

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Mosgiel-Taieri Community Board will be held on:

**Date:** Wednesday 15 September 2021  
**Time:** 5.00 pm  
**Venue:** via Audio Visual Link

Sandy Graham  
Chief Executive Officer

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**Mosgiel-Taieri Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Joy Davis	
<b>Deputy Chairperson</b>	Dean McAlwee	
<b>Members</b>	Phillipa Bain	Martin Dillon
	Cr Carmen Houlahan	Brian Miller
	Brian Peat	
<b>Senior Officer</b>	Scott MacLean, Group Manager Parks and Recreation	
<b>Governance Support Officer</b>	Clare Sullivan	

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Clare Sullivan  
Manager Governance

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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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**1 PUBLIC FORUM**

At the close of the agenda no requests for public forum had been received.

**2 APOLOGIES**

At the close of the agenda no apologies had been received.

**3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### **Attachments**

Title	Page
<a href="#">A Register of Interest</a>	7



Mosgiel-Taieri Community Board Register of Interest 10 September 2021				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Joy Davis	Regional Co-ordinator	Otago Neighbourhood Support	No conflict identified	identified. Seek advice on actual or potential conflicts of interest prior to the meeting. Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Mosgiel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	DCC Social Wellbeing Advisory Group	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Labour Party	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Taieri Christian Care Community Foodbank	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Phillipa Bain	Owner	Residential properties, Mosgiel and Dunedin	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Company Director	A1 Electrical Contractors Ltd	DCC Approved Contractor	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Martin Dillon				Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Mosgiel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Dean McAlwee	Committee Member	West Taieri Rugby Club	Potential grants recipient	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property, Mosgiel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Commercial Property, Mosgiel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Brian Miller	Trustee	B J & A J Miller Family Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	New Zealand Motorhome Association	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner/Director	Aquarius Garden	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Apellant to 2GP	B J and A J Miller Family Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Brian Peat	Owner	Residential Property, Mosgiel	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Committee Member	Chatsford Residents Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Vice President	Retirement Village Residents Association NZ	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	Member	Taieri Rugby Football Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Cr Carmen Houlahan	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Residential Property , Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Rental Property, North Dunedin	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin Rotary Club	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Institute of Directors	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Otago Propety Investors Associaton	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Company Owner/Sole Director	Shelf Company - RH There	No conflict identified.	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Shareholer	Startup Business	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Mosgiel-Taieri Community Board (Council appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Toitu Otago Settlers Museum Board (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.



## **CONFIRMATION OF MINUTES**

### **MOSGIEL-TAIERI COMMUNITY BOARD MEETING - 28 JULY 2021**


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#### **RECOMMENDATIONS**

That the Board:

- a) **Confirms** the minutes of the Mosgiel-Taieri Community Board meeting held on 28 July 2021 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
A 	Minutes of Mosgiel-Taieri Community Board meeting held on 28 July 2021	10

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## **Mosgiel-Taieri Community Board**

### **MINUTES**

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**Minutes of an ordinary meeting of the Mosgiel-Taieri Community Board held in the Downes Room, Mosgiel Service Centre, Hartstonge Avenue, Mosgiel on Wednesday 28 July 2021, commencing at 5.00 pm**

#### **PRESENT**

<b>Chairperson</b>	Joy Davis	
<b>Deputy Chairperson</b>	Dean McAlwee	
<b>Members</b>	Phillipa Bain	Martin Dillon
	Cr Carmen Houlahan	Brian Miller

**IN ATTENDANCE** Scott MacLean (Group Manager Parks and Recreation)

**Governance Support Officer** Clare Sullivan Manager Governance

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The Board acknowledged the service of Wendy Collard, Governance Support Officer and Jeanine Benson (Group Manager Transport).

#### **1 PUBLIC FORUM**

##### **1.1 East Taieri Memorial Wall**

Mrs Van Zyl provided an update on matters regarding the siting of a Memorial wall in the East Taieri cemetery. Mrs Van Zyl responded to questions.

##### **1.2 Wingatui and Factory Roads Roundabout**

Frank Cochrane spoke to his concerns regarding the Wingatui and Factory Road roundabout. He also requested the board hold a question and answer session. Mr Cochrane responded to questions.

##### **1.3 Policing Matters**

Sergeant John Cunningham, New Zealand Police provided an update on policing matters in the Board's area and responded to questions.

## **2 APOLOGIES**

An apology was received from Brian Peat.

Moved (Phillipa Bain/Martin Dillon):

That the Board:

**Accepts** the apology from Brian Peat.

**Motion carried**

## **3 CONFIRMATION OF AGENDA**

Moved (Cr Carmen Houlihan/Phillipa Bain):

That the Board:

**Confirms** the agenda with the following alterations

- a) That item 12 be withdrawn, pursuant to Standing Order 9.9 as the Developer has adopted names from the approved Road Names.
- b) That item 13, The Keeping of Animals (Excluding Dogs) and Birds Bylaw Review be taken after item 5.

**Motion carried**

## **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Cr Houlihan declared that she has been appointed as a member of the Dunedin Public Art Gallery Society.

Moved (Joy Davis/Dean McAlwee):

That the Board:

- a) **Amends** the Elected Members' Interest Register; and
- b) **Amends** the proposed management plan for Elected Members' Interests.

**Motion carried**

**5 CONFIRMATION OF MINUTES****5.1 MOSGIEL-TAIERI COMMUNITY BOARD MEETING - 9 JUNE 2021**

Moved (Cr Carmen Houlahan/Phillipa Bain):

That the Board:

**Confirms** the minutes of the Mosgiel-Taieri Community Board meeting held on 9 June 2021 as a correct record with an amendment to item 11 - the letter to be sent to NZ Police.

**Motion carried**

**PART A REPORTS****13 THE KEEPING OF ANIMALS (EXCLUDING DOGS) AND BIRDS BYLAW REVIEW**

Anne Gray (Policy Analyst – Regulatory) and Tanya Morrison (Environmental Health Officer) provided an overview in The Keeping of Animals (Excluding Dogs) and Birds Bylaw Review and responded to questions. Consultation on a proposed amended bylaw will occur later in the year.

**6 GOVERNANCE SUPPORT OFFICER'S REPORT**

The Governance Support Officer provided an update on activities relevant to the Board's area.

The Board noted that it intended to make submission on the Representation Review once the document is out for consultation.

Moved (Martin Dillon/Dean McAlwee):

That the Board:

**Notes** the Governance Support Officer's Report.

**Motion carried (MTCB/2021/028)**

**7 BOARD UPDATES**

Board members provided updates on activities which included:

**1 Keep Dunedin Beautiful (KDB)**

Phillipa Bain noted that recent projects included the Keep Dunedin Beautiful Awards, Plastics Free July, and reminded members that there is a Neighbourhood Matching Grant

Scheme available for community projects. Ms Bain will raise the issue of a “rural roads clean-up rubbish day.”

**2 Friends of the Mosgiel Memorial Gardens**

Brian Miller provided an update on the group and raised an issue of receiving information. Staff will follow up.

**3 Celebrating Local Excellence on the Taieri Project**

Joy Davis provided an update on the project and noted that further information will be provided at the next board meeting.

**4 Hawk n Hurl**

Dean McAlwee advised that the event will be rescheduled until October 2021.

**5 Mosgiel Coronation Hall**

Dean McAlwee noted that no meeting had been held.

**6 Mosgiel Business Association**

Joy Davis and Cr Carmen Houlahan noted that they are in contact with various business owners and when the group meets next they will provide an update.

**7 Mosgiel Aquatic Project Team**

Brian Miller noted concerns about the regulatory process.

**8 Mosgiel and Taieri Emergency Group.**

Joy Davis provided a verbal update.

**9 Outram Emergency Group.**

Dean McAlwee provided a verbal update.

**10 Silverstream Plantings**

An update will be provided at the next meeting.

**11- Social Media**

Joy Davis provided an update.

**13 Community Engagement**

Board members may make time to be available in the library on a Wednesday evening to engage with the public.

Moved (Phillipa Bain/Martin Dillon):

That the Board:

- a) **Notes** the Board Updates.

**Motion carried (MTCB/2021/029)**

**8 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest.

Moved (Joy Davis/Phillipa Bain):

That the Board:

**Notes** the Chairperson's update

**Motion carried MTCB/2021/030**

## **9 COUNCIL ACTIVITIES**

Councillor Carmen Houlahan provided an update on the activities of Council.

Moved (Cr Carmen Houlahan/Dean McAlwee):

That the Board:

**Notes** the Council Activities Update.

**Motion carried MTCB/2021/031**

## **10 COMMUNITY PLAN**

Any updates will be considered at the next meeting of the Board.

## **11 ITEMS FOR CONSIDERATION BY THE CHAIR**

The Board requested updates on the following matters;

Smooth Hill

Correct spelling of road names

Outram drainage system

## **12 NAMING OF NEW ROAD OFF CEMETERY ROAD EAST TAIERI**

This item was withdrawn.

The meeting concluded at 6.36 pm.

.....  
CHAIRPERSON

**Item 5.1**

**Attachment A**

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## **PART A REPORTS**

### **OTAGO REGIONAL COUNCIL - UPDATE**

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Julian Phillips, Otago Regional Council, will be in attendance to discuss possible changes to the East Loop bus route.

#### **Attachments**

There are no attachments for this report.



## **MEMORIAL WALL - EAST TAIERI CEMETERY**

Department: Parks and Recreation

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### **EXECUTIVE SUMMARY**

- 1 The purpose of this report is to update the Mosgiel – Taieri Community Board on the proposal to construct a memorial wall at the East Taieri Cemetery.
- 2 Mrs Van Zyl made a submission to Council's 2020-21 Annual Plan requesting the construction of a memorial wall at the East Taieri Cemetery.
- 3 Staff have worked closely with Mrs Van Zyl regarding her preferred site and its suitability.
- 4 Archive research and site investigations have shown the preferred site to be unsuitable due to the likely presence of unmarked graves of stillborn babies.
- 5 However, a site within 10 – 15 metres of the original preferred site has been found to be suitable for the construction of a memorial wall.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the report Memorial Wall – East Taieri Cemetery.

### **BACKGROUND**

- 1 In April 2020, Mrs Margaret Van Zyl made a submission to the 2020-21 Annual Plan, requesting the construction of a memorial wall at the East Taieri Cemetery. The submission contained eight letters of support from community organisations.
- 2 Staff considered the request and supported the proposal, confirming it could be managed within existing capital budgets.
- 3 The annual plan submission included a suggested site for the construction of the memorial wall.
- 4 Staff discussed the proposal directly with Mrs Van Zyl and agreed that a memorial wall would be a valuable addition to the cemetery and give the local community a means of commemorating their loved ones in a manner currently not available in that cemetery.
- 5 Mrs Van Zyl suggested a block or brick wall in a style in keeping with the cemetery and one that could be expanded in the future if necessary. This was agreed as being the most appropriate

style of wall and that indicative designs in that style would be requested when the construction work was tendered out.

- 6 Mrs Van Zyl identified her preferred site and staff agreed that it would be investigated and if deemed suitable for construction, approved as the site. Staff also discussed the possibility of other sites within the cemetery if the preferred site was unsuitable for any reason.
- 7 It was agreed that site investigations, research of existing burial records and procurement of the necessary services would proceed on that basis.

## **DISCUSSION**

- 8 It is not uncommon, particularly in historic cemeteries, for records to be variable in their accuracy and for unmarked graves to exist with no record of location.
- 9 It was common historical practice in cemeteries across New Zealand and other parts of the world, for stillborn babies to be buried in unmarked graves. This was sometimes under a hedge or garden, or in open and undeveloped land, but typically unmarked and unrecorded.
- 10 The depth of these burials was variable and did not necessarily follow the standard grave depth of 6-foot. The only way to locate such remains is through geotechnical survey using Ground Penetrating Radar (GPR).
- 11 Since the depth of unmarked graves is generally not known, any excavation in an area GPR survey results show sub-surface anomalies has the potential to unearth human remains.
- 12 Knowingly excavating an area where these anomalies have been identified (such as the original preferred site) is likely to require a Disinterment Licence, due to the possibility of unearthing human remains. This licence is strictly governed by the Ministry of Health under the Burial and Cremation Act 1964.
- 13 Due to the cultural sensitivities associated with disinterring human remains, any application for a Disinterment Licence *must* be accompanied by written consent from each family or whanau member of the deceased. The written consent must indicate their consent (or otherwise) and note their relationship to the deceased. The Ministry of Health will only approve applications where there is absolute agreement among next of kin.
- 14 Since it is not possible to determine next of kin where no records exist, excavation should not take place in cemeteries where GPR surveys indicate sub-surface anomalies.

## **Records Research**

- 15 Cemetery staff commenced due diligence research as is required prior to undertaking any excavation in cemeteries. This was to ensure that the proposed works did not disturb or impinge on existing burial sites.
- 16 The DCC archivist was engaged to search all records held pertaining to burials at the East Taieri Cemetery. However, the archivist advised that burial registers for the period from cemetery establishment through to 1904 did not exist for the East Taieri Cemetery. It is thought the records were destroyed by fire.
- 17 Existing records were reviewed to assess the suitability of the suggested memorial wall site and other sites within the cemetery should the suggested site be found to be unsuitable.

## GPR Results

- 18 In addition to a review of the existing records, consultants were engaged to undertake a GPR survey.
- 19 The results of the GPR survey indicated the presence of sub-surface anomalies (potentially the buried remains of stillborn babies) in and around the preferred site. The presence of remains renders the suggested site unsuitable for the memorial wall.
- 20 Other areas within the cemetery were also surveyed as potential sites. A suitable site was identified by staff some 10 - 15 metres from the suggested site and adjacent to an existing information kiosk. This site proved to be free from sub-surface anomalies with easy access for visitors, being adjacent to an existing service road. The site the wall is to be constructed is shown in *Figure 1* at Attachment A.

## Design and Construction

- 21 Proposals for a design and build option were invited from suitably qualified and experienced contractors earlier this year and the contract awarded shortly after.
- 22 The memorial wall will be curved and of brick construction with a capping stone. It will be placed on a concrete pad and matters of drainage and accessibility will be incorporated into the final design. An indicative design example of the wall is shown in *Figure 2* at Attachment A.
- 23 It is anticipated construction will commence prior to Christmas this year (pending further COVID-19 restrictions).
- 28 Staff acknowledge the hard work of the community, in particular Mrs Van Zyl, in highlighting the need for a memorial wall at the East Taieri cemetery.

## Signatories

Author:	Scott MacLean - Group Manager Parks and Recreation
Authoriser:	Simon Pickford - General Manager Community Services

## Attachments

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	East Taieri Memorial Wall location and indicative design	22

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The proposal to construct a memorial wall at the East Taieri Cemetery contributes to Council's cemetery expansion and capacity work.

***Māori Impact Statement***

Māori consider urupā (burial grounds) or cemeteries to be tapu (sacred).

***Sustainability***

No implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

Construction of the memorial wall is within existing approved budgets<Enter text>

***Financial considerations***

Construction costs, including site works is approximately \$30,000. This is within existing approved budget parameters.

***Significance***

This is considered to be low in terms of the Council's Significance and Engagement Policy

***Engagement – external***

Engagement with the project proposer has been ongoing.

***Engagement - internal***

Engagement has been undertaken with Parks staff, cemetery staff, GIS staff and Council's archivist.

***Risks: Legal / Health and Safety etc.***

There are no identified risks.<Enter text>

***Conflict of Interest***

No conflict of interest identified.

## **SUMMARY OF CONSIDERATIONS**

### ***Community Boards***

The East Taieri Cemetery is within the Mosgiel Taieri Community Board area. The Community Board have been kept informed throughout.



Figure 1 Location of memorial wall



Figure 2 – Indicative memorial wall design

## **NAMING OF A NEW ROAD OFF IRWIN LOGAN DRIVE, MOSGIEL**

Department: Transport

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### **EXECUTIVE SUMMARY**

- 1 This report seeks support from the Mosgiel Taieri Community Board on the proposed naming of a new road off Irwin Logan Drive.
- 2 The new road names proposed by the developer are 'Rosella Place', 'Rosie Ella' or 'Ivy Place'. Neither 'Rosella Place' or 'Rosie Ella' fully comply with the Dunedin City Council (DCC) Road Naming Policy but follow a common and established theme within the residential development. 'Ivy Place' complies with the DCC Road Naming Policy.

### **RECOMMENDATIONS**

That the Board:

- a) **Supports** the naming of a new road either as 'Ivy Place' (as the second alternative of the developer), 'Rosella Place' (as the preferred name of the developer) or 'Rosie Ella Place' (as the first alternative of the developer).

### **BACKGROUND**

- 3 The DCC Road Naming Policy provides the framework for timely and consistent naming of roads that reflect the identity of the local community. The DCC Road Naming Policy and Procedure requires that Community Boards consider proposed names for roads in their area. For reference, the Road Naming Policy and Road Naming Procedure can be accessed on the DCC website at [www.dunedin.govt.nz/road-naming](http://www.dunedin.govt.nz/road-naming).
- 4 The Gladstone Heights subdivision at 60 Irwin Logan Drive, is an extension of the Gladstone Oaks residential development. A new stage of the development was approved by consent SUB-2011-24/2 and the developer wishes to name a new road coming off Irwin Logan Drive. (See Attachment A-Map 60 Irwin Logan Drive, Mosgiel).

### **DISCUSSION**

- 5 Other roads within the Gladstone Oaks development have been named after the land owner's family members, including 'Prudence Place', 'Irwin Logan Drive' and 'Jocelyn Way', and the applicant wants to continue this established naming theme. The applicant has chosen three options that have personal significance to the family. The options are 'Rosella Place' (as the preferred name of the developer), 'Rosie Ella' (as the first alternative of the developer) and 'Ivy

- Place' (as the second alternative of the developer). (Road names assessments as attachments B, C and D).
- 6 The applicant advised that the names 'Rosella' and 'Rosie Ella' refer to two living family members and 'Ivy' refers to a family member who passed away in 1993.
  - 7 Of the three options proposed, only 'Ivy' (the least preferred option of the applicant), fully complies with the appropriateness criteria of the DCC Road Naming Policy.
  - 8 Both 'Rosella' and 'Rosie Ella' refer to living family members and are an amalgamation of two names. This means they do not fully comply the appropriateness criteria of the DCC Road Naming Policy.
  - 9 The suffix proposed for all three options is 'Place' which is considered appropriate according the characteristics for the type of road created.
  - 10 There are several precedents for approval of roads named after living family members in this residential development. Council approved the name 'Jocelyn Way' in April 2019, noting it did not fully comply with the Road Naming Policy but that it followed an established naming theme within the development. In February 2012, the Infrastructure Services Committee approved two names in the development that were based on living relatives of the developer, a road was named 'Prudence Place' after the developer's sister, and an accessway was named 'Karen Path' after his wife. For more information please see "Report to Council for Jocelyn Way" as well as minutes of the Council Meeting of 30 April 2019 attached. (Attachments E and F).
  - 11 As noted by Council on 2019 and by the Infrastructure Services Committee in 2012, the developer has a long-standing tradition of using family names for roads within the development.
  - 12 Based on the previous Infrastructure Services Committee and Council decisions to support the use of names of living family members within the development, the two options 'Rosella Place' (as the preferred option) or 'Rosie Ella' (as the first alternative of the developer) could be approved even though they do not fully comply with the Road Naming Policy.
  - 13 'Ivy Place' is the only name that fully complies with Road Naming Policy, while also continuing the established theme within the subdivision.

## **OPTIONS**

### **Option One – Recommended Option- The Board supports naming of the new road off Irwin Logan drive, as 'Ivy Place'**

#### *Advantages*

- The name follows an established road naming theme within the residential development.
- The name is proposed by the developer and complies with the appropriateness criteria of the Road Naming Policy.
- The road will be named, and landowners gain a street address allowing them to progress with building and access to services.

#### *Disadvantages*



- There are no significant disadvantages identified with this option.

**Option Two – Alternative Option 1- The Board supports naming of the new road off Irwin Logan drive, as ‘Rosella Place’**

*Advantages*

- The name follows an established road naming theme within the residential development.
- The name proposed by the developer complies with the appropriateness criteria of the Road Naming Policy, except for being named after living people and for being an amalgamation of two first names.
- The road will be named, and landowners gain a street address allowing them to progress with building and access to services.

*Disadvantages*

- The name proposed does not fully comply with the appropriateness criteria of the Road Naming Policy, being after living people and being an amalgamation of two first names (resulting however in an already recognised first name).

**Option Three – Alternative Option 2- The Board supports naming of the new road off Irwin Logan drive, as ‘Rosie Ella Place’**

*Advantages*

- The name follows an established road naming theme within the residential development.
- The name proposed by the developer and complies with the appropriateness criteria of the Road Naming Policy, except for being named after living people and for being an amalgamation of two first names.
- The road will be named, and landowners gain a street address allowing them to progress with building and access to services.

*Disadvantages*

- The name proposed does not fully comply with the appropriateness criteria of the Road Naming Policy, being after living people.

**Option Four – Status Quo - The Board does not support naming of the new road off Irwin Logan drive, as either ‘Ivy Place’, ‘Rosella Place’ or ‘Rosie Ella Place’.**

*Advantages*

- There are no significant advantages identified with this option.

*Disadvantages*

- The road will not be named, and landowners will not gain a street address allowing them to progress with building and access to services.

## NEXT STEPS

- 14 If any of the proposed names of 'Ivy Place', 'Rosella Place' or 'Rosie Ella Place' for the new road are supported by the Community Board, staff will request formal approval from the Infrastructure Services Committee.

## Signatories

Author:	Paula Barragan - Policy Analyst - Transport Regulation
Authoriser:	Simon Spiers - Team Leader - Regulation Management Jeanine Benson - Group Manager Transport Simon Drew - General Manager Infrastructure and Development

## Attachments

	Title	Page
<a href="#">↓A</a>	Attachment A-Map 60 Irwin Logan Drive, Mosgiel	29
<a href="#">↓B</a>	Attachment B-Assessment of proposed road name for Ivy Place	30
<a href="#">↓C</a>	Attachment C-Assessment of proposed road name for Rosella Place	31
<a href="#">↓D</a>	Attachment D-Assessment of proposed road name for Rosie Ella Place	32
<a href="#">↓E</a>	Attachment E-Report for Jocelyn Way	33
<a href="#">↓F</a>	Attachment F-Extract Council Minutes-April 2019	38

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision supports the social, environmental and cultural well-being of communities in the present and for the future.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This is an administrative function.

***Māori Impact Statement***

The names proposed do not present any impact for tangata whenua.

***Sustainability***

There are no implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications for the 10 year plan.

***Financial considerations***

There are no financial considerations as the costs of installing the road signs will be charged to the developers.

***Significance***

The significance of this decision is considered low in terms of the Council's significance and Engagement Policy.

***Engagement – external***

There has been engagement with the developer.

***Engagement - internal***

There has been no internal engagement.

***Risks: Legal / Health and Safety etc.***

There are no known risks.

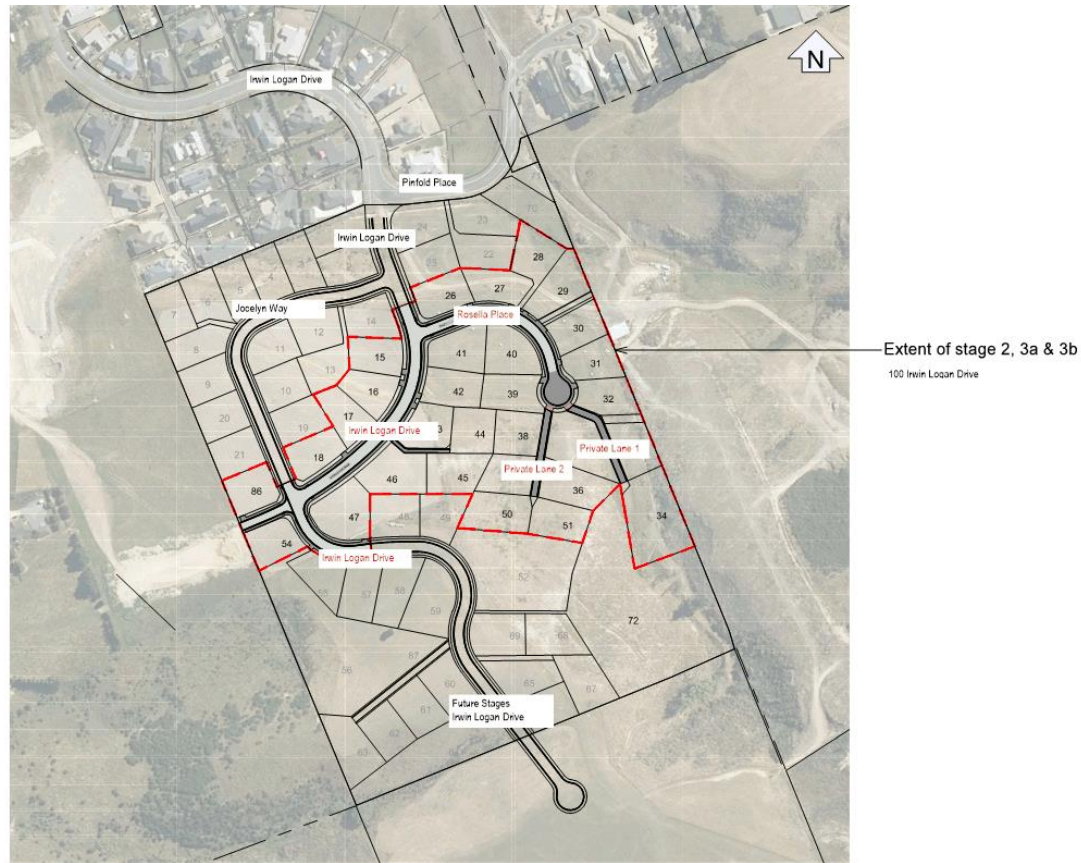
***Conflict of Interest***

There are no known conflicts of interest.

## **SUMMARY OF CONSIDERATIONS**

### ***Community Boards***

The new road is located within the Mosgiel-Taieri Community Board area and support is sought from the Board.



**Locality Diagram**  
Not to scale

**Dunedin City Council proposed road name assessment**  
**Assessment for a legal road off Irwin Logan Drive, Mosgiel.**

<b>Proposed road name</b>	Ivy Place.	
<b>Description</b>	The name proposed follows an established theme for the subdivision. The name proposed is a given name relating to the family owning the land.	

<b>Road Naming Policy criteria</b>	<b>Complies</b>	<b>Transport comment</b>
New road names shall not be the same as, or similar to, existing road names within the city.	Yes	'Ivy' is not the same as, or similar to, any other road names in Dunedin.
Roads are to have only one name.	Yes	'Ivy' complies. The road has no other name.
Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person.	Yes	<p>The residential subdivision has an established theme of roads being named after members of the family owning the land. Names approved for the subdivision in the past, include 'Prudence Place', 'Irwin Logan Drive' and 'Jocelyn Way'.</p> <p>The Road Naming Policy recommends keeping consistency if there is an already established naming theme in the subdivision. The name proposed is consistent with the established theme of the subdivision.</p>
Roads should not be named after any commercial organisation or any living or recently deceased person.	Yes	'Ivy' is not related to any commercial organisation or any living or recently deceased person and therefore complies with the appropriateness criteria of the Road Naming Policy.
Road names must not be anagrams, amalgamations or derivatives of people's names.	Yes	'Ivy' is not an anagram, amalgamation or derivative of people's names.
Names should be 15 characters or less including spaces but excluding suffix.	Yes	'Ivy' is 3 characters long including the space but excluding the suffix.
Short names should be proposed for short streets for mapping purposes.	N/A	N/A
Road name suffix.	Yes	Applicant proposes 'Place' as the suffix, which is defined in the Road Naming Policy as "A short sometimes narrow enclosed roadway; cul-de-sac". Staff consider this suffix appropriate for the name proposed and characteristics of the road.
Community Board	Yes	Support from the Mosgiel-Taieri Community Board is sought for the name proposed.
Consultation	Yes	There are no other parties affected under the Road Naming Policy. The applicant has advised that the naming of this road will not affect other residents nearby.

<b>Overall assessment</b>	<b>'Ivy Place' complies with the appropriateness criteria of the Road Naming Policy.</b>	
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**Dunedin City Council proposed road name assessment**  
**Assessment for a legal road off Irwin Logan Drive, Mosgiel.**

<b>Proposed road name</b>	Rosella Place.
<b>Description</b>	The name proposed follows an established theme for the subdivision. The name proposed relates to the family owning the land.

<b>Road Naming Policy criteria</b>	<b>Complies</b>	<b>Transport comment</b>
New road names shall not be the same as, or similar to, existing road names within the city.	Yes	'Rosella' is not the same as, or similar to any other road names in Dunedin.
Roads are to have only one name.	Yes	'Rosella' complies. The road has no other name.
Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person.	Yes	The residential subdivision has an established theme of roads being named after members of the family owning the land. Names approved for the subdivision in the past, include 'Prudence Place', 'Irwin Logan Drive' and 'Jocelyn Way'.  The Road Naming Policy recommends keeping consistency if there is an already established naming theme in the subdivision. The name proposed is consistent with the established theme.
Roads should not be named after any commercial organisation or any living or recently deceased person.	No	The name 'Rosella' relates to two living people and does not comply with this aspect of the of the Road Naming Policy.
Road names must not be anagrams, amalgamations or derivatives of people's names.	No	According to the applicant, 'Rosella' has been created by combining the names of two family members, which makes it an amalgamation of two names.
Names should be 15 characters or less including spaces but excluding suffix.	Yes	'Rosella' is 7 characters long excluding the suffix.
Short names should be proposed for short streets for mapping purposes.	N/A	N/A
Road name suffix.	Yes	Applicant proposes 'Place' as the suffix, which is defined in the Road Naming Policy as "A short sometimes narrow enclosed roadway; cul-de-sac". Staff consider this suffix appropriate for the name proposed and characteristics of the road.
Community Board	Yes	Support from the Mosgiel-Taieri Community Board is sought for the name proposed.
Consultation	Yes	There are no other parties affected under the Road Naming Policy. The applicant has advised that the naming of this road will not affect other residents nearby.

<b>Overall assessment</b>	<b>'Rosella Place' does not fully comply with the appropriateness criteria of the Road Naming Policy but provides consistency with the already established theme of the subdivision.</b>
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**Dunedin City Council proposed road name assessment**  
**Assessment for a legal road off Irwin Logan Drive, Mosgiel.**

<b>Proposed road name</b>	Rosie Ella Place.
<b>Description</b>	The name proposed follows an established theme for the subdivision. The name proposed relates to the family owning the land.

<b>Road Naming Policy criteria</b>	<b>Complies</b>	<b>Transport comment</b>
New road names shall not be the same as, or similar to, existing road names within the city.	Yes	'Rosie Ella' is not the same as, or similar to any other road names in Dunedin.
Roads are to have only one name.	Yes	'Rosie Ella' complies. The road has no other name.
Roads names must be spelled correctly, interpreted correctly, and not be offensive. Names must reflect historical, geographical or cultural significance associated with the area, a common or established theme in the area or the name of a noteworthy person.	Yes	The residential subdivision has an established theme of roads being named after members of the family owning the land. Names approved for the subdivision in the past, include 'Prudence Place', 'Irwin Logan Drive' and 'Jocelyn Way'.  The Road Naming Policy recommends keeping consistency if there is an already established naming theme in the subdivision. The name proposed is consistent with the established theme of the subdivision.
Roads should not be named after any commercial organisation or any living or recently deceased person.	No	The proposed name 'Rosie Ella' relates to two living people and does not comply with this aspect of the appropriateness criteria of the Road Naming Policy.
Road names must not be anagrams, amalgamations or derivatives of people's names.	No	According to the applicant, 'Rosie Ella' has been created by combining the names of two family members, which makes it an amalgamation of two names.
Names should be 15 characters or less including spaces but excluding suffix.	Yes	'Rosie Ella' is 10 characters long including the space but excluding the suffix.
Short names should be proposed for short streets for mapping purposes.	N/A	N/A
Road name suffix.	Yes	Applicant proposes 'Place' as the suffix, which is defined in the Road Naming Policy as "A short sometimes narrow enclosed roadway; cul-de-sac". Staff consider this suffix appropriate for the name proposed and characteristics of the road.
Community Board	Yes	Support from the Mosgiel-Taieri Community Board is sought for the name proposed.
Consultation	Yes	There are no other parties affected under the Road Naming Policy. The applicant has advised that the naming of this road will not affect other residents nearby.

<b>Overall assessment</b>	<b>'Rosie Ella Place' does not fully comply with the appropriateness criteria of the Road Naming Policy but provides consistency with the already established theme of the subdivision.</b>
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**COUNCIL**  
**30 April 2019**



## **NAMING OF A NEW ROAD OFF IRWIN LOGAN DRIVE, MOSGIEL**

Department: Transport

[Guidance for report writers](#)

### **EXECUTIVE SUMMARY**

- 1 The purpose of this report is to present the options for the naming of a new road off Irwin Logan Drive, Mosgiel.
- 2 The road name proposed by the developer does not fully comply with the Dunedin City Council Road Naming Policy as it is named after a living person. It is, however, recommended for approval as it follows an established theme within this residential development.

*Do not delete this line*

### **RECOMMENDATIONS**

That the Council:

- a) **Approves** naming the new private way off Irwin Logan Drive as "Jocelyn Way".

*Do not delete this line*

### **BACKGROUND**

- 3 A new residential subdivision has been approved for the land at 60 Irwin Logan Drive, Mosgiel. The subdivision, named Gladstone Heights, is an extension of the Gladstone Oaks residential development.
- 4 Infrastructure within Stage 1 of the development has been constructed, and the developer wishes to name a new road for this stage. The new road comes off the newly constructed extension to Irwin Logan Drive which is also part of Stage 1 of the development.

### **DISCUSSION**

- 5 The developer has proposed "Jocelyn Way" as their preferred name, and "McIndoe Crescent" as an alternative name.
- 6 The name "Jocelyn" is for a daughter of the original landowner of the development site.
- 7 The name "Jocelyn" does not comply with the appropriateness criteria of the Road Naming Procedure insofar as "Naming after persons living or recently deceased should be avoided", and this person is alive.
- 8 However, the name "Jocelyn" follows an established theme of roads being named after living family members of the developer, which is supported within the appropriateness criteria of the Procedure.

**COUNCIL**

**30 April 2019**



- 9 There is precedent for the (then named) Infrastructure Services Committee approving names of living family members of the developer within this residential development. Specifically, at their meeting on 8 February 2012 the Committee approved a similar request to deviate from the Road Naming Policy and name a road and a walkway within the development after living family members of the developer.
- 10 As was noted by the Committee in 2012, it was acknowledged that the developer had a long-standing intention to use family names. Formal requests for these names had come after changes to the road naming policy in 2011, which made these names non-compliant.
- 11 Given the previous Committee decision to support the use of family names within the residential development, and the use of names of living family members of the developer being an established theme, the name "Jocelyn" is recommended for approval.
- 12 The developer has proposed the name "McIndoe Crescent" as an alternative name for the new road. The name is after Archibald McIndoe who proved to be a brilliant surgeon with the Royal Air Force during World War II, pioneering many new plastic surgery techniques.
- 13 The proposed name "McIndoe" is a pre-approved name on the Council's road name register and therefore fully complies with the Road Naming Policy. There is no specific 'appropriate locality' listed for the name.

**OPTIONS**

**Option One – The Council approves naming of the new road off Irwin Logan Drive as "Jocelyn Way" (Recommended Option)**

*Advantages*

- The name follows an established road naming theme within the residential development.
- The name is proposed by the developer and complies with the Road Naming Procedure, except for being named after a living person.

*Disadvantages*

- The name does not comply with part of the appropriateness criteria of the Road Naming Procedure, as it is named after a living person.

**Option Two – The Council approves naming of the new road off Irwin Logan Drive as "McIndoe Crescent" (Alternative Option)**

*Advantages*

- The name is on the list of pre-approved names contained within Council's road name register, with no specific 'appropriate locality' listed.
- The name is proposed by the developer as an alternative and complies with the Road Naming Policy.

*Disadvantages*

- The proposed name does not follow the established road naming theme within this residential development.

**COUNCIL**

**30 April 2019**



**Option Three – The Council rejects the proposed names (Alternative Option)**

*Advantages*

- Staff can be directed to request alternative road names from the developer that may better suit the Council's preferences.

*Disadvantages*

- The road will not have a name which will inconvenience new property owners within the subdivision.

**NEXT STEPS**

- 14 If the recommended name is approved, staff will process the required documentation and advise the developer and Land Information New Zealand of the new road name.

*Do not delete this line*

**Signatories**

Author:	Grant Fisher - Transport Planner/Engineer
Authoriser:	Richard Saunders - Group Manager Transport Simon Drew - General Manager Infrastructure Services

**Attachments**

	<b>Title</b>	<b>Page</b>
A	Subdivision & Staging Plan - Gladstone Heights	

**COUNCIL**  
**30 April 2019**



## SUMMARY OF CONSIDERATIONS

Note these sections may **not** be deleted. State if not relevant or no implications for that section.

### [Guidance for report writers](#)

#### **Fit with purpose of Local Government**

This decision relates to providing local infrastructure and it is considered good-quality and cost-effective.

#### **Fit with strategic framework**

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This is an administrative function.

#### **Māori Impact Statement**

There are no known impacts for tangata whenua.

#### **Sustainability**

There are no implications for sustainability.

#### **LTP/Annual Plan / Financial Strategy / Infrastructure Strategy**

There are no implications for the LTP.

#### **Financial considerations**

There are no financial implications.

#### **Significance**

The significance of the decision is deemed to be low in terms of Council's Significance and Engagement Policy.

#### **Engagement – external**

There has been engagement with the developer.

#### **Engagement – internal**

There has been no internal engagement.

#### **Risks: Legal / Health and Safety etc.**

There are no known risks.

**COUNCIL**  
**30 April 2019**



**SUMMARY OF CONSIDERATIONS**

Note these sections may **not** be deleted. State if not relevant or no implications for that section.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

The site is located within the Mosgiel-Taieri Community Board area. The Community Board was consulted as part of the process.



## **Council MINUTES**

**Minutes of an ordinary meeting of the Dunedin City Council held in the Council Chamber, Municipal Chambers, The Octagon, Dunedin on Tuesday 30 April 2019, commencing at 1.00 pm**

### **PRESENT**

<b>Mayor</b>	Mayor Dave Cull	
<b>Deputy Mayor</b>	Cr Chris Staynes	
<b>Members</b>	Cr David Benson-Pope	Cr Rachel Elder
	Cr Christine Garey	Cr Doug Hall
	Cr Aaron Hawkins	Cr Mike Lord
	Cr Damian Newell	Cr Jim O'Malley
	Cr Conrad Stedman	Cr Lee Vandervis
	Cr Andrew Whiley	Cr Kate Wilson

### **IN ATTENDANCE**

Sue Bidrose (Chief Executive Officer), Sandy Graham (General Manager City Services), Graham McKerracher (Manager, Council Communications and Marketing), Simon Drew (General Manager Infrastructure Services), Simon Pickford (General Manager Community Services), Dave Tombs (General Manager Finance and Commercial), and Sharon Bodeker (Team Leader Civic), Richard Saunders (Group Manager Transport), Maria Sleeman (Property Officer) and Ashley Reid (Parks and Recreation Planner)

**Governance Support Officer** Lynne Adamson

### **1 OPENING**

Dr Lux Selvanesan and Prandit Lalesh Maharaj from the Hindu community opened the meeting with a prayer.

### **2 PUBLIC FORUM**

#### **2.1 Public Forum – Diane Yeldon**

Diane Yeldon responded to questions on her pre-circulated submission on roading changes and freedom of expression, especially with respect to public engagement and restrictions imposed.

## **15 PROPOSED PARKING CHANGES**

A report from Transport advised that at a meeting held on 27 March 2019, the Bylaws Subcommittee considered minor proposed changes to parking controls. These were appended to the report for consideration by Council.

The report also outlined further proposed changes to the Council's parking controls and sought approval to release them for public consultation. The proposed changes supported the achievement of a safe and efficient transport network for all modes.

The General Manager Infrastructure Services (Simon Drew) and Group Manager Transport (Richard Saunders) spoke to the report and responded to questions on the proposed changes and consultation process.

Moved (Cr Andrew Whiley/Cr Doug Hall):

That the Council:

- a) **Approves** the changes to parking controls shown in the Dunedin City Council's traffic and parking controls database, 27 March 2019 update, <https://tinyurl.com/ParkingMarch2019>.
- b) **Notes** that all parking controls previously approved by Council and not shown as a change on the 27 March 2019 traffic and parking controls database, remain unchanged.
- c) **Approves** the further proposed parking changes described in this report for public consultation.

**Motion carried (CNL/2019/084)** with Cr Vandervis recording his vote against

## **16 NAMING OF A NEW ROAD OFF IRWIN LOGAN DRIVE, MOSGIEL**

A report from Transport presented the options for the naming of a new road off Irwin Logan Drive, Mosgiel.

The report noted that the road name proposed by the developer did not fully comply with the Dunedin City Council Road Naming Policy as it was named after a living person. It was, however, recommended for approval as it followed an established theme within the residential development.

The General Manager Infrastructure Services (Simon Drew) and Group Manager Transport (Richard Saunders) spoke to the report.

Moved (Cr Lee Vandervis/Cr Mike Lord):

That the Council:

- a) **Approves** naming the new private way off Irwin Logan Drive as "Jocelyn Way".

**Motion carried (CNL/2019/085)**

## **GOVERNANCE SUPPORT OFFICER'S REPORT**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 This report is to inform the Mosgiel-Taieri Community Board on activities relevant to the Board's area including:
  - a) Project Fund
  - b) Process for written reports and board updates
  - c) Outward Correspondence
  - d) Representation Review
  - e) Celebrating Excellence Project
  - f) Outram Glen Toilet
  - g) Party in the Park
  - h) Silversprings Planting Project
  - i) New Mosgiel Pool Entry/Exit
  - j) SH1 Lake Waiholā to Dunedin Safer Cycle Route
  - k) 3 Waters Update

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Governance Support Officer's Report
- b) **Decides** whether to make a submission on the Representation Review and if so what that submission will be.

### **Project Fund**

- 2 The Board has been allocated \$10,000 for the 2021/2022 financial year.



### **Process for written reports and board updates**

- 3 The Chief Executive is responsible for preparing an agenda for each meeting. Written reports from staff providing advice are required when the board is required to make a decision. This is the same process for Council and Committee. These can include decisions on funding applications, recommendations on road naming, making submissions on the 10 year plan or representation review and adopting or amending the board's community plan.
- 4 Standing Orders allow the Chairperson to put a report on the board agenda.
- 5 Board updates from various projects or groups that board members are appointed to, for example Keep Dunedin Beautiful, Business Associations, and community groups do not require a board decision and are for the purposes of updating the rest of the board and members of the public who attend the meetings. These are dealt with as a verbal update, not a written report. If a report is received from an outside agency on a matter e.g. an update from the regional council or waka Kotahi NZTA, these will be attached as part of the Governance Support Officer's report in the same way as inwards correspondence is handled.

### **Outwards Correspondence**

- 3 Letter from Chairperson to acknowledging appointment of Sergeant John Cunningham

### **Representation Review**

- 4 At its meeting on 10 August 2021, Council adopted its initial proposal for representation review. The proposal being consulted on is that Council continues to be elected at large and the number of Councillors remain at 14. The status quo is being proposed for Community Boards being six community Boards consisting of six elected members and one appointed member, with existing boundaries
- 5 The Council has agreed to extend the time to receive submissions on the representation review until 4 October 2021. The Board may wish to consider making a submission.

### **Celebrating Excellence Project**

- 6 An application for funding will be presented at the November Board meeting for the panels and plaques. Quotes will be provided. Council staff will arrange the planting and installation of the plaques.

### **Outram Glen Toilet**

- 7 Public toilets were consulted on as part of the 2021-31 10-year plan consultation process. The Outram Glen toilet was not identified as a high priority during that process. Property Services have confirmed that the Outram Glen toilet is in their capital renewals programme planning, but a renewal date cannot be given at this time.

### **Party in the Park**

- 8 Staff have been working with the organiser of Party in the Park in preparation for the event to be held in Mosgiel Memorial Park next year. Staff are providing advice and guidance on the required documentation, including health and safety plans and event layout.

### **Silversprings Planting Project**

- 9 Staff have met with the community group proposing to undertake some planting at the Silversprings Reserve. The group have submitted a health and safety plan which is currently being reviewed. The group will initially be assisting Parks contractors in site preparation and tree planting.

#### **New Mosgiel Pool Entry/Exit**

- 10 DCC's planning team have confirmed that the entry / exit point of the new aquatic facility does not require specific resource consent. The existing Notice of Requirement (NoR) is the planning instrument that needs to be adhered to as the land is Designated. The conditions of the NoR are required to be met with a key condition around the transport element being engagement with Waka Kotahi, which has been undertaken and is continuing through the design development.

#### **SH1 Lake Waiholā To Dunedin Safer Cycle Route**

- 11 Attached a copy of the Low Cost Low Risk Work Request for the Lake Waiholā to Dunedin Safer Cycle Route. Members are advised that the funding expired at the end of the financial year and some of the design content maybe out of date. Jonathan Kennett has advised that NZTA is still interested in working the DCC and Otago Regional Council to improve walking and cycling alternatives to SH1 in the Mosgiel district.

#### **3 Waters Reform**

- 12 Attached is a link to the Council website which has information about the process for 3 Waters background information.

<https://www.dunedin.govt.nz/services/water-supply/three-waters-reform>

#### **Roadworks Schedule**

- 13 Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notice/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notice/notified-road-closures>.

#### **DCC currently consulting on**

- 14 Representation Review

<https://www.dunedin.govt.nz/council/electoral-information/representation-review>

#### **ACTIONS/UPDATES**

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For non-urgent matters contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

**If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.**

**Signatories**

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

**Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Letter regarding appointment of Sergeant John Cunningham	45
<a href="#">↓B</a>	SH 1 Lake Waiholā to Dunedin Safer Cycle Route	46

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***Māori Impact Statement***

There are no known impacts for Maori.

***Sustainability***

There are no implications.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

***Financial considerations***

There are no financial implications.

***Significance***

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

There has been no external engagement.

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***

There are no risks.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

This report provides information on activities in or relevant to the Board's area.



**MOSGIEL-TAIERI  
COMMUNITY BOARD**

50 The Octagon | Dunedin 9015 | PO Box 5045 | Dunedin 9054 | New Zealand  
E dcc@dcc.govt.nz P +64 3 477 4000 www.dunedin.govt.nz

Inspector Marty Gray  
Otago Coastal Area Commander  
Dunedin Central Police Station  
Private Bag 1924  
Dunedin

September 7<sup>th</sup>, 2021

Dear Marty

On behalf of the Mosgiel Taieri Community Board may I express our great pleasure concerning the appointment of Sergeant John Cunningham as Sergeant in Charge at Mosgiel Station.

This letter originally was to wish Sergeant Cunningham well in his new posting and express our appreciation.

I am delighted to be writing this one instead.

'JC' takes a keen and active interest in our area. He has updates us at Board meetings and responds diplomatically and promptly to community concerns, with helpful advice and timely, appropriate taskings, as his resources allow. He leads the team extremely well, by example, and this has huge benefits for all our residents.

We are very grateful to have our Station open for the times that it is. Our large population of seniors, particularly appreciate being able to go in and talk to a real person.

The Board appreciates the variety of demands placed on our Police staff and are very thankful to have them available on site here in Mosgiel.

'JC' is a real asset to any community; however, we are delighted he continues to be deployed here on the Taieri.

Yours Sincerely



Joy Davis

Chair

## Low Cost Low Risk (LCLR) Work Request

### Purpose:

The purpose of this document is to request funding for the project and define the requirements for job planning and effective delivery.

**Opportunity Name:** NZCT-136-SH1 Lake Waiholā to Dunedin safer cycle route

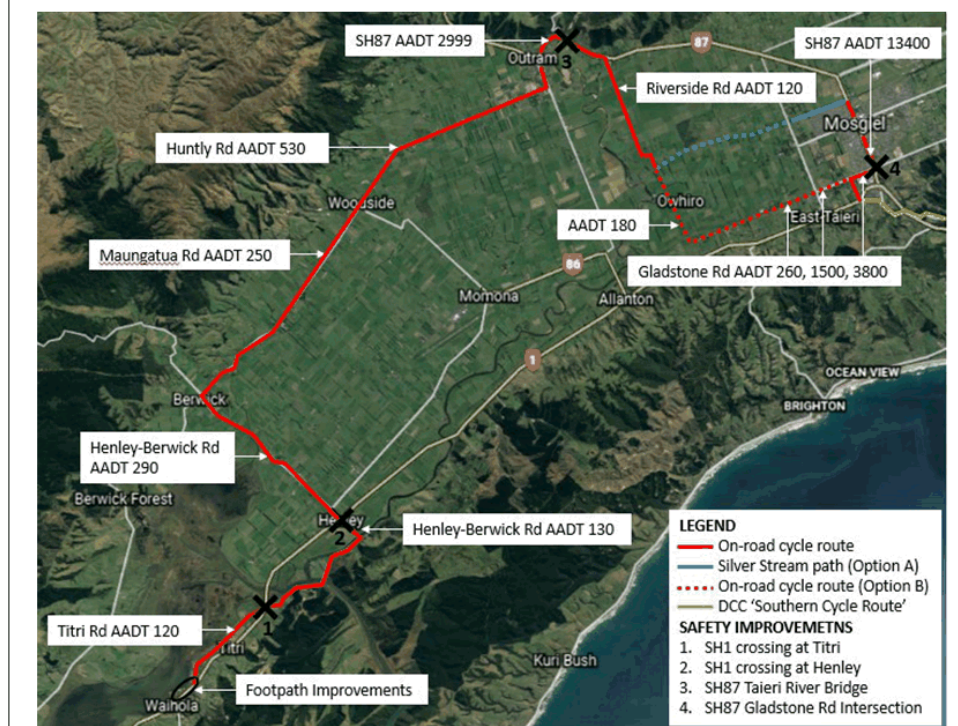
**Location:** SH1 between Waiholā (Waiholā PI) and Dunedin (Cemetery Rd)

**RS/RP:** SH1S 0746/0.25 to SH1S 0720/0.75 (25.2km)

**Region:** Otago

### Insert Map and Site Photo:

The scope for this project is to create a designated cycle route between Waiholā (end of Clutha Gold Trail) and Dunedin City Centre. This route will connect with the existing Dunedin City Council 'Southern Cycle Route' at Kinmont Park. This route will provide an alternative to SH1 for 25.2km between Waiholā PI and Cemetery Rd. An overview map of the proposed route is shown below:



**Map showing extent of work from Waihola Pl and Cemetery Rd**

Note that when the Tunnels Trail is opened this route will change to go to via the tunnels as they will provide an easier route to Dunedin.

**Waihola to Outram:** From Waihola to Outram, the cycle route will follow existing low volume roads through Titri and Henley, and along Maungatua Rd and Huntly Road. Wayfinding signs will be installed and low cost safety improvements will be carried out in Waihola and at SH1 crossings. Refer to scope of works below for further details.

**Outram to Mosgiel Option A:** The cycle route will follow existing roads and potentially a new shared user path along the banks of Silver Stream. Between Riverside Rd and Riccarton Rd West (3.6km) a new pathway will be formed to NZCT Grade 2 standard (2.2m wide with compacted gravel surface). Between Riccarton Rd West and SH87, the existing shared pathway could also be upgraded to meet NZCT grade 2 standard.

**Outram to Mosgiel Option B:** If a shared path cannot be established along the Silver Stream, the cycle route can follow Riverside Rd and Gladstone Rd to connect to SH87 south of Mosgiel. This is a less preferable option.

**Context:**

There is a gap in the NZ cycle network (NZCN) between Waihola (end of the Clutha Gold Trail extension) and Dunedin City Centre. There are plans for an off-road trail from Dunedin City Centre to Mosgiel through the Wingatui Tunnel however it is



understood that this may take some time and is outside the current scope. This project will provide an alternative to SH1 for 25.2km between Waihola PI and Cemetery Rd to connect to the existing Dunedin City Council 'Southern Cycle Route' as shown on the attached map.

**Problem:**

SH1 between Waihola and Dunedin does not meet the NZCT requirements for an on-road route with an AADT of 7440 north of Waihola, increasing to 12,756 south of Mosgiel. This section of SH1 has a speed limit of 100km/h and narrow shoulders in some places. This is no provision for pedestrians or cyclists on the bridges over the Waipori River or the Taieri River.

**Solution (Route Description):**

From Waihola, the proposed route follows low volume country roads to Outram. These roads have an AADT of less than 1000 vehicles per day which meets the NZCT requirements for an on-road route with no shoulder (Grade 3-4). Clear wayfinding signs will be installed at each intersection along the route, and cycle safety signs at the highway crossings.

The route heads east from Outram along SH87 for 2.5km and crosses the Taieri River. This bridge is 200m long and does not currently have any provision for pedestrians or cyclists. In the short term it is recommended that PW-35 warning signage (or active warning signs) are installed at both ends of the bridge to improve awareness of cyclists. The route then follows Riverside Rd for 4km and crosses the existing road bridge over Silver Stream.

The route will then potentially follow a new off-road shared user path along the south bank of Silver Stream between Riverside Rd and Riccarton Rd West (3.6km) to connect to the existing path between Riccarton Rd West and SH87 which will be upgraded to NZCT Grade 2 standard. The final section of the route is on-road following roads through Mosgiel to Cemetery Rd to connect to the existing underpass under SH1 at Cemetery Rd. There are two possible routes through Mosgiel as shown below with AADT:

- Reid Ave (150-3000), Factory Rd (7600) High St (2940-2100) Hagart-Alexander Dr (1989-5000)
- Carlyle Rd (190-1190) Bush Rd (3250-4750) Argyle St (1000-2000) Burns St (685-1680)

Low cost improvements are proposed at the SH87 railway crossing and Gladstone Rd intersection to improve the level of service and safety for pedestrians and cyclists. From the SH1 underpass at the end of Cemetery Rd, the route can follow the DCC Southern Cycle Route until the Tunnels Trail is opened.



Note that other improvements may be planned in future. In particular, it would be desirable to build a connection to the airport and a pedestrian bridge over the Taieri River near Silver Stream.

**Outcome:**

A designated cycle route between Waihola and Dunedin will encourage mode shift for locals by connecting rural communities and the towns of Waihola, Outram and Mosgiel to Dunedin Airport and City Centre. This will enhance safety for all modes including walkers, cyclists, cars and trucks on this section of SH1 and provide health benefits through recreational use.

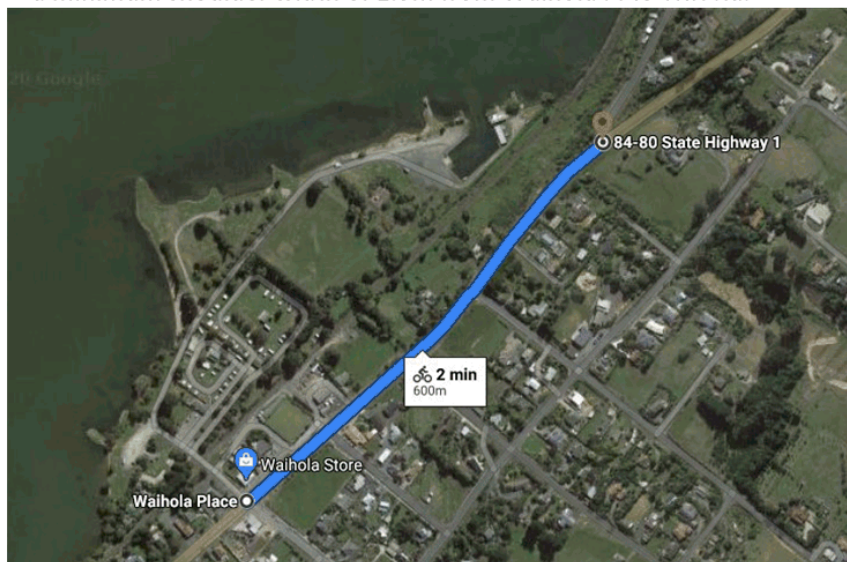
The proposed route will also link a Great Ride (Clutha Gold Trail) to key transport hubs (Dunedin Airport at Momona and Dunedin City Centre). This will provide economic benefits for Waihola, Outram and Mosgiel as locals and visitors use this route for cycle touring and bikepacking.

**How will outcome be measured?**

Reduced DSIs/km travelled, fewer near misses and mode shift measured by counters. Increased visitor spend by cycle tourers and bike packers in towns of Waihola, Outram and Mosgiel.

**Scope of Work:**

- Construct 600m of shared path on the western side of SH1 between Waihola PI (i-site and lake access) and Titri Rd. Alternatively, ensure SH1 has a minimum shoulder width of 1.5m from Waihola PI to Titri Rd.



- Design and implement low-cost safety improvements (warning signs) at the two SH1 crossings (Titri and Henley) and SH87 Taieri River Bridge (shown below)



SH87 Taieri River Bridge where cycle warning signs will be needed.

- Construct a new shared user path along the banks of Silver Stream between Riverside Rd and Riccarton Rd (3.6km) to NZCT Grade 2 Standard (2.2m wide with compacted gravel surface).
- Upgrade the existing shared user path along the banks of Silver Stream between Riccarton Rd West and SH87 (1.8km) to NZCT Grade 2 Standard (2.2m wide with compacted gravel surface).







Silver Stream (looking west from Riccarton Rd Bridge) showing the stop bank that could have a trail build upon it to provide for walking and cycling.

- Investigate and implement low cost safety improvements at the intersection of SH87 and Gladstone Road such as signs, pavement markings and signal phasing for pedestrians and cyclists.
- Install wayfinding signage for the entire route from Waihola (Waihola PI) and Dunedin (Cemetery Rd) to connect to the existing DCC 'Southern Cycle Route'.

Total budget (design/delivery)	\$200,000 for investigation and design, and physical works.
Expected timing	20/21 for Design and physical works
Category	Walking and Cycling
Design status	
Safety review required & completed?	Yes
Sponsor Contact	Jonathan Kennett

## **COMMUNITY PLAN**

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For discussion and updating as required. The updates agreed at the last meeting have been added to the Community Plan [https://www.dunedin.govt.nz/\\_data/assets/pdf\\_file/0020/580160/MTCB-Community-Plan-2020-21.pdf](https://www.dunedin.govt.nz/_data/assets/pdf_file/0020/580160/MTCB-Community-Plan-2020-21.pdf) .

## **BOARD UPDATES**

Department: Civic

### **EXECUTIVE SUMMARY**

Board members to provide verbal updates on activities including:

- 1 **Keep Dunedin Beautiful (KDB)** - Phillipa Bain
- 2 **Friends of the Mosgiel Memorial Gardens** - Brian Miller
- 3 **Celebrating Local Excellence on the Taieri Project** – Joy Davis
- 4 **Hawk n Hurl** – Dean McAlwee
- 5 **Mosgiel Coronation Hall** - Dean McAlwee
- 6 **Mosgiel Aquatic Project Team** - Brian Miller
- 7 **Mosgiel and Taieri Emergency Group.** - Joy Davis
- 8 **Outram Emergency Group** - Dean McAlwee
- 9 **Silverstream Plantings** - Brian Peat
- 10 **Social Media** - Brian Peat
- 11 **Community Engagement**

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Board Updates

### **Signatories**

Authoriser:	Clare Sullivan - Manager Governance
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### **Attachments**

There are no attachments for this report.

## **CHAIRPERSON'S REPORT**

Department: Civic

### **EXECUTIVE SUMMARY**

- 1 A report from the Chairperson is attached which updates the Board on matters of interest since the previous meeting. As this is an administrative report only, the Summary of Considerations is not required.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Chairperson's update

### **Signatories**

Authoriser:	
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### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">⬇A</a>	Chairperson's Report	55

**Mosgiel Taieri Community Board Chair's Report September 2021**

Covid Delta has provided more challenges for our communities, and they have risen to them. It was good to see so many people complying with Alert Level requirements and well at the same time supporting their neighbours.

DCC updates were shared across media. Civil Defence provided updates as well. Great to see our local police out and about educating people re the various requirements under Covid Levels 3 & 4.

The work of council and the Community Board continued responding to residents' and media inquiries, liaising with DCC staff, and attending community meetings via zoom.

Some individuals and service clubs have been in touch with me re proposals for local projects, thanks to staff who responded to my inquiries, connecting them to the correct departments and for their ongoing engagement.

I attended the regular Board Chairs meeting with the Mayor, the CEO and Team Leader Civic. These meetings are an excellent forum to raise a variety of matters and are extremely valuable and informative for all parties.

Mosgiel Taieri has quite a few things on the go at present, there have been a number of Board queries to staff, from signage to drainage and everything in between! I thank them for the responses included in the GSO report.

Customer Services should be the first port of call for any residents' concern or compliments! Call 477 4000 or use the *Fix It* form on the DCC website.

Board members are always pleased to hear from residents, our contact details can be found at the Mosgiel Library, on the DCC Website, or call 477, 4000 and ask for them.

Joy Davis  
Chair

## **COUNCIL ACTIVITIES**

Department: Civic

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### **EXECUTIVE SUMMARY**

- 1 Councillor Carmen Houlahan will provide an update on items of interest.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Council Activities Update.

### **Signatories**

Authoriser:	Clare Sullivan - Manager Governance
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### **Attachments**

There are no attachments for this report.



## **ITEMS FOR CONSIDERATION BY THE CHAIR**

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Items for consideration by the Chair.