

West Harbour Community Board MINUTES

Minutes of an ordinary meeting of the West Harbour Community Board held in the Rolfe Room, Port Chalmers Town Hall, Port Chalmers on Wednesday 11 August 2021, commencing at 5.30 pm

PRESENT

Chairperson	Francisca Griffin	
Deputy Chairperson	Trevor Johnson	
Members	Duncan Eddy	Angela McErlane
	Jacqueline Ruston	Cr Steve Walker

IN ATTENDANCE

Jeanine Benson (Group Manager, Transport), Jamie McFarland (KiwiRail, Dunedin Operations Manager), Anne Gray (Policy Analyst, Regulatory) and Tanya Morrison (Environmental Health Officer)

Governance Support Officer Wendy Collard

1 PUBLIC FORUM

1.1 West Harbour Arts Charitable Trust

On behalf of the West Harbour Arts Charitable Trust, Ian Landreth spoke in support of their funding application and responded to questions.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

Confirms the agenda with the following addition or alteration:

Item 10 – Funding Applications: funding application was for \$1,000 and not \$500 as was stated in the report

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Jacque Ruston provided an update to her Interest Register.

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 WEST HARBOUR COMMUNITY BOARD MEETING - 9 JUNE 2021

Moved (Francisca Griffin/Trevor Johnson):

That the Board:

- a) **Confirms** the public part of the minutes of the West Harbour Community Board meeting held on 09 June 2021 as a correct record.

Motion carried

PART A REPORTS

6 WICKLIFFE STREET RAIL CROSSING

The Dunedin operations Manager, KiwiRail (Jamie McFarlane) provided an update on the proposed re-design of the Wickliffe Terrace rail crossing; and “Rail Safety Week”. Mr McFarland responded to questions

Mr McFarland requested the Board’s feedback on ways to increase the public’s awareness of the dangers at the level crossings in particular the one on Wickliffe Terrace, Port Chalmers.

7 THE KEEPING OF ANIMALS (EXCLUDING DOGS) AND BIRDS BYLAW REVIEW

Anne Gray (Policy Analyst – Regulatory) and Tanya Morrison (Environmental Health Officer) provided an overview in The Keeping of Animals (Excluding Dogs) and Birds Bylaw Review and responded to questions.

8 NAMING OF A PRIVATE WAY OFF STEVENSON AVENUE, SAWYERS BAY

A report from Transport sought the Board's support on the proposed naming of a private way off 105 & 107 Stevenson Avenue, Sawyers Bay.

The report noted that the new road names proposed by the developer for the private way were 'Spence Lane' or 'Shirley Lane' and both comply with the DCC Road Naming Policy.

The Group Manager, Transport (Jeanine Benson) spoke to the report and responded to questions.

Moved (Trevor Johnson/Cr Steve Walker):

That the Board:

- a) **Supports** the naming of the private way as "Shirley Lane".

Motion carried (WHCB/2021/016)

9 GOVERNANCE SUPPORT OFFICERS REPORT

Ange McErlane withdrew from the discussion on the Rothesay News funding.

A report from Civic provided an update on activities relevant to the Board area including:

- Project Fund. The Board agreed to pay the membership for Otago Access Radio and to continue its support for the Rothesay News.
- West Harbour Community Board Community Awards. Following discussion on the budget for the West Harbour Community Board Community Awards, it was agreed that the Board would fund the project up to \$930.00.

Moved (Francisca Griffin/Duncan Eddy):

That the Board:

Agrees to pay \$30.00 towards the membership of Otago Community Broadcasters Society from the Board's Discretionary Fund.

Motion carried (WHCB/2021/017)

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

Approves to renew its commitment to Rothesay News advertising for the 2021/2022 financial year at a cost of \$116.70 per month.

Motion carried (WHCB/2021/018)

Moved (Trevor Johnson/Cr Steve Walker):

That the Board:

Approves funding of up to \$930.00 from the Board's discretionary fund towards the cost of the West Harbour Community Board Community Awards.

Motion carried (WHCB/2021/019)

Moved (Chairperson Francisca Griffin/Cr Steve Walker):

That the Board:

Notes the Governance Support Officers Report.

Motion carried

10 FUNDING APPLICATIONS

A report from Civic advised that a funding application had been received from the West Harbour Arts Charitable Trust for \$1000.00 towards the art programmes in schools and pre-schools in the West Harbour area.

Moved (Duncan Eddy/Cr Steve Walker):

That the Board:

Approves of \$1000.00 to the West Harbour Arts Charitable Trust towards the art programmes for schools and pre-schools in the Board's area.

Motion carried (WHCB/2021/020) with Trevor Johnson recording his vote against.

11 BOARD REPRESENTATION AND AREAS OF RESPONSIBILITY

Port Noise Liaison Committee

Jacque Ruston provided an update which included residents' concerns.

Ravensdown Community Liaison Group

Trevor Johnson advised that there was nothing to report.

Keep Dunedin Beautiful

Duncan Eddy provided an update on the Keep Dunedin Beautiful Awards and advised that Sawyers Bay School had won the Dunedin Amenities Society Best School Project Award. He commented that the inaugural Jan Tucker Award had been presented to the Okahau Dune Project.

Otago Access Radio

Francisca Griffin advised that during her segment she had provided updates on the shared pathway; and the "Scoop the Poop" clean-up day.

Social Media and Communication

Francisca Griffin provided an update on the activity on the Board's Facebook page.

Albertson Avenue Beautification Project

Francisca Griffin provided an update and advised that she had included this project in the Board's article in FYI.

West Harbour Community Board Community Awards

Duncan Eddy and Jacque Ruston provided an update on the number of nominations received and the function arrangements.

Aramoana Liaison

Ange McErlane tabled their newsletter and advised that she would circulate it to the Board for their information.

Vision Port Chalmers

Ange McErlane advised the group was currently in hiatus. Following discussion, it was agreed that Ange McErlane would provide updates to the Board.

12 CHAIRPERSON'S REPORT

The Chairperson provided an update on matters of interest which included:

- Relocation of the Port Chalmers bus stop proposal. It was noted that the Board would post the information onto its Facebook page.
- "Scoop the Poop" clean-up day.
- Stormwater Filters. The Board requested that staff provide an update.
- Historical Plaques.

Moved (Francisca Griffin/Cr Steve Walker):

That the Board:

- a) **Notes** the Chairperson's Report.

Motion carried

13 COUNCIL ACTIVITIES

Councillor Steve Walker provided an update on matters of interest which included:

- Adoption of the DCC's Play Spaces Plan 2021;
- Representation Review; and
- DCC's submission on the Natural and Built In Environment Bill

Moved (Cr Steve Walker/Francisca Griffin):

That the Board:

Notes the Council updates.

Motion carried

14 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON

Ange McErlane requested that consideration of naming a section of the shared pathway in honour of Jan Tucker.

The meeting concluded at 7.15 pm.

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CHAIRPERSON