

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Strath Taieri Community Board will be held on:

**Date:** Thursday 11 November 2021  
**Time:** 5.00 pm  
**Venue:** Strath Taieri Community Centre, Middlemarch

Sandy Graham  
Chief Executive Officer

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**Strath Taieri Community Board**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Barry Williams
<b>Deputy Chairperson</b>	Mark O'Neill
<b>Members</b>	Blair Dale
	David Frew
	Leeann McLew
	Robin Thomas
	Cr Mike Lord

**Senior Officer**

**Governance Support Officer** Lauren McDonald

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Lauren McDonald  
Governance Support Officer

Telephone: 03 477 4000  
jenny.lapham@dcc.govt.nz  
[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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## **1 PUBLIC FORUM**

### **1.1 Public Forum - Update on Community Garden**

Cynthia Flanagan will be in attendance to provide an update on the Community Garden.

### **1.2 Public Forum - Middlemarch Swimming Club**

Representatives from the Middlemarch Swimming Club will be in attendance to speak to their funding application.

## **2 APOLOGIES**

At the close of the agenda no apologies had been received.

## **3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Board:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### **Attachments**

Title	Page
<a href="#">A Register of Interest</a>	7



Strath Taieri Community Board Register of Interest - 11 November 2021				
Name	Responsibility	Declaration of Interests	Nature of Potential Interest	Proposed Management Plan
Barry Williams	Member	Middlemarch Museum	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Life Member	Middlemarch Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Vintage Machinery Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Season Ticket Holder	Middlemarch Swimming Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Singles Dance Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Middlemarch Medical Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	STARTT (Strath Taieri Agricultural & Rural Tourism Trust)	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Big Hutt	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Middlemarch Sports Pavilion & Courts	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Blair Dale	Member	Middlemarch Sports Pavilion & Courts	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Strath Taieri Lions	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Middlemarch Volunteer Fire Brigade	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Commercial Land Ownership Middlemarch	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
David (Jock) Frew		Middlemarch Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Strath Taieri Lions	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Residential Land Ownership Middlemarch	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Strath Taieri Dog Trial Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Strath Taieri Connect Charitable Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Middlemarch Sports Pavilion & Courts	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Leeann McLew	Secretary	Middlemarch Hall Recevelopment Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Employee	Outram Middlemarch Medical Services Ltd	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Middlemarch Swimming Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.

	Community Board Representative	Strath Taieri Community Centre	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Strath Taieri Medical Services Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Mark O'Neill	Chairman	Singles Dance Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Middlemarch Rugby Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	President	Macraes Dog Trial Club	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Leasee	Hyde Recreation Reserve	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Hyde Hall Committee	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Robin Thomas		Contract consultant QEII Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Landowner, Residential, Middlemarch	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
		Landowner, Residential, Dunedin	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Foundation Group Strath Taieri Heritage Park	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Trustee	Strath Taieri Connect Charitable Trust	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
	Member	Strath Taieri Historical Society	No conflict identified	Withdraw from discussion and leave the table if a conflict of interest is identified. Seek advice on actual or potential conflicts of interest prior to the meeting.
Mike Lord	Trustee	ML and PJ Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Rural Support Trust	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Federated Farmers Charitable Trust	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Hereweka Harbour Cones Trust	Potential grants recipient. Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Shareholder	Fonterra	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



## **CONFIRMATION OF MINUTES**

### **STRATH TAIERI COMMUNITY BOARD MEETING - 30 SEPTEMBER 2021**


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#### **RECOMMENDATIONS**

That the Board:

- a) **Confirms** the minutes of the Strath Taieri Community Board meeting held on 30 September 2021 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
A 	Minutes of Strath Taieri Community Board meeting held on 30 September 2021	10

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## **Strath Taieri Community Board**

### **MINUTES**

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**Minutes of an ordinary meeting of the Strath Taieri Community Board held in the Strath Taieri Community Centre, Middlemarch on Thursday 30 September 2021, commencing at 2.00 pm**

#### **PRESENT**

<b>Chairperson</b>	Barry Williams
<b>Members</b>	David Frew
	Leeann McLew
	Robin Thomas
	Cr Mike Lord

#### **IN ATTENDANCE**

Tom Dyer, Group Manager 3 Waters, Jean-Luc Payan, Natural Hazards Manager (Otago Regional Council), Pam Wilson, Infrastructure Manager (Otago Regional Council), Garry LaHood, Senior River Engineer (Otago Regional Council), Chris Harris (Waka Kotahi), Letitia McRodden (Downers) and Kimberley Buckley (Downers)

**Governance Support Officer** Jennifer Lapham

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## **1 PUBLIC FORUM**

### **1.1 Public Forum - Community Garden/Community Buildings**

Cynthia Flanagan and Andrea Bosshard spoke to the Board regarding the community having control of empty buildings in the Railway precinct. They queried the ownership of the Station Masters House and believed that the Grocott Community Garden should have a say in what happens to the house.

### **1.2 Public Forum –Constable Alan Lynch**

Constable Lynch tabled information relating to the Greater Taieri Community Network and advised that it was a community development organisation focusing on supporting community led initiatives in the Mosgiel and Taieri area including Strath Taieri. He advised that they look forward to working with the Community Board.

## **2 APOLOGIES**

Apologies were received from Blair Dale and Mark O'Neill.

Moved (David Frew/Robin Thomas):

That the Board:

**Accepts** the apologies from Blair Dale and Mark O'Neill.

**Motion carried**

## **3 CONFIRMATION OF AGENDA**

Moved (David Frew/Leeann McLew):

That the Board:

**Confirms** the agenda without addition or alteration

**Motion carried**

## **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Robin Thomas/David Frew):

That the Board:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried**

## **5 CONFIRMATION OF MINUTES**

### **5.1 STRATH TAIERI COMMUNITY BOARD MEETING - 24 JUNE 2021**

That the Board:

**Confirms** the minutes of the Strath Taieri Community Board meeting held on 24 June 2021 as a correct record.

**Motion carried**

## **PART A REPORTS**

### **6 MIDDLEMARCH FLOODING**

Jean-Luc Payan, Natural Hazards Manager (Otago Regional Council), Pam Wilson, Infrastructure Manager (Otago Regional Council), Garry LaHood, Senior River Engineer (Otago Regional Council) attended the meeting and provided an update on flood mitigation measures.

### **7 STATE HIGHWAY 87 UPDATE**

Chris Harris (Waka Kotahi), Letitia McRodden (Downers) and Kimberley Buckley (Downers) spoke to the Board regarding a major reseal project on State Highway 87. They sought feedback on whether the project should take place over 3/4 days or over 2 – 3 weeks. The Board agreed that 3 – 4 days would be less disruptive.

Mr Harris responded to questions regarding the closure of the State Highway in adverse weather conditions.

### **8 GOVERNANCE SUPPORT OFFICERS REPORT**

In a report the Governance Support Officer provided an update on matters of interest.

It was noted that the Council was currently consulting on the Representation Review and was proposal the maintain the status quo.

Moved (Robin Thomas/David Frew):

That the Board:

- a) **Notes** the Governance Support Officers Report.
- b) **Submits** on the Representation Review supporting the status quo.

**Motion carried (STCB/2021/008)**

**9 CHAIRPERSON'S REPORT**

The Chairperson provided an update on matters of interest including roading and oiling of roads. The Board requested a list of those houses who get their road oiled and also houses who get their grass verge cut.

The Chairperson advised that the Board had been requested to provide a letter of support for the Otago Excursion Train Trust to retain the Taieri Gorge railway line.

Moved (David Frew/Leeann McLew):

That the Board:

**Support** the application from the Otago Excursion Train Trust to retain the Taieri Gorge railway line.

**Motion carried**

**10 COUNCIL ACTIVITIES**

Councillor Lord provided an update on matters of interest including Central City plan, 3 Waters reform and Sports Hall of Fame.

**11 NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**

The Board requested information relating to the building in the Community Garden including any proposal for future use, and who currently has access to the building.

The meeting concluded at 3.30 pm.

.....  
**CHAIRPERSON**

## PART A REPORTS

### PROJECT FUND

Department: Civic

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#### EXECUTIVE SUMMARY

- 1 An application has been received from the Middlemarch Swimming Club for funding of \$500.00 towards the final instalment of electronics and sensors to save costs as part of pool hearing project.
- 2 A project completion form has been received from Grocotts Organic Garden Middlemarch.
- 3 Note is made that \$10,000.00 remains in the fund

#### RECOMMENDATIONS

That the Board:

- a) **Approves/Declines** the application from Middlemarch Swimming Club.
- b) **Notes** the project completion form from Grocotts Organic Garden Middlemarch.

#### Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

#### Attachments

	Title	Page
<a href="#">A</a>	Funding Application Middlemarch Swimming Club	15
<a href="#">B</a>	Project Fund Completion Form - Grocotts Organic Garden Middlemarch	19

### Application for Funding from the Strath Taieri Community Board

Date: 1 NOVEMBER 2021

Name of group/individual applying for funds: MIDDLEMARCH SWIMMING CLUB

Contact person: KATE WILSON

Email address: kate@strathburn.co.nz

Address: 545 Gladbrook Road

Middlemarch

Position held: Treasurer Phone 02 744 381 34  
number:

Short description of project: Assist final instalment of  
electronics & sensors to save costs as part  
of the pool heating project

Total cost of project: \$ 9789.81

Amount already raised: \$ 3500

Amount sought from Strath Taieri Community Board:                      \$ 2500.00

How will the rest of the project cost be covered? AAW Jones Trust -  
partial funding confirmed \$1500 application with LICOR.

- Please provide an itemised budget on a separate sheet.
- Please also attach any quotations for work, goods or services that you may have received and any additional information which may be useful in explaining the project.

What is the timeframe for completing the project? [OR What is the date of your event/project?] ASAP

*The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time*

Is your project a one-off, annual or biennial event?

One off to reduce ongoing running costs

**How will the project benefit your organisation/club? What are the benefits to the wider community of your project?** \_\_\_\_\_

*Reduce operational costs & simplify monitoring  
so we can be more reactive to managing  
chlorine & salt levels and pH levels - by  
reading use & trends.  
Benefits to locals, businesses with large users  
coming up & allowing longer season*

**Has your group made an application to the Board for funding support within the last five years?** Yes ☐ No ☒

**If granted, what was that money used for?** *towards electrical/sewer costs*

**How much assistance has your group received previously from the Strath Taieri Community Board?** \$ *?*

**The group/organisation must report back to the Board following completion of the project.**

**I agree to provide a report back on the project should funding be approved:**

Yes ☒ No ☐

You may either use the form attached or provide your own written report, however it must include the points covered on the form.

***Any funds approved MUST be paid directly into the organisation's bank account, please supply a copy of the bank account name and number separately.***

*Applicants are encouraged to attend the Community Board meeting to speak to their application and answer any questions the Board may have.*

*If you would like to do so, please call Governance Support at the Dunedin City Council on 474 4000 Email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz).  
Or contact Board Chairperson Barry Williams Telephone: 027 4866433*

**Please return your completed application to:**

Governance Support Officer  
Strath Taieri Community Board  
Dunedin City Council  
PO Box 5045  
Moray Place  
Dunedin 9058

**NOTES:** Please refer to the 'Discretionary Funding Guidelines' contained at the foot of this form for guidance on the Board's priorities. Although applications will be considered on their merits, regard will also be had to ensuring a fair allocation over all the Board area and the amount of funding remaining in any financial year. This application form is also available on the City of Dunedin website ([www.dunedin.govt.nz](http://www.dunedin.govt.nz)).



From: **Mark** Markm@pec.nz  
Subject: RE: Unifone  
Date: 28 October 2021 5:41 pm  
To: kate wilson kate@strathburn.co.nz, stephandcam@xtra.co.nz



Hi Kate,

Following up what we discussed, and the more efficient control opportunities we identified last season, we have put together the attached. Which you can treat as a quote so long as you confirm soon as all part costs have been rising massively.

In summary, doing things in stages significantly adds to total costs so if you can afford to do so then we recommended putting in a futureproof expandable smart controller and getting in more automation than the basic control and monitoring originally allowed for.

The goals would be...

1. Integrated controls and sensors for reducing the running cost toward <sup>by?</sup> \$20-40/day (depending on the weather).
  - From \$35-85/day on the temporary setup or \$35-60/day with just basic controls added
2. Automate water quality monitoring and dosing. To save time, energy and other running costs
  - During hot weather days with high usage all three chlorinators need to be run constantly.
  - Other times only one chlorinator might be needed to be run and not continuously. ?
3. Remote monitoring and control ability
  - Peace of mind and less visits to keep the pool running safely
  - We will also be able to login to help you without driving up from Dunedin
4. Be ready for future additions
  - Same control system can be used in future to automate windows, ventilation, lighting, domestic hot water, additional heat sources, educational displays, more sensors to tick off compliance needs etc.

For comparison basic controls would costs half this capital amount now and then need to be redone a third time for any future additions at the pool.

Let me know if we on the right track

Thanks  
Mark

From: Mark  
Sent: Friday, 15 October 2021 5:03 pm  
To: kate wilson <kate@strathburn.co.nz>; stephandcam@xtra.co.nz  
Subject: RE: Unifone

Thanks Kate,

Hans will call him and talk data stuff when he can get back to his computer.

Those water readings are handy thanks. I'll also dig up weather data for then and do some calc etc and see what can be done – to make operations easier while also avoiding running things too much, ~\$10 or so which will be a big chunk of cost once we got rest of controls dialled in.

<b>Pool monitoring with more efficient control system:</b>			
remote access			
alarms			
Occupancy control			
Energy monitoring			
water quality monitoring			
automated dosing			
Modbus interface with heatpump			
Advanced control platform without ongoing costs and ready for future additions			
Control board include contactors, relays, glands, power supply			
1 ea	assembled and installed	\$ 600.00	\$ 720.00
1 ea	smart controller Proton	\$ 980.00	\$ 1,176.00
1 ea	I/O controller	\$ 340.00	\$ 408.00
1 ea	occupancy sensor	\$ 80.00	\$ 96.00
1 ea	temperature sensor outside	\$ 80.00	\$ 96.00
1 ea	temperature sensor water	\$ 80.00	\$ 96.00
1 ea	temperature sensor indoor	\$ 80.00	\$ 96.00
1 ea	humidity sensor	\$ 160.00	\$ 192.00
1 ea	cabling, conduit, etc	\$ 500.00	\$ 600.00
Water quality monitoring and automated dosing control parts:			
2 ea	PH sensor	\$ 89.54	\$ 214.89
2 ea	ORP (Oxidation Reduction Potential) sensor	\$ 133.76	\$ 321.03
2 ea	Transducer for pH and ORP sensors	\$ 571.91	\$ 1,143.82
1 ea	Sensor and transmitter shipping (USA priority)	\$ 374.07	\$ 374.07
2 ea	Sensor sockets and BNC connectors	\$ 30.00	\$ 72.00
0 ea	Chlorine sensor (ORP more useful for control & cheaper)	\$ -	\$ -
0 ea	Water hardness sensor (not needed for control)	\$ -	\$ -
0 ea	Total alkalinity sensor (not needed for control)	\$ -	\$ -
<b>Combined materials</b>		<b>\$ 5,605.81</b>	
24 h	Installation labour	\$ 85.00	\$ 2,040.00
8 h	programming	\$ 85.00	\$ 680.00
4 h	commissioning	\$ 85.00	\$ 340.00
4 h	As built documentation	\$ 85.00	\$ 340.00
4 h	Engineering	\$ 85.00	\$ 340.00
240 km	milage	\$ 0.85	\$ 204.00
2 ea	motel	\$ 120.00	\$ 240.00
<b>Combined Labour</b>		<b>\$ 4,184.00</b>	
<b>Total (excl GST)</b>		<b>\$ 9,789.81</b>	

notes: (28/10/21)

Allows trending, remote access & lots more  
To communicate with the heat pump

One as spare  
One as spare  
Could not find a way of reading directly  
Unfortunate with timing  
added infuture if desired  
added infuture if desired  
added infuture if desired

**THE STRATH TAIERI COMMUNITY BOARD**

Date: Nov 2021

Name of Group/Organisation: Grocotts Organic Garden Middelmarich

Contact Details - Name: Cynthia Flanagan

Phone: 028411 2997 Email: pcflanagan2017@gmail.com

Date and amount of Funding Received: April 2021 \$2460.00

Date the project was completed: October 2021

If not completed, please explain reasons and/or when it will be completed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Update on the Project: \_\_\_\_\_

Thank you for the funding to complete this  
Tunnel House Project.  
There has been an increase in interest  
at the community garden since  
construction of the tunnel house.  
Plants are growing inside the tunnel  
house and tomato plants are being  
sold as a fundraiser for the  
garden.

**Failure to complete this form may limit your group from applying for funds in the future.**

Please return to:

Governance Support Officer  
Strath Taieri Community Board  
Dunedin City Council  
PO Box 5045  
Moray Place  
Dunedin 9058





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## **MIDDLEMARCH FLOODING - MARCH CREEK**

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Robin Thomas has asked for a discussion on March Creek.

Please refer to the comments in the Governance Support Officer's report.

### **Attachments**

There are no attachments for this report.

## **GOVERNANCE SUPPORT OFFICERS REPORT**

Department: Civic

### **EXECUTIVE SUMMARY**

- 1 This report is to inform the Strath Taieri Community Board of activities relevant to the Board area including:
  - Project Fund
  - March Creek
  - Station Master's House
  - 2022/23 Annual Plan
  - Currently Being Consulted On

### **RECOMMENDATIONS**

That the Board:

- a) **Notes** the Governance Support Officers Report.
- b) **Decides** whether to make a submission on the Keeping of Animals (Excluding Dogs) Bylaw.

#### **Project Fund**

- 2 The Board has been allocated \$10,000 for the 2021/22 financial year.

#### **March Creek**

- 3 Staff are currently considering the impact of flooding in the Middlemarch township as a result of the March Creek Bridge. It is proposed that early 2022 a workshop be held with the Board, to gain the Board's views prior to presenting a formal report to a Board meeting and seeking input from the community.

### Station Master's House

- 4 Staff are working through the issues of the ownership of the Station Master's House, to ensure it is maintained as a community asset. The Board will be updated once the issue of ownership is resolved.

### 2022/23 Annual Plan

- 5 Work has commenced on the development of the 2022/23 draft Annual Plan (the draft Plan). The draft Plan is an update of year two of the 10-year plan 2021-31. Under the Local Government Act, Council is not required to consult on the draft Plan if it does not include significant or material differences from that provided for in the 10-year plan.
- 6 Council has asked staff to prepare a number of option reports as part of the development of the draft Plan. These reports will be presented to the December Annual Plan meeting on 13-15 December 2021 for Council's consideration. Decisions made on the option reports may result in new information to be included in the draft Plan. The decisions will also determine the nature and level of engagement that should be undertaken.
- 7 Community Boards will be updated on the annual plan process in early 2022.

### Currently Being Consulted On' by Dunedin City Council

- 8 Keeping of Animals (Excluding Dogs) and Birds Bylaw Review. This closes on 17 November and the Board should consider whether they wish to make a submission.

<https://tinyurl.com/4va9htu8>

### ACTIONS/UPDATES

Board members (or members of the public) wishing to advise Council of any operational issues or concerns, e.g. potholes, burst pipes, overgrown vegetation etc are reminded to ring the DCC Customer Services Agency on 03 477-4000, or email on [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz). For non-urgent matters contact council via the online "Fix it form" <https://www.dunedin.govt.nz/do-it-online/report/fix-it-form>

**If issues and concerns are not dealt with in a timely manner, Board members should contact either the Governance Support Officer or the Senior Staff Member appointed to the Board.**

### Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

### Attachments

There are no attachments for this report.

**SUMMARY OF CONSIDERATIONS**
***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities.

***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spatial Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other strategic projects/policies/plans	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

There is no contribution to the Strategic Framework.

***Māori Impact Statement***

There are no known impacts for Māori.

***Sustainability***

There are no implications for sustainability.

***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

There are no implications.

***Financial considerations***

There are no implications.

***Significance***

This decision is considered low significance in terms of the Council's Significance and Engagement Policy.

***Engagement – external***

There has been no external engagement.

***Engagement - internal***

Internal engagement has occurred with appropriate staff members.

***Risks: Legal / Health and Safety etc.***

There are no risks.

***Conflict of Interest***

There is no known conflict of interest.

***Community Boards***

The report provides information on activities in or relevant to the Board area.



## MEETING SCHEDULE

Department: Civic

### EXECUTIVE SUMMARY

- 1 A schedule of meetings for 2022 is attached for your consideration. As this is an administrative report, no summary of considerations is required.

### RECOMMENDATIONS

That the Board:

- a) **Approves** the meeting schedule for 2022.

### Signatories

Author:	Jenny Lapham - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

### Attachments

	Title	Page
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**STRATH TAIERI COMMUNITY BOARD**

**MEETING SCHEDULE**

**FOR 2022**

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**Thursday 3 February**

**Thursday 24 March**

**Thursday 2 June**

**Thursday 28 July**

**Inaugural Strath-Taieri Community Board Meeting**  
**Wednesday 2 November Dunedin**

Meeting scheduled in February, March, and November will commence at 5:00 pm. The meetings scheduled for, June and July will commence at 2:00 pm. All meetings will be held at the Middlemarch Community Hall, Middlemarch, unless otherwise advised.

## **CHAIRPERSON'S REPORT**

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The Chairperson will provide an update matters of interest including:

- Roothing Issues

## **COUNCIL ACTIVITIES**

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Cr Mike Lord will provide an update on matters of interest.

## **NOTIFICATION OF ITEMS FOR CONSIDERATION BY THE CHAIRPERSON**