

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the West Harbour Community Board will be held on:

**Date:** Wednesday 3 February 2021  
**Time:** 5.30 pm  
**Venue:** Rolfe Room, Port Chalmers Town Hall, Port Chalmers

Sandy Graham  
Chief Executive Officer

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**West Harbour Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Francisca Griffin	
<b>Deputy Chairperson</b>	Trevor Johnson	
<b>Members</b>	Duncan Eddy	Angela McErlane
	Jacqueline Ruston	Jan Tucker
	Cr Steve Walker	

**Senior Officer**

**Governance Support Officer** Jennifer Lapham

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Jennifer Lapham  
Governance Support Officer

Telephone: 03 477 4000  
jenny.lapham@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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**1 PUBLIC FORUM**

At the close of the agenda no requests for public forum had been received.

**2 APOLOGIES**

At the close of the agenda no apologies had been received.

**3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes/Amends**, if necessary, the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Register of Interest	7



**WEST HARBOUR COMMUNITY BOARD - INTEREST REGISTER CURRENT AS AT 13 JANUARY 2021**

Name	Responsibility (i.e.: Chairperson of group, owner, trustee, director etc)	Declaration of Interest	Nature of Potential Interest	Proposed Management Plan
<b>Francisca Griffin (Chairperson)</b>	Chair	Pioneer Opportunities and Resources Trust	No conflict identified.	Withdraw from discussion and leave the room when grant is discussed.
	Secretary	West Harbour Beautification Trust	Possible conflict should the Trust apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Green Party	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
<b>Trevor Johnson (Deputy Chairperson)</b>	Property Owner	Various Properties Dunedin/Mosgiel	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Classic Car Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Director	Upper Rothesay Investments Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Club Captain	Otago Classic Motoring Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Otago Southland Area Organiser	Hudson Essex Terraplane Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Autospectacular Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Johnson Family Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Property Investors Association	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
<b>Duncan Eddy</b>	Leaseholder	Purakaunui Block	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Board Representative	Keep Dunedin Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
<b>Ange McErlane</b>	Chairperson	Vision Port Chalmers	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Waste Management Institute of New Zealand	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Editor	The Rothesay News	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
<b>Jacque Ruston</b>	Co-ordinator	Port Chalmers Community Market	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Roseneath	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
<b>Jan Tucker</b>	Chair	Keep Dunedin Beautiful	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Vice President	Bowls New Zealand		
	Vice President	Balmacewen Bowling Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Bowls Dunedin		
	Patron	Port Chalmers Senior Citizens	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

<b>Name</b>	<b>Responsibility</b> <i>(i.e.: Chairperson of group, owner, trustee, director etc)</i>	<b>Declaration of Interest</b>	<b>Nature of Potential Interest</b>	<b>Proposed Management Plan</b>
	Volunteer/Co-Signee	Port Chalmers Cruise Ship Volunteers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	WHCB Representative	Vision Port Chalmers	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin Rotary Club	Possible conflict if the group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Janet Tucker Family Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep Dunedin Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
<b>Stephen Walker (Council Representative)</b>	Chairperson	West Harbour Beautification Trust	Possible conflict should WHBT apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Golf Club	Possible conflict should PCGC apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Orokonui Ecosanctuary	Possible conflict should Orokonui Ecosanctuary apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep New Zealand Beautiful	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Keep Dunedin Beautiful (Council Appointment)	Possible conflict should KDB apply for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholder	Various Publicly listed companies	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Port Chalmers	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Chairperson	Dunedin Wildlife Hospital Trust Board	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Port Chalmers Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	New Zealand Labour Party	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	NZ Sea Lion Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Tertiary Precinct Planning Group (Council appointment -alternate)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.



## **CONFIRMATION OF MINUTES**

### **WEST HARBOUR COMMUNITY BOARD MEETING - 18 NOVEMBER 2020**


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#### **RECOMMENDATIONS**

That the Board:

**Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 18 November 2020 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
A 	Minutes of West Harbour Community Board meeting held on 18 November 2020	10

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## **West Harbour Community Board**

### **MINUTES**

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**Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 18 November 2020, commencing at 5.30 pm**

#### **PRESENT**

<b>Chairperson</b>	Francisca Griffin
<b>Deputy Chairperson</b>	Trevor Johnson
<b>Members</b>	Duncan Eddy
	Angela McErlane
	Jacqueline Ruston
	Cr Steve Walker

#### **IN ATTENDANCE**

Graham McKerracher (Communications and Marketing Manager) and Jason Forbes (Senior Project Manager, Waka Kotahi, NZTA)

**Governance Support Officer** Jennifer Lapham

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## **1 PUBLIC FORUM**

### **1.1 Public Forum – Roseneath Playground**

Harrison Miller (aged 7) spoke to the Board regarding the recent upgrade of the Roseneath playground. He said that he was excited to see it was being upgraded but was sad that the seesaw was no longer fun. Harrison advised the Board that the seesaw did not go high anymore and he would like it fixed.

### **1.2 Public Forum – Dredging Back Beach**

Mr Wall requested that the Board ask that the Dunedin City Council liaise with Otago Regional Council and Port Otago regarding the siltation of Back Beach. He advised that at low tide yachts were sitting on the ground.

## **2 APOLOGIES**

An apology was received from Jan Tucker.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

**Accepts** the apology from Jan Tucker.

**Motion carried**

### **3 CONFIRMATION OF AGENDA**

The Chairperson advised that a quote had been received from UpFront Environmental for the maintenance of the Albertson Avenue community garden, and a quote for the production of the 'Know your Neighbour' brochure had also been received. She advised that the urgency for the decision on the applications was that the Albertson Avenue community garden was that the garden required to be maintained and the brochure needed to be printed by January.

A report back from Sawyers Bay Playcentre had been also been received.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

**Confirms** the agenda with the addition of the following item under Standing Order 9.12 Item 9a be considered at the meeting.

9a Project Fund Applications– Maintenance of Albertson Avenue Community Garden and quote for printing "Know Your Neighbour" Brochure.

**Motion carried** with Duncan Eddy recording his voting against

### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Jacque Ruston declared that she had sold one of the properties she owned in Roseneath.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried**

**5 CONFIRMATION OF MINUTES****5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 30 SEPTEMBER 2020**

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

**Confirms** the minutes of the West Harbour Community Board meeting held on 30 September 2020 as a correct record.

**Motion carried**

**PART A REPORTS****6 NZTA UPDATE**

Jason Forbes, Senior Project Manager Waka Kotahi NZ Transport Agency provided an update on the cycleway project and introduced the contractor from Downers. He advised that it was estimated the project should be completed in December 2022.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

**Adjourn** the meeting for 5 minutes.

**Motion carried**

The meeting adjourned at 6.15 pm and reconvened at 6.23 pm.

Following the adjournment the Chairperson clarified the reasons for urgency regarding the items added to the agenda.

**7 GOVERNANCE SUPPORT OFFICERS REPORT**

In a report the Governance Support Officer provided an update on matters of interest including:

- Project Fund
- Parks and Recreation Update
- Meetings 2021
- Community Board Conference
- Sims Building

Discussion took place on the overgrown vegetation. Comment was made that it was a safety issue for vehicles when exiting on to the road, and for people walking on the footpaths.

Moved (Francisca Griffin/Angela McErlane):

That the Board:

- a) **Notes** the Governance Support Officers Report.
- b) **Agrees** that the West Harbour Community Board will meet on 3 February 2021, subject to Council adopting the 2021, meeting schedule at 5.30 pm.

**Motion carried (WHCB/2020/039)**

## **8 COMMUNITY PLAN**

The Chairperson advised that Council staff had suggested to wait until Council has confirmed funding for main street upgrades, before consulting with the community on the George Street upgrade.

## **9 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY**

- a) Port Noise Liaison Committee  
Jacque Ruston advised that there was nothing to report.
- b) Ravensdown Community Liaison Group  
Trevor Johnson advised that there was nothing further to report since the last meeting. He advised that the Company will be reinstating a quarterly newsletter to give updates to the community
- c) Keep Dunedin Beautiful  
The Chairperson advised that Jan Tucker had been awarded a life time membership of Keep New Zealand Beautiful.
- d) Access Radio  
The Chairperson advised that the next slot is the following week. Members suggested topics for discussion.
- e) Social Media and Communication  
The Chairperson advised that the Facebook page was working well and reaching a lot of people.
- f) Community Awards  
Ange McErlane advised Mary Ingles had been presented with a certificate and flowers.

## **9A PROJECT FUND**

Consideration was given to the quote received for the maintenance of the Albertson Avenue Community Garden (\$1,320.00) from UpFront Environmental and the quote from DigiArt & Design for the printing of the Know Your Neighbours Information flyer (\$2186.24).

Moved (Cr Steve Walker/ Jacqueline Ruston):

That the Board:

- a) **Allocates** \$1,320.00 to UpFront Environmental for the maintenance of the Albertson Avenue Community Garden.
- b) **Allocates** \$2,186.24 to DigiArt & Design for the printing of the Know Your Neighbours Information flyer.

**Motion carried (WHCB/2020/040)**

## **10 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest including:

- Freedom Camping – Trevor Johnson provided an overview of a meeting he had attended on behalf of the Board.
- Junk to Joy (Hawk & Hurl) – The Lions Club had been contacted but the Chairperson had not heard back from them. It was suggested to approach Volunteering Otago to see if they would be available to help with the event.
- Functions attended on behalf of the Board – The Chairperson advised that, along with other members, she had attended the Aramoana Memorial, and had also attended the Ralph Hotere exhibition and a workshop on the Long Term Plan.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

**Notes** the Chairperson's Report.

**Motion carried**

## **11 COUNCIL ACTIVITIES**

Cr Steve Walker provided an update on matters of interest including the 10 year plan, Sims Building, consent for hospital demolition and the George Street Business case.

## **12 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

Duncan Eddy asked for an update on Sawyers Bay Bus Shelters and a report on the impact on the sea levels on low lying land.

The meeting concluded at 7.14 pm.

.....  
**CHAIRPERSON**

## PART A REPORTS

### GOVERNANCE SUPPORT OFFICERS REPORT

Department: Civic

#### EXECUTIVE SUMMARY

- 1 This report is to inform the West Harbour Community Board of activities relevant to the Board area including:
  - Project Fund
  - Meeting Schedule 2021
  - Community Board Conference
  - Community Board Outstanding Award Nomination
  - Parks and Recreation Update
  - Review
  - Updates/Actions

#### RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officers Report.
- b) **Adopts** the 2021 meeting schedule.

#### Project Fund

- 2 The Board has \$9,413.28 (Note this includes the carry forward from the 2019/20 year). Spending to date is as follows:

Meeting Date	Amount	Recipient
24 June 2020	\$500.00	West Harbour Arts Charitable Trust
	\$748.00	Sawyers Bay Playcentre
	\$1,400.40	Rothsay News (\$116.70/month)
	+\$770.00	Purchase of stainless-steel ashtrays. <b>Funding no longer required</b>

Meeting Date	Amount	Recipient
12 August 2020	\$500.00	Harbourside Junior Football Club
	+\$(\$100.00)	Hire of Town Hall – Community Awards <b>Funding no longer required</b>
	+\$(\$500.00)	Community Awards <b>Funding no longer required</b>
30 September 2020	\$1022.38	Anteroom Arts Charitable Trust
October 2020	\$30.00	OAR Membership
November 2020	\$100.00	Flowers Community award
<b>Total</b>	<b>\$3,631.32</b>	

### Meeting Schedule 2021

- 3 The Council had adopted the 2021 meeting schedule. Attached is the proposed meeting dates for the West Harbour Community Board.

### Community Board Conference

- 4 The Community Board Conference is being held in Gore on 22-24 April. Council policy allows for one Board member per Board to be funded by the Council. The Board may wish to consider nominating a Board member to attend the Conference.

### Community Board Outstanding Awards Nomination

- 5 The Community Board conference is scheduled for April, and nominations for the outstanding community board member are being called for. The Community Board Executive Committee is also inviting Community Boards to share good practice examples. Refer to Attachments B and C. Applications close at 5.00pm on Friday 26 March 2021.

### Parks and Recreation Update

- 6 *Freedom Camping* - Portaloos and other amenities have been installed at the 3 unrestricted freedom camping sites. The new handheld infringement devices have been integrated into the Pathway system. New ticket designs have been drafted, when these have been approved and delivered training of enforcement contractors in use of the new technology will commence.
- 7 *Beaches and Reserves Bylaw* - New signage has been installed at Tomahawk Beach and Warrington Beach as planned. Signage for Waikouaiti Beach is currently being drafted by DCC Marketing and Design and will be presented to the Reserves and Beaches Bylaw Working Group for development/approval. Some temporary signage has recently been installed at the Hawksbury Lagoon outflow to advise drivers that beach access in vehicles is prohibited.
- 8 *Play Spaces Review* - Draft Play Spaces Plan and Background Report are awaiting feedback from members of the Working Party. When feedback is received the Plan will be amended and presented to Council for approval. Individual projects will then proceed in accordance with the plan.
- 9 *Tracks and Trails Review* - Draft Background Report is complete and is sitting with Working Party and Project Team members for feedback. Stakeholder consultation document is being drafted.



It is anticipated that stakeholder engagement will occur early 2021 pending outcome of feedback from Working Party and Marketing and Communications.

- 10 *Sports Field Review* - Data collection and analysis has been completed. A draft strategy and action plan is currently being developed.

#### **Review of Keeping of Animals (excluding Dogs) and Birds Bylaw**

- 11 Customer and Regulatory staff are currently reviewing this bylaw. While the primary focus of the review is to address concerns about roosters, the bylaw also covers birds, bees and other animals (with the exception of dogs, which is covered by the Dog Control Bylaw). At this early stage we are investigating different options and will be in touch with Community Boards soon asking them to circulate a short survey through their networks. Any initial thoughts can be directed to [Anne.Gray@dcc.govt.nz](mailto:Anne.Gray@dcc.govt.nz) please. Formal consultation on options is expected to take place early to mid-2021.

#### **Bus Shelters Sawyers Bay**

- 12 I have been advised that the bus shelters at Sawyers Bay have been installed.

#### **Currently Being Consulted On by Dunedin City Council**

- 13 DCC is currently consulting on the following which may be of interest to the Board and Board community:

##### **Gambling & TAB Venue Policy Review**

<https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/gambling-and-tab-venue-policy-review>

##### **Dangerous and Insanitary Buildings Policy Review**

<https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/dangerous-and-insanitary-buildings-policy-review>

#### **ACTIONS/UPDATES**

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For non-urgent matters contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

**If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.**

**Signatories**

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Proposed Meeting Schedule 2021	20
<a href="#">↓B</a>	Community Board Snapshots	21
<a href="#">↓C</a>	Community Board Outstanding Awards Nomination	22

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution to the Strategic Framework.

***Māori Impact Statement***

There are no known impacts for tangata whenua.

***Sustainability***

There are no implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

***Financial considerations***

There are no implications.

***Significance***

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

There has been no external engagement.

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***

There are no risks.

***Conflict of Interest***

There is no known conflict of interest.

***Community Boards***

The report provides information on activities in or relevant to the Board area.

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**WEST HARBOUR COMMUNITY BOARD**

**MEETING SCHEDULE**

**FOR 2021**

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**Wednesday 3 February**

**Wednesday 17 March**

**Wednesday 21 April**

**Wednesday 9 June**

**Wednesday 11 August**

**Wednesday 20 October**

**Wednesday 17 November**

Meetings commence at 5.30 pm and will be held in the Rolfe Meeting room, Port Chalmers Hall and Service Centre unless otherwise advised.

**We are.  
LGNZ.**  
Te Kāhui Kaunihera o Aotearoa.

Community  
Boards' Executive  
Committee



### **Invitation to Community Boards to share good practice examples: Calling for Community Board Snapshots**

The Community Board Executive Committee (CBEC) is inviting all Community Boards to take a digital snapshot of a community project to share with participants at the forthcoming 2021 Community Board Conference.

Community Board snapshots are short videos which give a profile of a project undertaken or supported by a Community Board. Projects could be:

- Undertaken by the board;
- Supported by the board; or
- Show the board engaging with its communities.

The snapshots are an opportunity for Community Boards to provide a summary of an innovative project undertaken by a board that contributes to community well-being. Snapshots may be a video or PowerPoint, and may be recorded by digital camera or smart phone. They should be no longer than seven minutes. All snapshots received will be played at the conference where delegates will be invited to choose their favourite.

The 2021 Community Board Conference will take place in Gore from 22 – 24 April, 2021.

Please send all entries to [admin@lgnz.co.nz](mailto:admin@lgnz.co.nz) by 5.00pm on Friday 26 March 2021. Please note that the Community Board Snapshots replace the awards competition held at previous conferences, there will be no call for applications for Community Board Best Practice Awards.

For further information, please contact Graeme Sykes at [graeme.sykes@npdc.govt.nz](mailto:graeme.sykes@npdc.govt.nz).



Ngā mihi  
Alexandra Davids  
Chair  
Community Board Executive Committee

**We are.  
LGNZ.**  
Te Kāhui Kaunihera o Aotearoa.

Community  
Boards' Executive  
Committee



**2021 Community Boards Outstanding Contribution Award  
Nomination Form**

**Name of person being nominated for their Outstanding Contribution**

**Details of nominator** (can be from any Community Board)

Nominator name:

Nominator Community Board:

Nominator email:

Nominator phone:

**Details of seconder** (must be from the same Community Board as the person being nominated)

Secunder name:

Secunder Community Board:

Secunder email:

Secunder phone:

**Please describe the nominee's outstanding contribution to their Community Board and community** (max 50 words)

Please send all entries to [admin@lgnz.co.nz](mailto:admin@lgnz.co.nz) by 5.00pm Friday 26 March 2021.

## COMMUNITY PLAN

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For discussion

### Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">Download</a>	Community Plan V2	24





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## **1 INTRODUCTION**

This Community Board Community Plan summarises the needs and priorities of the communities within the West Harbour Community Board area for the 2019/2020 and 2020/21 financial years, and the Dunedin City Council's (DCC) 2021-31 10 year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10 year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

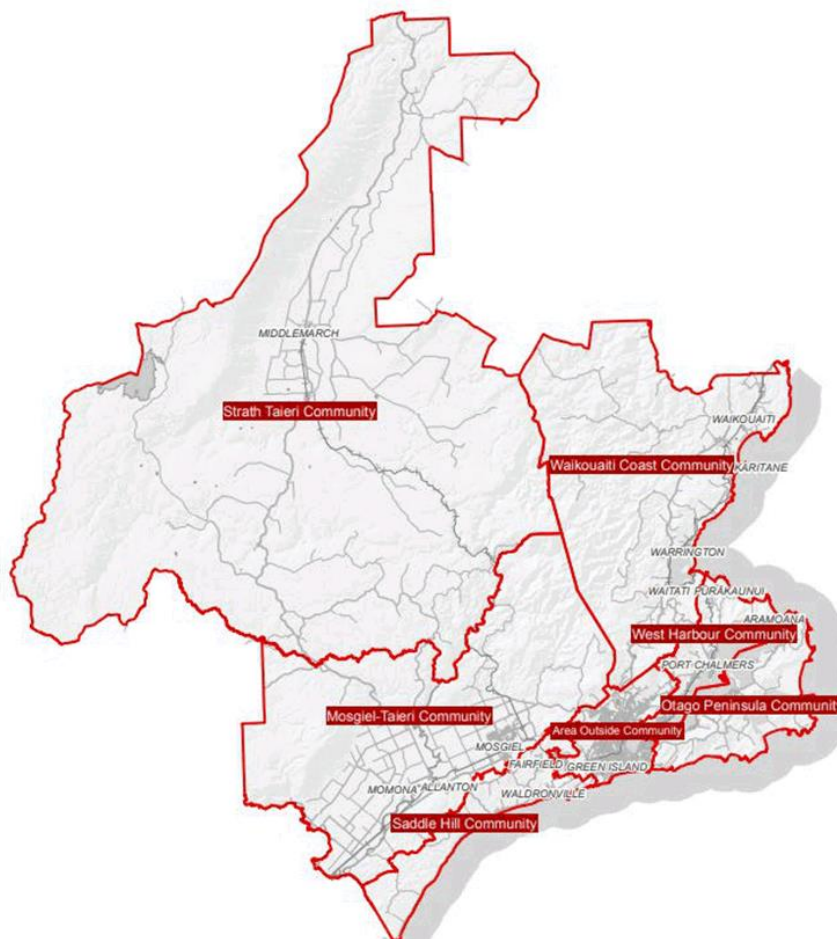
This Plan also includes activities that we, the Community Board plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

## 2 KEY INFORMATION

### 2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10 year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC's 477 4000 phone number, and do not form part of the Community Board's priorities.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2020 calendar year is provided in Section 6 of this plan. The agenda's and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz).

## 2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2019-2022 triennium are as follows:

Name	Cell phone	Email
Francisca Griffin (Chair)	027 483 4707	francisca@beinghealthy.co.nz
Trevor Johnson (Deputy Chair)	027 284 8611	trevor.dot.johnson@xtra.co.nz
Duncan Eddy	021 174 04001	duncaneddy@yahoo.com
Ange McErlane	027 438 0601	ange@angemc.nz
Jacque Ruston	027 247 9090	jacqueruston@gmail.com
Jan Tucker	021 140 8890	Jgtollie9@gmail.com
Steve Walker (Councillor representative)	027 850 5603	Steve.Walker@dcc.govt.nz

### 2.3 MAP OF WEST HARBOUR COMMUNITY BOARD AREA



### 2.4 OUR COMMUNITY

- Information to be provided.

### 3 PRIORITIES FOR OUR COMMUNITY

#### 3.1 New Priorities

We have identified the following new priorities for our community that we would like to see included in the Council's 2021-31 10 year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
<b>Port Chalmers Main Street Upgrade</b> <i>Upgrade the streetscape/urban outlook of the historical centre (George Street) in Port Chalmers. This project would not only recognise the immense historical significance of Port Chalmers and its built environment but will significantly enhance the visitor experience of our cruise ship market and increasing numbers of other international and domestic tourists.</i>		Year 3 of LTP (2023/24)	Community feedback through x public forums, x submissions received requesting this.	3
<b>Public Toilets</b> <i>– St Leonards, Purakanui, Boiler Point and Aramoana</i>				2
<b>Control of Noxious Weeds</b> <i>Control of noxious weeds (such as sycamore) and mustelids in the area. The sycamore clearance/control/native replanting have been met with community wide support. There is, however, significant work still to be carried out and the programme needs to be continue.</i>				
Item 4 <b>Road and Footpath Maintenance</b> <i>The following areas have been identified as requiring maintenance:</i>				
Item 5				

### 3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2018-28), and are priorities that are to be carried forward into the new 2021-31 10 year plan.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Item 1				
Item 2				

#### 4 COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
<i>Albertson Avenue Beautification Project</i>	
<i>Advocate for priorities to be included in the DCC 10 year plan.</i>	
<i>Public outreach – engagement on Community Board Projects and Priorities</i>	
<i>Litter Monitoring: installation of stormwater drain filtering; litter monitoring of beaches on both sides of Otago Harbour; installation of stainless steel ashtrays.</i>	ASAP



## **5 PLANS**

### **5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN**

#### **Introduction**

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the [Name] Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

*Our communities have a reasonable level of risk of flooding, fire, tsunami resulting in community isolation so pre-planning and management of a specific event will be managed by the Saddle Hill Community Board on behalf of Civil Defence. This role is supported by authorisations and delegations in the Dunedin City Council Civil Defence Emergency Management Plan.*

## **6 HAVE YOUR SAY**

#### **Ways to have your say on the Community Board's Community Plan**

*The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback;*

- *Verbally... by contacting a board member directly, anytime*
- *Written... addressed to the board, postal or email addresses below*
- *In person... to the board at public events such as Community Cuppa and Conversation*

*Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.*

Please send written communication to:

The Chairperson  
West Harbour Community Board  
c/- Dunedin City Council  
PO Box 5045  
Dunedin 9058

**Email:** francisca@beinghealthy.co.nz

## **6. COMMUNITY BOARD MEETING SCHEDULE**

The table below provides details of our Community Board meetings through to December 2021.

*Will be inserted once meeting schedule is adopted.*

Meetings commence at 5.30 pm and will be held in the Rolfe Meeting room, Port Chalmers Hall and Service Centre unless otherwise advised.

All meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times and on the Dunedin City Council Website.

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## **BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY**

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- a) Port Noise Liaison Committee – Jacque Ruston
- b) Ravensdown Community Liaison Group – Trevor Johnson
- c) Keep Dunedin Beautiful – Duncan Eddy
- d) Access Radio – Francisca Griffin
- e) Social Media and Communication – Francisca Griffin
- f) Albertson Avenue Beautification Project – Francisca Griffin
- g) Community Awards – Ange McErlane
- h) Aramoana Liaison – Jan Tucker

## **CHAIRPERSON'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

1 The Chairperson will provide an update on matters of interest including:

- Skip Day
- Know your Neighbour Brochure

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Chairperson's Report.

### **Signatories**

Authoriser:	Clare Sullivan - Team Leader Civic
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### **Attachments**

There are no attachments for this report.

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## **COUNCIL ACTIVITIES**

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Cr Steve Walker will provide an update on matters of interest.

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**NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**