

**Notice of Meeting:**

I hereby give notice that an ordinary meeting of the Planning and Environment Committee will be held on:

**Date:** Monday 9 May 2022  
**Time:** 1.00 pm (or at the conclusion of the previous meeting)  
**Venue:** Edinburgh Room, Municipal Chambers, The Octagon, Dunedin

Sandy Graham  
Chief Executive Officer

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**Planning and Environment Committee**  
**PUBLIC AGENDA**

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**MEMBERSHIP**

<b>Chairperson</b>	Cr David Benson-Pope	
<b>Deputy Chairperson</b>	Cr Sophie Barker	Cr Steve Walker
<b>Members</b>	Cr Rachel Elder	Mr Matapura Ellison
	Cr Christine Garey	Cr Doug Hall
	Mayor Aaron Hawkins	Cr Carmen Houlihan
	Cr Marie Laufiso	Cr Mike Lord
	Cr Jim O'Malley	Cr Jules Radich
	Cr Chris Staynes	Cr Lee Vandervis
	Ms Rachel Wesley	Cr Andrew Whaley

**Senior Officer** Robert West, General Manager Corporate and Quality

**Governance Support Officer** Lauren McDonald

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Lauren McDonald  
Governance Support Officer

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**Note:** Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.



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	Any items for consideration by the Chairperson.	

**1 PUBLIC FORUM**

At the close of the agenda no requests for public forum had been received.

**2 APOLOGIES**

An apology has been received from Cr Doug Hall.

That the Committee:

**Accepts** the apology from Cr Doug Hall.

**3 CONFIRMATION OF AGENDA**

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

## **DECLARATION OF INTEREST**

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### **EXECUTIVE SUMMARY**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

### **RECOMMENDATIONS**

That the Committee:

- a) **Notes/Amends** if necessary the Elected Members' Interest Register attached as Attachment A; and
- b) **Confirms/Amends** the proposed management plan for Elected Members' Interests.

### **Attachments**

<b>Title</b>		<b>Page</b>
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Register of Interest - Current as at 2 May 2022				
Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Aaron Hawkins	Trustee	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Trustee	St Paul's Cathedral Foundation	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Thank You Payroll	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	ICLEI Oceania Regional Executive	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Theatre Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Otago Polytech's Research Centre of Excellence	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	LGNZ National Council	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Alexander McMillan Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Cosy Homes Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Resource Management Steering Group (Ministry for the Environment Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	LGNZ Policy Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Sophie Barker	Director	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Property Owner	Residential Property Owner - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	Sans Peur Trust (Larnach Castle)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Mentor	Business Mentors NZ	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Southern Heritage Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Friends Otago Museum	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Orokonui Ecosanctuary	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Settlers Association (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Vegetable Growers Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Committee Member	Otago Anniversary Day Dinner	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
David Benson-Pope	Member	Dunedin Gas Works Museum Trust (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Owner	Residential Property Ownership in Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee and Beneficiary	Blind Investment Trusts	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Yellow-eyed Penguin Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Heritage Fund Trust (Council appointment)	Duty to Trust may conflict with duties of Council Office	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Delegation holder	Second Generation District Plan (2GP) Authority to Resolve Appeals on behalf of Council (Council appointment)	No conflict identified.	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Hospital Local Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Rachel Elder	Member	Otago Regional Transport Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Commissioner (Community Representative)	District Licensing Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Greater South Dunedin Action Group	Decisions may be considered on the future of South Dunedin.	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Host Parent	Otago Girls High School	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Advisor/Support Capacity	Kaffelagic	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Trails Networks Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Southern Urban Dunedin Community Response Group	Decisions about emergency response recovery may be conflicted	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Disability Issues Advisory Group	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Christine Garey	Trustee	Garey Family Trust - Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Creative Dunedin Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Women of Ōtepoti	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Symphony Orchestra Foundation Board of Trustees (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Theomin Gallery Management Committee (Olveston) (Council appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chair	Grants Subcommittee (Council Appointment)	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Local Government New Zealand Zone 6 Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Doug Hall	Director/Owner	Hall Brothers Transport Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Crane Hire	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Wood Recyclers Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Dunedin Concrete Crushing Ltd	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Director/Owner	Anzide Properties Ltd - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	The Woodshed 2014 Limited	May contract and provide service to DCC	Withdraw from discussion and leave the table. If in confidential leave the room. Seek prior approval from Office of the Auditor General when required.
	Owner	Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Shareholder	Farmlands	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Ravensdown Fertiliser	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	PGG Wrightson	Currently no likely conflict	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Silver Fern Farms	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Valley View Development Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Geekfix Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Milburn Processing Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Appellant	2GP	Appellant to the 2GP	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Financial Donor	Dunedin North Community Patrol	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Donor of the use of a building free of charge to the group	North Dunedin Blokes Shed	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Partner	Highland Helicopters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Supplier	Southweight Truck and Weights for testing Weighbridges Otago & Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Craigieburn Reserve Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Chinese Garden Advisory Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Carmen Houlahan	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Rental Property - North Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Part Owner	Adobe Group Ltd, Wanaka	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Company Owner/Sole Director	Shelf Company - RU There	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Startup Business	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Toitu Otago Settlers Museum Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Possible grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Mosgiel Taieri Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Marie Laufiso	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Community Building Trust - Trust Owner of Property 111 Moray Place	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Otago Mental Health Support Trust	Possible grants recipient which would result in pecuniary interest. Duty to Trust may conflict with duties of Council Office	Do not participate in consideration of grants applications. If the meeting is in confidential, to leave the room.
	Member	Women of Ōtepoti Recognition Initiative	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Family Member	Staff member a relative	Potential conflict depending on level of staff member involvement	Managed by staff at officer level if a perceived conflict of interest arises.
	Secretary	Brockville Improvements and Amenities Society (BIAS)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Corso Ōtepoti Dunedin Trust	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Dunedin Manufacturing Holdings Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	National Communications Officer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Dunedin Branch Treasurer	P.A.C.I.F.I.C.A Inc	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party of Aotearoa New Zealand	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Age Concern (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Abrahamic Interfaith Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Dunedin Refugee Steering Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Fair Trading Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Grants Subcommittee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Mike Lord	Trustee	ML Lord Family Trust - Owner of Residential Properties - Dunedin	Duty to Trust may conflict with duties of Council Office	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Fonterra	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Federated Farmers	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Mosgiel Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel RSA	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Federated Farmers Charitable Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Otago Rural Support Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Youth Adventure Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Strath Taieri Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Hereweka Harbour Cone Trust (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	District Licensing Committee (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jim O'Malley	Owner	Biocentrix Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Mosgiel Association Football Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ocho Newco Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Residential Property Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Ayrmed Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Manufacturing Holdings	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Ice Sports Dunedin Incorporated (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If in confidential leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Okia Reserve Management Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Waikouaiti Coast Community Board (Council Appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Jules Radich	Shareholder	Izon Science Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Shareholder	Taurikura Drive Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Golden Block Developments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Cambridge Terrace Properties Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Southern Properties (2007) Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Arrenway Drive Investments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Golden Centre Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	IBMS Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Raft Holdings Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Otago Business Coaching Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Effectivise Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Athol Street Investments Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Allandale Trustee Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Aberdeen St No2 Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Acquisitions Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Road Safety Action Plan	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	100% Shareholder/Director	Panorama Developments Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Saddle Hill Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Chris Staynes	Chairman	Cargill Enterprises	Contractor and service provider to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Director	Wine Freedom	Supplier to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room.
	Patron	Otago Model Engineering Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Balmacewen Lions Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Otago Southland Manufacturers Association Trust	Possible co-funder of ED project. Duties to the Trust may conflict with duties of Council	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Life Member	Otago Chamber of Commerce	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Deputy Chair	Cancer Society of Otago/Southland	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	NZ Cancer Society	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Patearoa Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	President	Balmacewen Lions	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	CJ and CA Staynes Family Trust - Property Owner - Dunedin and Patearoa	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	George Street Wines Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director/Shareholder	Saddle Hill Investment Trust Limited	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Association of Amateur Radio and Transmitters	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	Theomin Gallery Trust (Council appointment)	Duties to Trust may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Chairman	Grow Dunedin Partnership (Council appointment)	Duties may conflict with duties of Council Office. Recipient of Council funding	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin Shanghai Association (Sister City Society) (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Trustee	For Trades Apprenticeship Training Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Social Well Being Advisory Group (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Local Government New Zealand Zone 6 Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Lee Vandervis	Director	Lee Vandervis, Antonie Alm-Lequeux and Cook Allan Gibson Trustee Company Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Bunchy Properties Ltd - Residential Property Ownership - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Owner	Vandervision Audio and Lighting - Hire, Sales and Service Business	May contract and provide service to DCC	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
Steve Walker	Chairperson	Dunedin Wildlife Hospital Trust	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chairperson	West Harbour Beautification Trust	Potential conflict WHBT work with Parks and Reserves to co-ordinate volunteer activities	Withdrawal from all West Harbour Beautification Trust/ DCC discussions involving this relationship.
	Member	Orokonui Ecosanctuary	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Port Chalmers Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep New Zealand Beautiful	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Member	Society of Beer Advocates	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Labour Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Port Chalmers Historical Society	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Owner	Residential Property - Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Shareholder	Various publicly listed companies	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	NZ Sea Lion Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Edinburgh Sister City Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Connecting Dunedin (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Te Ao Turoa Partnership (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Keep Dunedin Beautiful (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Tertiary Precinct Planning Group (Council appointment - alternate)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	West Harbour Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Andrew Whiley	Owner/Operator	Whiley Golf Inc and New Zealand Golf Travel Ltd	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Director/Shareholder 22 May 2017	Estate of Grace Limited	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Japek (Family Trust) - Property Ownership - Dunedin	Duties to Trust may conflict with duties of Council Office.	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Otago Golf Club	No conflict identified	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Dunedin South Rotary Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Board Member	New Zealand Professional Golfers Assn	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	National Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairman	Volunteer South	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Dunedin Otaru Sister City Society (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Dunedin Public Art Gallery Society (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Grow Dunedin Partnership (Council appointment - alternate)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	NZ Masters Games Trust Board (Council appointment)	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	<b>Member</b>	<b>Dunedin Masters Games (Council appointment)</b>	<b>Potential grants recipient</b>	<b>Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.</b>
	Chair	Dunedin Community House Executive Committee	Potential grants recipient	Withdraw from discussion and leave the table. If the meeting is in confidential, leave the room. Seek advice prior to the meeting.
	Member	Puketapu Residential Centre Liaison Committee (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Property Investors Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Chisholm Links Golf Club	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Otago Peninsula Community Board (Council appointment)	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
Rachel Wesley	Chairperson	Te Rūnanga ō Ōtakou	Possible conflict if Rūnanga a submitter to an agenda item	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Chief Executive/Employee	Aukaha (1997) Ltd	Aukaha contracts to and receives partnership funding from DCC. Possible conflict if Aukaha is a submitter to an agenda item	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Board Member	Otago Museum Trust Board (Council appointment)	Duties to Trust may conflict with duties of being a committee member.	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Trustee	Ngāi Tahu Māori Rock Art Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Co-Chair	Workforce Central Dunedin	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chair	Scott Hall Inc	Potential conflict as hall is owned by DCC and receives a management grant	Withdraw from discussion and leave the table. If the meeting is in confidential leave the room. Seek advice prior to the meeting.
	Property Owner	Residential Property	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Beneficiary	T.A.T. Wesley Whānau Trust - owns Māori freehold land	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Green Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	Institute of Directors	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Member	New Zealand Archaeological Association	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Alternate Representative (Ōtakou)	Te Rūnanga ō Ngāi Tahu	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Matapura Ellison	Chairperson	Kati Huirapa Rūnaka ki Puketeraki	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Runaka Representative	Te Rūnanga ō Ngāi Tahu	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Director	Ōtākou Health Ltd	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Trustee	Waikouaiti Māori Foreshore Trust	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Chairperson	Otago Museum Māori Advisory Committee	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.
	Runaka Representative	Māori Participation Working Party	No conflict identified	Seek advice prior to the meeting if actual or perceived conflict of interest arises.



## **CONFIRMATION OF MINUTES**

### **PLANNING AND ENVIRONMENT COMMITTEE MEETING - 4 APRIL 2022**

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#### **RECOMMENDATIONS**

That the Committee:

- a) **Confirms** the public part of the minutes of the Planning and Environment Committee meeting held on 04 April 2022 as a correct record.

#### **Attachments**

	<b>Title</b>	<b>Page</b>
A 	Minutes of Planning and Environment Committee meeting held on 4 April 2022	18

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## **Planning and Environment Committee**

### **MINUTES**

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**Minutes of an ordinary meeting of the Planning and Environment Committee held via Audio-Visual Zoom link on Monday 04 April 2022, commencing at 1.00 pm.**

#### **PRESENT**

<b>Chairperson</b>	Cr David Benson-Pope	
<b>Deputy Chairperson</b>	Cr Sophie Barker	Cr Steve Walker
<b>Members</b>	Cr Rachel Elder	Mr Matapura Ellison
	Cr Christine Garey	Cr Doug Hall
	Mayor Aaron Hawkins	Cr Carmen Houlahan
	Cr Marie Laufiso	Cr Mike Lord
	Cr Jim O'Malley	Cr Jules Radich
	Cr Chris Staynes	Cr Lee Vandervis
	Ms Rachel Wesley	Cr Andrew Whiley

#### **IN ATTENDANCE**

Robert West (General Manager Corporate and Quality); Jeanette Wikaira (Manahautū - General Manager Māori, Partnerships, Policy Māori, Partnerships & Policy); Jonathan Rowe (Programme Manager South Dunedin Future); Claire Austin (General Manager Customer and Regulatory); Simon Drew (General Manager Infrastructure and Development); Clare Sullivan (Governance Manager)

**Governance Support Officer** Lauren McDonald

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#### **1 PUBLIC FORUM**

There was no Public Forum.

#### **2 APOLOGIES**

Moved (Chairperson David Benson-Pope/Cr Rachel Elder):

That the Committee:

**Accepts** the apologies from Crs Lee Vandervis and Doug Hall for absence and for Mayor Aaron Hawkins early departure from the meeting.

**Motion carried**

**3 CONFIRMATION OF AGENDA**

Moved (Chairperson David Benson-Pope/Cr Mike Lord):

That the Committee:

**Confirms** the agenda with the addition of acknowledging formally the service of Anne Turvey to Dunedin City as Item 10.

**Motion carried**

**4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Deputy Chairperson Steve Walker/Cr Jim O'Malley):

That the Committee:

- a) **Notes** the Elected Members' Interest Register and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried**

**5 CONFIRMATION OF MINUTES**

**5.1 PLANNING AND ENVIRONMENT COMMITTEE MEETING - 14 FEBRUARY 2022**

Moved (Chairperson David Benson-Pope/Cr Chris Staynes):

That the Committee:

- a) **Confirms** the public part of the minutes of the Planning and Environment Committee meeting held on 14 February 2022 as a correct record.

**Motion carried (PLA/2022/003)**

**PART A REPORTS****6 ACTIONS FROM RESOLUTIONS OF PLANNING AND ENVIRONMENT COMMITTEE MEETINGS**

A report from Corporate Policy detailed the public open and completed actions from resolutions of Planning and Environment Committee meetings from the start of the triennium in October 2019.

Moved (Cr Chris Staynes/Cr Christine Garey):

That the Committee:

- a) **Notes** the public open and completed actions from resolutions of Planning and Environment Committee meetings shown in Attachment A.

**Motion carried**

**7 PLANNING AND ENVIRONMENT COMMITTEE FORWARD WORK PROGRAMME**

A report from Corporate Policy provided an update of the Planning and Environment Committee forward work programme to show areas of activity, progress and expected timeframes for decision making across a range of areas of work.

Robert West, General Manager Corporate and Quality spoke to the report and responded to questions.

Moved (Chairperson David Benson-Pope/Deputy Chairperson Steve Walker):

That the Committee:

- a) **Notes** the Planning and Environment Committee forward work programme as shown in Attachment A.

**Motion carried**

**10 RECOGNITION OF SERVICE**

Moved (Chairperson David Benson-Pope/Cr Chris Staynes):

That the Committee:

**Recognises** the long service to Dunedin city of former colleague Anne Turvey.

**Motion carried**

**8 SOUTH DUNEDIN FUTURE - INTERIM UPDATE**

A report from Māori, Partnerships & Policy provided an interim update on the South Dunedin Future (SDF) programme. It outlined activities planned or underway, and describes the steps involved in developing the SDF programme plan by June 2022.

Cr Chris Staynes left the meeting at 01:31 p.m. and returned to the meeting at 01:39 p.m.

Mayor Aaron Hawkins left the meeting at 01:40 p.m.

Jonathon Rowe, Programme Manager, South Dunedin Future spoke to report and he, Ms Wikaira and Mr Drew responded to questions.

Moved (Chairperson David Benson-Pope/Deputy Chairperson Steve Walker):

That the Committee:

- a) **Notes** the South Dunedin Future – Interim Update report.
- b) **Notes** that Councillors will have an opportunity to discuss development of the South Dunedin Future programme plan during a workshop in May 2022.
- c) **Notes** that a further update report, and draft South Dunedin Future programme plan, will be submitted to Councils for consideration and approval in June 2022.

**Motion carried (PLA/2022/004)**

## **9 ITEMS FOR CONSIDERATION BY THE CHAIR**

No items for consideration by the Chair were raised.

The meeting concluded at 2:07 pm.

.....  
CHAIRPERSON

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## **EXTRAORDINARY PLANNING AND ENVIRONMENT COMMITTEE MEETING - 14 APRIL 2022**

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### **RECOMMENDATIONS**

That the Committee:

- a) **Confirms** the public part of the minutes of the Extraordinary Planning and Environment Committee meeting held on 14 April 2022 as a correct record.

### **Attachments**

	<b>Title</b>	<b>Page</b>
A 	Minutes of Extraordinary Planning and Environment Committee meeting held on 14 April 2022	23

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## **Planning and Environment Committee**

### **MINUTES**

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**Minutes of an extraordinary meeting of the extraordinary Planning and Environment Committee held via zoom audio visual link on Thursday 14 April 2022, commencing at 2.30 pm.**

#### **PRESENT**

<b>Chairperson</b>	Cr David Benson-Pope	
<b>Deputy Chairperson</b>	Cr Sophie Barker	Cr Steve Walker
<b>Members</b>	Cr Rachel Elder	Mr Matapura Ellison
	Cr Christine Garey	Ms Rachel Wesley
	Mayor Aaron Hawkins	Cr Carmen Houlahan
	Cr Marie Laufiso	Cr Mike Lord
	Cr Jim O'Malley	Cr Jules Radich
	Cr Chris Staynes	Cr Lee Vandervis
		Cr Andrew Whiley

#### **IN ATTENDANCE**

Sandy Graham (Chief Executive); Robert West (General Manager Corporate and Quality), Simon Drew (General Manager Infrastructure and Development), Glen Hazelton (Project Director, Central City Plan) and Clare Sullivan (Manager Governance)

**Governance Support Officer** Lauren McDonald

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#### **1 APOLOGIES**

Moved (Chairperson David Benson-Pope/Cr Steve Walker):

That the Committee:

**Accepts** the apology for absence from Cr Doug Hall.

**Motion carried**

#### **2 CONFIRMATION OF AGENDA**

Moved (Chairperson David Benson-Pope/Cr Steve Walker):

That the Committee:

**Confirms** the agenda without addition or alteration.

**Motion carried**

**3 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Moved (Chairperson David Benson-Pope/Cr Rachel Elder):

That the Committee:

- a) **Notes** the Elected Members' Interest Register; and
- b) **Confirms** the proposed management plan for Elected Members' Interests.

**Motion carried**

**PART A REPORTS**

**4 GEORGE STREET RETAIL QUARTER DEVELOPED DESIGN**

A report from the Project Management Office provided an update on the developed design for George Street Retail Quarter.

The Chief Executive (Sandy Graham), General Manager Infrastructure and Development (Simon Drew) and Project Director, Central City Plan (Glen Hazelton) spoke to the report and responded to questions.

Moved (Chairperson David Benson-Pope/Cr Jim O'Malley):

That the Committee:

**Adjourns** the meeting.

**Motion carried**

The meeting adjourned at 4:00pm reconvened at 4:12 pm.

Cr Chris Staynes left the meeting at 4:32 p.m.

Cr Sophie Barker left the meeting at 4:26 p.m. and returned to the meeting at 4:56 p.m.

Moved (Mayor Aaron Hawkins/Mr Matapura Ellison):

That the Committee:

**Notes** the George Street Retail Quarter Developed Design report.

**Division**

The Committee voted by division

- |          |  |
|----------|--|
| For:     | Crs Sophie Barker, Rachel Elder, Matapura Ellison, Christine Garey, Aaron Hawkins, Carmen Houlahan, Marie Laufiso, Mike Lord, , Jim O'Malley, Steve Walker, Rachel Wesley. Andrew Whiley and David Benson-Pope (13). |
| Against: | Crs Jules Radich and Lee Vandervis (2).  |



Abstained: Nil

The division was declared CARRIED by 13 votes to 2

**Motion carried (PLA/2022/005)**

The meeting concluded at 5:24 p.m.

.....  
CHAIRPERSON

## **PART A REPORTS**

### **ACTIONS FROM RESOLUTIONS OF PLANNING AND ENVIRONMENT COMMITTEE MEETINGS**

Department: Civic

#### **EXECUTIVE SUMMARY**

- 1 The purpose of this report is to detail the public open and completed actions from resolutions of Planning and Environment Committee meetings from the start of the triennium in October 2019 (Attachment A).
- 2 As this report is an administrative report only, there are no options or Summary of Considerations.

#### **RECOMMENDATIONS**

That the Committee:

- a) **Notes** the public open and completed actions from resolutions of Planning and Environment Committee meetings shown in Attachment A.

#### **DISCUSSION**

- 3 This report provides an update on resolutions that have been actions since the last Planning and Environment Committee meeting.

#### **NEXT STEPS**

- 4 An updated actions report will be provided at all Planning and Environment Committee meetings.

#### **Signatories**

Author:	Lauren McDonald - Governance Support Officer
Authoriser:	Clare Sullivan - Manager Governance

#### **Attachments**

<b>Title</b>	<b>Page</b>
<a href="#">A</a> Public Action List - May 2022	27

PUBLIC OPEN ACTIONS -PLANNING AND ENVIRONMENT COMMITTEE RESOLUTIONS 2019-2022						
MAY 2022						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
02/11/2021	Item for Consideration by the Chair	Implication of change in legislation with regard to urban intensification	A report to be presented to the appropriate Committee or Council on the implication of change in legislation with regard to urban intensification,			May 2022 - A report that discusses the implications of the legislation and presents DCC's submission for retrospective approval is being presented to the 6 July 2022 meeting of the Planning and Environment Committee.

PUBLIC CLOSED ACTIONS -PLANNING AND ENVIRONMENT COMMITTEE RESOLUTIONS 2019-2022						
MAY 2022						
Meeting Date	Resolution	Report	Resolution or Action to be Taken	Group	Due Date	Status
04/04/2022	(PLA/2022/004)	South Dunedin - Interim Update	Notes a further update report, and draft South Dunedin Futures programme plan, will be submitted to Council for consideration and approval in June 2022.	Māori Partnerships and Policy	Jun-22	Completed April 2022 - South Dunedin Future - Interim update was provided to the 4 April Planning .

## **PLANNING AND ENVIRONMENT COMMITTEE FORWARD WORK PROGRAMME**

Department: Corporate Policy

### **EXECUTIVE SUMMARY**

- 1 The purpose of this report is to provide a regular update of the Planning and Environment Committee forward work programme to show areas of activity, progress and expected timeframes for decision making across a range of areas of work. (Attachment A).
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

### **RECOMMENDATIONS**

That the Committee:

- a) **Notes** the Planning and Environment Committee forward work programme as shown in Attachment A.

### **DISCUSSION**

- 3 The forward work programme is a regular agenda item which shows areas of activity, progress and expected timeframes for decision making across a range of areas of work.
- 4 As an update report, purple highlights show changes to timeframes. New items added to the schedule are highlighted in yellow. Items that have been completed or updated are shown as bold. Months where no Committee meetings are scheduled are highlighted as grey.

### **NEXT STEPS**

- 5 An updated report will be provided to future meetings of the Planning and Environment Committee.

### **Signatories**

Author:	Sharon Bodeker - Corporate Planner
Authoriser:	Robert West - General Manager Corporate and Quality

### **Attachments**

	<b>Title</b>	<b>Page</b>
<a href="#">↓A</a>	Planning & Environment Committee - Forward Work Programme May 2022	29

Key	
New item	
Changes to timeframes	
Completed; progress to date update	<b>Bold</b>
No meeting month	

Planning and Environment Committee Forward Work Programme 2021/2022 - May 2022								
Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe					
			Apr	May	June	July	Aug	Sept
Planning and Environment Non-Financial Activity Report	To update the Committee on the activities of the departments reporting to Planning and Environment	Noting the Non-Financial Activity Report  <b>Progress to date:</b> <b>An activity report for the period ending 31 March 2022 is on the agenda.</b>		Report				
Central City Plan - George Street Upgrade	Development of a detailed design and business case of the George Street redesign solution (as part of the Central City Plan)	Consider and make decisions on the project as necessary.  <b>Progress to date:</b> <b>An update report was presented to a special meeting of the P&amp;E Committee in April 2022.</b>	Report	Ongoing work				
Strategic Framework Refresh	Review, update and align strategies	Ongoing decision making throughout the review process.  <b>Progress to date:</b> <b>A series of workshops are to be held on each of the Strategic Refresh workstreams.</b>		Workshop	Workshop	Workshop		

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe					
			Apr	May	June	July	Aug	Sept
Zero Carbon	Development of a city plan	<p>Ongoing decision making throughout the process.</p> <p><b>Progress to date:</b> Emissions reduction plan development preparatory work continues, including on technical elements of Zero Carbon 'success', and Zero Carbon Alliance establishment. An update report will be presented to the P&amp;E Committee in July 2022.</p>				Report		
Proposed Aurora Energy Transformer	Consider request from Aurora	<p>For approval.</p> <p><b>Progress to date:</b> A report will be presented to the P&amp;E Committee meeting at a future date.</p>						
Centres Project	Citywide amenities and transport upgrade programme	<p>Considers work plan and update report.</p> <p><b>Progress to date:</b> A report will be presented to the 23 May 2022 Annual Plan deliberations meeting, previously scheduled for the May P&amp;E Committee meeting.</p>		Report to Annual Plan meeting				
National Policy Statement on Urban Development 2020 (NPS-UD)	The NPS-UD, released in July 2020, replaced the National Policy Statement on Urban Development Capacity. It requires councils to consider the impacts of their planning frameworks on the development market.	<p>Consider and make decisions on the implementation of the NPS-UD as required.</p> <p><b>Progress to date:</b> A business land capacity assessment has been commissioned and is expected to be completed mid-2022. A report on this will be presented to the P &amp; E Committee later in 2022 as part of a wider briefing on capacity requirements for the Future Development Strategy.</p>	Ongoing work					

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe					
			Apr	May	June	July	Aug	Sept
Waterfront Bridge	Progress further opportunities around partnership with mana whenua, and undertake broader engagement with key stakeholders and other interested groups. Update the project management plan, that clearly articulates cultural values, updated scope, objectives and outcomes.	Consider the work plan and update report.  <b>Progress to date:</b> <b>Work continues on engagement with Otakou Runanga, and an update report is scheduled to be presented to the July 2023 P&amp;E Committee meeting.</b>				Report		
Archives	Staff will continue to work with ARANZ and other stakeholders to accommodate the city archives.	Consider progress reports; make decisions as necessary.  <b>Progress to date:</b> <b>The results of the engineering survey to determine loading capacity of the new area in the City Library have been received. Two suppliers have been engaged to develop the shelving design based on the survey results and IT is working with Property Services for physical and environmental changes required for the new archive space. Both ARANZ and Archives NZ remain engaged.</b>						
Submissions to central government and other external parties.	Provide feedback on proposals from central government and other external parties.	Consider and decide on draft submission on central government and other external parties proposals.  <b>Progress to date:</b> Year to date, one submission has been presented to the Planning and Environment Committee.				As and when required		

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe					
			Apr	May	June	July	Aug	Sept
Reserve Management Plans								
Reserves Management Plan - General Policies	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> The review of the general policies is ongoing. <b>The General Policies will be presented to Council in late 2022 for adoption, previously scheduled for August.</b>	Ongoing work					
Signal Hill Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> A review of the plan is in progress. <b>The Management Plan will be presented to Council in late 2022 for adoption, previously scheduled for August.</b>	Ongoing work					
Mosgiel Memorial Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> <b>Work on the Mosgiel Memorial Reserve Management Plan is scheduled to commence in May 2022, previously scheduled for April 2022.</b>		Development of Plan				



Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe					
			Apr	May	June	July	Aug	Sept
Logan Park Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserve Management Plan, and adopt the final Plan.  <b>Progress to date:</b> <b>Work on the Logan Park Reserve Management Plan is scheduled to commence in May 2022, previously scheduled for April.</b>		Development of Plan				
Ocean Beach Domain Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> <b>Work on the Ocean Beach Domain Reserve Management Plan is scheduled to commence in May 2022, previously scheduled for April 2022.</b>		Development of Plan				
Botanic Garden Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> <b>Work will commence after the completion of the Botanic Garden Strategic Plan in July, previously scheduled for June.</b>				Development of Plan		
Dunedin Town Belt Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> <b>Work is scheduled to commence in August 2022.</b>					Development of plan	

Area of Work	Reason for Work	Council role (decision and/or direction)	Expected timeframe					
			Apr	May	June	July	Aug	Sept
Otago Boat Harbour Reserve Management Plan and Otago Harbour Reserve Management Plan	Adoption of management plan for reserves is required under section 41(6) of the Reserves Act 1977	Approve a Statement of Proposal and consultation process for the Reserves Management Plan, and adopt the final Plan.  <b>Progress to date:</b> Work is scheduled to commence in August 2022. Key stakeholders, including ORC will be contacted in the early stages of the review.					Development of plan	
Bylaws Work Programme								
Traffic and Parking Restrictions	Restrictions are made under the Traffic and Parking Bylaw. Move towards consistency and simplicity in the system.	Consider and recommend proposed changes to traffic and parking restrictions to Council for adoption.  <b>Progress to date:</b> Proposed changes to the traffic and parking restrictions will be presented to the Committee as required.				As and when required		
Speed Limits Bylaw 2004	Bylaw prepared under the Land Transport Act. Review of speed limits undertaken as required.	Consider and recommend proposed changes to the Speed Limits Bylaw to Council for adoption.  <b>Progress to date:</b> Proposed changes to the Speed Limits Bylaw will be presented to the Committee as required.				As and when required		

## **PLANNING AND ENVIRONMENT ACTIVITY REPORT FOR THE PERIOD TO 31 MARCH 2022**

Department: City Development and Customer and Regulatory

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### **EXECUTIVE SUMMARY**

- 1 This report provides an update on progress towards achieving levels of service for the City Development, Resource Consents, and Regulatory Services activities for the period 1 July 2021 to 31 March 2022, as provided in Attachments A and B.
- 2 As this is an administrative report only, there are no options or Summary of Considerations.

### **RECOMMENDATIONS**

That the Committee:

- a) **Notes** the update reports on the City Development, Resource Consents, and Regulatory Services activities as provided in Attachment A and Attachment B.

### **DISCUSSION**

- 3 The 10 year plan sets out the activities undertaken by Council. Each activity has levels of service that describe what Council will provide to the community, along with measures and targets used to assess the level of achievement in delivering those activities. Council reports on its achievement of all levels of service through its Annual Report.
- 4 Attachments A and B report on progress towards achieving the levels of service, measures and targets as detailed in the 10 year plan for City Development, Resource Consents, and Regulatory Services, for the six months to 31 March 2022. Information on specific areas of work is also provided for each activity.
- 5 The Residents' Opinion Survey (ROS) is used by Council to measure achievement of some of its levels of service, and the results from the survey are shown in the attached activity reports. Respondents of the survey are asked to rate their satisfaction levels for some activities on a scale of 1-10 from very dissatisfied to very satisfied.
- 6 The survey is carried out on a continuous monthly basis, with the aim of getting 100 responses each month. This provides a sample size of around 1,200 for the year, with a nine monthly sample size of around 900 residents. A sample size of 900 has an expected margin of error (at the 95% confidence interval) of  $\pm 3.3\%$ .

- 7 As part of the Strategic Framework Refresh project, a review is underway of both levels of service and the DCC's suite of survey tools, including the ROS survey, to improve how we measure and report on our performance, and how we monitor wellbeing.

### NEXT STEPS

- 8 An update report for the 12 months to 30 June 2022 will be presented to Council later in the year.

### Signatories

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Authoriser:	Simon Drew - General Manager Infrastructure and Development Claire Austin - General Manager Customer and Regulatory

### Attachments

	Title	Page
<a href="#">A</a>	Community and Planning Activity Report	37
<a href="#">B</a>	Regulatory Services	43

## Community & Planning

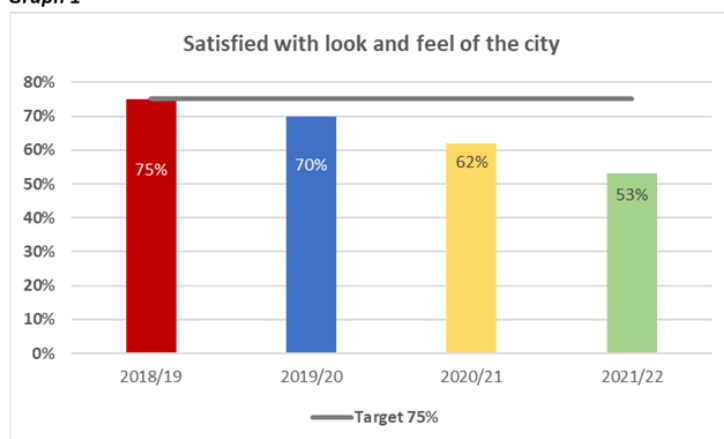
Activity report for the period  
1 July – 31 March 2022

## Community and Planning

### City Development

Level of Service – Residents are satisfied with the look and feel of the city.		Achieved?
<b>Measure:</b>	Percentage of residents satisfied with the overall look and feel of the city.	Target is not being achieved.
<b>Performance target:</b>	75% of residents satisfied.	
<b>Achievement to date:</b>	53% of residents are satisfied with the look and feel of the city.	
<b>Data source:</b>	Residents Opinion Survey	

**Graph 1**



1. This measure is a state of the city measure rather than a measure of level of service, but perceptions are likely influenced by several service activities, including maintenance activities and progress on amenity improvement projects.
2. The Central City Plan is being delivered in stages, with the first stage (the Warehouse Precinct) complete. The current stage is Retail Quarter, which is in progress.
3. The programme for upgrades to suburban and neighbourhood centres is being reviewed, with funding to begin the works identified in the 10-year plan, starting in the 2022/23 financial year. The DCC also delivers or contributes to a range of other amenity projects. For example, upgrades are being progressed at Te Rauone alongside groynes being installed by Port Otago at this location.
4. Design proposals across the city have been informed by stakeholder and community consultation, including through the Central City Plan and design stages of other amenity projects. This will continue across all projects.

**Specific areas of work:****Future Development Strategy**

5. The National Policy Statement on Urban Development requires DCC and ORC to jointly develop a Future Development Strategy (FDS) for Dunedin. The FDS must explain how the local authorities will deliver 'well-functioning urban environments' and ensure sufficient development capacity over the next 30 years.
6. The strategy is being prepared in partnership with Otago Regional Council and mana whenua. Initial work includes developing a project plan, developing a detailed approach to undertake the key areas of work, and establishing joint project governance and working structures. A report on the strategy is expected to be presented to the Planning and Environment Committee in mid-2022, to formalise joint working and partnership governance arrangements.

**Growth Infrastructure Policy**

7. A growth infrastructure policy is being developed to guide decisions on DCC's role in providing, funding, or financing infrastructure for new growth areas. The policy aims to provide clear guidance and processes to determine:
  - a. How the costs of infrastructure should be distributed between parties and DCC, following the principles of fairness.
  - b. Different mechanisms for the recovery of costs where infrastructure is delivered by DCC.
  - c. Different mechanisms for contribution towards costs where the infrastructure is delivered by developers.
  - d. Clear parameters for prioritising DCC's involvement in growth areas where resource or funding constraints are an issue and determining a range in levels of service.
  - e. Guidance and principles on 'how' infrastructure should be provided. For instance, this may cover how DCC would make decisions on the appropriate solution to servicing a growth area where there are multiple options (e.g., whether pipes should go through public land or easements over private land).
8. This policy would apply to infrastructure projects that have not been identified in the 10-year plan, but which are:
  - infrastructure upgrades that are required outside the growth area/site(s) due to its development; or
  - internal (on-site) infrastructure that would have a wider off-site benefit. For example, this could be an improved pedestrian or cycling connection through the site, additional 3 waters capacity for growth areas beyond the site, or a new park or playground to service a wider area.
9. The policy may also cover infrastructure projects that have been identified in the 10-year plan but are progressing at a faster pace than has been budgeted for in the 10-year plan or are significantly different in scale and outcome than had been envisaged.

**Second Generation District Plan (2GP)*****Appeals from full review of Plan***

10. Environment Court-assisted mediation was held in March for nine appeals. Work is ongoing in relation to these appeals and others mediated last year. A number of appeals have been resolved within this period, including appeals related to network utilities and a large residential zoning appeal in Mosgiel.

***Variation 2***

11. Variation 2 was notified at the start of 2021. The first hearing related to changes to provisions other than 3 waters and was held from 13 to 14 September 2021. The second hearing related to areas proposed to be intensified through General Residential 2 rezoning and was held from 3 to 4 November 2021. The third

hearing related to 3 waters infrastructure provisions and was held from 8 to 9 December 2021. Decisions on hearings 1-3 will be released in the second quarter of 2022. The fourth and final hearing will relate to greenfield rezoning areas and will be held in the second half of 2022.

**Variation 3**

12. Preparation work is underway on Variation 3 to the 2GP. This variation will focus on minor improvements to the 2GP. The minor improvements being explored include changes to rules to improve their effectiveness or efficiency, minor adjustments to zoning to correct split-zoning, alignment with site boundaries or to provide for established activities, and addition of scheduled items (heritage buildings and trees).
13. The issues that the minor improvements are intended to fix have mostly been identified by the resource consents team and feedback from other planning and development professionals.

**Amenity improvement projects*****Te Rauone Reserve:***

14. The Developed Design work for a new car park, amenity planting, art work and expansion of the playground was completed in April 2022. The project working party, comprising members of the local community, will review and provide comment on this plan. Port Otago have completed the works to mitigate foreshore erosion.
15. Preliminary site works have been completed, including removal of weed species and forming of the carpark. Planted gravel mounds have been formed to provide an enclosure for the local lizard population for the duration of the works. Plants for the site have been sourced and it is anticipated that planting will occur in May 2022.

***Mosgiel Town Centre minor amenity improvements:***

16. The Detailed Design work to refresh two existing pocket parks on Gordon Road has been completed and approved by the Community Board and is currently being costed. It was anticipated that the works would commence in February 2022, however, the team is waiting on cost estimates from Fulton Hogan. Works will be delayed until later in the year. The street furniture is currently in storage.

***Centres projects***

17. A series of inter-departmental meetings have taken place regarding the planned suburban centres upgrades. This work is in its early stage, however the Caversham town centre has been identified as an early candidate for investigation. A transportation upgrade, including a cycleway through the Caversham town centre, is planned for 2023/24. An update report on the Centres Project will be provided to Council in mid 2022.

***Heritage***

18. During the January 2022 funding round, the Dunedin Heritage Fund committee awarded \$185,000 in heritage grants to 10 projects, with funding for two projects deferred for further consultation with the Heritage Advisor. These projects combined will leverage an estimated investment of \$1.6 million in heritage work across the city. The next round closes on the 30 April 2022. A separate annual report will be provided to the Committee at the end of the financial year.

***Biodiversity***

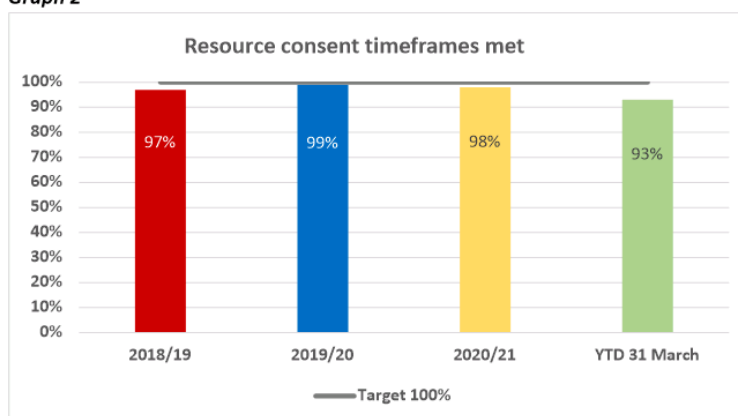
19. The latest funding round closed March 2022 and 22 applications were received. This included several return applicants who are undertaking projects in stages.



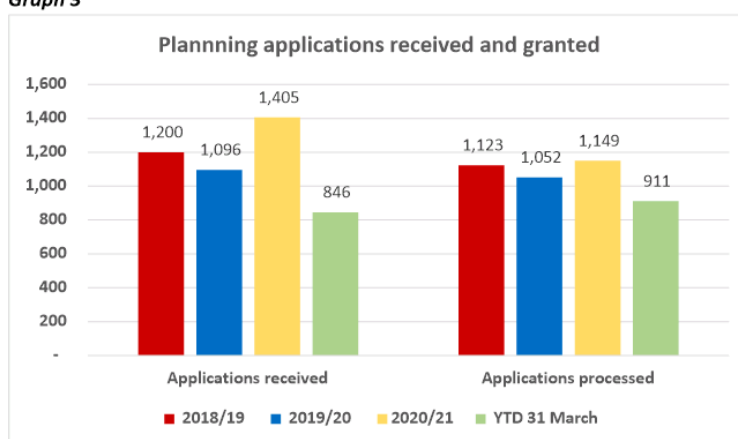
**Resource Consents**

<b>Level of Service – Resource consents are processed efficiently and meet statutory timeframes and customer information needs are met.</b>		<b>Not Achieved</b>
<b>Measure:</b>	Percentage of resource consents processed within statutory timeframes.	Target is not being achieved.
<b>Performance targets:</b>	100% of consents are processed within the statutory timeframes.	
<b>Achievement to date:</b>	During the period, 93% of resources consents (843 of 911) were processed within the statutory timeframe.	
<b>Data source:</b>	Internal data	

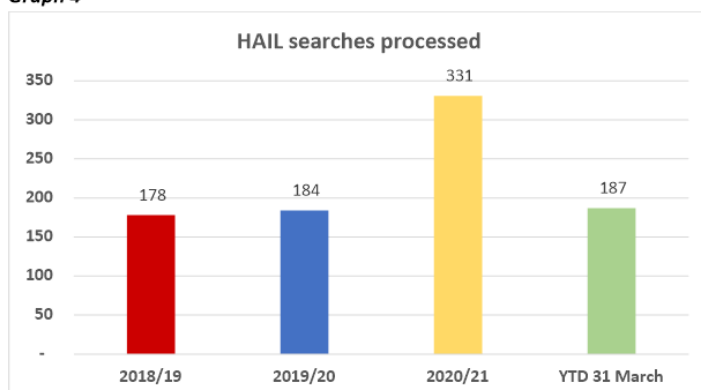
**Graph 2**



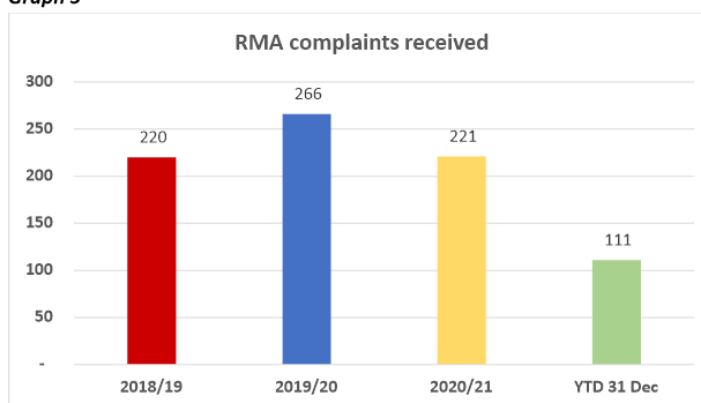
**Graph 3**



**Graph 4**



**Graph 5**



#### **Resource consent processing**

20. We continue to receive a high number of applications and have processed 21 per cent more in the last three quarters of the year, than the average of the preceding 3 years. This corresponds with a high level of development occurring within the region. There was a small decline in meeting statutory deadlines.

#### **Applications for HAIL searches**

21. The demand for HAIL searches (Hazardous Activities and Industries List) also remains high. HAIL searches are required as part of the subdivision process or when there is an intention to change the use of a property.

#### **Other areas of work:**

22. The four tables provide an overview of main services provided by the Resource Consent team. Other key services are:

- subdivision certification
- planning check of building consent applications
- resource consent monitoring
- public enquiries
- development contributions assessment
- LIMs (the planning part)

## Regulatory Services

Activity report for the period  
1 July – 31 March 2022

## **Regulatory Services**

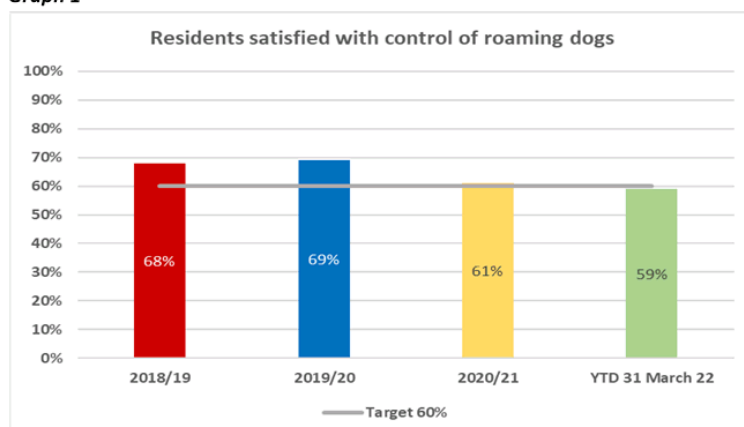
### ***Introduction***

1. The Customer and Regulatory Directorate has recently refreshed its approach to providing services to our residents.
2. The approach is underpinned by a commitment to ensuring that services are accessible, adaptable, user-friendly and tailored to our customers' changing needs. This includes:
  - Helping our residents access the right information and services they need at the right time
  - As regulators, being timely, fair, reasonable and transparent by:
    - understanding the demands and issues affecting our customers and their sectors
    - placing a greater emphasis on public information and stakeholder engagement so regulatory services are trusted, understood, timely and fit for purpose
    - working collaboratively with others to help them meet regulatory and compliance obligations
    - increasing both our efficiency and capacity to deliver services
    - proactive communications and stakeholder engagement.
3. This is a work in progress. Each service area is implementing a tailored work plan which includes:
  - Readjusting operating models which require the lowest customer effort, providing multiple channels for easy customer access to the information and services they need
  - Ensuring plain English communication that is user friendly and easily understood (to date we have revised 20 customer letters). This is already showing promise: since January, we have seen an increased response in the payment of parking fines, and a reduction of enforcement costs – with a net value of \$45,000 to date.
  - Increased service capacity in building services and the introduction of an Education and Liaison role to support customers navigate the Building Act and other legislative requirements, with an increased focus upon feedback loops and proactive stakeholder liaison
  - Making the most effective use of technology to improve our processes and systems to increase timeliness, transparency and efficiency
  - Revising data and information collection to strengthen customer feedback loops and service improvement.

**Enforcement**

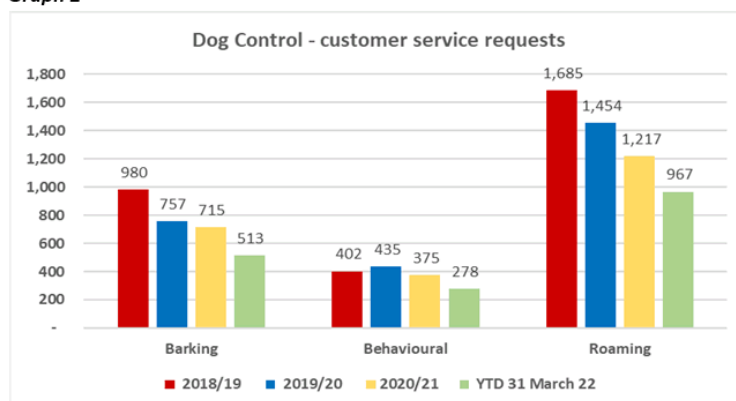
Level of Service – Legislative standards and bylaws are enforced to protect the public		Achieved?
<b>Measure:</b>	Percentage of residents satisfied with the control of roaming dogs	Target is not being achieved.
<b>Performance target:</b>	60% or more residents are satisfied.	
<b>Achievement to date:</b>	59% of residents are satisfied with the control of roaming dogs.	
<b>Data source:</b>	Residents' Opinions Survey	

**Graph 1**



- Staff continue to respond to complaints in a timely manner and actively patrol the city suburbs for roaming dogs.
- The graph below shows the nature of the complaints received.

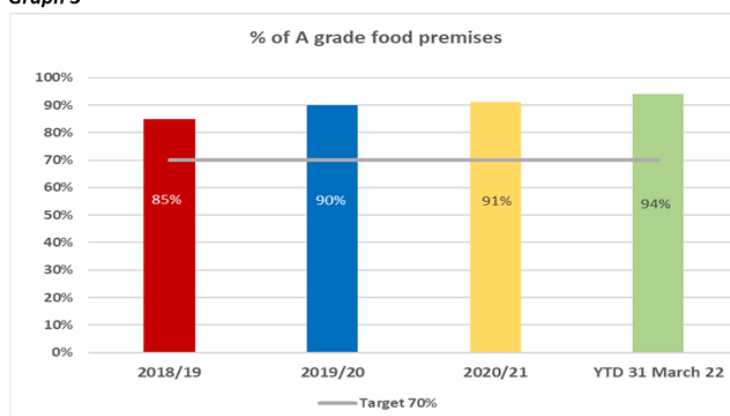
**Graph 2**



6. There was a 10% increase in customer requests for behavioural issues (attacks and aggressive behaviour), a 7% increase for roaming dogs and a 13% decrease in barking complaints, compared to the same period last year.

<b>Measure:</b>	Percentage of "A" grade food premises	Target is being achieved.
<b>Performance target:</b>	70% or more of food premises.	
<b>Achievement to date:</b>	94% of food premises are "A" grade.	
<b>Data source:</b>	Internal data	

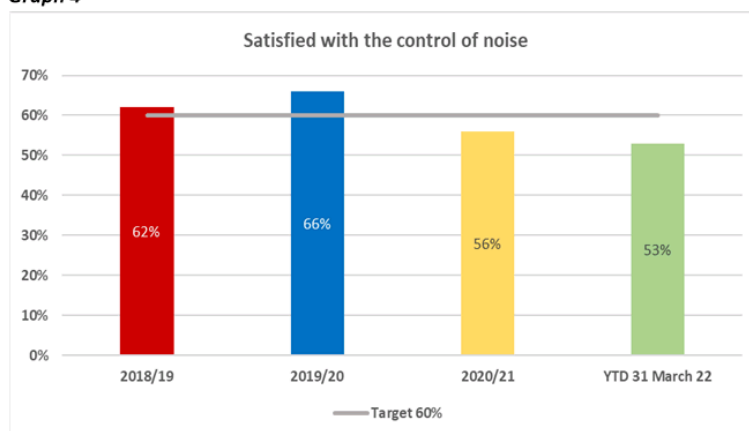
**Graph 3**



7. Overall food safety in Dunedin food premises is at a very high standard and the percentage of food premises with an 'A' Grade remains constant.

<b>Measure:</b>	Percentage of residents satisfied with the control of noise	Target is not being achieved.
<b>Performance target:</b>	60% or more residents are satisfied.	
<b>Achievement to date:</b>	53% of residents are satisfied with the control of noise.	
<b>Data source:</b>	Residents' Opinion Survey	

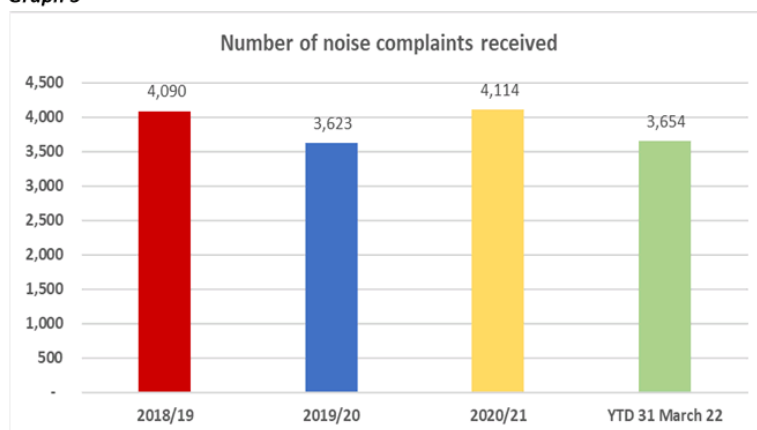
**Graph 4**



8. Staff are currently working with various stakeholders to develop a Live Music Action Plan for the Central Business District.

9. The number of noise complaints received by Council is shown in the graph below.

**Graph 5**

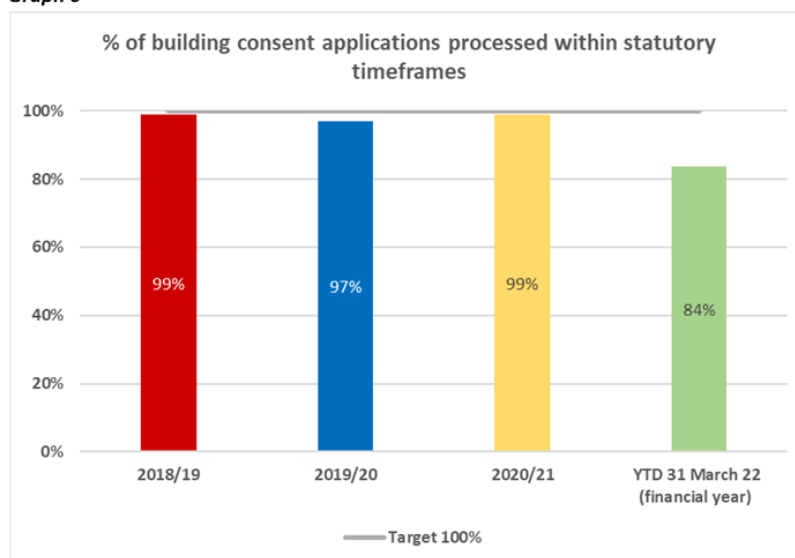


10. There was a 16% increase in noise complaints for this quarter compared to the same period last year. 63% of complaints were in the Central Business District and North Dunedin areas.

**Building Services**

Level of Service – Statutory timeframes for processing of building consent applications and certifications are met		Achieved?
<b>Measure:</b>	Percentage of building consent applications processed in accordance with statutory timeframes	Target is not being achieved.
<b>Performance target:</b>	100% of building consent applications.	
<b>Achievement to date:</b>	84% of building consent applications are processed within statutory timeframes.	
<b>Data source:</b>	Internal data	

**Graph 6**



11. A number of building consent applications have gone over the statutory timeframes in the period. For the quarter ending 31 March 2022, 71% of consents were processed within the statutory timeframes (84% for the financial year to date).

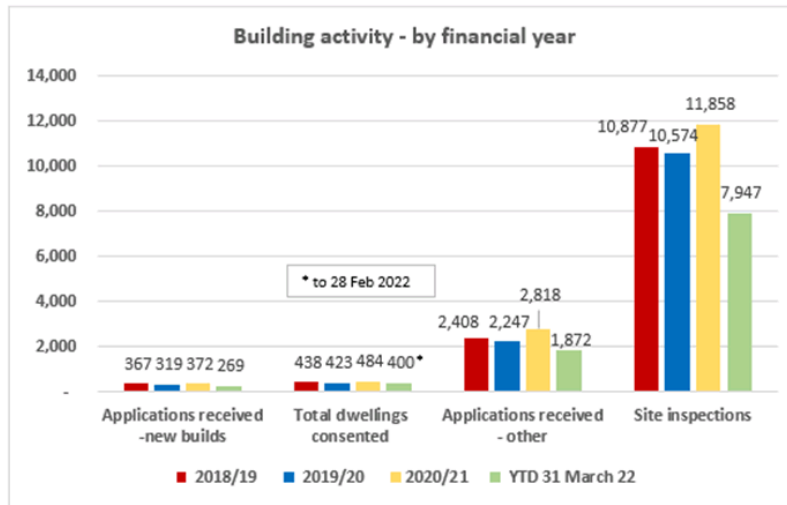
12. This is due to:

- sustained high volumes of applications
- workforce pressures (we have recruited some new staff who are currently in training and we continue to recruit for more)
- high numbers of incomplete applications (approximately 70%)
- higher complexity of applications being processed.

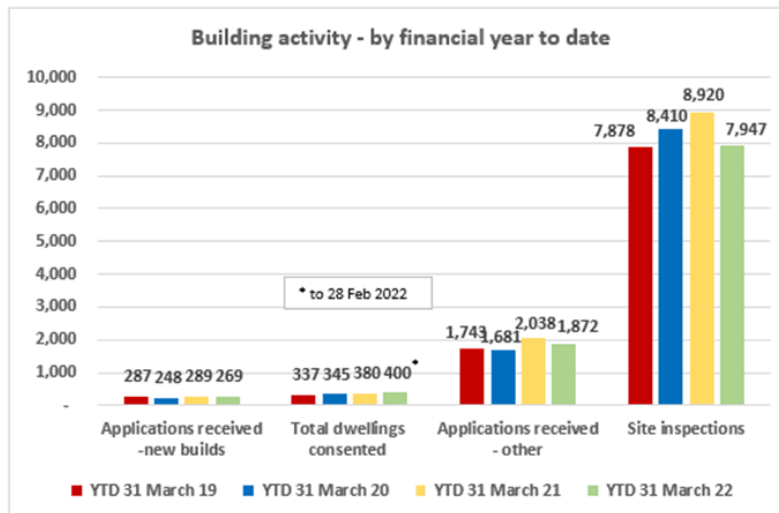
13. The graphs below show the number of building consent applications received, and the number of site visits undertaken.



**Graph 7**



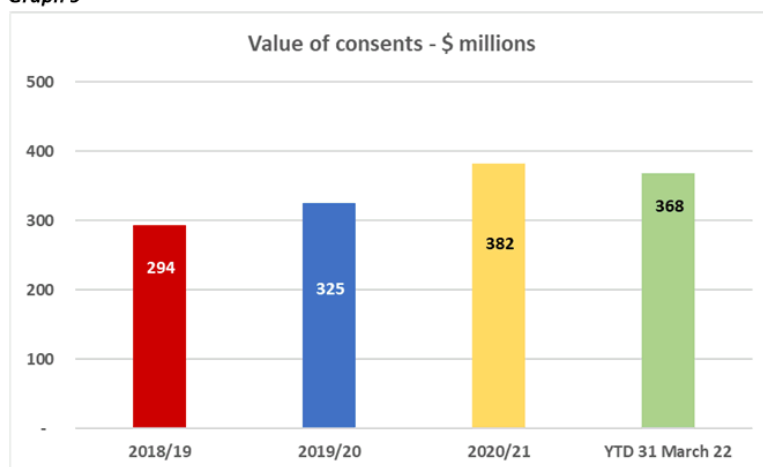
**Graph 8**



\* Total dwellings consented information comes from the Stats NZ website with March 2022 data not yet available.

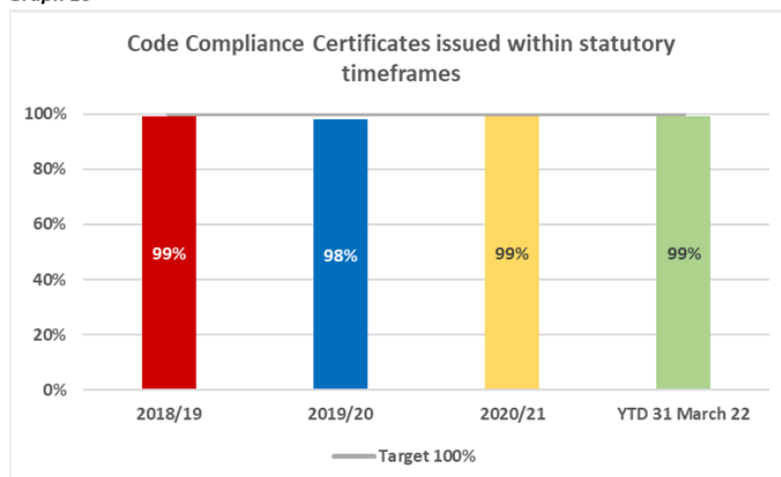
14. Requests for building inspections remain high (averaging around 7-8 days in March 2022) with pressure on timeframes due to workforce shortages. We have recruited additional staff who are due start in May 2022 and we continue to recruit for more.
15. The value of the building consents received is shown in the graph below.

**Graph 9**



<b>Measure:</b>	Percentage of Code Compliance Certificates issued in accordance with statutory timeframes	Target is not being achieved.
<b>Performance target:</b>	100% of certificates issued.	
<b>Achievement to date:</b>	99% of Code Compliance Certificates are issued within statutory timeframes.	
<b>Data source:</b>	Internal data	

**Graph 10**



16. Six applications for Code Compliance Certificates were processed outside the statutory timeframe for the quarter.

**Specific areas of work:**

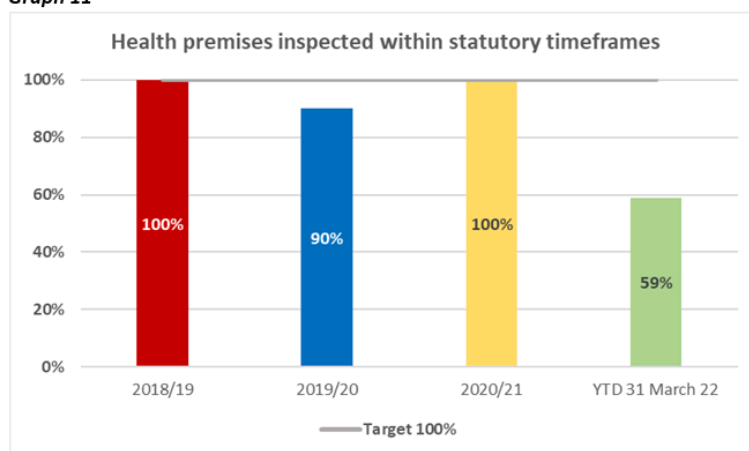
17. The Building Services team is currently:

- training and supervising new staff who have joined the team
- continuing to recruit additional staff to address work volumes and pressure on statutory timeframes
- recruiting for specific resource to lead the proactive programme to increase public and building community awareness (to encourage higher numbers of complete applications that can be processed in a timely and cost-effective way)
- identifying additional opportunities in the operating model to improve efficiencies and strengthen stakeholder engagement.

**Monitoring**

Level of Service – Monitoring of legislative standards and bylaws is undertaken to protect the public.		Achieved?
<b>Measure:</b>	Percentage of registered health premises inspected in accordance with statutory timeframes.	Target is not being achieved.
<b>Performance target:</b>	100% of inspections	
<b>Achievement to date:</b>	59% of inspections were undertaken within statutory timeframes.	
<b>Data source:</b>	Internal data	

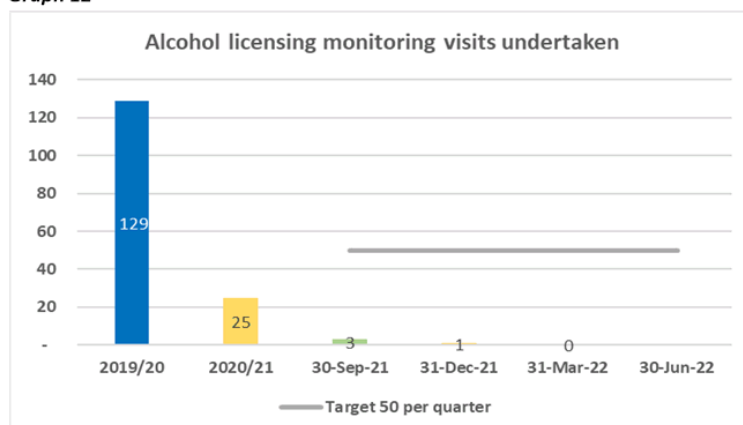
**Graph 11**



18. Covid has impacted health businesses over the last quarter with several businesses having to delay their inspections. Of the 874 inspections to be undertaken, 520 have been completed to date. Staff are working with operators to ensure their inspections are completed within a reasonable timeframe.

<b>Measure:</b>	Number of alcohol licensing monitoring visits completed each quarter.	Target is not being achieved.
<b>Performance target:</b>	50 or more visits per quarter	
<b>Achievement to date:</b>	No visits were undertaken in the quarter to 31 March 2022.	
<b>Data source:</b>	Internal data	

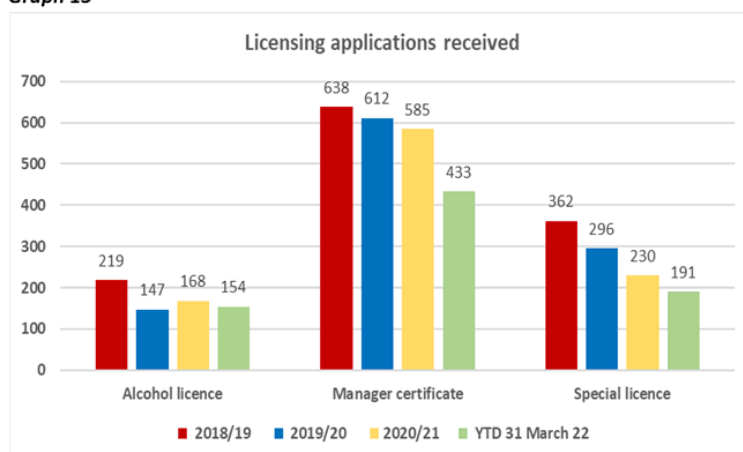
**Graph 12**



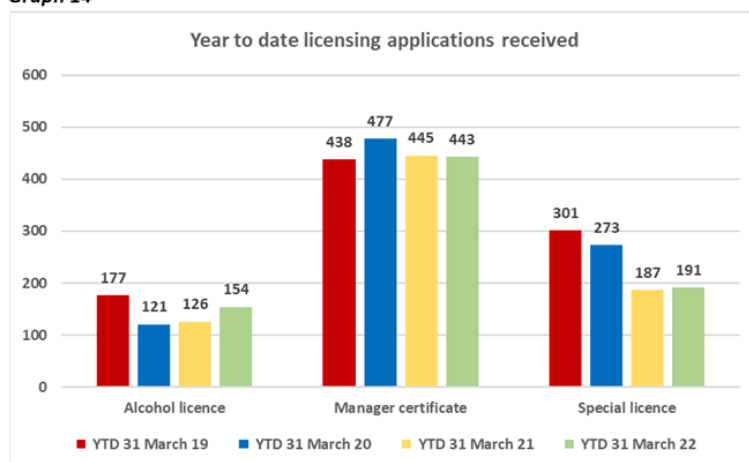
19. This target relates to monitoring visits for events held. All events that would usually be monitored in this period were cancelled due to Covid-19 restrictions.

20. Alcohol licensing activity for the period is shown in the graphs below.

**Graph 13**



**Graph 14**

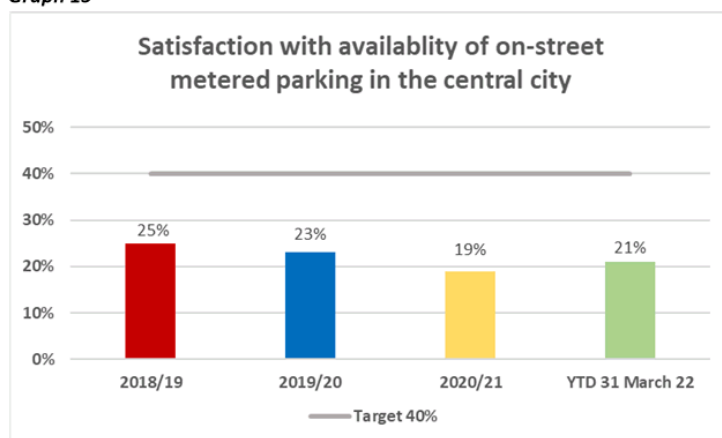


21. All alcohol-related applications are considered by the District Licensing Committee (DLC), generally 'on the papers' while those opposed by the regulatory agencies (Police, Medical Officer of Health and Licensing Inspector) are determined at a public hearing.
22. The DLC met twice in the reporting quarter for a new premises and a manager's certificate. The licence was granted, and the certificate was declined.

**Parking**

Level of Service – Car parking is available, meets the needs of users and parking regulations are enforced		Achieved?
<b>Measure:</b>	Percentage of residents satisfied with availability of metered on-street parking in the central city.	Target is not being achieved.
<b>Performance target:</b>	40% or more satisfied	
<b>Achievement to date:</b>	21% of residents are satisfied with the availability of metered on-street parking in the central city.	
<b>Data source:</b>	Residents' Opinion Survey	

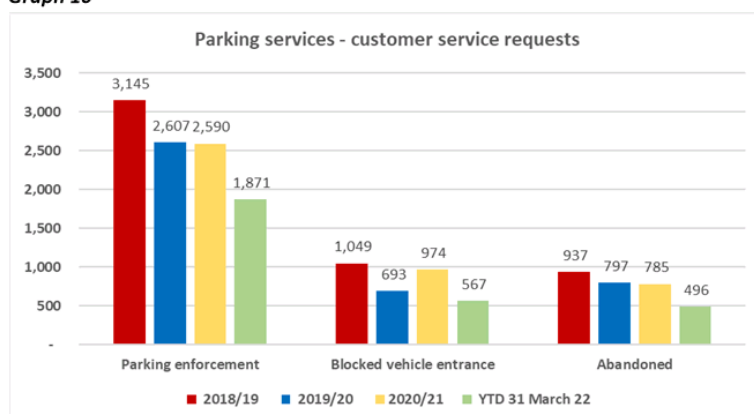
**Graph 15**



23. The Shaping Future Dunedin Transport (SFDT) project will develop a parking programme to improve how parking in the city is managed. The project includes gathering data, implementing a wayfinding system and new parking technology.

24. The graph below shows customer service request numbers relating to parking services.

**Graph 16**



25. The number of abandoned vehicle and blocked vehicle entrance complaints decreased by 23% and 34% respectively compared to the same period last year. Parking enforcement complaints were the same as the same period last year.

**Specific areas of work:**

26. Infringement notices – 7,701 infringement notices were issued for the period ending 31 March compared to 8,300 for the same period the previous year.