

Notice of Meeting:

I hereby give notice that an ordinary meeting of the Saddle Hill Community Board will be held on:

Date: Thursday 21 October 2021
Time: 1.00 pm
Venue: Edinburgh Room, Municipal Chambers, The Octagon, Dunedin

Sandy Graham
Chief Executive Officer

Saddle Hill Community Board
PUBLIC AGENDA

MEMBERSHIP

Chairperson	Scott Weatherall	
Deputy Chairperson	Paul Weir	
Members	Christina McBratney	Keith McFadyen
	John Moyle	Cr Jules Radich
	Leanne Stenhouse	
Senior Officer	David Bainbridge-Zafar, Group Manager Property Services	
Governance Support Officer	Lynne Adamson	

Lynne Adamson
Governance Support Officer

Telephone: 03 477 4000
Lynne.Adamson@dcc.govt.nz
www.dunedin.govt.nz

Note: Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

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	Any items for consideration by the Chair.	

1 PUBLIC FORUM

1.1 Public Forum - Otokia Creek and Marsh Habitat Trust

Viktoría Kahui (Treasurer) and Simon Laing (Chairperson) wish to address the meeting on behalf of the Otokia Creek and Marsh Habitat Trust in support of their funding application.

2 APOLOGIES

An apology has been received from Deputy Chairperson Paul Weir.

That the Board:

Accepts the apology from Deputy Chairperson Paul Weir.

3 CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

DECLARATION OF INTEREST

EXECUTIVE SUMMARY

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

RECOMMENDATIONS

That the Board:

- a) **Notes/Amends** if necessary, the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

Attachments

Title	Page
A SHCB Register of Interest	7

Saddle Hill Community Board Register of Interest - 12 October 2021				
Name	Responsibility (ie: Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Scott Weatherall	Chair, Board of Trustees	Big Rock Primary School	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Brighton Surf Life Saving Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Medical Responder	Brighton Fire Service	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Paramedic	St John's Ambulance	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Event Organiser	Brighton Gala Day	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Paul Weir	Parent of pupil	Fairfield School	No conflict identified	Withdraw from discussion and voting and leave the room.
	Vice President and parent of pupil	Green Island Kindergarten	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Leanne Stenhouse	Parent of pupil	Big Rock Primary School	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Street Contact	Neighbourhood Support	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Christina McBratney	Owner	Residential Property	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Employer is key contributor during emergency	Civil Defence	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Keith McFayden	President	Brighton Bowling Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Island Park Golf Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Union Organiser	PSA	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
John Moyle	Board Member	Sunnyvale Sports Complex	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Owner	Freshchoice Supermarket	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Green Island Cricket Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	St Peter Chanel Board of Trustees	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

CONFIRMATION OF MINUTES


SADDLE HILL COMMUNITY BOARD MEETING - 12 AUGUST 2021

RECOMMENDATIONS

That the Board:

Confirms the minutes of the Saddle Hill Community Board meeting held on 12 August 2021 as a correct record.

Attachments

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A 	Minutes of Saddle Hill Community Board meeting held on 12 August 2021	10

Saddle Hill Community Board

MINUTES

Minutes of an ordinary meeting of the Saddle Hill Community Board held in the Island Park Golf Clubrooms, Brighton Road, Waldronville on Thursday 12 August 2021, commencing at 1.00 pm

PRESENT

Chairperson	Scott Weatherall
Deputy Chairperson	Paul Weir

Members	Christina McBratney	Keith McFadyen
	John Moyle	Cr Jules Radich
	Leanne Stenhouse	

IN ATTENDANCE

David Bainbridge-Zafar, Group Manager Property; Anne Gray (Policy Analyst, Regulatory Services Group), Tanya Morrison (Environmental Health Officer), Jeanine Benson (Group Manager Transport) and Ben Hogan (Transport Delivery Manager)

Governance Support Officer	Lynne Adamson
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1 PUBLIC FORUM

!A ISLAND PARK GOLF COURSE FUNDING APPLICATION

Vincent George spoke in support of the funding application from the Island Park Golf Course for help towards replacement LED lighting in the clubrooms.

Mr George responded to questions of clarification.

2 APOLOGIES

There were no apologies.

3 CONFIRMATION OF AGENDA

Moved (Scott Weatherall/Cr Jules Radich):

That the Board:

Confirms the agenda without addition or alteration

Motion carried

4 DECLARATIONS OF INTEREST

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Keith McFadyen declared an interest in Item 8 - the funding application for the Island Park Golf Course clubrooms and advised that he would not participate in discussion or consideration of the item.

Moved (Scott Weatherall/John Moyle):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

Motion carried

5 CONFIRMATION OF MINUTES

5.1 SADDLE HILL COMMUNITY BOARD MEETING - 10 JUNE 2021

Moved (Scott Weatherall/Cr Jules Radich):

That the Board:

Confirms the public part of the minutes of the Saddle Hill Community Board meeting held on 10 June 2021 as a correct record.

Motion carried

REPORTS

6 THE KEEPING OF ANIMALS (EXCLUDING DOGS) AND BIRDS BYLAW REVIEW

Anne Gray (Policy Analyst, Regulatory Services Group) and Tanya Morrison (Environmental Health Officer) provided information on the review of the Keeping of Animals (excluding Dogs) and Birds Bylaw and responded to questions.

PART A REPORTS

7 TRANSPORT DELIVERY MANAGER

Jeanine Benson (Group Manager Transport) introduced Ben Hogan (Transport Delivery Manager) to the Board.

The following items were discussed:

- Westwood to Ocean View - pedestrian and cycleway
- Morris Road, Fairfield
- Queen Street, Brighton
- Pearse Street and Seaview Road, Brighton
- Waldronville – roads and footpaths
- Brighton Road Laybys

8 FUNDING APPLICATION

Keith McFadyen withdrew from discussion and consideration of this item.

The Board considered the funding application from the Island Park Golf Club for \$2,651.91 towards the cost of upgrading the lighting to the club room, kitchen, toilets and bar area.

Moved (Scott Weatherall/John Moyle):

That the Board:

Approves the funding application from the Island Park Golf Club for \$1,000 towards the upgrade of lighting for the clubrooms.

Motion carried (SHCB/2021/014)

9 SOUTH OTAGO COAST - SEDIMENT TRANSPORT

A report from 3 Waters provided an update on coastal work planning and assessments in the Saddle Hill Community Board area.

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

Receives the report.

Motion carried

10 GOVERNANCE SUPPORT OFFICER'S REPORT

A report from Civic provided an update on activities relevant to the Board's area.

The Board requested an update on the submission they lodged with respect to sports fields and the drainage issues in Friendship Drive and Brighton Road, Ocean View.

They spoke of the Conservation Week Planting Day at Abbots Creek, Sunnyvale and commented that they would have like to have been consulted as they felt there were areas that would have benefited more than this site.

Moved (Keith McFadyen/Leanne Stenhouse):

That the Board:

Notes the Governance Support Officer's Report.

Motion carried

11 BOARD UPDATES

Board members provided updates on any activities undertaken on behalf of the Board or items of interest including:

Keep Dunedin Beautiful

Christina McBratney provided an update on Keep Dunedin Beautiful (KDB) including the recent awards and advised that Vianney Santiago had won the individual pod award for the Tiles of Passion Art Project.

Coastal Dune Regeneration Programme

The Chair provided an update.

Waldronville Food Forest

Leanne Stenhouse would follow up on this project.

Community Response Plan

Chain Hills Cycle Tunnel

Delta Drive Basketball Court Project

The Chair had prepared a draft project plan which had been circulated to the Board for comment.

Community Plan

Moved (Scott Weatherall/Leanne Stenhouse):

That the Board:

- a) **Approves** \$5,000 from the discretionary fund for the Delta Drive Basketball Court project should it proceed.
- b) **Notes** the Board updates.

Motion carried (SHCB/2021/015)

12 CHAIRPERSON'S REPORT

The Chairperson (Scott Weatherall) provided an update on items of interest to the Board which included:

- General state of road surfaces in particular Waldronville.
- Blackhead Road – concern in regards to the new power poles and their location to the road.
- Feedback to the 10 year plan submission
- Update from the Taieri Mouth Layby Drive around.
- Brief update from the Community Board Chairs, Mayor and Senior Staff meeting held this week.

Moved (Scott Weatherall/Paul Weir):

That the Board:

Notes the Chairpersons Report.

Motion carried

13 COUNCILLOR UPDATE

Councillor Jules Radich provided an update on items of interest which included:

- Representation Review
- Westwood-Ocean View proposed shared pathway

- Ten year plan
- Māori Representation on two standing committees
- Place bases review

Moved (Cr Jules Radich/Scott Weatherall):

That the Board:

Notes the update from Cr Radich.

Motion carried

14 ITEMS FOR CONSIDERATION BY THE CHAIR

There were no items notified.

The meeting concluded at 2.50 pm.

.....
CHAIRPERSON

PART A REPORTS

FUNDING APPLICATION - OTOKIA CREEK AND MARSH HABITAT TRUST

Department: Civic

EXECUTIVE SUMMARY

- 1 There is one funding application for consideration by the Board.
- 2 Ōtokia Creek and Marsh Habitat Trust have requested \$1,000.00 towards the cost of planting natives on the marsh.

RECOMMENDATIONS

That the Board:

- a) **Approves/declines** the funding application from Ōtokia Creek and Marsh Habitat Trust towards the cost of planting natives on the marsh.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	

Attachments

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Application for Funding from the Saddle Hill Community Board

Date: 23 September 2021

Name of Group Applying for Funds: Ōtokia Creek and Marsh Habitat Trust

Contact person: Viktoria Kahui Position Held: Treasurer

Phone Number: [REDACTED] Email: [REDACTED]

Address: [REDACTED]

Post Code 9035

*** Please note: the above fields are compulsory

If the person responsible for the project differs from the contact, please provide details including name, contact phone number and email address.

Details of the project you are seeking funding for:

The Ōtokia Trust is actively restoring the native habitat around the Ōtokia Creek and would like to apply for funding for native plants. The Trust has received substantial funding from the EcoFund, but much of this funding has gone on professional restoration services (e.g. monitoring; restoration plan by Wildlands; help to establish nursery to Wildwoods Ecoforestry). We are now seeking funds for natives on the marsh.

Please attach any additional information including any quotations which may be useful in explaining the project. **Clubs and other groups should include a copy of their last financial statement with their application.**

Amount sought from the Saddle Hill Community Board: \$ 1000

Total cost of project: \$ 1000

Amount already raised: \$ 0

How will the rest of the project cost be funded including any funding sought from any other Dunedin City Council source?

We are eco-sourcing and growing some of our own plants; we receive donations; etc.

Project completion date: Ongoing

The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time.

Is the project a one-off /annual/ biennial /other event? If other, please detail:

This is an ongoing project. We plant every Sunday morning and have an active volunteer group. All native planting is organised by Wildwoods Ecoforestry. We have a 10 year vision to restore the whole of the Ōtokia Creek and marsh habitat.

Detail the benefits to your organisation and/or the wider community which will result from this project:

The Ōtokia restoration project has substantial community benefits: on 24 September 2021 we had a planting day for Big Rock School (including a visit to our nursery, nature walk, education about the Ōtokia marsh and planting some natives); we have regular community planting days; we have an active Facebook to keep the community involved; and we are engaging with the wider community (e.g. submitting to the DCC ten year plan, the ORC plant etc.). We have commissioned a marsh restoration plan and are in contact with landowners to start replanting. See our Ōtokia facebook site <https://www.facebook.com/OtokiaTrust>

Has your group made an application to the Board for funding support within the last five years? Yes ☒ No ☐

If yes, how much was granted, and what was that money used for? \$500 natives

All approved funding is subject to the following:

The organisation/group must report back to the Board within six months of the project completion or six monthly until the project is completed.

Do you agree to provide a report back on the project should you have funding approved: Yes ☒ No ☐

You may either use the form attached or provide your own written report, however it must include the points covered on the form.

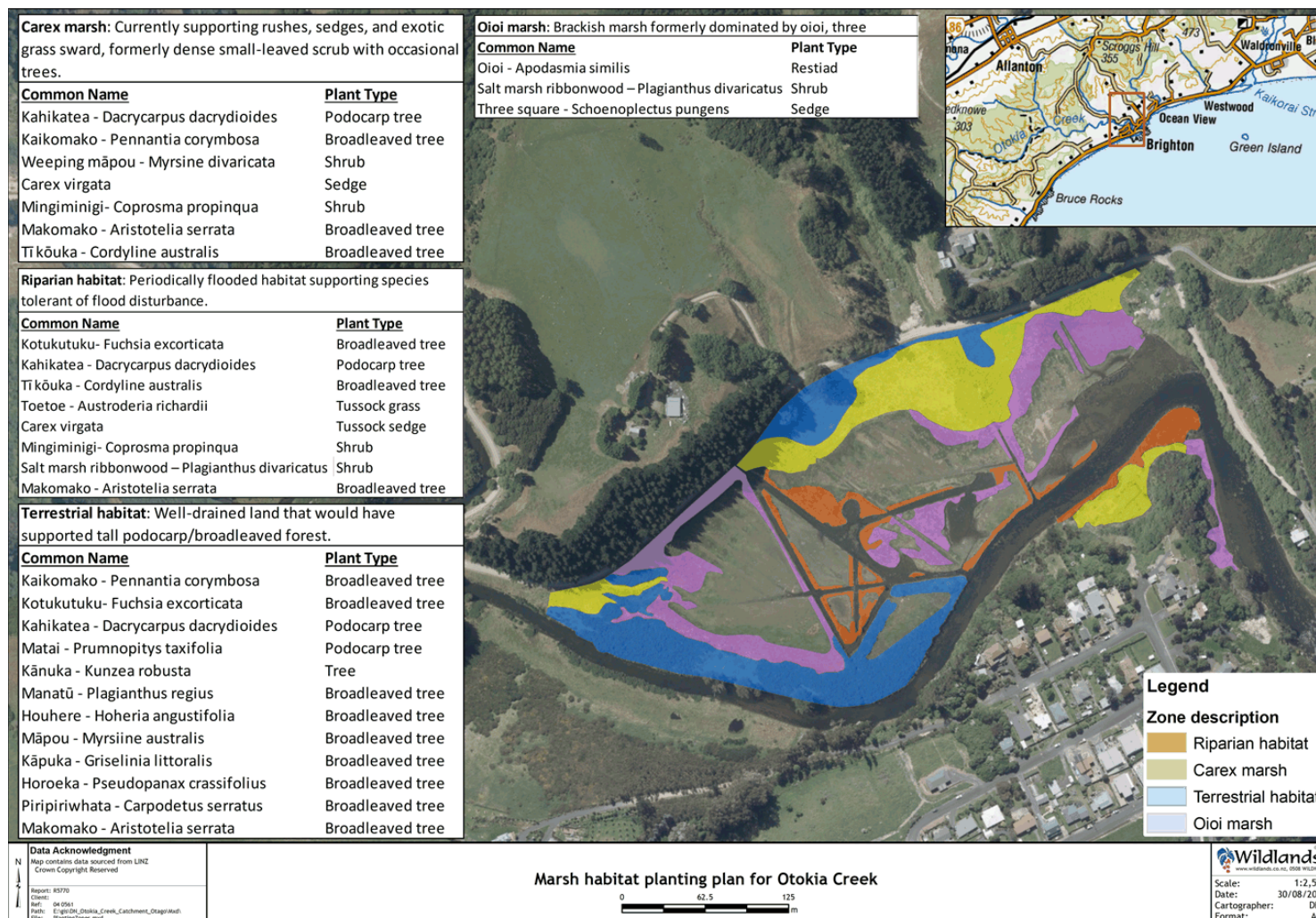
**** Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.****

- Applicants are encouraged to attend the Community Board meeting to speak to their application and answer any questions the Board may have.
- Applications will be considered on their own merits.

If you would like to attend a Board meeting to speak to your application, please contact Governance Support on 474-4000

The application form is also available on www.dunedin.govt.nz and should be returned to Governance Support, Dunedin City Council, P O Box 5045, Dunedin 9058 or governance.support@dcc.govt.nz

Please contact either Scott Weatherall (Chairperson) or one of the other Community Board members with any queries you may have.



BOARD UPDATES

Department: Civic

EXECUTIVE SUMMARY

- 1 Board members will provide updates on any activities undertaken on behalf of the Board or items of interest including:
 - Keep Dunedin Beautiful
 - Coastal Dune Regeneration Programme
 - Waldronville Food Forest
 - Community Response Plan
 - Chain Hills Cycle Tunnel
 - Delta Drive Basketball Court Project

RECOMMENDATIONS

That the Board:

Notes the Board updates.

Signatories

Authoriser:	
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Attachments

There are no attachments for this report.

GOVERNANCE SUPPORT OFFICER'S REPORT

Department: Civic

EXECUTIVE SUMMARY

- 1 This report is to inform the Saddle Hill Community Board on activities relevant to the Board's area including:
 - a) Discretionary Fund
 - b) Keeping of Animals (excluding Dogs) and Birds Bylaw Review
 - c) Community Plan
 - d) Updates
 - e) Dunedin City Council Current Consultations
 - f) Other Consultations

RECOMMENDATIONS

That the Board:

- a) **Notes** the Governance Support Officer's Report;
- b) **Approves** the draft Saddle Hill Community Board Community Plan with minor editorial changes.
- c) **Decides** whether to submit to the Otago Regional Council on Smooth Hill;

Discretionary Fund

- 2 There is \$4,000 remaining in the Discretionary Fund noting that there is \$5,000.00 allocated towards the Delta Drive Basketball Court project should it proceed. The spending to date is as follows:

Meeting Date	Recipient	Purpose	Amount
12 August	Island Park Golf Club	Upgrade of Lighting for clubrooms	\$1,000.00
	Dunedin City Council	Delta Drive Basketball Court (should the project proceed)	\$5,000.00
Total Proposed Spend			\$6,000.00
Remaining Spending available			\$4,000.00

Keeping of Animals (excluding Dogs) and Birds Bylaw Review

- 3 The Keeping of Animals (excluding Dogs) and Birds Bylaw is being reviewed. The current purpose of the bylaw is to “protect the public from nuisance and to protect, promote and maintain public health and safety by controlling the keeping of animals and birds within the residential district”.
- 4 This bylaw does not extend to dogs which are regulated by the Dog Control Bylaw. Staff have had good feedback from initial consultation which will inform any proposed changes. The consultation on the bylaw is scheduled from Monday 18 October 2021 until Wednesday 17 November 2021. The hearings and deliberations will be heard by the Regulatory Subcommittee who will then report their recommendations to Council which is like to be early 2022.
- 5 The current bylaw can be found on the following: <https://tinyurl.com/Bylaw-Update>

Community Plan

- 7 The draft Saddle Hill Community Board Community Plan is attached for consideration and adoption.

Parks and Reserves Update

- 6 Brighton Domain
Work is proposed on the Brighton Domain, it is in the final stages of being priced for agreement and anticipated to start in the near future. This will include re-levelling, surfacing and improving drainage.
- 7 Fairfield Skate Park
The new skate part at Fairfield is nearing completion. The work has involved removing the old asphalt surface, laying a new concrete pad, raised platform and realigning the jumps and ramps etc. A new adjustable basketball hoop will be installed with a half court marking and the junior cycle track will be painted onto the new surface.

Staff are finalising the FRQ process for the signage and will award the work to the new contractor soon.

3 Waters

- 8 Westwood Sewage Pump Works Update
Work is underway and likely to be completed later this year. There had been some delays due to the recent Covid-19 lockdown.
- 9 Ocean View Stormwater Ditch
The 3 Waters team continue to look at options for this site.
- 10 Friendship Drive Stormwater Ditch
3 Waters have looked at maintenance and have made some improvements with the help of the Parks team. The site is low priority for further capital works as no homes are typically flooded or damaged during heavy rain.
- 11 Coastal Erosion in the Saddle Hill Community Board Area

The DCC Coastal Specialist's priorities remain the St Clair/St Kilda Coastal Plan and a District Wide Hazard Assessment. Once completed, the District Wide Hazard Assessment will inform the Coastal Specialists future priorities.

Transportation Update

- 12 **Queen Street Footpath Proposal Update**
The footpath has not been included in the current 10 year plan for updating.
- 13 **Speed Review Update**
The report on the recommendations of the Regulatory Subcommittee on the proposed Speed Limit Bylaw Amendments 10 and 11 will be presented to the 28 October 2021 Council meeting.
- 14 **Blackhead Road power poles**
In response to concerns raised about the close proximity of the new power poles to Blackhead Road, staff have advised that the poles are effectively in the same location but they are bigger diameter poles which are therefore slightly closer to the road which has also caused concern for Council. Staff have discussed the issue with Aurora and they are working together to ensure greater consideration is given to placement and may include increased supervision of contractors to ensure nothing is made worse than it currently is. Unfortunately, in many areas of Blackhead Road there are limited practical options. Staff are not requiring the power poles to be moved.
- 15 **Roadside Vegetation**
Roadside vegetation is an ongoing maintenance requirement as per the vegetation-free envelope on <https://www.dunedin.govt.nz/services/roads-and-footpaths/streets,-roads-and-roadsides/maintenance>.
- 16 **Roadworks Schedule**
Information on current notified road closures and the roadworks schedule (a weekly list of programmed works) for Council's maintained roads is available on the DCC website via these links: <https://www.dunedin.govt.nz/news-and-events/public-notices/roadworks-schedule> and <https://www.dunedin.govt.nz/news-and-events/public-notices/notified-road-closures>.

Dunedin City Council Current Consultations

The Dunedin City Council is currently consulting on the following:

- 17 **District Plan changes** - information and the consultation process for the 2nd General District Plan can be viewed on <https://www.dunedin.govt.nz/council/district-plan/2nd-generation-district-plan>

Other Consultations

- 18 **Smooth Hill Consent Application** – The Otago Regional Council publicly notified the consent application from the Dunedin City Council for Smooth Hill. The submission period closes on Monday 15 November 2021. Information and the online submission form can be viewed on <https://www.orc.govt.nz/consents-and-compliance/current-notified-applications/dunedin-city-council-rm20280>

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on dcc@dcc.govt.nz. For non-urgent matters contact council via the online “Fix it form” <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

Attachments

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SUMMARY OF CONSIDERATIONS
Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Māori Impact Statement

There are no known impacts for Māori.

Sustainability

There are no implications.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

Engagement – external

There has been no external engagement.

Engagement - internal

Internal engagement has occurred with appropriate staff members.

Risks: Legal / Health and Safety etc.

There are no risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

This report provides information on activities in or relevant to the Board's area.

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1 INTRODUCTION

This Community Board Community Plan summarises the needs and priorities of the communities within the Saddle Hill Community Board area for the 2020/2021 and 2021/2022 financial years, and the Dunedin City Council's (DCC) 2021-31 10 year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10 year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

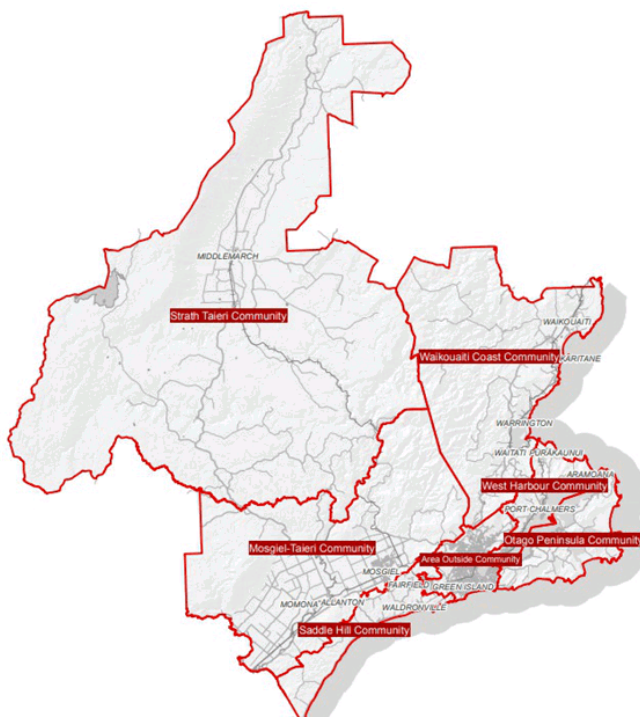
This Plan also includes activities that we, the Community Board plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter.

2 KEY INFORMATION

2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10 year plans.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2020 calendar year is provided in Section 6 of this plan. The agenda's and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at governance.support@dcc.govt.nz.

2.2 BOARD MEMBERS AND CONTACT DETAILS

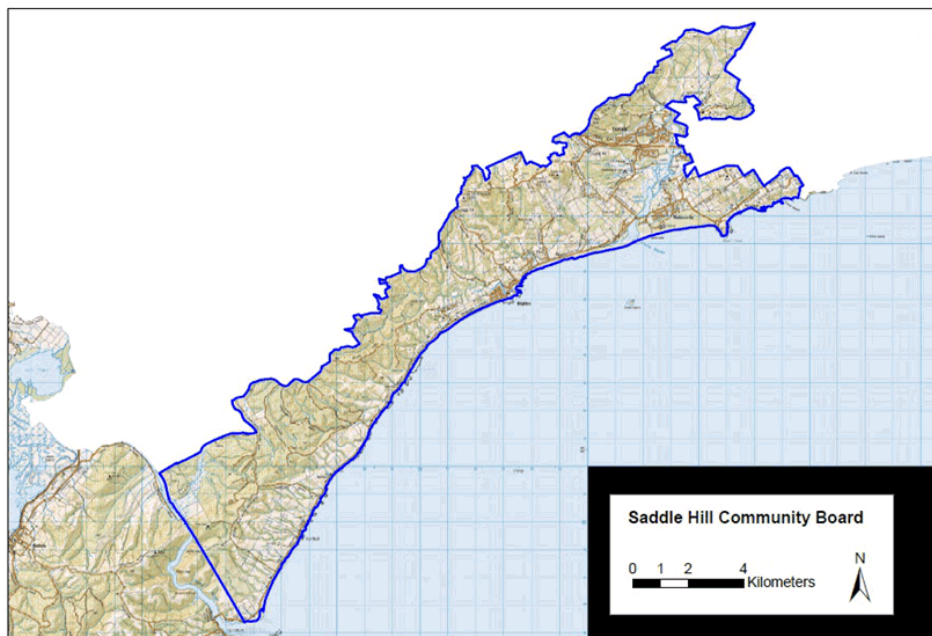
Board members for the 2019-2022 triennium are as follows:

Name	Cell phone	Email
Scott Weatherall (Chair)	027-440-4700	scott.weatherall@xtra.co.nz
Paul Weir (Deputy Chair)	021-039-4260	pgweir@hotmail.com
Christina McBratney	029-200-3906	christina@mcbratney.co.nz
Keith McFadyen	027-444-8913	keith.mcfadyen@psa.org.nz
John Moyle	027-230-7779	john@moyles.co.nz
Leanne Stenhouse	021-117-5195	stensmith@xtra.co.nz
Jules Radich (Councillor representative)	027-432-0382	jules.radich@dcc.govt.nz



Back Row: Scott Weatherall (Chairperson), John Moyle and Cr Jules Radich
Front Row: Leanne Stenhouse, Christina McBratney, Keith McFadyen and Paul Weir (Deputy Chair)

2.3 MAP OF SADDLE HILL COMMUNITY BOARD AREA



2.4 OUR COMMUNITY

The statistics have been provided by Statistics NZ, please note that due to the way the information is gathered, not all of the residents in our area have been captured however the information is as accurate as possible.

- *Population Statistics*
Fairfield 2,379
Waldronville 522
Brighton 1,422
- *Households*
Fairfield 930
Waldronville 204
Brighton 639
- *Schools*
There are three schools in the Saddle Hill Community Board area
Fairfield Primary School
Big Rock Primary School, Brighton
Te Kura Kaupapa Māori o Otepoti School
- *Demographics*
- *Geography*
- *Hazards*

3 PRIORITIES FOR OUR COMMUNITY

3.1 Priorities

We are continually looking for new priorities within our community that we would like to see included in the Council's 2021-31 10 year plan. As these are identified, they will be included on the following list.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority	Capex or Operational Costs
Safer Roads Waldronville – Ocean View Construction of a shared pathway between Waldronville and Brighton		SHCB Plan 2021-2022 DCC Not featured	There is no shoulder or safe zone for pedestrians or cyclists between Waldronville and Ocean View despite this being an extremely popular area. The Board would like a safety review of this stretch of road and a shared pathway on the shoulder to be developed.	1	Essential Safety operational costs
Public Toilet Brighton Domain The Saddle Hill Community Board would like the current toilet facilities extended to include an additional toilet		DCC In the 10 year plan for completion	The Brighton Domain is heavily used for recreational; sporting and community purposes and is extremely popular for freedom camping. During the summer season, extra portaloos are put in place to cover demand however people seem to prefer using the standard toilet block. This toilet gets extensive use by Freedom Campers. An extension to the toilets would meet demand and reduce cost overall as portaloos would no longer be required.	2	Operational Costs

<p>Brighton Domain Erosion Plan</p> <p>The Saddle Hill Community Board would like an erosion plan to address the significant erosion of the Brighton Domain.</p>		<p><i>DCC</i></p> <p><i>The DCC Coastal Specialist priorities are the St Clair/St Kilda Coastal Plan and a District Wide Hazard Assessment. Once completed the District Wide Hazard Assessment will inform future priorities.</i></p>	<p>The Board has concerns to the transportation network particularly on Taieri Mouth Road and the recreational assets of the Council.</p> <p>The Board and community have extreme concerns in regards to the significant erosion around the outside of the Brighton Domain.</p> <p>Can a safety assessment be undertaken and a plan to tidy the area up and plant some additional planting to preserve the area as it is a common area for children to play?</p>	3	<p><i>Operational Maintenance Costs</i></p>
<p>New Sports Facilities</p>			<p>With the increase in growth in the area and new subdivisions, the Board would like consideration given to the provision of new multi-use sports facilities to support these developments.</p>	5	<p>Capex</p>
<p>Queen St Footpath</p> <p>Footpath installation on Queen Street, Brighton from Trecastell Street to Bath Street.</p>		<p><i>SHCB Advocates for the installation of a footpath</i></p> <p><i>DCC The footpath is not included in</i></p>	<p>The footpath installation on Queen Street from Trecastell St to Bath St has been part of the larger city-wide project for some considerable time. The area is widely used by residents and visitors and there are safety concerns with the lack of footpath facilities.</p>	6	<p>Operational Safety Budget</p>

		<i>the current 10 year plan</i>			
Community Housing in Brighton and Fairfield		DCC has plans to build flats in Brighton	<p>There is significant demand for affordable accommodation in both Brighton and Fairfield to allow older residents the opportunity to stay in the area they call home.</p> <p>Council has a design for Council flats to be built on council land in Cole Street, Brighton. This is supported by the community but needs to be progressed.</p>	7	Capex
Sun shades, seating and water fountains for each of our playgrounds at: <ul style="list-style-type: none"> Brighton Domain Braids Hill Reserve Delta Drive Walton Park Fairplay Street 		SHCB Awaiting direction from DCC post the reserves report	<p>There are playgrounds without any provision of sun cover which in the current environment with global warming is a health and safety issue. People utilising the playgrounds have expressed their desire to have shade provided.</p>	8	Capex Safety Improvements
Cycleway – Morris Road, Fairfield - Mosgiel		DCC This does not feature in the 10 year plan	<p>Morris Road, Fairfield is the only way for cyclists and pedestrians to travel between Mosgiel and Fairfield. There are safety issues with the shared use of the road and the Board would like a shared pathway provided.</p>	9	Capex Essential Safety Improvements

3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2018-28), and are priorities that are to be carried forward into the new 2021-31 10 year plan.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
<i>Freedom Camping Layby Maintenance</i> Brighton Road, Brighton – Taieri Mouth Laybys Ongoing		2020-2021	These are popular freedom camping sites and require regular maintenance to ensure they are available and can be safely entered and exited. Staff, Community Board members and the representatives from the surfing community have been working on which laybys will be closed, three that will remain open with some work carried out and two to remain open without regular maintenance but with the surfing community to maintain as agreed.	Capex
<i>Development of the Delta Place Recreational Reserve</i>		2022-2023	The Saddle Hill Community Board have canvassed the community for feedback on the Delta Place Recreational Reserve and are working on developing a 1/3 size basketball court. The Board have committed \$5,000 initially and plan to approach local businesses and the Otago Community Trust for support.	Capex

4 COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
Coastal Dunes Regeneration Programme	2021
Brighton Beach Accessibility Provision of a mat for wheelchairs to gain access to the beach Provide accessibility for those with disabilities to the beach and parks where able This project is not proceeding at this stage due to funding. There are also some challenges around ownership at the end of the project, storage and maintenance.	
Complete history signs for each of our communities of identity.	
Support for mosaic in the Brighton Road/Delta Drive walkway.	

5 COMMUNITY BOARD SIGNIFICANT COMMUNICATION AND ADVOCACY PROJECTS

The following table identifies those activities that we as a Community Board see as significant communication and advocacy projects that we have a vested interest in on behalf of the communities we represent and the council.

ACTIVITY DETAIL	WHEN (IDEAL)
Freedom Camping This is an ongoing project for the Community Board it is imperative that our Community Board are a part of any city wide discussions around Freedom Camping. We have always been supportive of Freedom Camping but will be very clear advocates on behalf of the Community's and residents we represent. We will raise issues and challenges so Council are aware of what is actually happening in the community.	On going

<p>We are supportive but this cannot be at the cost of any of our residents i.e. the Ocean View site is a project we have worked closely with the Council and the Community – this site is imperative that it is a reserve for all to enjoy. We have seen with good site management and monitoring this is a great example of how a successful Freedom Camping Site can work in a residential community.</p> <p>The Brighton Domain is another key location. The SHCB advocated and worked hard with Council and the Community to get to where we are now in regards to the best location for hosting Freedom Campers with the least impact on the Community. We have assisted in the development and best use for what was previously a non-useable area of the reserve, they are sheltered from the weather and also has minimal impact on the community.</p>	
<p>The proposed Smooth Hill Landfill</p> <p>The Saddle Hill Community Board are advocating for the community to stop the proposed landfill at Smooth Hill. We are supporting the community with information and preparing submissions to the Otago Regional Council RMA process.</p>	2020/2021
<p>Rural Roads</p> <p>The Saddle Hill Community Board will continue to advocate for a high level of regular and planned maintenance on our communities' gravel roads.</p>	Ongoing

6 PLANS

The Community Board has a number of plans supporting its activities. Our key planning documents are discussed below:

6.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN

Introduction

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the [Name] Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

Our communities have a reasonable level of risk of flooding, fire, tsunami resulting in community isolation so pre-planning and management of a specific event will be managed by the Saddle Hill Community Board on behalf of Civil Defence. This role is supported by authorisations and delegations in the Dunedin City Council Civil Defence Emergency Management Plan.

Status

The Saddle Hill Community Board has engaged with the local communities. As a result, they have formulated the Southern Coastal Area (encompassing Waldronville to Kuri Bush) Civil Defence Community Response Plan which is attached as Appendix One to the Community Plan.

The Board has engaged with the Fairfield Community and will attach their plan once finalised.

Provide a link to the plan if on website.

6.2 COMMUNITY ENGAGEMENT PLAN

Introduction

Members of the community are invited to make a comment on the Board's Community Plan at any time. You may have a view on the Board's prioritised actions or may require the Board's assistance to progress an issue with the Dunedin City Council. You are welcome to comment on the entire plan, certain sections or a particular project.

We utilise Social Media, Taieri Times and the Star.

Ways to have your say on the Community Board's Community Plan

The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback;

- *Verbally... by contacting a board member directly, anytime*
- *Written... addressed to the board, postal or email addresses below*
- *In person... to the board at public events such as Community Cuppa and Conversation*

Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.

Please send written communication to:

The Chairperson
Saddle Hill Community Board
c/- Dunedin City Council
PO Box 5045
Dunedin 9058

Email: scott.weatherall@xtra.co.nz

7. COMMUNITY BOARD MEETING SCHEDULE

Saddle Hill Community Board meetings commence at 1.00 pm. The venues will be published in the Council meeting ad in the Otago Daily Times.

CHAIRPERSON'S REPORT

The Chairperson (Scott Weatherall) will provide an update on items of interest to the Board:

RECOMMENDATIONS

That the Board:

Notes the Chairperson's update.

Attachments

There are no attachments for this report.

COUNCILLOR UPDATE

Department: Civic

EXECUTIVE SUMMARY

Councillor Jules Radich will provide an update on items of interest.

RECOMMENDATIONS

That the Board:

- a) **Notes** the update from Cr Radich.

Signatories

Author:	Lynne Adamson - Governance Support Officer
Authoriser:	

Attachments

There are no attachments for this report.