

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

**Date:** Thursday 6 August 2020  
**Time:** 10:00am  
**Venue:** Portobello Bowling Club, Sherwood Street, Portobello

Sandy Graham  
Acting Chief Executive Officer

---

**Otago Peninsula Community Board**  
**PUBLIC AGENDA**

---

**MEMBERSHIP**

<b>Chairperson</b>	Paul Pope	
<b>Deputy Chairperson</b>	Hoani Langsbury	
<b>Members</b>	Lox Kellas	Graham McArthur
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	
<b>Senior Officer</b>	Chris Henderson, Group Manager Waste and Environmental Solutions	
<b>Governance Support Officer</b>	Lauren McDonald	

---

Lauren McDonald  
Governance Support Officer

Telephone: 03 477 4000  
Lauren.McDonald@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



<b>ITEM</b>	<b>TABLE OF CONTENTS</b>	<b>PAGE</b>
1	Opening	4
2	Public Forum	4
	2.1 Public Forum - NZ Sea Lion Trust update	4
	2.2 Public Forum - Fulton Hogan	4
3	Apologies	4
4	Confirmation of Agenda	4
5	Declaration of Interest	5
6	Confirmation of Minutes	11
	6.1 Otago Peninsula Community Board meeting - 18 June 2020	11
<b>PART A REPORTS (Otago Peninsula Community Board has power to decide these matters)</b>		
7	Dunedin Heritage Trust and Biodiversity Funds	20
8	Governance Support Officer's Report	21
9	Community Plan 2020-2021	30
10	Funding Applications	43
11	Board Updates	49
12	Councillor's Update	50
13	Chairperson's Report	51

**1 OPENING**

Paul Pope will open the meeting.

**2 PUBLIC FORUM****2.1 Public Forum - NZ Sea Lion Trust update****2.2 Public Forum - Fulton Hogan****3 APOLOGIES**

At the close of the agenda no apologies had been received.

**4 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## **DECLARATION OF INTERESTS**

---

### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### **Attachments**

Title	Page
<a href="#">A Register of Interest</a>	7



Otago Peninsula Community Board Register of Interest					
Name	Date of Entry	Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Pope (Chairperson)		Board Chairperson/Director	Spiralis Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		President	Dunedin Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Consultant	Upfront Environmental	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoani Langsbury (Deputy Chairperson)		Manager	Otago Peninsula Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Deputy Chairperson	Dark Skies Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Yellow-eyed Penguin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Otago Peninsula Biodiversity Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		External Issues Komiti	Te Runanga o Otakou	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		TBA	Te Runanga o Otakou-Tangata Tiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Otakou Alternate	Te Runanga o Ngai Tahu	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	DoC Te Roopu Kaitiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Committee Member	Ariki Athletics Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Port Otago Technical Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		RMA Commissioner	Environment Canterbury	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Peninsula Biodiversity Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Wild Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Lox Kellas (Member)	04/11/2016	Member/President	Dunedin RSA	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	28/11/2019	Trustee	Dunedin RSA Welfare Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	23/01/2020	Trustee	Southern Heritage Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Board Member	Coastguard Dunedin	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Graham McArthur (Member)		Managing Director (co-owner)	The Video Factory Ltd (video production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

		Director	Speargrass Films Ltd (production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director	Multi Stream Media Ltd (shelf company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Rental property, Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Desalination and Offsetting Water right at Tairua Head	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Boat Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Caselberg Trust	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Hereweka-Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cheryl Neill		Teacher	Portobello School	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Shop worker	Portobello Dairy	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Edna Stevenson (Member)		Vice Chairperson	Te Rauone Beach Coast Care Committee	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Andrew Whiley (Council Representative)	17/11/2016	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Otago Golf Club	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Member	Dunedin South Rotary Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Board Member	New Zealand Professional Golfers Assn	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Institute of Directors	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	National Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chairman	Volunteering Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Peninsula Community Board (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Grow Dunedin Partnership (Council appointment - alternate)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Otago Sister City Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



		Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Puketai Residential Centre Liaison Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



## **CONFIRMATION OF MINUTES**

### **OTAGO PENINSULA COMMUNITY BOARD MEETING - 18 JUNE 2020**

---

#### **RECOMMENDATIONS**

That the Board:

**Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 18 June 2020 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
A 	Minutes of Otago Peninsula Community Board meeting held on 18 June 2020	12

---

## **Otago Peninsula Community Board**

### **MINUTES**

---

**Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 18 June 2020, commencing at 10:05am**

#### **PRESENT**

<b>Chairperson</b>	Paul Pope	
<b>Deputy Chairperson</b>	Hoani Langsbury	Cr Andrew Whiley
<b>Members</b>	Lox Kellas	Graham McArthur
	Cheryl Neill	Edna Stevenson

**IN ATTENDANCE** Chris Henderson, Group Manager Waste and Environmental Solutions

**Governance Support Officer** Lauren McDonald

---

#### **1 OPENING**

Paul Pope acknowledged the resignation of Sue Bidrose as CEO and offered his thanks for her support as CEO to the funding of the peninsula road widening and Te Rauone projects. He also applauded the peninsula community's response to working through the Covid-19 level 4 lockdown period.

#### **2 PUBLIC FORUM**

##### **2.1 Public Forum - Peninsula Playcentre**

Connagh Wesley (President) and Stacey Kokaua (Past President) of the Peninsula Playcentre spoke in support of the funding application being considered by the Community Board. They advised a change in the qualification structure had effectively meant a 2-year delay for the three members being able to fully complete NCEA Level 4 Early Childhood Education (ECE) qualifications.

Ms Kokaua advised the funding sought would cover a 12 month period, to ensure a qualified teacher was in place at the Peninsula Playcentre until ECE qualification were completed. She advised that 16 children were enrolled at the playcentre and that the centre took pride in having 'parent lead' educators now and into the future.

## **2.2 Public Forum - Fulton Hogan**

Joe Connolly from Fulton Hogan provided an update on the Peninsula Connection Project work, including the next section of the project to be undertake, being SB4 – Broad Bay which is intended to be completed by mid-2021. He confirmed the Vauxhall section paving and road sealing would be completed by the end of July 2020 and that landscape plantings were underway as well as placement of seating as organised by the community.

Members requested an update from Fulton Hogan on the following issues within the Peninsula Connection Project work, to be reported back to Paul Pope as Chairperson:

- Grassy Point- the steps were currently extremely slippery and a hazard for members of the public using them to collect seaweed. A request was made for any remedial work Fulton Hogan to provide to the steps or if they could be replaced.
- Cycleway barriers – looking to be able to give cyclists the ability (gaps) to get through the roadway to the shared path area.
- Sunnybrae Road area –confirmation that safety barriers were in place for the location where the wall has been removed.
- Old stock trough - has a location been found for the trough that was uncovered during the earlier stage of the project works?
- Request for consideration (as part of bulk procurement) to provide some extra seating in the Harington Point area.

## **3 APOLOGIES**

There were no apologies.

## **4 CONFIRMATION OF AGENDA**

Moved (Deputy Chairperson Hoani Langsbury/Chairperson Paul Pope):

That the Board:

**Confirms** the agenda without addition or alteration.

**Motion carried (OPCB/2020/022)**

## **5 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Chairperson Paul Pope/Member Cheryl Neill):

That the Board:

- a) **Notes** if necessary the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests

**Motion carried (OPCB/2020/023)**

## 6 CONFIRMATION OF MINUTES

### 6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 12 MARCH 2020

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

**Confirms** the public part of the minutes of the Otago Peninsula Community Board meeting held on 12 March 2020 as a correct record.

**Motion carried (OPCB/2020/024)**

## PART A REPORTS

## 7 FUNDING APPLICATIONS

A report from Civic presented a funding application from the Peninsula Playcentre for a one-off grant of \$2,500.00 for a Session Support Worker for a one-year fixed term contract. The Peninsula Playcentre confirmed that the Playcentre Federation would be employing the session support worker, not the Peninsula Playcentre.

It was noted that the balance of project funds available to the Board as at 18 June 2020 was \$3,704.15 (which included the withdrawal of the scholarship grant of \$300 from the fund balance).

An amount of \$1,000 had been agreed by the Board to be held aside for the Portobello Boatshed art restoration and contribution to replacement art, leaving a net fund balance of \$2,704.15 available to the Board for the 2019/2020 financial year.

It was noted that Council resolved at the 25 May 2020 Council meeting to allow a one-off carry over of unspent discretionary funding from the 2019-2021 financial into the new 2020-2021 financial year due to the recent Covid-19 events.

Moved (Deputy Chairperson Hoani Langsbury/Member Graham McArthur):

That the Board:

- a) **Approves** the funding of \$2,500 for the Peninsula Playcentre to employ a session support worker for a one-year fixed term contract.

**Motion carried (OPCB/2020/025)** Lox Kellas voted against the motion.

Members were asked to note the withdrawal of the scholarship grant request, granted to Olivia Charles at the 12 March 2020 meeting, as the planned attendance at Cambridge summer school in August 2020 had been cancelled due to the Covid-19 pandemic.

Moved (Deputy Chairperson Hoani Langsbury/Member Graham McArthur):

That the Board:

**Accepts** the withdrawal of the scholarship grant request of \$300.00 by Olivia Charles not being taken up and withdraw the allocation and carry over the funds into the 2020-21 financial year.

**Motion carried (OPCB/2020/026)**

Graham McArthur advised that no progress had been made to date with restoration and replacement of the Noakes panel through Keep Dunedin Beautiful Committee and recommended that the Board defer until the 2020/2021 financial year to progress further.

Moved (Chairperson Paul Pope/Deputy Chairperson Hoani Langsbury):

That the Board:

- b) **Defers** the funding of \$1,000 in total for the restoration of the Noakes panel for display at the Portobello Museum, and the \$500 donation towards purchase of a larger art piece for the Portobello Boatshed for consideration in the 2020-2021 financial year

**Motion carried (OPCB/2020/027)**

The balance of the 2019-2020 discretionary project funds to carry over into the 2020-2021 financial year was noted as \$1,204.15.

## **8 GOVERNANCE SUPPORT OFFICER'S REPORT**

The report informed the Otago Peninsula Community Board of activities relevant to the Board area including:

Project Fund – balance in hand as at 18 June 2020 - \$2,704.15 (inclusive of grant funds on hold)

Correspondence (inwards):

DoC letter advising of extension to deadline for submission on the notice of intent to apply for marine reserves on the southeast coast of the South Island through to August 2020. (Noted that at the 12 March 2020 meeting that the Chair was given approval to make a submission on behalf of the board.)

Correspondence (outwards):

Chairperson's letters of thanks to community members and DCC staff on behalf of the Board for the support offered during the Covid-19 response.

Freedom Camping Report

Members noted the increase in freedom campers on the peninsula, particularly at Wellers Rock and the jetty areas over the period March through to June 2020.

Former Tomahawk School site

Paul Pope commented on his disappointment with the vandalism that had occurred at the site.

Roadside vegetation

Members noted that roadside vegetation control work was needed for weeds and wilding pines on the Portobello Road area.

Annual Plan deliberations

Paul Pope confirmed the submissions made by the Board to the DCC and ORC Annual Plans and spoke to the content of the submissions, including the flat fees for bus travel by the ORC.

Memorial seat – Otago Peninsula

Paul confirmed that the bench was in place at Pineapple Rock, in memory of John Campbell's wife.

Paul Pope reminded members to use the "Fix-it-Form" on the DCC website or phone the DCC Customer Services Agency on 477400 to log operational/maintenance requests and to ensure they retained the job number allocated, for follow up if required. He confirmed he would add the "how to make a request" information via the community newsletters and the Community Board's Facebook page.

Moved (Member Lox Kellas/Member Edna Stevenson):

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Retrospectively ratifies** the Otago Peninsula Community Board's submission to the Dunedin City Council's draft 2020-21 Annual Plan.
- c) **Retrospectively ratifies** the Otago Peninsula Community Board's submission to the Otago Regional Council's draft 2020-21 Annual Plan.

**Motion carried (OPCB/2020/028)**

## 9 BOARD UPDATES

Board members provided updates on activities undertaken on behalf of the Board which included:

Keep Dunedin Beautiful (Graham McArthur)

No meetings had been held by the KDB committee during Covid-19 lockdown. He confirmed he would speak with Lox Kellas regarding the nomination of Peter Travathan for the Keep Dunedin Beautiful Awards. Discussion was continuing on a new mural for the Portobello boatshed.

Rural Roads (Lox Kellas)

Concern was expressed with the lack of centre line markings on parts of Highcliff Road. It was noted that Weir Road needed some maintenance work due to the heavy usage and the Back Bay roads needed some gravel work.



Action: Lox Kellas to lodge a request through the DCC Customer Services Agency for vegetation control work required on Beaconsfield Road.

Community Meetings (Paul Pope)

Paul confirmed the community meeting at Harwood occurred on 17 March, but the community meeting at the Otakou Marae is still to occur.

Civil Defence/Community Response Planning (Lox Kellas)

The Civil Defence Community Guide to Emergencies has been approved by Council and delivery to households is being arranged.

**Hoani Langsbury**

Beach seating – seeking 3 new bench seats in the Harington Point area (like the bench at the Wellers Rock carpark) for: the shared pathway at Te Rauone; harbour end of both Tamatea and Pipikaretu Roads.

Public water tap at Portobello. A progress update was requested on the allocation of a P15 parking area by the public water tap to allow enough space for a car and trailer access, to avoid causing access problems to traffic and other parking.

Action: Hoani to send an email request (cc to the Chair and the GSO) requesting an update from Waste Management team on this.

A suggested community project for native plantings in areas where gorse has been cleared behind Tidewater Drive. He advised this would require the landowners in the area to participate.

**Edna Stevenson**

- Te Rauone Beach –Port Otago Ltd consent application received 403 submissions, of which 401 were in the positive.
- Te Rauone Reserve development, and that an expression of interest had been issued for an artwork at the entrance way to the reserve.
- Edwards Bay bus shelter – the painting of the shelter complete, she saw a benefit to a small path being created around the edge of the shelter for the public to be able to access and view the history text.

Action: Edna to make initial contact with the Portobello Inc group to lead this work.

- Frances Street park –Consideration of the subdivision developers creating a level playing surface as part of the landscaping work for the subdivision.

Action: Edna provide details of the request to Paul Pope, who will raise for discussion with Council's Parks and Reserves team.

**Cheryl Neill**

- The planned school pupil representation to the Board now to occur at the 24 September 2020 meeting.
- Back Bays recycling –No-dumping sign needed

Action: Chris Henderson to follow up on provision of a sign.

- Hoopers Inlet – A Traffic Management Plan recommended, due to the number of tourists visiting the sea lions in residence.

Action: A letter to be drafted by Paul Pope and Cheryl Neill to Department of Conservation and the DCC Transport team, to enquire what improvements can be made.

- Road sealing on Allans Beach Road– Request for tarsealing of a section of Allans Beach Road due to the level of dust created by traffic of the and their submission to the Annual Plan)

Cr Whiley advised he would follow up on the matter with Christine Neill and suggest it be raised at Public Forum at the next Infrastructure Services Committee meeting.

Members agreed to have a community board member in support at the public forum.

Moved (Chairperson Paul Pope/Deputy Chairperson Hoani Langsbury):

That the Board:

- a) **Notes** the Board Updates.

**Motion carried (OPCB/2020/029)**

## 10 COUNCILLOR'S UPDATE

Councillor Andrew Whiley spoke to the resignation of Sue Bidrose as CEO and advise the process was underway to seek a new appointment to the role. He confirmed the 4.1% rates rise and annual plan would be finalised at Council's 30 June 2020 meeting.

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

- a) **Notes** the report from Cr Whiley.

**Motion carried (OPCB/2020/030)**

## 11 CHAIRPERSON'S REPORT

Chairperson provided an update including:

- The letters of thanks to community members and DCC staff (on behalf of the Board) for their work during the Covid-19 Level 4 lockdown.
- Grassy Point stair access to the harbour needs maintenance as extremely slippery, a health and safety hazard. Paul advised he has written to DCC staff on the matter.
- Dangerous corners Beaconsfield Rd/Portobello Rd, Seaton Road/Highcliff Road – Paul advised he wrote to DCC staff on these road transport visibility and speed safety issues.
- Tomahawk carpark project (design) – Paul confirmed the upgrade work advised by Council.
- Te Rauone Working Party – a meeting with the project team on 19 June to look at the parking options for the site.
- Shovel ready projects (Government Covid-19 response) – 1 awarded to the Otago region.

- Peninsula Forum – Paul advised the intent is to hold a meeting in July with tourist, accommodation and hospitality operators to allow better connection and support for the peninsula businesses. An invitation to be extended to Joe Connelly from Fulton Hogan also. *Action: Hoani to co-ordinate for an evening meeting to discuss.*
- Otago Peninsula Speed Limit Review Survey - Cr Whiley withdrew from this item and left the meeting. Paul tabled the survey he had undertaken via SurveyMonkey. He outlined the summary data from the 445 responses received and advised the issues peninsula residents saw as positives and those needing addressing such as speed limits on Highcliff Road.

Cr Whiley returned to the meeting at 11:50am.

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

- a) **Notes** the update from the Chairperson.

**Motion carried (OPCB/2020/031)**

Moved (Member Lox Kellas/Member Cheryl Neill):

That the Board:

Send a letter of thanks to Sue Bidrose for her service and to offer congratulations to her on her new role.

**Motion carried (OPCB/2020/032)**

## 12 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Discussion items for the 6 August 2020 meeting:

- Accessibility to boat launches on the peninsula.
- Channel markers and dredging – forming of a long-term strategy
- Marine and Recreational facilities long term plan for the Otago Harbour

The meeting concluded at 11:55am.

.....  
CHAIRPERSON

---

## PART A REPORTS

### DUNEDIN HERITAGE TRUST AND BIODIVERSITY FUNDS

---

Dr Andrea Farminer, DCC Heritage Advisor and Richard Ewans, DCC Biodiversity Advisor wishes to address the meeting to promote the respective grant funds, outline the eligibility and application process, and the kinds of Biodiversity and Heritage projects the two funds can assist with.

## GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

### EXECUTIVE SUMMARY

1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:

- a) Project Fund
- b) Correspondence
- c) Proposed Speed Limits Bylaw Amendment 11
- d) Peninsula Connection tree removal
- e) Freedom Camping
- f) Tomahawk Carpark

### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report

### PROJECT FUND

Council approved the carry forward of unspent 2019/2020 Community Board discretionary funds into the 2020/2021 financial year as a one-off consideration due to the recent Covid-19 events. The balance of funds as at 1 July 2020 (including the funds carried forward from the 2019/2020 financial year) is \$13,704.15.

The following expenditure was made for the financial year (2019-2020):

Meeting Date	Amount	Recipient/Purpose
20 June 2019	\$1,000	Caselburg Trust – Artist Studio (final grant contribution)
8 August 2019	\$477.25	Hereweka Panthers 12 <sup>th</sup> Grade football team (tournament entry fee)
8 August 2019	\$1,200	Otago Peninsula Trust for the Glenfalloch Night Garden Event
8 August 2019	\$350.00	Broad Bay Community Centre for the Youth Club
8 August 2019	\$450.00	Peninsula Playcentre to assist for first aid training for 3 members.
8 August 2019	\$403.62	Portobello Public Library for the production of bookmarks in celebration of the library's 150 <sup>th</sup> anniversary.
8 August 2019	\$1,150	Harington Point Battery Working Group for clearing of vegetation on the access track
21 November 2019	\$239.98	OAR FM Radio – Round the Boards segment (12 segments)

21 November 2019	\$30.00	Otago Community Broadcasters Society subscription
23 January 2020	\$500.00	Pukehiki District Hall Society for gas heater for hall
23 January 2020	\$400.00	Broad Bay Community Centre for quarterly community newsletter
02 February 2020	\$95.00	Flowers for Cr Christine Garey (family bereavement)
18 June 2020	\$2500	Peninsula Playcentre
<b>TOTAL</b>	<b>\$8,765.85</b>	<b>\$1,234.15 (balance of funds)</b>

As resolved by the Board at the 18 June 2020 meeting to accept the withdrawal of the scholarship grant request of \$300.00 by Olivia Charles. It was also resolved to defer \$1,000 funding being \$500 for the restoration of the Noakes panel for display at the Portobello Museum, and the \$500 donation towards purchase of a larger art piece for the Portobello Boatshed for consideration in the 2020-2021 financial year

## CORRESPONDENCE

- 2 Incoming:
  - Feedback from Fulton Hogan on questions raised at the 18 June 2020 meeting.
  - Media Statement on the Provincial Growth Fund for possible funding for upgrade of some Dunedin community halls and war memorials.
- 3 Outgoing:
  - Letter of Support to Sam and Christine Neill

## UPDATES

### Proposed Speed Limits Bylaw Amendment 11

The DCC is proposing to set new safe speed limits for some roads. The speed a vehicle is traveling determines both the likelihood of a crash occurring and the severity of the outcome. The current speed limits on many Dunedin local roads are not suitable for the existing conditions. If approved, the new speed limits would come into force on 1 November 2020.

The proposed amendment 11 of the Speed Limits Bylaw sets out new speed limits for the following areas:

Proposed areas	Current speed km/h	Proposed speed km/h
<b>Central city roads:</b> CBD Dunedin and Green Island.	50	30
<b>Peninsula town centre roads:</b> Broad Bay, Company Bay, The Cove, Harwood, MacAndrew Bay and Portobello.	50	40
<b>High risk rural roads:</b> Allanton, Blackhead, Brighton, Fairfield, Green Island, Halfway Bush, Highcliff, Mount Cargill, North Taieri, Ocean View, Otago Peninsula, Saddle Hill, Tomahawk, Waldronville and Westwood.	70, 80 & 100	60
<b>Scroggs Hill Road</b>	100	80

Public input is being sought before deciding whether to amend the speed limits in the bylaw. The statement of proposal, Speed Limits Bylaw Amendment 11, maps and more information is available at [www.dunedin.govt.nz/consultation](http://www.dunedin.govt.nz/consultation). Public feedback on other areas or roads in Dunedin is sought where a lower speed limit is thought desirable.

Feedback is able to made online at [www.dunedin.govt.nz/consultation](http://www.dunedin.govt.nz/consultation), or in writing to Speed Limits Bylaw, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058. Feedback needs to be received by 4pm on Thursday, 20 August 2020.

**Peninsula Connection tree removal** – Media release from 28 July 2020 in response to ODT questions about the pending removal of native trees in Broad Bay, to make way for the Peninsula Connection, we said the work would be part of Section 4 (Company Bay to Broad Bay) of the project. A draft plan was presented to key stakeholders last week, and the wider public will be consulted in the coming weeks. Work will not begin until early next year, and native trees will be re-planted elsewhere within the reserve where possible. Those that have to be removed will be replaced with new native plantings similar to the current mix of native trees at the reserve. The same high level of landscaping constructed along other sections of the Peninsula Connection project will feature at Broad Bay as well.

### **Freedom Camping**

Council at its meeting on 30 June 2020, approved the draft Camping Control Bylaw 2015 and Statement of proposal for public consultation. The draft bylaw will go out for consultation from the 3<sup>rd</sup> August 2020 and close on 31 August 2020.

### **Tomahawk Carpark**

Work is underway to upgrade the carpark. The lower carpark surface has been formed and the track up to the top carpark has had vegetation trimmed back from the edge and a drainage channel installed. The top carpark has been resurfaced and the existing post and chain fence reinstated. The next stage is to install the landscape features such as post and rope barriers, signage, a kiosk, recycling bins and planting. The car park can remain open while the landscape work is being carried out. It is expected that the work will be complete by the end of August.

### **ACTIONS**

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For non-urgent matters contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

**If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.**

### **Signatories**

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Feedback from Fulton Hogan	25
<a href="#">↓B</a>	PGF media statement	28
<a href="#">↓C</a>	Letter of Support	29

### **SUMMARY OF CONSIDERATIONS**

#### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

<b>Fit with strategic framework</b>			
	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Māori Impact Statement</b>			
There are no known implications for tangata whenua			
<b>Sustainability</b>			
There are no implications for sustainability.			
<b>LTP/Annual Plan / Financial Strategy /Infrastructure Strategy</b>			
There are no implications.			
<b>Financial considerations</b>			
There are no financial implications.			
<b>Significance</b>			
This decision is considered low significance in terms of the Council's Significance and Engagement Policy.			
<b>Engagement – external</b>			
There has been no external engagement.			
<b>Engagement - internal</b>			
Internal engagement has occurred with appropriate staff members.			
<b>Risks: Legal / Health and Safety etc.</b>			
There are no risks.			
<b>Conflict of Interest</b>			
There are no known conflicts of interest.			
<b>Community Boards</b>			
There are no implications for Community Boards except to provide information on activities in or relevant to the Board area.			



**From:** [Paul Pope](#)  
**To:** [Lauren McDonald](#)  
**Subject:** FW: Feedback from Community Meeting Questions  
**Date:** Monday, 6 July 2020 08:52:53 p.m.  
**Attachments:** [image001.png](#)

For noting

**From:** CONNOLLY, Joe <Joe.Connolly@fultonhogan.com>  
**Sent:** Friday, 26 June 2020 10:54 AM  
**To:** Paul Pope <paul.peninsula@xtra.co.nz>; Hoani Langsbury <manager@albatross.org.nz>  
**Cc:** CONNELL, Dave <Dave.Connell@fultonhogan.com>; MATHESON, Evan <Evan.Matheson@fultonhogan.com>  
**Subject:** Feedback from Community Meeting Questions

Good Morning Paul and Hoani

Civil Contractors New Zealand Awards Judging. 3:45pm on Monday 29<sup>th</sup>, next Monday. We will meet the judges at the car parks on the left as you are leaving Turnbells Bay for Portobello (opposite the small quarry), just after Bacon Street, have a talk around there and then drive through the site to Portobello. You are most welcome to attend.

Following on from the Peninsula Board meeting last week I've been getting some answers to the questions that were raised by you and Lox.

1. Sunnybrae –
  - a. recovered bluestone. >> This is stored in our yard in Fairfield. The quantity is around 20 tonnes. If anyone has a plan, we have it and it is accessible.
  - b. When are the safety barriers going in? >> The team is booked in to commence guardrail installs on 13<sup>th</sup> July all going well with seal being planned for mid next week (weather dependent).
2. Kerb & Channel work – Sediment, leaves etc collecting. >> The FH project team is still responsible for keeping the dish channels clean on the Vauxhall section. We have cleaned the sections already from time to time and will do a full clean once final works are completed. The DCC is responsible via the roading maintenance contract to clean the dish channels on SP8 (Broad Bay to Portobello) and I've checked with the maintenance team, they are scheduled to do a cleaning pass on Monday morning.
3. Vauxhall area – when are remaining concrete cycle lane / road delineation barriers going in? >> August, if not earlier. We have held off some areas due to additional works added and allowing space for traffic control for current works.
4. Grassy Point – locals go to the beach from here to collect seaweed, and have done for years. Where will the nearest steps be to here? >> There is to be a set of stairs within 30m of this general area, the ecologist doesn't want stairs on bedrock as its detrimental to the local habitat due to the increased number of people walking over it.
5. Traffic Control – we've spoken to the STMS and TC's and asked them first of all to keep themselves safe and warm over the winter period and also to keep a good level of awareness of the traffic in each direction and side roads.
6. Otakou – would like to know if we can source seats for some locations out at Weller's Rock, Taiaroa and Tamatea Rd? >> I can't comment definitively on whether we can or

can't help out here, but can we leave this as the request 'has not fallen at the first hurdle' for now. We will see if there's something we can do here to assist.

7. Broad Bay - Note that where there are barriers having only a small space between there is insufficient space for cyclists to get off the road if they need to. >> The gaps have increased from the original scope, in areas where cyclists may wish to come on/off of the shared path we can open up the gap further to create an access point if you let us know where this would be useful. We will forward to DCC and request permission. Also worth noting the designers have now advised us to increase the gap from 0.8m specified to 1.0m on all new installs going forward.

Regards  
Joe Connolly

[Joe.connolly@fultonhogan.com](mailto:Joe.connolly@fultonhogan.com)

**Joe Connolly** | Senior Bid Manager | **Fulton Hogan Ltd** | 11 Main Road, Fairfield, Private Bag 1962, Dunedin, New Zealand | Phone +64 3 478 8286 | Mobile +64 27 223 2689 | Web [www.fultonhogan.com](http://www.fultonhogan.com)



-----  
Fulton Hogan is a dynamic, diversified contracting company active in New Zealand, Australia and the Pacific Basin. Constituent divisions represent a broad range of products and services in the roading, quarrying and civil construction sector, and hold strong positions in their respective markets. <http://www.fultonhogan.com>

Get on the Road to Success. For career opportunities within Fulton Hogan navigate to <http://www.fultonhogancareers.com>

Fulton Hogan may collect, use and disclose personal information about you so we can perform our business activities and functions and provide quality customer services. You can view our Privacy Statement at <https://www.fultonhogan.com/privacy-policy/>

IMPORTANT NOTICE: This is an email from Fulton Hogan. We do not accept responsibility for any changes to this email or its attachments made after we have transmitted it. We do not accept responsibility for attachments made by others to this email.

CONFIDENTIALITY: The contents of this email (including any attachments) may be privileged and confidential. Any unauthorised use of the contents is expressly prohibited. If you have received this email in error, please advise us immediately and then delete this email together with all attachments.

VIRUSES: Fulton Hogan does not represent or warrant that files attached to this email are free from computer viruses or other defects. Any attached files are provided, and may only be used

on the basis that the user accepts all responsibility for any loss, damage or consequence resulting directly or indirectly from use of the attached files. The liability of Fulton Hogan is limited in any event to the resupply of the attached files.

-----

Media statement

29 June 2020

**Possible make-over for community halls and war memorials**

Applications to the Provincial Growth Fund (PGF) have been made to the Ministry of Business, Innovation and Employment (MBIE) to upgrade some of Dunedin's community halls and war memorials.

Community halls in Harwood, Middelmarsh, Warrington, Port Chalmers, Macandrew Bay and Maori Hill all require the buildings exteriors to be painted, a section of the Gasworks Museum roof requires replacement and the Coronation Hall in Mosgiel needs to be completely re-roofed.

Among the applications, money is also being sought for the Portobello Coronation Hall, the Karitane Hall, the West Taieri District War Memorial Hall in Outram and the Green Island Civic Hall. An application has also been made for a grant for two war memorials.

Group Manager Property Services Dave Bainbridge-Zafar said there are many community halls and war memorials that require upgrades, painting and repairs, but because funding is limited it has been necessary to select the halls and memorials with the most need.

"It's an unenviable task to have to select which halls and memorials we apply for funding, however, we're grateful to the support of MBIE and are optimistic the funding for these important community structures will be secured in the coming months."

The value of the applications total approximately \$840,000.

**For more information contact**

Dave Bainbridge-Zafar  
Group Manager Property Services  
Phone 021 940 673



**OTAGO PENINSULA  
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9058 | New Zealand  
E [dec@dcc.govt.nz](mailto:dec@dcc.govt.nz) P +64 3 477 4000 [www.dunedin.govt.nz](http://www.dunedin.govt.nz)

21 July 2020

Sam and Christine Neill  
[sport-neill@xtra.co.nz](mailto:sport-neill@xtra.co.nz)

Dear Sam and Christine

Thank you for your recent input into the 2020 Dunedin City Council Annual Plan regarding the condition of Allans Beach Road. As you know it has been the Otago Peninsula Community Board's desire to see the "Back Bay" areas of our area improved in light of, visitor numbers, safety and the challenges of sea level rise caused by climate change.

The Board has approached the Dunedin City Council on this matter through the Annual Plan process over the last three years and has made this one of our key priorities in our Community Plan. This will also form part of the Board's input in next year's Long Term Plan. We support your efforts to improve the roading conditions in Hooper's Inlet as part of our own desire for the area.

I wish you well in your future submissions and please don't hesitate to contact me should you have any further queries.



Paul Pope  
**Chairman**  
**Otago Peninsula Community Board**

2 Sherwood Street, Portobello, Dunedin 9014  
03 4780630 or 027 4668446  
[paul.peninsula@xtra.co.nz](mailto:paul.peninsula@xtra.co.nz)

## **COMMUNITY PLAN 2020-2021**

---

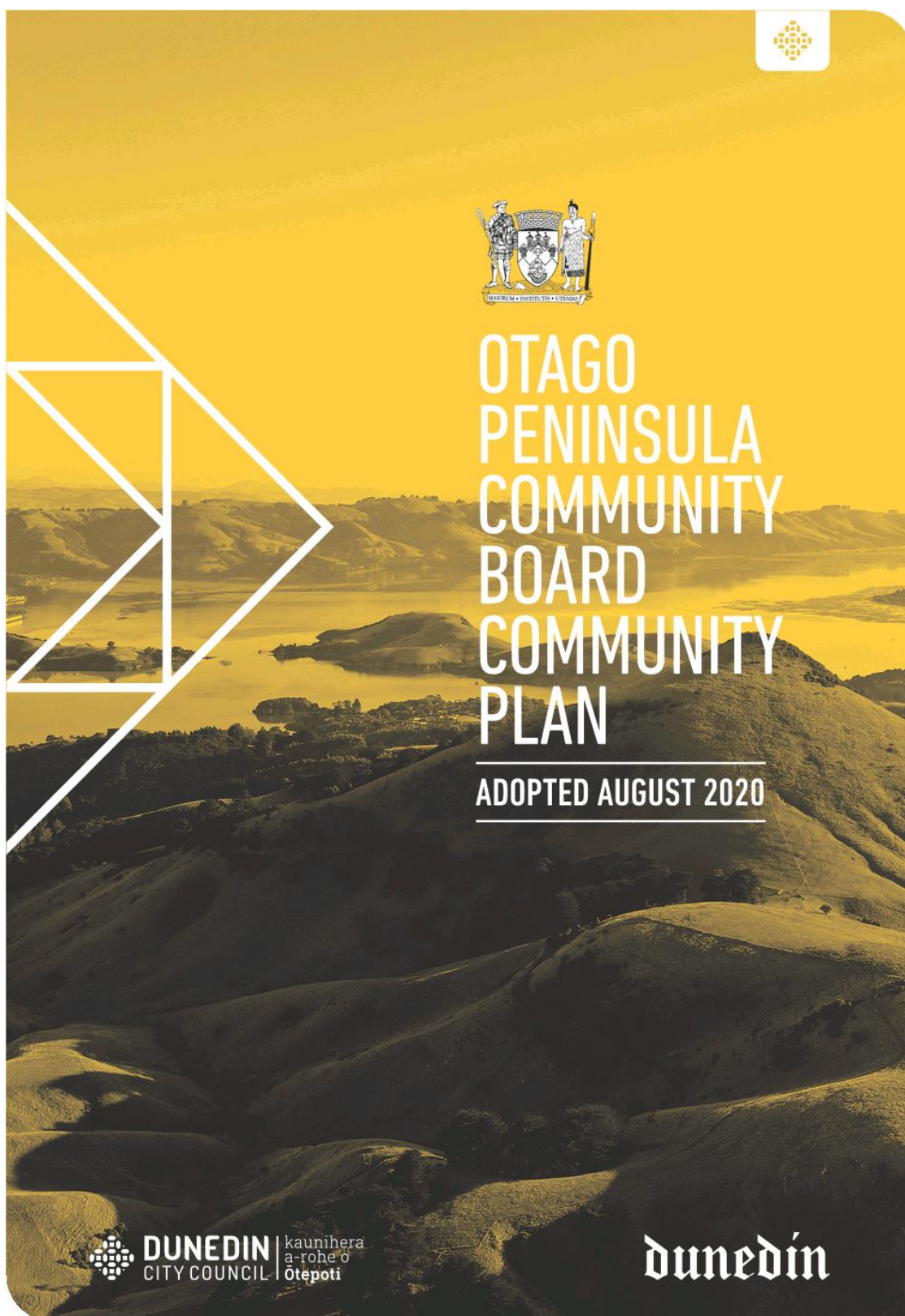
The amended Community Plan is attached for consideration and adoption.

That the Community Board:

- a) **Approves** the Otago Peninsula Community Board Community Plan.
- b) **That** the Community Plan be a standard report item on the Community Board's agenda as a living document.

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">A</a>	Otago Peninsula Community Board Community Plan (draft)	31



## CONTENTS

	Page No.
<b>SECTION ONE</b>	
Introduction	2
<b>SECTION TWO: KEY INFORMATION</b>	
2.1 Background	3
2.2 Board Members and their Contact Details	4
2.3 Map of Community Board Area	5
2.4 Our Community	5
<b>SECTION THREE: PRIORITIES FOR OUR COMMUNITY</b>	
3.1 New Priorities	6
3.2 Current Priorities	7
<b>SECTION FOUR: COMMUNITY BOARD PROPOSED ACTIVITIES</b>	8
<b>SECTION FIVE: PLANS</b>	
5.1 Emergency Plan – Community Board Response Plan	9
5.2 Roadwork Schedule	9
5.3 Other plans	9
5.4 Community Engagement Plan	9
<b>SECTION SIX: COMMUNITY BOARD MEETING SCHEDULE</b>	11



## **1 INTRODUCTION**

This Community Board Community Plan summarises the needs and priorities of the communities within the Otago Peninsula Community Board area for the 2019/2020 and 2020/21 financial years, and the Dunedin City Council's (DCC) 2021-31 10 year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10 year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

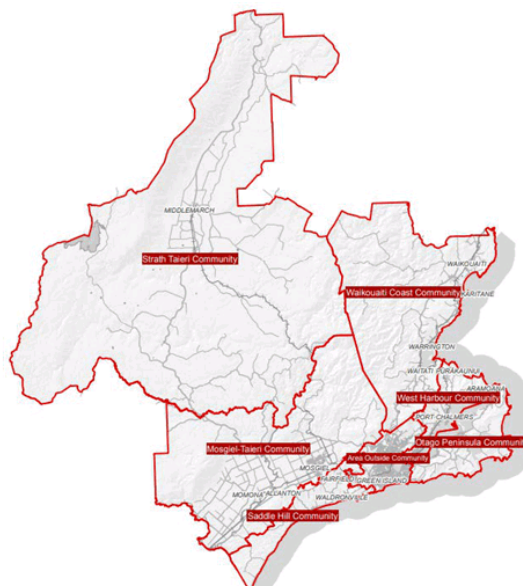
This Plan also includes activities that we, the Community Board **plan to undertake**. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

## 2 KEY INFORMATION

### 2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act. See Appendix 1– Otago Peninsula Community Board’s delegations and areas of responsibility ( an extract from the Dunedin City Council Committee Structure and Delegations -adopted 31 January 2020)

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council’s annual plans and 10 year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC’s 477 4000 phone number, and do not form part of the Community Board’s priorities.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2020 calendar year is provided in Section 6 of this plan. The agenda’s and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz).

## 2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2019-2022 triennium are as follows:

Name	Cell phone	Email
(Chair) Paul Pope	0274 668446	<a href="mailto:paul.peninsula@xtra.co.nz">paul.peninsula@xtra.co.nz</a>
(Deputy Chair) Hoani Langsbury	0272 522876	<a href="mailto:hoani.langsbury@xtra.co.nz">hoani.langsbury@xtra.co.nz</a>
Lox Kellas	0279 680583	<a href="mailto:lox.kellas@xtra.co.nz">lox.kellas@xtra.co.nz</a>
Cheryl Neill	027 603 3451	<a href="mailto:cherylmayneill@yahoo.com">cherylmayneill@yahoo.com</a>
Edna Stevenson	0274 780543	<a href="mailto:ednastevenson1@gmail.com">ednastevenson1@gmail.com</a>
Graham McArthur	021 477009	<a href="mailto:grahamm@southnet.co.nz">grahamm@southnet.co.nz</a>
Cr Andrew Whiley (Councillor representative)	0274 653222	<a href="mailto:Andrew.Whiley@dcc.govt.nz">Andrew.Whiley@dcc.govt.nz</a>



Left to right: Hoani Langsbury (Deputy Chair), Paul Pope (Chair), Edna Stevenson, Cheryl Neill, Graham McArthur, Cr Andrew Whiley. Absent: Lox Kellas (insert)

### 2.3 MAP OF THE OTAGO PENINSULA COMMUNITY BOARD AREA



### 2.4 OUR COMMUNITY

#### Peninsula Statistics

Population: 4,330

Households: 1,665

Schools: 3 Primary Schools  
1 Kindergarten  
3 Preschool facilities

Visitors: Approximately 600,000 per annum (Source: 2011 Regional Visitor Monitor) to be updated

Economy: The peninsula contributes approximately \$ \_\_\_\_ m in ecotourism to the local economy

Other details may include demographics, geography, hazards

### 3 PRIORITIES FOR OUR COMMUNITY

#### 3.1 New Priorities

We have identified the following new priorities for our community that we would like to see included in the Council's 2021-31 10 year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
<b>Peninsula Connection Transport Project</b> Completion of roading and landscaping. Footpath creation and upgrades Sealing of gravel roads of Back Bays		Year 3 of LTP (2023/24)	Community feedback through x public forums, x submissions received requesting this.	3
<b>Public Toilet – Location</b> More toilet facilities are needed to support freedom camping in this area.		Year 2 of LTP (2022/23)	Freedom camping numbers continue to increase in this area.	2
<b>Te Rauone Beach</b> Beach protection project in conjunction with the community, Port Otago Ltd, Council. Coastal erosion, loss of reserve and adjacent properties.		Year _ of LTP	Board has an advocacy role	
<b>Te Rauone Reserve</b> Insert of wording needed				
<b>Road Safety Improvements</b> Advocate in conjunction with other Community Boards for improvement through signage and road markings. Pukehiki/Highcliff Hoopers Inlet/Back Bays Macandrew Bay Tomahawk				
<b>Te Umu Kiri</b> Operational, carparking and safety  <b>Wellers Rock</b>				1
<b>Peninsula Tracks</b>				

### 3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2018-28), and are priorities that are to be carried forward into the new 2021-31 10 year plan.

Check details against 10 year plan

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
<b>Waste Collection</b> Provide recycling and waste collection facilities in x area.		Included in year 4 of current LTP – 2021-22	# of incidents of rubbish dumping in the area.	1
<b>Peninsula Connection Transport Project</b> Completion of roading and landscaping. Foothpath creation and upgrades		Year 3 of LTP (2023/24)	Community feedback through x public forums, x submissions received requesting this.	3
<b>Road Safety</b> Sealing of gravel roads of Back Bays				3
Item 4				
Item 5				

#### 4 COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
Explore options for Beautification such as murals	
Host a Civil Defence expo to highlight issues and ways to collaborate	
Support efforts to host forum events 2020-2022	annual
Advocate for priorities to be included in the DCC 10 year plan.	
Advocate for priorities to be included in the DCC Annual Plan.	
Advocate for priorities to be included in the ORC 10 year Plan.	
Advocate for priorities to be included in the ORC 10 year plan.	
	Throughout the triennium
Advocate for priorities in bylaw management plan and regional plans	ongoing
Promoting sustainability	



## 5 PLANS

The Community Board has a number of plans supporting its activities. Our key planning documents are discussed below:

### 5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN

#### Introduction

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the Otago Peninsula Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

*Provide a link to the plan if on website.*

### 5.2 COMMUNITY ENGAGEMENT PLAN

#### Introduction

*Members of the community are invited to make a comment on the Board's Community Plan at any time. You may have a view on the Board's prioritised actions or may require the Board's assistance to progress an issue with the Dunedin City Council. You are welcome to comment on the entire plan, certain sections or a particular project.*

*We utilise Social Media, local community newsletters and the Star.*

#### Ways to have your say on the Community Board's Community Plan

*The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback;*

- *Verbally... by contacting a board member directly, anytime*
- *Written... addressed to the board, postal or email addresses below*
- *In person... to the board at public events such as Community Cuppa and Conversation*

*Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.*

Please send written communication to:

The Chairperson  
Otago Peninsula Community Board  
c/- Dunedin City Council  
PO Box 5045  
Dunedin 9058

Email: [paul.peninsula@xtra.co.nz](mailto:paul.peninsula@xtra.co.nz)



## **6. COMMUNITY BOARD DISCRETIONARY FUNDING**

### **6.1 Introductions**

Dunedin's six Community Boards each have a discretionary fund of \$10,000 per annum, funded from the General Rate. The Otago Peninsula Community Board (OPCB) will make allocations from its discretionary fund in accordance with

- a) The guidelines detailed in the 'The Dunedin City Council Community Board Discretionary Funding Application Guide'
- b) The priorities set out in this Community Plan

### **6.2 Categories for allocation**

Annually the Otago Peninsula Community Board Discretionary Fund will be allocated across two categories:

#### **Category a) Board initiated projects**

A specified amount will be allocated to Otago Peninsula Board initiated projects and activities, as proposed in the OPCB Annual Plan. Activities may include professional development and/or representation at conference.

#### **Category b) Community grants**

The remaining amount will be available to non-profit making community groups and organisations to support projects they have initiated.

#### **Category c) Scholarship grants**

Two scholarships each to the value of \$300 for year are available to assist secondary school aged pupils in the OPCB area, to participate in leadership opportunities/courses/events.

### **6.2 Application for funding**

Please refer to the Council's website <http://www.dunedin.govt.nz/your-council/community-boards/otago> peninsula

### **6.3 Community Board Meeting Schedule**

The Otago Peninsula Community Board meetings through to December 2020.

Meetings are held on a Thursday, commencing at 10:00am, the venue is the Portobello Bowling Club, Sherwood Street, Portobello.

*23 January 2020*

*30 April 2020*

*18 June 2020 (to be held in the DCC Civic Centre, Otaru Room)*

*06 August 2020*

*24 September 2020*

*12 November 2020*

*APPENDIX 1*

**DUNEDIN CITY COUNCIL  
COMMITTEE STRUCTURE AND DELEGATIONS 2019 - 2022**

**Otago Peninsula Community Board**

**REPORTING TO:** Council

**CHAIRPERSON:** Paul Pope

**DEPUTY CHAIRPERSON:** Hoani Langsbury

**MEMBERS:** Lox Kellas, Graham McArthur, Cheryl Neill and Edna Stevenson

Appointed Councillor – Cr Andrew Whiley

**CONSTITUTION:** Six Board members and one appointed councillor

**QUORUM:** Four

**MEETING FREQUENCY:** As per the meeting schedule

**AREA OF RESPONSIBILITY**

1 The powers delegated to the Board in respect of its area of responsibility and authority shall be within the scope defined by the terms of the Local Government Act 2002. The Otago Peninsula Community Board shall have the following delegated powers:

2 A Community Board may make recommendations on any matters relating to Council's, Annual Plan, Long Term Council Community Plan, Financial Strategy and Funding Policy (including the Borrowing and Investment Policy) relevant to the Board's area of responsibility, including the review of representation arrangements required under the Local Electoral Act 2001.

**DELEGATIONS**

1 All those powers detailed under the Part IV Community Boards, (Clauses 62 and 63) of this Manual.

2 To assess and determine grant applications within the policies set by the Council and to distribute available Community Board project funds.

3 Any other matter within the area of responsibility above.

## FUNDING APPLICATIONS

Department: Civic

### EXECUTIVE SUMMARY

- 1 This report provides a copy of the funding application received for the Board's consideration. As this is an administrative report only, the Summary of Considerations is not required.
- 2 A funding application has been received for the Board's consideration from the Save the Otago Peninsula Inc (STOP) for \$1,734 for to assist with project work for the control of pest plants on the Otago Peninsula. The project has specific emphasis on the banana passion fruit, Darwins' barberry and sycamore control in or close to areas of native bush, in areas of possum habitat and where animal pest control work is being undertaken.
- 3 A funding application has been received for the Board's consideration from OpenArts Inc – Otago Peninsula Artists for \$850.00 to assist with an Art exhibition to be held at the OAS Galleries in the Railway Station. The exhibition runs for two weeks 4- 20 September.
- 4 The balance of project funds available to the Board as at 6 August 2020 is \$13,704.15.

### RECOMMENDATIONS

That the Board:

- a) **Approves/declines** the funding application from Save the Otago Peninsula Inc (STOP)
- b) **Approves/declines** the funding application from OpenArt Inc (Otago Peninsula Artists)

### Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

### Attachments

	Title	Page
<a href="#">A</a>	STOP - funding application form	44
<a href="#">B</a>	OpenArt - funding application and expenses	47

Otago Peninsula Community Board  
Application for Funding 17 July 2020

Name of group	Save the Otago Peninsula Inc (STOP)
Contact person	Moirira Parker
Address	150 Papanui Inlet Road R D 2 Dunedin 9077
Phone Number	027 328 4443
Email	<a href="mailto:moiraparker3@gmail.com">moiraparker3@gmail.com</a>
Position held	Trustee

**Application to the Board for funding support within the last five years**

In 2015, STOP received \$1,000 for pingao planting at Allans Beach

**Assistance received previously by STOP from Otago Peninsula Community Board**

In 2013 STOP received \$863, in 2014 STOP received \$500

**Description of present project**

Control of pest plants on Otago Peninsula, with a particular emphasis on three species: banana passion fruit, Darwins's barberry and sycamore. STOP has renewed enthusiasm for pest plant control, now that these 3 species are included in the site-led programmes for pest plants on Otago Peninsula, ORC Pest Management Plan 2019- 2029.

**Project priorities**

- \* to prevent further spread of pest plants by controlling outlying infestations and isolated pockets.
- \* to control pest plants in or close to areas of native bush.
- \* to control banana passion fruit in areas of possum habitat
- \* to control banana passion fruit in areas where animal pest control is being undertaken to protect rifleman

Note that both possums and rats feed on the fruits of passion fruit vines

**STOP's role in delivering the project**

Liaison with landowners

Provision of herbicide

STOP member with Gro-safe Certificate to purchase basal bark herbicide

Organise dates and locations for regular weekly working bees.

Ensure volunteers wear suitable clothes and bring appropriate tools

Ensure volunteers adhere to STOP's Health and Safety Plan 2020

Train volunteers in correct procedure for controlling different pest plants

One STOP member to be the team leader on any working bee

**Total cost of project \$ 1,899**

**Amount already raised for pest plant control on Otago Peninsula**

Since 2010 STOP has raised over \$35,000 for pest plant control from 6 funding organisations.

This has been used to pay \$18,210 to contractors to control banana passion fruit on one property and Darwin's barberry on 2 properties and \$8,440 to purchase herbicide used by volunteers for Darwin's barberry control on 7 properties in the Pukehiki area.

**Amount sought from Otago Peninsula Community Board \$1,734**

**Amount sought from any other DCC source** None

**How will the rest of the project be covered?**

STOP will purchase 10 hi-vis vests for team leader and volunteers  
 Volunteers provide their own tools (loppers, pruning saws and secateurs)  
 work gloves and transport.

**What is the time frame for completing the project?**

STOP estimates that this will be a **2 year project**, and is a continuation of weed control work that STOP has undertaken over several years.

**Budget**

High-vis vests @ \$16.49 inc gst	10 vests	= \$164.90 inc gst
----------------------------------	----------	--------------------

Herbicides:

Triumph gel for pasting cut stumps of banana passion fruit, small Darwin's barberry and sycamore stems

400ml pack @ \$42.55 inc gst	20 packs	= \$851 inc gst
------------------------------	----------	-----------------

1 litre refill pack @\$90.85 inc gst	4 refills	= \$363.40 inc gst
--------------------------------------	-----------	--------------------

Basal bark herbicide, trade name X-Tree Basal Wet and Dry for larger Darwin's barberry and sycamores. Using this technique the shrub or tree dies slowly and is gradually replaced by other species.

\$260 per 20 litre inc gst	2 x 20litre	= \$520 inc gst
----------------------------	-------------	-----------------

**Total \$ 1,899.30 inc gst**

**Benefits to the wider community****1) Protection of habitats**

Peninsula bush remnants are small and vulnerable to being infiltrated by sycamore and Darwin's barberry or swamped by banana passion fruit. The large, juicy passion fruits are food for possums and rats.

**2) Safeguarding new plantings**

Several groups and individuals are undertaking revegetation in areas fenced from farm stock. However, as pasture grass is suppressed and native plants flourish, pest plants also get an opportunity to establish.

**3) Public awareness.**

Local residents will see the results of our efforts and hopefully appreciate that pest plants can be successfully controlled.

2 photos attached to show banana passion fruit vine. 1) before control

2) 3 weeks after control. The stems have been located, cut at ground level and treated with herbicide.

**4) Education**

Working bees in native bush provide good opportunities for participants to learn more about the Peninsula flora.

**Two Letters of support are attached:**

Allan Hamilton, landowner Pukehiki

Nathan McNally, Manager Otago Peninsula Biodiversity Group

**Application for Funding from the  
Otago Peninsula Community Board**

Name of group applying for funds: **OPENARTS INC - OTAGO PENINSULA ARTISTS**

Contact person: **ROGER WESTON**

Address: **6 CLEARWATER STREET - BROAD BAY 9014**

PhoneNumber: **4781160** Email: **catblack.writer63@xtra.co.nz**  
Position held: **CHAIRMAN**

Has your group made an application to the Board for funding support within the last five years? **NO**

If granted, what was that money used for? **WE HAVE NEVER APPLIED BEFORE**

How much assistance has your group received previously from the Otago Peninsula Community Board? **\$ NIL**

Short description of present project:

"Let's Talk Peninsula" and "With Love from the Peninsula". Two exhibitions in one! The object of the exhibitions is to promote OpenArts, (Otago Peninsula Artists) the artists and their art, to a much wider audience. It is also to promote the Peninsula - the attractions; the businesses; the wild life; the scenery (the most beautiful harbour in NZ); the people; the culture - the history. We want to do this through the art; the discussions and the interactive parts of the exhibits. We have arranged lunchtime talks by prominent Peninsula personalities, and an evening combined with the OAS to hear 'the stories' of the 'us'. We have the "With Love from the Peninsula exhibition - to raise funds for the Dunedin Wild life Hospital - something vital to the animals birds and sealife of this amazing jutting piece of land. We have prize draws donated by local business, we will have information pamphlets of the attractions - we want people to know!

Total cost of project: **\$5592-50**

Amount already raised: **\$2500-00\_\_DCC**

Amount sought from Otago Peninsula Community Board: **\$850- 00**

Amount sought from any other Dunedin City Council source: **\$ N/A**

How will the rest of the project cost be covered? **From our own funds and entry fees**

What is the timeframe for completing the project? (OR the date of your event/project?)

**4th - 20<sup>th</sup> September 2020**

Is your project a one-off, annual or biennial event?

**This is a 'one off'; and our first exhibition since Covid all our others in 2020 have been cancelled.**

How will the project benefit your organisation/club? What are the benefits to the wider community of your project?

It will provide a platform for a wider audience for our artists and their art, and increase the interest in our organisation and the amazing attractions available on our peninsula. We will be promoting as many of these as we can. We are also having lunchtime speakers - prominent people from the peninsula - Ian Griffen; James Higham; Margaret Barker; Rachael Port to Port: plus a number of donated prizes to assist in the promotional work. This is about PENINSULA what it is and what it offers - so much to Dunedin and Otago - also the wider South Island and NZ. In these difficult times we need to 'be' and 'be proactive' and advertise who and what we are.

**Application for Community Board Funding to assist with the production and promotion of the OpenArts exhibitions to be staged at the Otago Art Society Galleries Dunedin Railway station. 5th -20th Sept 2020.**

**"Let's Talk Peninsula" and "\*With Love from the Peninsula\*"** (\*This part of the exhibition is to raise money for the Charity "The Dunedin Wild Life Hospital")

**PROJECT COSTS:**

Venue Hire ----- \$1293-00 incl gst 2.5 weeks (.5 setup & curating)  
Marketing and Promotion ----- \$1782-50 incl gst - ODT and Star  
Promotional ----- \$525-00 Posters; Signwriting; materials and labour

**Material Costs:**

Purchase second hand table ----- \$280-00 Interactive doodle table for public to participate in 'the exhibition'  
Materials to prepare table ----- \$243-00 Primer; Paint; varnish; Sandpaper; brushes/rollers; trays; Art equip; doodle pens etc.  
Foam Board ----- \$50-00 Art Labels/signs; Display notices; etc  
Miscellaneous Materials ----- \$148-00 Craft supplies; books; Hot and cold press Board, water colour paper, for collaborative Charity works.

**People Costs:**

Travelling/Cartage ----- \$60-00 Picking up table and moving equipment from Peninsula to city for storage and prep.  
Table - storage/prep ----- \$80-00  
Musicians for Opening ----- \$250-00  
Gifts for ----- \$200-00 Judges; Curator and "special volunteers"

**Other Costs:**

Catering for Opening ----- \$581-00

**Total: ----- \$5592-50**

**Income: ----- \$1000-00** Estimate Entry fees (OpenArts funds)

**OpenArts: ----- \$1342-50**

**DCC: ----- \$2500-00** Grant

**Community Board: ----- \$850-00** (if 'granted')

**Total ----- \$5592-50**



## **BOARD UPDATES**

Department: Civic

---

### **EXECUTIVE SUMMARY**

1 Board members will provide updates on activities including:

- Keep Dunedin Beautiful
- Rural Roads
- Community Meetings
- Civil Defence/Community Response Planning

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Board Updates.

### **Signatories**

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	

### **Attachments**

There are no attachments for this report.

## **COUNCILLOR'S UPDATE**

Department: Civic

---

### **EXECUTIVE SUMMARY**

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the report from Cr Whiley.

### **Signatories**

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	

### **Attachments**

There are no attachments for this report.

## **CHAIRPERSON'S REPORT**

Department: Civic

---

### **EXECUTIVE SUMMARY**

A verbal update will be provided by the Chairperson at the meeting, including:

- Camp Street intersection
- Hoopers Inlet – protecting sealions signage
- Peninsula Tourism Forum date
- Harington Point Board walk – install of kerb blocks and reflectors
- Access to and from cycle/footpath
- Roadside vegetation contract - scope of the work on Portobello Road.
- Broad Bay – wider community issues, including: peninsula connection project, bus stops
- Closing of beaches (general discussion)

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the update from the Chairperson.

### **Signatories**

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	

### **Attachments**

There are no attachments for this report.