

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Infrastructure Services will be held on:

Date: Monday 2 August 2021
Time: 1.00 pm
Venue: Edinburgh Room, Municipal Chambers,
The Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Infrastructure Services Committee
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Cr Jim O'Malley	
Deputy Chairperson	Cr Jules Radich	
Members	Cr Sophie Barker	Cr David Benson-Pope
	Cr Rachel Elder	Cr Christine Garey
	Cr Doug Hall	Mayor Aaron Hawkins
	Cr Carmen Houlahan	Cr Marie Laufiso
	Cr Mike Lord	Cr Chris Staynes
	Cr Lee Vandervis	Cr Steve Walker
	Cr Andrew Whiley	

Senior Officer Simon Drew, General Manager Infrastructure & Development

Governance Support Officer Jenny Lapham

Jenny Lapham
Governance Support Officer

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Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

ITEM	TABLE OF CONTENTS	PAGE
1	Public Forum	4
2	Apologies	4
3	Confirmation of Agenda	4
4	Declaration of Interest	5
5	Confirmation of Minutes	17
5.1	Infrastructure Services Committee meeting - 14 June 2021	17
PART A REPORTS (Committee has power to decide these matters)		
6	Actions From Resolutions of Infrastructure Services Committee Meetings	27
7	Infrastructure Services Committee Forward Work Programme	35
8	Property Services Activity Report for the Quarter Ending 30 June 2021	39
9	Parks and Recreation Activity Report for the Quarter Ending 30 June 2021	51
10	Transport Activity Report for the Quarter ending 30 June 2021	56
11	3 Waters Activity Report for the quarter ending 30 June 2021	66
12	Waste and Environmental Solutions activity report for the quater ending 30 June 2021	77
13	Items for Consideration by the Chair	83

1 PUBLIC FORUM

At the close of the agenda no requests for public forum had been received.

2 APOLOGIES

At the close of the agenda no apologies had been received.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Committee:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

	Title	Page
↓A	Councillor Register of Interest as at 27 July 2021	7

Councillor Register of Interest - Current as at 27 July 2021				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Aaron Hawkins	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Trustee	St Paul's Cathedral Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Theatre Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Otago Polytech's Research Centre of Excellence	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	LGNZ National Council	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Cosy Homes Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	LGNZ Policy Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Dunedin Midwinter Carnival	Potential grants recipient	With draw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Committee Member	Otago Anniversary Day Dinner	No conflict Identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
David Benson-Pope	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Delegation holder	Second Generation District Plan (2GP) Authority to Resolve Appeals on behalf of Council (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Regional Transport Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Commissioner (Community Representative)	District Licensing Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Rachel Elder	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Advisor/Support Capacity	Kaffellogic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	External family member is a Principal Security Consultant	Major supplier to DCC	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Doug Hall	Member	Local Government New Zealand Zone 6 Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Owner	Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Farmlands	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	Fire Brigade Restoration Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Appellant	2GP	Appellant to the 2GP	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Supplier	Southweight Truck and Weights for testing Weighbridges Otago & Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Carmen Houlahan	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Company Owner/Sole Director	Shelf Company - RU There	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Startup Business	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
Marie Laufiso	Member	Mosgiel Taieri Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Board Member	Otago Mental Health Support Trust	Potential grants applicant which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Trustee	Brockville Community Support Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Communications Officer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch delegate to Arai Te Uru Marae Council	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Grants Subcommittee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mike Lord	Trustee	ML Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Fonterra	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Federated Farmers Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Otago Rural Support Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Otago Youth Adventure Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director/Shareholder	Southern Properties (2007) Ltd	<p>The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan</p> <p>The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan</p>	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	<p>The Auditor General has issued a declaration under section 6(4) of LAMIA allowing Cr Radich to participate on the grounds that it is in the interests of the electors and inhabitants of the area that he be allowed to do so. The declaration applies to the Council meeting on 25 May 2020 and to discussion and deliberations on the Annual Plan 2020/21 up to and including the adoption of the Annual Plan</p>	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris Staynes	Chairman	Cargill Enterprises	Contractor and service provider to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Director	Wine Freedom	Supplier to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Patron	Otago Model Engineering Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Balmacewen Lions Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Trustee	Otago Southland Manufacturers Association Trust	Possible co-funder of ED project. Duties to the Trust may conflict with duties of Council	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Life Member	Otago Chamber of Commerce	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Cancer Society of Otago/Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	NZ Cancer Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Patearoa Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Balmacewen Lions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	CJ and CA Staynes Family Trust - Property Owner - Dunedin and Patearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	George Street Wines Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Saddle Hill Investment Trust Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Association of Amateur Radio and Transmitters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Theomin Gallery Trust (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairman	Grow Dunedin Partnership (Council appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Shanghai Association (Sister City Society) (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	For Trades Appreclnticeship Training Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Lee Vandervis	Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Chairman	Volunteering Otago	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Otaru Sister City Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Grow Dunedin Partnership (Council appointment - alternate)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Acting Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Puketai Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES

INFRASTRUCTURE SERVICES COMMITTEE MEETING - 14 JUNE 2021

RECOMMENDATIONS

That the Committee:

- a) **Confirms** the minutes of the Infrastructure Services Committee meeting held on 14 June 2021 as a correct record.

Attachments

	Title	Page
A 	Minutes of Infrastructure Services Committee meeting held on 14 June 2021	18

Infrastructure Services Committee

MINUTES

Minutes of an ordinary meeting of the Infrastructure Services held in the Edinburgh Room, Municipal Chambers, The Octagon, Dunedin on Monday 14 June 2021, commencing at 1.00 pm

PRESENT

Chairperson	Cr Jim O'Malley	
Deputy Chairperson	Cr Jules Radich	
Members	Cr Sophie Barker	Cr David Benson-Pope
	Cr Rachel Elder	Cr Christine Garey
	Cr Doug Hall	Mayor Aaron Hawkins
	Cr Carmen Houlahan	Cr Marie Laufiso
	Cr Mike Lord	Cr Chris Staynes
	Cr Lee Vandervis	Cr Steve Walker
	Cr Andrew Whiley	

IN ATTENDANCE

Sandy Graham (Chief Executive Officer), Simon Drew (General Manager Infrastructure & Development), Robert West (Acting General Manager City Services), Clare Sullivan (Manager Governance), David Bainbridge (Group Manager Property Services), Scott McLean (Group Manager Parks and Recreation), Jeanine Benson (Group Manager Transport), Chris Henderson (Group Manager Waste and Environmental Services), Tom Dyer (Group Manager 3 Waters), Simon Speirs (Team Leader Regulation Management – Transport), Michael Tannock (Network Assets Team Leader) and Stacey Hitchcock (Transport Planner)

Governance Support Officer Jennifer Lapham

1 PUBLIC FORUM

1.1 Public Forum - Greater Dunedin Action Group

Mr Ray McCloud and Mr Lyndon Weggery spoke to the Committee, on behalf of the Greater Dunedin Action Group, on the proposed 3 Waters Reform and how on residents and ratepayers of Dunedin may be impacted.

2 APOLOGIES

An apology was received from Cr Doug Hall for lateness.

Moved (Cr Chris Staynes/Cr Steve Walker):

That the Committee:

Accept the apology for lateness from Cr Hall.

Motion carried

3 CONFIRMATION OF AGENDA

Moved (Cr Jim O'Malley/Cr Steve Walker):

That the Committee:

Confirms the agenda without addition or alteration.

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Cr Laufiso advised that she was no longer the National Secretary of P.A.C.I.F.I.C.A but had taken the position of National Communications Officer. She also advised that she was the Chair of Social Wellbeing Advisory Group, Chair of the Dunedin Refuge Steering Group and member of the Board of the Otago Mental Health Support Trust (OMHST).

Moved (Cr Jim O'Malley/Cr Chris Staynes):

That the Committee:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 INFRASTRUCTURE SERVICES COMMITTEE MEETING - 15 FEBRUARY 2021

Moved (Mayor Aaron Hawkins/Cr Steve Walker):

That the Committee:

Confirms the minutes of the Infrastructure Services Committee meeting held on 15 February 2021 as a correct record.

Motion carried

PART A REPORTS

6 ACTIONS FROM RESOLUTIONS OF INFRASTRUCTURE SERVICES COMMITTEE MEETINGS

A report from Civic provided an update on progress on implementing resolutions made at Infrastructure Services Committee meetings.

Move (Cr Jim O'Malley/Cr Mike Lord):

That the Committee:

Notes the Open from resolutions of Infrastructure Services Committee meetings.

Motion carried

7 INFRASTRUCTURE SERVICES COMMITTEE FORWARD WORK PROGRAMME

A report from Civic provided the forward work programme for the 2020 – 2021 year.

Moved (Cr Jim O'Malley/Cr Steve Walker):

That the Committee:

Notes the Infrastructure Services Committee forward work programme.

Motion carried

8 UPDATES FROM GOVERNANCE ENTITIES

A report from Transport advised that the purpose of the report was to provide minutes from governance entities that relate to the Committee's area of responsibilities.

A request was made to take the motions separately.

Moved (Cr Jim O'Malley/Cr Steve Walker):

That the Committee:

- a) Notes the outcomes from a meeting of Connecting Dunedin held on 3 December 2020.

Motion carried with Cr Lee Vandervis voting against.

Moved (Cr Jim O'Malley/Mayor Aaron Hawkins):

That the Committee:

- b) **Notes** the minutes from the Otago Southland Regional Transport Committee meeting dated 19 February 2021.

Motion carried

9 PROPERTY SERVICES ACTIVITY REPORT FOR THE QUARTER ENDING 31 MARCH 2021

In a report from Property Services an update was provided on the operations, maintenance and capital works for the quarter ending 31 March 2021.

The Acting General Manager City Services, Robert West and Group Manager Property Services, David Bainbridge-Zafar spoke to the report and responded to questions.

Moved (Cr Jim O'Malley/Cr Steve Walker):

That the Committee:

Notes the Property Services Activity Report for the quarter ending 31 March 2021.

Motion carried (ISC/2021/009)

10 PARKS AND RECREATION ACTIVITY REPORT FOR THE QUARTER ENDING 31 MARCH 2021

In a report from Parks and Recreation an update was provided on operations, maintenance and capital works (including contracted out services) for the period 1 January 2021 to 31 March 2021.

The Acting General Manager City Services, Robert West and Acting Group Manager Parks and Recreation, Scott McLean spoke to the report and responded to questions.

Moved (Cr Jim O'Malley/Cr Marie Laufiso):

That the Committee:

Notes the Parks and Recreation Activity Report for the quarter ending 31 March 2021.

Motion carried (ISC/2021/011)

11 3 WATERS ACTIVITY REPORT FOR THE QUARTER ENDING 31 MARCH 2021

In a report from 3 Waters an update was provided on water, wastewater and stormwater operations, maintenance and capital works, including contracted out services.

The General Manager Infrastructure & Development, Simon Drew and Group Manager 3 Waters, Tom Dyer spoke to the report and responded to questions.

Cr Carmen Houlahan left the meeting at 1.57 pm and returned at 2.00 pm

Cr Andrew Whiley left to the meeting at 2:05 p.m and returned at 2.10 p.m

Cr Rachel Elder left the meeting at 2.12 pm and returned at 2.14 pm.

Cr Doug Hall entered the meeting at 2.19 pm.

Moved (Cr Jim O'Malley/Cr Sophie Barker):

That the Committee:

Notes the 3 Waters Activity Report for the quarter ending 31 March 2021.

Motion carried (ISC/2021/012)

12 WASTE AND ENVIRONMENTAL SOLUTIONS ACTIVITY REPORT FOR THE QUATER ENDING 31 MARCH 2021

In a report Waste and Environmental Solutions provided an update on plans and policies, operations, maintenance and capital works, including contracted services.

The General Manager Infrastructure & Development, Simon Drew and the Group Manager Waste and Environmental Solutions, Chris Henderson spoke to the report and responded to questions.

Moved (Cr Jim O'Malley/Cr Steve Walker):

That the Committee:

Notes the Waste and Environmental Solutions Activity Report for quarter ending 31 March 2021.

Motion carried (ISC/2021/013)

13 TRANSPORT ACTIVITY REPORT FOR THE QUARTER ENDING 31 MARCH 2021

In a report from Transport an update was provided operations, maintenance, capital works (including contracted services) and major projects.

The General Manager Infrastructure & Development, Simon Drew and the Group Manager Transports, Jeanine Benson spoke to the report and responded to questions.

Cr Doug Hall left the meeting at 3.05 pm and returned at 3.07 pm.

Moved (Cr Jim O'Malley/Cr Rachel Elder):

That the Committee:

Notes the Transport Activity Report for the quarter ending 31 March 2021.

Motion carried (ISC/2021/014)

14 LAND TRANSPORT RULE: SETTING OF SPEED LIMITS 2021 CONSULTATION

In a report from Transport approval was sought for a Dunedin City Council (DCC) submission to Waka Kotahi NZ Transport Agency (Waka Kotahi) Land Transport Rule: Setting of Speed Limits 2021 consultation.

The Group Manager Transport, Jeanine Benson and Team Leader Regulation Management, Simon Speirs spoke to the report and responded to questions.

Cr Whiley advised the he would abstain from voting as he was the Chairperson of the Speed Limit Bylaw Review Subcommittee.

Cr Mike Lord left the meeting at 3.12 pm and returned at 3.14 pm .

Moved (Cr Jim O'Malley/Mayor Aaron Hawkins):

That the Committee:

Adjourn the meeting.

Motion carried

The meeting adjourned at 3.24 pm and reconvened at 3.36 pm.

Moved (Cr Jim O'Malley/Cr Christine Garey):

That the Committee:

- a) Approves the DCC submission, with any amendments, to the Land Transport Rule: Setting of Speed Limits 2021 consultation.
- b) Delegates authority to the Chief Executive to finalise the submission including comments regarding the importance of a strong education campaign regarding the Road to Zero policy.

Motion carried (ISC/2021/015) with Cr Whiley abstaining.

15 PROPOSED ROAD STOPPING, NEILL STREET, ABBOTSFORD

A report from Transport advised that the owners of 26 Neill Street Abbotsford had applied to have a portion of unformed legal road adjoining their property stopped and amalgamated with their property.

The Group Manager Transport, Jeanine Benson and Network Assets Team Leader, Michael Tannock responded to questions.

Moved (Cr Jim O'Malley/Cr Steve Walker):

That the Committee:

- a) **Approves** the public notification of the intention to stop a portion of legal road adjacent to 26 Neill Street, Abbotsford, subject to the applicants agreeing to:
 - i) Pay the road stopping processing fee.
 - ii) Pay the Council the actual costs involved in the stopping, regardless of whether or not the stopping reaches a conclusion, and the market value of the stopped road, assessed by the Council's valuer.
 - iii) Amalgamate the stopped portion of the road with the adjacent land that is owned by the applicant, being the land contained within Record of Title OT324/122.
 - iv) Accept the application of the standards contained within the Dunedin City Council Code for Subdivision and Development to the stopped road.
 - v) Register easements over the stopped portion of road in favour of utility companies and/or relocate any utilities as required.

Motion carried (ISC/2021/016)

16 PROPOSED ROAD STOPPING: PART OF SCOBIE ROAD, WAVERLEY

A report from Transport advised that the owners of 97 Doon Street, 103 Doon Street, 198 Portobello Road, 199 Portobello Road, 203 Portobello Road, and 203A Portobello Road, Waverley, have jointly applied to have a section of unformed legal road adjoining their properties stopped, parcelled into six sections and amalgamated with their respective adjoining properties.

The Group Manager Transport, Jeanine Benson and Network Assets Team Leader, Michael Tannock responded to questions.

Moved (Cr David Benson-Pope/Cr Mike Lord):

That the Committee:

- a) **Approves** public notification of the Council's intention to stop a portion of legal road adjacent to 97 Doon Street, 103 Doon Street, 198 Portobello Road, 199 Portobello Road, 203 Portobello Road, and 203A Portobello Road, Waverley, subject to the applicants agreeing to:
 - i) Pay the road stopping processing fee.
 - ii) Pay the Council the actual costs involved in the stopping, regardless of whether or not the stopping reaches a conclusion, and the market value of the stopped road, assessed by the Council's valuer.
 - iii) Amalgamate the stopped portions of road with the titles of the adjacent land that is owned by the applicants respectively, being the land contained within Records of Title OT18A/144, OT14D/316, OT313/180, OT14A/526, OT8A/1327, and OT14A/522.

- iv) Accept the application of the standards contained within the Dunedin City Council Code for Subdivision and Development to the stopped road.
- v) Register easements over the stopped portion of road in favour of utility companies.
- vi) Register easements over the stopped portion of road in favour of private property owners where rights of way and/or rights for private services are required over the stopped road.

Motion carried (ISC/2021/017)

17 NAMING OF NEW ROADS AND PRIVATE WAYS

In a report from Transport approval was sought of road names for one new public road and four new private ways. The road names proposed by the developers comply with the DCC Road Naming Policy.

The Group Manager Transport, Jeanine Benson and the Team Leader Regulation Management, Simon Speirs responded to questions.

Moved (Cr Jim O'Malley/Cr Chris Staynes):

That the Committee:

- a) **Names** a new road off Dukes Road North, Mosgiel, as 'Tarakihana Drive'.
- b) **Names** a private way off Cemetery Road, East Taieri, Mosgiel, as 'Jollie Lane'.
- c) **Names** a private way off Kaikorai Valley Road, Bradford, Dunedin, as 'Field View'.
- d) **Names** a private way off Hocken Street, Kenmure, Dunedin, as 'Craigellachie Lane'.
- e) **Names** a private way off Winifred Street, Concord, Dunedin, as 'Rose Drive'.
- f) **Approves** 'Richard Skinner' to be included in the Road Name Register

Motion carried (ISC/2021/018)

18 ITEMS FOR CONSIDERATION BY THE CHAIR

Cr Benson-Pope requested information regarding the possibility of advocating for red light cameras at intersections.

Mayor requested information regarding how decisions of Council may inform the work of the Regional Transport Committee.

The Mayor requested that the name of the applicants for new road names should be supplied to the Councillors so they can manage any conflicts.

The meeting concluded at 4.21pm.

.....
CHAIRPERSON

PART A REPORTS

ACTIONS FROM RESOLUTIONS OF INFRASTRUCTURE SERVICES COMMITTEE MEETINGS

Department: Civic

EXECUTIVE SUMMARY

- 1 The purpose of this report is to detail the open and completed actions from resolutions of Infrastructure Services Committee meetings from the start of the triennium in October 2019 (Attachment A).
- 2 As this report is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Open and Completed Actions from resolutions of Infrastructure Services Committee meetings shown in Attachment A.

DISCUSSION

- 3 This report will be provided an update on resolutions that have been actions and completed since the last Infrastructure Services Meeting.

NEXT STEPS

- 4 An updated actions report will be provided at all Infrastructure Services Committee meetings.

Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

	Title	Page
A	Open Actions as at 2 August 2021	29
B	Completed Actions as at 2 August 2021	33

PUBLIC OPEN ACTIONS - INFRASTRUCTURE SERVICES COMMITTEE RESOLUTIONS 2019-2022						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
10/2/2020	ISC/2020/004	3 Waters Activity Report for the two Quarters ending 31 December 2019	Understanding and engaging with the Central Government 3 Waters Review.	3 Waters	ongoing	An update will be provided to a future Council meeting.
10/02/2020	ISC/2020/007	Waste and Environmental Solutions Activity Report for the two quarters ending 31 December 2019	Detailed planning, design, and procurement for installation of a second weighbridge at Green Island Landfill.	Waste & Environmental Services	Jun-21	August 2021: the Weighbridge has been installed and commissioned.
			Detailed design and procurement for the final capping of the Waikouaiti landfill and improvements to the Waikouaiti Transfer Station, Resource Recovery Centre and Closed Landfill, in collaboration with the local community	Waste & Environmental Services	Jun-20	July 2021: New transfer station booth installation was completed in May 2021. Capping works contract commenced in May but poor weather during June and July has meant that work has been suspended until October for safety and quality standards.
10/02/2020	ISC/2020/008	Property Services Activity Report for the Two Quarters Ending 31 December 2019	South Dunedin Library & Community Complex: Continue with the co-design process, going from discovery phase to concept stage. Investigations will commence in the existing buildings, looking at asbestos and compliance upgrades. Design team will focus on concept design, project will be staged over a number of years, the staging plan is in development and should be completed by the end of the quarter.	Property	Dec-20	July 2021: An update on this matter is provided in the Activity report from Property being considered at this meeting.
			School Street: The soil asbestos will be removed mid-February 2020 with the remaining flats demolished and site cleared. Foundation works will commence and building of the new housing units and flats will start. With delays due to asbestos works construction to be complete in the second quarter of 2020/21 financial year.	Property	Second quarter of the 2020/21 year	July 2021: Construction work is underway
12/05/2020	ISC/2020/012	Naming of New Roads and Private Ways	Names a private way off Proposed Trudi Place, Green Island as 'Ella Lane'	Transport	Nov-21	July 2021: Road signs should be installed in August-September.
			Names a private way off 14 Polwarth Road, Dunedin as 'Redwoods Lane'	Transport	Nov-21	July 2021: Road signs should be installed in August-September.
3/8/2020	ISC/2020/018	Property	Review of Social Housing Policy 1997 and Social Housing Strategy 2020-2020 is underway	Property	Dec-20	June 2021 Decision made by Council at the meeting on 31 May 2021 as part of the ten year plan deliberations will inform this work. A prioritisation report will be presented to Council in September.

PUBLIC OPEN ACTIONS - INFRASTRUCTURE SERVICES COMMITTEE RESOLUTIONS 2019-2022						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
			Edgar Centre: Compliance upgrade works will proceed to construction. This work will include remediating roof leaks and a minor structural improvement to the facility.	Property	Apr-21	July 2021: Work has been completed.
			Palmyra: Refurbishment work in block two at Palmyra housing site is due to commence and is due for completion by the end of 2020. The work includes improved insulation, new bathrooms, double glazing, electrical work, and safety improvements. Blocks three and four are due to follow over 2021 and 2022.	Property	Dec-20 (block two) Feb-21 (Block three)	July 2021: Blocks 1, 2 and 3 are all now complete. Block 4 should be completed by December 2021.
			Dunedin Public Art Gallery: Replacement of the atrium roof structure and membrane is due to commence.	Property	Dec-20	July 2021: An update on this matter is provided in the Activity report from Property being considered at this meeting.
	ISC/2020/019	Parks and Recreation Activity Report for the Quarter Ending 20 September 2020	Truby King Reserve Management Plan - Collating and Analysing Submissions	Parks and Recreation	Feb-21	June 2021 The hearings were held in April 2021 and the draft management plan is currently being developed.
	ISC/2020/021	Property Services Activity Report for the Quarter Ending 20 September 2020	Dunedin Railway Station - Stage One of a three-stage exterior repair project will start in November 2020.	Property	End 2022	July 2021 Stage one is complete. Planning for stages 2 and 3 is underway.
	ISC/2002/025	Naming of New Private Way	Names a private way off Hagart Alexander Drive Mosgiel as 'Adler Crescent.'	Transport		July 2021: Road signs should be installed in August-September.
15-Feb-20	ISC/2021/001	Lead in Waikouaiti, Karitane, and Hawksbury Village Water Supply	Notes the report of the elevated levels of lead in the Waikouaiti, Karitane and Hawksbury Village water supplies and the actions taken to date	3 Waters		June 2021 An update is provided in the June Activity Report.
	ISC/2021/006	Proposed Road Stopping - Grey Street, Allanton	Approves public notification of the Council's intention to stop a portion of legal road adjacent to 4 Peeol Street, Allanton.	Transport		July 2021: The application fee has been paid, and City Property are managing the road stopping process.
	ISC/2021/007	Proposed Road Stopping - Hatfield Street, Dunedin North	Approves public notification of the Council's intention to stop a portion of legal road adjacent to 6 Balmoral Street, Opoho.	Transport		July 2021: The application fee has been paid, and City Property are managing the road stopping process.

PUBLIC OPEN ACTIONS - INFRASTRUCTURE SERVICES COMMITTEE RESOLUTIONS 2019-2022						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
	ISC/2021/008	Naming of New Roads and Private Ways	a) Names a private way off Centre Road, Ocean Grove as 'Sunset Terrace'. b) Names a legal road off Heathfield Drive, Mosgiel as 'Elsie Purnell Place', as part of the Heathfield development. c) Names a private way within the Heathfield development, Mosgiels as 'Carnea Heights'. d) Names a legal road off Cemetery Road, Mosgiel as 'Clachan Grange Road'. e) Approves 'Donald Buchan' to be included in the Road Name Register with the appropriate locality being Fairfield.	Transport		July 2021: Road signs should be installed in August-September. Donald Buchan Road name has been added to the Road Name Register.
14-Jun-21	ISC/2021/015	Land Transport Rule: Setting of Speed Limits 2021 Consultation	a) Approves the DCC submission, with any amendments, to the Land Transport rule: Setting of Speed Limits 2021 consultation. b) Delegates authority to the Chief Executive to finalise the submission including comments regarding the importance of a strong education campaign regarding Road to Zero policy.	Transport		July 2021: The submission has been completed and submitted on 25 June 2021.
	ISC/2021/016	Proposed Road Stopping, Neill Street, Abbotsford	a) Approves the public notification of the intention to stop a portion of legal road adjacent to 26 Neill Street, Abbotsford, subject to the applicants agreeing to: i) Pay the road stopping process fee. ii) Pay the Council the actual costs involved in the stopping, regardless of whether or not the stopping reaches a conclusion, and the market value of the stopped road, assessed by the Council's valuer. iii) Amalgamate the stopped portion of the road with the adjacent land that is owned by the applicant, being the land contained within the Record of title OT324/122. iv) Accept the application of the standards contained within the Dunedin City Council Code of Subdivision and Development to the stopped road. v) Register easements over the stopped portion of road in favour of utility companies and/or relocate any utilities as required.	Transport		July 2021: City property are managing the road stopping process.

PUBLIC OPEN ACTIONS - INFRASTRUCTURE SERVICES COMMITTEE RESOLUTIONS 2019-2022						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
	ISC/2021/017	Proposed Road Stopping: Part of Scobie Road, Waverley	a) Approves the public notification of the Council's intention to stop a portion of legal road adjacent to 97 Doon Street, 103 Doon Street, 198 Portobello Road, '99 Portobello Road, 203 Portobello Road and 203A Portobello Road Waverley,, subject to the applicants agreeing to: i) Pay the road stopping process fee. ii) Pay the Council the actual costs involved in the stopping, regardless of whether or not the stopping reaches a conclusion, and the market value of the stopped road, assessed by the Council's valuer. iii) Amalgamate the stopped portion of road with the titles of the adjacent land that is owned by the applicants respectively, being the land contained within Records of Title OT18A/144, OT14D/180, OT14A/526, OT8A/1327 and OT14A/522. iv) Accept the application of the standards contained within the Dunedin City Council Code of Subdivision and Development to the stopped road. v) Register easements over the stopped portion of road in favour of utility companies. vi) Register easements over the stopped portion of road in favour of private property owners where rights of way and/or rights for private services are required over the stopped road.			July 2021: City property are managing the road stopping process.
	ISC/2021/018	Naming of New Roads and Private Ways	a) Names a new road off Dukes Road North, Mosgiel, as "Tarakihana Drive."	Transport		July 2021: Road signs should be installed in August-September.
			b) Names a private way off Cemetery Road, East Taieri, Mosgiel, as 'Jollie Lane'			July 2021: Road signs should be installed in August-September.
			c) Names a private way off Kaikorai Valley Road, Bradford, Dunedin, as 'Field View.'			July 2021: Under discussion with LINZ
			d) Names a private way off Winifred Street, Concord, Dunedin, as 'Rose Drive.'			July 2021: Awaiting formation of road.
			e) Approves 'Richard Skinner' to be included in the Road Name Register.			July 2021: 'Richard Skinner' has been added to the Road Name Register.

PUBLIC COMPLETED ACTIONS - INFRASTRUCTURE SERVICES COMMITTEE RESOLUTIONS 2019-2022							
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status	Date Completed
3/8/2020	ISC/2020/019	Parks and Recreation Activity Report for the Two Quarters Ending 30 June 2020	Mosgiel Pool - Project costings will be established in early November in preparation for Council presentation in early December.	Parks and Recreation	Dec-20	Report to Council December 2021 February 2021 Contracts have been let.	01/02/2021
03/08/2020	ISC/2020/019		Sports Facility Review - Engagement workshop in partnership with Sport Otago, presenting findings of community survey to sports codes	Parks and Recreation	Nov-20	Findings of survey and community engagement were presented to the sports codes in November 2020.	Nov-20
	ISC/2020/024	Resolution to Stop a Portion of Willmott Street and Harbour Terrace, Careys Bay	Resolves that under Section 342 of the Local Government Act 1974 the portion of unformed road described as Section 1 SO 543943 is stopped. Authorises a public notice declaring that the road is stopped.	Transport		June 2021 This is now completed and the road is stopped.	Jun-21
	ISC/2020/026	Draft Litter Compliance Policy 2021	Approves the 14-day public notification of the proposed Litter Compliance Policy 2020.	Transport		June 2021 Council adopted the Litter Compliance Policy 2020 at its meeting held on 25 May 2021.	Jun-21

INFRASTRUCTURE SERVICES COMMITTEE FORWARD WORK PROGRAMME

Department: Corporate Policy

EXECUTIVE SUMMARY

- 1 The purpose of this report is to provide the forward work programme for the 2021-2022 year (Attachment A).
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Infrastructure Services Committee forward work programme as shown in Attachment A.

DISCUSSION

- 3 The forward work programme is a regular agenda item which shows areas of activity, progress and expected timeframes for decision making across a range of areas of work.
- 4 As an update report, purple highlights show changes to timeframes. New items added to the schedule are highlighted in yellow. Items that have been completed or updated are shown as bold.
- 5 Months where no Committee meetings are scheduled are highlighted as grey. At this stage, the 2022 meeting dates have not been confirmed, but will be when the 2022 meeting schedule is adopted later this year.

NEXT STEPS

- 6 An updated report will be provided for the next Infrastructure Services Committee meeting.

Signatories

Author:	Sharon Bodeker - Corporate Planner
Authoriser:	Simon Drew - General Manager Infrastructure and Development

Attachments

Title	Page
A Forward Work Programme - August 2021	36

Key	
New item	
Changes to timeframes	
Completed; progress to date update	Bold
No meeting month	

Infrastructure Services Committee Forward Work Programme 2021/2022 - August 2021															
Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			July	02-Aug	20-Sep	Oct	01-Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Infrastructure Services Quarterly Activity Reports	To update the Committee on the activities of the departments reporting to the Infrastructure Services Committee.	Noting the Quarterly Activity Report. Progress to date: Activity reports for the period ending 30 June 2021 will be presented to the August Committee meeting.		Note			Note			Note			Note		
Naming of new roads and private ways	The Road Naming Policy provides the framework for timely and consistent naming of roads.	Considers and decides on road names when requested, and decides on new names to be added to the Policy. Progress to date: A report seeking approval for the naming of a road and a private way will be presented to the August Committee meeting.			As and when required										
Road Stoppings	To publicly notify the intention to stop a road under section 342 and Schedule 10 of the Local Government Act 1974	Consider and decide on approving public notification of the intention to stop a road, or portion of a road. Progress to date: Two applications for publicly notifying road stoppings were approved at the June Committee meeting.			As and when required										
Updates from Governance entities	Receive minutes and/or updates from governance entities that relate to the Committee's areas of responsibilities.	Note the minutes and / or updates from governance entities including Connecting Dunedin and the Otago Southland Regional Transport Committee. Progress to date: Connecting Dunedin will be meeting in August 21. An update report will be presented to the November Committee meeting.					Update report								

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframes												
			July	02-Aug	20-Sep	Oct	01-Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Submissions to central government and other external parties.	Provide feedback on proposals from central government and other external parties.	Consider and decide on draft submission on central government and other external parties proposals. Progress to date: 1 submission was presented to the committee for consideration during the 2020/21 year.			As and when required.										
Community Housing	\$2 million per annum to be invested in building more community housing.	Consider progress reports, and make decisions as necessary. Progress to date: Sites have been identified, and design is underway. A progress report will be presented to the September committee meeting.	Site identification and design		Update report	Ongoing development									
Waste Futures	Implementation of the Waste Futures project and kerbside collection.	Consider reports and make decisions as necessary. Progress to date: Procurement is underway for the provision of new kerbside collection services. Implementation is planned for 1 July 2023.	Ongoing work									Update report		Ongoing work	
Public toilets	Implement the programme of work for new public toilet facilities.	Consider progress reports, and make decisions as necessary. Progress to date: A site for the Changing Places Bathroom has been identified and approved. Work on design is underway.	Design		Update report	Ongoing development									
Shaping Future Dunedin Transport	Implement the programme of work on the six Shaping Future Dunedin Transport projects.	Consider progress reports, and make decisions as necessary. Progress to date: Project planning and scoping is underway on four of the six projects. Work will commence on two of the projects in February 2022.	Project planning		Update report	Project planning	Update report	Project planning and implementation							
Cemetery Assessment	An assessment of the provision of cemetery burial land	Notes the cemetery provision assessment report. Progress to date: A report presenting the findings of the cemetery provision assessment will be presented to the September Committee meeting.			Notes										

PROPERTY SERVICES ACTIVITY REPORT FOR THE QUARTER ENDING 30 JUNE 2021

Department: Property

EXECUTIVE SUMMARY

- 1 This report updates the Committee on Property Services operations, maintenance and capital works for the quarter ending 30 June 2021.
- 2 Highlights for this quarter include:
 - a) Community Housing - Refurbishment began on block three of the Palmyra housing site. This refurbishment includes insulation improvements, new bathrooms, double glazing, and electrical and safety improvements. Refurbishment of block three is due to be completed by July 2021 with planned completion of the whole project by December 2021.
 - b) Community Property - Exterior refurbishment on the northeast section of the Dunedin Railway Station continues with roof removal and replacement. This project began in 2020 and will take three years to complete.
 - c) Community Property - Roof replacement and compliance upgrade works were successfully completed at the Edgar Centre in June 2021.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Property Services Activity Report for the quarter ending 30 June 2021.

BACKGROUND

- 3 Property Services aims to provide 'community good' through effective management of property assets for the city of Dunedin. Property Services manages five property portfolios - community housing, investment property, commercial property, operational property and community property. There is also a separate endowment property portfolio.

4 The Property Services activity also includes:

- Land and lease management
- Facilities and asset management
- Project management
- Tenancy management.

DISCUSSION

Management of Property Services

- 5 The Property Services group is responsible for a wide range of Council-owned properties. The group manages land and tenancy, acquisition and disposal of properties to meet the Council's needs, facilities and asset management and management of housing.
- 6 The community housing portfolio provides affordable housing primarily targeted at those on low incomes who are aged 55 and older. In addition to the community housing units, this portfolio includes a small number of residential properties that have been acquired by Council in relation to its operational activities.
- 7 The investment portfolio includes a small number of commercial properties that are owned for the purposes of generating a financial return. They are listed as "investments" for accounting purposes only.
- 8 The commercial portfolio includes a number of commercial properties that are owned for the purposes of generating a financial return. They are managed in the same way as the investment portfolio and treated differently for accounting purposes only.
- 9 The operational portfolio includes property and related land that are required for service administration and delivery purposes by the Council.
- 10 The community portfolio includes a range of properties that are held for community benefit but not directly used in the delivery of Council services; for example, the Dunedin Railway Station, the Regent Theatre, and community halls.

Community Housing

Percentage of tenants satisfied with Council provided rental housing

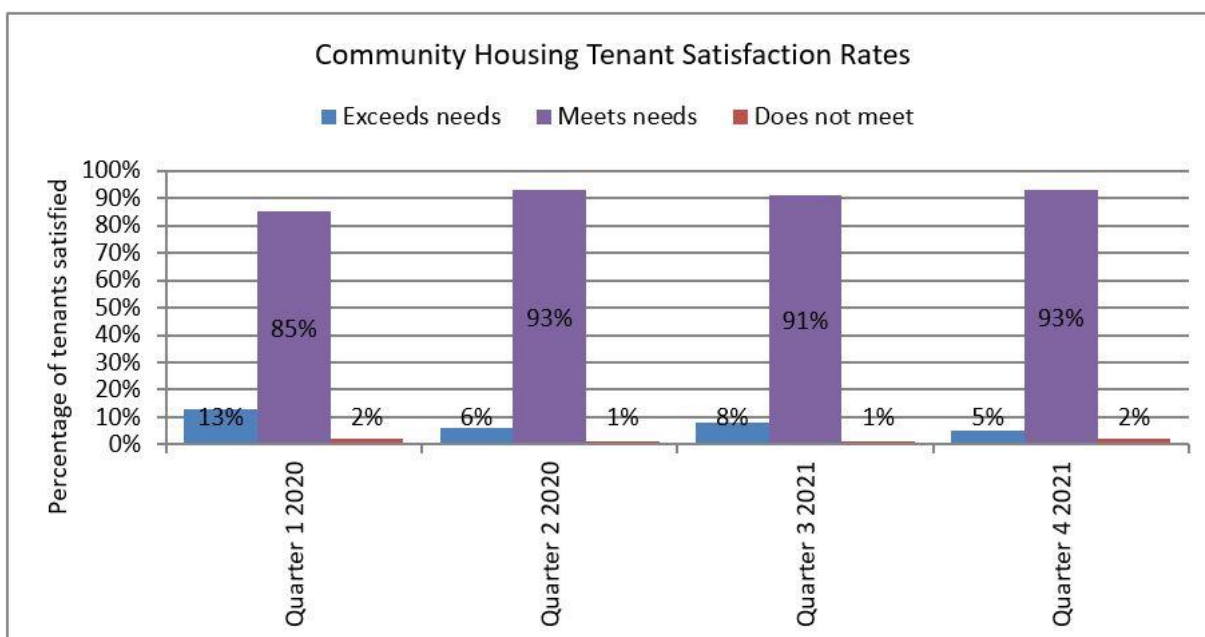


Table 1 – Tenant satisfaction

- 11 Every tenant is visited annually and surveyed on how well their housing meets their needs. In this survey, tenants are asked to rate how well the housing meets their needs and are invited to provide comments.
- 12 For Quarter 4, between 1 April 2021 and 30 June 2021, 236 tenants were surveyed and 86% completed the survey. Of those that responded 98% said their “housing meets or exceeds their needs”.
- 13 Comments from respondents who indicated the “housing exceeded their needs” provided positive feedback about how affordable their unit is and also provided positive feedback regarding the location of their unit as well as how warm and comfortable their unit is.
- 14 Between 1 April 2021 and 30 June 2021, 2% of tenants indicated their housing did not meet their needs. This was primarily due to disability-related needs which predominantly included a request to have a walk-in shower rather than a shower over a bath.
- 15 Staff investigate and follow up all situations where feedback indicates the housing does not meet the tenants’ needs. Where physical alterations are requested due to disability-related needs, the tenant is assisted in making a request to the Ministry of Health for funding.

Percentage occupancy of Council provided rental housing

- 16 The turnover time between tenancies is kept to a minimum to ensure the community housing portfolio is effectively meeting the high demand for housing. The occupancy rate is measured as the number of days a unit is occupied during the period divided by the total number of days in the period.

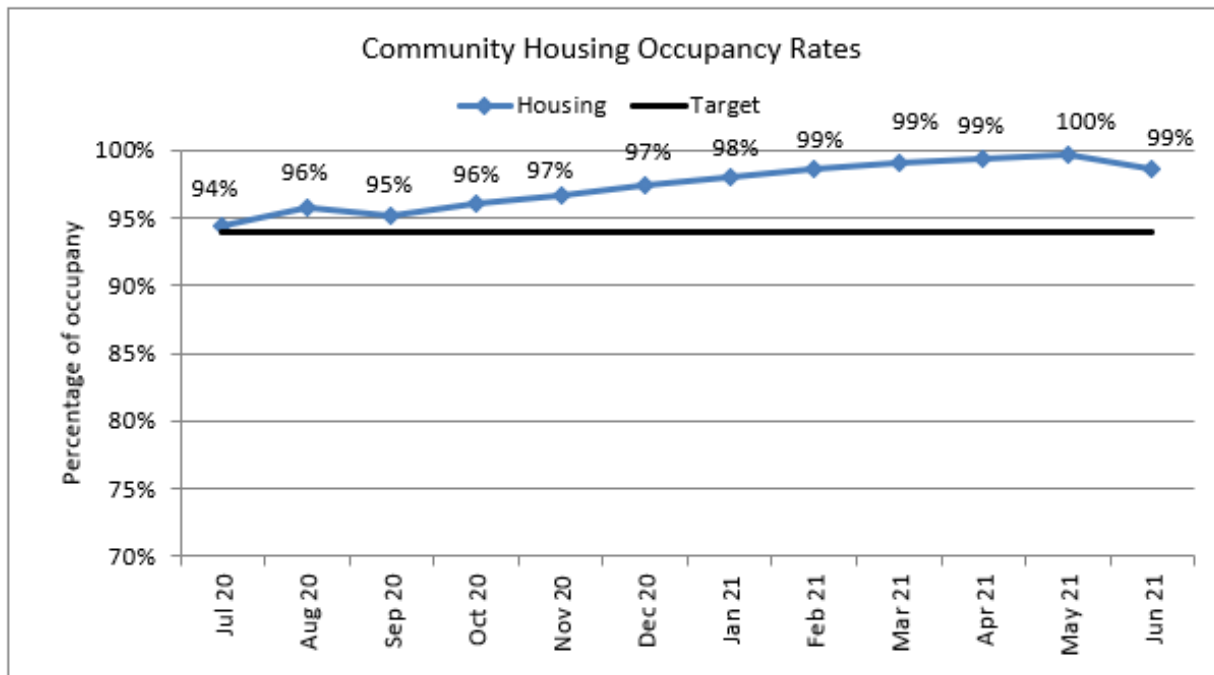


Table 2 - Housing occupancy rates

- 17 Occupancy remains high at 99% as at 30 June 2021.
- 18 There are currently eight short-term vacant units, of which one unit is under offer to a new tenant and seven units are undergoing renovations.
- 19 Due to ongoing renovations at the Palmyra housing site and School Street housing site, tenants have been relocated. This will affect occupancy rates over the course of the redevelopment.

Number of occupancy changes in community housing

- 20 The number of community housing units that are vacated over time reflects the volume of work for staff when tenancies end - formalising the end of a tenancy, organising changeover work, and placing and settling in the new tenants.

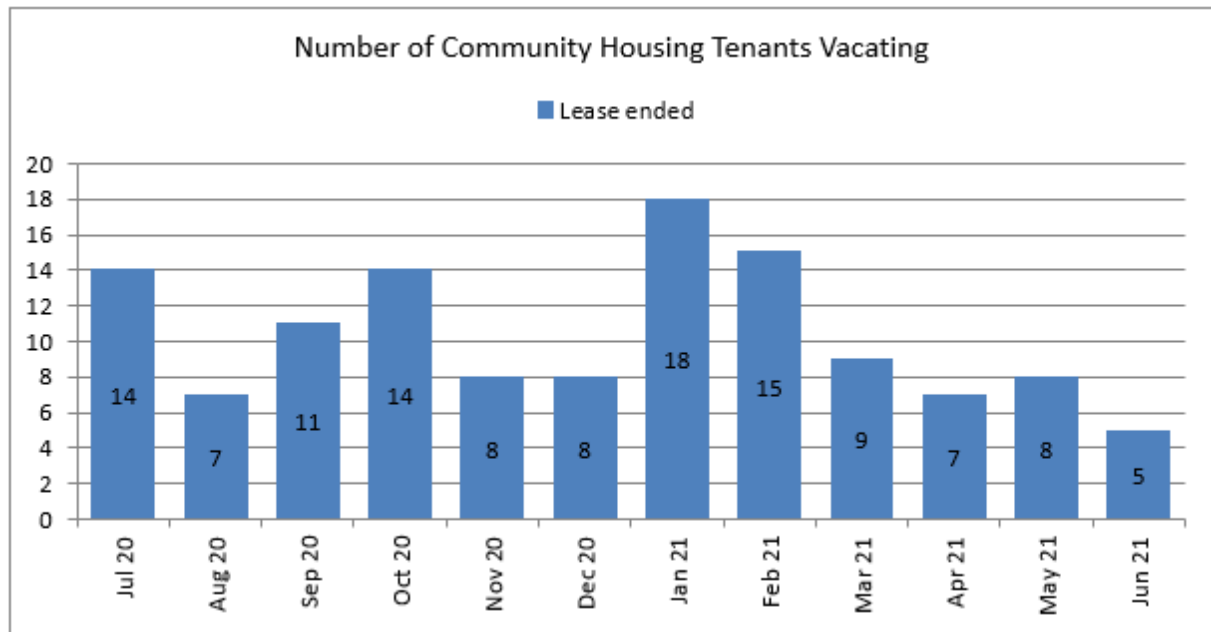


Table 3 – Tenants vacating

- 21 A total of 124 tenants vacated over the course of the year, this number of tenants vacating is in line with previous years and other than a spike in January, no particular seasonal trends are identified.
- 22 Evidence indicates most vacancies arise due to the death of a tenant or the tenant going into care. However, with work ongoing at Palmyra, some of the lease ends are as a result of tenants being relocated to other community housing units during the refurbishments.

Waiting list for community housing

- 23 The waiting list is measured to understand the demand for community housing. This is taken as the number of applicants currently on the waiting list at the end of each calendar month.

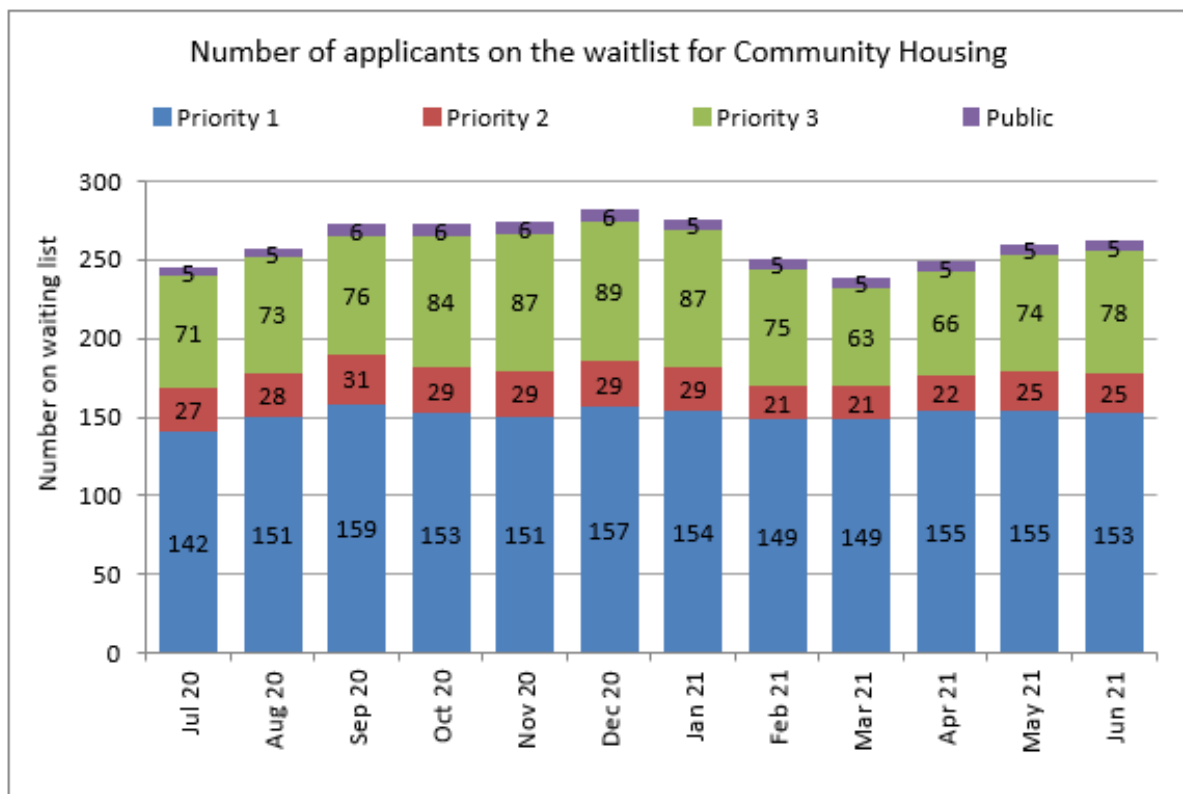


Table 4 - Waitlist

- 24 As at 30 June 2021 the waiting list was 261 with 153 of those applicants considered priority one (people over the age of 55 on low income, and below the asset threshold).
- 25 Approximately half of applicants in the priority one category of the waitlist have received an offer of housing at some stage which they have declined. Reasons for declining an offer of housing are typically because of the size or the location of the housing unit.

Community housing rental income

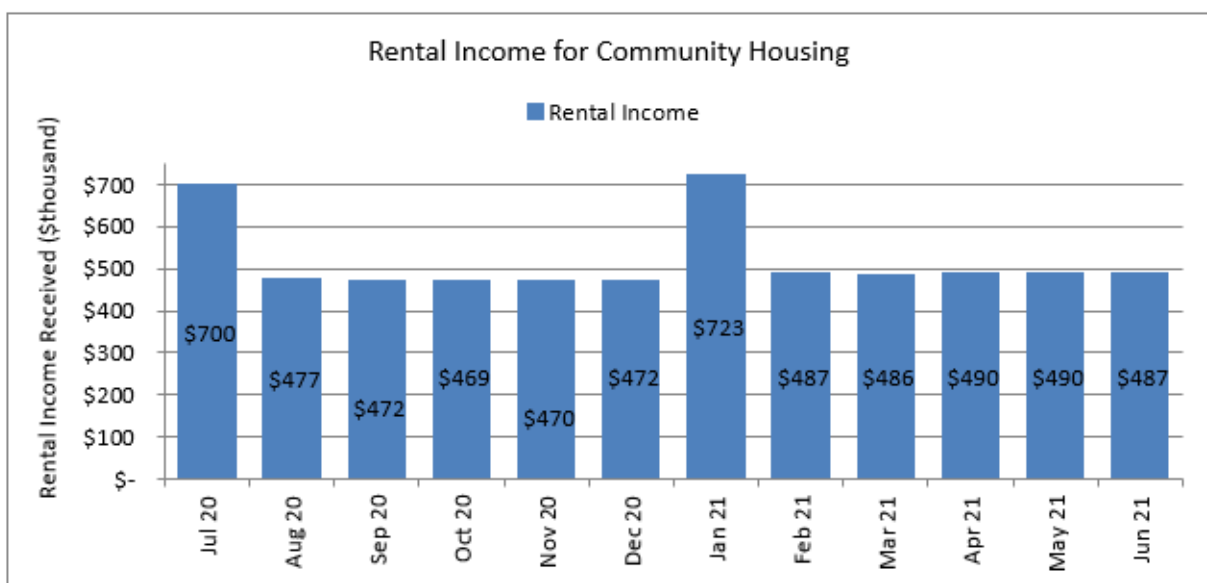


Table 5 – Housing income

- 26 Rental income for Community Housing typically remains steady as the occupancy rate remains steady.

Council Investment Properties

Percentage overall occupancy of Council investment properties

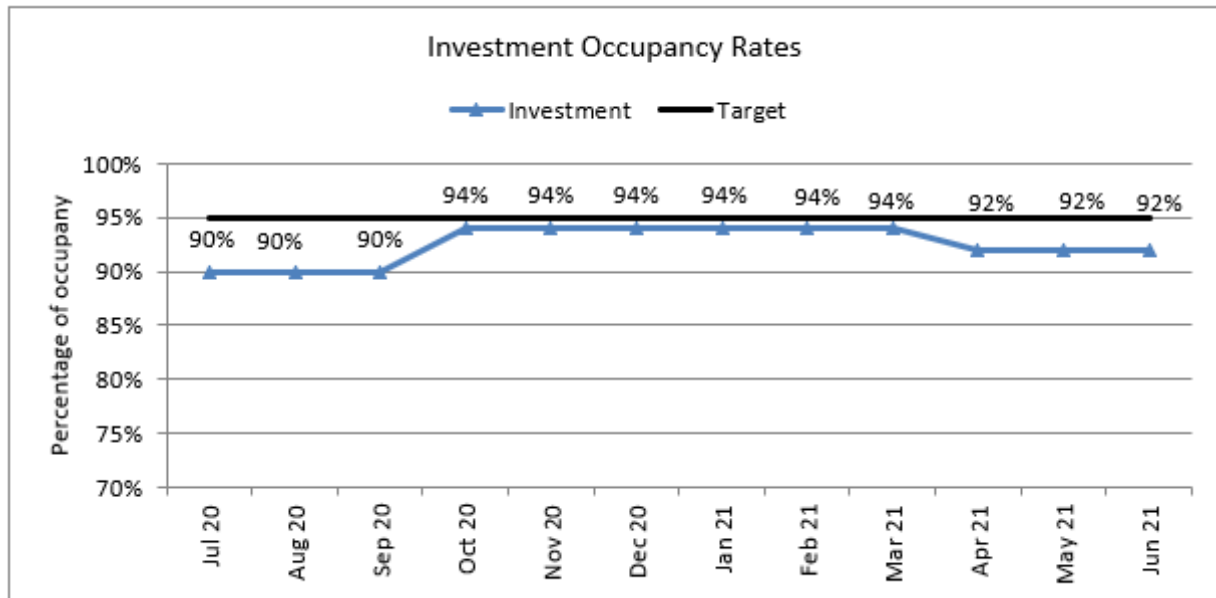


Table 6 - Investment occupancy rates

- 27 The investment portfolio serves as a non-rates revenue stream for Council. The reported occupancy rate is measured as the number of tenanted lease units divided by the total number of lease units within the portfolio.
- 28 The investment portfolio contains 16 properties, comprised of 50 lease units. As at 30 June 2021, 46 of these units are occupied, equating to an occupancy rate of 92%.
- 29 Two vacant units at 54 Moray Place remain advertised for lease following completion of compliance upgrades. Negotiations are underway with potential tenants for both spaces.
- 30 Two retail spaces at 211 George Street (Wall Street Mall) are currently advertised for lease. Negotiations are underway with potential tenants for both spaces following an increase in enquiries in recent months.

Revenue of Commercial and Investment Properties

- 31 Revenue is generated from commercial and investment properties through rent payments, operational expense recoveries, and rates.

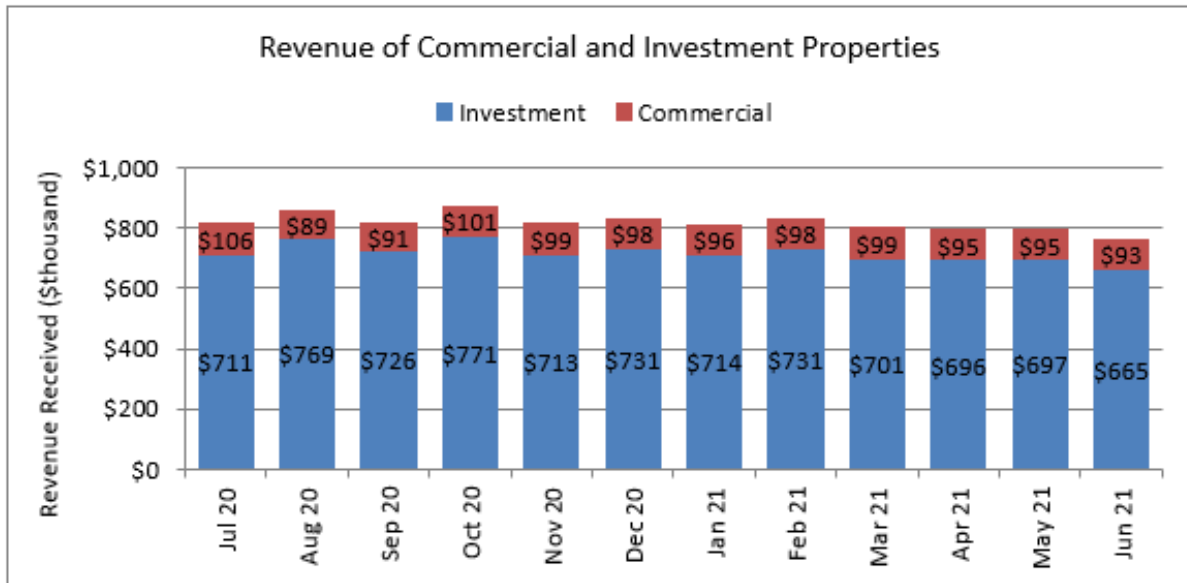


Table 7 – Commercial and Investment income

- 32 Actual revenue for the Investment portfolio for the year to 30 June 2021 is higher than budgeted by \$220k, this is predominately the result of favourable leasing outcomes across the Christchurch industrial properties, Wall Street Mall, and 130 Great King Street returning higher than budgeted income.

Operational properties

Percentage of service request resolution times met

- 33 Resolution times are measured as the number of jobs completed within their target completion time divided by the total number of jobs due for completion in the period.

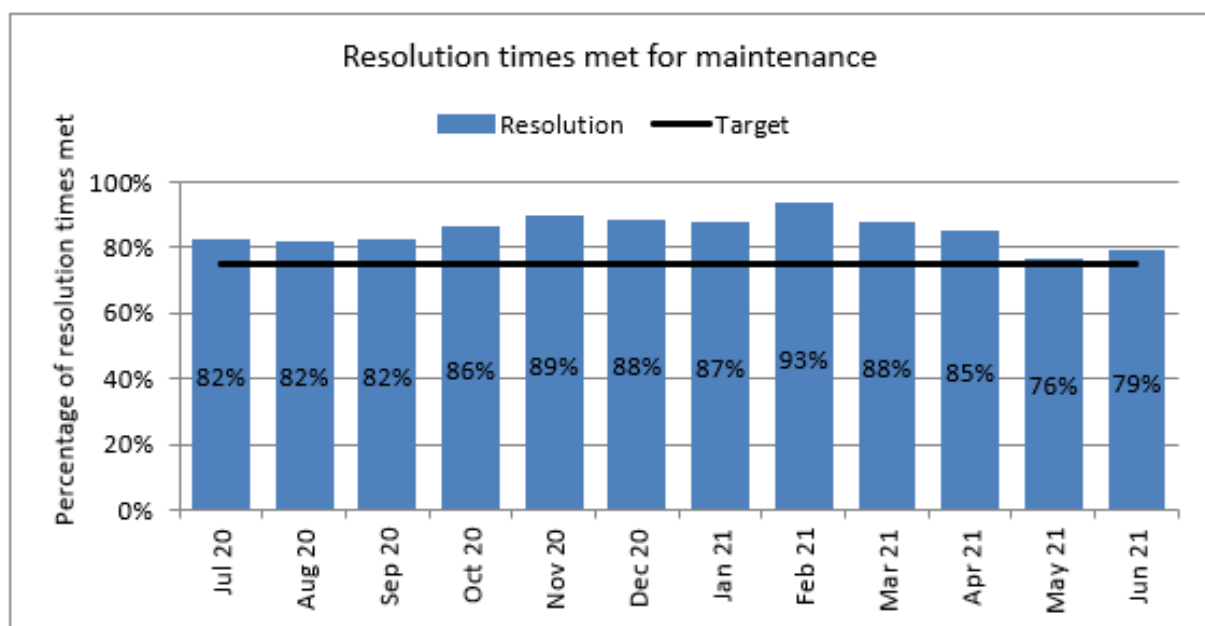


Table 8 - Reactive maintenance resolution

- 34 By 30 June 2021, overall performance achieved 85% completion on time, 14% completion later than expected and less than 1% outstanding. Performance continues to achieve above target results.

Number of Reactive Work Initiated

- 35 Reactive maintenance is carried out for all property portfolios. The level of reactive work required is measured by the total number of reactive work orders initiated in a given month.

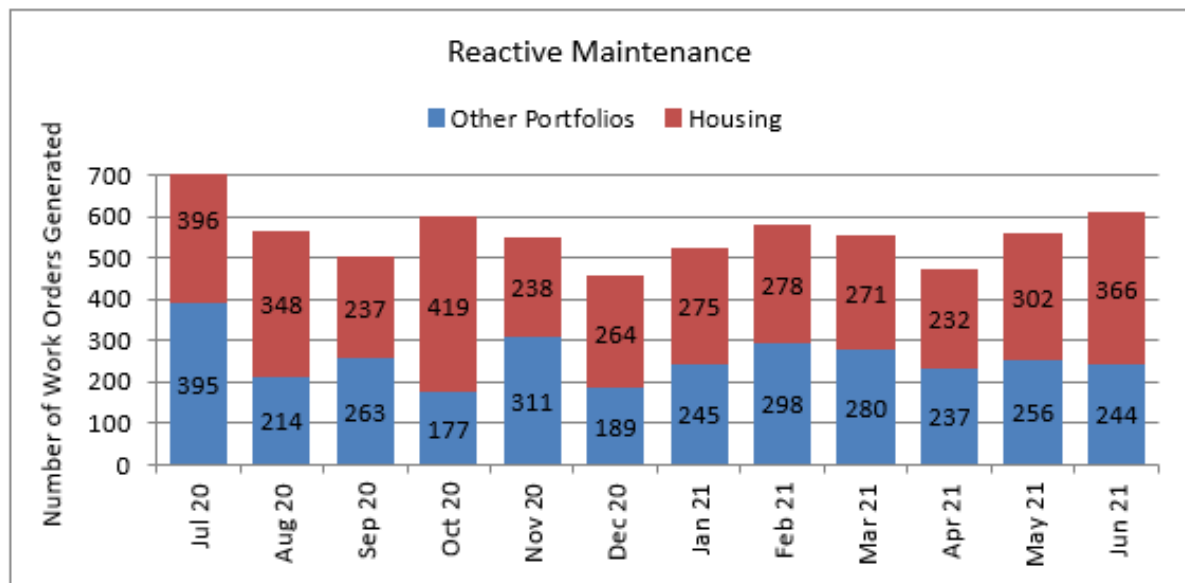


Table 9 – Reactive maintenance volume

- 36 Overall reactive work levels increased by 5% compared to the previous year, partially due to the effects of COVID. The housing portfolio accounted for just over half of all reactive work. The operational portfolio accounted for a third of all reactive works, of which the main contributors were the Civic Centre, public toilets, and libraries.

Number of Planned Preventative Maintenance Work Required

- 37 Planned preventative maintenance (PPM) is carried out for all property portfolios to maintain the service life of assets. The level of PPM work required is measured by the total number of PPM work orders due in a given month.

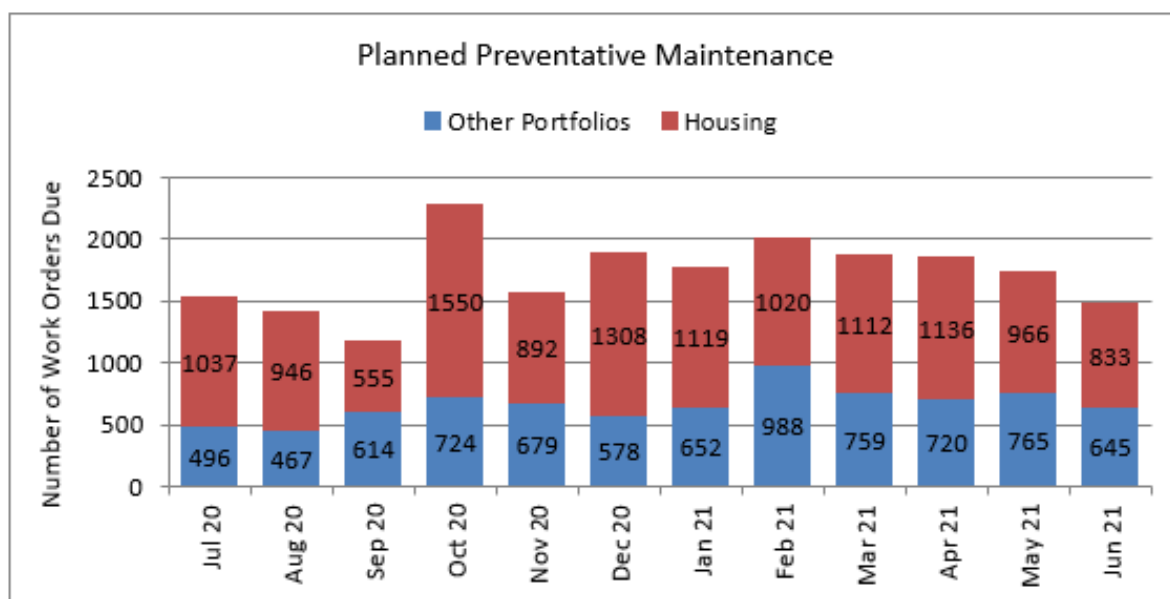


Table 10 – Planned Maintenance volume

- 38 During the year, planned maintenance work increased by 17%, primarily reflecting the transfer of responsibility for public toilets to Property Services and the continued roll-out of building compliance-related contracts.
- 39 The housing portfolio accounted for 60% of PPM activities and primarily reflects cyclical external grounds and site maintenance work.

Major initiatives

- 40 Major initiatives for the period include:
- a) **Community Housing - Palmyra housing site:** Refurbishment of block three is complete and all units are now re-tenanted. The work included insulation improvements, new bathrooms, double glazing, electrical and safety improvements. The final block is scheduled for completion by December 2021.
 - b) **Community Housing - School Street:** Construction work to build ten new housing units designed to meet Homestar 8 standard continued at School Street. This project is scheduled for completion by December 2021.
 - c) **Community Property - Dunedin Railway Station:** Stage one of a three-stage exterior repair project at Dunedin Railway Station commenced in November 2020. The first stage concentrates on the north end of the building and includes removal of the roof, replacement of damaged tiles, leadwork and stonework repairs, timber replacement and repainting. The first stage of this project was completed in June 2021, with the whole project due for completion by June 2023.
 - d) **Community Property - Edgar Centre:** Roof replacement and compliance upgrade project was completed successfully in June 2021.
 - e) **Operational Property - Civic Centre:** Exterior building work continues with roof replacement and replacement of the concrete panel sealant on the 7th floor balconies and exterior face of the building on the library side. Window replacement has also started on

the 7th floor and due to the discovery of asbestos the original project completion date of June 2022 is now under review.

- f) **Operational Property - South Dunedin Library:** Planning and design work continued following the decision to demolish rather than adapt existing buildings.

OPTIONS

- 41 As this is an update report, there are no options.

NEXT STEPS

- 42 Areas of focus for the next quarter will be:
- a) Community Housing – Planning to build new units.
 - b) Community Housing – Palmyra housing site: Refurbishment of block four.
 - c) Community Housing – School Street housing site: Construction of ten new housing units.
 - d) Community Housing – Healthy Homes: Commencement of Healthy Homes upgrades.
 - e) Community Housing – Waitlist prioritisation review.
 - f) Community Property – Public Toilets: Planning to build/refurb public toilets.
 - g) Community Property – Dunedin Railway Station: Stage two of the exterior repairs.
 - h) Investment Property – Wall Street Mall: Completion of the manuka causeway project.
 - i) Operational Property – Civic Centre: Exterior repairs.
 - j) Operational Property – Dunedin Public Art Gallery: Repair and renewal work of the roof.
 - k) Operational Property – South Dunedin Library: Planning for the demolition and build.
 - l) Operational Property – Dunedin Town Hall & Municipal Chambers: Planning and design of the exterior repairs.
 - m) All property assets – Revaluations: Reviewing the three yearly financial and insurance valuations of all property portfolios.

Signatories

Author:	David Bainbridge-Zafar - Group Manager Property Services
Authoriser:	Jeanette Wikaira - Manahautū (General Manager Māori Partnerships and Policy)

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision promotes the social well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Property Services portfolio of activities support the outcomes of a number of strategies.

Māori Impact Statement

There are no known impacts for Māori.

Sustainability

The Property Services team actively contributes positively to the interest of the community by providing and maintaining property required for a wide range of community, housing, Council operations, arts and culture, sport, and heritage purposes.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

Property Services activities are included in the 10-year plan.

Financial considerations

The updates reported are within existing operating and capital budgets.

Significance

This report is considered low in terms of significance under the Significance and Engagement Policy.

Engagement – external

As this is an update report, no external engagement has been undertaken.

Engagement - internal

As this is an update report, no internal engagement has been undertaken.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no specific implications for Community Boards, although aspects of the report may be of interest to them.

PARKS AND RECREATION ACTIVITY REPORT FOR THE QUARTER ENDING 30 JUNE 2021

Department: Parks and Recreation

EXECUTIVE SUMMARY

- 1 This report updates the Committee on Parks and Recreation operations, maintenance and capital works (including contracted out services) for the period 1 April 2021 to 30 June 2021.
- 2 Highlights for the quarter include:
 - a) Parks 10-year greenspace maintenance contract procurement and award.
 - b) Receipt of the first draft of the Botanic Garden Plan.
 - c) Mosgiel Pool building consent application has been lodged and site establishment activities have started.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Parks and Recreation Activity Report for the quarter ending 30 June 2021.

BACKGROUND

- 3 The Parks and Recreation activity provides public access to pools, urban green space, sports fields and facilities, recreation and leisure opportunities and a Botanic Garden of International Significance.
- 4 Parks and Recreation manage Moana Pool, New Mosgiel Pool, Port Chalmers Community Pool and St Clair Hot Salt Water Pool. The pools support casual swimming, professional swim coaching and Learn to Swim programmes.
- 5 Moana Pool is open year-round, with additional services including a creche, hydro slides, gym, physiotherapy, massage and a retail shop. The new Mosgiel Pool will be open 12 months of the year and both the Port Chalmers Community Pool and St Clair Hot Salt Water Pool are open for six (6) months of the year. In addition, the Council provides grants for the community pool at Middlesmarch, the Moana Gow Pool and a number of school pools.
- 6 The Botanic Garden has 19 themed-garden collections and an aviary and is graded as a Garden of International Significance by the NZ Gardens Trust.

- 7 City Sanctuary is Council's operational contribution to the Predator Free Dunedin initiative. It aims to engage the community in predator trapping in backyards and Council reserves, targeting possums, rats and mustelids.
- 8 Council manages a wide range of open spaces providing parks and recreation facilities for both organised and casual use, including playgrounds, sports fields, cemeteries, parks and walkways. The maintenance of these spaces is contracted out with Council staff overseeing operations, including formal and informal lease/use arrangements and the development and implementation of policies and plans relating to parks and recreation.

DISCUSSION

Freedom Camping

- 9 During the month of April there were 1,900 Freedom Campers counted in the City. This compares to 49 in April 2020, which was during the New Zealand Level 4 Lockdown period. In April 2019 there were 4,100 Freedom Campers counted in the City.
- 10 There were only three (3) Freedom Camping complaints during April giving a compliance rate of 99.3%.

Truby King Recreation Reserve Management Plan

- 11 The Hearings Committee met on 20 April 2021, to hear submissions on the Draft Reserve Management Plan. Feedback received from submitters to the Hearing has been noted and the Reserve Management Plan is being updated to incorporate these suggestions. The Hearings Committee will reconvene on 29 July 2021, to review the updated Draft Reserve Management Plan.

Te Rauone

- 12 Port Otago has awarded a contract for the construction of three (3) rock groynes at Te Rauone. The construction of the groynes is expected to be completed in December 2021. The reserve development will commence once the groyne contractors have left the site.
- 13 A sculptural artwork design has been selected for the entrance to Te Rauone reserve. The artist is now working on detail design and cost estimates.

Arbor Day Planting

- 14 A community planting day of native trees was held at Ocean Grove Reserve for Arbor Day on 5 June 2021. Approximately 30 people from the local community arrived to help with the planting.

Aquatics

Mosgiel Pool

- 15 Facility design activities have progressed, and a detailed design package is currently being finalised.
- 16 The building consent application has been lodged and site establishment activities have started.

Moana Pool Master Plan

- 17 Early contractor involvement procurement was completed this reporting period. Negotiations with the preferred supplier are underway.

Botanic Garden

- 18 The initial stakeholder engagement phase of the Botanic Garden Development Plan has now been completed and a first draft of the Development Plan has been received. An assessment of the draft Plan is being considered by staff.

Sports and Assets

- 19 Staff met with officials from FIFA to escort them around the grounds and facilities being considered as training venues for the 2023 FIFA Women's World Cup football tournament.
- 20 FIFA are considering the venues against FIFA's requirements and will provide a report back to staff in the coming months.

Play Spaces

- 21 Upgrade work at the Fairfield skatepark commenced this reporting period.

City Sanctuary

- 22 Planning for the roll-out of 200 predator traps in backyards throughout Caversham commenced this reporting period. These traps will be offered at no cost to residents, with an uptake target of one (1) in ten (10) households in Caversham taking part.
- 23 Scientists from Manaaki Whenua have fitted city-dwelling possums with GPS collars and are tracking their movements over several months. The research is trying to understand the behaviour of urban possums, such as how far they wander and if they have preferred habitat. The results from the study will help improve the effectiveness of trapping in urban environments and will help refine the programmes being undertaken by City Sanctuary.

OPTIONS

- 24 As this is an update report, there are no options.

NEXT STEPS

- 25 Implementation of the greenspace contract transition plan.
- 26 The revised draft Truby King Recreation Reserve Management Plan is to be considered at a reconvened Hearings Committee meeting at the end of July.
- 27 The draft Play Space Plan is to be considered at the Community and Culture Committee meeting on 3 August 2021.

Signatories

Author:	Scott MacLean - Group Manager Parks and Recreation
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Authoriser:	Simon Pickford - General Manager Community Services
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Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This report promotes the environmental and social well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Māori Impact Statement

There are no known impacts for Māori.

Sustainability

The Parks and Recreation activity promotes the social and environmental interest of the community by providing venues and support for sporting and leisure activities and provides gardens and open green space that promote the environmental and social interests of the community.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The Parks and Recreation activity is included in the 10 Year Plan.

Financial considerations

The updates reported are within the existing operating and capital budgets.

Significance

This decision is considered of low significance under the Significance and Engagement Policy.

Engagement – external

As this is an update report, no external engagement has been undertaken.

Engagement - internal

As this is an update report, no internal engagement has been undertaken.

Risks: Legal / Health and Safety etc.

There are no known risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Matters are discussed with the appropriate Community Board.

TRANSPORT ACTIVITY REPORT FOR THE QUARTER ENDING 30 JUNE 2021

Department: Transport

EXECUTIVE SUMMARY

- 1 This report updates the Committee on Transport operations, maintenance, capital works (including contracted services) and major projects.
- 2 Highlights for the quarter include:
 - a) Section 4 between Company Bay and Broad Bay of the Peninsula Connection Road Safety Project was completed in June. A formal opening was held for this Section on 27 June.
 - b) The rollout of LED streetlights continued in the quarter, with 99% of the LED installation completed.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Transport Activity Report for the quarter ending 30 June 2021.

BACKGROUND

- 3 The Transport activity covers planning, construction, maintenance, and upgrading of the transport network. The network includes:
 - Roads
 - Cycleways
 - Footpaths
 - Bridges and retaining walls
 - Street lighting
 - Traffic signals
 - Road marking
- 4 Waka Kotahi, the national road funding authority, provides a Financial Assistance Rate (FAR rate) for works that meet agreed criteria via the National Land Transport Programme. The current FAR rate is 54% and reduces 1% each year until it reaches 51% in financial year 2023/24.

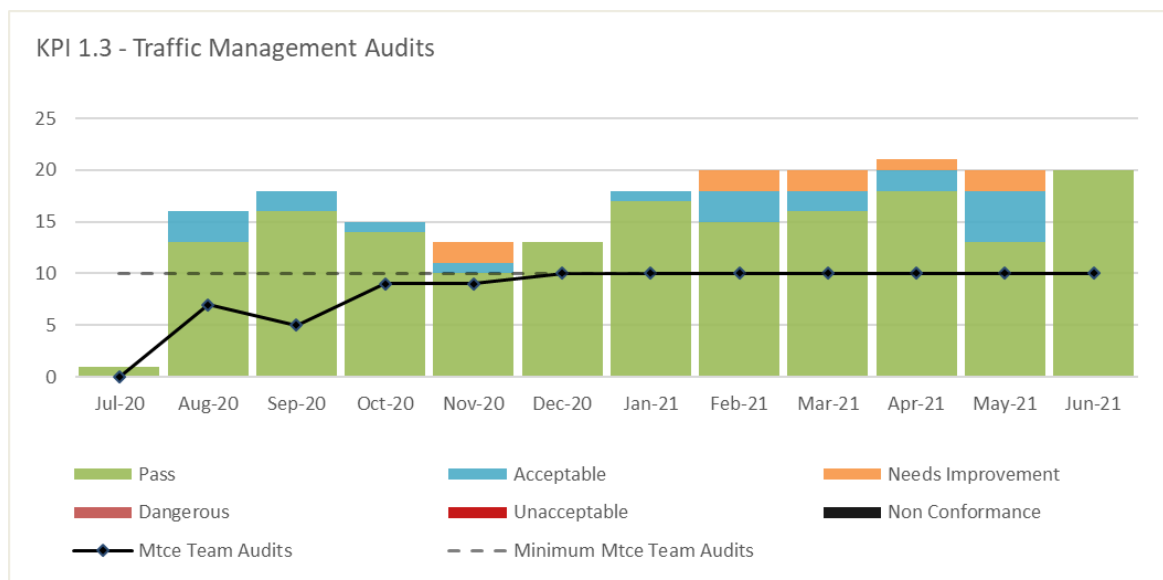
DISCUSSION

- 5 The 10-year transport network maintenance Contract with Fulton Hogan (FH) commenced on 1 May 2020.

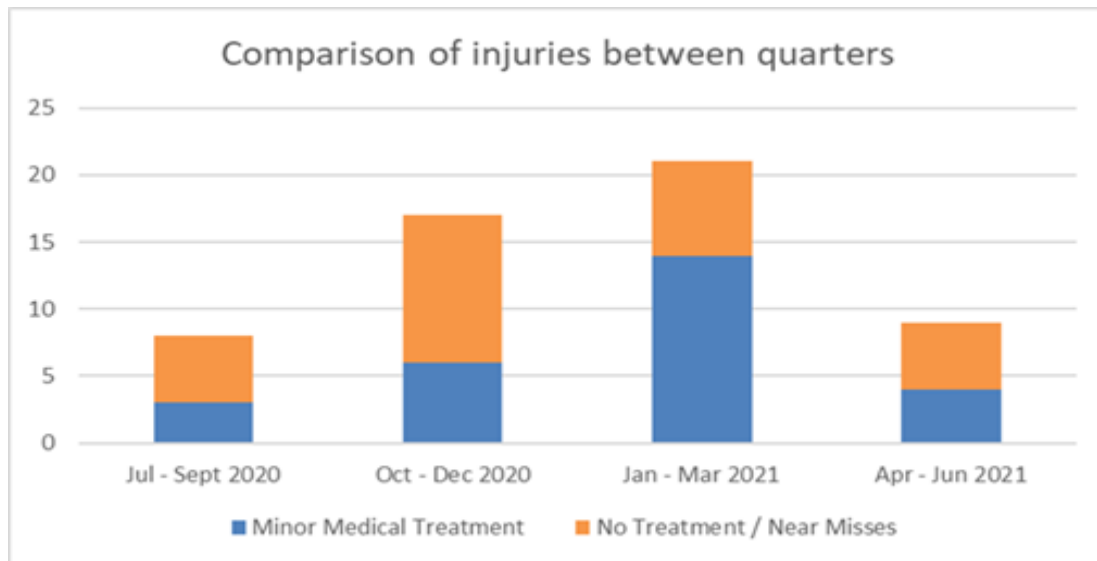
- 6 The Contract delivers transport network maintenance activities with additional renewal work covering re-seals and a portion of 3 Waters renewals awarded on the successful delivery of agreed performance targets.
- 7 Contractor performance is measured via the following KPIs:

Contract - Safety

- 8 Safety performance is measured through FH Temporary Traffic Management (TTM) audits and health and safety statistics.
- 9 DCC and FH staff agreed to undertake a minimum of 10 Temporary Traffic Management (TTM) audits each per month. Of the 59 TTM audits undertaken in April, May and June 2021, 51 passed. Three sites required minor improvements which were rectified at the time of the audit. The remaining five were acceptable (meaning only minor changes needed). When dangerous sites are identified they are shut down immediately.

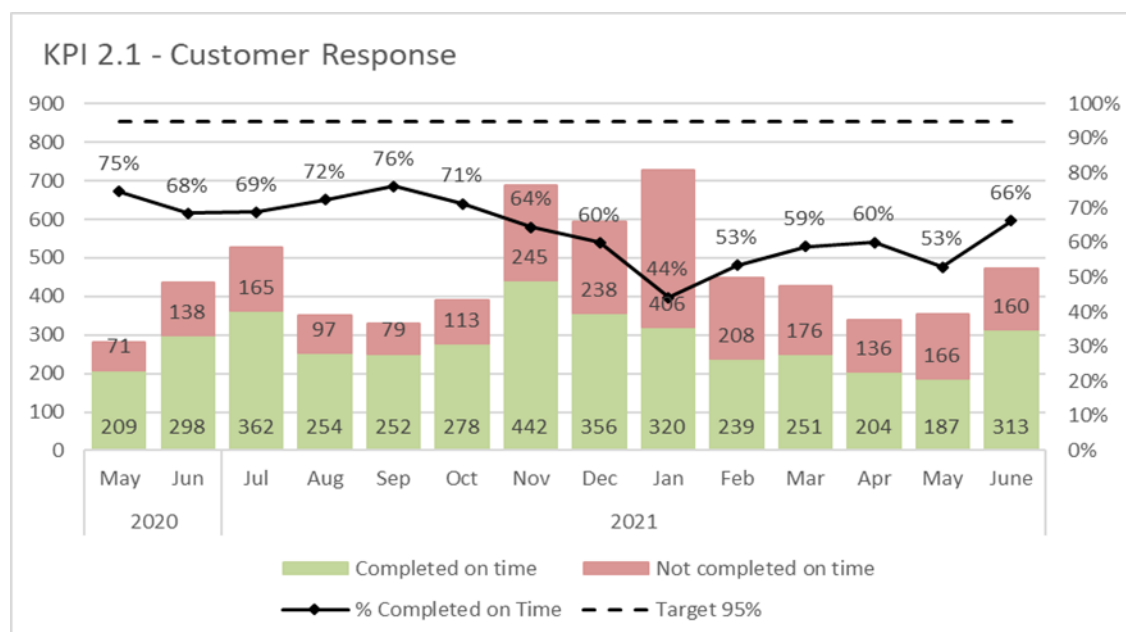


- 10 All incidents are captured every quarter across DCC, FH and FH's subcontractors. In the last quarter there were no Lost Time injuries (LTI's). Of the "no treatment/near miss category" 40% involved the DCC team reporting an issue with public aggression. Most of the instances of "minor medical treatments" were related to vehicle management activities of contractors.

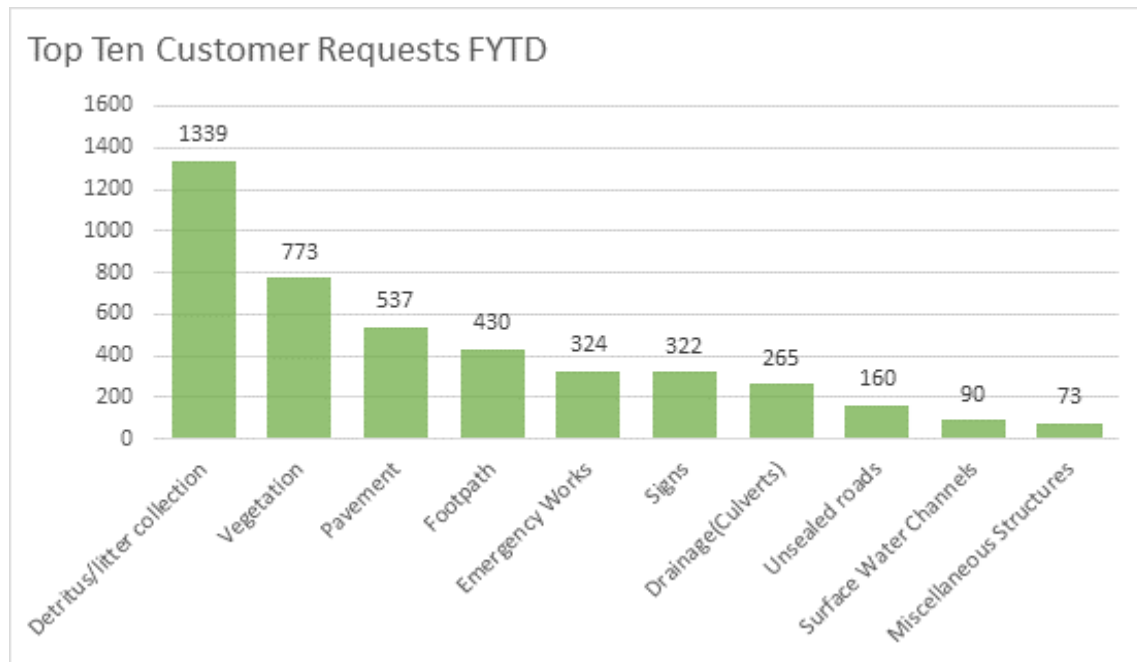


Contract - Customer Service

- 11 Performance is measured by Customer Service Agency (CSA) response times and volumes. Contractor CSA requests totalled 1,166 (13 per day) in the April – June 2021 quarter compared to 1,600 (17 per day) in the previous quarter. The target 7-day response time to CSA requests was achieved approximately 60% of the time. The 7-day target is not applicable to all CSA requests. CSA requests that have potential safety impacts on the network are responded to more quickly, while some CSA requests can be left longer. A revised performance framework for CSA requests has been developed for measurement commencing July.



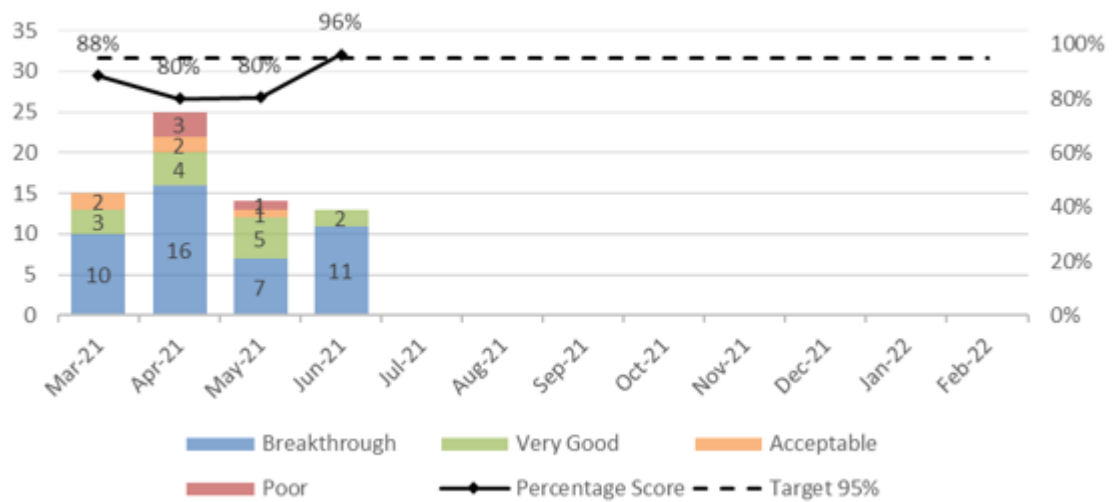
- 12 The largest volumes of service requests were related to clearing detritus/litter collection, vegetation, and fixing pavements.



Contract – Quality

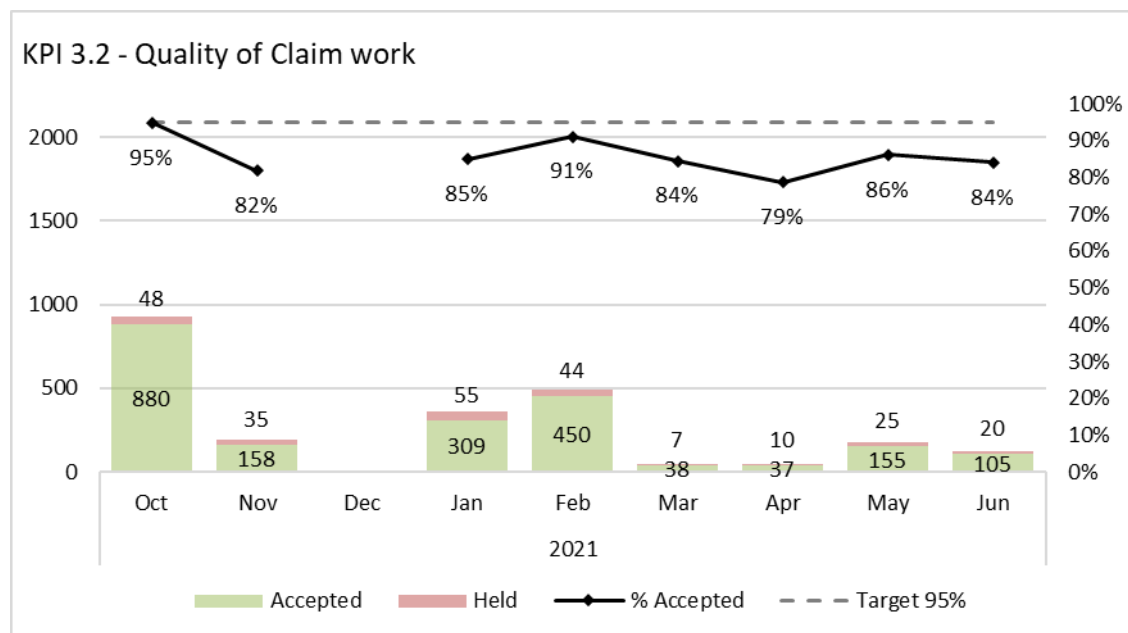
- 13 A Maintenance Intervention Guideline (MIG) has been developed by FH in collaboration with DCC to ensure that there is a consistent approach in the identification and management of defects on the network. DCC and FH staff check that the programmed treatment planned for the asset is appropriate for the fault identified. For example, DCC and FH staff might look at a depression in the road and check that the planned treatment is appropriate. The MIG ensures appropriate and timely intervention of defects result in longer asset lives before renewals are required. Audits began in March 2021. The audit results are shown below.

KPI 3.1 - MIG AUDITS



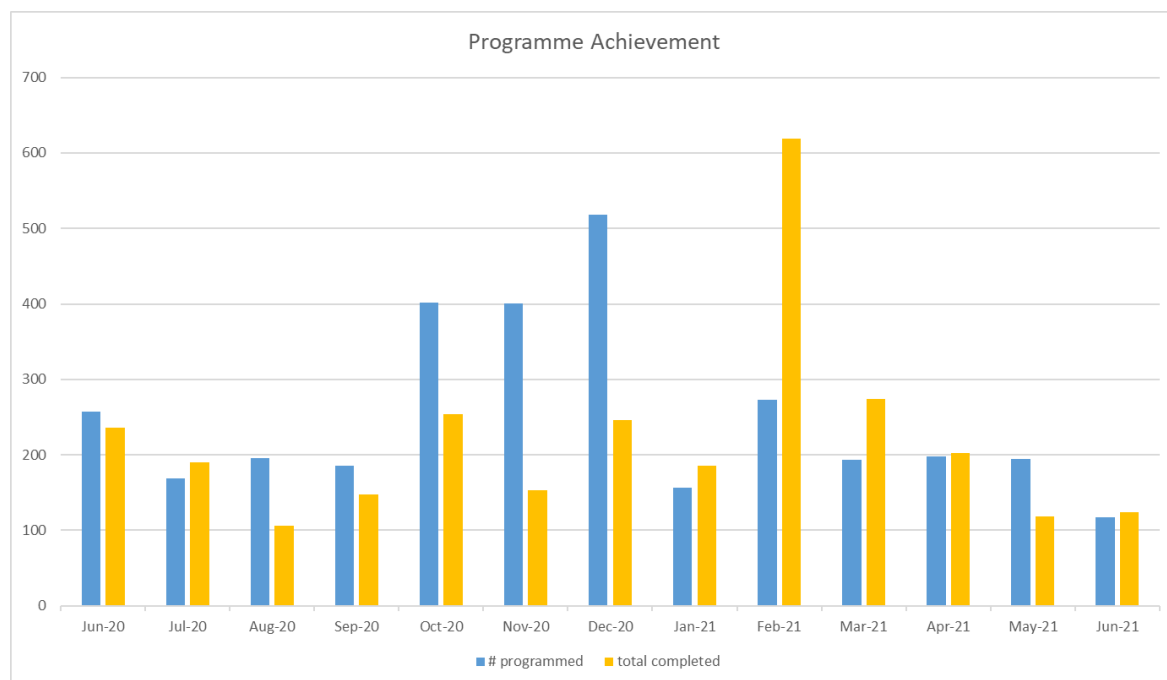
- 14 The MIG currently incorporates defects on the road carriageway, footpaths and drainage assets but will be expanded to cover other assets.
- 15 Contract work payments are claimed on a monthly basis. A sample of approximately 10% of the claimed works is audited for quality and quantity to ensure that work has been completed to an

acceptable standard and the correct quantity of work has been claimed. An average of 84% was achieved in the April-June quarter.



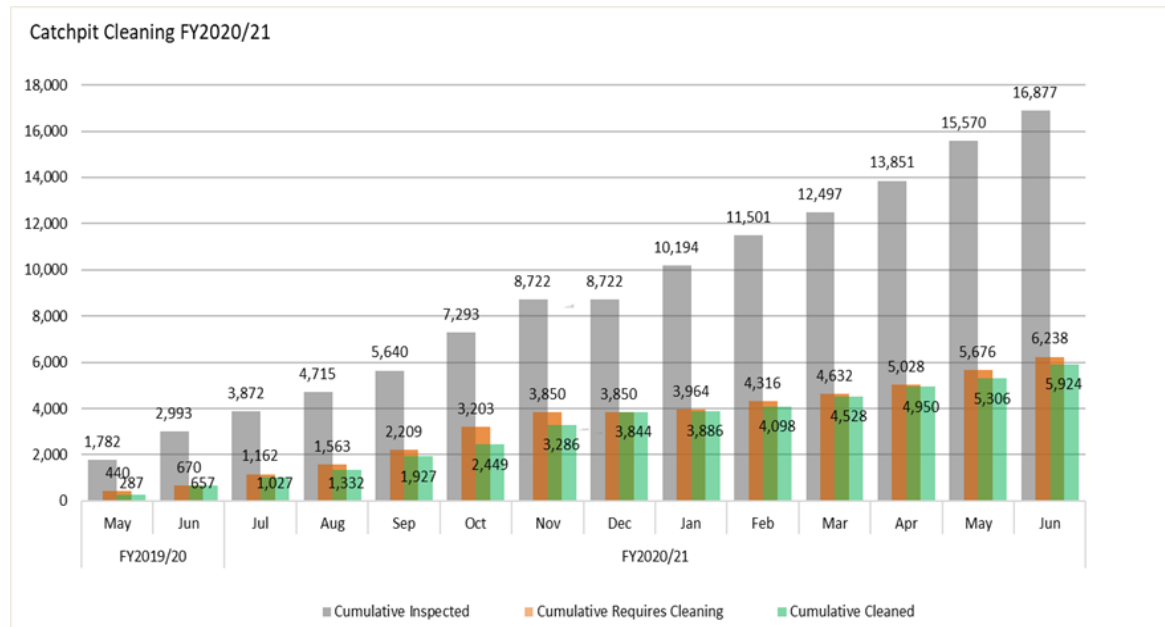
Contract – Value and Assurance

The graphs below illustrate the delivery of the planned forward work programme against the completed work programme. The graphs illustrate that FH caught up significantly on the forward work programme in February of this year. FH completed 88% of the quarter's programmed forward work programme.



- 16 There are 8,600 catchpits (previously known as mudtanks) across the network.
- 17 All catchpits on the network are required to be inspected at least twice within the financial year in line with DCC's contracted level of service requirements. Approximately 90 catchpits are on a

priority list and are inspected more frequently. During the April-June quarter 40% of inspected catchpits required cleaning with 80% being cleaned. For comparison, the January-March quarter 29% of inspected catchpits required cleaning with 96% of those being cleaned. This increase in required cleaning is expected given the weather conditions at the time of the year. The 5% of catchpits that have an outstanding inspection will be caught up by the end of July.



- 18 Inspections and cleaning for the quarter covered the following areas: South Dunedin, Kaikorai Valley, Dunedin Central, Brighton, Macandrew Bay, Purakaunui Bay, Maori Hill, Roslyn Andersons Bay, Waverley, Mosgiel, Kinmont Park, East Taieri, St Clair, Corstorphine, Green Island, Concord, Abbotsford and Fairfield areas.

Contract – Sustainability.

- 19 During the tender, FH committed to contribute to Council's sustainability goals over the duration of the Contract. One of those commitments was to provide two cadet opportunities per annum for Maori and Pacifica. During the year three staff have been employed through Aukaha into the maintenance, three waters and pavement construction teams.

Capital Renewals

- 20 Shortfalls in Waka Kotahi funding for the renewal programme remain. These shortfalls are based on the funding available vs the renewals required as identified in the asset management plan provided to Waka Kotahi on a three-yearly basis. Elements of the planned renewal programme have therefore been deferred and budgets adjusted. In addition, not as much work was fully completed last due to inclement weather. This has resulted in asset management renewal targets not being met for kerb and channel, footpaths and reseals as follows:
- a) Re-seal 4.82% of the network renewed against a target of 6%.
 - b) Footpaths 2.57% of the network renewed against a target of 4%.
 - c) Kerb and Channel 0.5% of the network renewed against a target of 1.25%.

Road Safety Education and Safe and Sustainable Travel.

- 21 The following section details the activity undertaken by the road safety education and safe and sustainable travel team for the quarter.

Cycle and pedestrian safety

- 22 During the quarter, the road safety team attended many events delivering educational material on safe cycling and safe shared path use. Messaging covered being courteous, keeping left, use your bell, wear high-viz and wear a helmet.

Workplace Travel Planning

- 23 The DCC Workplace Travel Plan is progressing with focus groups held in May and a list of measures being drafted. Support continues to be provided for large Dunedin organisations to develop workplace travel plans and medium sized organisations have been approached to begin the process.

School Safety improvements

- 24 School safety improvements is a nationwide programme that improves safety around schools through speed reduction measures. Waitati, St Francis Xavier and Wakari schools had safety improvements implemented in the quarter. The main focus on those safety interventions are speed management, pedestrian safety, and improved pedestrian connectivity.

Major Projects

- 25 **Peninsula Connection Road Safety Project** – Section 4 from Company Bay to Broad Bay was completed in June. An opening day for this Section was held on 27 June. Work progresses with enabling works on the foreshore around Portobello (Section 9 Stage 1).
- 26 **Our Streets – Harbourlink** – The Harbourlink project covers the cycle path between Portsmouth Drive and the Water of Leith Bridge. This, and the completion of the SH88 cycleway and Peninsula Connection project, are the final sections of cycleway to complete a link from Port Chalmers to the City and to Portobello. Work is underway on upgrading the St Andrew Street rail crossing, due to be completed late August. The completed project will be delivered by the end of the calendar year. Delays associated with design approvals with KiwiRail have been resolved.
- 27 **City to Waterfront Bridge Connection** – The scope of the project is being reviewed with mana whenua and other stakeholders to ensure that the bridge meets broader aspirations for the city and mana whenua cultural values. Staff will report back to the Planning and Environment Committee in November 2021 with recommendations as to the scope and timing of the bridge connection
- 28 **Central City Project – Retail Quarter (George Street) Upgrade** – Work this quarter has remained focused on the detailed business case that will be presented to the Planning and Environment Committee in September.
- 29 **LED Street Light Installation** – Post implementation lux surveying and system commissioning has commenced with the project being handed over to the Transport team for normal operation in August/September.

- 30 **Shaping Future Dunedin Transport (SFDT)** – SFDT is a programme of works in partnership between Waka Kotahi, DCC and the Otago Regional Council (ORC) to improve how people move into, out of and around central Dunedin. Designs are being developed for the Harbour Arterial Stage 1 – which includes enhancements at Wharf, Kitchener and Birch Street intersections. Planning work is underway on the Mosgiel park and ride.
- 31 **Minor Safety Improvement Projects (Low Cost, Low Risk projects)** – Projects implemented in the 2020/2021 financial year are as follows:
- a) Forbury Rd/ Bayview Rd intersection improvements (peanut roundabout) project was opened 17 July 2021.
 - b) The traffic calming measures at Te Ngaru, Aramoana have been completed.
 - c) 75% of Gladstone Rd Mosgiel new footpath construction project completed.
 - d) 75% of Pine Hill Rd safety fence installation project has been completed.
 - e) New guard rail at Musselburgh Rise has been completed.
 - f) 4 CCTV signalised intersections have been installed.
- 32 Due to funding constraints the following projects planned for completion in the 2020/2021 financial year have been deferred:
- a) Mobility crossings (2021 package).
 - b) Road safety barrier package (2021 package).

OPTIONS

- 33 As this is an update report, there are no options.

Next Steps

- 34 Areas of focus for the next quarter will be:
- Initiation of the 2021/2022 capital programme.
 - Complete the LED Street Light Installation and transfer the project to an operations and maintenance phase.
 - Continue advancing SFDT projects, which will include tendering the Harbour Arterial Stage 1 construction works and further planning work on the Mosgiel park and ride.
 - Continue with the enabling work for Section 9 (Portobello) and the final design for this section and progress the design for Section 5 (Inland portion of Portobello Road to Broad Bay Fletcher House).

Signatories

Author:	Simon Smith - Asset and Funding Manager
Authoriser:	Jeanine Benson - Group Manager Transport Simon Drew - General Manager Infrastructure and Development

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report promotes the social, economic and environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Transport network supports a number of objectives across Dunedin City Council's strategic framework.

Māori Impact Statement

There are no known impacts for Māori.

Sustainability

A well developed and maintained transport network will contribute to economic, social and environmental sustainability for Dunedin.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The Transport activities are included in the LTP and the Infrastructure Strategy is informed by the Asset Management Plan which is completed on a yearly basis.

Financial considerations

There are no financial implications.

Significance

This report is assessed as having low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement in the drafting of this report.

Engagement - internal

There has been internal engagement with the Programme Management office in drafting this report.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts identified.

Community Boards

Community Boards have an interest in the development and maintenance of the transport network within their area.

3 WATERS ACTIVITY REPORT FOR THE QUARTER ENDING 30 JUNE 2021

Department: 3 Waters

EXECUTIVE SUMMARY

- 1 This report updates the Committee on water, wastewater and stormwater operations, maintenance and capital works, including contracted out services.
- 2 Highlights for the quarter include:
 - a) Commissioning of the Edinburgh Street pipe replacements in Waikouaiti
 - b) Capital works of \$35.4M delivered against an LTP Budget of \$30.9M (balance funded by Central Government Stimulus Funding)
 - c) Continued decreasing foul sewer blockage trends.

RECOMMENDATIONS

That the Committee:

- a) **Notes** the 3 Waters Activity Report for the quarter ending 30 June 2021.

BACKGROUND

- 3 3 Waters is made up of drinking water, wastewater and stormwater. The water activity delivers the effective collection, treatment and reticulation of the drinking water. The wastewater activity provides the collection, treatment and discharge of the wastewater. The stormwater activity encompasses the collection and safe disposal of stormwater. All three activities are managed in a way that protects the resident's public health and minimises impacts on the environment.

DISCUSSION

Management of 3 Waters services

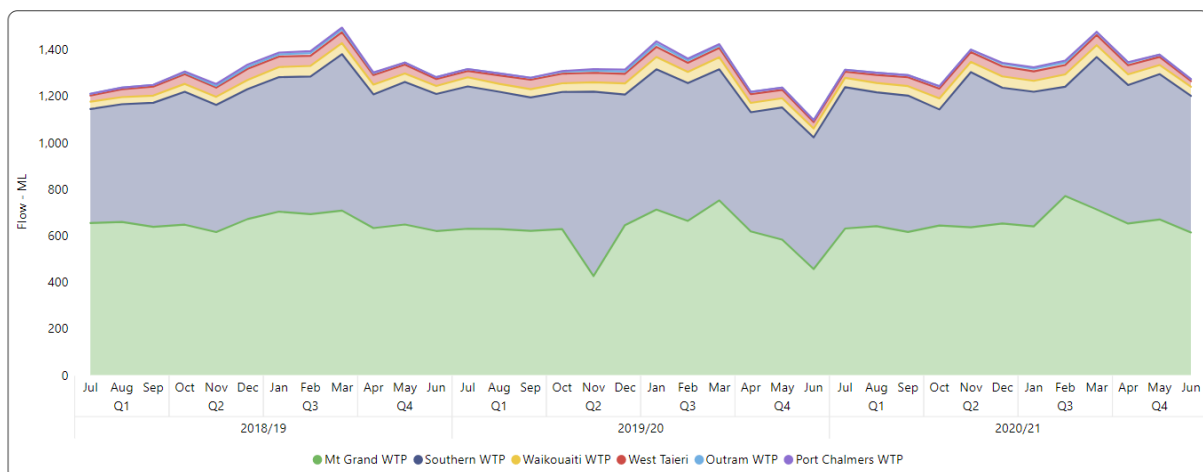
- 4 The collection, treatment, reticulation and disposal of drinking water, wastewater and stormwater are managed directly by Council. The maintenance of the water, wastewater and stormwater pipe networks is contracted to City Care Limited.
- 5 The Council's water supply service consists of four service areas: metropolitan Dunedin, and the three outlying areas of West Taieri, Outram and the Northern Schemes. The Northern Schemes include some areas that are now fed from Mount Grand as well as the areas of Waitati, Warrington, Seacliff and Merton, Waikouaiti and Karitane, that are supplied from the Waikouaiti Water Treatment Plant.

- 6 The water supply network includes 21,000 hectares of water catchment; 1,386 km of pipeline; 28 pumping stations; 63 reservoirs (raw and treated) and 10 treatment plants.
- 7 The Council's wastewater service consists of seven service areas including metropolitan Dunedin and six outlying areas: Green Island, Mosgiel, Middelmarsh, Seacliff, Waikouaiti/Karitane and Warrington. The Metropolitan system takes the east and west harbour communities of Portobello and Port Chalmers respectively and discharges from Tahuna Wastewater Treatment Plant via the long ocean outfall. Green Island Wastewater Treatment Plant takes the treated Mosgiel effluent and discharges this along with wastes from Green Island, Abbotsford and coastal south Dunedin via the ocean outfall at Waldronville.
- 8 The wastewater network comprises 909 km of pipes, 87 reticulation pumping stations, 115 domestic pumping stations and seven treatment plants. The service is provided to approximately 107,000 residents and 106 trade customers.
- 9 The Council's stormwater service manages the collection and disposal of stormwater to domestic and commercial residents in eight service areas, including metropolitan Dunedin and seven outlying areas: Brighton/Waldronville; Green Island; Mosgiel; Middelmarsh; Outram; Port Chalmers; and Waikouaiti/Karitane and Warrington. The stormwater network comprises 372 km of pipes and 11 pumping stations.

Non-financial performance

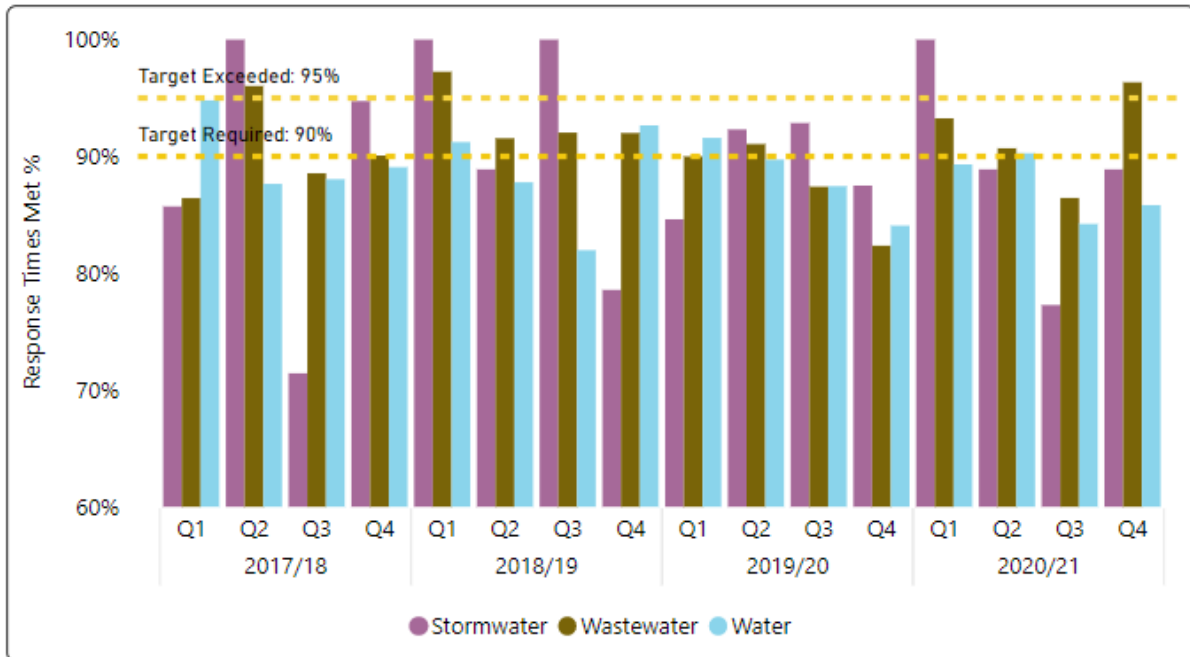
Service

- 10 Figure 1: Total treated water network demand in millions m³ (production from all metro treatment plants)



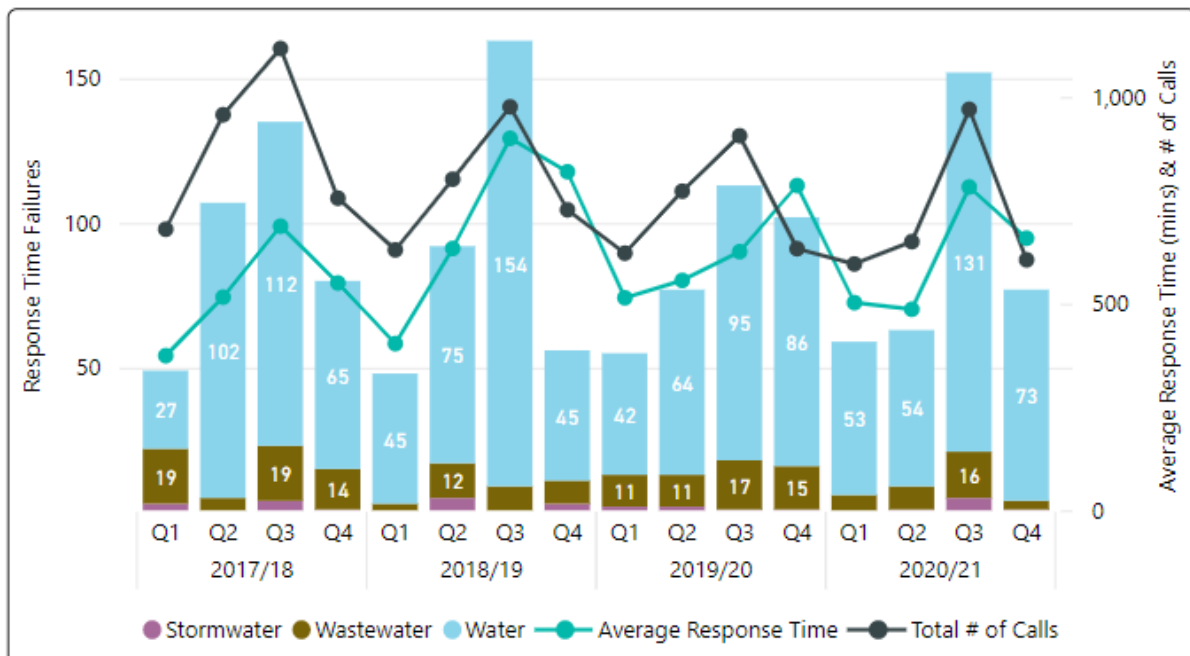
- 11 Treated water consumption trends have been stable.

12 Figure 2: Percentage response times met ≤24hours for all 3 Waters customer calls



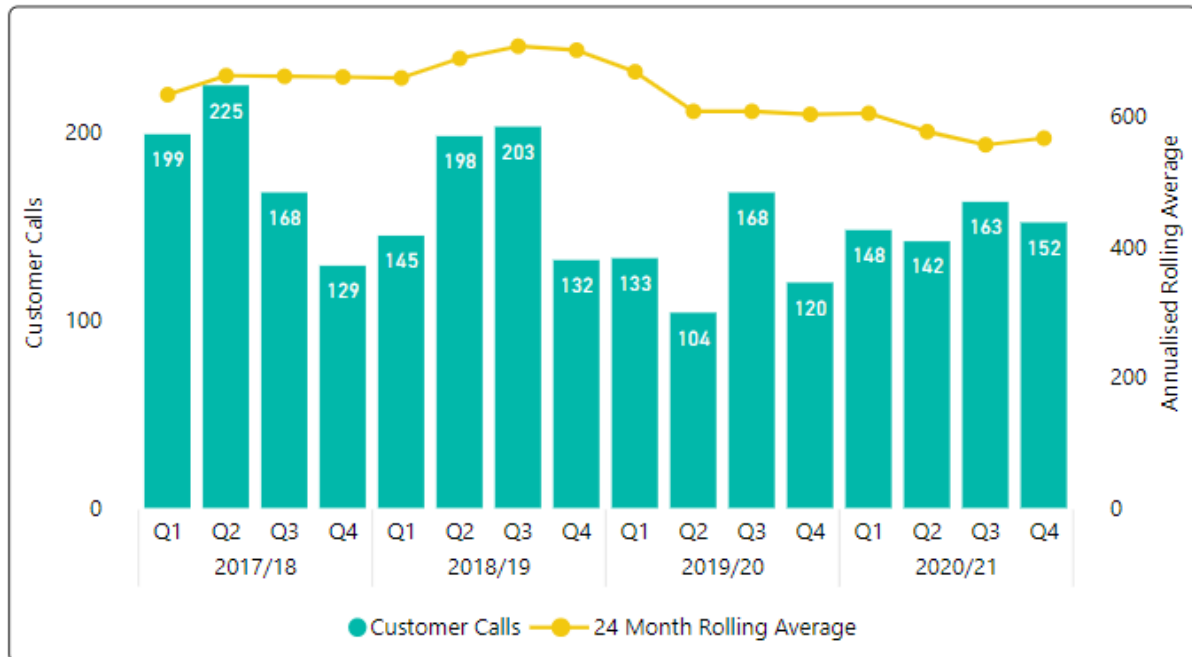
13 Response time targets were exceeded for wastewater events. Water and stormwater related events did not meet targets.

14 Figure 3: Response time failures



15 Call volumes and response times for quarter 4 have normalised after the increase in quarter 3.

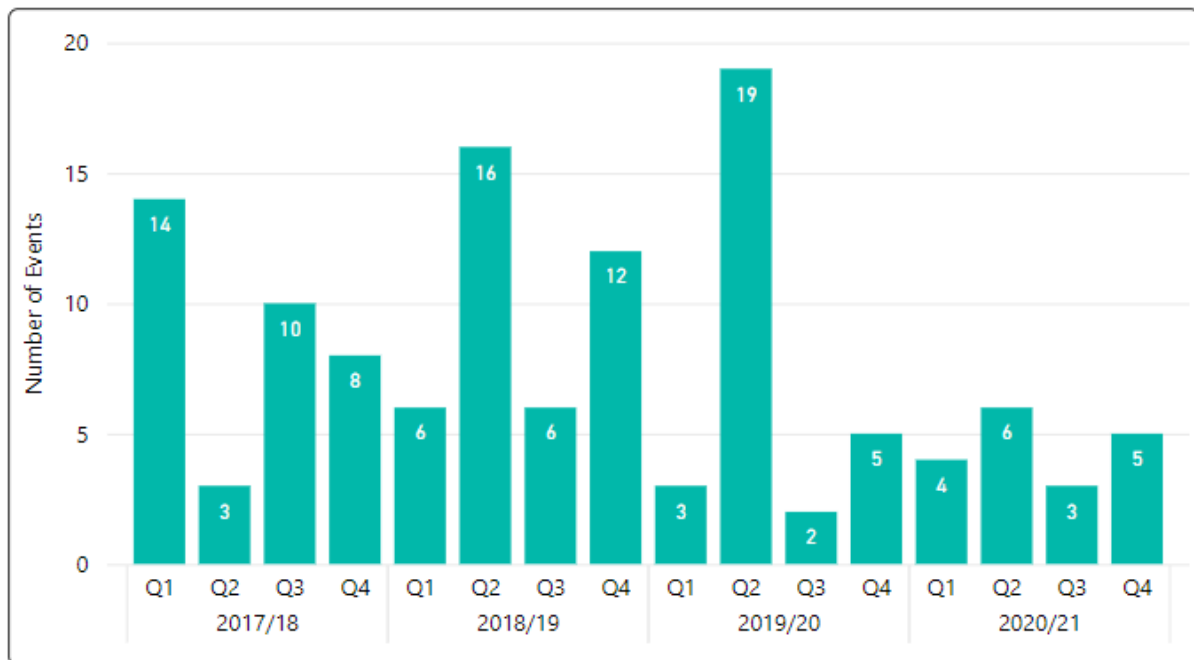
16 Figure 4: Number of customer complaints for drinking water



FY	2020/21				Total
Call Type	Q1	Q2	Q3	Q4	
Clarity	11	8	12	10	41
Odour			1		1
Pressure	32	38	40	38	148
Supply	102	95	104	103	404
Taste	3	1	6	1	11
Total	148	142	163	152	605

17 Water quality complaint figures across the year have been stable. The 24 month rolling average trend is continuing to decline across the 4 years.

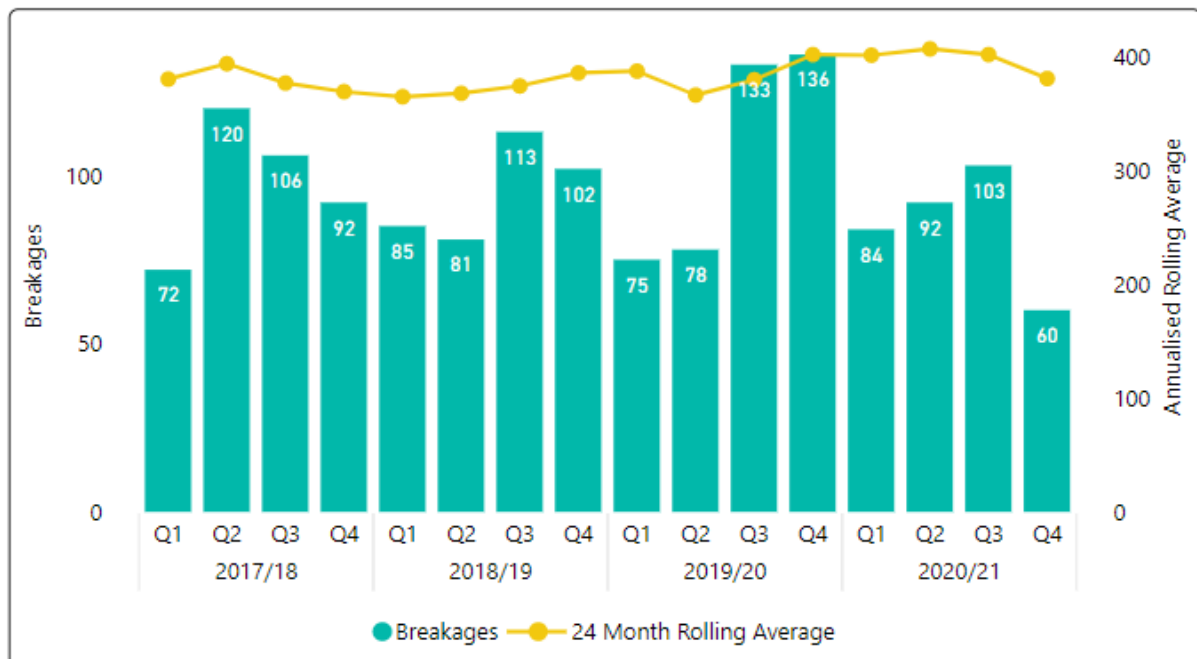
18 Figure 5: Number of wet weather wastewater overflows



19 There were five overflows recorded across the network in quarter 4. Three of these overflows were recorded to the Kaikorai Stream and two to the Leith/Lindsay Stream.

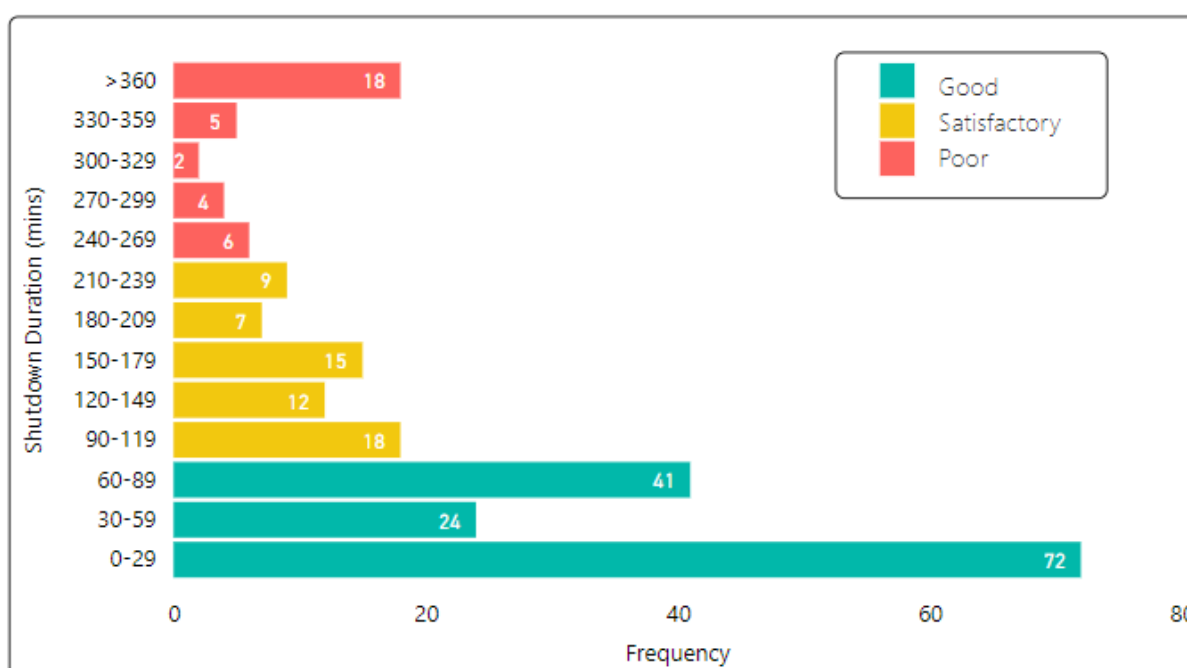
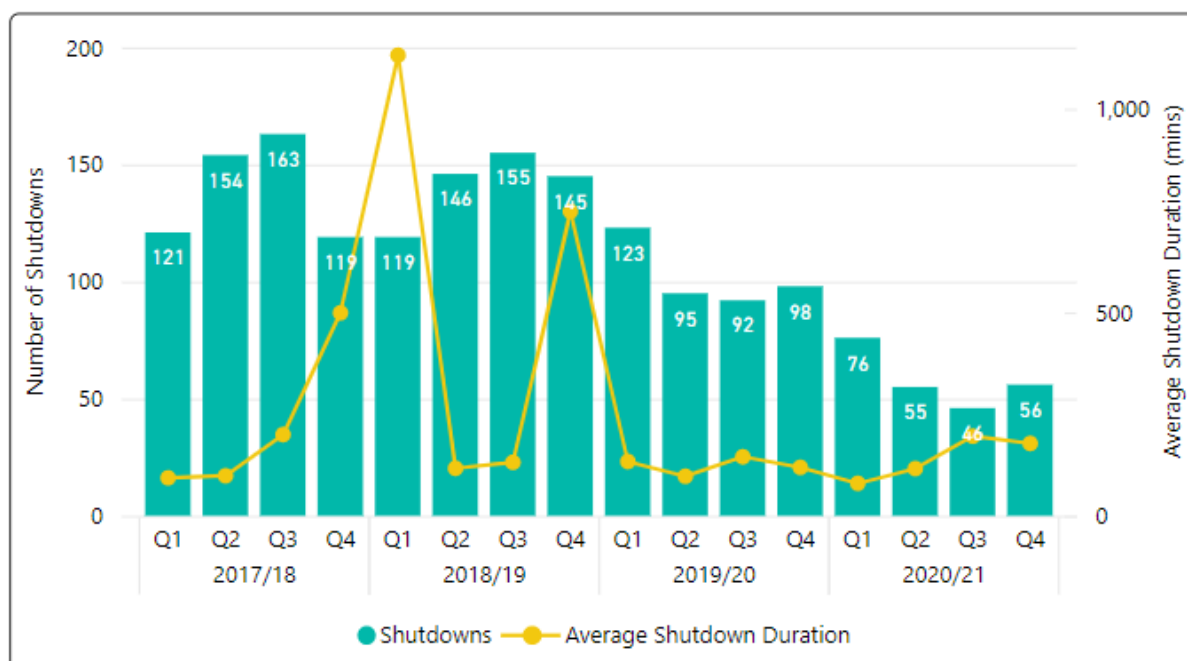
Value & Efficiency

20 Figure 6: Number of water main breaks (24 month rolling average)



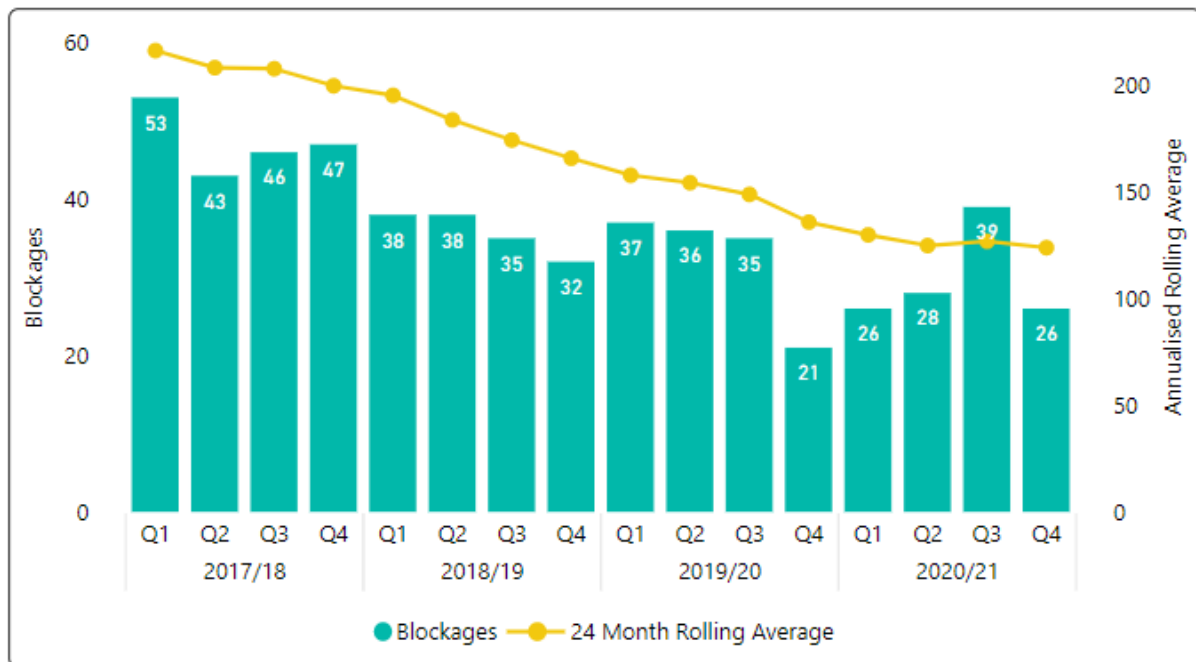
21 The majority of the watermain failures were due to age and condition of the network.

22 Figure 7: Average duration of unplanned watermain shutdowns in minutes



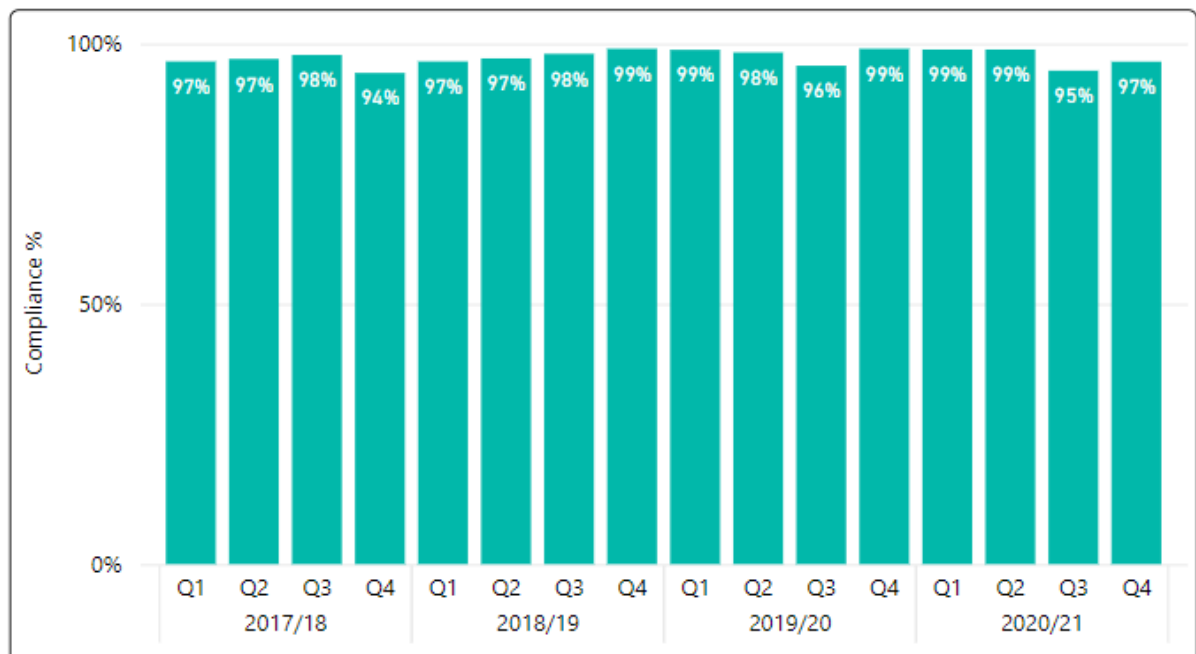
23 The number of unplanned shutdowns for the year has decreased compared to previous years. This year, the severity of water failures has been lower, enabling staff and the contractor to plan repairs and minimise shutdown times and therefore disruption.

24 Figure 9: Number of foul sewer blockages



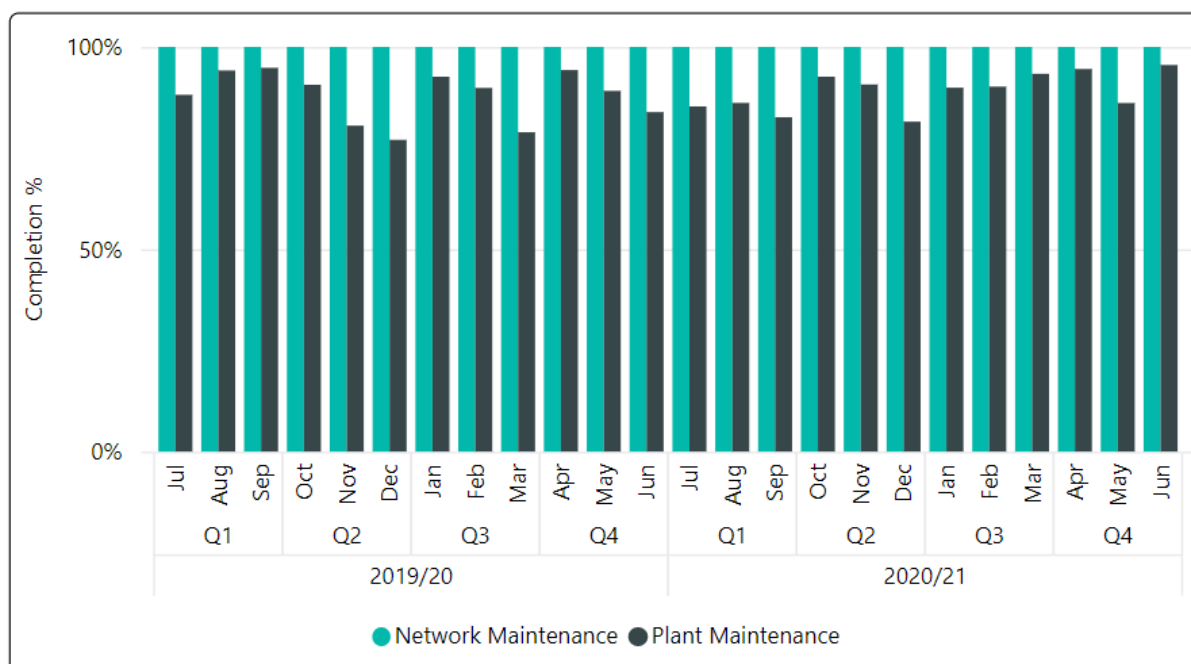
25 Proactive cleaning of foul sewer pipelines and targeted renewals programmes have helped to continue to reduce the overall number of blockages in the foul sewer network.

26 Figure 10: Percentage wastewater discharge consent compliance



27 Non-compliance was mostly caused by breaches of geomean limits caused by intermittent high results, missed or late sampling by contractors, an ongoing breach of the nitrogen limit at Warrington that the WWTP cannot meet, and a flow meter breakdown at Waikouaiti WWTP. Other non-compliance was caused by low dissolved oxygen at the Middlemarch WWTP and 11 odour complaints at the Tahuna WWTP.

28 Figure 11: Percentage planned maintenance completed



- 29 In quarter 4, 516 plant planned maintenance work orders were created with 493 completed orders, 16 unfinished orders and 7 cancelled orders within the designated timeframes. City Care completed 100% of the 902 planned network maintenance work orders for quarter 4.

Major initiatives

- 30 **3 Waters Pipeline Renewals** - Physical works began in Karitane, North East Valley, and Sawyers Bay during November 2020. A third Term contract has been awarded to McConnell Dowell Constructors Ltd. Several smaller contracts were tendered in June - July 2021 to provide opportunities for local medium sized contractors. These smaller contracts are currently being evaluated with the expectation that the first construction package will start in September 2021.
- 31 **Edinburgh Street, Waikouaiti, Pipeline Renewals** - Construction activities started in March and the main pipeline along Edinburgh Street was permanently installed and side streets temporarily installed in May as planned. The project team will now proceed with permanent installation, testing and commissioning of the side streets scheduled for completion in September/October.
- 32 **Waikouaiti Treatment Plant Upgrades** -This project will upgrade the existing water treatment plant at Waikouaiti. An Issues and Options report has been completed to inform the scope of design work beginning 2021/22. The report considers treatment options to manage taste and odour and lead from the catchment.
- 33 **Wastewater Treatment Plants Renewals** – This project aims to renew aging Wastewater Treatment Plant Infrastructure, improving the reliability of performance against wastewater discharge consents and reducing health and safety risks at the plants. An external project manager has been engaged. Early design work has commenced and construction will begin in late 2021.
- 34 **Mosgiel Stormwater** - The Mosgiel Stormwater project consists of three packages of work. The first package is the feasibility of pipeline upgrades in the Reid Ave area to increase flows to the existing pumping station. This work is in progress and design outputs are expected in late 2021.

The second package is the modelling work of the reticulation system. This work is also in progress and initial outputs are also expected in late 2021. The last package of work is minor civil work to construct a new stormwater swale intake at Reid Ave Pump Station. Construction work was completed in June, as planned.

- 35 **Malvern St Sewer Renewal** - This project will renew the existing sewer under the Leith Stream. Ground investigation work has been completed and all findings are being incorporated in the final design, with construction anticipated to start in August 2021.
- 36 **Smart Water Metering** - This project will replace the existing 'at end of life' commercial water meters in the network. The first meters are installed with the main roll out due to start in August. The smart meters will enable automated monthly billing to the customer with a portal which shows their consumption at a 15 minute resolution. This will help with early leak detection and staff will be able to use information to model consumption and leakage on our network.
- 37 **Seacliff Treatment Plant Upgrades** - This project will upgrade the existing water treatment plant at Seacliff. Land acquisition negotiations have been completed. Staff have received a draft copy of the ORC resource consent and been in discussions with DOC to extend the concession application in the event construction is delayed (due to supply chain or Covid levels changes). Tendering for the works will take place August 2021 with construction to begin in late 2021.
- 38 **3 Waters Stimulus Funding** - the Department of Internal Affairs and Crown Infrastructure Partners approved the DCC's 3 Waters Stimulus Delivery Plan in November 2020. The Delivery Plan sets out how the DCC will spend the \$15.84M Government stimulus grant by 31 March 2022, which is a condition of the funding. The Delivery Plan is made up of 13 projects grouped into four workstreams: capital renewals, water safety and supply, operations and maintenance, and regional collaboration. Capital renewals projects make up 70% of the investment programme (\$11.121 million). The DCC has received the first funding instalment and work to deliver the projects identified in the Delivery Plan is underway.
- 39 **Water Treatment Plants and Pump Station Renewals** – This project aims to renew aging Water Treatment Plant and Pump Stations (raw water and potable water) infrastructure, improving compliance monitoring and reporting capabilities, optimisation of chemical dosing and operational performance, and reducing health and safety risks. The Capital Delivery Team is currently liaising with various stakeholders within 3 Waters to determine the best delivery model for the upcoming work.

- 40 **St Clair – St Kilda Coastal Plan** – With the St Clair – St Kilda Coastal Plan engagement process now largely complete, the team is now working to draft the plan document and step through a process of review before it is shared with Councillors in mid-late 2021 (September – October period).

OPTIONS

- 41 As this is an update report, there are no options.

NEXT STEPS

- 42 Areas of focus for the next quarter will be:
- a) Completion of the St Clair – St Kilda Coastal Plan.
 - b) Initiation of the 2021/22 capital programme.
 - c) Ongoing delivery of the \$15.84M 3 Waters Stimulus Funding package.
 - d) Continue to work with Public Health South to return reticulated drinking water to Waikouaiti, Karitane and Hawksbury Village.
 - e) Continued implementation of 3 Waters Asset Management Improvement Programme.
 - f) Continue a work programme to respond to the Central Government 3 Waters Reform.
 - g) Preparing and implementing changes to comply with impending changes to the Drinking Water Standards.

Signatories

Author:	Tom Dyer - Group Manager 3 Waters
Authoriser:	Simon Drew - General Manager Infrastructure & Development

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This report promotes the environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Three waters activities support the outcomes of a number of strategies.

Māori Impact Statement

The principals of Te Mana o te Wai are adopted when operating and maintaining the 3 Waters network.

Sustainability

The 3 Waters activity contributes positively to the interests of the community by ensuring the provision of safe drinking water, and the safe and sustainable disposal of wastewater and stormwater.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The 3 Waters Activities are included in the Long Term Plan.

Financial considerations

The updates reported are within existing operating and capital budgets.

Significance

This decision is considered of low significance under the Significance and Engagement Policy.

Engagement – external

As an update report no external engagement has been undertaken.

Engagement - internal

As an update report no internal engagement has been undertaken.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

No conflicts have been identified.

Community Boards

Any issues are discussed with the appropriate Community Board.

WASTE AND ENVIRONMENTAL SOLUTIONS ACTIVITY REPORT FOR THE QUATER ENDING 30 JUNE 2021

Department: Waste and Environmental Solutions

EXECUTIVE SUMMARY

- 1 This report updates the Committee on Waste and Environmental Solutions plans and policies, operations, maintenance and capital works, including contracted services.
- 2 Highlights for the quarter include:
 - Installation of a second weighbridge at Green Island Transfer Station was completed in June 2021 and is now in use
 - The adoption of the Litter Compliance Policy 2020 was approved at the Council meeting of 25 May 2021
 - Procurement for new kerbside collection contracts and associated waste diversion infrastructure began in late June 2021

RECOMMENDATIONS

That the Committee:

- a) **Notes** the Waste and Environmental Solutions Activity Report for quarter ending 30 June 2021.

BACKGROUND

- 3 The Waste and Environmental Solutions activity provides for effective refuse and recyclables collection, resource recovery, and refuse disposal in a way that protects public health and minimises impact on the environment.
- 4 The Waste and Environmental Solutions activity includes:
 - Planning and policy functions in line with Part Four of the Waste Minimisation Act 2008: "Responsibilities of territorial authorities in relation to waste management and minimisation"
 - Administration of Waste Minimisation Grants: Small Project Grants, Community Project/Initiative Grant, and Waste Minimisation Innovation and Development (Commercial) Grant
 - Kerbside collection of waste and recycling for most urban and city residents and small businesses

- Disposal Facilities (landfill and transfer station) for waste and Resource Recovery Centre (recycling and reuse store) are provided at Council's Green Island site. The Waikouaiti site has both a transfer station for waste disposal and recycling facilities. Middlemarch has a transfer station and a hosted community recycling drop-off centre. Waste collected at the community transfer stations is then transferred to Green Island Landfill for disposal. Recycling is sent to the Material Recovery Centre for sorting and transportation to recycling markets
- Public place recycling infrastructure and servicing is provided on the streets in the CBD and Tertiary Precinct, and several satellite locations in the district
- Monitoring the state of the Council's one active and five closed landfills in accordance with the conditions of consents
- Monitoring the usage, capacity, and condition of public place waste and recycling infrastructure, CAA cardboard collection services, and kerbside collection services
- Education programmes promoting "rethinking, reducing, reusing, and recycling" practices; and
- Auditing and enforcement activities aimed at increasing the quality or quantity of recovered materials.

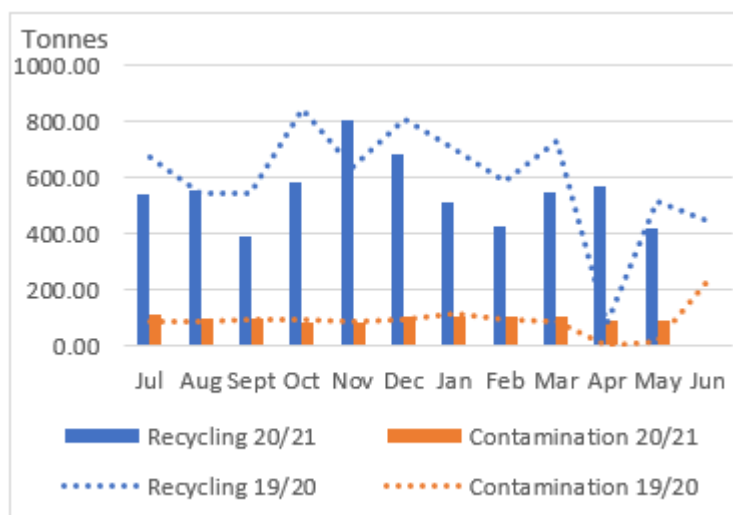
DISCUSSION

- 5 Kerbside collection services (refuse and recyclables) are carried out by Enviroway Ltd. in urban Dunedin. Kerbside collection services in Middlemarch are carried out by a sub-contractor to Enviroway Ltd.
- 6 The management and operation of the Green Island landfill is carried out by Waste Management Ltd. The Transfer Stations and resource recovery centres at Waikouaiti and Middlemarch are also managed by Waste Management Ltd.
- 7 The monitoring and reporting for Council's one active and five closed landfills are carried out by GHD Ltd.
- 8 The emptying of street litter bins, including recycling bins and refuse and recycling collection services in the CBD and Tertiary Precinct, and the collection of illegally dumped rubbish, are contracted to McCallum Street Sweeping Services Ltd.

Value and Efficiency

- 9 The 10 Year Plan performance measures for quantity and quality of diverted material collected via DCC's collection service is for >2% annual growth in diverted material sold.
- 10 In July 2020, in response to reduced markets for recyclable materials and more stringent limits on contamination, DCC introduced changes in the materials accepted for recycling. The changes included no longer accepting specific non-recyclable items with lids, caps, or trigger sprays, as well as no longer accepting 3, 4, 6 and 7 rigid plastics. This has resulted in a decrease in the amount of material collected. The stricter limits on contamination has also resulted in an increase of material being rejected to landfill.

- 11 For the months of April and May 2021 a total of 991.29 tonnes were diverted (June figures will not be available until mid-August). This represents an increase of 67.47% based on the same period in 2020, when a total of 591.92 tonnes were diverted. Contamination has increased 1047% from 16.62 tonnes in 2020 to 174.08 tonnes for the same period in 2021. It should be noted that minimal kerbside recycling collections were undertaken during the Covid lockdown of 2020, resulting in both a low volume of diverted material collected and low contamination rates.



Major initiatives

- 12 **Waste Minimisation Grants** – During this quarter \$2,499 has been awarded for small waste minimisation projects of \$500 or less. A total of \$136,424 of Waste Minimisation Grants have now been awarded for projects and initiatives conducted by community groups and commercial operators
- 13 **Green Island Landfill and Transfer Station Management** – The landfill gas collection system continues to be improved and expanded as the landfill progresses.
- 14 The second weighbridge was installed and commissioned during June 2021 and is now in use for both domestic and commercial customers. Improvements to the layout of the resource recovery area and Rummage Store are now complete. Ongoing improvements to signage (both directional and information) have also made an improvement to the site. Improvements will continue, including installation of an updated CCTV system.
- 15 **City Recycling Facilities** – The five city recycling facilities diverted 30.21 tonnes of recyclable material during this quarter. A potential new site for an additional facility on Great King Street is now being investigated.
- 16 **Glass Recycling in the Tertiary Precinct** – The two additional Glass 'Bintainers' funded by the Glass Packaging Forum diverted 2.8 tonnes of glass in the Tertiary Precinct area during this quarter.
- 17 **Public Places Recycling Bins** – The procurement of replacement public places recycling bins has been approved and the preferred supplier has been selected. This procurement will involve an ongoing programme of replacing existing bins with new style bins in-line with current best practice and consistent with other districts, including the facility to add remote level monitoring if required.

- 18 **Rural Recycling** – Due to good patronage at the trial rural recycling collection service in Momona, this service has now been extended to the end of June 2022. The use of this service has been at a similar level to the service offered at Pukehiki.
- 19 **Polystyrene Recycling** – This service is available through the Green Island Resource Recovery area and Mitre 10 Mega Dunedin store. During this quarter 231m³ of polystyrene has been diverted from landfill, compared to 165m³ in the previous quarter
- 20 **Otago Regional Council Rural Waste Behaviour Change Programme** – The DCC has agreed to provide \$5,000 of Waste Levy funding to support the Otago Regional Council's behaviour change programme to increase uptake of product stewardship schemes in rural communities in Otago. This is a collaborative project with territorial local authorities in Otago and the Otago Regional Council. The Otago Regional Council has applied to the Ministry for Environment for additional funding to support running the programme.
- 21 **Sustainable Living / Composting Made Easy / FoodLovers Masterclass Workshops** – A Composting Made Easy workshop was held in May. A Love Food Hate Waste – 'FoodLovers Masterclass' workshop was also held in May and attracted 85 participants. During June sustainable living, worm farming, and bokashi trial workshops were held. Work continues to plan waste education activities for the next financial year period.
- 22 **Glass Recycling Inspections** – A 'reminder to remove lids and tops' campaign commenced late May and will continue to the end of July, with physical inspections conducted by the collection contractor. The campaign has been supported by newspaper and radio advertising including university radio. The key message is to remove tops and lids etc. from glass bottles and jars and place these in general waste. Tops and lids are contributing to high contamination levels in the glass collections.
- 23 **Waste Futures Project** – Phase Three of the project is now underway. This phase consists of technical and legal support for the duration of the Smooth Hill resource consent process. A response to an additional information (RMA s92 request) was provided to the Otago Regional Council in May. A second request for additional information was received in June and the response to this request is currently in development.
- 24 Phase Four of the project is also underway. This phase involves the procurement process for kerbside services and waste diversion infrastructure as adopted by Council in the 10 year plan 2021-31. A request for Expressions of Interest in DCC's future waste services operating model was released on GETS (Government Electronic Tender Service) in late June.

OPTIONS

- 25 As this is an update report, no options are provided.

NEXT STEPS

- 26 Areas of focus for the next quarter will be:
 - Traffic improvements related to installation of second weighbridge, updated weighbridge software, and new CCTV security system
 - Progressing the Resource Consent process for the proposed Smooth Hill landfill

- Initial investigation and options analysis in preparation for consent applications for the Green Island landfill and Resource Recovery Park
- Evaluation of Registrations of Interest for the DCC's future waste services operating model contained in the 10 year plan 2021-31
- Preparation of Request for Proposal documents for the DCC's future waste services operating model contained in the 10 year plan 2021-31
- Physical works to complete the final capping of the Waikouaiti landfill
- Incremental improvements to the Green Island Landfill gas collection system will continue.

Signatories

Author:	Chris Henderson - Group Manager Waste and Environmental Solutions
Authoriser:	Simon Drew - General Manager Infrastructure & Development

Attachments

There are no attachments for this report.

SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This report promotes the environmental well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Waste and Environmental Solutions activity supports the outcomes of a number of strategies.

Māori Impact Statement

Tangata whenua will continue to be involved in key Waste Futures projects.

Sustainability

The Waste and Environmental Solutions activity contributes positively to the environmental interests of the community through refuse and recycling collection at the kerbside and public places, educating and promoting environmentally sustainable behaviour and managing landfill and transfer station facilities.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

The Waste and Environmental Solutions activity is included in the Long-Term Plan.

Financial considerations

The updates reported are within existing operating and capital budgets.

Significance

This report is considered low in terms of the Significance and Engagement Policy.

Engagement – external

As this is an update report no external engagement has been undertaken.

Engagement - internal

As this is an update report no internal engagement has been undertaken.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Any issues are discussed with the appropriate Community Board.

ITEMS FOR CONSIDERATION BY THE CHAIR