

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Waikouaiti Coast Community Board will be held on:

Date: Wednesday 18 November 2020
Time: 5.30 pm
Venue: Surf Club Social Rooms, Warrington Domain

Sandy Graham
Chief Executive Officer

Waikouaiti Coast Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Alasdair Morrison	
Deputy Chairperson	Geraldine Tait	
Members	Andy Barratt	Sonya Billyard
	Mark Brown	Mandy Mayhem-Bullock
	Cr Jim O'Malley	
Senior Officer	Nick Dixon, Group Manager Ara Toi	
Governance Support Officer	Rebecca Murray	

Rebecca Murray
Governance Support Officer

Telephone: 03 477 4000
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www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 PUBLIC FORUM

1.1 Public Forum - Volunteer South and tree issue

Leisa De Klerk wishes to address the meeting concerning Volunteer South and a tree issue.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY


1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

Title	Page
A Waikouaiti Coast Community Board Register of Interest	7

Waikouaiti Coast Community Board Register of Interest - November 2020					
Name	Date of Entry	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Alasdair Morrison (Chairperson)	January 2017	Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Secretary	Waitati Hall Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Trustee and Secretary	The Rainbow Preschool Trust (South Dunedin)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	South Dunedin Baptist Church	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Dwelling at Waitati	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Geraldine Tait (Deputy Chairperson)	November 2016	Owner	Property at Reservoir Road, Warrington	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin Bay Watch	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mark Brown	February 2017	President	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director and Shareholder	Blueskin Nurseries Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	April 2017	Director and Shareholder	St Brigids Estate Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Founding member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	November 2018	Director	W M Brown and Sons	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mandy Mayhem-Bullock	November 2016	Committee Member	Waitati Music Festival	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Blueskin A & P Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Waitati Hall Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Local Advisor	FENZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	CDEC Community Response Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Local Government New Zealand Zone 6 Community Board Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Deputy Chair	Keep Dunedin Beautiful	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Blueskin News Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waitati Youth and Amenities Society Member	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andy Barratt	November 2019	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Co-chair	River-Estuary Care Waikouaiti-Karitane	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Market Garden Business, 303 Apes Road	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	OneCoast	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Sonya Billyard	November 2019	Owner	Residential Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	East Coast Plumbing Ltd	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Commercial Property Dunedin	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Committee Member	POWA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Community Garden	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	OneCoast	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Community Response Group	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Youth Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	East Otago Events Centre	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Cr Jim O'Malley	07/11/2016	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
		Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

WAIKOUAITI COAST COMMUNITY BOARD MEETING - 30 SEPTEMBER 2020

RECOMMENDATIONS

That the Board:

Confirms the Waikouaiti Coast Community Board meeting held on 30 September 2020 as a correct record.

Attachments

Title	Page
A  Minutes of Waikouaiti Coast Community Board meeting held on 30 September 2020	10

Waikouaiti Coast Community Board

MINUTES

Minutes of an ordinary meeting of the Waikouaiti Coast Community Board held in the East Otago Events Centre, Main Road, Waikouaiti on Wednesday 30 September 2020, commencing at 5.30 pm

PRESENT

Chairperson	Alasdair Morrison	
Deputy Chairperson	Geraldine Tait	
Members	Andy Barratt	Sonya Billyard
	Mark Brown	Mandy Mayhem-Bullock
	Cr Jim O'Malley	

IN ATTENDANCE Nick Dixon (Group Manager Ara Toi), Tom Dyer (Group Manager 3 Waters)

Governance Support Officer Rebecca Murray

1 PUBLIC FORUM

1.1 Public Forum - Moana Gow Pool

Tony Parata, Chairperson of the Moana Gow Trust, addressed the meeting concerning surface painting maintenance due for the Moana Gow pool and the consideration of a new membrane for the surface which is estimated to cost \$100,000.00. Mr Parata requested assistance from the Board on the process to request the funding required in the DCC 10 Year Plan and responded to members' questions.

1.2 Public Forum - Beach Street

Hugh (Ding) Bell addressed the meeting regarding Beach Street residents' concerns with traffic volume and road safety concerns with the poultry farm and responded to members' questions.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Extends** public forum.

Motion carried (WC/2020/043)

Mr Bell also raised a safety concern with election signage on the corner, he advised it would be much safer if these were moved to across the road.

1.3 Public Forum - Bike Track Project and Hawksbury Lagoon Inc

Shirley McKewen addressed the meeting concerning the Hawksbury Lagoon Inc funding application and the bike track project proposed site on DCC recreation reserve land and the proposed layout. Ms McKewen responded to members' questions.

1.4 Public Forum - Mullet Collective

Sandra Muller from the Mullet Collective addressed the meeting regarding their funding application. She provided an overview of the event which is to be held at the Warrington Domain. Ms Muller responded to members' questions.

1.5 Public Forum – Pine trees around the golf course and the beach

Judy Martin addressed the meeting concerned that she had been advised that the pine trees located around the golf course and the beach were going to be cut down. The Board advised Ms Martin that there were no plans to cut these trees down and she responded to members' questions.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Alasdair Morrison/Mandy Mayhem-Bullock):

That the Board:

Confirms the agenda without addition or alteration.

Motion carried (WC/2020/044)

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Andy Barratt added to his interest register that he owns a Market Garden business, 303 Apes Road.

Mandy Mayhem-Bullock added to her interest register that she is the local advisor for FENZ.

Moved (Alasdair Morrison/Geraldine Tait):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried (WC/2020/045)

5 CONFIRMATION OF MINUTES

5.1 WAIKOUAITI COAST COMMUNITY BOARD MEETING - 12 AUGUST 2020

Moved (Cr Jim O'Malley/Sonya Billyard):

That the Board:

Confirms the minutes of the Waikouaiti Coast Community Board meeting held on 12 August 2020 as a correct record.

Motion carried (WC/2020/046)

PART A REPORTS

6 OTAGO REGIONAL COUNCIL (ORC) BUS SERVICES UPDATE

Garry Maloney, ORC Manager Transport, addressed the meeting to provide an update on bus services. He thanked the Board for their submission and provided an overview of what the ORC were proposing and what the Board had proposed in the submission and responded to members' questions.

7 3 WATERS

Tom Dyer, Group Manager 3 Waters, provided an update on 3 Waters matters of interest to the Board which included:

- The 3 Waters Reform and the impacts
- Standard of the Waikouaiti and Karitane drinking water
- The future of the Warrington wastewater system
- Firefighting water tanks

Mr Dyer responded to members' questions.

8 KARITANE WALKWAY REPAIR

Tom Dyer, Group Manager 3 Waters, addressed the meeting regarding the repairs needed to the Karitane Walkway following a weather event. He advised that this walkway was not on either of the Transport Department or Parks and Recreation Departments asset registers and due to this was not monitored. Mr Dyer responded to members' questions.

9 CYCLEWAYS PROJECT

Simon Noble, Envisage NZ Ltd, attended the meeting to discuss the cycleways project. He spoke of his experience through his employment of bike track design. Mr Noble spoke of the different types of bike tracks across NZ and responded to members' questions.

10 GOVERNANCE SUPPORT OFFICER'S REPORT

The report provided details of activities relevant to the Board's area, including:

- Project Fund
- Funding Reports from Waikouaiti District Museum and Waikouaiti Community Garden
- Camping Control Bylaw 2015 Submission
- DCC Proposed Speed Limit Bylaw – Amendment 11 Submission
- Parks and Recreation Department Updates on Play Spaces Review, Tracks and Trails Review, Sports Field Review, Freedom Camping and Beaches and Reserves Bylaw
- Roadworks Schedule
- Maintenance of the spray area at Waikouaiti Wastewater Treatment Plant
- Warrington Playcentre
- Mobility Ramp Trial
- Dunedin City Council Updates

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Notes** the funding reports from Waikouaiti District Museum and Waikouaiti Community Garden.
- c) **Ratifies** the submission to the Camping Control Bylaw 2015 retrospectively.
- d) **Ratifies** the submission to the DCC Proposed Speed Limit Bylaw – Amendment 11 retrospectively.

Motion carried (WC/2020/047)

11 FUNDING APPLICATIONS

The report provided details of two funding applications received for the Board's consideration.

Hawksbury Lagoon Inc requested \$1,200.00 for a reprint of their popular brochures.

Mullet Collective requested \$200.00 towards the Mullet Festival which was a unique outdoor celebration of dance, poetry, theatre, music and visual art held in the Warrington Reserve.

Moved (Alasdair Morrison/Geraldine Tait):

That the Board:

- a) **Approves** the funding application from Hawksbury Lagoon Inc. of \$1,200.00 towards a reprint of their brochures.

Motion carried (WC/2020/048)

Moved (Mandy Mayhem-Bullock/Mark Brown):

That the Board:

- a) **Approves** the funding application from the Mullet Collective of \$200.00 towards the Mullet Festival.

Motion carried (WC/2020/049)

12 CHAIRPERSON'S REPORT

The Chairperson provided a verbal report at the meeting, which included:

- Police update will be provided at the Warrington meeting
- Waikouaiti beachfront damage
- Speaking to the Camping Control Bylaw 2015 Amendment Hearing
- Emergency response
- Community Board 10 Year Plan workshop, Andy Barratt to attend in the Chair's absence
- Freedom Camping meeting, Andy Barratt to attend in the Chair's absence

Moved (Alasdair Morrison/Andy Barratt):

That the Board:

- a) **Notes** the Chairperson's report.

Motion carried (WC/2020/050)

13 BOARD UPDATES

Board members provided an update on activities, which included:

Keep Dunedin Beautiful (KDB)

Mandy Mayhem-Bullock provided an update which included that the NZ awards would now be held online and that the KDB awards would be held mid-October.

Waikouaiti Recycling Centre Project

Geraldine Tait provided an update which included that earthworks would be completed end of October and that the advertising for a part-time co-ordinator would be held soon.

Waikouaiti Plantation Replanting Project

Mark Brown provided an update which included that planting had finished for this season and were now looking at the plants needed for next season.

Assist Fund Recipients with Reporting Back

Alasdair Morrison provided an update which included that a letter of support had been sent to the DCC for the Waiputai (Blueskin Bay) Trust.

Truby King Recreation Reserve Committee

Andy Barratt provided an update which included that the Truby King Management Plan would be out for consultation soon.

Local Government New Zealand Zone 6 Community Board Committee

Mandy Mayhem-Bullock provided an update which included that the Community Board Conference to be held in Gore next year preparation was underway.

North Coast Promotional Group

Mark Brown provided an update which included that there was a lot of work happening around this at the moment and processes to be in place by Christmas.

Recreational Working Group

Mandy Mayhem-Bullock provided an update which included that two public meetings had been held and that there would be submissions to the 10 Year Plan and the Regional Transport survey.

Moved (Alasdair Morrison/Cr Jim O'Malley):

That the Board:

- a) **Notes** the updates.
- b) **Endorses** the letter of support sent to DCC Property Department for the Waiputai (Blueskin Bay) Trust.

Motion carried (WC/2020/051)

14 WAIKOUAITI COAST COMMUNITY BOARD NEWSLETTER

Board member, Sonya Billyard, addressed the meeting regarding the Waikouaiti Coast Community Board Newsletter and responded to other members' questions.

Moved (Alasdair Morrison/Mark Brown):

That the Board:

- a) **Allocates** \$1,200.00 to print 2,000 copies of the Waikouaiti Coast Community Board newsletter.

Motion carried (WC/2020/052)

15 COMMUNITY PLAN

The Board provided updates to the Roding Schedule on page 28 of the Community Plan.

16 COUNCIL ACTIVITIES

Councillor Jim O'Malley provided an update on matters of interest to the Board, which included:

- Truby King Reserve Management Plan Public Consultation – the submission period is from Monday 5 October 2020 and will close at 1.00pm on Tuesday 8 December 2020
- Hapori Māori and Pasifika Communities Innovation and Development Funds
- CEO Appointment
- 10 Year Plan Community Board Community Plan Workshop will occur on 19 October 2020
- The Camping Control Bylaw Amendment hearing is set for 1 October 2020 and the Speed Limits Review Bylaw – Amendment 11 hearing is set for 28 and 29 October 2020

Moved (Cr Jim O'Malley/Alasdair Morrison):

That the Board:

- a) **Notes** the update from Cr O'Malley.

Motion carried (WC/2020/053)

17 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

The following items were identified:

- Beach Street – to be an agenda item for the next meeting
- Moana Gow Pool – to be an agenda item for the next meeting

The meeting concluded at 9.12 pm.

.....
CHAIRPERSON

PART A REPORTS

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Waikouaiti Coast Community Board of activities relevant to the Board's area including:
 - a) Meetings 2021
 - b) Community Board Outstanding Awards Nomination
 - c) Waikouaiti Library
 - d) What DCC is Currently Consulting On
 - e) Parks and Recreation Department Updates
 - f) Roadworks Schedule
 - g) Dunedin City Council Updates

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report.
- b) **Agrees** that the Waikouaiti Coast Community Board will meet on 17 February 2021 subject to Council adopting the 2021 meeting schedule.
- c) **Decides** if the Board wishes to submit to the DCC Legal High Retail Location Policy and agrees that the Board delegate authority to a Board Member/s to finalise the submission.
- d) **Decides** if the Board wishes to submit to the Review of Truby King Reserve Management Plan and agrees that the Board delegate authority to a Board Member/s to finalise the submission.
- e) **Decides** if the Board wishes to submit to the Signal Hill Recreation Reserve Management Plan Review Stage 1 and agrees that the Board delegate authority to a Board Member/s to finalise the submission.
- f) **Decides** if the Board wishes to submit to the General Policies Management Plan Review Stage 1 and agrees that the Board delegate authority to a Board Member/s to finalise the submission.

Meetings 2021

- 2 The 2021 meeting schedule is being considered by Council at the 24 November meeting. It is proposed to have the first meeting on Wednesday 17 February 2021.

Community Board Outstanding Awards Nomination

- 3 The Community Board conference is scheduled for April next year, and nominations for the outstanding community board member are being called for.
- 4 The Community Board Executive Committee is also inviting Community Boards to share good practice examples. Refer to Attachment A and B. Applications close at 5.00pm on Friday 26 March 2021.

Waikouaiti Library

- 5 Dunedin Public Libraries are proposing a minor change to the opening hours at Waikouaiti Library. In essence the changes will involve opening between 11am – 5pm Monday to Friday and 10am -1pm on Saturdays.
- 6 This change will be achieved by not opening late on Fridays. There are very few users of the Library on Friday evenings. This change is intended to make it easier for users to plan their visits as the opening hours will be the same on every weekday. If the change is implemented the Library will be open for ½ hour longer every week than at present.
- 7 The Library is now surveying its users to ascertain their views on the proposed changes. The survey will run for four weeks, and if there is broad support for the changes they will be implemented in the New Year.

What DCC is Currently Consulting On

- 8 DCC is currently consulting on the following which may be of interest to the Board and Board community:

DCC Legal High Retail Location Policy – Submissions close 11 December 2020

<https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/legal-high-retail-location-policy-review-2020>

Review of Truby King Reserve Management Plan – Submissions close 8 December 2020

<https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/review-of-truby-king-reserve-management-plan>

Signal Hill Recreation Reserve Management Plan Review Stage 1 – Submissions close 8 December 2020

<https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/signal-hill-recreation-reserve-management-plan-review-stage-1>

General Policies Management Plan Review Stage 1 – Submissions close 8 December 2020

<https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/general-policies-management-plan-review-stage-1>

Parks and Recreation Department Updates

- 9 **Freedom Camping** - All of the measures that have been used in previous years to manage freedom camping are being implemented again this year. Portaloos and other amenities are to be installed at the 3 unrestricted freedom camping sites before Labour Weekend.
- 10 Three Community Rangers have been hired for the Freedom Camping season and are currently familiarising themselves with the sites and information they need to pass on to visitors.
- 11 The security company will have improved handheld technology to streamline the ticketing process when they are doing overnight patrols.
- 12 **Reserves and Beaches Bylaw** - Signage is soon to be installed at the recently resurfaced Tomahawk car park. There are to be signs informing people that the only vehicles permitted on the beach will be for launching boats.
- 13 Signage has been finalised for Warrington will be installed before summer.
- 14 Signage for Waikouaiti is being finalised by the Reserves and Beaches Bylaw working group.
- 15 **Play Spaces Review** - Analysis is complete, draft strategy and action plan is in progress.
- 16 **Sports Field Review** - The data collection phase is near completion. Interviews and the community survey are complete, and a workshop is scheduled with Sport Otago and the sports codes to prioritise recommendations from the findings.
- 17 Analysis is underway, and the draft strategy and action plan is in progress.

Roadworks Schedule

- 18 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

Dunedin City Council Updates

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477 4000, or email on dcc@dcc.govt.nz. For non-urgent matters contact Council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

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↓A	Community Board Snapshots	22
↓B	Community Board Outstanding Awards Nomination	23

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no conflicts of interest.

Community Boards

This report provides information on activities in or relevant to the Board's area.



Community
Boards' Executive
Committee



Invitation to Community Boards to share good practice examples: Calling for Community Board Snapshots

The Community Board Executive Committee (CBEC) is inviting all Community Boards to take a digital snapshot of a community project to share with participants at the forthcoming 2021 Community Board Conference.

Community Board snapshots are short videos which give a profile of a project undertaken or supported by a Community Board. Projects could be:

- Undertaken by the board;
- Supported by the board; or
- Show the board engaging with its communities.

The snapshots are an opportunity for Community Boards to provide a summary of an innovative project undertaken by a board that contributes to community well-being. Snapshots may be a video or PowerPoint, and may be recorded by digital camera or smart phone. They should be no longer than seven minutes. All snapshots received will be played at the conference where delegates will be invited to choose their favourite.

The 2021 Community Board Conference will take place in Gore from 22 – 24 April, 2021.

Please send all entries to admin@lgnz.co.nz by 5.00pm on Friday 26 March 2021. Please note that the Community Board Snapshots replace the awards competition held at previous conferences, there will be no call for applications for Community Board Best Practice Awards.

For further information, please contact Graeme Sykes at graeme.sykes@npdc.govt.nz.

Ngā mihi
Alexandra Davids
Chair
Community Board Executive Committee

**We are.
LGNZ.**

Te Kāhui Kaunihera o Aotearoa.

Community
Boards' Executive
Committee



**2021 Community Boards Outstanding Contribution Award
Nomination Form**

Name of person being nominated for their Outstanding Contribution

Details of nominator (can be from any Community Board)

Nominator name:

Nominator Community Board:

Nominator email:

Nominator phone:

Details of seconder (must be from the same Community Board as the person being nominated)

Secunder name:

Secunder Community Board:

Secunder email:

Secunder phone:

Please describe the nominee's outstanding contribution to their Community Board and community (max 50 words)

Please send all entries to admin@lgnz.co.nz by 5.00pm Friday 26 March 2021.

FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a summary of funding allocated to date, a copy of the funding reports and funding applications received for the Board's consideration. As this is an administrative report only, the Summary of Considerations is not required.

Project Fund

- 2 At the Council Annual Plan Deliberation meeting held on 27 May 2020, Council approved the carry forward of unspent 2019/2020 Community Board discretionary funds into the 2020/2021 financial year as a one-off consideration due to the recent Covid-19 events.
- 3 The Board has \$7,345.73 available for the 2020/21 year (Note this includes the carry forward from the 2019/20 year).
- 4 Spending to date is as follows:

Meeting Date	Amount	Recipient/Purpose
17 June 2020	\$837.00	Waikouaiti District Museum – to purchase a bar fridge and microwave for the kitchen in the new museum building.
17 June 2020	\$675.00	Blueskin News Community Newsletter – to fund the printing of the Blueskin Newsletter.
17 June 2020	\$600.00	POWA (Progress of Waikouaiti Area) – to fund the printing of the POWA Newsletter.
17 June 2020	\$240.00	Otago Blue – for providing 30 bottles of hand and surface sanitizer.
17 June 2020	\$750.00	Joel Vanderburg Memorial - Allocates from the project fund for a memorial to honour the late Joel Vanderburg, the design and appropriate time for the memorial to be agreed with by Andy Barratt and the Vanderburg family.
17 June 2020	\$0.00	Defibrillator training sessions - Allocates \$400.00 to enable 2 classes of 10 people attend Defibrillator training in Waitati – advised that this project will not go ahead.
12 August 2020	\$750.00	Waitati Hall Society Inc – to have a mural painted onto the side of the Waitati Hall.
30 September 2020	\$1,200.00	Hawksbury Lagoon Inc - towards a reprint of their brochures.
30 September 2020	\$200.00	Mullet Collective - towards the Mullet Festival held in the Warrington Reserve.
30 September 2020	\$1,113.27	Better Creative – to print 2,000 copies of the Waikouaiti Coast Community Board newsletter.
30 September 2020	\$50.00	POWA (Progress of Waikouaiti Area) – to deliver the Waikouaiti Coast Community Board newsletters.
Total	\$6,415.27	

Funding Report

- 5 A funding report from the Blueskin News has been received (Attachment A).

Funding Request Application

- 6 Hauteruruku ki Puketeraki has requested \$1,000.00 to pay for one staff/tutor for three hours per week for the Kaitiaki Waka Programme (Attachment B).
- 7 As per the meeting held on 12 August 2020 the Waiputai (Blueskin Bay) Trust funding application requesting \$1,670.00 for seed funding lay on the table until the 18 November 2020 meeting when the outcome of the DCC lease grant and the Trust legal structure is known (Attachment C).

RECOMMENDATIONS

That the Board:

- a) **Notes** the funding report from Blueskin News.
- b) **Approves/declines** the funding application from Hauteruruku ki Puketeraki.
- c) **Uplifts** the funding application from the Waiputai (Blueskin Bay) Trust from the table.
- d) **Approves/declines** the funding application from the Waiputai (Blueskin Bay) Trust.

Signatories

Author:	Rebecca Murray - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

	Title	Page
A	Funding Report from Blueskin News	26
B	Hauteruruku ki Puketeraki Funding Application	27
C	Waiputai (Blueskin Bay) Trust Funding Application	28

Janet Rhodes
Chairperson
Blueskin News
[REDACTED]
Waitati 9085
Dunedin

October 23, 2020

Alisdair Morrison
Chairperson
Waikouaiti Community Coast Board
c/- Dunedin City Council

Dear Alisdair

I'm writing to thank the community board for their support of the Blueskin News in 2020, and report on the use of said community board funds. As you are well aware, the COVID-19 pandemic has and will continue to have a significant effect on the finance and function of local businesses and community groups. The Blueskin News is no different.

During the period of lockdown, the best way we could support our community was to offer free advertising to local businesses despite our own expenses being unchanged during this period. The decision to undertake that financial challenge was made much easier by the community board grant. The grant covered the printing expenses for one month's edition.

Thank you again for your support
Yours sincerely,



Janet Rhodes
Chairperson
Blueskin News

**APPLICATION FOR FUNDING FROM THE
WAIKOUAITI COAST COMMUNITY BOARD**

Date: 08 OCTOBER 2020

Name of group applying for funds: Haukeruruku ki Puketeaki

Contact person: Raniera Judd Position held: President

Address: [REDACTED]

Post Code: 9440

Contact Phone Number: [REDACTED] Email: [REDACTED]

Short description of the project you are seeking funding for:
Looking for funding to pay for one staff/tutor for our 3 hours a week Kaitaki Waka programme. This is open to the East Otago region Tamariki to immerse them in our Waka Kaupapa Club.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget.
Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$ 1,000

Total cost of project: \$ 1,900

Amount already raised: \$ 900

How will the rest of the project cost be funded? Wairua Fund - Kaiti thirapa member Brendan Flack

What is the timeframe for completing the project? [OR What is the date of your even/project?]
10 weeks From Oct 20 - Dec 22

Is your project a one-off, annual or biennial event? annual programme in Spring Summer

Detail the benefits to your organisation and/or the wider community which will result from this project. Haukeruruku is a incorporated society that is a great asset to the East Otago area. With the youth involvement we are building the paddlers of the future. These youth also create a pathway for their parents to gain access to our equipment

Has your group made an application to the Board for funding within the last five years?
☐ Yes ☒ No

If granted, how much and what was that money used for? the tutor cost is \$90 a week x 10 weeks = \$900 plus \$10 a week for fruit + after school snacks.

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area.
Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058
Email: governance.support@dcc.govt.nz
Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

APPLICATION FOR FUNDING FROM THE WAIKOUAITI COAST COMMUNITY BOARD

Date: 26/7/2020

Name of group applying for funds: Waiputai (Blueskin Bay) Trust

Contact person: Dr. Nancy Higgins Position held: Secretary

Address: [REDACTED] Post Code: 9471

Contact Phone Number [REDACTED] Email [REDACTED]

Short description of the project you are seeking funding for: The Waiputai (Blueskin Bay) Trust has been formed by a group of local Warrington Residents with the intention to manage the now vacant 'Playcentre' facility as Community Centre. We are asking for your support for this initiative through the provision of 'seed' money. Please find I(1) letters of support, (2) a flyer to be distributed to the community about Waiputai Trust this weekend (August 1 and August 2), and (3) lawn mowing and woodchip quotes. Please note that DCC verbally quoted the cost of the annual rent for the Playcentre.

Please attach any additional information, which may be useful in explaining the project e.g.: quotations or itemised budget. Please note if considered necessary the Board may seek additional information prior to making a decision.

Amount sought from Waikouaiti Coast Community Board: \$1670 (\$720 annual rent to DCC, Lawnmowing/Gardening \$700 (20hr x \$35), Woodchips for playground and garden \$150 (3 mtrs) and Cleaning Supplies \$100)

Total cost of project: \$ \$7710 (\$1670 (rent, mowing, woodchips, cleaning supplies), \$3600 power, \$1040 cleaner (26 hours), \$1000 furniture, \$200 kitchen equipment, \$100 office stationary/supplies)

Amount already raised: \$ \$225

How will the rest of the project cost be funded? Rental of facilities, fundraising,

What is the timeframe for completing the project? [OR What is the date of your event/project?] If successful with DCC application to lease facility: October 1, 2020 - Sept. 30, 2021

Is your project a one-off, annual or biennial event? Annual

Detail the benefits to your organisation and/or the wider community, which will result from this project. '

Small groups such as playgroups, youth groups, coffee groups, art classes, singing groups, family groups, and others will have a small cosy venue in which to meet, share ideas, network, and participate in educational, cultural, recreational, and social activities

Has your group made an application to the Board for funding within the last five years?

☐ Yes ☒ No

If granted, how much and what was that money used for?

All approved funding is subject to the following:

- 1 Where an application is for part funding of a project the funds will not be released until the Board is satisfied the project or the stage of the project to which the application relates will proceed.
- 2 The organisation/group must report back to the Board within six months of the project completion or six monthly until completed.

NOTES: Applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.

This application form is also available on www.dunedin.govt.nz and should be returned to, Governance Support, Dunedin City Council, PO Box 5045, Moray Place, Dunedin 9058 Email: governance.support@dcc.govt.nz Or contact: Alasdair Morrison (Board Chairperson) Telephone 027 435 4384

Waiputai (Blueskin Bay) Trust



Dear Blueskin Bay resident,

You may have heard by now that the Warrington Playcentre has joined the Blueskin Playcentre in Waitati and so they no longer need their building, which is next to the Warrington Hall. The building is being given back to the DCC, which owns the land. The DCC is asking for formal groups to apply to take up a lease for the building and grounds.

So, there have been discussions between various local people about the future of the building as a Community Centre on Facebook and at two recent meetings at the Hall.

At the last meeting, a small group formed to progress this idea, and it was proposed that a non-profit charitable trust be formed, called the Waiputai (Blueskin Bay) Trust. Its mission would be to turn the Playcentre into a Community Centre and oversee its operations.

We are writing to ask you for your support and involvement. We see the Centre as being a cozy and welcoming space, which can be used for small family events, coffee groups, classes, playgroups, meetings, etc., when the Warrington Hall is unavailable.

We would also love to hear about your ideas about how we can get the Centre up and going. We will have another meeting about the Trust on Saturday, August 8, at 4 p.m, and hope you that you can join us at the hall. We need your energy and help.

The Vision and Objectives of the Waiputai Trust are on the flip side of this flyer.

Waiputai (Blueskin Bay) Trust

Vision:

To support a healthy, strong, inclusive, connected, and sustainable Blueskin Bay community.

Objectives:

- 1, To enhance local community participation in educational, health and wellbeing, recreational, and social activities**
- 2. To enable a diverse range of local people and groups to meet; network; share ideas, and resources and skills**
- 3. To lease and manage a suitable space or building for a community centre**
- 4. To provide a community centre, which is future focused**
- 5. To provide an affordable and self-sustaining non-profit venue for activities related to our vision and objectives**
- 6. To honour Te Tiriti o Waitangi**

Please call or email us if you have any questions or can offer support.

Email: waiputai@gmail.com

**Nancy Higgins (ph: 482-1198), Geraldine Tait (ph: 021-21-75492),
Samantha Ashdown, Pablo Dennison**



Play group building Warrington

Friederike Schmalz
To: gersfai@gmail.com

Sun, 26 Jul 2020 at 10:23

To whom it may concern:

I have worked for many years as an art tutor, and since the closure of the adult education system finding suitable rooms for my freelance teaching has become more difficult and more expensive. The ex-playcentre is exactly suitable for various classes, weekend workshops and group activities and would be relatively easy to fit out flexibly and comfortably to accommodate smaller groups, for which the hall is too big. If it stays available it could open up opportunities to "decentralize culture" and save much driving into town.

yours faithfully
Friederike Schmalz



M

play centre building.

Message

Wed, 22 Jul 2020 at 15:16

Roxy Bretton [REDACTED]
To: gersfai@gmail.com

Kia Ora,

I'm a local parent of 9 year old and 7 year old who has lived in the Warrington community for the past 15 years. We enjoyed our involvement with Warrington play centre over the children's preschool years and are sad to see it go.

I would love to see the building maintained and available as a community hub centre where people could book a smaller, warmer alternative to the hall to hold groups. Groups that would bring community together for support and for learning. Possible groups could include parent groups, women's groups, youth groups, creative and craft groups, book club, meeting space for local conservation and community garden groups, and planning, yoga, music and meditation, and sharing + teaching of many other skills and resources held in our community.

The opening of the local brewery ARC has demonstrated the need for a community hub of sorts, demonstrated by the many number of locals congregating there in the weekends. I think it would be healthy for the community to have an alternative that does not involve alcohol and that has purpose and intention to meet the varying needs within our diverse community.

I would be happy to help to facilitate when time allows, however being a working mother with various other commitments I am extremely time poor and see that there needs to be shared responsibility and collective accountability in this situation.

I hope conversations and planning around this valuable building and space can continue, and to see some exciting opportunities unfold.

Many thanks,
Roxy Bretton and family.

M

Warrington Hall

Warrington Hall

skellett [REDACTED]
To: gersftat@gmail.com

Sat, 25 Jul 2020 at 01:09

Hi Geraldine,
Lois and I are out of town for the next few weeks but we strongly support your efforts to keep the Playcentre Building in Warrington.
It's a fantastic public space, one of the last in the village. Since I've lived here we've lost the shop, a church, two petrol stations at Evansdale and now have minimal opportunities to connect. The hall and the surf club is all we have.
This is a great challenge for us as a community to get creative and use it, or lose it!

Chris and Lois Skellett

Sent from my Samsung Galaxy smartphone

From: [REDACTED]
Subject: Hello Nancy, Mark from Stoked here.
Date: 28 July 2020 at 07:50
To: nancy.banjo.higgins@rite.com

My hourly rate is \$45 incl.

Kind regards - Mark.

Sent from my Glorxy mobile



From: Nancy Higgins [REDACTED]
Subject: Fwd: Lawn mowing.
Date: 28 July 2020 at 19:09
To:

Begin forwarded message:

From: [REDACTED]
Subject: Lawn mowing.
Date: 27 July 2020 at 14:56:17 NZST
To: [REDACTED]

DIGBY HODGSON. 23 HARVEY STREET, WAITATI 9085.
PHONE: [REDACTED]

LAWN MOWING & LANDSCAPING.

TO: Nancy, Geraldine, and associates.

Having been given a clear description of lawn mowing and general section maintenance required, I Am well equipped and able to provide a quality result at \$35. Per hour. A fixed contract rate if preferred is welcome. Please contact me if you have any questions, or require references. Thank you.

Sent from Mail for Windows 10

Woodland products price list

Prices shown as per cubic metre // per bag unless otherwise noted

Bark - Medium	\$100 // \$12.50
Bark - Coarse	\$90 // \$12.50
Bark - Fine	\$100 // \$12.50
Beach sand	\$90 // \$9.00
GC (Graded Chip)	\$95 // \$10
Peat straw Small Bale	N/A // \$12 bale
Peat straw	N/A // \$100 bale
Peat	\$90 // \$10.50
Superfirt	\$100 // \$12
Bo G-o	\$100 // \$12
Topsoil	\$70 // \$8
Woodlands Woodchip	\$50 // \$6.50
20AP	\$75 // \$9
Seasoned Firewood	
Kindling	N/A // \$10
Pine Offcuts	\$90 // N/A
Split Pine	\$105 // N/A
Macro	\$135 // N/A
Coal	
Ohai 20x6	N/A // \$14.50

Handwritten note: *Woodlands Woodchip X 3 = 150*

Opening hours are as follows:

Closed

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 A verbal report from the Chairperson will be provided at the meeting, which includes:
 - Vegetation maintenance on local roads and State Highway
 - Vehicle speeds at Waitati turnoff from SH1
 - Bus services
 - Board representation on Moana Gow Swimming Pool Trust
 - Karitane walkway repair
- 2 As this is an administrative report only, the Summary of Considerations is not required.

RECOMMENDATIONS

That the Board:

- a) **Notes** the Chairperson's report.

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

Board members to provide updates on activities including:

- 1 **Keep Dunedin Beautiful (KDB)**
Mandy Mayhem-Bullock will provide a verbal update.
- 2 **Waikouaiti Recycling Centre Project**
Geraldine Tait will provide a verbal update.
- 3 **Waikouaiti Plantation Replanting Project**
Mark Brown will provide a verbal update.
- 4 **Assist Fund Recipients with Reporting Back**
Alasdair Morrison will provide a verbal update.
- 5 **BRAG Walking Group**
Mandy Mayhem-Bullock will provide a verbal update.
- 6 **Truby King Recreation Reserve Committee**
Andy Barratt will provide a verbal update.
- 7 **Local Government New Zealand Zone 6 Community Board Committee**
Mandy Mayhem-Bullock will provide a verbal update.
- 8 **North Coast Promotional Group**
Mark Brown may provide an update at the next meeting.
- 9 **Recreational Working Group**
Andy Barratt will provide a verbal update.

RECOMMENDATIONS

That the Board:

- a) **Notes** the updates

Signatories

Author:	Rebecca Murray - Governance Support Officer
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Attachments

There are no attachments for this report.

COMMUNITY PLAN

For discussion and updating as required.

Update at last meeting:

- Road Schedule page 28

The current Waikouaiti Coast Community Board Plan is available on the DCC Website on the following link:

https://www.dunedin.govt.nz/_data/assets/pdf_file/0012/796485/Waikouaiti-Coast-Community-Board-Plan-2020-21.pdf

COUNCIL ACTIVITIES

Councillor Jim O'Malley will provide an update on matters of interest to the Board, which includes:

- Truby King Reserve Management Plan Public Consultation – participation from Board members.
- Hapori Māori and Pasifika Communities Innovation and Development Fund is open
- The Camping Control Bylaw Amendment 11 was ratified at 27 October 2020 Council meeting with the freedom camping season starting 1 November 2020.
- New debt limit to allow Council to assess all capital works going forward
- Speed Limit Review – the decisions will be ratified at the 8 December 2020 Council meeting. Communications will be sent once ratified advising the date these will be in effect. Any additional roads advised in the submission period will go into next year's Speed Limit Review.

ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Items for consideration by the Chairperson.