

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Saddle Hill Community Board will be held on:

Date: Thursday 12 November 2020
Time: 1.00 pm
Venue: Village Green Café, Sunnyvale Sports Complex, Sunnyvale, Dunedin

Sandy Graham
Chief Executive Officer

Saddle Hill Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Scott Weatherall	
Deputy Chairperson	Paul Weir	
Members	Christina McBratney	Keith McFadyen
	John Moyle	Cr Jules Radich
	Leanne Stenhouse	
Senior Officer	David Bainbridge-Zafar, Group Manager Property Services	
Governance Support Officer	Lynne Adamson	

Lynne Adamson
Governance Support Officer

Telephone: 03 477 4000
Lynne.Adamson@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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	Any items for consideration by the Chair.	

1 PUBLIC FORUM

1.1 Public Forum - Brian Peat

Brian Peat wishes to address the meeting concerning the Silverstream.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
↓A	SHCB Register of Interest	7

Saddle Hill Community Board Register of Interest – 6 November 2020				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Scott Weatherall	Executive Member	Dunedin Marine Search & Rescue	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board of Trustees member and parent of pupil	Big Rock Primary School	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Brighton Surf Life Saving Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Medical Responder	Brighton Fire Service	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Paramedic	St John's Ambulance	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Event Organiser	Brighton Gala Day	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Business Owner	Common sense Health&Safety consultancy	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Paul Weir	Parent of pupil	Fairfield School	No conflict identified	Withdraw from discussion and voting and leave the room.
	Vice President and parent of pupil	Green Island Kindergarten	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Leanne Stenhouse	Parent of pupil	Big Rock Primary School	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Street Contact	Neighbourhood Support	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Christina McBratney	Owner	Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Employer is key contributor during emergency	Civil Defence	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Keith McFayden	President	Brighton Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Island Park Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Organiser	PSA	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
John Moyle	Board Member	Sunnyvale Sports Complex	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Freshchoice Supermarket	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Green Island Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	St Peter Chanel Board of Trustees	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES


SADDLE HILL COMMUNITY BOARD MEETING - 24 SEPTEMBER 2020

RECOMMENDATIONS

That the Board:

Confirms the public part of the minutes of the Saddle Hill Community Board meeting held on 24 September 2020 as a correct record.

Attachments

	Title	Page
A 	Minutes of Saddle Hill Community Board meeting held on 24 September 2020	10

Saddle Hill Community Board

MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Thursday 24 September 2020, commencing at 1.02 pm

Chairperson Scott Weatherall

Deputy Chairperson Paul Weir

Members	Christina McBratney	John Moyle
	Cr Jules Radich	Leanne Stenhouse

IN ATTENDANCE David Bainbridge-Zafar (Group Manager Property)

Governance Support Officer Lynne Adamson

1 PUBLIC FORUM

1.1 Public Forum – Otokia Creek and Marsh Habitat Trust

Simon Laing, Viktoria Kahui and Andy Hutcheon spoke in support of the late funding application from the Otokia Creek and Marsh Habitat Trust. They spoke in support of the funding application being considered and commented on the background of the trust and their application to purchase native plants for replanting along the creek and marsh.

1.2 Public Forum – Various Items

Brian Cashmere spoke of various concerns which included the Jeffcoates Road Bridge, Canberra Place Reserve, Friendship Drive intersection with Brighton Road; the tracks around the Beachlands Speedway and the Green Island Memorial Gardens.

Mr Cashmere commented that the lighting and visibility of the Jeffcoates Road Bridge was a safety issue at night and requested that this be assessed. Mr Cashmere spoke of

the positive response and usage of the tracks which had been formed around the Beachlands Speedway, however lack of signage made it easy to get lost.

Mr Cashmere advised that the corner of Friendship Drive and Brighton Road needed to be repaired. Currently vehicles had to navigate out into Brighton Road when turning into Friendship Drive. With the speedway season about to begin, Mr Cashmere was concerned with the safety issues of the intersection.

2 APOLOGIES

Moved (Scott Weatherall/ Paul Weir):

That the Board:

Accepts the apology from Keith McFadyen.

Motion carried

3 CONFIRMATION OF AGENDA

Moved (Scott Weatherall/Paul Weir):

That the Board:

Confirms the agenda with the following addition and alteration:

That the late funding application from Otokia Creek and Marsh Habitat Trust be accepted due to the timing of the plant sale.

That Item 7 – Smooth Hill be taken after Item 12 due to a prior commitment for the staff member concerned.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

a) **Notes** the Elected Members' Interest Register and

- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 SADDLE HILL COMMUNITY BOARD MEETING - 6 AUGUST 2020

Moved (Scott Weatherall/Paul Weir):

That the Board:

Confirms the public part of the minutes of the Saddle Hill Community Board meeting held on 06 August 2020 as a correct record.

Motion carried

REPORTS

6 GREATER GREEN ISLAND UPDATE

The Board noted the written update provided by Larna McCarthy on Greater Green Island.

8 FUNDING APPLICATION

The Board considered funding applications from Positive Planting and the Ōtokia Creek and Marsh Habitat Trust.

Positive Planting requested \$500.00 towards the cost of purchasing native trees, bushes and shrubs to improve and enhance the safety of whenua and wildlife at the Brighton Domain.

Moved (John Moyle/Paul Weir):

That the Board:

- a) **Approves** the funding application for \$500.00 from Positive Planting towards the cost of planting at the Brighton Domain.
- b) **Notes** that the application would be subject to approval on the proposed plant list and the signing of a volunteer agreement.

Motion carried (SHCB/2020/010)

The Ōtokia Creek and Marsh Habitat Trust requested \$500.00 towards the purchase of native plants from a one day sale at the Yellow Eyed Penguin Trust for replanting along the creek and Marsh.

Moved (Leanne Stenhouse/John Moyle):

That the Board:

- a) **Approves** the funding application for \$500.00 from Ōtokia Creek and Marsh Habitat Trust towards the purchase of native plants from the Yellow Eyed Penguin Trust for replanting along the Ōtokia Creek and Marsh.

Motion carried (SHCB/2020/011)

9 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided updates of activities relevant to the Board's area which included:

- a) Project Fund
- b) Speed Limit Bylaw Submission
- c) Play Space Strategic Plan Survey
- d) Transportation Updates – the Board requested updates on:

Seaview Road/Scroggs Hill Road intersection

Brighton Road (Westwood to Ocean View) – a safety assessment for pedestrians, cyclists and horse riders.

Scroggs Hill Road safety – strategies to manage the safety of Scroggs Hill Road.

- e) Parks and Reserves Updates

Laybys workshop – Paul Weir provided an update on the laybys workshop which involved a drive around with Board members and transport and parks and reserves staff from Council and a Department of Conservation staff member.

Sports Fields Submission – John Moyle acknowledged the assistance provided by Members which he would incorporate in the Board submission on the Sports Field survey. This would be ratified at the next Board meeting.

- f) Scroggs Hill Road Subdivision

There was a discussion on the quotation received for work to be undertaken at the Kaikorai Estuary Car Park. The Board were in agreement that they would contribute \$5,000 from the discretionary fund to support the project.

Moved (Scott Weatherall/Cr Jules Radich):

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Ratifies** the Board's submission on the Speed Limit Bylaw.

- c) **Ratifies** the Board's submission on the Play Space Strategic Plan Survey.
- d) **Approves** the payment of \$5,000 from the discretionary fund towards the cost of upgrading the Kaikorai Estuary car park.

Motion carried (SHCB/2020/012)

10 BOARD UPDATES

Board members provided updates on any activities undertaken on behalf of the Board or items of interest including:

- Keep Dunedin Beautiful
- Coastal Dune Regeneration Programme
- Waldronville Food Forest
- Community Response Plan
- Kaikorai Estuary Car Park
- Chain Hills Cycle Tunnel
- Brighton Road Laybys
- Green Island – Waldronville walkway/cycleway

Moved (Leanne Stenhouse/Cr Jules Radich):

That the Board:

- a) **Notes** the Board updates.

Motion carried

11 CHAIRPERSON'S REPORT

The Chairperson (Scott Weatherall) provided an update on items of interest to the Board which included the following:

Smooth Hill – Mr Weatherall acknowledged the work from the community in respect to preparation of submissions to the Otago Regional Council (ORC) for the RMA consent and tabled an email from the Otago Regional Council on the consent.

Canberra Place Reserve – Mr Weatherall provided an update on the feedback received from the Waldronville community on suggestions for the Canberra Place Recreational Reserve and noted that there had been 34 responses received.

Community Meetings – Mr Weatherall provided an overview of the community meetings, advocacy and support provided to local organisations and residents.

Moved (Scott Weatherall/Christina McBratney):

That the Board:

- a) **Notes** the Chairperson's Report.

Motion carried

12 COUNCILLOR UPDATE

Councillor Jules Radich provided an update on items of interest from Council and the wider Dunedin area.

Moved (Cr Jules Radich/Paul Weir):

That the Board:

- a) **Notes** the Councillor update.

Motion carried

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

Adjourns the meeting.

Motion carried

The meeting adjourned at 1.52 pm and reconvened at 2.20 pm

7 SMOOTH HILL

Chris Henderson, Group Manager Waste And Environmental Solutions provided an update and responded to questions on the Smooth Hill consent process.

Mr Henderson also responded to general questions on waste and environmental solutions.

13 ITEMS FOR CONSIDERATION BY THE CHAIR

The following items were identified:

- Beachlands Speedway – the Board would like signage to be provided for the newly formed tracks around the speedway as this posed a safety issue for those not familiar with the area.
- Jeffcoates Road Bridge – the Board would like staff to assess the night lighting of the bridge following complaints from the community on the safety issues with lack of lighting.
- Friendship Drive/Brighton Road intersection – the Board would like staff to assess the condition of the road turning from Brighton Road into Friendship Drive. They have been alerted that traffic needs to pull out widely to navigate the turn due to the condition of the seal. There is concern with safety issues especially with the increase in traffic due to the new speedway season starting.

It was agreed that the November Community Board meeting would be held at Sunnyvale.

The meeting concluded at 2.34 pm.

.....
CHAIRPERSON

PART A REPORTS

ROADSIDE VEGETATION

Andrew Lord and a representative from Fulton Hogan will be in attendance to speak about the management of roadside vegetation.

Attachments

There are no attachments for this report.

FUNDING APPLICATION

Department: Civic

EXECUTIVE SUMMARY

- 1 There is one funding application for consideration by the Board.
- 2 Christmas on the Domain have requested \$1,000.00 towards the cost of the stage set up and operation of the sound system and traffic management for the annual community Christmas event.
- 3 The applicant has advised that the Fulton Hogan quotation is less than estimated in the application however, should the full amount be granted, they would utilise this to cover the additional costs of marketing materials; thank you gifts for the performers and prizes.
- 4 As this is an annual community event, the Board may like to consider whether they fund this as an annual community project.

RECOMMENDATIONS

That the Board:

- a) **Approves/declines** the funding application from Christmas on the Domain towards the cost of the community Christmas event.
- b) **Considers** whether the Board would like to support this event as an annual community project.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	

Attachments

	Title	Page
A	Christmas on the Domain Cover Letter	19
B	Christmas on the Domain Funding Application	20
C	Christmas on the Domain invoice	22
D	Christmas on the Domain Fulton Hogan Quotation	23

2 November 2020

Dear Members of the Saddle Hill Community Board

Firstly, I would like to thank the Board for their support of the previous Christmas on the Domain community events. It has been greatly appreciated and has allowed us to put together a wonderful event, enjoyed by many.

Please find attached an application for funding for the 2020 Christmas on the Domain event.

This event is organised and run by volunteers and the main focus is on bringing the community together to enjoy a free event with local entertainment and sponsors.

I have enclosed a copy of the quote for the stage and sound system set up and operation, however, please note that I am still awaiting a quote for the traffic management for the event. I have included an estimate of this cost at \$500 in this application.

Thank you in advance for your consideration and I look forward to hearing from you. Please do not hesitate to contact me if you have any questions or require any further information.

Sincerely yours,

Justine Weatherall
Event Organiser

Application for Funding from the Saddle Hill Community Board

Date: 2 November 2020

Name of Group Applying for Funds: Christmas on the Domain

Contact person: Justine Weatherall **Position Held:** Organiser

Phone Number: 0274 998 249 **Email:** justine.weatherall@xtra.co.nz

Address: 60 Scroggs Hill Road, Brighton, Dunedin

Post Code 9035

***** Please note: the above fields are compulsory**

If the person responsible for the project differs from the contact, please provide details including name, contact phone number and email address.

Details of the project you are seeking funding for:

This is a community Christmas event put together for families from the local community.

We encourage families to bring along a picnic or enjoy food from the Green Island Lions food truck

and enjoy the Christmas entertainment provided by local performers. We are seeking funding to

cover the costs of stage set up and operation of the sound system, as well as traffic management.

Please attach any additional information including any quotations which may be useful in explaining the project. **Clubs and other groups should include a copy of their last financial statement with their application.**

Amount sought from the Saddle Hill Community Board: \$ 1000

Total cost of project: \$ 2500

Amount already raised: \$ 0

How will the rest of the project cost be funded including any funding sought from any other Dunedin City Council source?

Local sponsorship and volunteer contribution

Project completion date: Thursday 18th December 2020

The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time.

Is the project a one-off / annual/ biennial / other event? If other, please detail:

This is an annual event

Detail the benefits to your organisation and/or the wider community which will result from this project:

Christmas on the Domain is a free, family event aimed at bringing the community together.

Families from in and around the wider Brighton area come to enjoy an evening filled with festive, family friendly entertainment. We love that we are able to celebrate our local talent and showcase entertainers from within our communities. The event has grown each year and is quickly becoming a date marked on people's calendar. It provides a lovely opportunity to meet new people and take some time out at such a busy time of year.

Has your group made an application to the Board for funding support within the last five years? Yes ☒ No ☐

If yes, how much was granted, and what was that money used for? \$750 sound system

All approved funding is subject to the following:

The organisation/group must report back to the Board within six months of the project completion or six monthly until the project is completed.

Do you agree to provide a report back on the project should you have funding approved: Yes ☒ No ☐

You may either use the form attached or provide your own written report, however it must include the points covered on the form.

**** Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately. ****

- Applicants are encouraged to attend the Community Board meeting to speak to their application and answer any questions the Board may have.
- Applications will be considered on their own merits.

If you would like to attend a Board meeting to speak to your application, please contact Governance Support on 474-4000

The application form is also available on www.dunedin.govt.nz and should be returned to Governance Support, Dunedin City Council, P O Box 5045, Dunedin 9058 or governance.support@dcc.govt.nz

Please contact either Scott Weatherall (Chairperson) or one of the other Community Board members with any queries you may have.

Date 02/11/20

Ian Chalmers

64 McDonald Street

Mosgiel 9024

021501861

ian.chalmers64@gmail.com

Bank Account Number 12-3485-0002613-00

Invoice number 102

Description	Quantity	Price
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To Christmas on the Domain

C/O Justine Weatherall

justine.weatherall@xtra.co.nz

To supply set up and operate stage

1 500

Sound and lighting and power generation

for Christmas on the Domain

18 December 2020

Total \$500.00

Note ! no longer GST Registered



11 Main Road, Fairfield
Private Bag 1982, Dunedin
Telephone 03 478 8200

Quote

Office: Dunedin
Cell: 027 6633 532
e-mail: Richard.Wood@fultonhogan.com

To:	Justine weatherall		
Attention:	Justine weatherall	Quote No:	126545
Sender:	Richard Wood	Date:	4/11/2020
This email contains information which is confidential to the intended recipient. If you are not the intended recipient you must not read, use, distribute or copy this facsimile. If you have received this message in error please notify us immediately			

RE: Christmas on the Domain

We have much pleasure in submitting the following rates to complete the Traffic Management for the above work

	Qty	Unit	Rate
Traffic Management Plan approvals and amendments	1	ls	\$0.00
Traffic Management - Set up and disestablish and monitor	1	day	\$291.00
Signs and cones	1	day	\$0.00

Notes Relating to this Quotation

All prices exclude GST.

In this quotation we have allowed for the following:

- > Traffic Management Plan
- > Traffic Management STMS set up /disestablish
- > sign & hardware hire

No allowance has been made for:

- > All lost or Damaged signs will incur a replacement cost (current Signage rates ex FH Canterbury)
- > delivery or Set up of Barriers
- > Site checks or call out fees

Should you require any further information on the above details, or wish to contact us with your acceptance of this quote, please do not hesitate to contact the undersigned at this office.

Yours Faithfully
Fulton Hogan Dunedin

R. J. Wood

Richard Wood
Traffic Management Supervisor

Quote Acceptance Form

This Quote is accepted, please program to be on site on the to undertake the Traffic Management

I have read and accepted the attached Terms and Conditions of Quotation.

Signed by For and on behalf of

Please return this form by Fax, Mail or e-mail



TERMS AND CONDITIONS OF QUOTATION

1 VALIDITY AND ACCEPTANCE

- 1.1 This quotation is valid for 1 month from the date of quotation. This quotation is only valid upon receipt by Fulton Hogan of the enclosed acceptance form.
Work will only proceed on receipt of the enclosed acceptance form. Fulton Hogan may cancel an accepted quotation, by notifying the client in writing, at any time prior to commencing work.

2 PAYMENT, INTEREST AND RETENTIONS

- 2.1 Where Fulton Hogan submits a monthly payment claim for work in progress (as referred to in the payment claim), the client must pay Fulton Hogan the amount claimed in full before the 20th of the following month.
2.2 Where Fulton Hogan submits a final payment claim on the completion of the works to the client, the client must pay Fulton Hogan the amount claimed in full within 5 working days of the receipt of the final payment claim.
2.3 Fulton Hogan reserves the right to charge interest on all overdue payments, compounding monthly at 12.5% above the overdraft interest rate of a bank existing at the time of default.
2.4 The client is not entitled to deduct, set off or retain any amounts or withhold retentions from payments, unless otherwise specified in this quotation.

3 VARIATIONS

- 3.1 Any variation to this quotation must be agreed in writing by the client and Fulton Hogan.

4 INCREASED COSTS

- 4.1 This quotation is based on current material, labour, freight and overhead costs. Fulton Hogan reserves the right to charge the client any increased costs which may arise after the date of this quotation.

5 CREDIT

- 5.1 This quotation is not an offer of credit. Fulton Hogan may require the client to satisfy Fulton Hogan's credit requirements before work commences. Fulton Hogan may withdraw the credit facility from the client at any time.

6 OWNERSHIP

- 6.1 Until the work is completed and payment is received in full, Fulton Hogan retains legal ownership and title to all goods supplied and improvements effected and is entitled to remove such goods and improvements from the site.

7 WARRANTY

- 7.1 Fulton Hogan warrants the completed works free of defective workmanship under normal conditions of use, wear and tear for a period of 8 Months from the date of completion. The warranty is limited to the repair or replacement of any defective workmanship or the value of the work, whichever is the lesser, and excludes consequential loss. Abnormal use or abuse of the completed works will make the warranty void and of no effect. The client shall notify Fulton Hogan of any defect as soon as it is discovered.
7.2 Any failure by the client to comply with any of these terms and conditions shall make the warranty void and of no effect.
7.3 Fulton Hogan does not warrant to eliminate ponding on any asphalt surface where grades are less than 1 in a 80.
7.4 Fulton Hogan accepts no responsibility for failure of bitumen seal or asphalt work resulting from work by other parties.

8 DISCLAIMER

- 8.1 Fulton Hogan undertakes to exercise all reasonable care in minimising damage to the client's property. Allowance has not been made for the following conditions, unless otherwise specified in this quotation:
(a) The existence of underground services or obstructions not notified prior to quotation, including but not limited to water pipes, power of telephone lines, sewer or stormwater pipes and reinforcing steel;
(b) Repair or reinstatement of any underground services;
(c) Excavation of unsuitable foundation material, including but not limited to rock, puggy or loose soil, and subsequent backfill necessary to reinstate surface;
(d) Reinstatement of ground surfaces adjacent to the site to the correct level including adjoining lawns, footpaths, driveways, kerbs, channels and the like;
(e) Standing time at the request of the client; or
(f) Additional work to support construction equipment.
8.2 If during the course of work, any of the conditions in clause 8.1 is encountered, Fulton Hogan will cease work immediately and supply the client with an estimate of costs to overcome it. The client is entitled to accept the estimate or terminate the work. In the event of termination, the client will pay Fulton Hogan all costs incurred for work carried out to the date of termination and for any work required to reinstate the property.
8.3 Fulton Hogan accepts no responsibility for damage to footpath crossings, unless otherwise specified in this quotation.

9 COSTS

- 9.1 The client shall pay all costs, charges, and expenses (including legal costs) incurred by Fulton Hogan in consequence of or in connection with any breach or default by the client in the performance of any of these terms and conditions.

10 CONSENTS AND BOUNDARIES

- 10.1 The client must provide Fulton Hogan with copies of all resource or building consents relevant to the site and works.
10.2 The client is responsible for defining all boundary and survey pegs necessary for the completion of the works.

11 GENERAL

- 11.1 If any other matter arises in the performance of the works which is not covered in these terms and conditions, or in the event of a dispute, NZS 3910:2003 Conditions of Contract for Building and Civil Engineering Construction (inclusive of all amendments) or, where no person is appointed to act as Engineer to the contract, NZS 3915:2000 Conditions of Contract for Building and Civil Engineering Construction (inclusive of all amendments), will apply.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Saddle Hill Community Board of activities relevant to the Board's area including:
 - a) Project Fund;
 - b) Road Naming Register;
 - c) Parks and Reserves Updates;
 - d) Transportation Updates;
 - e) Three Waters Updates;
 - f) Funding Application Report Back;
 - g) 2021 Meeting Date.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Decides** on whether to support the name of Donald Buchan being added to the Road Naming Register.
- c) **Approves** Thursday 11 February 2020 as the first meeting date for the Saddle Hill Community Board for 2021.

Project Fund

- 2 There is \$12,675.00 remaining in the Discretionary Fund following the funding grants approved at the last meeting.

Meeting Date	Recipient	Purpose	Amount
24 Sept	Positive Planting	Planting at Brighton Domain	\$500.00
	Otokia Creek and Marsh Habitat Trust	Native planting along the creek and marsh	\$500.00
Total			\$1,000.00

Road Naming Register

- 3 The Road Naming Register is a list of potential names that people can use to choose the naming of a new road in their area.
- 4 Staff have advised there has been a request for the inclusion of ‘Donald Buchan’ into the Road Naming Register. The family of the late Donald Buchan have advised that he was a stalwart person of the Fairfield community for over 50 years. His achievements included being a very active member of the Presbyterian church, providing considerable help with the building of the Fairfield Hall; involved in the Fairfield School and centennial committees; President of the Fairfield Bowling Club along with other community achievements.
- 5 Staff are seeking any comments or support from the Board on the inclusion of the name Donald Buchan to the Road Naming Register.

Parks and Reserves Updates

Freedom Camping

- 6 All of the measures that have been used in previous years to manage freedom camping are being implemented again this year. Portaloos and other amenities are to be installed at the 3 unrestricted freedom camping sites before Labour Weekend. Three Community Rangers have been hired for the Freedom Camping season and are currently familiarising themselves with the sites and information they need to pass on to visitors. The security company will have improved handheld technology to streamline the ticketing process when they are doing overnight patrols.

Play Spaces Review

- 7 The analysis of submissions is complete and the draft strategy and action plan is in progress.

Tunnel Beach Carpark

- 8 The preliminary design will be completed by the end of November. Drawings will then be issued to affected residents prior to submitting a resource consent at the end of the month. It is hoped that the affected residents will provide approval prior to submitting the resource consent.

Sports Field Review

- 9 The data collection phase is near completion and the interviews and community survey have been completed. A workshop is scheduled to be held with Sport Otago and the sports codes to prioritise recommendations from the findings. The analysis is underway, and the draft strategy and action plan in progress.

Walton Park Pump Track Maintenance

- 10 The resurfacing work is scheduled to be completed between 17 and 24 November 2020.

Canberra Place Reserve

- 11 The results of the community survey have been analysed by staff, a copy of the report is attached (Attachment A) for your information and consideration.

Transport Updates**Friendship Drive/Brighton Road Intersection**

- 12 The contractor has been on site and provided the following feedback. The road condition is fair to average and rides well. It is in fairly good condition with no pot holes and the edge break to Friendship Drive is in good condition. There is no further action required.

Three Waters Update**Brighton/Ocean View Water Course**

- 13 Staff have advised that they are currently reviewing the draft options report which has been received from the consultant. It is expected that finalising the way forward may take some time as the area presents several constraints that cannot be altered. These constraints are showing to limit the options that are available and limit the effectiveness of the options.

Report Back

- 14 The report back from Christmas on the Domain is attached (Attachment B) for your information.

2021 Meeting Schedule

- 15 The Council will not be considering the meeting schedule for 2021 until the meeting being held on 24 November 2020. The date for the first meeting of the Saddle Hill Community Board is scheduled for Thursday 11 February 2021 at a venue to be determined by the Board. The schedule for the remainder of the meetings for 2021 will be presented at that meeting.

Council Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on dcc@dcc.govt.nz. For non-urgent matters contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

	Title	Page
↓A	Canberra Reserve Consultation Results	30
↓B	Christmas on the Domain Report Back	37

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no conflicts of interest.

Community Boards

This report provides information on activities in or relevant to the Boards' area.

Canberra Reserve community feedback report

DISCUSSION: IMPROVING THE USE OF CANBERRA PLACE RESERVE

30/9/2020



Introduction

The Waldronville Community have asked the Saddle Hill Community Board to look at developing Canberra Place Reserve as a recreational space. This report summarises stakeholder feedback from 34 people regarding opportunities to develop Canberra Place Reserve in Waldronville. The feedback was collected via the Saddle Hill Community Board on behalf of Parks and Recreation Services.

The findings from the community feedback will help Saddle Hill Community Board develop the reserve as a local recreational space.

Background

Waldronville has a population of approximately 540 people, 19% of the community are aged under 15. This is projected to increase to around 21% by 2028¹. Council recreational facilities in Waldronville include:

- Friendship Drive Local Purpose Reserve
- Island Park Reserve including Viscount Road access
- Delta Drive Local Playground
- Canberra Place Reserve
- Beach

Canberra Place Reserve is currently maintained as a mown grass reserve located in the southern corner of Waldronville. The reserve is reasonably sheltered and positioned for good sun but sight lines into the reserve from Brighton Road are constricted.

The community are also looking for a location for a community orchard.

Playspaces assessment

Analysis from the Play Space Strategic Plan identified Canberra Reserve would not qualify for any Council funding for development such as a traditional playground because there is already another local playground at Delta Drive which is 350mts away from this reserve. The Delta Drive playground meets the Play Space Strategic Plan spatial criteria of having a playground within 500 metres walking distance of residential properties. In addition, Island Park Reserve provides access to nature play with a number of tracks to the beach, trees for climbing and rope swings.

Delta Drive playground meets current service levels. The play equipment at Delta Drive is in good condition and the overall 'play value' is good - the playground provides a variety of equipment to support active, social, free, and imaginative play. The playspaces assessment identified that Delta Drive Playground provides minimal facilities for junior and senior children. Council funding for any new equipment at Delta Drive playground is a low

¹ Data source: Dunedin City Growth Projections to 2068 Data Model

priority because current levels of service are being met and the existing playground is in good condition compared to a number of other playgrounds across the city

In response to the findings from the Play Space Strategic Plan, Parks and Recreation agree in principle that the Saddle Hill Community Board could consider recreational opportunities for Canberra Reserve, noting that the impact of ongoing maintenance still needed to be considered as part of the overall solution. Initial proposals included a bike/pump track; however, transport safety concerns relating to Brighton Road were raised in response to this suggestion.

The first step in the process was to carry out a community survey to establish the type of recreational opportunities they are interested in.

Summary of the community feedback

The community consultation was conducted through a paper survey delivered door to door by the Saddle Hill Community Board. There were 34 respondents that completed the survey. The results showed that 64%, or 21 of the respondents supported the concept of developing Canberra Place Reserve into a recreational space. However, when respondents were asked to identify any concerns people might have with the space being developed 73% or 19 identified concerns that included noise, traffic, parking, and privacy. When asked how the space could be used: hanging out, being active and cycle tracks were the most popular activities.

Recommendation

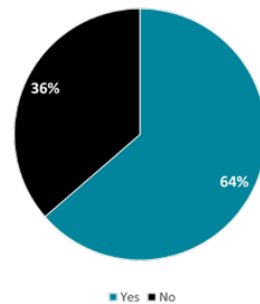
Based on the survey findings, the playspace assessment and taking into consideration Parks and Recreation budget priorities, it is recommended that Saddle Hill Community board:

- Invest in new play equipment at Delta Drive Playground targeted at Senior/Junior children (e.g. Basketball net);
- Look at how an existing track within Island Park Reserve can be developed as a junior/senior cycle track; and
- Consider planting a community orchard, along with some seating, at Canberra Reserve.

Survey results from 34 respondents

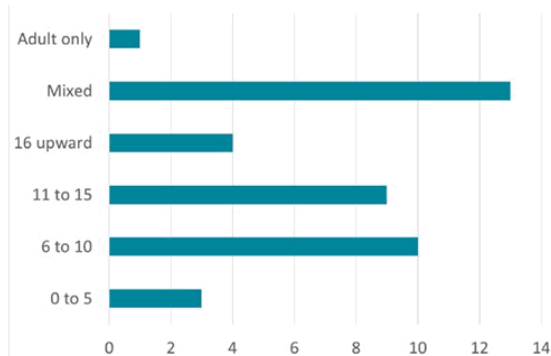
Question 1

Do you support the concept of developing this space as a recreational space?



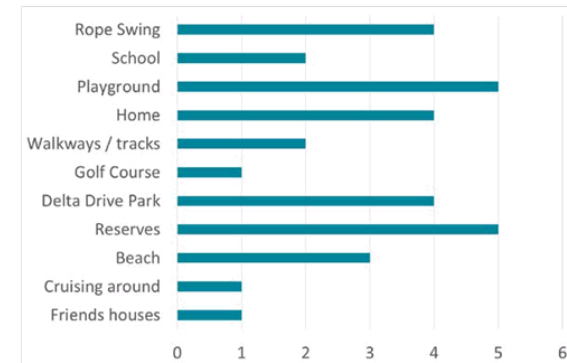
Question 2

What age group should we look to develop this recreational space for?



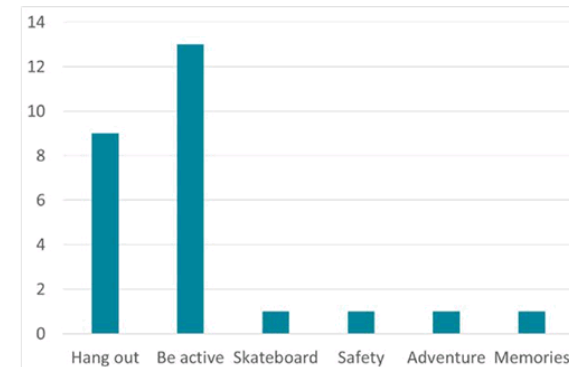
Question 3

Where do kids hang out now?



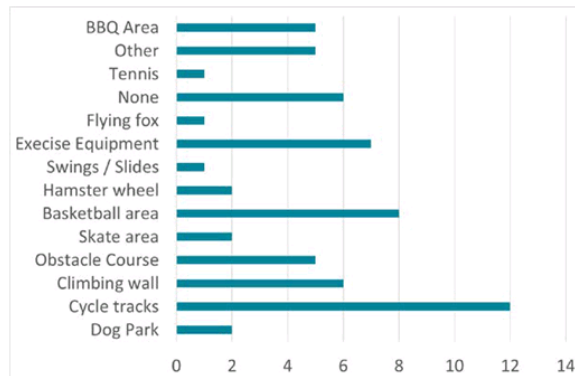
Question 4

What would your young people like to use this space for?



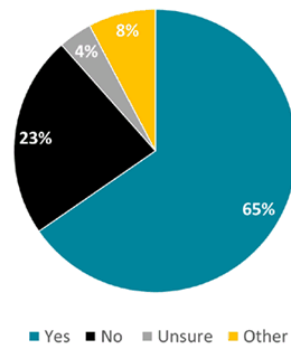
Question 5

What sort of equipment would you like to see at Canberra Reserve?



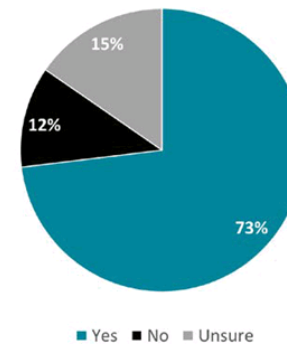
Question 6

Would you see the area being regularly used?

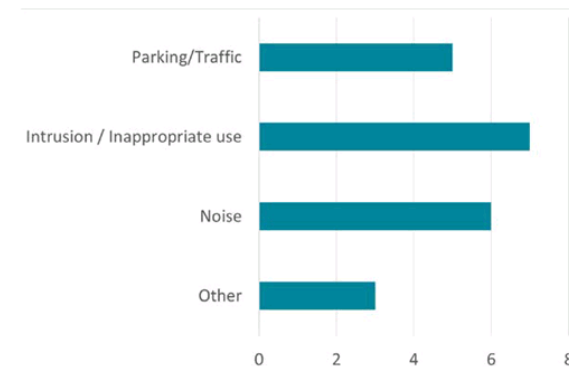


Question 7

Are there any concerns people might have with the space being developed?



Of the respondents that said they had concerns, their concerns were:



Question 8

Is there anything else you would like to share?

- It's a nice sunny area so seeing some structure with plantings etc would be good
- The park at Milton is a great example of a space that caters for all.
- I would personally love to see a bike track and basketball court as I am really in to that stuff and would have a lot of fun
- I am happy with whatever goes there but it would be good to see somewhere my young kids can and are allowed to ride their 50cc 4-wheeler
- Thank you so much for this opportunity we love to have more spaces for our children to enjoy within walking distance.
- Can it happen quickly and don't muck around?
- And who is on the Waldronville community board as no one has come around Canberra Place to ask what we think. The reserve has been like that for years so why now change it and who is paying for these changes. Not me.
- Perhaps the project could start with properties that boundary the reserve be stopped from using it as a dump.
- Perhaps a bbq and picnic tables, more planting gardens would be nice.
- Could develop into family picnic areas with trees for shade and wooden seating. Rubbish bins essential. There is a great play area at spencer park in CHC. Something along those lines would be marvellous.
- Happy to help make something cool for the kids in the community
- An arboretum with walkways or an interesting area that could be incorporated in to the many people who walk or ride around the area
- We also like the idea of a community fruit tree garden. I think this would be a great multi use space. Don't think we need to have big kids (teens) on bike tracks on reserve. Plenty of area for them over in bush area now. Some seating would be good thanks.
- Would love a community working bee to tidy up the track along the back of Viscount road and the stream
- And there is a lot of contractors in suburb also will helpers to help out with the project if asked I am sure
- Planting of fruit tree garden - essential any planting done well away from sewerage pipeline to pump house. In 003 and 1995 the roots blocked pipeline which blocked up and spilled raw sewerage in to properties. Most undesirable I assure you. Prefer tree planting down not proceed.
- We bought our home partly because we loved the privacy with the reserve behind us and views to the estuary.
- We lie in Waldronville. We already have motorcycles using island park reserve illegally and no one does anything about it. The place is covered in dog mess which owners don't pick up. We need more peace and quiet, less development. Fewer people doing activities that affect the natural surroundings of beach and reserve.
- More concrete - unsuitable vegetation, drainage is an area that needs attention. There are not many green areas left
- This area is not suitable for recreational activities. Thankfully there are many other areas and beaches to enjoy activities on. Improved access to the beach front would be an interesting idea. Driving access along the likes of Brighton Beach. Waldronville beach is underutilised.
- There may be a shortage of accommodation when the hospital built gets underway. Perhaps the reserve could be set up for movanners and caravans for temporary accommodation in times of need.
- Flooding on the reserve. This happens at least 2-3 times a year. As the contractor who mows the area why he can't mow it

completely. Area needs to be drained and mowed regularly.
People need to stop putting their rubbish over their fence. Who
will maintain the fruit trees? Play area opposite Brighton Road
not ideal. Blind corner and traffic volume will only increase if
landfill goes ahead further south. Car parking on Canberra place
not viable as parking is at a premium at weekends and evenings.

**REPORT BACK ON FUNDING RECEIVED FROM
THE SADDLE HILL COMMUNITY BOARD**

Date: 4 September 2020

Name of Group/Organisation: Christmas on the Domain

Contact Details - Name: Justine Weatherall

Phone: 0274 998 249

Email: Justine.Weatherall@xtra.co.nz

Date and amount of Funding Received: \$500 - 28 November 2019 meeting

Date the project was completed: 19 December 2019

If not completed, please explain reasons and/or when it will be completed:

Update on the Project:

The weather was not suitable to hold the 2019 event outside on the Brighton Domain as planned and as had been done in previous years, however, we were fortunate enough to be able to move the event to the Brighton Hall. This allowed us to continue as planned and the vendors we had arranged were still able to set up outside the hall for people to access upon arrival etc.

While the number of people to attend the event was lower than previous years, we believe this was due to the weather conditions. However, the hall would have been close to capacity so we were really happy with the attendance. Families arrived with picnics and fish n chips which they enjoyed while being entertained in the warmth of the hall.

Ian Chalmers kindly managed the sound system and set up which ran smoothly.

Our programme included performances by students from Casey Dixon Performance School, Little Rock Preschool, Rainbow Rosalind and Robyn Johnston-Baldwin, and not to forget a visit from Santa!



Thank you to the Saddle Hill Community Board for the funding which allowed us to bring this event to the local community.

Failure to complete this form may limit your group from applying for funds in the future.

Please return to:

Lynne Adamson
Governance Support Officer
Saddle Hill Community Board
Dunedin City Council
PO Box 5045
Moray Place
Dunedin 9058

Or email: lynne.adamson@dcc.govt.nz

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members will provide updates on any activities undertaken on behalf of the Board or items of interest including:
 - Keep Dunedin Beautiful
 - Coastal Dune Regeneration Programme
 - Waldronville Food Forest
 - Community Response Plan
 - Kaikorai Estuary Car Park
 - Chain Hills Cycle Tunnel
 - Brighton Road Laybys
 - Green Island – Waldronville walkway/cycleway

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board updates.

Signatories

Author:	Lynne Adamson - Governance Support Officer
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Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 The Chairperson (Scott Weatherall) will provide an update on items of interest to the Board including:
 - Chief Executive Officer – I have been in contact with the newly appointed CEO - Sandy Graham to congratulate her on her appointment.
 - Invitation – I invited Mayor Aaron Hawkins and Ms Graham to the final meeting of the year but unfortunately they have other commitments.
 - Freedom Camping – I attended a Freedom Camping preparation meeting with staff and other Community Board Chairs.
 - Community Board Long Term Plan – I attended a forum to look at the Community Board Long Term Plans along with other Community Board Chair's; Councillors and staff.
 - Safety Information Evening –There was a Safety Information Evening held at the Brighton Surf Life Saving Club for recreational boaters using the Taieri River bar. There were over 100 people in attendance and we are planning to hold an additional meeting due to the community interest. Whilst this is not directly a community board initiative or event, the media reported my connection with the board in each of the stories.
 - Brighton Volunteer Surf Lifeguards – acknowledging that the lifeguards are back patrolling our beaches again at weekends.
- 2 Finally, thank you all (and your families) for your amazing service and contribution to and for our communities, it is really appreciated.
- 3 Thank you to staff for your work and support over the year and to David and Lynne for your support and encouragement.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's Report.

Signatories

Author:	Lynne Adamson - Governance Support Officer
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COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Jules Radich will provide an update on items of interest.

RECOMMENDATIONS

That the Board:

- a) **Notes** the update from Cr Radich.

Signatories

Author:	Lynne Adamson - Governance Support Officer
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Attachments

There are no attachments for this report.