

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Otago Peninsula Community Board will be held on:

Date: Thursday 25 March 2021
Time: 10:00 am
Venue: Portobello Bowling Club, Sherwood Street, Portobello

Sandy Graham
Chief Executive Officer

Otago Peninsula Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Graham McArthur
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	
Senior Officer	Chris Henderson, Group Manager Waste and Environmental Solutions	
Governance Support Officer	Lauren McDonald	

Lauren McDonald
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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1 OPENING

Paul Pope will open the meeting with a reflection.

2 PUBLIC FORUM**2.1 Public Forum - Fulton Hogan****2.2 Public Forum presentation - Feedback from local school pupils on Pump Park****3 APOLOGIES**

Apologies have been received from Edna Stevenson and Lox Kellas.

4 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
A	Register of Interest as at 18 March 2021	7

Otago Peninsula Community Board Register of Interest					
Name	Date of Entry	Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Paul Pope (Chairperson)		Board Chairperson/Director	Spiralis Ltd	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Hereweka Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		President	Dunedin Amenities Society	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Consultant	Upfront Environmental	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Hoani Langsbury (Deputy Chairperson)		Manager	Otago Peninsula Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Deputy Chairperson	Dark Skies Advisory Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Yellow-eyed Penguin Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Otago Peninsula Biodiversity Group	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		External Issues Komiti	Te Runanga o Otakou	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		TBA	Te Runanga o Otakou-Tangata Tiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Otakou Alternate	Te Runanga o Ngai Tahu	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	DoC Te Roopu Kaitiaki	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Committee Member	Ariki Athletics Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Port Otago Technical Committee	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		RMA Commissioner	Environment Canterbury	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Predator Free Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Chairperson	Peninsula Biodiversity Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Trustee	Wild Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Lox Kellas (Member)	04/11/2016	Member/President	Dunedin RSA	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/09/2020	District Vice President	Otago Southland Returned Services Association	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	28/11/2019	Trustee	Dunedin RSA Welfare Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	23/01/2020	Trustee	Southern Heritage Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/09/2020	Member	Coastguard Dunedin	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Graham McArthur (Member)		Managing Director (co-owner)	The Video Factory Ltd (video production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director	Speargrass Films Ltd (production company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Director	Multi Stream Media Ltd (shelf company)	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Rental property, Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Desalination and Offsetting Water right at Tairoa Head	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Owner	Residential Property, Portobello	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Boat Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Caselberg Trust	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Hereweka-Harbour Cone Trust	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cheryl Neill		Teacher	Portobello School	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Shop worker	Portobello Dairy	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Edna Stevenson (Member)	24/09/2020	President	Portobello Library	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	24/09/2020	Member	Portobello Bowling Club	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Vice Chairperson	Te Rauone Beach Coast Care Committee	Possible conflict if group applies for funding.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Andrew Whiley (Council Representative)	17/11/2016	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
		Member	Otago Golf Club	No conflict identified.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
		Member	Dunedin South Rotary Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Board Member	New Zealand Professional Golfers Assn	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Institute of Directors	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

		Member	National Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Chairman	Volunteering Otago	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Otago Peninsula Community Board (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Grow Dunedin Partnership (Council appointment - alternate)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Otago Sister City Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Dunedin Public Art Gallery Society (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
		Member	Puketāi Residential Centre Liaison Committee (Council Appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	25/08/2020	Member	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	19/02/2021	Deputy Chairperson	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.

CONFIRMATION OF MINUTES

OTAGO PENINSULA COMMUNITY BOARD MEETING - 18 FEBRUARY 2021

RECOMMENDATIONS

That the Board:

Confirms the public part of the minutes of the Otago Peninsula Community Board meeting held on 18 February 2021 as a correct record.

Attachments

	Title	Page
A 	Minutes of Otago Peninsula Community Board meeting held on 18 February 2021	12

Otago Peninsula Community Board

MINUTES

Minutes of an ordinary meeting of the Otago Peninsula Community Board held in the Portobello Bowling Club, Sherwood Street, Portobello on Thursday 18 February 2021, commencing at 10:00 am.

PRESENT

Chairperson	Paul Pope	
Deputy Chairperson	Hoani Langsbury	
Members	Lox Kellas	Graham McArthur
	Cheryl Neill	Edna Stevenson
	Cr Andrew Whiley	

IN ATTENDANCE

Kim Everett, DCC Engagement and Communications Advisor – Major Projects Transport; Kieran Trainor – DCC Capital Team Leader – Transport Delivery; Joe Connolly Senior Bid Manager, Fulton Hogan; Bruce Buxton, Project Engineer, GHD

Senior Officer:	Chris Henderson, Group Manager Waste and Environmental Solutions
Governance Support Officer	Lauren McDonald

1 OPENING

Edna Stevenson opened the meeting with a reflection on the impacts of the Covid-19 pandemic on the community.

2 PUBLIC FORUM

Sally Carson and Jenny Rock spoke to the Board and provided updates on the following projects:

Signs of the Seas

Jenny Rock acknowledged the Board's support for the successful application made to the Lotteries Commission for a grant for the Signs of the Seas project (for the collation of ideas for "activation" points along the peninsula for the growing of marine stewardship, citizen science, cultural and place-based wellbeing).

Jenny advised that the project was now in the consultation phase and the intention was to collect ideas from the community and the Rūnaka with a hui, scheduled to be held on 24 June at the Otakou Marae.

Sally Carson advised once the consultation phase was completed that funding support would be sought from the DCC and ORC for install of activation points (signage). Sally confirmed that the activations could be used as a template for many groups, including schools and had national wide usability.

Following discussion the Board confirmed that proposed activations had synergy with the OPCB Community Plan for interpretive signage on the peninsula and the advised its support for the Sign of the Seas submission to the Annual Plan 2021-2022. The Board to provide a letter of support.

Otago Peninsula Biodiversity Group

Hoani Langsbury declared a conflict of interest as the Chairperson of the Otago Peninsula Biodiversity Group.

Jenny Rock provided the background to the tenancy of the Otago Peninsula Biodiversity Group (OPBG) in the old Happy Hens building in Portobello. She confirmed that the DCC owned the building and that the OPBG were responsible for the internal refurbishment. The building is to provide a conservation hub for groups active on the peninsula. She advised that due to unforeseen costs there was a shortfall in funding to complete the internal fit out due to the need for replacement of old wiring and a building consent for the work.

After discussion Bord members agreed for the Chairperson to take the following actions:

1. Write a letter to the DCC for the waiving of the building consents fee.
2. Write a letter of support for the Otago Peninsula Biodiversity Group to use when applying to external funders.

Moved (Chairperson Paul Pope/Member Cr Andrew Whiley):

That the Board:

Extends Public Forum beyond 30 minutes.

Motion carried

LED lighting

Jenny Rock raised the concerns of some residents on the peninsula with the install/upgrade of LED street lighting impacts on their residences. She requested consideration be given for the removal of non-essential street lighting and use of motion sensors for the activation of lighting.

Paul Pope requested that a list of the affected properties with street details and the identifying number on the light poles be provided to him to speak with the DCC LED street lighting project team to enable further discussion with concerned residents.

3 APOLOGIES

There were no apologies advised.

4 CONFIRMATION OF AGENDA

Two additional matters for inclusion on the agenda, under items 8 and 11.

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

Confirms the agenda with the following additions:

Item 8 - Governance Support Officer's report on change of use for funding granted to the Broad Bay Community Centre.

Item 11 – Board updates on the safety issue of the intersection of Highcliff Road and Seaton Road.

Motion carried (OPCB/2021/001)

5 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Cr Whiley advised of his role as Deputy Chair of the Dunedin Community House Executive Committee

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

- a) **Amends** the Elected Members' Interest Register and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried (OPCB/2021/002)

6 CONFIRMATION OF MINUTES

6.1 OTAGO PENINSULA COMMUNITY BOARD MEETING - 12 NOVEMBER 2020

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

Confirms the public part of the minutes of the Otago Peninsula Community Board meeting held on 12 November 2020 as a correct record.

Motion carried (OPCB/2021/003)

PART A REPORTS**7 PENINSULA CONNECTION PROJECT**

Representatives from the Peninsula Connection Project provided an update to the Community Board.

Representatives in attendance were:

Bruce Buxton, Project Engineer, GHD

Joe Connolly – Senior Bid Manager, Fulton Hogan

Kim Everett – Engagement and Communications Advisor, Major Projects - Transport, DCC

Kieran Trainor – Capital Team Leader – Transport Delivery

The update included tree removal and landscaping for the Broad Bay and reserve design, Sections 4,5 and 9 of the connection project works, road sealing, signage, maintenance for the shared path, and barrier replacement .

Discussion was held on the possible relocation of the clothing bin located alongside the bus shelter in Broad Bay during the construction phase. Members suggested approaching the Broad Bay Hall Committee to have the bin located there until the community can discuss a permanent site once the works completed.

Action: Cheryl Neill and Graham McArthur to respond to Bruce Buxton on the removal of clothing bin and to arrange a new site and advise to the community of the new location.

Kevin Trainor advised that due to a supplier delay the install of the rounded edge curb blocks would not occur until 2022.

Action: Cheryl Neill to let the Harwood community know that the resealing would occur ahead of the install of the curb blocks , which have been delayed until 2022.

Lox Kellas raised an issue of road safety for the intersection of Highcliff and Seaton Roads due to visibility issues. Kevin Trainor advised that Hjarne Poulsen would check the issue for possible solutions.

8 GOVERNANCE SUPPORT OFFICER'S REPORT

In a report from the Governance Support Officer provided an update on matters of interest, including:

- Community Board Conference, 22-24 April 2021, Gore. It was agreed to decide on nomination from the Board at the next Board meeting on 25 March 2021
- 2021 Community Boards Outstanding Contribution Award – Members agreed to nominate the Otago Peninsula Community Board for its work on the Peninsula Connection Project and for the nomination to be completed by the Board at the next meeting on 25 March 2021.

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

Nominate the Otago Peninsula Community Board for the 2021 Community Boards Outstanding Contribution Award for its work on the Peninsula Connection Project.

Motion carried (OPCB/2021/004)

Moved (Chairperson Paul Pope/Member Lox Kellas):

That the Board:

- a) **Notes** the Governance Support Officer's Report

Motion carried (OPCB/2021/005)

Moved (Chairperson Paul Pope/Member Edna Stevenson):

That the Board:

- b) **Adopts** the meeting schedule for the Otago Peninsula Community Board for 2021 as: 18 February, 25 March, 24 June, 19 August and 11 November.

Motion carried (OPCB/2021/006)

Moved (Chairperson Paul Pope/Member Cheryl Neill):

That the Board:

- c) **Ratifies** payment of the Otago Peninsula Community Board's group membership fee of \$30.00 to the Otago Community Broadcasters Society Inc through to 30 June 2021.

Motion carried (OPCB/2021/007)

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

- d) **Agrees** payment to OAR FM of \$240.00 for the continued participation by the Board to the Otago Access Radio "Round the Boards" radio programme.

Motion carried (OPCB/2021/008)

Moved (Chairperson Paul Pope/Member Cheryl Neill):

That the Board:

- e) **Agrees** for a meeting to be held on Thursday 15 April to consider and endorse the Board's submission to the 2021-31 Ten Year Plan. The meeting to be held in Tomahawk.

Motion carried (OPCB/2021/009)

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

Agrees to the change in use of the \$400 granted in February 2020 to the Broad Bay Community Centre

Motion carried (OPCB/2021/010)

9 FUNDING APPLICATIONS

The Civic report advised the balance of project funds available to the Board as at 18 February 2021 as \$7,226.15

Discussion was held on a Scholarship funding application from Kaiya Casswell for \$300.00 to support her attendance of an Outward Bound Course from 12 April to 2 May 2021

Moved (Member Lox Kellas/Deputy Chairperson Hoani Langsbury):

That the Board:

- a) **Approves** the scholarship funding application from Kaiya Casswell for \$300.00 in support of her attendance to an Outward Bound Course from 12 April to 2 May 2021.

Motion carried (OPCB/2021/011)

10 COMMUNITY PLAN 2020-2021

Paul Pope advised that the revised Community Plan would be pre-circulated for discussion at the 25 March 2021 meeting.

11 BOARD UPDATES

Board members provided updates on activities including:

- Keep Dunedin Beautiful – meeting held 1 February, tenders out for the boatshed mural.
- Rural Roads – dust currently an issue due to high volume of traffic, gravel roads need regrading as corrugation starting to appear and a large pothole on Allans Beach Rd which requires repair. (Lox to lodge request through the DCC Customer Services).
- Community Meetings – 10 Year Plan consultation meeting by councillors with the community scheduled for Saturday 10 April, at the Macandrew Bay Hall.
DCC have stands available for the community board's use for community meetings.
Community Board members to sort advertising of and meeting dates within their own community areas.
- Civil Defence/Community Response Planning – A new "Otago gets ready" promotion underway for a new emergency alerts and community response system.
- Te Rauone Reserve – consents approved; native lizards being trapped for relocation during the carpark construction. Work to commence on the groynes after the conclusion of the breeding season.
- Harington Point Battery – Lox Kellas provided an update on the military background research work being undertaken for the site.
- Coastguard – Cape Saunders rescue box repair is completed, will be placed on site by the end of February 2021.

Moved (Chairperson Paul Pope/Member Cheryl Neill):

That the Board:

- a) **Notes** the Board Updates.

Motion carried (OPCB/2021/012)

12 COUNCILLOR'S UPDATE

Cr Andrew Whiley provided an update on matters of interest to the Board, including the 10 Year plan, Speed Limits Bylaw decision delay, a councillor visit on 3 February to Aurora's project for underwater cabling from Portobello to Quarantine Island.

Cr Whiley also confirmed funding granted by the Dunedin Heritage Fund for restoration work at the Pukehiki Church.

Moved (Chairperson Paul Pope/Member Graham McArthur):

That the Board:

- Notes** the report from Cr Whiley.

Motion carried (OPCB/2021/013)

13 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest including :

- 10 Year Plan 2021-31 - due for public consultation 27March to 29 April.
- ORC sand mining – discussion has been held with ORC on signage and rules for sand minding by contractors.
- Tomahawk Lagoon – a water quality meeting is scheduled with the ORC for early March.
- 2GP changes

Cr Whiley left the meeting at 11:46 am.

Moved (Chairperson Paul Pope/Member Cheryl Neill):

That the Board:

- a) **Notes** the update from the Chairperson.

Motion carried (OPCB/2021/014)

- Board support for the naming of private roadway (Tomahawk)

Moved (Chairperson Paul Pope/Deputy Chairperson Hoani Langsbury):

That the Board:

- b) **Supports** the staff recommendation to the Infrastructure Service Committee for a private way off Centre Road, Tomahawk to be named as either Sunset Terrace or Sunset Close.

Motion carried (OPCB/2021/015)

14 ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Matters raised for consideration included:

- Wellers Rock – awaiting placement of signage and carpark access. Land lease is being finalised with the Runuka and carpark development is included in the 2021/2022 budget .

Action: Paul Pope to follow this matter up.

- Rongo Memorial – Rūnaka have requested that Council allocate parking alongside the memorial and a tap for the washing off of tapu.

Action: Paul Pope as Chair to write a letter to the Mayor and CEO to request parking and a water tap for the Rongo memorial.

- School children follow presentation from the 24 September meeting on ideas such as the pump park.

Action: Cheryl Neill to co-ordinate attendance by pupils to the March or April 2021 meeting.

The meeting concluded at 11:55 a.m.

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CHAIRPERSON

PART A REPORTS

DESTINATION DUNEDIN PLAN

Malcolm Anderson, Marketing Manager Enterprise Dunedin wishes to address the meeting concerning an update on Destination Dunedin Plan.

Stafford Strategy have been commissioned to complete a refresh of the Destination Plan over the coming months. The original plan was first published in 2018 and was one of the first of its kind in New Zealand. The plan outlined how Enterprise Dunedin proposed to market and managed Dunedin as a destination, in partnership with city stakeholders.

Attachments

There are no attachments for this report.

DEPARTMENT OF CONSERVATION - PENINSULA ISSUES

Shay van der Hurk from the Department of Conservation will be in attendance to discuss issues on the Otago Peninsula

Attachments

There are no attachments for this report.

COMMUNITY PLAN 2020-2021

The Community Board plan is tabled for discussion at each meeting for the purpose of review and update as required.

A print copy of the Otago Peninsula Community Board Community Plan 2020-2021 has been circulated under separate cover.

Attachments

There are no attachments for this report.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

1 This report is to inform the Otago Peninsula Community Board of activities relevant to the Board area including:

- Project Fund
- Updates
- Community Board Conference (Gore, 22-24 April 2021)
- Community Boards Outstanding Awards Nominations
- 2021-31 Ten Year Plan consultation and submission
- Currently consulting on
- Correspondence out

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report

PROJECT FUND

2 The balance of funds as at 18 February 2021 is \$6,686.15.

3 The following expenditure has been made to date for the 2020/21 financial year.

Meeting Date	Amount	Recipient/Purpose
06 August 2020	\$1734.00	Save the Otago Peninsula (STOP) to assist with project work for the control of pest plans on the Otago Peninsula
06 August 2020	\$500.00	Otago Peninsula Artists (OpenArt) in support of "Lets Talk Peninsula" and "With Love from the Peninsula" exhibitions.
06 August 2020	\$375.00	Otago Lions Club – replacement defibrillator battery charge pack
24 September 2020	\$1,340.00	Quarantine Island Kamau Taurua Community – smoke alarms
24 September 2020	\$500.00	Board Project – Cape Saunders Emergency buoy and signage
12 November 2020	\$300.00	Josephine Tarasiewicz - Scholarship funding for attendance at University of Otago "Hands on at Otago" week-long course.
12 November 2020	\$1700.00	Scott Hall Committee for the purchase of a defibrillator for the Harwood community
12 November 2020	30.00	Otago Community Broadcasters Society (OAR FM) group membership through to 30 June 2021.
18 February 2021	\$300.00	Kaiya Casswell - Scholarship funding for attendance Outward Bound Course

18 February 2021	\$240.00	OAR FM "Round the Boards" radio programme for 2021
Sub total	\$7019.00	Total funds spent to date
TOTAL	\$6,686.15	(balance of funds remaining until 30 June 2021)

UPDATES

- **Community Board Conference**
- 4 The Community Board Conference is being held in Gore on 22-24 April 2021 at the Heartland Hotel Croydon. The theme for the conference is Interconnected Communities. The Council policy allows for one Board member per Board to be funded by the Council. The Board may wish to consider nominating a Board member to attend the Conference, details of the conference programme can be found at <https://www.nzcbconference.nz/programme>
- **Community Board Outstanding Awards Nomination**
- 5 Nominations for the outstanding community board member awards are being called for to be presented at the Community Board conference. The Community Board Executive Committee is also inviting Community Boards to share good practice examples.
- 6 At the 18 February 2021 meeting the Board agreed to submit a nomination for the OPCB's work on the Peninsula Connection Project. Applications close at 5.00pm on Friday 26 March 2021.

Dunedin City Council 10 year plan consultation

- 7 The public consultation period for the 10 year plan 2021-31 is from 30 March to 29 April 2021.
- 8 The Board agreed to holding a meeting on Thursday 15 April to discuss and finalise the Otago Peninsula Community Board's submission to the 10 Year Plan.
- 9 Community engagement has been scheduled for Saturday 10 April from 10:00am to 12 noon at the Macandrew Bay Hall, 1 Greenacres Street, Macandrew Bay where councillors will be in attendance to speak with members of the public on the consultation document.
- 10 The date for the close of submissions for the 10- Year Plan 2021-31 is 29 April 2021.

2021 Representation Review

- 11 The Representation Review panel has been appointed. The Panel will meet with the Otago Peninsula Community Board on Thursday 15 April at 9:00am (ahead of the scheduled Board meeting) to get initial thoughts on current and future representation.
- 12 Members of the panel will also visit with other community boards and attend various events across the city to obtain feedback to help inform their initial proposal which is likely to be presented to Council on 30 June 2021.

- **Freedom Camping Updates for November 2020 to February 2021**

- 13 Freedom Camping Monthly reports for November 2020 through to February 2021 (Attachments A-D)

• **Currently Being Consulted on by Dunedin City Council**

- 14 DCC is currently consulting on the following which may be of interest to the Board and Board community:

- Gambling & TAB Venue Policy Review
<https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/gambling-and-tab-venue-policy-review>
- Dangerous and Insanitary Buildings Policy Review
<https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/dangerous-and-insanitary-buildings-policy-review>

• **Correspondence out:**

- Letter of OPCB support for EcoOtago Charitable Trust
- Letter of OPCB support for ECOtago
- Letter of OPCB support for GHD work on the Peninsula Connection Project
- Letter of acknowledgement for scholarship grant to Kaiya Casswell
- Letter to DCC Mayor and CEO requesting waiver of consents fees for OPBG work
- Letter to DCC Mayor and CEO re Rongo memorial
- Letter of OPCB support for the Sign of the Seas project

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on dcc@dcc.govt.nz. For non-urgent matters contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

	Title	Page
↓A	Freedom Camping Monthly report - Nov 2020	27
↓B	Freedom Camping Monthly report - Dec 2020	34
↓C	Freedom Camping Monthly report - Jan 2021	41
↓D	Freedom Camping Monthly report - Feb 2021	48

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known implications for tangata whenua

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

The report provides information on activities in or relevant to the Board area.

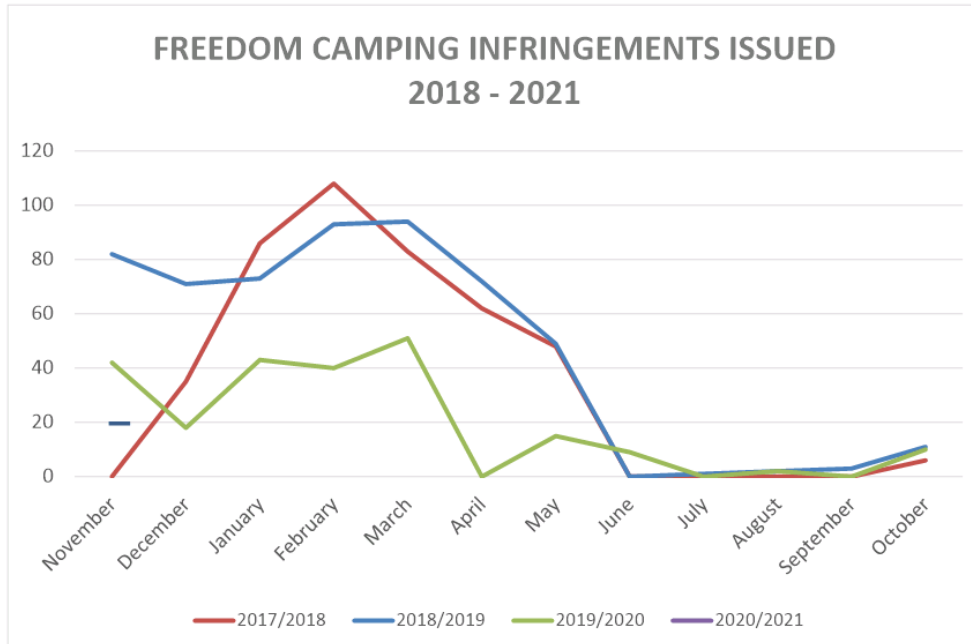
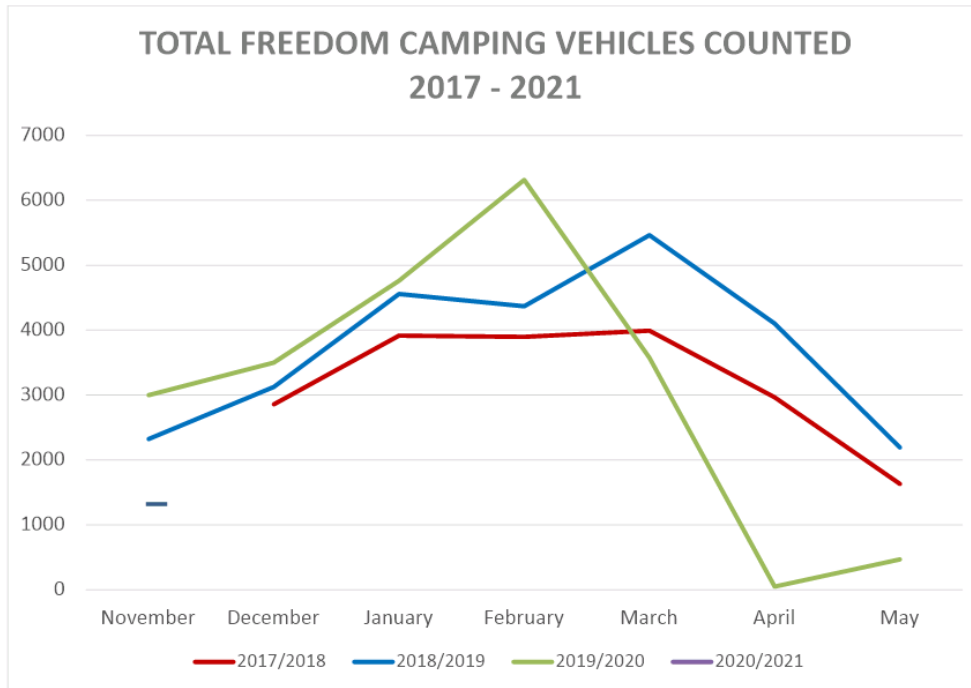
Freedom Camping Report November 2020

FREEDOM CAMPING VEHICLES COUNTED NOVEMBER 2020

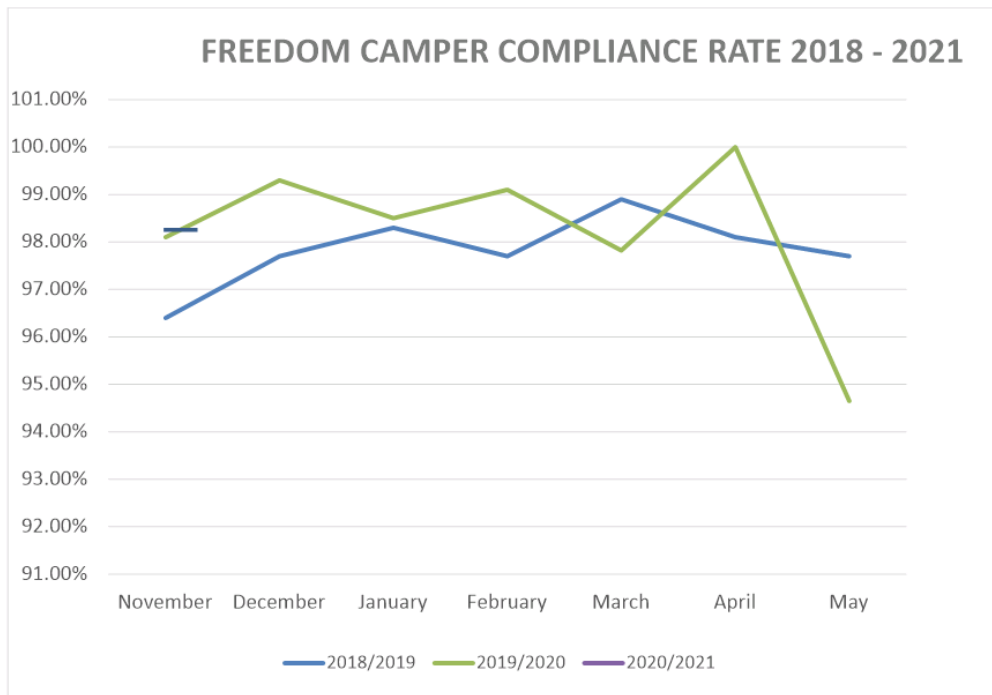
Location	Average Daily Vehicles		Maximum Daily Vehicles		Minimum Daily Vehicles		Total Monthly Vehicles	
Warrington Domain	25	11	42	35	13	0	761	322
Thomas Burns	30	9	48	27	11	1	901	278
Ocean View Reserve	11	8	18	13	6	0	326	246
Kensington Oval	8	4	15	7	2	0	232	111
St Clair Esplanade	3	3	5	9	1	0	78	90
Brighton Domain	13	5	25	8	1	0	396	138
TOTAL:							2616	1095
<div> <div></div> November 2019 <div></div> November 2020 </div>								

* Data source Armourguard Security Ltd

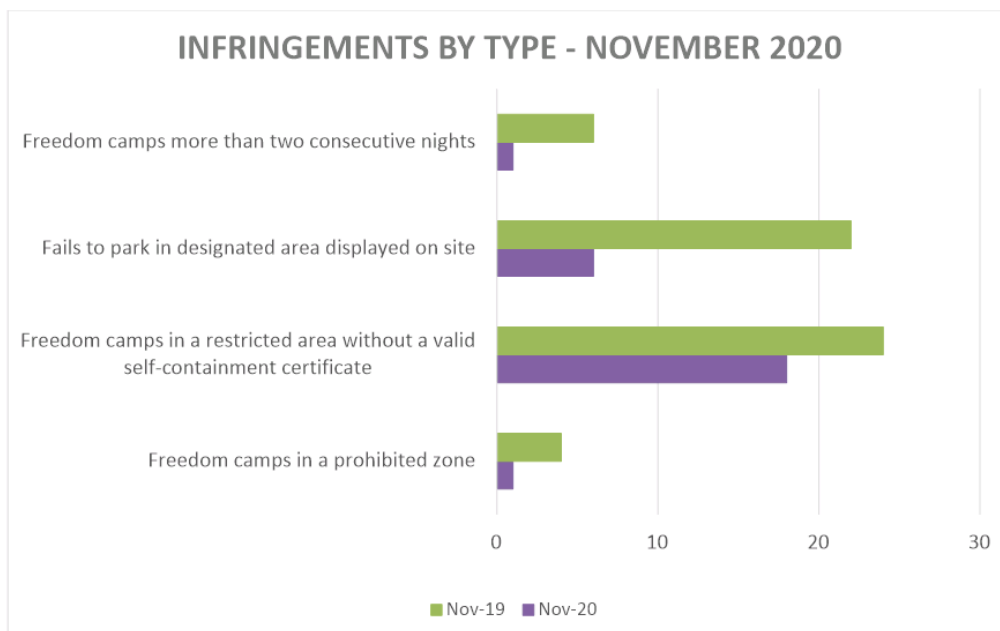
	November 2019	November 2020	Change
Total Camping Vehicles Counted	2999	1479	-51%
Total Infringements Issued	56	26	-60%
Infringements Waived	10	6	-40%
Infringements Upheld	46	20	-56%
Complaints received by DCC	10	10	
% of vehicles that are self-contained	63%	72%	+14%

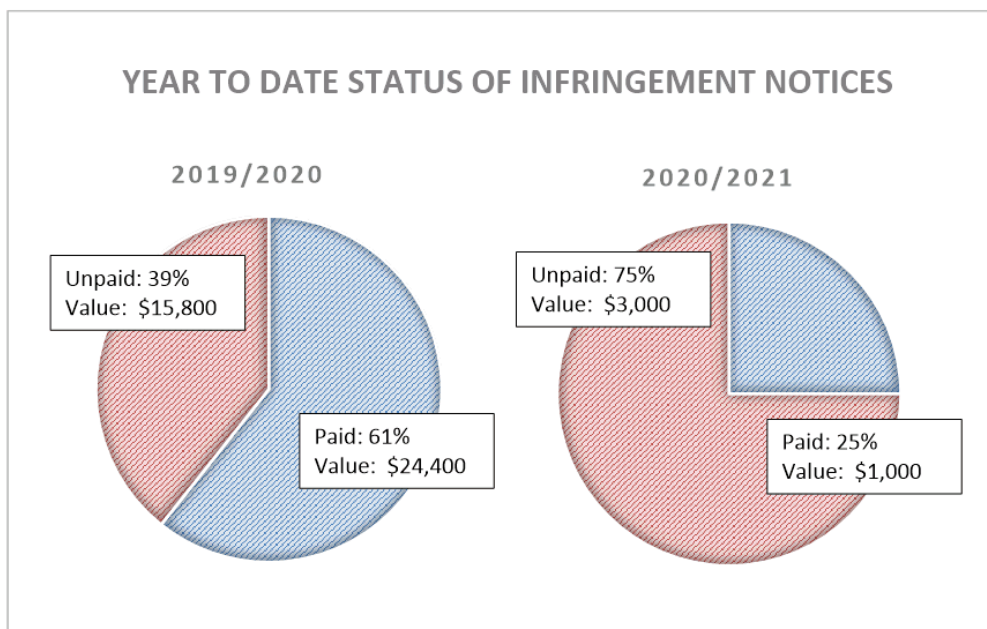
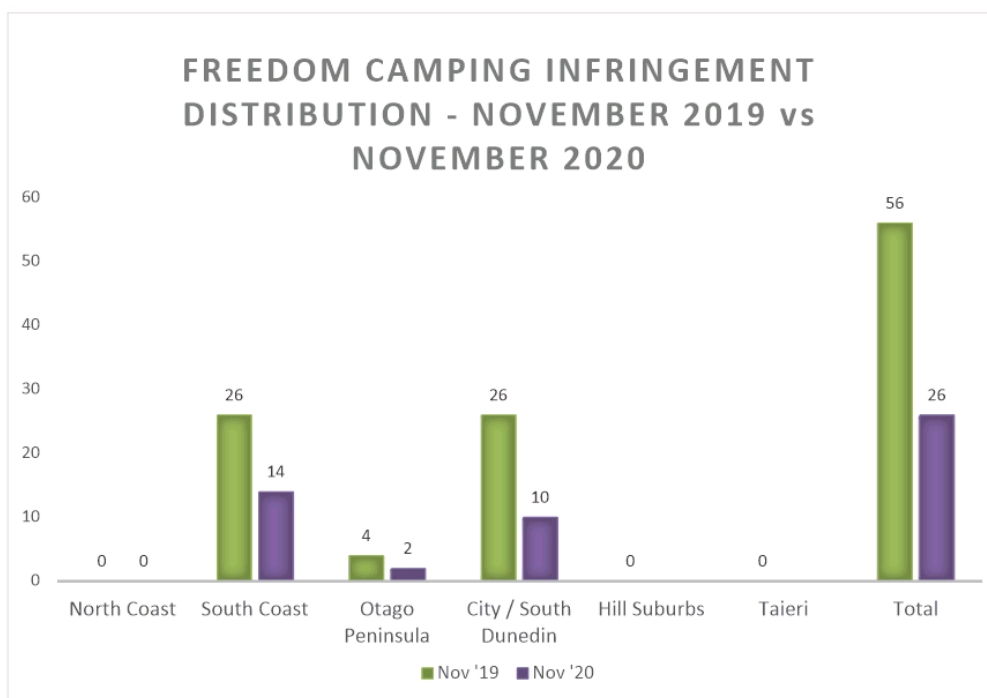


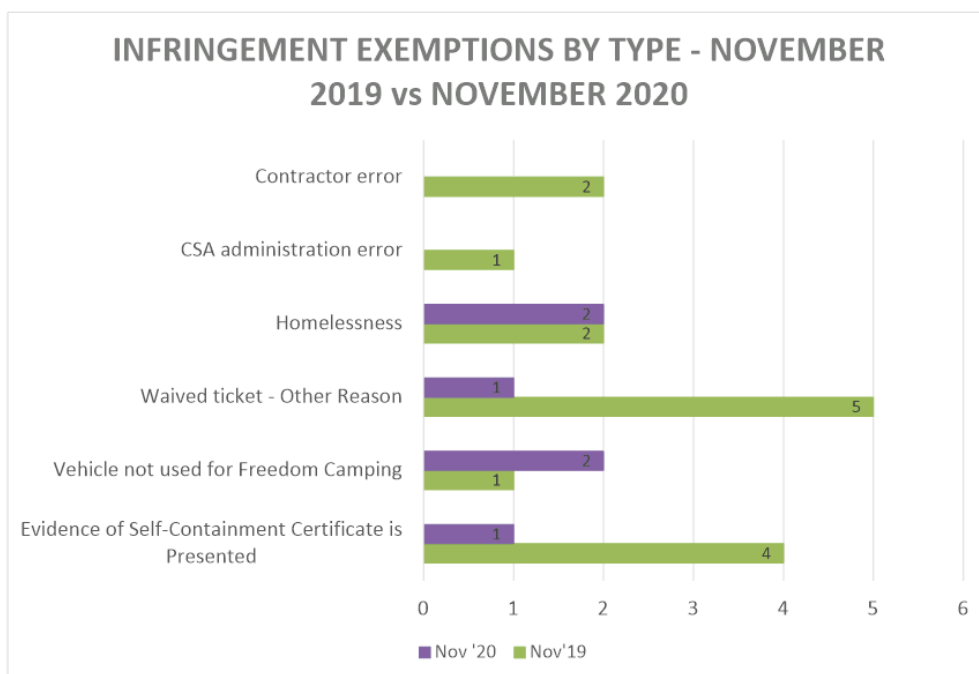
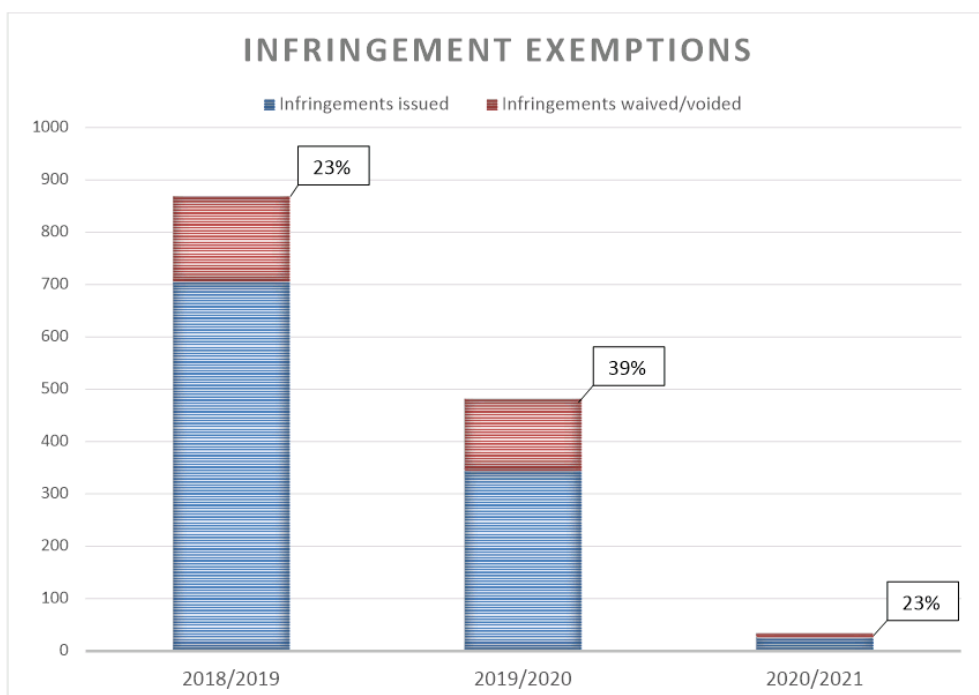
**This graph does not include infringements that have been waived*

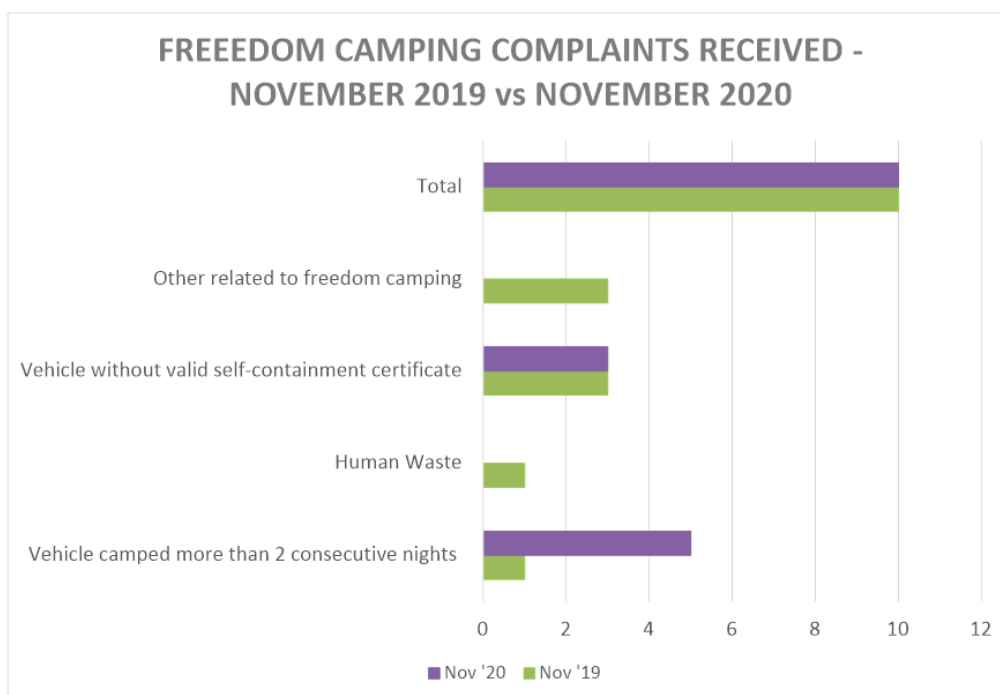


*Camper compliance rate indicates the percentage of vehicles counted that are non-infringing

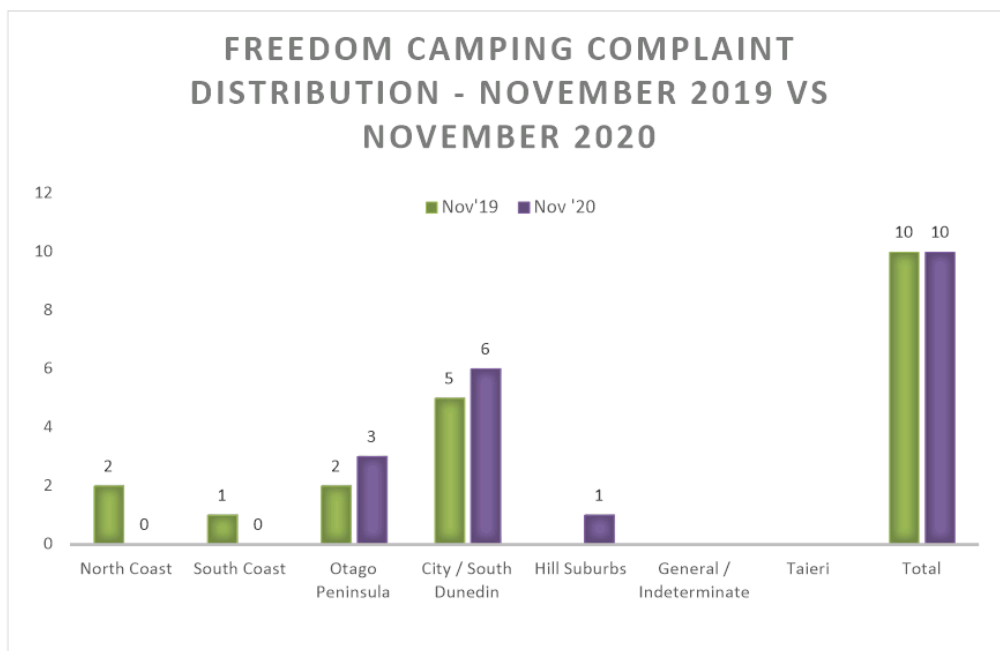




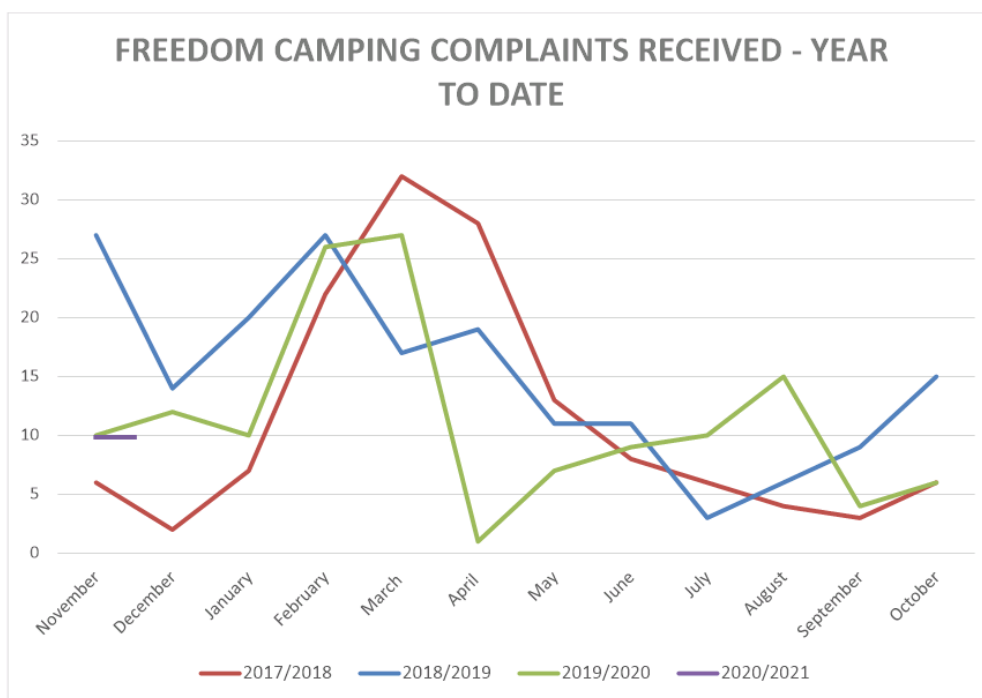




**Freedom camping complaints received by DCC CSA and PARS departments*




**Freedom camping complaints received by DCC CSA and PARS departments*



**Freedom camping complaints received by DCC CSA and PARS departments*

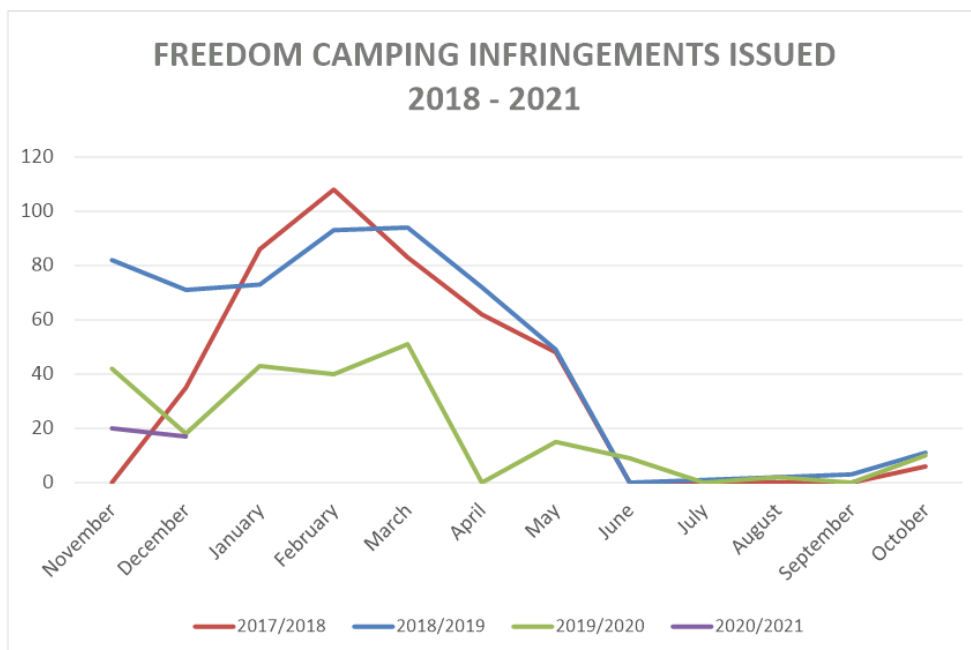
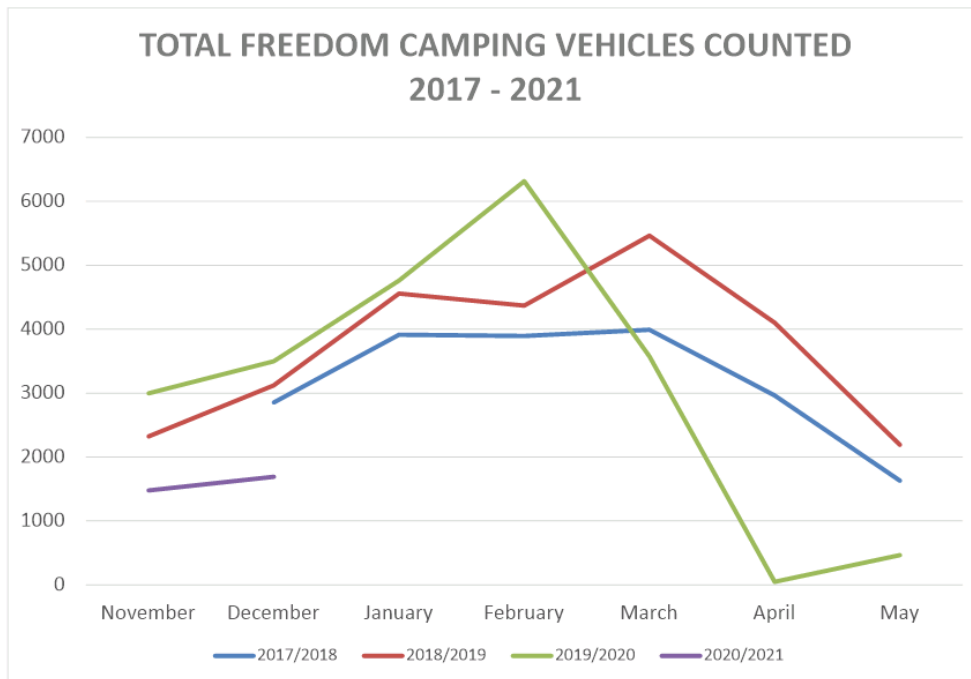
Freedom Camping Report December 2020

FREEDOM CAMPING VEHICLES COUNTED DECEMBER 2020

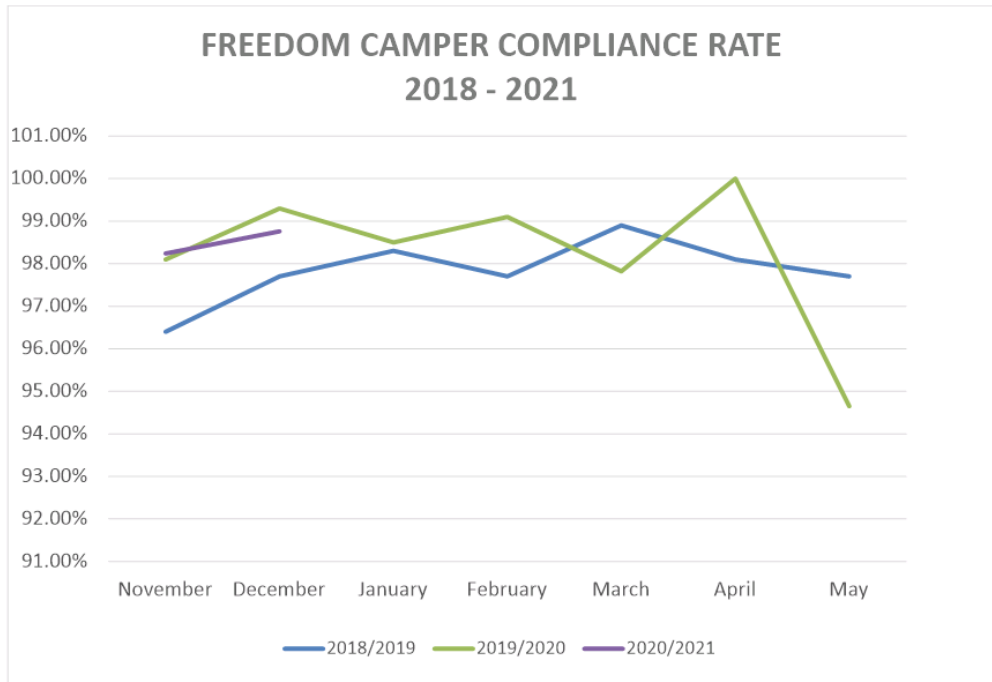
Location	Average Daily Vehicles		Maximum Daily Vehicles		Minimum Daily Vehicles		Total Monthly Vehicles	
Warrington Domain	30	17	64	65	3	3	927	538
Thomas Burns	36	8	62	14	20	3	1111	242
Ocean View Reserve	11	9	21	14	4	4	356	278
Kensington Oval	6	3	14	7	1	0	199	84
St Clair Esplanade	4	4	12	12	1	0	117	117
Brighton Domain	16	5	39	13	6	1	493	159
TOTAL:							3203	1418
								

* Data source Armourguard Security Ltd

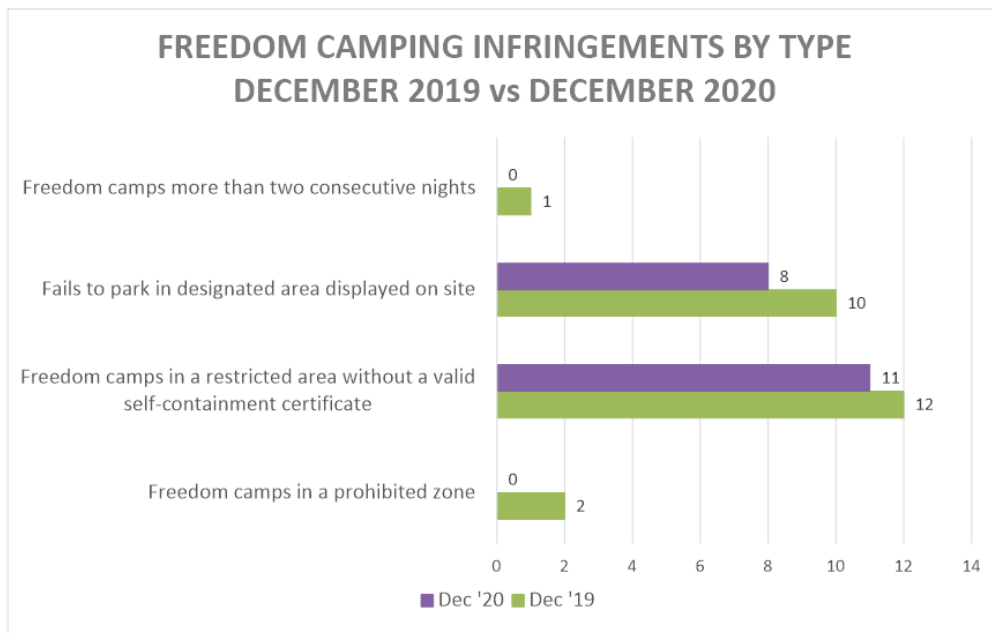
	December 2019	December 2020	Change
Total Camping Vehicles Counted	3527	1692	-52%
Total Infringements Issued	25	21	-16%
Infringements Waived	4	4	0%
Infringements Upheld	21	17	-19%
Complaints received by DCC	12	5	-58%
% of vehicles that are self-contained	65	64	-1.5%

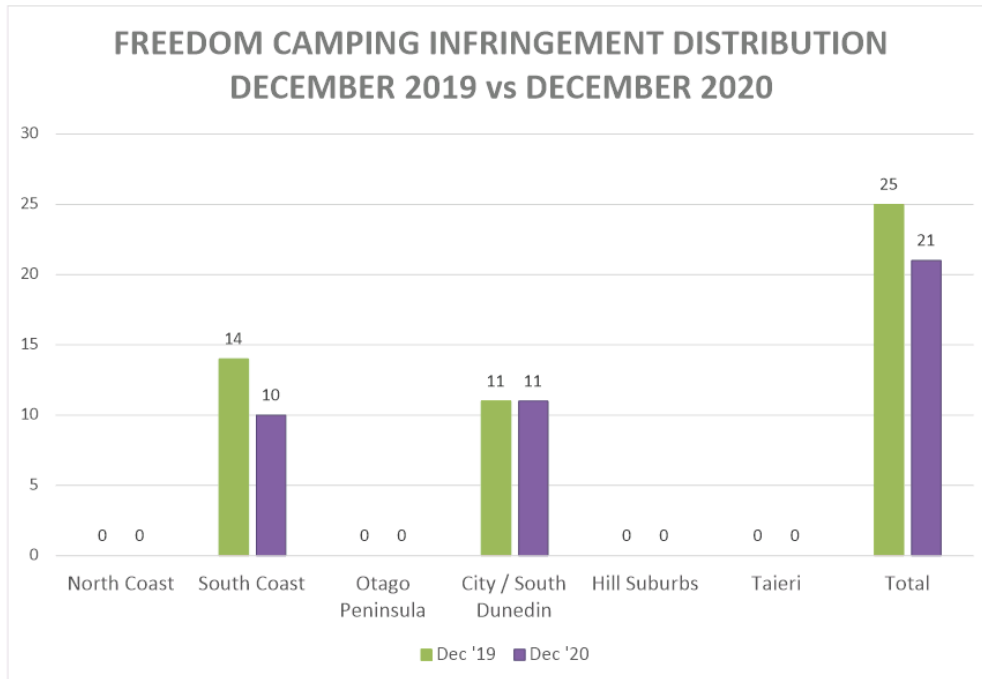


**This graph does not include infringements that have been waived*

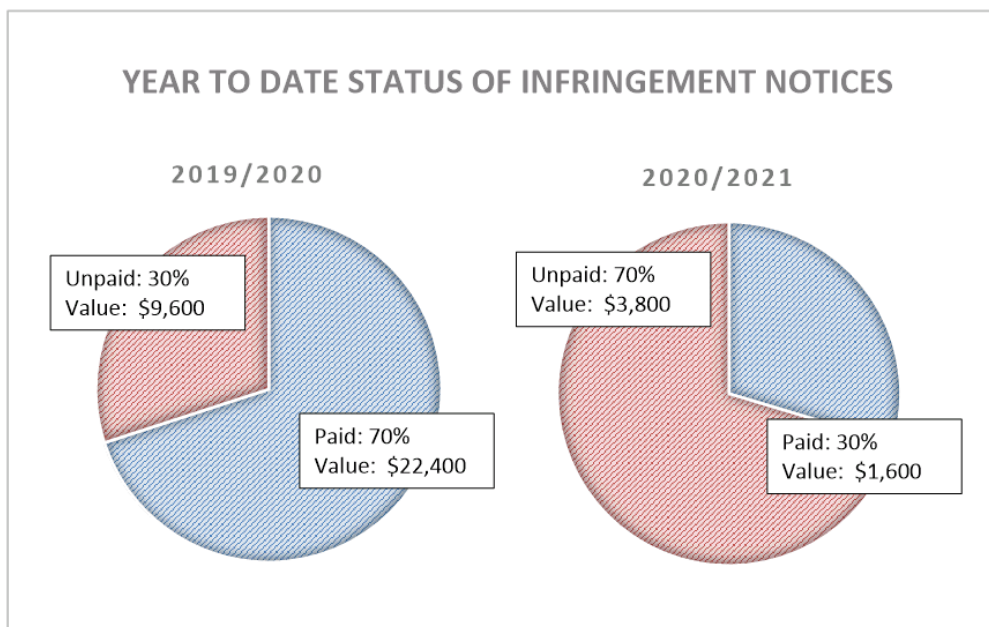


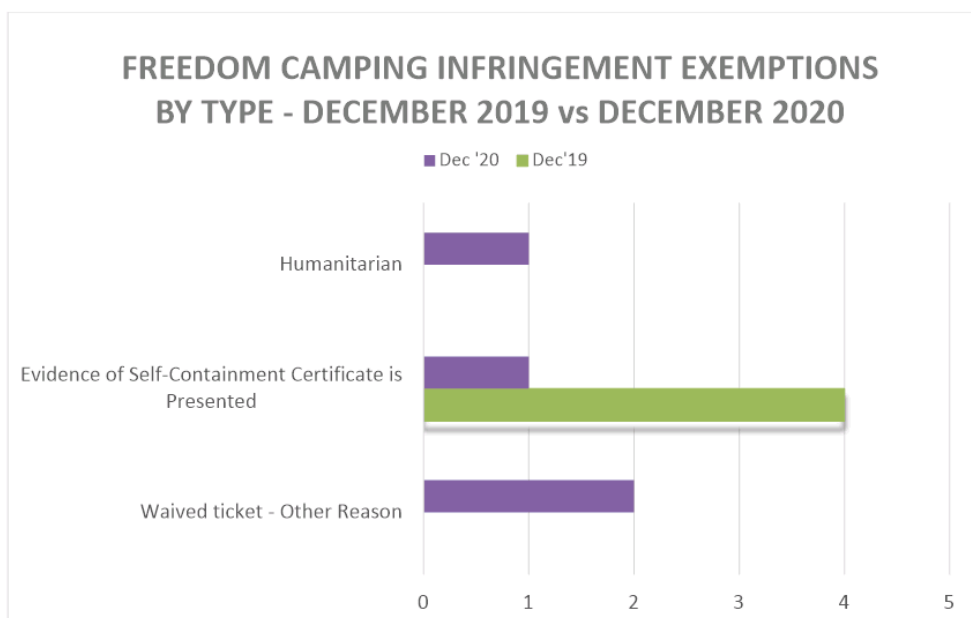
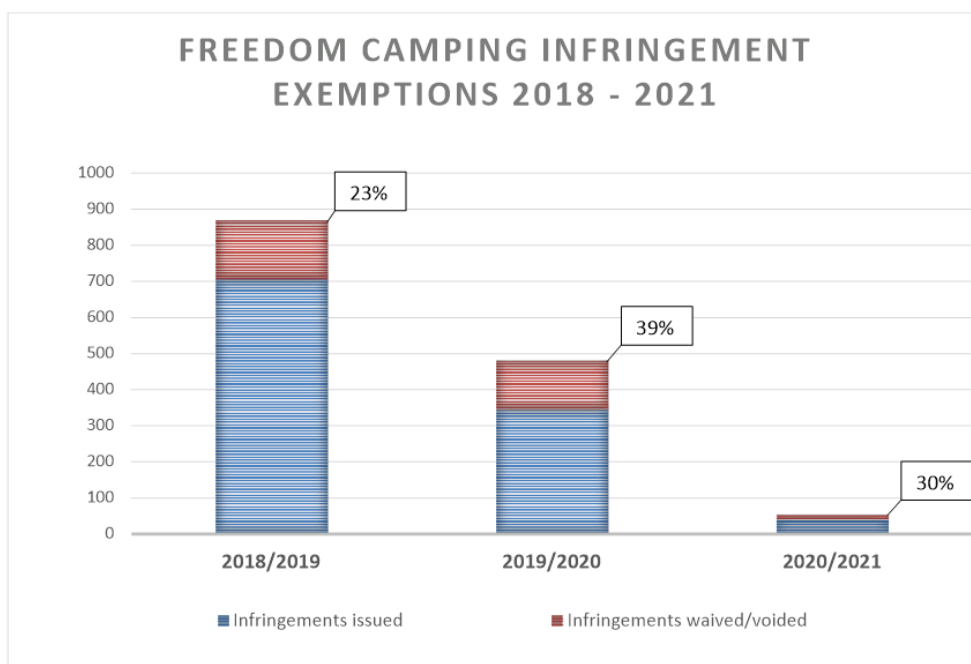
**Camper compliance rate indicates the percentage of vehicles counted that are non-infringing*

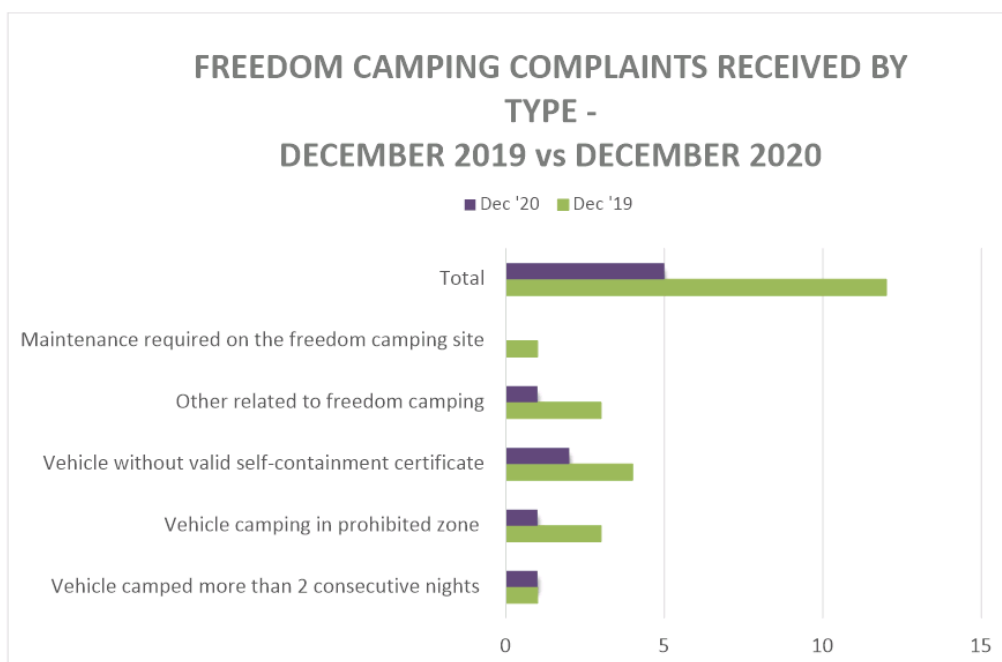




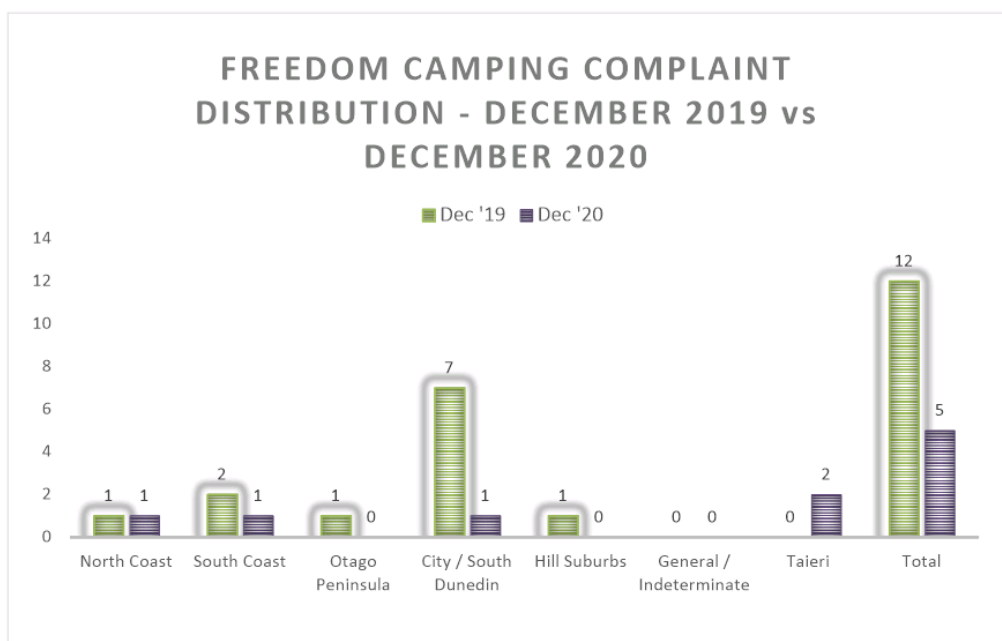
**This graph includes infringements which may be reviewed and waived*



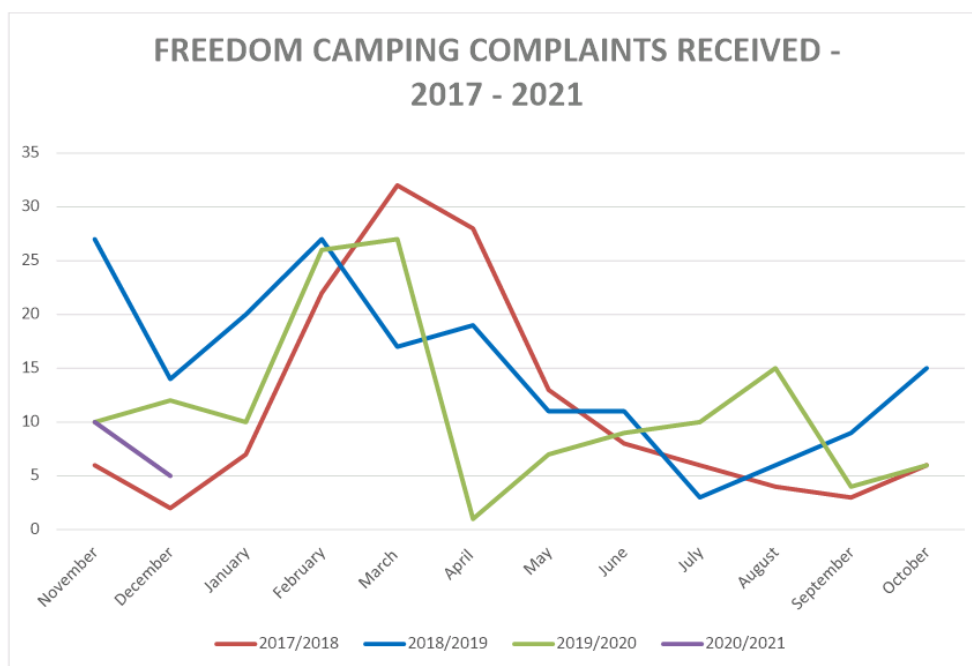




**Freedom camping complaints received by DCC CSA and PARS departments*



**Freedom camping complaints received by DCC CSA and PARS departments*



**Freedom camping complaints received by DCC CSA and PARS departments*

Freedom Camping Report January 2021

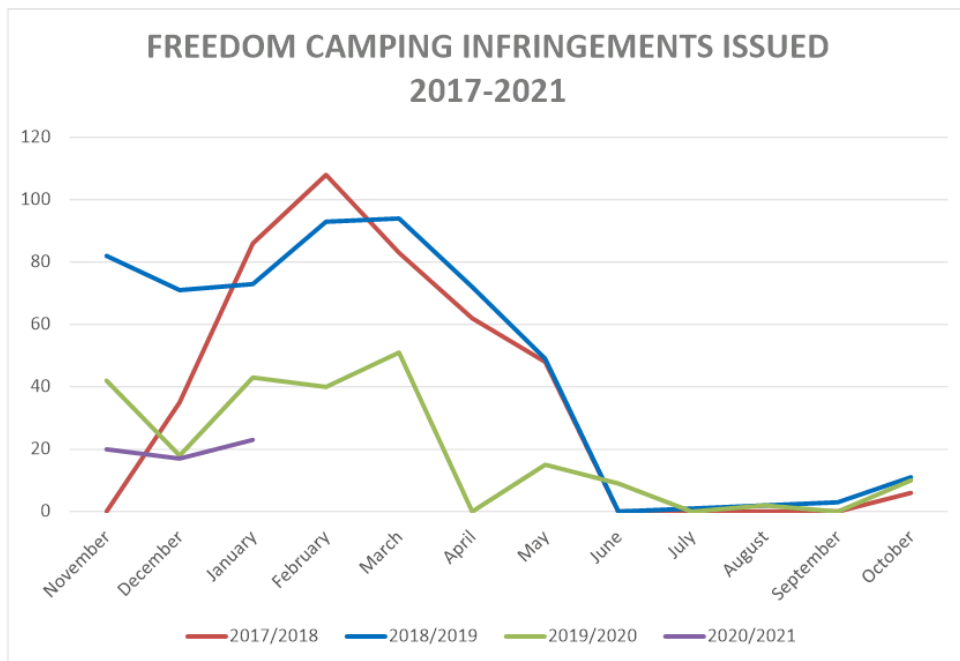
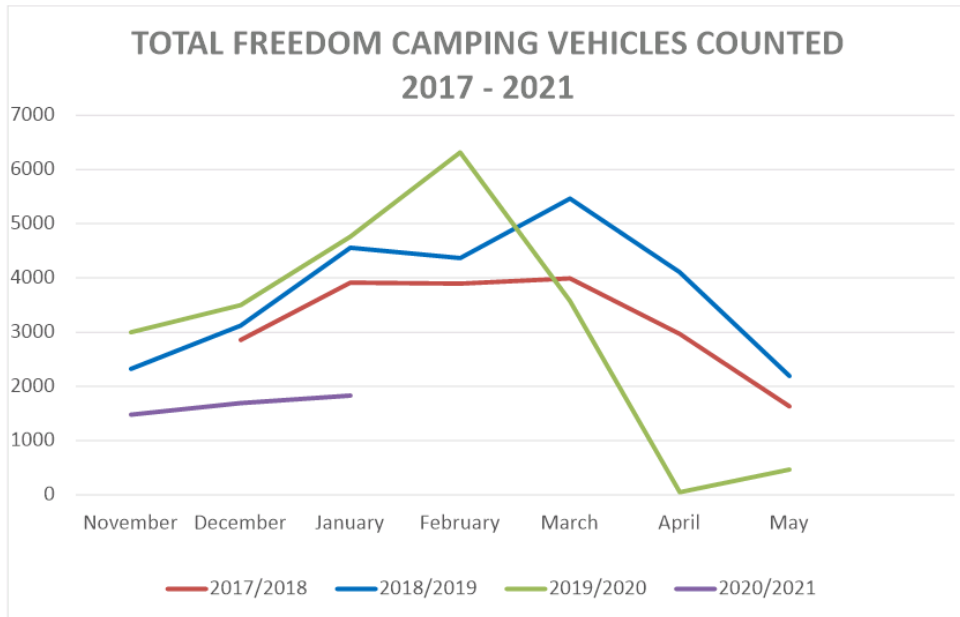
FREEDOM CAMPING VEHICLES COUNTED JANUARY 2021

Location	Average Daily Vehicles		Maximum Daily Vehicles		Minimum Daily Vehicles		Total Vehicles	
Warrington Domain	50	20	74	44	23	7	1540	608
Thomas Burns	43	10	65	18	26	5	1324	285
Ocean View Reserve	12	10	18	15	4	1	364	280
Kensington Oval	10	3	22	5	4	0	304	77
St Clair Esplanade	7	2	20	5	3	0	219	62
Brighton Domain	19	6	29	13	8	0	582	158
TOTAL:							4333	1470

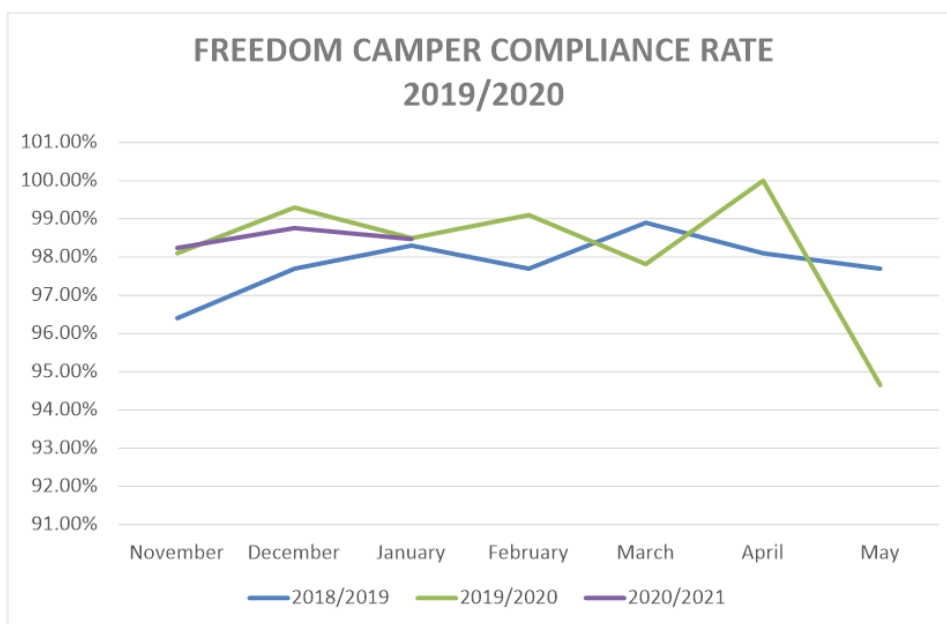
■ January 2020 ■ January 2021

* Data source Armourguard Security Ltd

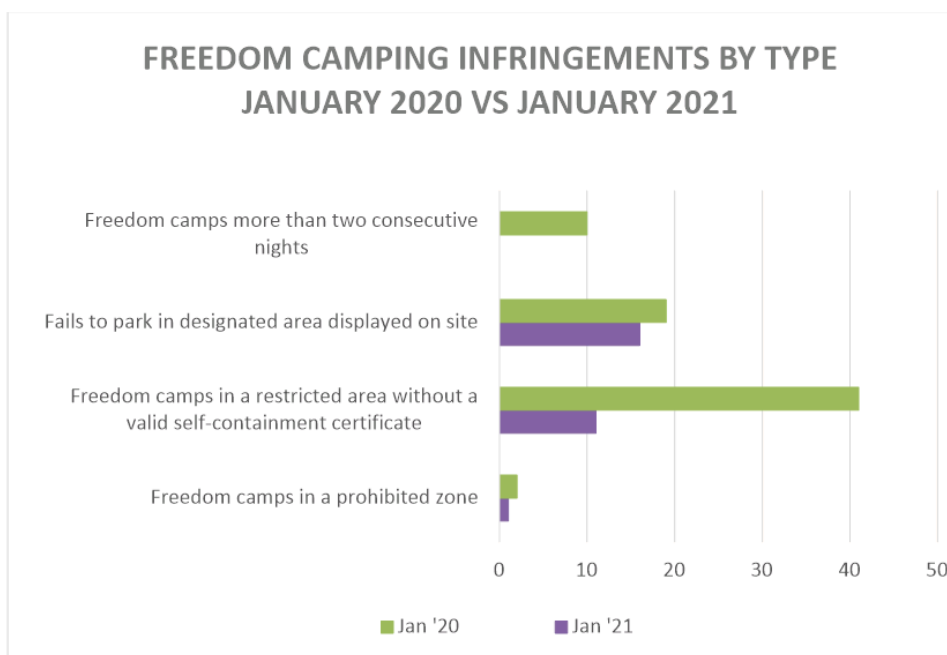
	January 2020	January 2021	Change
Total Camping Vehicles Counted	4763	1831	-62%
Total Infringements Issued	72	28	-61%
Infringements Waived	19	5	-74%
Infringements Upheld	63	23	-63%
Complaints received by DCC	10	3	-70%
% of vehicles that were self-contained	59%	66%	+12%

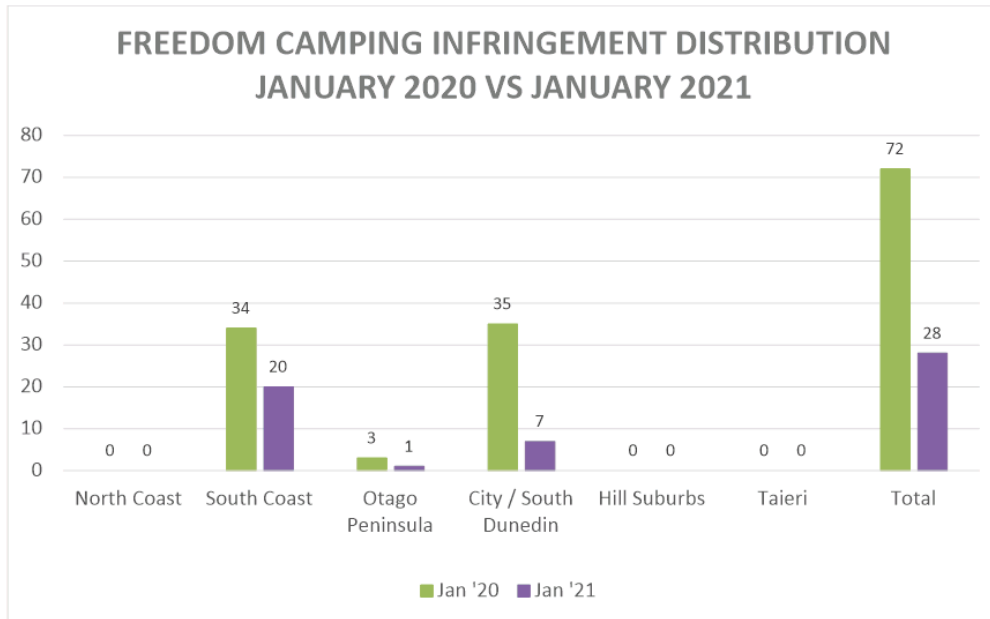


**This graph does not include infringements that have been waived*

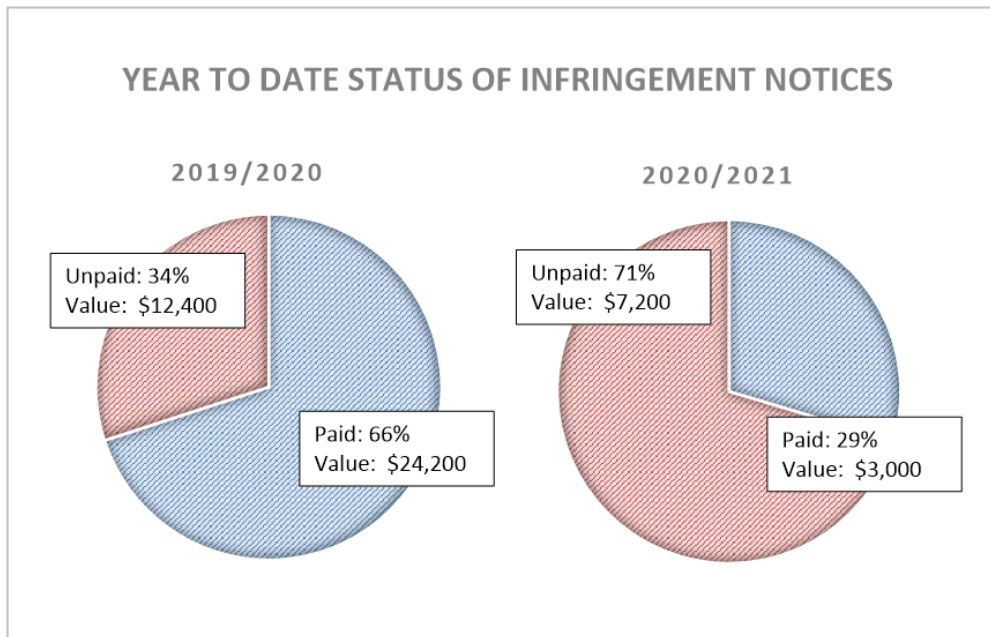


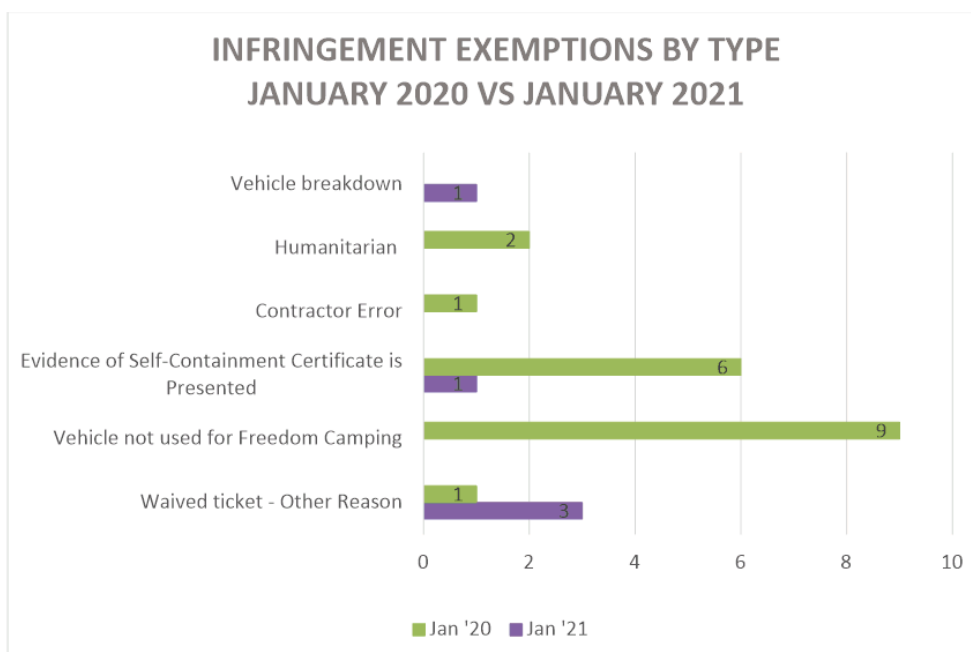
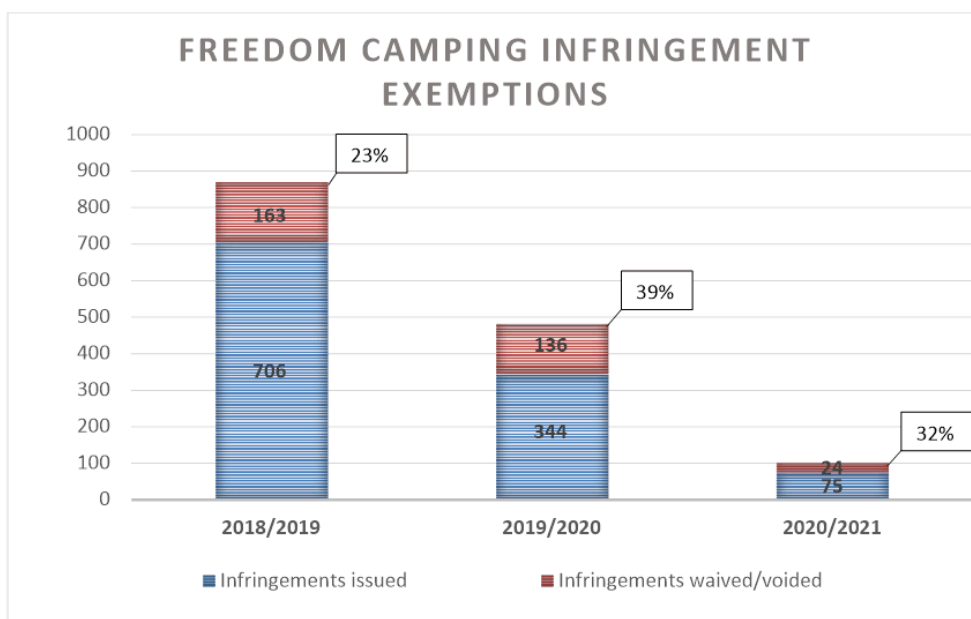
**Camper compliance rate indicates the percentage of vehicles counted that are non-infringing*





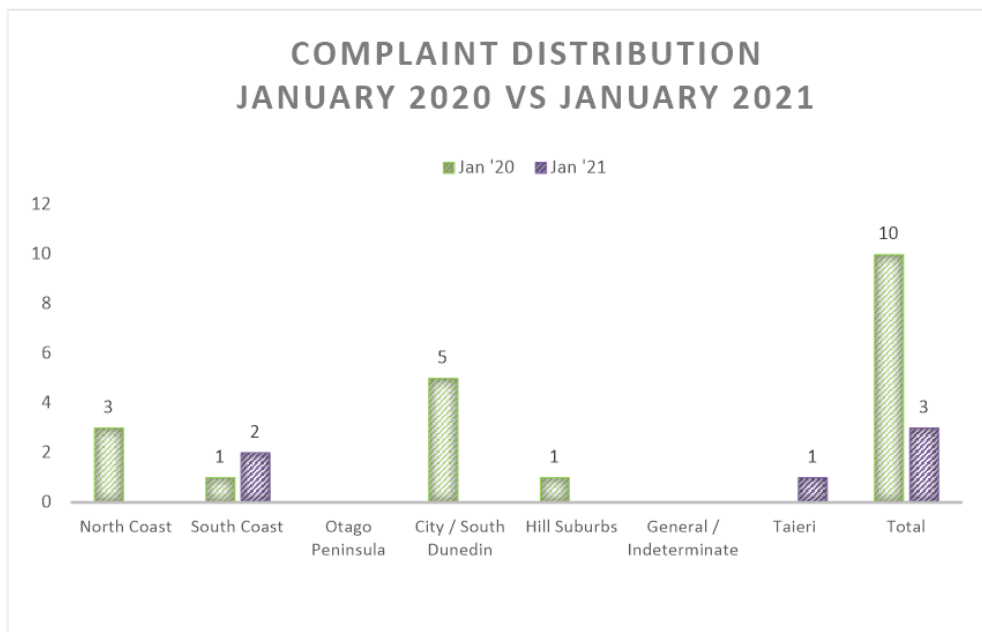
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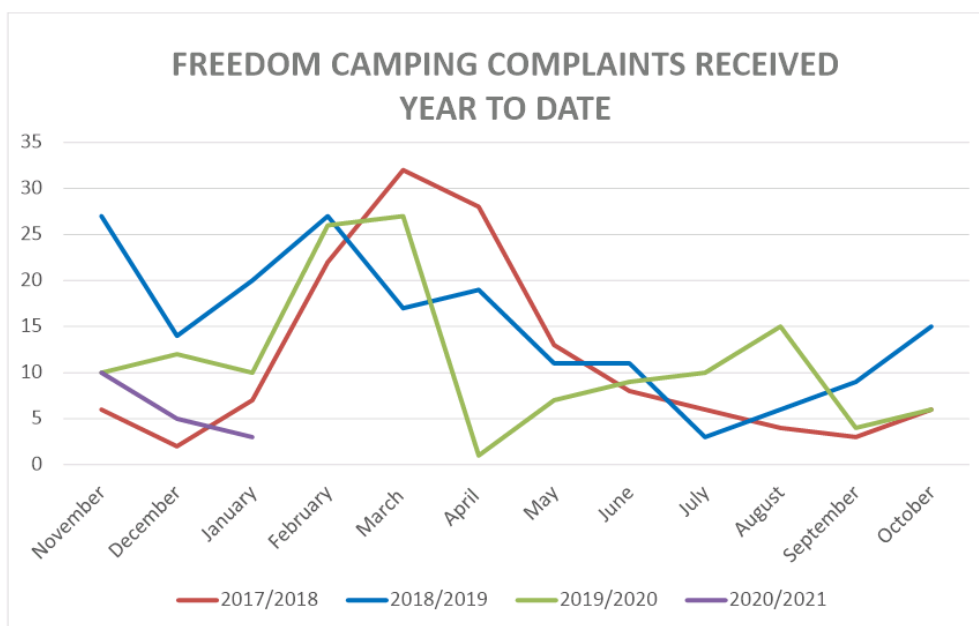




**Freedom camping complaints received by DCC CSA and PARS departments*



**Freedom camping complaints received by DCC CSA and PARS departments*



**Freedom camping complaints received by DCC CSA and PARS departments*

Freedom Camping Report February 2021

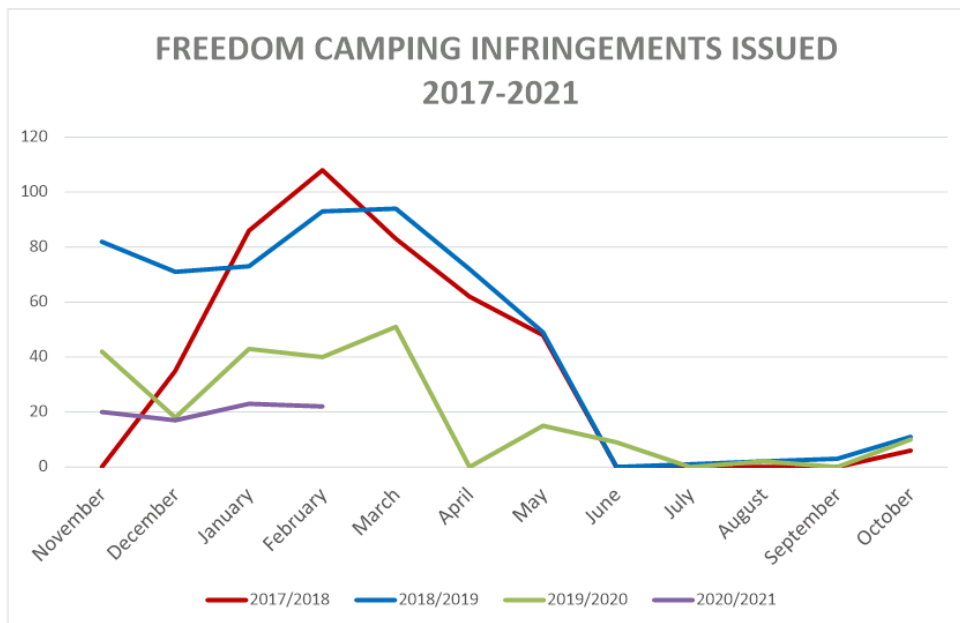
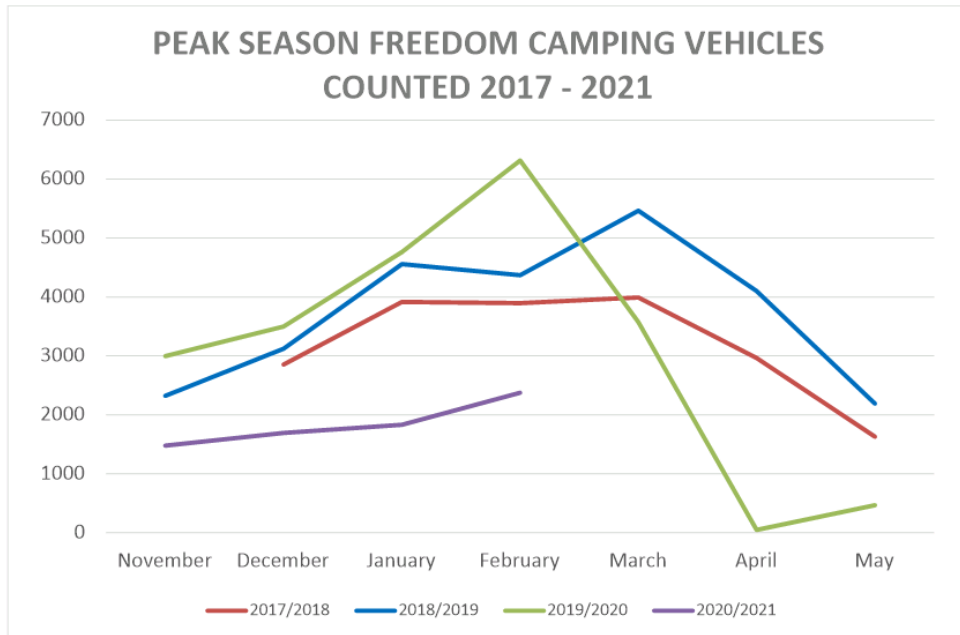
FREEDOM CAMPING VEHICLES COUNTED FEBRUARY 2021

Location	Average Daily Vehicles		Maximum Daily Vehicles		Minimum Daily Vehicles		Total Vehicles	
Warrington Domain	62	22	86	62	36	8	1149	622
Thomas Burns	57	13	72	29	37	1	1343	367
Ocean View Reserve	14	11	21	15	9	7	385	311
Kensington Oval	15	7	29	11	6	2	323	187
St Clair Esplanade	14	5	26	8	6	1	208	127
Brighton Domain	27	10	37	21	17	5	564	276
TOTAL:							3972	1890

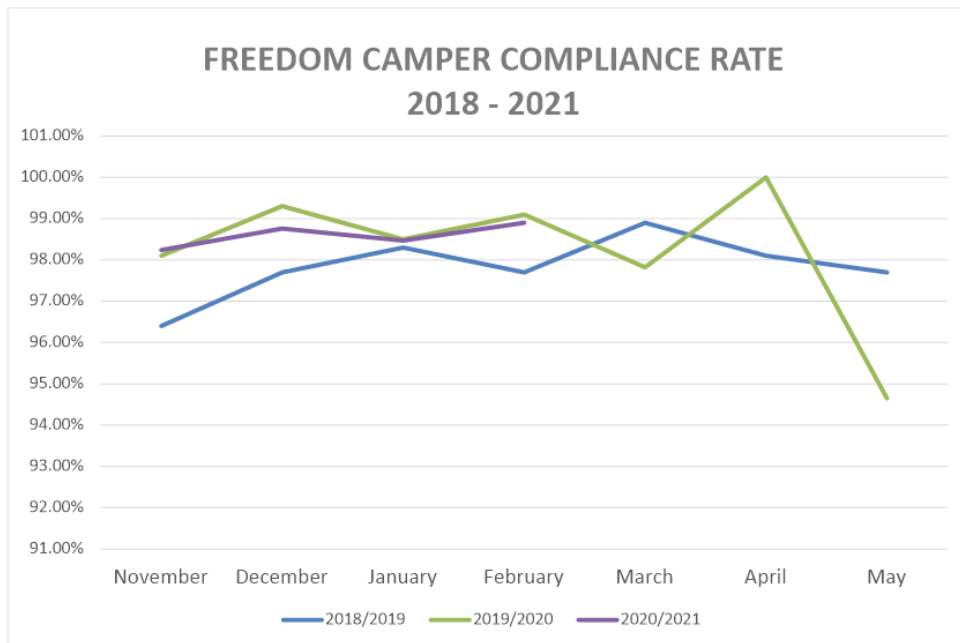
February 2020
 February 2021

* Data source Armourguard Security Ltd

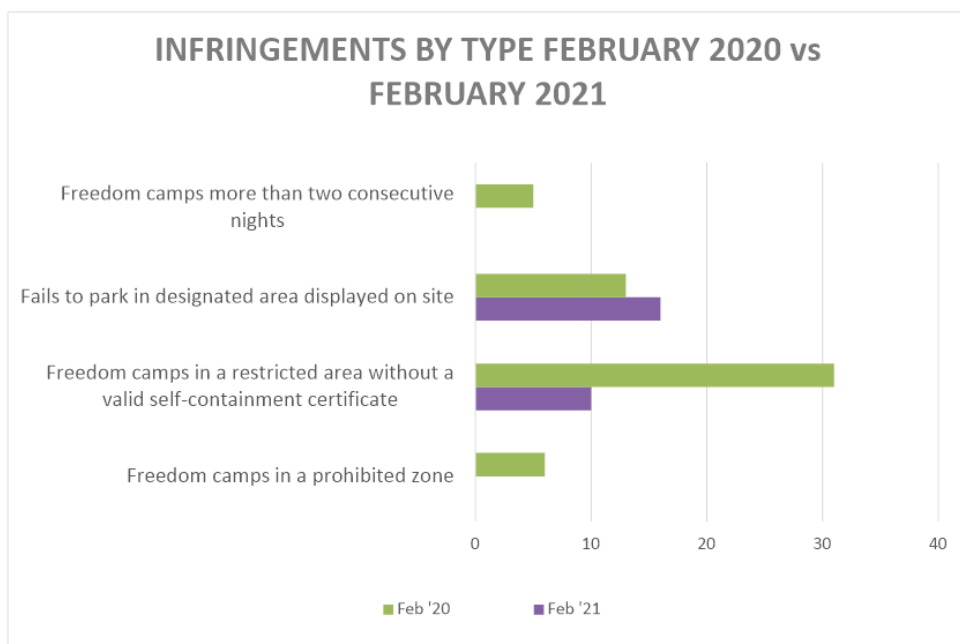
	February 2020	February 2021	Change
Total Camping Vehicles Counted	6315	2376	-62%
Total Infringements Issued	55	26	-53%
Infringements Waived	19	4	-79%
Infringements Upheld	36	22	-39%
Complaints received by DCC	26	9	-65%
% of vehicles that were self-contained	62%	72%	+16%

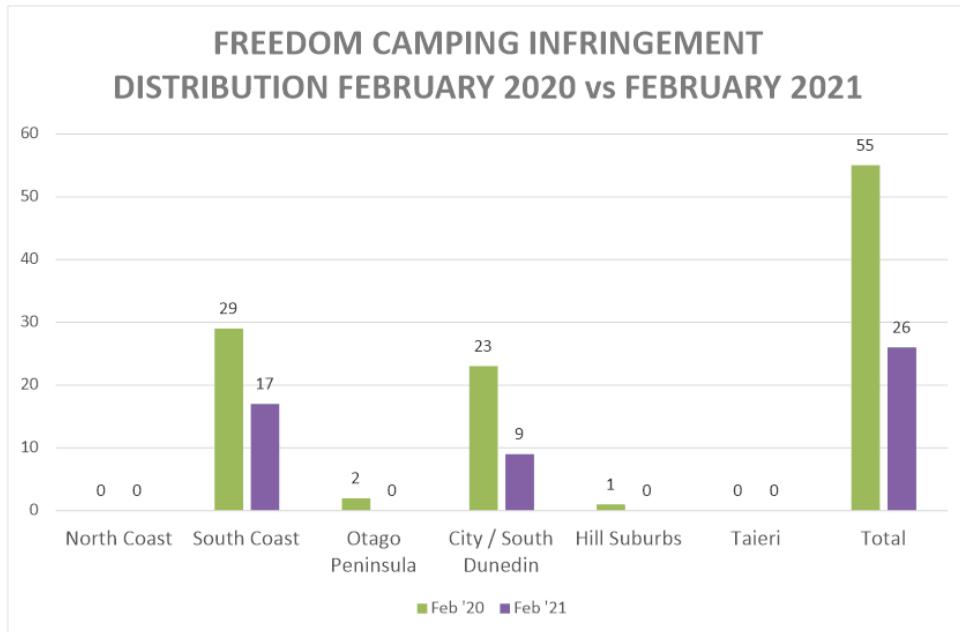


**This graph does not include infringements that have been waived*

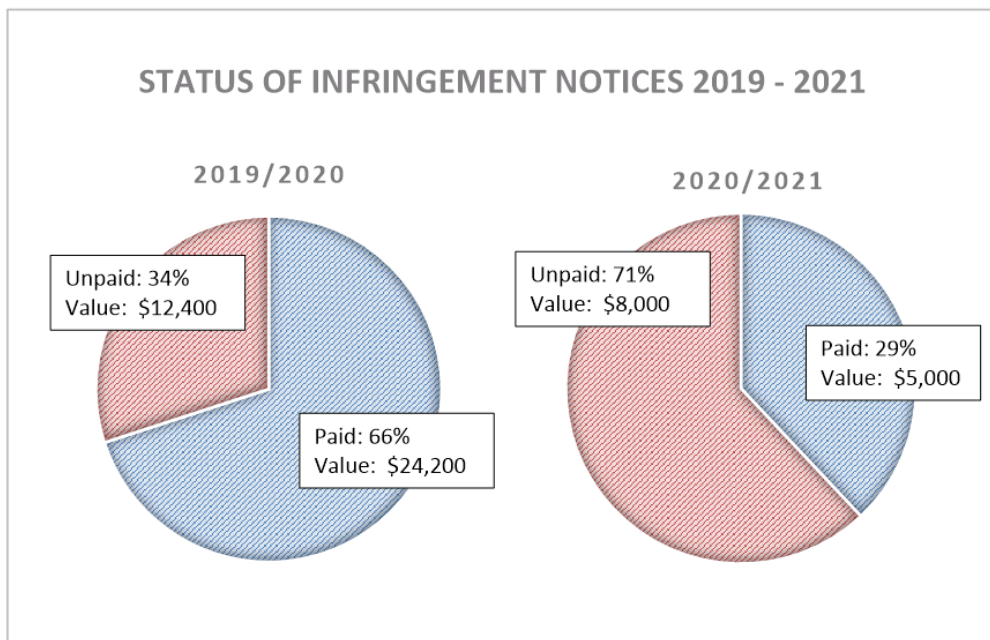


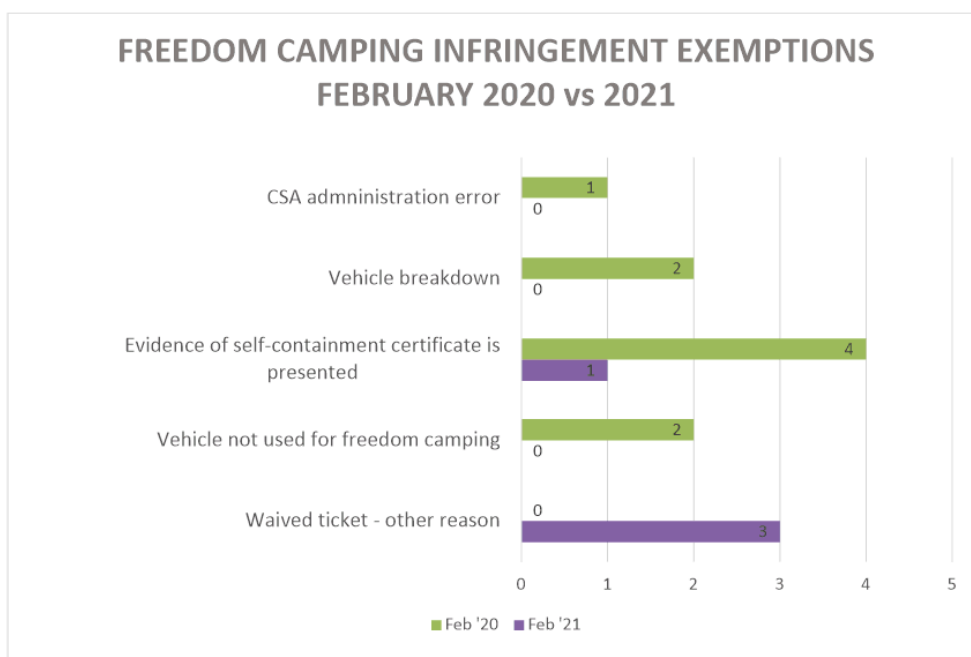
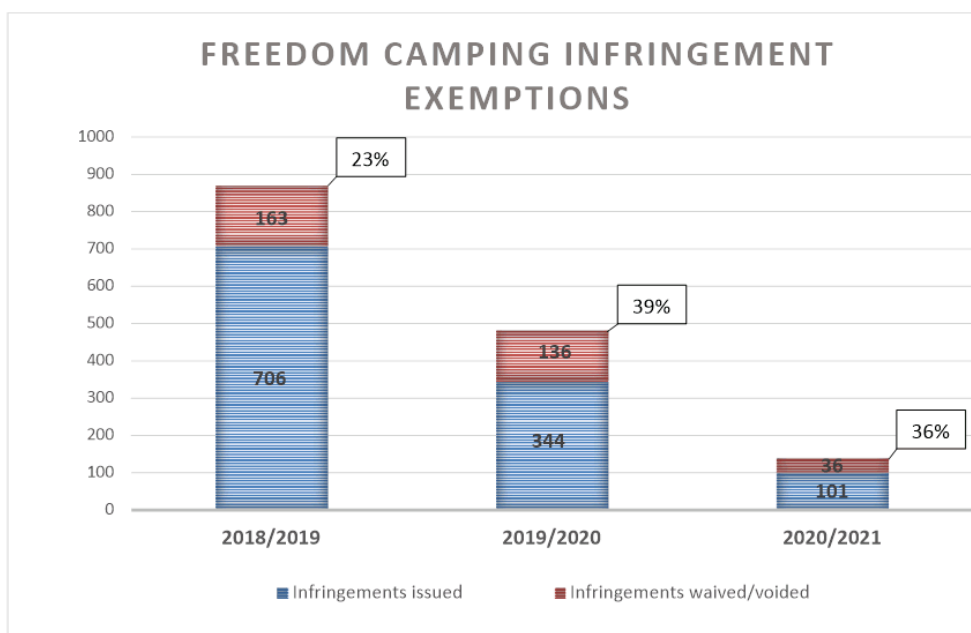
**Camper compliance rate indicates the percentage of vehicles counted that are non-infringing*

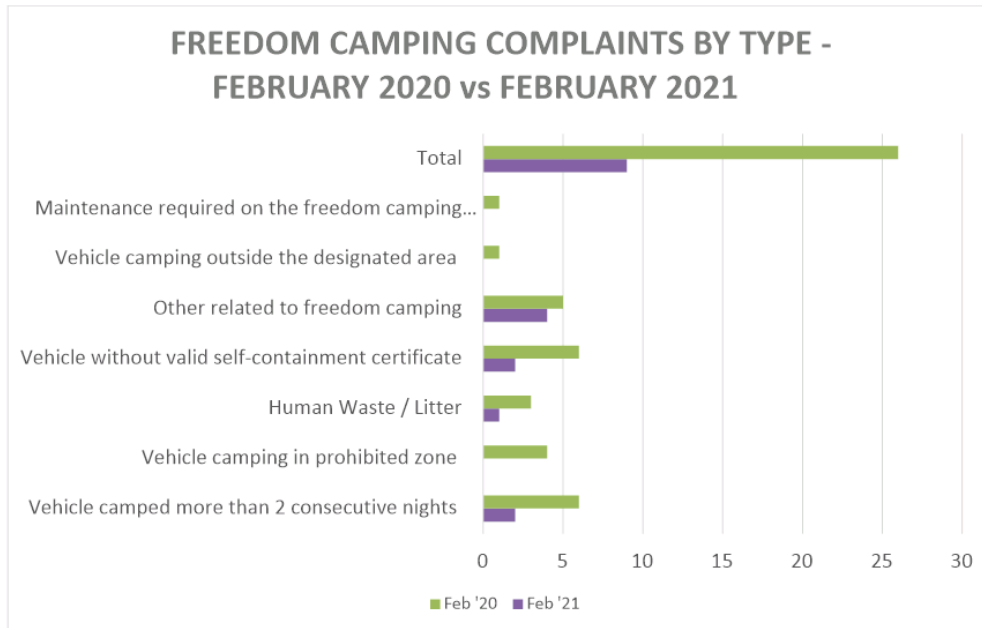




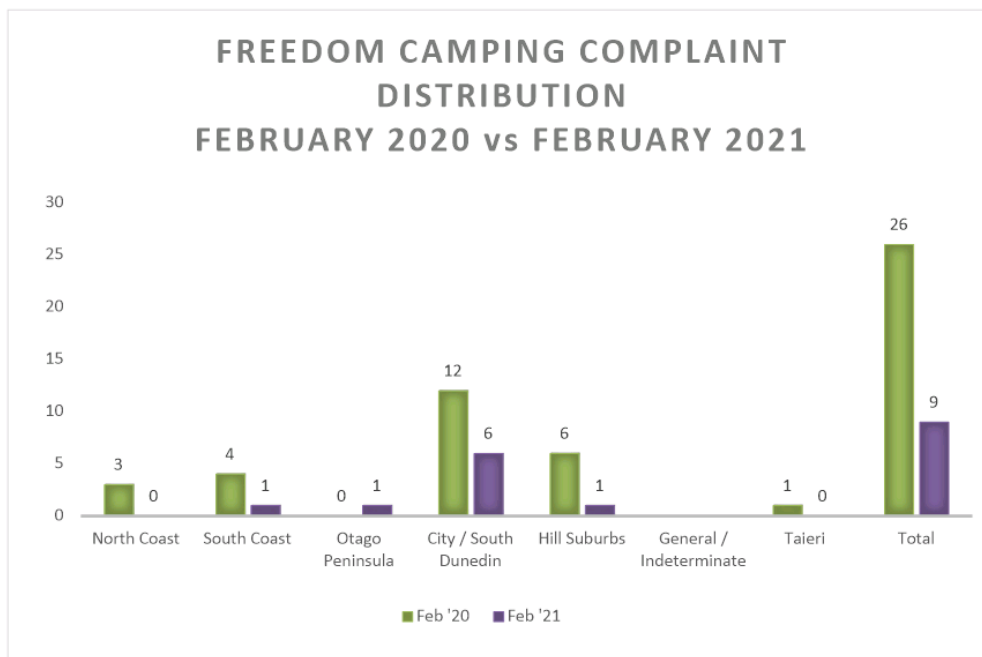
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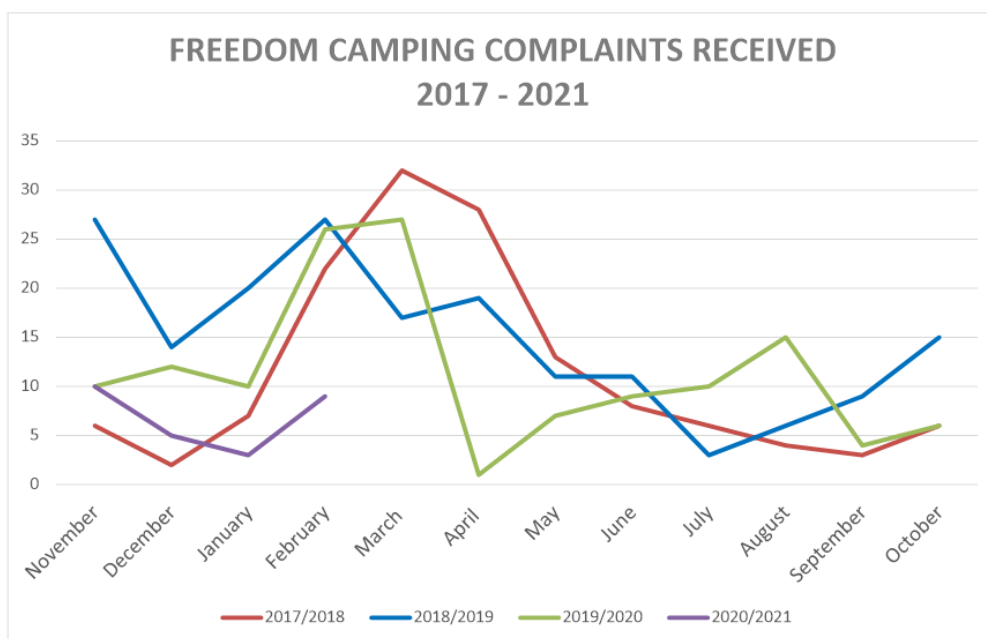




**Freedom camping complaints received by DCC CSA and PARS departments*



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FUNDING APPLICATIONS

Department: Civic

EXECUTIVE SUMMARY

- 1 This report provides a copy of the funding application received for the Board's consideration. As this is an administrative report only, the Summary of Considerations is not required.
- 2 At the 18 February 2021 meeting the Board approved a change in use of \$350.00 funding granted to the Broad Bay Community Centre in February 2020 to now be used towards a music/PA system for the Broad Bay Hall. (Attachment A).
- 3 A funding application has been received for the Board's consideration from the Otago Peninsula Biodiversity Trust for \$2,397.75 to support the changeover electrical wiring to single-phase power. (Attachment B)
- 4 A funding application has been received for the Board's consideration from the Broad Bay Community Centre for \$400.00 for funding quarterly newsletter for 2021/2022. (Attachment C)
- 5 A funding application has been received for the Board's consideration from the Broad Bay Community Centre for \$2500.00 for electrical wiring work for the Broad Bay Hall. (Attachment D)
- 6 The balance of project funds available to the Board as at 18 March 2021 is \$6,686.15.

RECOMMENDATIONS

That the Board:

- a) **Approves/declines** the scholarship funding application from the Otago Peninsula Biodiversity Trust for \$2,397.75 to support the changeover electrical wiring to single-phase power
- b) **Approves/declines** the scholarship funding application from the Broad Bay Community Centre for \$400.00 for funding quarterly newsletter for 2021/2022.
- c) **Approves/declines** the scholarship funding application from the Broad Bay Community Centre for \$2500.00 for funding quarterly newsletter for 2021/2022.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

	Title	Page
↓A	BBCC - change of use for funding grant	57
↓B	Otago Peninsula Biodiversity Group fund application	60
↓C	Broad Bay Community Centre - newsletter funding application	61
↓D	Broad Bay Community Centre - funding application for rewiring costs to Hall	63

From: [Paul Pope](#)
To: [Lauren McDonald](#)
Subject: FW: Further update re \$350 youth grant
Date: Thursday, 11 March 2021 12:21:56 p.m.

From: Jane Ashman <jane.ashman@otago.ac.nz>
Sent: Thursday, 11 March 2021 12:21 PM
To: Paul Pope <paul.peninsula@xtra.co.nz>
Subject: Further update re \$350 youth grant

hi Paul,

We now have costings for the proposed sound system per earlier email. The items listed below are from the [Jaycar.co.nz](#) catalogue (prices are GST inclusive). One of our committee members (Matt Morgan) has spent many years dealing with sound systems and these are his recommendations for what we are keen on for the local youths:

Jaycar sound system

100W 8-Channel PA system With Wireless Microphones.		
Cat no. CS2566	1 @ \$499.00	\$499.00
Microphone Stand		
Cat no. AM4113	2 @ \$43.90	\$87.80
Rotating disco ball with LED spotlights		
Cat no. SL2916	1 @ \$52.90	\$52.90
3.5 mm stereo plug		
Cat no. WA7009	1 @ \$9.90	\$ 9.90
Steel Speaker Bracket		
Cat no. CW2841	2 @ \$24.90	\$49.80
PA lock box (to keep it secure at the BBCC)		
Purpose built	\$50 materials	
Labour	2 hrs @ \$20/hr.	\$90.00
Pickup/Installation (Hang speakers, mirror ball)	4 hrs @ \$20.00	<u>\$80.00</u>
Total.		\$869.40

We would like to put the \$350 received from the OPCB in 2019 towards this cost, if your committee approves. The breakdown would be as follows:

Contribution from OPCB	\$350
Contribution from BBCC	<u>\$519.40</u>

Total	\$869.40
-------	----------

note: Our initial focus will be on purchasing all the basic equipment components included in the above list, followed by the microphone stands and rotating disco ball (listed above), as our funds allow.

Is it possible to have this considered in your March meeting? And would you like further information, or for it to be completed via the official application form?

Kind regards
Jane Ashman
Treasurer, Broad Bay Community Centre
4780440/02102710950

From: Paul Pope <paul.peninsula@xtra.co.nz>
Sent: Tuesday, February 16, 2021 5:19 PM
To: Jane Ashman <jane.ashman@otago.ac.nz>
Cc: 'Lauren McDonald' <Lauren.McDonald@dcc.govt.nz>
Subject: RE: Update from our meeting last night

No that's fine

Paul Pope

From: Jane Ashman <jane.ashman@otago.ac.nz>
Sent: Tuesday, 16 February 2021 4:41 PM
To: OPCB <paul.peninsula@xtra.co.nz>
Subject: Update from our meeting last night

Hi Paul,

One of the matters we discussed last night at our (BBCC) meeting was the \$350 we had received from the OPCB in 2019, which was not able to be used for the original purpose. We decided we would like to put the money towards a music/PA system for our hall - the idea being that it would be available for local youths, for either pre-planned events or more spontaneous get-togethers. This would make the whole music situation far easier for them instead of having to either hire equipment or know someone with equipment. It would also be helpful for those facilitating youth events.

Matt Morgan on our committee, who has a strong music background, is going to look at possibilities for us to discuss further.

We just wanted to keep you in touch with our thinking. Does that plan seem to be ok? We are keen to get it sorted as quickly as possible, and can get back to you as soon as we know more, but is there a timeframe within which we need to fit for OPCB purposes? And any other details you need at this stage?

cheers
Jane Ashman

From: OPCB <paul.peninsula@xtra.co.nz>
Sent: Wednesday, December 23, 2020 7:29 PM
To: Jane Ashman <jane.ashman@otago.ac.nz>
Subject: Re: next meeting?

First meeting of the year is the 18th February, so you have plenty of time to prepare a funding application. You'll find the link to application form on the link below.

<https://www.dunedin.govt.nz/council/community-boards/otago-peninsula>

Get [Outlook for Android](#)

Application for Funding from the Otago Peninsula Community Board

Name of group applying for funds: Otago Peninsula Biodiversity Trust

Contact person: Marita Eisenlohr

Address: Otago Peninsula Biodiversity Trust, c/- Marita Eisenlohr, Secretary, PO Box 11, Portobello 9048

Phone Number: [REDACTED] Email: secretary@opbg.nz

Position held: Trustee and Secretary of the Otago Peninsula Biodiversity Trust

Has your group made an application to the Board for funding support within the last five years? Yes ☐ No ☒

If granted, what was that money used for? _____

How much assistance has your group received previously from the Otago Peninsula Community Board? \$ \$0 since 2012 (possible some prior but outside records)

Short description of present project: _____

The Otago Peninsula Biodiversity Trust has taken lease of DCC-owned 853a Portobello Rd, Portobello. We aim to create a 'biodiversity conservation hub' for our own operations on the Peninsula (e.g. mammalian pest eradication) and that of other groups (e.g. STOP, YEPT, SWAT, Sea Lion Trust, NZMSC etc). To make the building functional for year-round occupation including meeting/office space, we are investing ~\$18,000 to refurbish the interior. This includes lining/insulation as well as some rewiring. It has just been brought to our attention that the building is still on 3-Phase power from Happy Hen use and this incurs a significant additional monthly electricity charge. DCC does not consider a downgrade part of their remit, so we have an unexpected cost of ~\$2,000 to redo a changeover to single-phase power, as well as fees with the electric supplier for a phase change and a new electrical inspection (see quote attached).

Please attach any additional information which may be useful in explaining the project.

Total cost of project: \$ \$2,397.75

Amount already raised: \$ 0

Amount sought from Otago Peninsula Community Board: \$ \$2,397.75

Amount sought from any other Dunedin City Council source: \$ 0

How will the rest of the project cost be covered? The Trust will need to borrow from internal funds (allocated for other work) and then fundraise to recover costs.

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received.

What is the timeframe for completing the project? [OR the date of your event/project?] The wiring work needs to coincide with refurbishment set for next 1-2 months.

Is your project a one-off, annual or biennial event? one-off

How will the project benefit your organisation/club? What are the benefits to the wider community of your project? Creating an affordable (in terms of monthly costs) and seasonally functional work space will greatly enhance the efficiencies of the Trust's biodiversity work; as part of a bigger hub connecting the work of other Peninsula biodiversity groups, this creates synergies that will facilitate the efficiencies of all parties. Having the hub in a central place for the Peninsula communities will increase public access to all groups' work, e.g. the work of current volunteers, recruiting future volunteers, serving as an education centre, a public resource space, etc.

NOTES: Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren McDonald (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.

**Application for Funding from the
Otago Peninsula Community Board**

Name of group applying for funds: BROAD BAY COMMUNITY CENTRE _____

Contact person: JANE ASHMAN _____

Address: _____, 9014 _____

Phone Number: _____

Email: jane.ashman@otago.ac.nz _____

Position held: TREASURER _____

Has your group made an application to the Board for funding support within the last five years?

Yes ☒ X

No ☐ □

If granted, what was that money used for? NEWSLETTER & YOUTH GROUP _____

How much assistance has your group received previously from the Otago Peninsula Community Board? Newsletter: \$1,000+320+320+400

Youth group: \$350

\$ 2,390 _____

Short description of present project: A community newsletter to be delivered to all households in Broad Bay (approximately 291 households). The application is for 4 newsletters (i.e. approximately quarterly during 2021-2). _____

Please attach any additional information which may be useful in explaining the project.

Total cost of project: \$1,500 _____

Amount already raised: \$1,100 _____

Amount sought from Otago Peninsula Community Board: \$400 _____

Amount sought from any other Dunedin City Council source: \$- _____

How will the rest of the project cost be covered? n/a _____

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received.

What is the timeframe for completing the project? [OR the date of your event/project?] 2021-2 _____

Is your project a one-off, annual or biennial event? Quarterly newsletter for 2021-2 _____

How will the project benefit your organisation/club? What are the benefits to the wider community of your project? _____

The newsletter benefits the BBCC by advertising what is happening at the centre for the locals to join in on, and what facilities are available. As per the attached letters of support, the newsletter helps to create a feeling of community for the residents, updating them with news from the other local organisations as well, including the Otago Peninsula Community Board. Plus it includes notices from individuals looking for work etc. _____

NOTES: Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren McDonald (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.

OTAGO PENINSULA COMMUNITY BOARD DISCRETIONARY FUNDING GUIDELINES

The following guidelines are suggested for the allocation of the Community Board Project Fund (\$10,000 annually).

There shall be three categories with funding going to each.

- Applications from community groups/organisations etc or projects initiated by the wider community.
- Projects and activities/Board member training initiated by the Community Board.
- Scholarship applications (refer to separate application form and reporting requirements).

When considering any applications or projects the Board shall take into account the following:

- Community Outcome
- If more information is required
- Decision on project should be based on merit
- Letters of support from the community expressing the need for the project
- More than one quote must be provided with the application, ideally three.

It is a condition of funding that applicants will provide a report at the conclusion of the project. This should include (where appropriate) any photos and financial results.

- The report should be received within three months of the project's completion and include copies of receipts etc.
- Applicants are expected to provide a reasonable proportion of the funding themselves.
- Acknowledgement of the Community Board's grant to be included in the promotional material.

All allocations from the Project Fund will be supported by a resolution passed at a formal meeting of the Board.

The following are the meeting dates for 2019 at which applications will be considered (applications must be lodged no less than two weeks prior to each Board meeting):

Thursday 31 January
Thursday 14 March
Thursday 2 May
Thursday 20 June
Thursday 8 August

**Application for Funding from the
Otago Peninsula Community Board**

Name of group applying for funds: BROAD BAY COMMUNITY CENTRE _____

Contact person: JANE ASHMAN _____

Address: _____ DUNEDIN, 9014 _____

Phone Number: _____

Email: jane.ashman@otago.ac.nz _____

Position held: TREASURER _____

Has your group made an application to the Board for funding support within the last five years? Yes ☒ No ☐

If granted, what was that money used for? NEWSLETTER & YOUTH GROUP _____

How much assistance has your group received previously from the Otago Peninsula Community Board? Newsletter: \$1,000+320+320+400 Youth group: \$350 \$ 2,390 _____

Short description of present project: See below _____

Please attach any additional information which may be useful in explaining the project.

Total cost of project: \$4,881.75 (Including GST)

(Being \$3645 + \$600 = \$4245+gst – per quotation and email from Switched on Otago as attached - the additional \$600 is highlighted in yellow below the quotation)

Amount already raised: \$2,381.75 _____

Amount sought from Otago Peninsula Community Board: \$2,500 _____

Amount sought from any other Dunedin City Council source: \$0 _____

How will the rest of the project cost be covered? n/a _____

- You are strongly advised to provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received.

What is the timeframe for completing the project? [OR the date of your event/project?] 2021 _____

Is your project a one-off, annual or biennial event? One-off

How will the project benefit your organisation/club? What are the benefits to the wider community of your project? See below _____

NOTES: Applicants should refer to the 'Discretionary Funding Guidelines' contained in the Board's Community Plan for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area. This application form and guidelines are also available on the Dunedin City Council website (www.dunedin.govt.nz).

Contact: Paul Pope (Board Chairperson) telephone 027 466 8446 or Lauren McDonald (Governance Support Officer) 474 3428 with any questions.

Deadline for Applications: Applications must be lodged no less than two weeks prior to each Board meeting.

**OTAGO PENINSULA COMMUNITY BOARD
DISCRETIONARY FUNDING GUIDELINES**

The following guidelines are suggested for the allocation of the Community Board Project Fund (\$10,000 annually).

There shall be three categories with funding going to each.

- Applications from community groups/organisations etc or projects initiated by the wider community.
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- Scholarship applications (refer to separate application form and reporting requirements).

When considering any applications or projects the Board shall take into account the following:

- Community Outcome
- If more information is required
- Decision on project should be based on merit
- Letters of support from the community expressing the need for the project
- More than one quote must be provided with the application, ideally three.

It is a condition of funding that applicants will provide a report at the conclusion of the project. This should include (where appropriate) any photos and financial results.

- The report should be received within three months of the project's completion and include copies of receipts etc.
- Applicants are expected to provide a reasonable proportion of the funding themselves.
- Acknowledgement of the Community Board's grant to be included in the promotional material.

All allocations from the Project Fund will be supported by a resolution passed at a formal meeting of the Board.

The following are the meeting dates for 2019 at which applications will be considered (applications must be lodged no less than two weeks prior to each Board meeting):

Thursday 31 January
Thursday 14 March
Thursday 2 May
Thursday 20 June
Thursday 8 August

Short description of present project:

The Hall recently had a new "smart" meter installed by the power company. This meter should allow members of the committee to determine the meter reading at any time. This would be desirable to provide a check on how much power had been used for individual events or hirings at the Hall. This monitoring proved not to be possible, because the main switch on the electrical installation is between the external supply and the meter. As a matter of safety and economy, the main switch is always switched off when the hall is not occupied, in case some appliance or heater has inadvertently not been switched off properly.

When the main switch is off, the meter is unpowered and cannot then act as a "smart" meter. To obviate this, after consulting the power company and an electrician, the committee decided that another switch should be installed between the meter and the remainder of the installation. A number of electricians were asked to give us a quotation for doing this work. On looking at the system, all the electricians commented that the existing distribution board was well past its use-by date, and some of the wiring consisted of old rubber insulated cables, whose insulation was very perished and brittle. Both these could make the system unsafe both to people using it and because there was a real risk of it causing a fire. If a fire occurred, our insurers might well refuse any claim because of the state of the wiring. The unsafe wiring is almost all on the lighting circuits. The remaining circuits we were told were in acceptable condition, or better.

After being informed of these problems, the committee resolved that the distribution board and outdated wiring should be replaced as soon as practicable.

How will the project benefit your organisation/club? What are the benefits to the wider community of your project?

The project will improve the safety of all people who make use of the hall for any purpose. It will also reduce the risk of a fire on the premises, which could severely damage the hall and, because of the possible insurance problems, make it impossible for it to be repaired, thus losing a very valuable community asset. The preservation of this asset is important for the community as a whole. It is also an important resource for the Broad Bay School, who do not otherwise have a large enough space for the whole school to meet, as well as for other local groups who make use of the hall and its facilities.

BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

1 Board members will provide updates on activities including:

- Keep Dunedin Beautiful
- Rural Roads
- Community Meetings
- Civil Defence/Community Response Planning
- Te Rauone Reserve
- Harington Point Battery

RECOMMENDATIONS

That the Board:

- a) **Notes** the Board Updates.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

There are no attachments for this report.

COUNCILLOR'S UPDATE

Department: Civic

EXECUTIVE SUMMARY

- 1 Councillor Andrew Whiley will provide an update on matters of interest to the Board.

RECOMMENDATIONS

That the Board:

- a) **Notes** the report from Cr Whiley.

Signatories

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Team Leader Civic

Attachments

There are no attachments for this report.

CHAIRPERSON'S REPORT

Department: Civic

EXECUTIVE SUMMARY

A verbal update will be provided by the Chairperson at the meeting, including:

- Biodiversity and Tourism Forums (April 2021)
- 10 YP 2021-31 (briefing for Community Boards 23 March, community consultation 10 April)
- Otago Regional Council LTP submission
- 2GP Variation 2 – Additional Housing Capacity Summary of Changes (print copy circulated separately)
- Representation Review Panel visit (15 April 2021, 9:00am)
- Peninsula Project: Proposed Broad Bay proposed beach layout
- Traffic safety concerns Portobello Road/Portsmouth Drive intersection
- Get Ready Otago – community emergency response system (print copy circulated separately)
- Aurora – power outages
- Otago Peninsula vegetation spraying
- Signage and parking space for public water tap at Portobello
- Tomahawk Lagoon – water quality

RECOMMENDATIONS

That the Board:

- a) **Notes** the update from the Chairperson.

Signatories

Authoriser:	Clare Sullivan - Team Leader Civic
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Attachments

There are no attachments for this report.

ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Items for consideration by the Chairperson