair.

Moved (Cr Steve Walker/Trevor Johnson):

That the Board:

- c) **Declines** the funding application from the Pioneer Opportunities and Resources Trust.

**Motion carried (WHCB/2020/020)**

Moved (Angela McErlane/Cr Steve Walker):

That the Board:

- d) **Approves** a grant of \$500.00 to the West Harbour Arts Charitable Trust towards art programme in schools..

Members requested that the programme be extended to all schools in the West Harbour area.

**Motion carried (WHCB/2020/021)**

Moved (Trevor Johnson/Duncan Eddy):

That the Board:

- e) **Approves** a grant of \$748.00 to the Sawyers Bay Playcentre towards the installation of a heater in the bathroom.

**Motion carried (WHCB/2020/022)**

## 7 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY

- a) Port Environment Liaison Committee

Jacque Ruston provided an update on the activities of the Port Environment Liaison Committee.

- b) Ravensdown Community Liaison Group  
Trevor Johnson advised that a meeting had not been held.

- d) West Harbour Beautification Trust

It was agreed that this item be removed from this section as the Trust is not active at the moment.

- e) Policing Issues

Jan Tucker advised that the station had been staffed during the lockdown period.

- f) Vision Port Chalmers

Jan Tucker advised that a meeting was being held in the near future.

g) Access Radio

Francisca Griffin advised that she had been continuing to host the radio slot every month.

h) Social Media and Communication

Francisca Griffin advised the face book page had worked well during lockdown.

i) Community Awards

Ange McErlane tabled a paper regarding the Community awards and proposals on how it would run in the future. Members supported the concept proposed. It was agreed that a budget for the awards would be presented at the next meeting.

j) Albertson Avenue Beautification Project

Francisca Griffin commented that the Council had advised that there was no funding available for the ongoing maintenance of the area. She suggested that it become an ongoing project for the West Harbour Beautification Trust.

c) Keep Dunedin Beautiful

Consideration was given to the paper from Duncan Eddy on advocacy for stormwater drain filtering to catch litter, installation of public ashtrays in key spots in Port Chalmers and litter monitoring on local beaches.

Following discussion it was Moved (Duncan Eddy/Jacqueline Ruston):

That the Board:

- a) **Advocate** for the installation of stormwater drain filtering
  - b) **Support** the litter monitoring of beaches on both sides of Otago Harbour
  - c) **Allocate** \$770.00 (inc GST) for the purchase of 6 stainless steel ashtrays.
- . **Motion carried (WHCB/2020/023)**

**8 DRAFT WEST HARBOUR LONG TERM COMMUNITY PLAN 2018 - 28**

This item was deferred to the next meeting, pending changes being made to the draft plan.

**9 GOVERNANCE SUPPORT OFFICERS REPORT**

In a report the Governance Support Officer provided an update on matters of interest including

- Project Fund

- Update from Parks and Recreation
- Rothesay News
- Updates/Actions

Ange McErlane withdrew from the discussion on the Rothesay News.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Notes** the Governance Support Officers Report.
- b) **Renew** its commitment to Rothesay News advertising for the next financial year at a cost of \$116.70 per month.

**Motion carried (WHCB/2020/024)** – noting Ange McErlane had withdrawn

## 10 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest including:

- Letter of support for funding application for Iona Church had been provided
- Appointment of two representatives from Flagstaff to Port Noise Liaison Committee
- NZTA Speed Review – speed would be reduced to 40km/h
- Ravensbourne Terra Nova Scout Hall – they have been trying to get the vegetation cleared and steps repaired since the heavy rain. The steps are very dangerous. It was agreed this would be followed up.
- Time Ball Update – the flag needs to be moved, Heritage NZ are happy with the proposed site for the flag.
- Port Otago Ltd – that webcams had been installed on the jetty so some of the problems had been resolved. Kevin Winder advised that crews from Ships were not being allowed off the ship at this time.

Moved (Chairperson Francisca Griffin/Cr Steve Walker):

That the Board:

- a) **Notes** the Chairperson's Report.
- b) **Appoints** John Perry and Dean Brewster from the Flagstaff area to the Port Environment Liaison Committee.

**Motion carried (WHCB/2020/025)**

## 11 COUNCIL ACTIVITIES

Cr Walker provided an update on matters of interest including the Annual Plan and deliberations and the proposed flat fare for buses.

He expressed his appreciation for the work the staff had done during the lock down period, and in particular the Governance Support Team, to ensure that meetings were held during lockdown.

It was noted that the Chief Executive Officer was leaving Council. It was agreed to write a letter of appreciation for her amazing work over the last 10 years.

## 12 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Jan Tucker advised a plaque had been placed at Watson Park but due to boundary changes was now within the school grounds. She suggested that the plaque be relocated to Lady Thorn Dell. Dell.

The meeting concluded at 7.26 pm.

.....  
**CHAIRPERSON**

## Otago Peninsula Community Board MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 18 June 2020, commencing at 10:05am

### PRESENT

<b>Chairperson</b>	Paul Pope	
<b>Deputy Chairperson</b>	Hoani Langsbury	Cr Andrew Whiley
<b>Members</b>	Lox Kellas	Graham McArthur
	Cheryl Neill	Edna Stevenson

**IN ATTENDANCE** Chris Henderson, Group Manager Waste and Environmental Solutions

**Governance Support Officer** Lauren McDonald

### 1 OPENING

Paul Pope acknowledged the resignation of Sue Bidrose as CEO and offered his thanks for her support as CEO to the funding of the peninsula road widening and Te Rauone projects. He also applauded the peninsula community's response to working through the Covid-19 level 4 lockdown period.

### 2 PUBLIC FORUM

#### 2.1 Public Forum - Peninsula Playcentre

Connagh Wesley (President) and Stacey Kokaua (Past President) of the Peninsula Playcentre spoke in support of the funding application being considered by the Community Board. They advised a change in the qualification structure had effectively meant a 2-year delay for the three members being able to fully complete NCEA Level 4 Early Childhood Education (ECE) qualifications.

Ms Kokaua advised the funding sought would cover a 12 month period, to ensure a qualified teacher was in place at the Peninsula Playcentre until ECE qualification were completed. She advised that 16 children were enrolled at the playcentre and that the centre took pride in having 'parent lead' educators now and into the future.

## 2.2 Public Forum - Fulton Hogan

Joe Connolly from Fulton Hogan provided an update on the Peninsula Connection Project work, including the next section of the project to be undertake, being SB4 – Broad Bay which is intended to be completed by mid-2021. He confirmed the Vauxhall section paving and road sealing would be completed by the end of July 2020 and that landscape plantings were underway as well as placement of seating as organised by the community.

Members requested an update from Fulton Hogan on the following issues within the Peninsula Connection Project work, to be reported back to Paul Pope as Chairperson:

- Grassy Point- the steps were currently extremely slippery and a hazard for members of the public using them to collect seaweed. A request was made for any remedial work Fulton Hogan to provide to the steps or if they could be replaced.
- Cycleway barriers – looking to be able to give cyclists the ability (gaps) to get through the roadway to the shared path area.
- Sunnybrae Road area –confirmation that safety barriers were in place for the location where the wall has been removed.
- Old stock trough - has a location been found for the trough that was uncovered during the earlier stage of the project works?
- Request for consideration (as part of bulk procurement) to provide some extra seating in the Harington Point area.

## 3 APOLOGIES

There were no apologies.

## 4 CONFIRMATION OF AGENDA

Moved (Deputy Chairperson Hoani Langsbury/Chairperson Paul Pope):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (OPCB/2020/022)

## 5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Chairperson Paul Pope/Member Cheryl Neill):

That the Board:

- a) **Notes** if necessary the Elected Members' Interest Register; and
- a)
- b) **Confirms** the proposed management plan for Elected Members' Interests



**Motion carried (OPCB/2020/023)**

## 6 CONFIRMATION OF MINUTES

### 6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 12 MARCH 2020

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

**Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 12 March 2020 as a correct record.

**Motion carried (OPCB/2020/024)**

## PART A REPORTS

## 7 FUNDING APPLICATIONS

A report from Civic presented a funding application from the Peninsula Playcentre for a one-off grant of \$2,500.00 for a Session Support Worker for a one-year fixed term contract. The Peninsula Playcentre confirmed that the Playcentre Federation would be employing the session support worker, not the Peninsula Playcentre.

It was noted that the balance of project funds available to the Board as at 18 June 2020 was \$3,704.15 (which included the withdrawal of the scholarship grant of \$300 from the fund balance).

An amount of \$1,000 had been agreed by the Board to be held aside for the Portobello Boatshed art restoration and contribution to replacement art, leaving a net fund balance of \$2,704.15 available to the Board for the 2019/2020 financial year.

It was noted that Council resolved at the 25 May 2020 Council meeting to allow a one-off carry over of unspent discretionary funding from the 2019-2021 financial into the new 2020-2021 financial year due to the recent Covid-19 events.

Moved (Deputy Chairperson Hoani Langsbury/Member Graham McArthur):

That the Board:

- a) **Approves** the funding of \$2,500 for the Peninsula Playcentre to employ a session support worker for a one-year fixed term contract.

**Motion carried (OPCB/2020/025)** Lox Kellas voted against the motion.

Members were asked to note the withdrawal of the scholarship grant request, granted to Olivia Charles at the 12 March 2020 meeting, as the planned attendance at Cambridge summer school in August 2020 had been cancelled due to the Covid-19 pandemic.

Moved (Deputy Chairperson Hoani Langsbury/Member Graham McArthur):

That the Board:

**Accepts** the withdrawal of the scholarship grant request of \$300.00 by Olivia Charles not being taken up and withdraw the allocation and carry over the funds into the 2020-21 financial year.

**Motion carried (OPCB/2020/026)**

Graham McArthur advised that no progress had been made to date with restoration and replacement of the Noakes panel through Keep Dunedin Beautiful Committee and recommended that the Board defer until the 2020/2021 financial year to progress further.

Moved (Chairperson Paul Pope/Deputy Chairperson Hoani Langsbury):

That the Board:

- b) **Defers** the funding of \$1,000 in total for the restoration of the Noakes panel for display at the Portobello Museum, and the \$500 donation towards purchase of a larger art piece for the Portobello Boatshed for consideration in the 2020-2021 financial year

**Motion carried (OPCB/2020/027)**

The balance of the 2019-2020 discretionary project funds to carry over into the 2020-2021 financial year was noted as \$1,204.15.

## 8 GOVERNANCE SUPPORT OFFICER'S REPORT

The report informed the Otago Peninsula Community Board of activities relevant to the Board area including:

- b) Project Fund – balance in hand as at 18 June 2020 - \$2,704.15 (inclusive of grant funds on hold)
- c) Correspondence (inwards):  
DoC letter advising of extension to deadline for submission on the notice of intent to apply for marine reserves on the southeast coast of the South Island through to August 2020. (Noted that at the 12 March 2020 meeting that the Chair was given approval to make a submission on behalf of the board.)  
  
Correspondence (outwards):  
Chairperson's letters of thanks to community members and DCC staff on behalf of the Board for the support offered during the Covid-19 response.
- d) Freedom Camping Report  
Members noted the increase in freedom campers on the peninsula, particularly at Wellers Rock and the jetty areas over the period March through to June 2020.

- e) Former Tomahawk School site  
Paul Pope commented on his disappointment with the vandalism that had occurred at the site.
- f) Roadside vegetation  
Members noted that roadside vegetation control work was needed for weeds and wilding pines on the Portobello Road area.
- g) Annual Plan deliberations  
Paul Pope confirmed the submissions made by the Board to the DCC and ORC Annual Plans and spoke to the content of the submissions, including the flat fees for bus travel by the ORC.
- h) Memorial seat – Otago Peninsula  
Paul confirmed that the bench was in place at Pineapple Rock, in memory of John Campbell's wife.

Paul Pope reminded members to use the "Fix-it-Form" on the DCC website or phone the DCC Customer Services Agency on 477400 to log operational/maintenance requests and to ensure they retained the job number allocated, for follow up if required. He confirmed he would add the "how to make a request" information via the community newsletters and the Community Board's Facebook page.

Moved (Member Lox Kellas/Member Edna Stevenson):

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Retrospectively ratifies** the Otago Peninsula Community Board's submission to the Dunedin City Council's draft 2020-21 Annual Plan.
- c) **Retrospectively ratifies** the Otago Peninsula Community Board's submission to the Otago Regional Council's draft 2020-21 Annual Plan.

**Motion carried (OPCB/2020/028)**

## 9 BOARD UPDATES

Board members provided updates on activities undertaken on behalf of the Board which included:

Keep Dunedin Beautiful (Graham McArthur)

No meetings had been held by the KDB committee during Covid-19 lockdown. He confirmed he would speak with Lox Kellas regarding the nomination of Peter Travathan for the Keep Dunedin Beautiful Awards. Discussion was continuing on a new mural for the Portobello boatshed.

Rural Roads (Lox Kellas)

Concern was expressed with the lack of centre line markings on parts of Highcliff Road. It was noted that Weir Road needed some maintenance work due to the heavy usage and the Back

Bay roads needed some gravel work.

Action: Lox Kellas to lodge a request through the DCC Customer Services Agency for vegetation control work required on Beaconsfield Road.

Community Meetings (Paul Pope)

Paul confirmed the community meeting at Harwood occurred on 17 March, but the community meeting at the Otakou Marae is still to occur.

Civil Defence/Community Response Planning (Lox Kellas)

The Civil Defence Community Guide to Emergencies has been approved by Council and delivery to households is being arranged.

**Hoani Langsbury**

i) Beach seating – seeking 3 new bench seats in the Harington Point area (like the bench at the Wellers Rock carpark) for: the shared pathway at Te Rauone; harbour end of both Tamatea and Pipikaretu Roads.

j) Public water tap at Portobello. A progress update was requested on the allocation of a P15 parking area by the public water tap to allow enough space for a car and trailer access, to avoid causing access problems to traffic and other parking.

k)

Action: Hoani to send an email request (cc to the Chair and the GSO) requesting an update from Waste Management team on this.

l) A suggested community project for native plantings in areas where gorse has been cleared behind Tidewater Drive. He advised this would require the landowners in the area to participate.

**Edna Stevenson**

- Te Rauone Beach –Port Otago Ltd consent application received 403 submissions, of which 401 were in the positive.
- Te Rauone Reserve development, and that an expression of interest had been issued for an artwork at the entrance way to the reserve.
- Edwards Bay bus shelter – the painting of the shelter complete, she saw a benefit to a small path being created around the edge of the shelter for the public to be able to access and view the history text.

m)

n) Action: Edna to make initial contact with the Portobello Inc group to lead this work.

o)

- Frances Street park –Consideration of the subdivision developers creating a level playing surface as part of the landscaping work for the subdivision.

p)

q) Action: Edna provide details of the request to Paul Pope, who will raise for discussion with Council's Parks and Reserves team.

**Cheryl Neill**

- The planned school pupil representation to the Board now to occur at the 24 September 2020 meeting.
- Back Bays recycling –No-dumping sign needed  
Action: Chris Henderson to follow up on provision of a sign.

- Hoopers Inlet – A Traffic Management Plan recommended, due to the number of tourists visiting the sea lions in residence.
  - r)
  - s) Action: A letter to be drafted by Paul Pope and Cheryl Neill to Department of Conservation and the DCC Transport team, to enquire what improvements can be made.
  - t)
- Road sealing on Allans Beach Road– Request for tarsealing of a section of Allans Beach Road due to the level of dust created by traffic of the and their submission to the Annual Plan)
  - u)
  - v) Cr Whiley advised he would follow up on the matter with Christine Neill and suggest it be raised at Public Forum at the next Infrastructure Services Committee meeting.

Members agreed to have a community board member in support at the public forum.

Moved (Chairperson Paul Pope/Deputy Chairperson Hoani Langsbury):

That the Board:

- a) **Notes** the Board Updates.

**Motion carried (OPCB/2020/029)**

## 10 COUNCILLOR'S UPDATE

Councillor Andrew Whiley spoke to the resignation of Sue Bidrose as CEO and advise the process was underway to seek a new appointment to the role. He confirmed the 4.1% rates rise and annual plan would be finalised at Council's 30 June 2020 meeting.

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

- a) **Notes** the report from Cr Whiley.

**Motion carried (OPCB/2020/030)**

## 11 CHAIRPERSON'S REPORT

Chairperson provided an update including:

- The letters of thanks to community members and DCC staff (on behalf of the Board) for their work during the Covid-19 Level 4 lockdown.
- Grassy Point stair access to the harbour needs maintenance as extremely slippery, a health and safety hazard. Paul advised he has written to DCC staff on the matter.
- Dangerous corners Beaconsfield Rd/Portobello Rd, Seaton Road/Highcliff Road – Paul advised he wrote to DCC staff on these road transport visibility and speed safety issues.
- Tomahawk carpark project (design) – Paul confirmed the upgrade work advised by Council.

- Te Rauone Working Party – a meeting with the project team on 19 June to look at the parking options for the site.
- Shovel ready projects (Government Covid-19 response) – 1 awarded to the Otago region.
- Peninsula Forum – Paul advised the intent is to hold a meeting in July with tourist, accommodation and hospitality operators to allow better connection and support for the peninsula businesses. An invitation to be extended to Joe Connelly from Fulton Hogan also. *Action: Hoani to co-ordinate for an evening meeting to discuss.*
- Otago Peninsula Speed Limit Review Survey - Cr Whiley withdrew from this item and left the meeting. Paul tabled the survey he had undertaken via SurveyMonkey. He outlined the summary data from the 445 responses received and advised the issues peninsula residents saw as positives and those needing addressing such as speed limits on Highcliff Road.

Cr Whiley returned to the meeting at 11:50am.

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

- a) **Notes** the update from the Chairperson.

**Motion carried (OPCB/2020/031)**

Moved (Member Lox Kellas/Member Cheryl Neill):

That the Board:

Send a letter of thanks to Sue Bidrose for her service and to offer congratulations to her on her new role.

**Motion carried (OPCB/2020/032)**

## 12 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Discussion items for the 6 August 2020 meeting:

- Accessibility to boat launches on the peninsula.
- Channel markers and dredging – forming of a long-term strategy
- Marine and Recreational facilities long term plan for the Otago Harbour

The meeting concluded at 11:55am.

.....  
CHAIRPERSON

## Waikouaiti Coast Community Board MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the Waitati Hall, 26 Harvey Street, Waitati on Wednesday 17 June 2020, commencing at 4.30 pm

### PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Geraldine Tait	
Members	Andy Barratt	Sonya Billyard
	Mark Brown	Mandy Mayhem-Bullock
	Cr Jim O'Malley	

**IN ATTENDANCE** Nick Dixon (Group Manager Ara Toi) and Jeanine Benson (Group Manager Transport)

**Governance Support Officer** Rebecca Murray

### 1 PUBLIC FORUM

#### 1.1 Public Forum - Shortcut Road

Lindsay Scott, Deputy Chief Fire Officer, addressed the meeting raising concerns with regards to the possible closing of Shortcut Road and responded to members questions.

#### 1.2 Public Forum - Defibrillator Training

Paul Clements addressed the meeting concerning defibrillators in the area and any training requirements. He asked if the Board would fund training sessions for locals as a fund raiser for the medical unit, cost \$20.00 per head, 10 participants per two hour session, training would be conducted by a qualified trainer and responded to members questions. The Board considered this funding in Item 9.

## 2 APOLOGIES

There were no apologies.

## 3 CONFIRMATION OF AGENDA

Moved (Cr Jim O'Malley/Sonya Billyard):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WC/2020/016)

## 4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Mandy Mayhem-Bullock updated her register to add CDEC Community Response Group Member, Zone 6 Community Board Rep and Keep Dunedin Beautiful Deputy Chair and to remove the Toy Library.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried (WC/2020/017)**

## 5 CONFIRMATION OF MINUTES

### 5 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 22 JANUARY 2020

Moved (Sonya Billyard/Mandy Mayhem-Bullock):

That the Board:

**Confirms** the Waikouaiti Coast Community Board meeting held on 22 January 2020 as a correct record with the minor amendment as agreed.

**Motion carried (WC/2020/018)**



## PART A REPORTS

### 6 INTRODUCTION - GROUP MANAGER TRANSPORT

Jeanine Benson, Group Manager Transport, was in attendance to introduce herself to the Board. She updated the Board on various items which included the Vegetation Contract and responded to members questions.

### 7 GOVERNANCE SUPPORT OFFICER'S REPORT

The report provided details of activities relevant to the Board's area including:

- a) Project Fund
- b) Funding Report from Blueskin News Community Newsletter
- c) Freedom Camping Report
- d) Roadside Vegetation Contract
- e) Department of Conservation Notice of Intention
- f) Annual Plan Submissions – Dunedin City Council and Otago Regional Council
- g) Dunedin City Council Updates

Moved (Mandy Mayhem-Bullock/Geraldine Tait):

That the Board:

- a) **Notes** the Governance Support Officer's Report.

**Motion carried (WC/2020/019)**

Moved (Cr Jim O'Malley/Mandy Mayhem-Bullock):

That the Board:

- a) **Notes** the funding report from Blueskin News Committee Newsletter.

**Motion carried (WC/2020/020)**

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Does not** submit to the consultation on south-eastern South Island marine protected areas.

**Motion carried (WC/2020/021)**

Moved (Andy Barratt/Alasdair Morrison):

That the Board:

- a) **Ratifies** the submission to the 2020/21 Dunedin City Council Annual Plan

retrospectively.

**Motion carried (WC/2020/022)** with Cr Jim O'Malley withdrawing.

Moved (Cr Jim O'Malley/Sonya Billyard):

That the Board:

- a) **Ratifies** the submission to the 2020/21 Otago Regional Council Annual Plan retrospectively.

**Motion carried (WC/2020/023)**

## 8 FUNDING APPLICATIONS

The report provided details of 4 funding applications received for the Board's consideration.

Waikouaiti District Museum requested \$837.00 to purchase a bar fridge and microwave for the kitchen in the new museum building.

Blueskin News Community Newsletter requested \$675.00 excluding GST to fund the printing of the Blueskin Newsletter.

Mark Brown and Mandy Mayhem Bullock declared a conflict of interest with this item and withdrew from discussion.

POWA (Progress of Waikouaiti Area) requested \$600.00 to fund the printing of the POWA newsletter.

Sonya Billyard declared a conflict of interest with this item and withdrew from discussion.

An invoice from Otago Blue for the payment of hand and surface sanitizer during the Covid-19 lockdown to the value of \$240.00 for providing 30 bottles.

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Approves** the funding of \$837.00 from the Waikouaiti District Museum to purchase a bar fridge and microwave for the kitchen in the new museum building.

**Motion carried (WC/2020/024)**

Moved (Alasdair Morrison/Geraldine Tait):

That the Board:

- a) **Approves** the funding of \$675.00 from Blueskin News Community Newsletter to fund the printing of the Blueskin Newsletter.

**Motion carried (WC/2020/025)** with Mark Brown and Mandy Mayhem-Bullock withdrawing.

Moved (Mandy Mayhem-Bullock/Geraldine Tait):

That the Board:

- a) **Approves** the funding of \$600.00 from POWA (Progress of Waikouaiti Area) to fund the printing of the POWA newsletter.

**Motion carried (WC/2020/026)** with Sonya Billyard withdrawing.

Moved (Mark Brown/Geraldine Tait):

That the Board:

- a) **Approves** the payment of \$240.00 to Otago Blue for providing 30 bottles of hand and surface sanitizer.

**Motion carried (WC/2020/027)**

The Board discussed a memorial to honour the late Joel Vanderburg.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Allocates** \$750.00 from the project fund for a memorial to honour the late Joel Vanderburg, the design and appropriate time for the memorial to be agreed with by Andy Barratt and the Vanderburg family.

**Motion carried (WC/2020/028)**

## 9 CHAIRPERSON'S REPORT

The Chairperson provided a verbal report at the meeting, which included:

- Update on meeting attended with ORC regarding bus service
- Oamaru to Dunedin Cycle Trail Feasibility discussion regarding process needed for the various sections within the Community Board area. Several Board members will meet and discuss the process around public consultation.
- Annual Plan Submissions feedback
- North Coast promotional activities
- CDEM COVID-19 Report
- Community Plan - Long Term Plan
- Freedom Camping
- Firefighting tanks
- Horse Trainers
- Speed limit review
- Funding defibrillator training, the Board members discussed funding two sessions of 10 participants.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the Chairperson's report.

**Motion carried (WC/2020/029)**

The Board discussed the opportunity to fund local residents to attend defibrillator training.

Moved (Andy Barratt/Mandy Mayhem-Bullock):

That the Board:

- a) **Allocates** \$400.00 to enable 2 sessions of 10 people to attend Defibrillator training in Waitati.

**Motion carried (WC/2020/030)**

## 10 BOARD UPDATES

Board members provided an update on activities, which included:

### **Keep Dunedin Beautiful (KDB)**

Mandy Mayhem-Bullock provided a verbal update which included that Keep Dunedin Beautiful had been unable to meet and that the awards had been postponed until September 2020.

### **Waikouaiti Recycling Centre Project**

Geraldine Tait provided a verbal update which included reviewing three concept drawings for the landscaping which one concept was well received.

### **Waikouaiti Plantation Replanting Project**

Mark Brown provided a verbal update which included maintenance levels at this time.

### **Truby King Recreation Reserve Committee**

Andy Barratt provided a verbal update which included the process for reviewing the draft management plan for Truby King Recreation Reserve.

### **Zone 6 Community Board Representative**

Mandy Mayhem-Bullock provided a verbal update which included that planning for a Community Board conference and awards were underway which would be held in Gore next year.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the updates.

**Motion carried (WC/2020/031)**

## 11 COUNCIL ACTIVITIES

Councillor Jim O'Malley provided an update on matters of interest to the Board.

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

- a) **Notes** the update.

**Motion carried (WC/2020/032)**

**12 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

Geraldine Tait requested letters of thanks be sent to essential workers.

Andy Barratt requested information relating to flooding at Karitane during high tide and also erosion issues.

The meeting concluded at 7.55 pm.

.....  
CHAIRPERSON